

**Douglas County Grading, Erosion and Sediment Control (GESC) Manual**  
*Major Revision*

Douglas County Department of Planning and Sustainable Development  
Engineering Services Division

Issue Date: 8-11-2009

GESC 09-13

**Section 3.20.5**

The proposed change creates Section **3.20.5 Submittal Requirements for Annual Maintenance GESC Permits**. The Annual Maintenance GESC Permit would be created for routine maintenance projects that include but are not limited to: repair/replacement of outfalls, concrete pans, manholes, rundowns, trickle channels, culverts, drop structures, pipes, inlets, bank stabilization, stormwater management facility sediment removal, roadway resurfacing, and grading and treatment of gravel and paved roadway surfaces.

**3.20.5 Submittal Requirements for Annual Maintenance GESC Permit.**  
Annual Maintenance GESC Permits are required for permittees who perform multiple routine maintenance projects each year including but not limited to: repair/replacement of outfalls, concrete pans, manholes, rundowns, trickle channels, culverts, drop structures, pipes, inlets, bank stabilization, stormwater management facility sediment removal, and grading and treatment of gravel and paved roadway surfaces.\*

Due to the fact that this permit will be handled on an annual basis instead of on a project-by-project basis, the special conditions below will apply. These special conditions will be considered supplemental to the GESC permit application.

- The Annual Maintenance GESC Permit shall be applied for by the applicant at the beginning of the calendar year and shall expire one year from the date of issuance.
- An initial list of Routine Maintenance Projects that are anticipated to be completed within the period of time covered by the Annual Maintenance GESC Permit shall be submitted as part of the Annual Maintenance GESC Permit application. The list shall include the project name, location, description, construction period, and the designated GESC Field Manager for each project. In the event that a project is added to the list, or a significant change occurs in the level of impact for a listed project, the project list shall be updated and resubmitted to the Douglas County prior to construction of such projects.
- No submittal of GESC plans or report shall be required for each of the Routine Maintenance Projects covered under this permit; however, GESC measures shall be installed to meet the requirements of the *Douglas County GESC Manual*.

- The applicant shall designate a GESC Manager for each Routine Maintenance Project to fulfill the responsibilities discussed in the *GESC Manual*. The GESC Field Manager shall be the primary contact person in charge of coordinating/monitoring compliance with the GESC requirements.
- Prior to the start of construction on a specific project site a pre-construction meeting with a Douglas County GESC Inspector shall be held. Pre-construction meeting shall be scheduled through the Douglas County Permits Coordinator.
- Douglas County shall have jurisdiction over any construction site that is being covered under the Annual Maintenance GESC Permit. If a GESC Inspector visits the project site and determines that the permittee is not fulfilling the requirements of the Annual Maintenance GESC Permit, the GESC Manager shall be informed, and corrections shall be made by the permittee. If the situation is not corrected in a timely manner, enforcement action in accordance with Section 5.10 of the GESC Manual shall be followed. Permittees or projects that fail to comply with the requirements of the *GESC Manual* may be removed from the Annual Maintenance GESC Permit process and required to process their projects through the standard GESC Process. Projects that exceed the scope allowed under the Annual Maintenance Permit, as determined by Douglas County, may be required to obtain a GESC Permit in accordance with the *GESC Manual*.
- Final establishment of vegetation for all Routine Maintenance Projects shall meet the coverage requirements of the *GESC Manual*. Monthly inspections for each project shall be conducted by the permittee until the coverage requirements have been satisfied.
- The project list discussed above shall be updated as projects are added and closed out and removed. This update may occur on a weekly or monthly basis, depending on the scope of the maintenance project activities. The updated list shall be submitted to Douglas County, at a minimum, when a new maintenance project is added or if a project is closed out. The GESC Manager shall have an updated project list in his possession in order to monitor the Annual Maintenance GESC Permit.
- The issuance of the Annual Maintenance GESC Permit does not relieve the permittee from complying with other local, State or federal permitting requirements including, but not limited to, Floodplain Development Permit, Temporary Construction Access Permit, Right-of-Way Use and Construction Permit, United States Army Corp of Engineers 404, etc.\*

\*Southeast Metro Stormwater Authority