DOUGLAS COUNTY
COLORADO

2012 Adopted Budget

Prepared by the Finance Department

December 13, 2011

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December 13, 2011

Board of County Commissioners
Douglas County Government
100 Third Street
Castle Rock, Colorado 80104

Commissioners Repella, Hilbert, and Boand:

Staff presents, for your consideration, the 2012 recommended Proposed Budgets for Douglas County Government (the County), the Douglas County Law Enforcement Authority (LEA), the Douglas County Woodmoor Mountain General Improvement District, and the Douglas County Local Improvement District No. 07-01 Lincoln Station. Budget staff worked diligently to ensure the assumptions presented are reasonable and in compliance with Colorado State Budget Law. Staff also ensured that the assumptions presented reflect the goals, policies, procedures, and directives of the Board of County Commissioners. The result is a balanced budget for 2012.

The recommended Preliminary Budget was presented in detail at public hearing on October 31.

Executive Summary

Douglas County, even with its financial stability and healthy business climate, is not immune from the impacts of the challenging state, national and global economies. Although mixed, the majority of economic forecasts continue to indicate a slow recovery. As such, our 2012 Budget is a reflection of these forecasts.

The Proposed 2012 Budget is $254.5 million. This includes $6.3 million for early payoff of debt along with $143.1 million for operating expenditures and $72.6 million for one-time construction and maintenance projects, such as new roads. Included in the $72.6 million is $24.7 million in dedicated road project funds from 2011 that are being carried over to the 2012 budget for the same purpose.

Our approach to the development of the Proposed 2012 Budget embodies a financial sustainability strategy established in 2008. Our commitment to prudent financial management over the past several years, while initially appearing incongruent as our revenues during that time were still increasing, ultimately served us well. Now that we are here, it is clear that our conservative budgeting models and responsible financial stewardship proved to be a sound strategy.

Our guiding principles, then and now, followed a deliberate and incremental approach that avoided:

- Raising fees or taxes, thereby not adding to the difficult financial burden facing our residents and businesses;
- Overly optimistic revenue forecasts. Like everyone else, we hope the economy improves, but do not anticipate or rely on an immediate recovery;
- Mortgaging our future ability to provide services by irresponsibly exhausting our reserves; and
- Adversely impacting the quality of the services we provide to our community.

As a result of our dedicated strategy of cutting costs and increasing reserves over several years, we find ourselves well positioned to strategically begin reinvesting in our communities. The 2012 Budget does so without jeopardizing the hard work of the past or ignoring the continued challenges and uncertainty of the future. We have lived within our means and made it a priority to not only refrain from draining our reserves, but also have substantially added to our reserves. Consequently, the 2012 Budget proposes an investment of funds to increase public safety, improve infrastructure, reduce outstanding debt, and respond to child-related human service needs.

A brief synopsis of these commitments is seen in the bulleted section below, with greater detail provided later in this report.

- **Increase public safety with dedicated revenues:** In November 2007, Douglas County voters approved the extension of a portion of the Justice Center sales tax to assist in funding the costs associated with operating the Justice Center including the jail, courtroom security, Community Justice Services, dispatching, and technological services. The extension was effective January 1, 2011.

  At present, the most pressing requirement involves a significant need to shore-up identified weaknesses in staffing related to Detentions and Dispatch. Currently, both the Detention facility and Dispatch division are operating at minimum staffing levels, creating an environment that places the safety of staff and inmates at considerable risk. The addition of eight staff in Detentions and six in Dispatch will improve these staffing deficiencies. While the concept of adding staff is a change from the austerity of previous years, this investment relies solely on dedicated voter-approved funds that both enhance the public safety of our citizens and respects the wishes of the voters.

- **Improve infrastructure with dedicated revenues:** Increasing traffic congestion on both C-470 and Highway 85 is severely impacting the economic vitality of our community. We are recommending the allocation of $20 million in an effort to enable necessary improvements. Bringing funds to the table in partnership with others has repeatedly proved to be a successful strategy to realize needed improvement to state highways and create jobs for local businesses and citizens. The most recent example is the eastbound C-470/Santa Fe flyover. This project is scheduled to open by the end of the year at a total cost of around $28 million. Had we not allocated $5.75 million toward this project it likely would not have been built.

- **Reduce outstanding debt:** The County currently holds more than eighteen million dollars of voter approved debt in three bond issues that could be redeemed in 2012. The recommended Proposed Budget reflects calling (paying off) the two Parks Sales and Use Tax revenue bonds. County cash assets will be used to pay off this debt and avoid paying interest at a rate of 3.5%-4.5%. We estimate the interest savings to be nearly 1 million dollars over ten years.

- **Respond to child-related human service needs with dedicated revenues:** National trends indicate, and Douglas County is no exception, that the demand for services and benefits tend to increase when there is a downturn in the economy. Child abuse and neglect reports are up almost 25% since 2009 and child support modification requests have increased 29% in that timeframe. Human Services is requesting three new positions; one in Child Support and two in Child Protection. The State of Colorado funds approximately 80% of the costs of these positions.

The Proposed Budget for 2012 is balanced for all funds and meets statutory requirements. Our strategic approach to and recommendation for the 2012 Budget are rooted in Board Policies and enabled by a committed organization and a history of prudent, fiscally conservative decision-making.

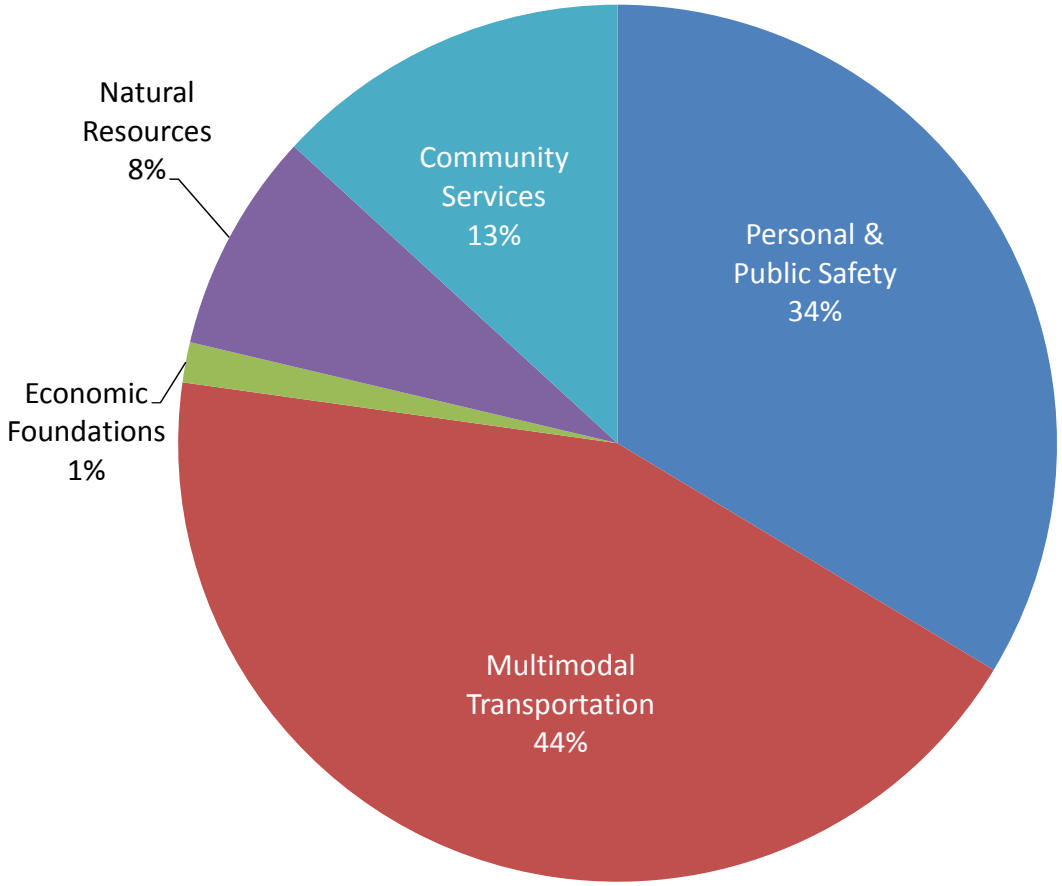
Compliance with the Board's Policy Manual

In compliance with the Board's Policy Manual, specifically the Management Limitations policy 3.3 *Financial Planning and Budget*, which states that with respect to strategic planning for projects, services, and activities with a fiscal impact, *the County Manager may not jeopardize either programmatic or fiscal integrity of County government. Accordingly, the County Manager shall not allow budgets or financial planning that:*

- Deviate materially from the Board's Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two and five year increments.
- Deviate from statutory requirements.
- Deviate materially from Board of County Commissioners' (BOCC) stated priorities in its allocation among competing budgetary needs.
- Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of restrictions, commitments, assigned and unassigned fund balances; and disclosure of planning assumptions.
- Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.
- Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).
- Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County's budget.
- Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.
- Result in new positions or additions to the staffing without specific approval of the BOCC.

- Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).
- Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).
- Fail to show reserves and designations subject to the requirements of the law and "Generally Accepted Accounting Principles."

The 2012 Proposed Budget, as presented in this document, fulfills all requirements of Policy 3.3, including aligning the budget with the Board's Goals. The graph depicts the 2012 Budget alignment with Board Goals.



Highlights for the 2012 Budget

The Proposed Budget for 2012 is $254.5 million for all funds. The operating portion is $143.1 million. The budget is balanced for all funds, accomplished by utilizing new revenues, prior year savings, and reallocating current resources. In addition to all funds being balanced, all funds meet the restriction, commitments, and assignations set forth by statute and/or policy.

Economic Forecast, Revenues and Other Sources

Although mixed, the majority of economic forecasts continue to indicate a slow recovery. As such, our 2012 Budget is a reflection of these forecasts.

The budgeted revenues for 2012 total $210.7 million, representing a 1.9% decrease over 2011.

This net revenue decrease originates from the following: a decline in property values of 9.1% as a result of the 2010 re-appraisal process; and a upward spike in federal and state grant monies in 2011 due to the availability of stimulus grant monies.

Revenues are forecast by reviewing actual-to-budget performance and applying a conservative yet realistic approach to trending the various individual revenue streams. Finance takes great pride in the quality of our revenue forecasting. Actual revenues received for the analyzed revenue streams have been within 5% for the past five years. The forecast data is contained within the budget book section labeled Revenue Manual. Within this section the main revenues are described, including historical and future forecasting data.

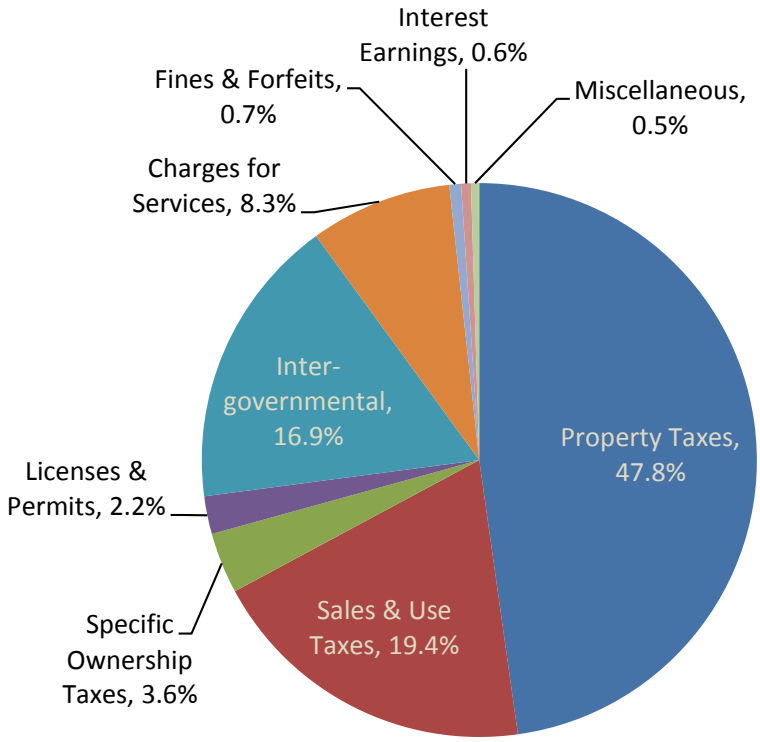
Douglas County's practice is to defer budgeting for revenues associated with programs funded from specific grants until those revenue sources are confirmed, as is the case with state and federal grant funds that are unknown at this time. The exceptions are for those grants that include funding for staff. For these exceptions, anticipated revenues and corresponding expenditures are included in the adopted budget. Other key revenue assumptions include:

- 2012 property taxes are projected to decrease from the 2011 budget by $6.5 million based on the Assessor's preliminary abstract. This decrease was anticipated and corresponding reductions in expenditures were made to stay in alignment with available resources.

