

**REQUEST FOR FINAL RELEASE OF SECURITY FOR PRIVATE IMPROVEMENTS**

DATE: \_\_\_\_\_

TO: ENGINEERING DIVISION

SUBJECT: Final Release of Security for Private Improvements for

\_\_\_\_\_  
(Subdivision Name, Filing Number and Phase)

I hereby request that the Engineering Division release security being held for the Initial Warranty for the Private Improvements shown on the attached map and located within the project named above.

Number of homes at present \_\_\_\_\_; at build out \_\_\_\_\_.

OWNER/DEVELOPER \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

TELEPHONE CONTACT \_\_\_\_\_

NAME & TITLE OF INDIVIDUAL SUBMITTING REQUEST \_\_\_\_\_

Attachment: Phase/Vicinity Map

**ENGINEERING DIVISION RECOMMENDATION**

The Department of Public Works Engineering hereby APPROVES the above request. Any additional comments or conditions relative to this recommendation are noted below:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Janet Herman, P.E.  
Public Works Engineering Director

\_\_\_\_\_  
Date



**FINAL RELEASE OF SECURITY FOR PRIVATE ROADS/  
ROAD DESCRIPTION FORM****EXPLANATION OF REPORT HEADINGS**

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- A. Enter name of road.
- B. Enter subdivision name to identify the location of the road.
- C. Enter a brief to/from description and section, township and range designation for the beginning point of each road.
- D. Enter surface type of road:
  - 1. Asphalt
  - 2. Concrete
- E. Enter the length of each road to the nearest hundredth of a mile.
- F. Enter the surface width of the road in feet, including shoulders or back of curb to back of curb.
- G. Enter the number of traffic lanes.
- H. Enter the County road system designation:
  - 1. Local
  - 2. Collector
  - 3. Arterial
- I. Enter any other pertinent comments you may have.

**NOTE:** Please provide a phase/vicinity map showing all of the requested roads.