

# APPOINTMENT OF AGENT

**DOUGLAS COUNTY ASSESSOR  
301 WILCOX  
CASTLE ROCK, COLORADO 80104**

**Phone 303-660-7450  
Fax 303-688-2517**

This form may be used to name a tax agent to represent you on property valuation matters for the current year.  
Please read the instructions carefully. The Owner of record must sign this form.

<b>STEP 1: OWNER'S NAME AND ADDRESS</b>	Owner's name			
	Current mailing address (number and street)			
	City, State, and Zip Code	Daytime telephone (    )		
<b>STEP 2: DESCRIBE THE PROPERTY</b>  <small>Attach additional pages if necessary</small>	<input type="checkbox"/> All property listed for this owner at the above address  <input type="checkbox"/> The following property (give parcel # or legal description) _____			
<b>STEP 3: SPECIFY THE AGENT'S AUTHORITY FOR PROPERTY VALUATION MATTERS</b>	<input type="checkbox"/> Authorization to act on my behalf for the current year regarding property valuation on the property described  <input type="checkbox"/> Mail all correspondence regarding this protest to the below named agent  <input type="checkbox"/> If an on site inspection is necessary, contact the below named agent  <input type="checkbox"/> Other action (specify) _____			
<b>STEP 4: NAME THE AGENT FOR PROPERTY TAX MATTERS</b>	Agent's name			
	Current mailing address (number and street)			
	City, State, and Zip Code	Daytime telephone (    )		
<b>STEP 5: OWNER'S SIGNATURE</b>  <u><b>REQUIRED</b></u>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border: none;">Owner's Signature</td> <td style="width: 40%; border: none;">Date</td> </tr> </table>		Owner's Signature	Date
Owner's Signature	Date			
<b>This form must be signed by the property owner or by the corporate officer of a company.</b>				