- Sales and use taxes are projected to increase 9.6% or $3.6 million over the 2011 budget. These revenues are dedicated to funding roads, open space, parks, and the justice center through voter approved ballot initiatives.

- In reviewing Douglas County's top 54 General Fund revenue streams it is anticipated that there will be a decline of 4.8% or $882,000 primarily due to general uncertainty of the economy.

The graph below illustrates where the County receives its revenues.



Property taxes are the greatest source of revenues and are used to fund general governmental operations. The Board of County Commissioners has discretion in the distribution of the mill levy amongst funds - with the exception of the 1.0 mill dedicated by a vote of the citizens to developmental disabilities programs.

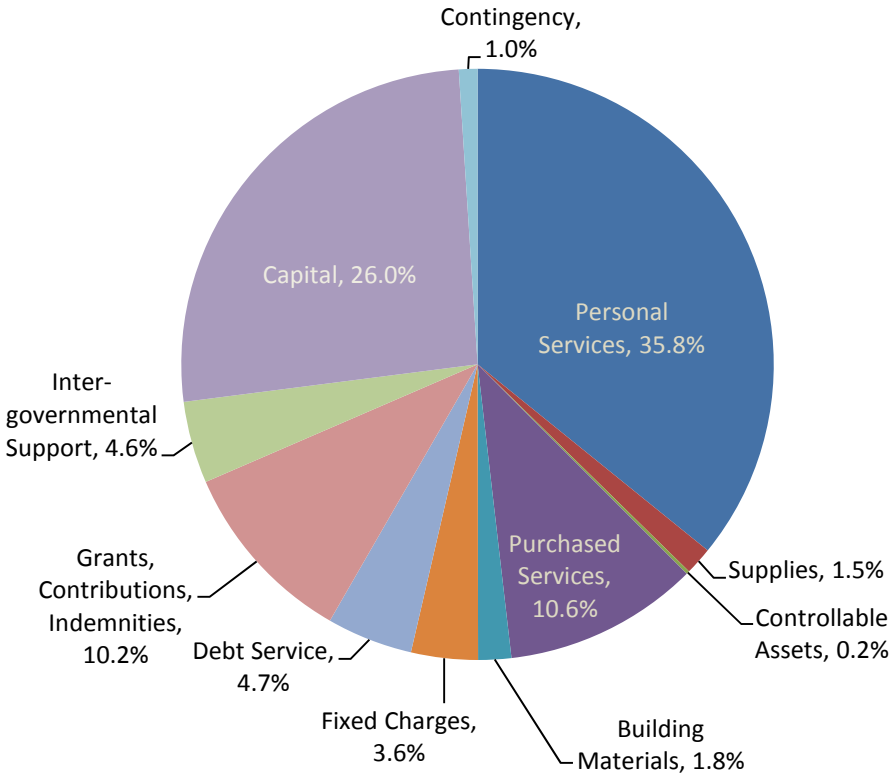
Sales and use tax is the second largest revenue source and comes from the 1.0% sales and use tax within Douglas County. This source of revenue is restricted for specific uses by voters, 0.17% for the acquisition, preservation, development, and maintenance of open space lands, trail systems, and parks facilities; 0.40% is for improvements and maintenance of County roads and bridges; and 0.43% is for the operation, maintenance, and construction of the Robert A. Christensen Justice Center.

Douglas County's third largest revenue stream is intergovernmental revenues, which are from other governments, primarily Federal and State grants, and are therefore restricted to specific purposes. Human Services receives approximately 70% of the intergovernmental revenues. Charges for services, licenses, and permits are intended to offset the cost of providing these services.

Expenditures and Other Uses

The 2012 expenditure budget is $254.5 million. This is broken out into $143.1 million for operating expenditures; $11.9 million for debt service, including $6.3 million to pay off debt; $72.6 million for capital projects and $26.9 million for federal and state funded expenditures.

This graph depicts where the County spends its money.



As with most service organizations, public or private, the salary and benefit portion is the largest expense within the operating budget. For calendar year 2012, Douglas County negotiated no increase to the following premiums:

- Delta Dental Insurance
- VSP Vision Insurance
- Aflac Insurance
- 24Hour Flex - Flexible Spending Fees
- Long Term Disability/Life Insurance

The only increase in premiums is for Aetna Health Insurance, which is a 4.3% increase. This represents a significant savings as the national average increase in health insurance premiums is 9%, with the average Front Range premium increases projected to be 10.6%. The County will share the overall cost increase 50% with the employee population.

For the first time, we are requiring those employees who elect individual coverage to pay a small portion of the medical premium. Overall employee medical premium increases will range from $20-$25 per month.

The Human Resources department conducts a survey process that is completed in early October to ensure the most up-to-date information available. Based on survey findings, we recommend budgeting for a 2.0% merit pool, which is consistent with the following survey data subsets (excludes Douglas County):

2012 Average Salary Increase Projections (effective 10/1/11 - except MSEC)				
	Douglas County Survey Data			**Mountain States Employer Council Survey Data**
	Front Range Public Sector	County Data Only	Local DC Jurisdictions Only	Public & Private Sector
Avg. Increase	1.92%	2.01%	2.03%	2.40%

Fixed charges are an expenditure category factored into the forecast as a necessary operating expense. Douglas County classifies fixed charges as those expenditures that are not discretionary to the departments and include fuel, utilities, insurance, and maintenance. In 2012, fixed charges are projected to increase 2.8%.

New budget requests for 2012 are reflected on the schedules for each fund and are separated between one-time and on-going costs. Countywide they total $32.8 million of which $30.1 million represents one-time and $2.7 million is on-going. On-going requests include, but are not limited to, operating costs of $2.2 million, which includes six positions for Dispatch (911), eight positions for Detentions, two positions for Patrol, and three positions for Child Support and Child Protection. A complete list of recommended requests may be found in the 2012 Proposed Budget for the funds affected.

The distinction between one-time and on-going monies is very important and is closely evaluated. This facilitates the best practice of matching funding sources (one-time or on going) with uses that are consistent. This is key in helping ensure the future financial position of the County. To further clarify what is meant by one-time versus on-going money as they pertain to revenues and expenditures, here are some examples. Unspent program expenditures, savings, or unanticipated revenues are examples of one-time funds; consistent flows of revenue such as property taxes are examples of on-going funds. Likewise, capital projects or system implementations are examples of one-time expenditures and salaries or fuel are examples of on-going expenditures.

Capital project requests in Road and Bridge, Road Sales and Use Tax, Open Space Sales and Use Tax, Parks Sales and Use Tax, Conservation Trust, and Capital Expenditures funds were evaluated based on available resources within each of those funds.

Fund Balances, Restrictions, Commitments, and Assignations

As the budget is developed, a watchful eye is focused on fund balances to ensure they can absorb the proposed changes. All forecasted years are being published, however, the Proposed Budget only emphasizes the current year being budgeted (2012). By publishing the forecasted years 2013 through 2016 future potential challenges are more easily seen. No arbitrary balancing entries have been made to artificially balance 2013-2016.

The County has met and exceeded its restriction requirements under TABOR which requires 3% of our operating expenditures be reserved for emergencies.

For most funds, 10% of the budgeted expenditures less capital outlay, is the amount set aside as the working capital assignation. Exceptions to this include the Road Sales and Use Tax Fund, Justice Center Sales and Use Tax Fund, Parks Sales and Use Tax Fund, Conservation Trust Fund and Capital Expenditures Fund - which are calculated at the greater of $100,000 or 10% of adopted revenues for sales tax funds and 5% of adopted revenues for property tax funds. The rationale for these exceptions is based on the project-driven nature and the relative ease with which activity could be stopped if anticipated revenues were not forthcoming. The Human Services fund reserve calculation also differs from the 10% of expenditures method in that direct payments from the State that flow through the County for accounting purposes are also excluded in the reserve calculation.

Basis of Budgetary Accounting

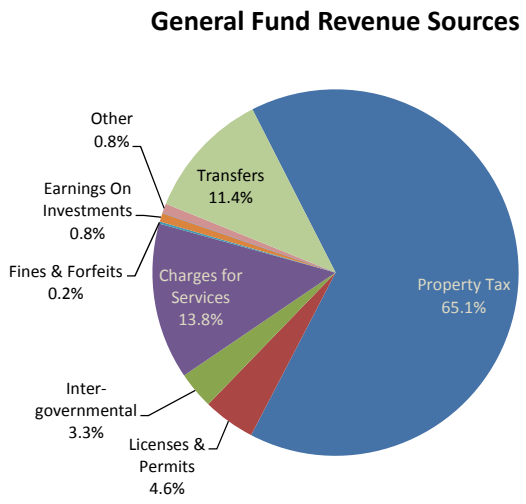
The budgets for the County, LEA, Woodmoor Mountain GID, and Lincoln Station LID are all presented on the modified accrual basis, which is consistent with generally accepted accounting principles (GAAP). This means that revenues are recognized when available and expenditures are recognized when the liability is incurred.

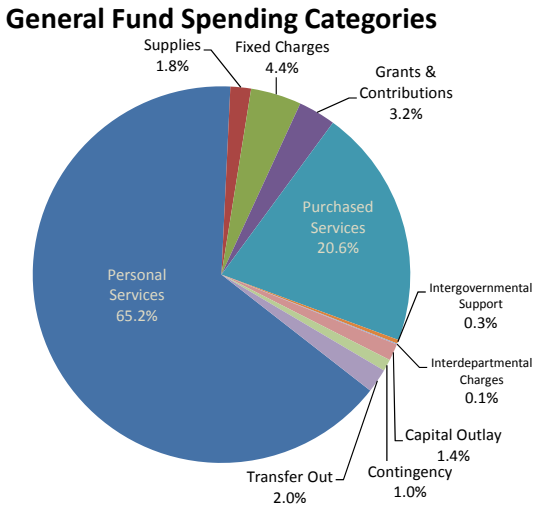
Major Funds Individually Discussed

General Fund Highlights:

The General Fund, which is the largest and most diverse of all the County funds, accounts for a wide variety of services and functions. The budget is $97.6 million for 2012 and represents a $6.4 million increase over 2011; this includes $1.4 million for capital expenditures and a $2.0 million transfer out to the Road and Bridge Fund. The budget is balanced through 2016.

The graphs below show the major sources of revenues and major expenditure categories for the General Fund.





Overall revenues in the General Fund decreased 3.5% or $3.5 million. Several key reasons are:

- As a result of the re-appraisal process property taxes decreased $4.1 million;
- Intergovernmental revenues decreased 41.8% or $1.5 million as a result of fewer grants;
- Transfers in are offsetting these declines with an increase of 13.6% or $1.3 million. The main transfer increase is from the Justice Center Sales and Use Tax Fund, which is increasing $1.1 million to fund the new requests, recommended for the Sheriff's Office.

