

## **DOUGLAS COUNTY CULTURAL COUNCIL ADOPTED POLICY**

**SUBJECT:** Technical Assistance for Cultural Venues

**CAP#: 09-02**

### **ISSUE DATE EFFECTIVE DATE**

**November 10, 2009**

### **INTENT:**

The Douglas County Cultural Council (DCCC) received a request for funding of technical assistance in planning a cultural facility. This is the first time a request for technical assistance was received by the DCCC and as such felt that its response would establish consistency/precedence under which this and subsequent request of this type of request handled.

The DCCC found guidance in the Cultural Plan (updated in January 2008) where Goal #2 Item B states: "The Douglas County Cultural Council will coordinate research, planning and advocacy for new cultural facilities in Douglas County", and the DCCC Priorities List where Cultural Facilities is the top priority for 2009 and 2010.

DCCC acknowledges cultural venues are severely lacking in Douglas County and that it is appropriate to support and encourage entities that are moving to close this gap. To ensure that support for these efforts is equitable and fair a clear definition of the guidelines must be established so that current and future efforts are handled in a consistent manner.

### **POLICY:**

#### **Eligibility**

Eligibility is limited to requests by agencies of government which have been awarded SCFD eligibility. The related government must have formally contracted with a firm to assess the feasibility, create architectural concepts, and/or construct a venue dedicated to cultural events.

### **PROCEDURES:**

#### **Submittals**

The request would be included within the GOS grant proposal as a specific request for technical assistance. The technical assistance request must provide the cost for procuring the expert services from consultants, architects, acousticians, etc., and must meet the general SCFD criterion that prohibits funding for "bricks and mortar".

#### **Grant Evaluations and Recommendations**

The DCCC evaluates the merits of the request for technical assistance to create cultural venues. To ensure that these funds are correctly identified, the distribution is noted as a separate line item in the Funding Plan for formula distributions.

#### **Limitations**

This is a non-recurring award that is based on the Douglas County formula funds for the related SCFD fund cycle. This funding category is limited to no more than 5% of the County's formula funds and may not exceed fifty percent of the total cost for technical assistance of any project.

#### **Post - Grant Requirements**

Recipients must include a description of the technical assistance expenditure (that could be verified) in the final report required by SCFD.

Patricia Braden, Chairman