The major new requests recommended are focused around public safety. The Sheriff's Office has identified pressing needs to improve the current facilities and augment operations. After several years of curtailing new staffing requests and providing spending cuts during the last two years, the Sheriff's Office now faces the reality that there is a significant need to shore-up some identified weaknesses in staffing related to both the areas of Detentions and Dispatch. As such six new positions in Dispatch and eight new positions in Detentions are being recommended. However, the financial impact to the General Fund is neutral because of the Justice Center Sales and Use Tax extension that went into effect January 1, 2011. The extension adjusted the amount of sales and use tax that extends into perpetuity from 0.20% to 0.30% and is dedicated to the maintenance and operations of the Justice Center

specifically including Detentions and Dispatch. The 2012 Proposed Budget includes a complete list of new requests being recommended.

Road and Bridge Fund Highlights:

Property taxes, auto ownership taxes and highway user taxes are the primary revenue sources accounted for in this fund, which for 2012 are expected to generate $20.1 million, $6.6 million and $6.5 million respectively. In addition to ongoing funding for operational expenditures related to road maintenance, traffic services, fleet maintenance, and snow removal, this fund also expends $4.0 million in property tax sharebacks with the municipalities located within the County.

Major projects for this fund include:

- $10 million for the US 85 corridor improvements (between Meadows/Founders and County Line Road;
- $800,000 for the Roxborough filings 1, 2, and 3 road restoration; and
- $410,000 for Ponderosa Way improvements.

This fund includes re-appropriations from purchase orders encumbered in 2011 that won't be fulfilled until 2012 of $1,590,546 and 2011 unspent project dollars of $9,131,191. A complete list of recommended projects, including the re-appropriated projects, can be found in the 2012 Proposed Budget for this fund.

Road Sales and Use Tax Fund Highlights:

The Road Sales and Use Tax Fund accounts for 0.40% of the County's one-percent sales and use tax used for infrastructure improvements related to roads and bridges. The voters approved extending this sales and use tax November 2007 effective January 1, 2011. The extension included a shareback provision for all wholly incorporated entities at the time of election. In addition to sharing back the road sales and use tax collected with the incorporated boundaries of the Town of Castle Rock, the Town of Larkspur, and the Town of Parker; the County will now be sharing back with the City of Lone Tree, excluding Park Meadows mall. The extension also modified the amount of the shareback from 100% of collected roads sales and use tax within the boundaries to 75%. Beginning January 1, 2012 the County will also begin sharing back with the City of Castle Pines.

Projected revenues for 2012 from the dedicated sales and use tax are anticipated to be $16.3 million. After accounting for the $6.2 million in tax sharebacks with various municipalities located within the County and the debt service payment of $1.6 million, there is approximately $12.1 million in capital projects recommended for funding in the 2012 Budget. Recommended projects of significance include:

- $6 million for the C-470 corridor coalition;
- $2 million for the North Meadows extension to highway 85 & I-25;
- $1.9 million for the Quebec/Lincoln/University intersection; and
- $700,000 for the Broadway at C-470 improvements (Dad Clark to County Line Road).

This fund also includes re-appropriation of 2011 encumbrances that won't be fulfilled until 2012 in the amount of $1,279,639 and 2011 unspent project dollars of $12,707,142. A complete list of

recommended projects, including the re-appropriated projects, is included in the 2012 Proposed Budget for this fund.

Law Enforcement Authority (LEA) Fund Highlights:

The LEA Fund relies primarily on property tax revenue received from property owners within the unincorporated areas of Douglas County and funds the Patrol and Traffic divisions of the Sheriff's Office, which is expected to be $12.3 million.

The major request being recommended for funding is for two new patrol deputy positions. The two requested deputy positions will receive funding from the revenue generated as a result of the alarm ordinance.

In 2007, the Sheriff's Office implemented an ordinance for the reduction and management of false burglar alarms in Douglas County. These funds related to alarm registration and false alarm fees are set aside to pay the costs of Patrol services required for alarm response. As such, it is proposed that the two Patrol deputy positions should be funded from this revenue stream. A complete list of requests being recommended for funding is provided in the 2012 Proposed Budget for this fund.

Justice Center Sales and Use Tax Fund Highlights:

The Justice Center Sales and Use Tax Fund accounts for the 0.43% of the County's one-percent sales and use tax and is for the on-going operations, maintenance, and construction of the Robert A. Christensen Justice Center. The voters approved extending this sales and use tax in November 2007 effective January 1, 2011. The extension adjusts the percentage of the 0.43% that extends into perpetuity from 0.20% to 0.30%; the remaining 0.13% sunsets in nine years in December 31, 2020.

Revenues are projected to be $17.5 million. The major expenditure shown in this fund is the transfer to the General Fund, which represents 0.20%, the portion of the sales and use tax that extends in perpetuity and is for helping defray the cost of operations paid from the General Fund. For 2012, this transfer equals 0.20% of sales and use tax revenues plus the additional operating costs for the Highlands Ranch Substation and the new requests being recommended in the General Fund for Sheriff's Office.

Major capital projects planned for 2012 include:

- $238,000 for high density storage in EvTech and Records;
- $210,200 MDT refresh program; and
- $167,000 Phase I of CAT6A upgrades.

A complete list of recommended projects can be found in the 2012 Proposed Budget for this fund.

Although our newest substation facility in Highlands Ranch opened on February 15, 2011, we do not currently anticipate an immediate need for significant investment in new facilities over the next few years. Currently a Justice Center Space Assessment is underway and due to be completed in January 2012, providing a more complete analysis of future needs.

Open Space Sales and Use Tax Fund Highlights:

The Open Space Sales and Use Tax Fund accounts for 0.17% of the County's voter-approved, one-percent sales and use tax and provides for the development, preservation and protection of land dedicated as open space within the County. Revenues generated from this dedicated sales and use tax provide funding for operational needs as well as capital projects and land acquisitions.

Revenues are projected to be $6.9 million; however, per voter approval, a portion of this revenue ($1.1 million) is for parks development and maintenance and is accounted for in the Parks Sales and Use Tax Fund.

Major projects for 2012 include construction of the soft-surface, non-motorized, multi-use Bayou Gulch Trail; forest management projects; management of prairie dogs; roof replacements and the Spruce Mountain/Highway 105 Trailhead. The complete list of projects is included in the 2012 Proposed Budget for this fund.

Parks Sales and Use Tax Fund Highlights:

A portion of the voter-approved Open Space Sales and Use Tax is for the development and maintenance of parks and trails. The Parks Sales and Use Tax Fund accounts for projects funded with these monies as well as cash-in-lieu monies received from developers dedicated to park lands.

2012 Budget priorities for this fund are one-time expenses and include regional and local park repairs, improvements, and maintenance on ten locations throughout Douglas County; Highland Heritage synthetic turf replacement; and Challenger Regional Park playground improvements. The complete list of projects is included in the 2012 Proposed Budget for this fund.

Conservation Trust Fund Highlights:

In accordance with State statute, this fund accounts solely for the proceeds allocated to the County from the State Lottery fund, which are estimated to be $1.0 million for 2012. Funds may only be used for the development and maintenance of parks, trails, open space and other recreational facilities.

The 2012 Budget priorities for this fund are one-time expenses and include the replacement of restrooms in Whispering Pines Park, Dupont Park, and Pinery Park; replacement picnic shelters in Pinery, Dupont and Whispering Pines Parks; and Bayou Gulch Regional Park parking lot improvements as well as trail resurfacing, fence, crosswalk and sidewalk improvements. The complete list of projects is included in the 2012 Proposed Budget for this fund.

Capital Expenditures Fund Highlights:

This fund pays for routine maintenance on all County facilities with the exception of the Justice Center. The County has taken the approach of prefunding anticipated maintenance needs through reserving monies in fund balance. At this time this reserve is expected to fund County maintenance needs for five years and will be augmented as necessary from prior year savings in the General Fund.

Major maintenance projects planned for this fund in 2012 include remodels for 1) the Park Meadows Center motor vehicle operations relocation; 2) Phase III for the new Election Building; 3) the Wilcox

Building as a result of Elections operations moving to the new building and co-locating Drivers License services with Motor Vehicle services. A complete list of maintenance requests is included in the 2012 Proposed Budget.

Human Services Fund Highlights:

Funding for the programs and services offered to citizens served by the Human Services Department comes from a portion of the County's mill levy (0.316 mills or $1.48 million) and from various Federal and State grants ($23.6 million). The 2012 Proposed Budget reflects $20.9 million appropriated for direct payments from the State to qualified participants.

As a result of the current economic conditions, as well as the significant number of children in the County, the need for services has increased in child protection, child support and key assistance programs.

The Proposed Budget recommends funding two full-time positions in Child Protection and one in Child Support. Best practice for a child protection caseload is 12 – 15 families. Carrying cases at this level is correlated with positive outcomes such as preventing further abuse and family reunification. Currently, the department has three ongoing caseworkers carrying caseloads of up to 18 families each with a total of 93 children. A fourth ongoing child protection caseworker will allow human services to better serve families in the child protection area.

In 2010 human services received 2,394 child abuse reports; projects 2,706 in 2011 and 3,000 in 2012. An additional intake caseworker will allow the department to mitigate risk to children by responding quickly to reports. Adding one caseworker brings the staff up to six daytime intake caseworkers and one evening/weekend caseworker.

Douglas County's child support caseload has grown rapidly over the past three years. The recommended caseload is 400 - 450 cases with Douglas County's two enforcement workers carrying 1,000 cases each and the establishment worker 500 cases. There has been a 29% increase in modification requests over the past three years primarily due to job losses or reduced wages associated with the economic downturn.

In the past three calendar years the county's match for child support has been covered through a combination of state funding; incentives earned and federal stimulus funds. We anticipate that this new position will also "pay for itself" in 2012 and beyond.

Developmental Disabilities Fund Highlights:

Revenues recognized in this fund are generated from a 1.0 mill property tax approved by the voters in 2001, which is expected to produce about $4.5 million for 2012. Through an interagency agreement, the County remits over 90% of these funds to Developmental Pathways, Inc., which is Douglas County's regional provider, to be used in support of programs and services providing for the special needs of developmentally disabled citizens. The remaining funds are then used by the County to support other programs that also serve this segment of the County's population.

Conclusion

A history of prudent investments, a culture of fiscal conservatism, the accumulation of healthy reserves, as well as voter-approved, dedicated revenue streams created the fertile ground for this recommended Proposed 2012 Budget, which includes a $6.3 million debt reduction.

Ultimately, this recommendation will allow for the responsible, strategic investment in Personal and Public Safety, Transportation, Community Services, Economic Foundations and Natural Resources - the sustainable foundations that result in a high quality of life for our citizens, taxpayers and communities.

Our organizational commitment to this budget and its associated stewardship includes an expectation that we will continue to live within our means and continually search for improved efficiencies throughout our organization.

Looking forward, we are mindful of the impacts from a challenging economy, as well as the potential need to realign our resources, given changing demographics and other impacts external to the organization.

Staff submits this budget recommendation with the confidence that it is consistent with Board Goals and within the requirements of the annual monitoring reports for Management Limitation 3.3 *Financial Planning and Budget*. The Proposed Budget for 2012 is balanced for all funds and meets statutory requirements. We believe that this budget will allow Douglas County to continue to provide exemplary services to its citizens, taxpayers, and communities while being good stewards of the public assets.

Embedded in this submittal is our gratitude for the leadership and support of the Board of County Commissioners in their continued demonstration of prudent fiscal management and stewardship of public assets.

We also thank each County Office and Department for their collective commitment in the provision of their services that result in the high quality of life in Douglas County.

Respectfully submitted,

Douglas J. DeBord
County Manager

Andrew Copland
Director of Finance

Martha M Marshall
Budget Manager

Douglas County Government

Summary of Fund Balances, Revenues, and Expenditures

2012 Proposed Budget

Fund	Fund Name	Estimated Beginning Fund Balance	2012 Revenues (Less Transfers)	2012 Expenditures (Less Transfers)	Transfers In	Transfers (Out)	Net Change In Fund Balance	Non-Spendable/ Restricted/ Committed Fund Balance	Assigned/ Unassigned Fund Balance	Projected Ending Fund Balance
County Funds										
100	General	$ 53,505,340	$ 84,865,157	$ 95,597,209	$ 10,891,358	$ (2,000,000)	$ (1,840,694)	$ 21,768,504	$ 29,896,142	$ 51,664,646
	Special Revenue Funds									
200	Road and Bridge	33,238,155	34,585,460	56,337,759	3,300,000	0	(18,452,299)	3,916,644	10,869,212	14,785,856
210	Human Services	4,946,649	25,244,685	26,020,902	0	(8,000)	(784,217)	312,567	3,849,865	4,162,432
215	Developmental Disabilities	497,581	4,465,984	4,863,565	0	0	(397,581)	0	100,000	100,000
230	Road Sales and Use Tax	22,704,524	16,495,000	32,309,481	0	(2,120,500)	(17,934,981)	0	4,769,543	4,769,543
240	Justice Center Sales and Use Tax	19,275,588	17,669,000	1,592,947	0	(9,468,253)	6,607,800	0	25,883,388	25,883,388
250	Open Space Sales and Use Tax	9,358,596	7,045,258	2,839,936	0	(4,268,204)	(62,882)	4,749,000	4,546,714	9,295,714
255	Parks Sales and Use Tax	2,735,502	32,000	1,436,000	1,091,104	(797,200)	(1,110,096)	0	1,625,406	1,625,406
260	Conservation Trust	497,812	1,020,000	1,250,000	0	0	(230,000)	0	267,812	267,812
275	Solid Waste Disposal	221,728	45,000	45,000	0	0	0	0	221,728	221,728
	Capital Projects Funds									
330	Capital Expenditures	5,058,455	0	1,090,000	0	0	(1,090,000)	0	3,968,455	3,968,455
350	Local Improvement District Capital Construction	446,686	12,111	500	0	(116,105)	(104,494)	0	342,192	342,192
390	Capital Replacement	22,152,634	0	0	19,200	(8,447,000)	(8,427,800)	0	13,724,834	13,724,834
	Debt Service Fund									
410	Debt Service	98,495	0	11,923,600	11,923,600	0	0	0	98,495	98,495
	Internal Service Funds									
620	Employee Benefits Self-Insurance	477,176	1,933,143	1,448,000	0	0	485,143	0	962,319	962,319
630	Liability and Property Self-Insurance	1,572,053	530,000	1,165,000	0	0	(635,000)	0	937,053	937,053
Total County Funds		$ 176,786,974	$ 193,942,798	$ 237,919,899	$ 27,225,262	$ (27,225,262)	$ (43,977,101)	$ 30,746,715	$ 102,063,158	$ 132,809,873
Law Enforcement Authority Fund										
220	Law Enforcement Authority	14,655,721	16,702,160	16,584,372	0	0	117,788	550,000	14,223,509	14,773,509
Woodmoor Mountain General Improvement District Fund										
280	Woodmoor Mountain General Improvement District	12,232	20,504	31,986	0	0	(11,482)	750	0	750
Lincoln Station Sales Tax Street Imp Fund										
265	Lincoln Station Sales Tax Street Imp	0	10,000	10,000	0	0	0	0	0	0
Total All County Funds		$ 191,454,927	$ 210,675,462	$ 254,546,257	$ 27,225,262	$ (27,225,262)	$ (43,870,795)	$ 31,297,465	$ 116,286,667	$ 147,584,132
Agency Funds										
730	Public Trustee	$ 801,411	$ 738,993	$ 666,473	$ -	$ (164,926)	$ (92,406)	$ -	709,005	$ 709,005
750	Colorado Information Sharing Consortium Fiscal Agent	0	0	0	0	0	0	0	0	0

Douglas County Government
Reconciliation for Resolutions
2012 Proposed Budget

Fund	Fund Name	2012 Revenues (Less Transfers)	2012 Expenditures (Less Transfers)	Transfers In	Transfers (Out)	Increase in Fund Balance	Reduction In Fund Balance	2012 Appropriation
County Funds								
100	General	$ 84,865,157	$ 95,597,209	$ 10,891,358	$ (2,000,000)	$ -	$ (1,840,694)	$ 97,597,209
	Special Revenue Funds							
200	Road and Bridge	34,585,460	56,337,759	3,300,000	0	0	(18,452,299)	56,337,759
210	Human Services	25,244,685	26,020,902	0	(8,000)	0	(784,217)	26,028,902
215	Developmental Disabilities	4,465,984	4,863,565	0	0	0	(397,581)	4,863,565
230	Road Sales and Use Tax	16,495,000	32,309,481	0	(2,120,500)	0	(17,934,981)	34,429,981
240	Justice Center Sales and Use Tax	17,669,000	1,592,947	0	(9,468,253)	6,607,800	0	11,061,200
250	Open Space Sales and Use Tax	7,045,258	2,839,936	0	(4,268,204)	0	(62,882)	7,108,140
255	Parks Sales and Use Tax	32,000	1,436,000	1,091,104	(797,200)	0	(1,110,096)	2,233,200
260	Conservation Trust	1,020,000	1,250,000	0	0	0	(230,000)	1,250,000
275	Solid Waste Disposal	45,000	45,000	0	0	0	0	45,000
	Capital Projects Funds							
330	Capital Expenditures	0	1,090,000	0	0	0	(1,090,000)	1,090,000
350	Local Improvement District Capital Construction	12,111	500	0	(116,105)	0	(104,494)	116,605
390	Capital Replacement	0	0	19,200	(8,447,000)	0	(8,427,800)	8,447,000
	Debt Service Fund							
410	Debt Service	0	11,923,600	11,923,600	0	0	0	11,923,600
	Internal Service Funds							
620	Employee Benefits Self-Insurance	1,933,143	1,448,000	0	0	485,143	0	1,448,000
630	Liability and Property Self-Insurance	530,000	1,165,000	0	0	0	(635,000)	1,165,000
Total County Funds		$ 193,942,798	$ 237,919,899	$ 27,225,262	$ (27,225,262)	$ 7,092,943	$ (51,070,044)	$ 265,145,161
Law Enforcement Authority Fund								
220	Law Enforcement Authority	16,702,160	16,584,372	0	0	117,788	0	16,584,372
Woodmoor Mountain General Improvement District Fund								
280	Woodmoor Mountain General Improvement District	20,504	31,986	0	0	0	(11,482)	31,986
Lincoln Station Sales Tax Street Imp Fund								
265	Lincoln Station Sales Tax Street Imp	10,000	10,000	0	0	0	0	10,000
Agency Funds								
730	Public Trustee	$ 738,993	$ 666,473	$ -	$ (164,926)	$ -	$ (92,406)	831,399
750	Colorado Information Sharing Consortium Fiscal Agent	0	0	0	0	0	0	0

Douglas County Government
General Fund (Fund 100)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 36,293,910**	**$ 39,337,468**	**$ 51,618,046**	**$ 51,618,046**	**$ 53,505,340**	**$ 51,664,646**	**$ 51,928,865**	**$ 52,151,743**	**$ 52,434,672**
	Revenues									
2	*Taxes*	$ 67,659,347	$ 66,430,457	$ 66,430,457	$ 66,430,457	$ 62,367,463	$ 62,367,463	$ 62,367,463	$ 62,367,463	$ 62,367,463
3	*Licenses and Permits*	4,685,930	4,042,800	4,042,800	4,581,000	4,409,800	4,422,300	4,417,900	4,401,600	4,395,800
4	*Intergovernmental*	5,310,093	3,672,104	6,055,373	4,604,384	3,137,758	2,175,696	2,175,696	2,175,696	2,175,696
5	*Charges for Services*	15,396,295	13,004,830	13,076,118	14,914,358	13,209,686	12,787,507	12,834,632	12,987,295	12,969,895
6	*Fines and Forfeits*	190,073	179,400	179,400	201,029	182,500	182,500	182,500	182,500	182,500
7	*Earnings on Investments*	1,528,163	1,500,000	1,500,000	1,000,000	750,000	750,000	750,000	750,000	750,000
8	*Donations and Contributions*	292,056	0	13,000	4,000	0	0	0	0	0
9	*Other Revenues*	1,304,330	828,500	1,445,764	1,096,885	802,750	770,250	770,250	770,250	770,250
10	*Transfers In:*									
11	*From Capital Replacement Fund*	0	250,000	250,000	250,000	807,000	0	0	0	0
12	*From Debt Service Fund*	48,493	0	0	0	0	0	0	0	0
13	*From Justice Center Sales Tax Fund*	7,860,076	7,633,877	8,672,147	8,672,147	8,365,911	8,365,911	8,365,911	8,365,911	8,365,911
14	*From LID Capital Construction Fund*	0	0	0	0	116,105	0	0	0	0
15	*From Road & Bridge Fund -Engineering Svc*	1,200,000	1,200,000	1,200,000	1,200,000	0	0	0	0	0
16	*From Road Sales & Use Tax Fund- Engineering Svc*	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
17	*From Emergency Fund*	2,000,000	0	0	0	0	0	0	0	0
18	*Total Transfers In*	*11,608,569*	*9,583,877*	*10,622,147*	*10,622,147*	*9,789,016*	*8,865,911*	*8,865,911*	*8,865,911*	*8,865,911*
19	*Recommended New Requests - Transfer in from Justice Center Sales and Use Tax Fund*					*1,102,342*	*1,067,187*	*1,067,187*	*1,067,187*	*1,067,187*
20	*Recommended New Requests - New Revenues*					5,200	5,200	5,200	5,200	5,200
21	***Total Revenues and Transfers In***	**$ 107,974,856**	**$ 99,241,968**	**$ 103,365,059**	**$ 103,454,260**	**$ 95,756,515**	**$ 93,394,014**	**$ 93,436,739**	**$ 93,573,102**	**$ 93,549,902**
	Expenditures by Function									
22	*Personnel*	$ 61,062,922	$ 59,886,655	$ 60,295,805	$ 60,295,805	$ 62,704,097	$ 62,503,897	$ 62,503,897	$ 62,503,897	$ 62,503,897
23	*Supplies*	1,593,845	1,631,955	2,049,457	2,049,457	1,707,604	1,702,604	1,702,604	1,702,604	1,702,604
24	*Controllable Assets*	742,586	33,700	405,015	405,015	305,605	305,605	305,605	305,605	305,605
25	*Purchased Services*	19,202,884	19,095,099	22,731,271	22,731,271	19,660,553	18,780,574	18,780,574	18,780,574	18,780,574
26	*Building Materials*	152,203	0	0	0	0	0	0	0	0
27	*Fixed Charges*	5,137,956	4,976,056	5,009,385	5,009,385	4,245,569	5,016,684	5,100,750	5,177,062	5,223,329
28	*Grants and Contributions*	3,226,345	2,919,199	3,040,774	3,040,774	3,017,999	2,985,499	2,985,499	2,985,499	2,985,499
29	*Intergovernmental Support*	288,079	369,895	369,896	369,896	314,246	314,246	314,246	314,246	314,246
30	*Interdepartmental Charges*	92,007	84,520	93,020	93,020	86,120	86,120	86,120	86,120	86,120
31	*Capital Outlay*	804,432	1,235,000	4,944,390	4,944,390	1,021,878	182,800	182,800	182,800	182,800
32	*Contingency*	0	1,000,000	2,627,953	2,627,953	1,000,000	0	0	0	0
33	*Transfers Out*									
34	*To Human Services Fund*	47,461	0	0	0	0	0	0	0	0
35	*To Road & Bridge Fund*	0	0	0	0	2,000,000	0	0	0	0
36	*To Capital Replacement Fund*	300,000	0	0	0	0	0	0	0	0
37	*Total Transfers Out*	*347,461*	*0*	*0*	*0*	*2,000,000*	*0*	*0*	*0*	*0*
38	*Recommended New Requests - One-Time*					*281,772*				
39	*Recommended New Requests - On-Going*					*1,251,766*	*1,251,766*	*1,251,766*	*1,251,766*	*1,251,766*
40	***Total Expenditures and Transfers Out***	**$ 92,650,720**	**$ 91,232,079**	**$ 101,566,966**	**$ 101,566,966**	**$ 97,597,209**	**$ 93,129,795**	**$ 93,213,861**	**$ 93,290,173**	**$ 93,336,440**
41	*Change In Fund Balance*	15,324,136	8,009,889	1,798,093	1,887,294	(1,840,694)	264,219	222,878	282,929	213,462
42	***Ending Fund Balance***	**$ 51,618,046**	**$ 47,347,357**	**$ 53,416,139**	**$ 53,505,340**	**$ 51,664,646**	**$ 51,928,865**	**$ 52,151,743**	**$ 52,434,672**	**$ 52,648,134**
	Fund Balance Detail									
43	*Non-spendable Fund Balance*	$ 330,342	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
44	*Restricted Fund Balance*	8,456,740	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
45	*Committed Fund Balance*	7,468,032	0	16,768,504	16,768,504	16,768,504	17,268,504	17,268,504	17,268,504	17,268,504
46	*Assigned Fund Balance*	16,173,301	27,946,435	13,789,036	14,989,036	18,684,311	15,321,478	20,329,884	22,337,515	23,842,142
47	*Unassigned Fund Balance*	19,189,631	14,400,922	17,858,599	16,747,800	11,211,831	14,338,883	9,553,355	7,828,653	6,537,488
48	***Ending Fund Balance***	***$ 51,618,046***	***$ 47,347,357***	***$ 53,416,139***	***$ 53,505,340***	***$ 51,664,646***	***$ 51,928,865***	***$ 52,151,743***	***$ 52,434,672***	***$ 52,648,134***

Prepared by K. Hirsch
12/7/2011

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund	FTE
General Fund							
	Clerk and Recorder	Restore/Digitize 51 maps	$ 18,417			$ 18,417	
	Clerk and Recorder	Park Meadows MV Equipment	2,400	2,500		4,900	
	District Attorney	District Attorney's Office Per Capita Increase		37,501		37,501	
	District Attorney	District Attorney's Office Salary and Benefit Increase		90,060		90,060	
	Facilities	HVAC Combustion Analysis	10,000			10,000	
	Facilities	Building Security Contractor	20,000			20,000	
	Facilities	Augment Marketing Budget for Fairgrounds		17,250		17,250	
	General Fund Admin	Radio Frequency Identification (RFID) Pilot	50,000			50,000	
	General Fund Admin	Arapahoe/Douglas Mental Heath Care-Case Manager	10,000			10,000	
	General Fund Admin	Chum Howe House Conveyance	75,000			75,000	
	General Fund Admin	Dumb Friends League Contract Increase		21,500		21,500	
	General Fund Admin	EMFM 2012 Emergency Fund Budget	25,000			25,000	
	Tri-County Health	Tri-County Health Department Per Capita Increase		52,392		52,392	
	Tri-County Health	Tri-County Health Department Per Capita Rate Decrease		(43,524)		(43,524)	
	Parks	County Buildings Xericscape Initiative	25,000			25,000	
	Sheriff's Office	Dispatchers FTEs	18,955	408,539	(427,494)	-	6.0
	Sheriff's Office	Maintenance/Annual Licensing Costs		76,100	(76,100)	-	
	Sheriff's Office	Dual MDT Connectivity		5,200	(5,200)	-	
	Sheriff's Office	New World Systems Training		13,600	(13,600)	-	
	Sheriff's Office	Altiris Licenses for VizVox	2,800	600	(3,400)	-	
	Sheriff's Office	Security Hours/Contract Inc		35,900	(35,900)	-	
	Sheriff's Office	C & D Pod Specialists FTEs	13,400	480,548	(493,948)	-	8.0
	Sheriff's Office	Medical Biohazard Removal		1,100	(1,100)	-	
	Sheriff's Office	Academy Training		11,600	(11,600)	-	
	Sheriff's Office	Inmate Medical Contract Inc		39,200	(39,200)	-	
	Sheriff's Office	Point of Sale System Upgrade	10,800	1,700		12,500	
General Fund Total			**$ 281,772**	**$ 1,251,766**	**$ (1,107,542)**	**$ 425,996**	**14**

General Fund (100) – Recommended New Requests

Restore/Digitize 51 Maps – One-Time - $18,417
Cost to restore and digitize 51 maps that were damaged in fire.

Park Meadows Motor Vehicle Equipment – One-Time - $2,400 / On-Going - $2,500
Requesting the following equipment for the Park Meadows' Motor Vehicle Office:

- Computer and Printer for new work station - $2,400
- Postage Meter and Scale lease - $2,500

District Attorney's Office Per Capita Increase – On-Going - $37,501
For 2012 based upon the preliminary population projections from the State Demographer's Office, the population increase for Douglas County is 8,148 or 2.69% over 2011.

The Office agreed to use the decreased 2011 budget as the base for the 2012 budget request. After taking into consideration the requests for budget increases, the overall 2012 budget request is $715,000 less than the approved 2010 budget. And as always, the Office will control costs to the benefit of the counties and taxpayers.

District Attorney's Office Salary and Benefit Increase – On-Going - $90,060
The requested budget increases are: 1.60% ($210,000) in base wages and 1.68% ($62,000) for employee benefits which includes increased health insurance costs and increased payroll taxes and retirement contributions related to increased base wages.

Building Security Contractor – One-Time - $20,000
There are numerous outstanding security projects at the Justice Center, as well as new projects being added daily that cannot be completed in a timely fashion due to Facilities Management only having one dedicated Security Technician for all 1,157,950 square feet of County facilities. There are enough projects, daily maintenance and repairs at the Justice Center alone that requires additional help.

HVAC Combustion Analysis – One-Time - $10,000
Facilities Management will hire an outside HVAC contractor to do a combustion analysis on all boilers (Total = 10) and draft induced air handling units (Total = 8). The analysis will include: flue gas check, burner flame air/fuel mix and combustion air settings. The service must be completed by a certified technician and is unable to be completed by our internal staff. This is a new request for 2012, but will become an annual request for service.

Augment Marketing Budget for Fairgrounds – On-Going - $17,250
In 2010, in an attempt to cut operating budgets, we relinquished the entire marketing budget for the Fairgrounds and Event Center. We are no longer able to reach out to potential events to expand our event base and we are solely relying on word of mouth and repeat events. Reinstating this budget line will enable us to target markets in areas where we can have growth, specifically weekday events in the Event Center, Commissary Kitchen use and holiday events.

Radio Frequency Identification (RFID) Pilot – One-Time - $50,000

This request is to fund an asset tracking system using Radio Frequency Identification (RFID) technology. The system includes Asset Tracking application software suite. The main application includes ability to manage, and report by asset; report by location or by status of the asset. Additionally, this system supports mobile application for checking in and checking out voting equipment as we set up the voting locations. Supporting documentation can be provided upon request.

Arapahoe/Douglas Mental Health Care-Case Manager – One-Time - $10,000

ADMHN seeks this new funding to support its 18th Judicial District Mental Health Court treatment team. The Mental Health Court, implemented in the fall of 2009, is an alternative sentencing program of community based, judicially supervised treatment for felony offenders with an Axis I diagnosis, for whom the mental illness has contributed to, or caused, the offense. ADMHN provides the treatment component, which focuses on the mental illness, any corresponding substance abuse, and criminal thinking.

Funding for the start-up of the program has been provided by several grants, including a renewable Colorado Justice Assistance Grant, and a Colorado JAG - Recovery Act Grant, which terminates in March 2012.

ADMHN seeks funding for the treatment team staff whose positions are paid through the JAG - Recovery Act Grant. This $30,000 request would fund the salary and benefits of a treatment team case manager through the remainder of 2012.

ADMHN has made a similar request to Arapahoe County, seeking funding for the therapist position that is paid by the Recovery Act Grant.

Chum Howe House Conveyance – One-Time - $75,000

In 2000, Shea Homes conveyed the ownership of the Chum Howe House to Douglas County. Included with the conveyance were funds in the amount of $50,000 for the purpose of maintenance for repair of the house at the time of closing. For the past twelve years, Douglas County has not found a suitable purpose for this facility. Highlands Ranch Metro District now owns the Highlands Ranch Mansion and has requested conveying the ownership of the Chum Howe House from Douglas County to the Metro District. The District has identified improvements and repairs needed and have requested a contribution of $143,000 for the renovation of this facility. The facility was conveyed in substandard condition and has remained that way for the past twelve years even due to minimal maintenance completed during this time.

Dumb Friends League Contract Increase – On-Going - $21,500

Dumb Friends League (Buddy Center) has submitted their revised fee schedule with a 7.1% or approximately $6,000 annual increase effective January 1, 2012. Their last increase was effective January 1, 2008.

The current base budget is $69,900 and has not been adjusted since 2008. The actual expenditures have exceeded the base budget each year and had been offset with savings from the Sheriff's Office or Contingency. We are recommending the proposed increase in base budget of $15,500 to reflect the actual expenditures each year.

Summary of Actual Expenditures:
$74,795 - 2009
$83,098 - 2010
$85,000 - 2011 Estimate

Current Base Budget $69,900
Base Budget Adjustment $15,500
7.1% Increase $ 6,000
Total Proposed Budget $91,400

Emergency Management/Facilities Management - 2012 Emergency Fund Budget – One-Time - $25,000

In March 2011, the Burning Tree Wildland Fire occurred in Franktown. This was a volatile, high wind-driven wildland fire that threatened human life, livestock, pets, and property. While the County was extremely fortunate for no loss of life, and minimal structure damage, it became apparent there were items and training opportunities that would be helpful for the County's Board Departments to support first responders and the Office of Emergency Management during an emergency/disaster.

- Continuing Education & Training for County Employees to support the County's Emergency Preparedness
- Training Support for the Volunteer Incident Management Team
- Incident Management Team Apparel and Appreciation – Shirts, Jackets, Hats
- Support for the PDCG Emergency Management Governance Committee
- COOP Tabletop Exercise and Training

Tri-County Health Department Per Capita Increase – On-Going - $52,392

For 2012 based upon the preliminary population projections from the State Demographer's Office, the population increase for Douglas County is 8,148 or 2.69% over 2011.

Tri-County Health Department Per Capita Rate Decrease – On-Going – ($43,524)

For 2012 Tri-County Health Department is reducing the county's per capita rate amount to $6.29 from $6.43 per resident or 2.18% decrease in funds from 2011.

County Building Xericscape Initiative – One-Time - $25,000

Landscape, site furnishings, and xeric re-design.

These funds will be used at 11 building grounds locations to re-design existing landscape areas into a xeric design replacing plant material. We will also be replacing trees and plant materials, irrigation, and mulch to areas that trees and plants have died. Existing decorative mulch will be replaced and enhanced, and irrigation improvements and modifications will be completed.

Maintenance/Annual Licensing Costs – On-Going $76,100 / Off-Setting Revenue ($76,100) / Net Impact to Fund $0

FirstWatch was purchased in 2010 by the 911 Authority Board for fire and police real-time data surveillance. This software, which runs over the Internet, provides the ability to follow real-time data trends. The system uses "triggers" based on specific Douglas County CAD data to follow these trends. The Firstwatch system will also send out notifications when certain criteria, set by the user, are met.

The 911 Authority Board contract includes a single Firstwatch license per PSAP, two wholesale trigger swap outs per year, with a total of 20 total triggers available, and each trigger can have up to 50 alert recipients.

Each PSAP was required to have their own contract with FirstWatch to identify annual maintenance fees. The Sheriff's Office annual fees are identified below.

Dual MDT Connectivity – On-Going $5,200 / Off-Setting Revenue ($5,200) / Net impact to fund $0

First responders' mobile data computers (Mets) connect to the New World CAD and RMS systems through commercial wireless aircards. Because of Douglas County's topography and geographically diverse population centers, the wireless communications "footprint" of commercial cellular service providers is a patchwork that leaves many areas outside the reach of any single wireless service provider. Testing by the Sheriff's Office Technology Services staff has shown that simultaneously using aircards from two different cellular providers greatly enhances the ability of first responders to stay connected to the CAD and RMS systems.

While spending authority is needed for the additional service, the cost for both aircard services is reimbursed by the E911 Authority resulting in no net cost for the dual connectivity.

New World Systems Training – On-Going $13,600 / Off-Setting Revenue ($13,600) / Net impact to fund $0

The Sheriff's Office would like to continue to send staff to the New World user training and advisory group meetings in 2012. The designated New World System team members need to continue to ensure a successful product. An important part of the success is communication between the Sheriff's Office team and the New World developers. This also allows the discussion of issues with other New World user groups to work on problem resolution and product enhancement. Also, the Douglas County Regional Dispatch Center will be one of five agencies using CAD Enterprise which is specifically marketed to regional dispatch centers. It is crucial that the needs and requirements of the Sheriff's Office be represented. In addition, the Sheriff's Office elected to participate in the New World Systems advisory group, which is the forum for vocalizing the Sheriff's Office priorities in person to New World vice presidents and developers.

The team that attends represents various areas of responsibility from within the Sheriff's Office. It is vital to the continued success of the New World System that the Sheriff's Office has representation at the training and advisory group meetings. The members of the team are individuals who have been with the agency for some time and have a strong overall knowledge of the ways the system is used. The training offers various tracks -- CAD, Police Mobile, Fire Mobile, Records, Detentions, GIS, Technical, Command, and Investigations. The goal of the team is to improve New World so the Sheriff's Office is more efficient and effective.

The conference fee is $995 per attendee which includes two nights of lodging and some meals. Therefore, only $700 for travel per attendee is needed to cover airfare, minimal per diem, and one additional night of lodging to enable attendance at the advisory group meetings.

It is anticipated that this amount would be fully offset by an increase in the amount of the Justice Center Sales and Use Tax Transfer, utilizing the ongoing portion of the funding from the extension of the sales tax.

Altiris Licenses for VizVox – One-Time $2,800 / On-Going $600 / Off-Setting Revenue ($3,400) / Net impact to fund $0

DCSO Technology Services uses Altiris to remotely monitor and fix PCs at the Sheriff's Office. For example, this software provides the ability to find, log into and send software updates to an MDT in a moving vehicle to troubleshoot a problem immediately. Additionally, this software makes it possible to remotely log into and send

program updates to equipment in areas that are difficult to enter, such as the jail pods. Since inmates have to be locked down when Technology Services staff is working on equipment within the pods, it is easier for everyone if the work can be done remotely.

The new VizVox phones are actually small computers that attach to the network similar to any desktop computer. Since the VizVox phone upgrade, there have been many times when there has been a need to work on the phones remotely. The additional Altiris licenses requested will not only provide this capability but also allow new software to be installed on all VixVoz phones simultaneously. In addition, Altiris is already used to maintain and inventory the other equipment and software within the facility, so these licenses will enable the VizVox phones to be maintained and inventoried in the same manner. A total of 55 licenses are requested for the units in the main Justice Center facility, as well as those units at the Highlands Ranch Substation.

Security Hours/Contract Inc – On-Going $35,900 / Off-Setting Revenue ($35,900) / Net impact to fund $0

In late 2009, a formal RFP was issued for security services at the Justice Center and other County buildings. The bid was awarded to HSS for a period of one year with two one-year options for renewal. In May, 2011, it was determined that an amendment was needed to increase the number of security services hours to address a security issue at the northwest entrance of the Justice Center facility. This equated to an additional 35 hours per week at $19.94 per hour with the additional funding being appropriated through a 2011 supplemental budget. The additional 35 hours per week will need to continue in 2012; therefore, the full-year impact of these additional hours will need to be added to the 2012 budget for Justice Center security services. This equates to an annual cost of $35,034 based on 35 hours per week (excluding 63 holiday hours) at $19.94 per hour or a revised annual contract amount of $226,446.

The proposed increase would be offset by an increase in the Justice Center Sales and Use Tax transfer, resulting in no net financial impact to the General Fund.

Dispatchers FTEs – One-Time $18,955 / On-Going $408,539 / Off-Setting Revenue ($427,494) – Net impact to fund is $0

Douglas County Government exists so that basic sustainable foundations result in a high quality of life for our citizens, taxpayers and communities. The foundations are provided with results justifying the resources expended. In the area of *Personal and Public Safety*, the County seeks to ensure conditions exist that enable people to live in safe and secure communities.

In November 2007, Douglas County voters approved the extension of a portion of the Justice Center sales tax that was due to sunset in 2010. Of the .23% extended, .13% will provide continued funding for capital needs associated with the Justice Center through 2020. The remaining portion, .10%, will assist in funding the costs associated with operating the Justice Center including the jail, courtroom security, Community Justice Services, dispatching, and technological services. This decision by the voters provides an on-going source of revenue that may only be used for specific purposes. The intent of this revenue source is to provide funding for two areas of need; for anticipated capital improvements (the building of new facilities and the continued maintenance of current facilities), and operational requirements related to providing adequate staffing for these facilities.

Since the beginning of the UFDA contract, minimum staffing per shift was set at a total of 4 dispatchers and 1 supervisor. Today, that staffing complement is unchanged, and the minimum staffing has now become the standard staffing schedule. For several years, the Douglas County Dispatch Center has run without relief staffing factored into the personnel requirements. When employees are not working their assigned shift due to sick/vacation/leave, the vacancy must be covered nonetheless. Typically this is done through the use of overtime or continuing to alter shift start/end times. In just the first four months of 2011, overtime expenditures exceeded $21,000 – which excludes the use of compensatory time balances accruals. Adding one additional dispatcher per shift (6) would allow for adequate relief factor.

C&D Pod Specialists FTEs – One-Time $13,400 / On-Going $480,548 / Off-Setting Revenues ($493,948) / Net impact to fund $0

Specialists primarily are responsible for duties related to:

- Data entry and logging information
- Barrier contact with inmates
- Monitoring movement of inmates via cameras

Four of the requested Specialist positions will monitor D-Pod, which houses all trusty and work release inmates (can hold up to 76 inmates). D-Pod does not have direct supervision and additionally has a tremendous amount of inmate movement, requiring pat-down searches. D-Pod is the most likely gateway for dangerous contraband from the outside into the facility. The other four Specialist positions are requested for C-Pod (all female inmates), which has experienced an increase in inmates over the past several years. Currently, there are no Specialists on the day or swing shift in C-Pod (can hold up to 64 inmates), requiring all monitoring to be handled by one deputy. The use of Specialists allows deputies to focus on paramount security issues in the jail, eliminating distractions of other duties which can be completed by Specialists.

Medical Biohazard Removal – On-Going $1,100 / Off-Setting Revenue ($1,100) / Net impact to fund $0

For the past several years, biohazard removal service related to the Detentions facility and the Crime Lab has been provided through an unlimited quantity contract established by the Coroner's Office. As of June, 2011, this contract is no longer in place, and the Douglas County Coroner has provided a copy of the monthly bill for the Sheriff's Office portion of the biohazard waste removed under a new contract that is due to expire September 1, 2011. Based on the two bills the Sheriff's Office received and has paid to date, the cost for just two months was $600. Fortunately, the Sheriff's Office inmate medical services vendor is able to provide biohazard medical waste services to the Douglas County Detention Facility (including any waste from the Crime Lab) for just $90 per month.

Although a contract amendment with an effective date of September 1, 2011, is in process, spending authority for the full-year impact of this new arrangement in 2012 is needed in the amount of $1,100. It is anticipated that this amount would be fully offset by an increase in the amount of the Justice Center Sales and Use Tax Transfer, utilizing the ongoing portion of the funding from the extension of the sales tax.

Academy Training – On-Going $11,600 / Off-Setting Revenue ($11,600) / Net impact to fund $0

The Sheriff's Office has had a training program in place for many years through which qualified Detention Specialists are able to go through a Law Enforcement Academy to become commissioned deputies and fill deputy vacancies within the jail. Not only is this excellent employee motivation, it also assists greatly in the hiring process. In the Detention Division's efforts to reduce expenditures during the 2011 budget cycle, the $25,000 that had been set aside for this program was eliminated. This amount previously enabled four employees to attend training (two for each graduating class). Because a Douglas County/Arapahoe County-sponsored class is no longer available, students attend at Arapahoe Community College.

This request in the amount of $15,900 would enable two students to attend (including tuition and books). It is anticipated that this amount would be fully offset by an increase in the amount of the Justice Center Sales and Use Tax Transfer, utilizing the ongoing portion of the funding from the extension of the sales tax.

Inmate Medical Contract Inc. – On-Going $39,200 / Off-setting Revenue ($39,200) / Net Impact to fund $0

In late 2009, a formal RFP was issued for inmate medical services. Correction Healthcare Management (now called Correctional Healthcare Companies) was awarded the bid for a one-year term with the option to renew for two additional one-year terms. Although the RFP response contained a provision to increase the contract amount for each subsequent renewal period by the CPI for medical services, Correctional Healthcare waived this provision for 2011 due to the County's financial situation. For the 2012 renewal period, Correctional Healthcare requests that the contract be increased by the published CPI for the Denver Metro area which is 2.92% or $39,200 (rounded).

2011 Contract Amount (before Biohazard amendment)	$ 1,340,351.88
2012 Contract Amount (excluding biohazard removal)	$ 1,379,521.68
2012 Additional Funding Requested - Basic Contract	$ 39,169.80 (rounded to $39,200)

(A separate request is being submitted to address the portion of the contract relating to biohazard removal.)

Please note that this increase will be offset by an increase in the Justice Center Sales and Use Tax transfer resulting in no net impact on the General Fund.

Point of Sale System Upgrade – One-time $10,800 / On-Going $1,700

The current Point of Sale (POS) system that Douglas County Sheriff's Office uses is the Counterpoint system. As of December 31, 2011, the current version of Counterpoint will no longer be serviced by Mariner Business.

Because the existing POS system has been in operation since at least 2002 and has been in need of continual support because it is very outdated, proper support and maintenance of the system is critical. Without this upgrade, troubleshooting any unforeseen issues will be extremely difficult and could result in the Support Services Division being unable to assist citizens coming into the facility to pay tickets, obtain concealed handgun permits, comply with sex offender registration requirements, get fingerprints, etc., not to mention processing the revenue received from the courts.

The POS system is currently utilized at the Justice Center facility, the Highlands Ranch Substation, and the Evidence (Evtech) Building. The Records Unit is required to track all revenue they receive including tracking surcharges for certain traffic violations that need to be subsequently paid to the State of Colorado.

The upgraded system utilizes touch screen monitors for speed and accuracy; therefore the cost for four touch screen monitors is included in addition to the cost for the software upgrade. The additional cost for annual maintenance has also been included, offset by the current software maintenance base amount of $300.

Douglas County Government
Road and Bridge Fund (Fund 200)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 23,708,978**	**$24,754,703**	**$ 30,378,591**	**$ 30,378,591**	**$ 33,238,155**	**$ 14,785,856**	**$ 15,117,822**	**$ 14,760,319**	**$ 14,300,264**
	Revenues									
2	*Taxes*	$ 28,349,065	$ 27,972,864	$ 27,972,864	$ 27,972,864	$ 26,665,665	$ 26,665,665	$ 26,665,665	$ 26,665,665	$ 26,665,665
3	*Licenses and Permits*	317,495	250,000	250,000	250,000	225,000	250,000	250,000	250,000	250,000
4	*Intergovernmental*	8,739,005	6,837,300	7,754,866	7,649,828	7,601,795	7,410,250	7,423,255	7,423,255	7,423,255
5	*Charges for Services*	85,361	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
6	*Fines and Forfeits*	0	0	0	0	0	0	0	0	0
7	*Earnings on Investments*	32,838	0	0	0	0	0	0	0	0
8	*Donations and Contributions*	29,987	0	0	0	0	0	0	0	0
9	*Other Revenues*	81,541	8,000	12,068	12,068	8,000	8,000	8,000	8,000	8,000
	Transfers In:									
10	*From General Fund*	0	0	0	0	2,000,000	0	0	0	0
11	*From Capital Replacement Fund*	109,000	1,140,000	1,140,000	1,140,000	1,300,000	0	0	0	0
12	*From County Growth Construction Fund*	679,998	0	0	0	0	0	0	0	0
13	Total Transfers In	788,998	1,140,000	1,140,000	1,140,000	3,300,000	0	0	0	0
14	***Total Revenues and Transfers In***	**$ 38,424,290**	**$ 36,293,164**	**$ 37,214,798**	**$ 37,109,760**	**$ 37,885,460**	**$ 34,418,915**	**$ 34,431,920**	**$ 34,431,920**	**$ 34,431,920**
	Expenditures by Function									
15	*Personnel*	$ 7,901,661	$ 7,475,809	$ 7,589,877	$ 7,589,877	$ 9,513,255	$ 9,402,666	$ 9,402,666	$ 9,402,666	$ 9,402,666
16	*Supplies*	1,195,126	1,957,717	1,910,907	1,910,907	1,691,674	1,691,674	1,691,674	1,691,674	1,691,674
17	*Controllable Assets*	98,795	45,000	45,000	45,000	31,600	31,600	31,600	31,600	31,600
18	*Purchased Services*	1,167,665	1,094,723	1,119,641	1,119,641	1,066,140	1,066,140	1,066,140	1,066,140	1,066,140
19	*Building Materials*	3,142,962	4,483,990	4,541,375	4,541,375	4,573,784	4,483,990	4,483,990	4,483,990	4,483,990
20	*Fixed Charges*	1,431,202	1,566,996	1,566,996	1,566,996	2,756,474	2,935,824	2,938,298	2,940,850	2,943,483
21	*Grants and Contributions*	(650,862)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
22	*Intergovernmental Support*	4,690,774	4,264,468	4,264,468	4,264,468	3,963,925	3,963,925	3,963,925	3,963,925	3,963,925
23	*Interdepartmental Charges*	(232,982)	(250,020)	(250,020)	(250,020)	(238,870)	(238,870)	(238,870)	(238,870)	(238,870)
24	*Equipment Replacement Charges*	41,676	1,140,000	1,140,000	1,140,000	1,300,000	500,000	500,000	500,000	500,000
25	*Pavement Management*	5,844,753	3,000,000	0	0	7,600,000	7,200,000	7,000,000	7,100,000	7,100,000
26	*Traffic Signal Management*	0	400,000	0	0	425,000	400,000	400,000	400,000	400,000
27	*Emergency Storm Drainage*	0	0	0	0	500,000	0	0	0	0
28	*Capital Projects/Re-appropriation*	4,923,907	13,672,577	10,769,951	10,769,951	10,721,737	0	0	0	0
	Contingency:									
30	*Contingency - CIP*	0	200,000	200,000	200,000	0	0	0	0	0
31	*Contingency - Emergency Repairs*	0	102,000	102,000	102,000	500,000	500,000	500,000	500,000	500,000
32	*Contingency - Reappropriation*	0	0	9,131,191	0	0	0	0	0	0
33	*Contingency - Encumbered PO's*	0	0	1,590,546	0	0	0	0	0	0
34	*CIP Reserved in Fund Balance*	0	0	35,178	0	0	0	0	0	0
36	*Total Contingency*	*0*	*302,000*	*11,058,915*	*302,000*	*500,000*	*500,000*	*500,000*	*500,000*	*500,000*
	Transfers Out:									
37	*To General Fund*	1,200,000	1,200,000	1,200,000	1,200,000	0	0	0	0	0
38	*To Capital Replacement Fund*	1,000,000	0	0	0	0	2,100,000	3,000,000	3,000,000	3,000,000
39	*Total Transfers Out*	*2,200,000*	*1,200,000*	*1,200,000*	*1,200,000*	*0*	*2,100,000*	*3,000,000*	*3,000,000*	*3,000,000*
40	*Recommended New Requests - CIP - One-Time*					*11,590,240*	*0*	*0*	*0*	*0*
41	*Recommended New Request - Operations - One-Time*					*292,800*	*0*	*0*	*0*	*0*
42	***Total Expenditures and Transfers Out***	**$ 31,754,677**	**$ 40,403,260**	**$ 45,007,110**	**$ 34,250,195**	**$ 56,337,759**	**$ 34,086,949**	**$ 34,789,423**	**$ 34,891,975**	**$ 34,894,608**
43	*Change In Fund Balance*	*6,669,613*	*(4,110,096)*	*(7,792,312)*	*2,859,565*	*(18,452,299)*	*331,966*	*(357,503)*	*(460,055)*	*(462,688)*
44	***Ending Fund Balance***	**$ 30,378,591**	**$ 20,644,607**	**$ 22,586,278**	**$ 33,238,155**	**$ 14,785,856**	**$ 15,117,822**	**$ 14,760,319**	**$ 14,300,264**	**$ 13,837,576**
	Fund Balance Detail									
45	*Non-spendable Fund Balance*	*$ 3,916,644*	*$ -*	*$ 3,916,644*	*$ 3,916,644*	*$ 3,916,644*	*$ 3,916,644*	*$ 3,916,644*	*$ 3,916,644*	*$ 3,916,644*
46	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
47	*Committed Fund Balance*	*21,976*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
48	*Assigned Fund Balance*	*26,439,971*	*20,644,607*	*18,669,634*	*29,321,511*	*10,869,212*	*11,201,178*	*10,843,675*	*10,383,620*	*9,920,932*
49	***Ending Fund Balance***	***$ 30,378,591***	***$ 20,644,607***	***$ 22,586,278***	***$ 33,238,155***	***$ 14,785,856***	***$ 15,117,822***	***$ 14,760,319***	***$ 14,300,264***	***$ 13,837,576***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	New Capital Funding	2011 Encumbrances Re-Appropriated in 2012	2011 Unspent Project Dollars Re-Appropriated in 2012	Total Funding for 2012
Road and Bridge						
	Operations:					
	31400	Additional Modules in PubWorks	$ 7,800	$ -	$ -	$ 7,800
	31400	One Ton Flat Bed for Special Projects	55,000	0	0	55,000
	31400	Vacuum Excavator	75,000	0	0	75,000
	31400	Two VMS Boards	10,000	0	0	10,000
	31700	Upgrade 45 VHF Radios	50,000	0	0	50,000
	31700	Upgrade Parker Fuel Site	40,000	0	0	40,000
	31700	Replace Portable Truck Scales with Permanent	40,000	0	0	40,000
	31700	Replace Tire Balancer	15,000	0	0	15,000
	Capital Improvement:					
	800100	Asphalt Overlay	0	541,639	85,216	626,855
	800101	Chipseal	0	0	22,883	22,883
	800110	Concrete Repair	0	627,189	0	627,189
	800112	Silver Heights Drainage	0	209	501,801	502,010
	800142	I-25 Frontage Road (Castle Pines Pkwy to Ridgegate)	0	0	42,455	42,455
	800199	West Creek Sediment Mitigation	0	4,848	11,914	16,762
	800234	Highlands Ranch Transportation Plan	50,000	56,351	1,554,265	1,660,616
	800244	Traffic Communications	0	0	140,000	140,000
	800245	Hayman Flood Gauges	0	0	42,054	42,054
	800246	Hayman Restoration Partnerships	25,000	0	0	25,000
	800249	Weather Station Maintenance	0	0	22,097	22,097
	800252	Waterton Canyon Bridge	0	0	224,080	224,080
	800255	Highway 105 Over Plum Creek Bridge	0	3,958	30,000	33,958
	802590	Haystack Rd Bridge/Sellers Creek	0	0	750,000	750,000
	800268	DC 16 over Plum Creek Bridge	0	0	30,362	30,362
	800273	Sugar Creek Sediment Mitigation	0	6,858	10,068	16,926
	800283	NRCS DAMS	0	33,390	0	33,390

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	New Capital Funding	2011 Encumbrances Re-Appropriated in 2012	2011 Unspent Project Dollars Re-Appropriated in 2012	Total Funding for 2012
	800288	Ridgegate	0	23,262	577,844	601,106
	800292	Airport Road - Plum Creek Bridge Replacement	0	0	2,182,999	2,182,999
	800297	Roxborough Filings 1,2,3 Road Restoration	800,000	35,426	23,903	859,329
	800299	Ponderosa Way Improvements	410,000	0	0	410,000
	800301	Roxborough-US 85 South Connect	100,000	0	0	100,000
	800302	US 85 Corridor Improvements ($2m Transfer from General Fund)	$ 10,000,000	0	0	10,000,000
	800397	Cameron 2009 LID	0	0	9,926	9,926
	800466	Dakan Road Over W. Plum Creek Bridge	0	0	17,648	17,648
	800490	Drainage Projects	0	53,875	810,083	863,958
	800852	H.R. Pkwy/Broadway Comm	0	0	78,635	78,635
	800853	School Area Programs	0	12,538	98,919	111,457
	800903	Intelligent Transportation Systems	175,000	0	0	175,000
	800904	Traffic Signal Detection	0	71,482	144,500	215,982
	800909	Traffic Signal Consultant	0	44,751	43,624	88,375
	800913	Pavement Mangement System	15,000	0	54,358	69,358
	800914	Transportation Plan 2030	0	11,791	0	11,791
	800916	Traffic Signal Maintenance	0	59,749	678,907	738,656
	800932	Signal @ Chambers/Pradera	0	0	60,000	60,000
	800963	Local Road Restoration Program	0	0	72,650	72,650
	800965	Newlin Gulch Channel Improvements	0	0	50,000	50,000
	800990	Emergency Flood Planning Project	15,240	0	0	15,240
	801004	Safety and Congestion Management	0	0	760,000	760,000
	861517	West Creek Sediment EPA 319 Grant	0	3,230	0	3,230
Road and Bridge Fund Total			**$ 11,883,040**	**$ 1,590,546**	**$ 9,131,191**	**$ 22,604,777**

Road & Bridge Fund (200) – Recommended New Requests – All One-Time

Additional Modules in Public works - $7,800

One Ton Flat Bed for Special Projects - $55,000

Vacuum Excavator - $75,000

Two VMS Boards - $10,000

Upgrade 45 VHF Radios - $50,000

Upgrade Parker Fuel Site - $40,000

Replace Portable Truck Scales and Permanent - $40,000

Replace Tire Balancer - $15,000

US 85 CORRIDOR IMPROVEMENTS (BETWEEN MEADOWS / FOUNDERS AND COUNTY LINE ROAD) - $10,000,000

The County recognizes the importance of improving the US 85 Corridor and the critical role this regional north / south arterial has in moving people, goods and services. Numerous Douglas County constituents rely on the US 85 Corridor for their daily commuting needs. To that end, there are limited resources that the Colorado Department of Transportation (CDOT) has to allocate funds for completing the US 85 Corridor Improvements, identified in the Environmental Impact Statement, namely completing the four lane section between Titan Road and Meadows Parkway. This funding will be used to partner with CDOT in order to advance the final design, utility relocations, and right-of-way acquisition for construction. Staff believes that completing the design and ROW acquisition will provide CDOT with the greatest opportunity to receive additional State and/or Federal funds by having the project shelf ready / shovel ready. Approximately $115 Million is needed to complete the US 85 Corridor improvements and County funds will be used to leverage additional funding in the coming years.

Proposed funding for the US 85 Corridor needs to come from two sources, namely $8 Million transfer out of Fund Balance set aside in Fund 200; and $2 Million transfer out of General Fund to Fund 200.

ROXBOROUGH - US 85 SOUTHERN CONNECTOR - $100,000

An additional full-time access into Roxborough Village and Roxborough Park is needed. The 2030 Transportation Plan provides for corridor prioritization and improvement priorities for funding future transportation needs. A specific transportation study for the North West Planning Area was completed and identified the need for future southern connection to US 85, south of Titan Road.

Funding in the amount of $100,000 for FY 2012 will allow for surveying and preliminary design of the southern connector. Additional funding required for right-of-way acquisition and construction will be needed in the future, but the amount has not yet been determined.

PONDEROSA WAY IMPROVEMENTS - $410,000

This project provides for roadway reconstruction and roadside drainage improvements to Ponderosa Way between Sunridge Hollow Road and just south of Belmont Way. Funding in FY 2012 will be used for surveying, geotechnical investigation, design, minor right-of-way acquisition and possibly construction of a portion of the road. Additional funding (approximately $1 Million) is needed for utility relocations and construction in future years. The proposed improvements will most likely be constructed in two or more phases.

HIGHLANDS RANCH TRANSPORTATION PROJECTS- $50,000

The funding in this account is set aside for making improvements in Highlands Ranch, which may include, but is not limited to the following types of projects: bicycle, pedestrian, other multi-modal improvements, safety, operations, capacity traffic projects, and may be combined with pavement rehabilitation, reconstruction, and preventative maintenance activities. Several of the projects are identified in the Highlands Ranch Transportation Improvement Projects (HRTIP), while the pavement rehabilitation priorities are evaluated annually.

Funding for FY 2012 may be used for any of the following activities: mapping, field surveying, traffic analysis, public outreach, development of conceptual plans, preliminary and final designs, and construction of several multi-modal projects.

HAYMAN RESTORATION PARTNERSHIPS - $25,000

In addition to continuing with the water quality monitoring in the Hayman flood area, the majority of the funds being requested for FY 2012 will be used to partner with a multitude of agencies that are anticipating investing in restoring these damaged drainage basins. The Coalition for the Upper South Platte (CUSP) Watershed Group, Douglas County, the U.S. Forest Service and other stakeholders are continuing to partner together in order to make improvements in this area that has been devastated by fire and flooding. The proposed work will restore areas of the fire. It is anticipated that in the next two years the stakeholders plan on beginning improvements on lower West Creek and Horse Creek. At this time, specific restoration projects have not been finalized. Reserving these funds in this specific business unit (Account #800246) will allow the Board of County Commissioners the most flexibility to execute these agreements with other agencies, should they choose to do so throughout FY 2012.

ROXBOROUGH FILINGS 1, 2, AND 3 ROAD RESTORATION - $800,000

The Roxborough Water and Sanitation District (District) has undertaken the task of replacing the water and sewer lines in the Pulte Homes at Roxborough Village, Filings 1, 2, and 3. The water and sewer lines were constructed in the 1970's and are approximately 40 years old. Due to age and highly expansive soils in the area, the water and sanitary sewer mains are breaking and need to be replaced. The District has requested assistance from the County to reconstruct

the roads in these filings. Curb, gutter, sidewalk repair and handicap retrofit, as well as full-depth roadway surface improvements are planned. Improvements are scheduled for Elmwood Street in 2011, and on Fairwood, Garwood, and Figwood Streets in 2012, pending approval by the BOCC in December, 2011, as part of the FY 2012 annual budget process. An Intergovernmental Agreement (IGA) with the District was secured in 2011, for their $300,000 contribution toward the pavement reconstruction costs. An additional $400,000 will be needed for construction in FY 2012 (from the Annual Asphalt Surface Treatment Program - 800100.473200) to complete the proposed improvements.

INTELLIGENT TRANSPORTATION SYSTEM - $175,000

The signalized intersection video detection systems not already equipped to do so will be upgraded to provide remote communications for equipment failure alarm monitoring and viewing of live video feeds from the Traffic Management Center. Additional traffic data collectors will also be purchased for installation along key arterials for monitoring traffic volumes and speeds.

PAVEMENT MANAGEMENT SYSTEM - $15,000

This project provides funds for program enhancements for our pavement management software (PMS); and allows for collecting new data on the condition of our existing roads. Utilizing a PMS program and continually updating our data helps guide Douglas County in evaluating pavement life and forecasting upcoming maintenance requirements. Maintaining our PMS program assists us in determining priorities for improvements to the entire County roadway system, and helps identify budget requirements that are needed in order to maintain quality of pavements.

EMERGENCY FLOOD PLANNING PROJECT - $15,240

This project consists of maintaining and installing additional flood warning gauges and weather stations in the Plum Creek and Cherry Creek watersheds. The project is done in cooperation of an Intergovernmental Agreement (IGA) with the Urban Drainage and Flood Control District (UDFCD).

Funding for FY 2012 provides for the opportunity to continue our partnership with UDFCD and improve our flood warning system in areas where it is most critical.

Douglas County Government
Human Services Fund (Fund 210)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 4,247,650**	**$ 4,231,738**	**$ 4,945,803**	**$ 4,945,803**	**$ 4,946,649**	**$ 4,162,432**	**$ 3,388,320**	**$ 2,613,967**	**$ 1,839,363**
	Revenues									
2	*Taxes*	$ 1,530,912	$ 1,503,188	$ 1,503,188	$ 1,503,188	$ 1,411,252	$ 1,411,252	$ 1,411,252	$ 1,411,252	$ 1,411,252
3	*Licenses and Permits*	0	0	0	0	0	0	0	0	0
4	*Intergovernmental*	19,791,366	25,859,220	26,313,639	26,313,639	23,640,457	23,580,092	23,580,092	23,580,092	23,580,092
5	*Charges for Services*	0	0	0	0	0	0	0	0	0
6	*Fines and Forfeits*	0	0	0	0	0	0	0	0	0
7	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
8	*Donations and Contributions*	0	0	0	0	0	0	0	0	0
9	*Other Revenues*	291,689	20,700	20,700	20,700	15,700	15,700	15,700	15,700	15,700
10	*Transfers In - General Fund*	47,461	0	0	0	0	0	0	0	0
11	*Recommended New Requests - One-Time*					41,831	0	0	0	0
12	*Recommended New Requests - On-Going*					135,445	135,445	135,445	135,445	135,445
13	***Total Revenues and Transfers In***	**$21,661,428**	**$ 27,383,108**	**$ 27,837,527**	**$ 27,837,527**	**$ 25,244,685**	**$ 25,142,489**	**$ 25,142,489**	**$ 25,142,489**	**$ 25,142,489**
	Expenditures by Function									
14	*Personnel*	$ 3,316,363	$ 3,572,722	$ 3,715,691	$ 3,715,691	$ 3,854,870	$ 3,779,410	$ 3,779,410	$ 3,779,410	$ 3,779,410
15	*Supplies*	31,454	31,409	31,409	31,409	31,409	31,409	31,409	31,409	31,409
16	*Controllable Assets*	21,736	0	0	0	10,085	10,085	10,085	10,085	10,085
17	*Purchased Services*	928,113	1,005,454	1,100,176	1,100,176	1,023,670	1,023,670	1,023,670	1,023,670	1,023,670
18	*Fixed Charges*	21,690	16,476	16,476	16,476	7,282	12,216	12,398	12,589	12,790
19	*Grants and Contributions*	16,635,256	22,747,911	22,964,639	22,964,639	20,870,660	20,870,660	20,870,660	20,870,660	20,870,660
20	*Interdepartmental Charges*	663	290	290	290	1,110	1,166	1,224	1,285	1,349
21	*Capital Outlay*	0	0	0	0	0	0	0	0	0
22	*Contingency*	0	0	0	0	0	0	0	0	0
23	*Transfers Out - Capital Replacement Fund*	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
24	*Recommended New Requests - One-Time*					41,831	0	0	0	0
25	*Recommended New Requests - On-Going*					179,985	179,985	179,985	179,985	179,985
26	***Total Expenditures and Transfers Out***	**$20,963,275**	**$ 27,382,262**	**$ 27,836,681**	**$ 27,836,681**	**$ 26,028,902**	**$ 25,916,601**	**$ 25,916,842**	**$ 25,917,094**	**$ 25,917,358**
27	*Change In Fund Balance*	698,153	846	846	846	(784,217)	(774,112)	(774,352)	(774,604)	(774,869)
28	***Ending Fund Balance***	**$ 4,945,803**	**$ 4,232,584**	**$ 4,946,649**	**$ 4,946,649**	**$ 4,162,432**	**$ 3,388,320**	**$ 2,613,967**	**$ 1,839,363**	**$ 1,064,494**
	Fund Balance Detail									
29	*Non-spendable Fund Balance*	*$ 2,550*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
30	*Restricted Fund Balance*	*312,567*	*312,567*	*312,567*	*312,567*	*312,567*	*312,567*	*312,567*	*312,567*	*312,567*
31	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
32	*Assigned Fund Balance*	*4,630,686*	*3,920,017*	*4,634,082*	*4,634,082*	*3,849,865*	*3,075,753*	*2,301,400*	*1,526,796*	*751,927*
33	***Ending Fund Balance***	***$ 4,945,803***	***$ 4,232,584***	***$ 4,946,649***	***$ 4,946,649***	***$ 4,162,432***	***$ 3,388,320***	***$ 2,613,967***	***$ 1,839,363***	***$ 1,064,494***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund	FTE
Human Service Fund							
	Child Welfare	Child Protection - 1/1/12 Hire		$ 67,987	$ (54,390)	$ 13,597	1.0
	Child Welfare	Child Protection - 4/1/12 Hire		50,974	(40,779)	10,195	1.0
	Low Energy Assistance	2 Seasonal Temporary Employees	41,831		(41,831)	0	
	Child Support	Child Support - 1/1/12 Hire		61,024	(40,276)	20,748	1.0
Human Service Fund Total			**$ 41,831**	**$ 179,985**	**$ (177,276)**	**$ 44,540**	**3.0**

Human Services Fund (210) - Recommended New Requests

2 FTEs for Child Protection - On-Going - $118,963 / Offsetting Revenues - $95,170 - Net Impact to Fund - $23,793

Nationally established best practice for a child protection caseload is 12 – 15 families. Carrying cases at this level is correlated with case success in terms of positive outcomes and preventing re-entry into the system. Currently, we have three ongoing caseworkers carrying caseloads between 14 – 18 families each representing 93 children that are receiving child protection services. Since March 2009, these three staff received 29 new cases with 21 of the 29 coming within the last three months. We need a fourth ongoing child protection caseworker so that cases can be transferred from intake without delay or service interruption.

In 2009 we received 2165 child abuse and neglect reports; in 2010, 2394 and in 2011 we project 2706 reports. An additional intake caseworker will allow us to continue to respond to these reports appropriately. We currently have five intake caseworkers during the day and one for evenings/weekends. We are statutorily required to be available on a 24/7 basis and each report accepted for investigation carries a response time based on its severity.

The SFY 11/12 TANF allocation increase will allow for some offsets of the county cost of adding two additional caseworkers in child protection.

FTE for Child Support Enforcement - On-Going - $61,024 / Offsetting Revenues - $40,276 - Net Impact to Fund - $20,748

Douglas County's child support caseload has grown rapidly over the past three years. The recommended caseload is 400 – 450 cases. Currently, our two enforcement workers carry about 1,000 cases each and our establishment worker 500 cases. We are currently receiving 80 – 120 new applications monthly and 60 – 70 requests for order modifications. There has been a 29% increase in modification requests over the past three years primarily due to the economic downturn including job loss and reduced income. We are required to process all child support documents within statutory timeframes. We do not want to jeopardize the excellent work of this unit by being overwhelmed with the growth. We currently have three child support specialists with our request adding a fourth.

In calendar year 2008; 2009 and 2010 the Child Support Program produced excess funding through a combination of state funding; incentives and in 2010 federal stimulus funding. We anticipate that the program will "pay for itself" again in CY 2011 and CY 2012 and that the cost for the county share for an additional position in 2012 and beyond will be covered at state close-out without expending additional county funding for the position.

2 Seasonal Temporary FTEs for Low-Income Energy Assistance Program (LEAP) - One-Time - $41,831 / Offsetting Revenues - $41,831 - Net Impact to Fund - $0

The two seasonal temporary FTEs are for the Low-Income Energy Assistance Program (LEAP). This program is a federally funded program administered by the Colorado Department of Human Services that runs from November through May each year to provide benefits for low-income families requesting assistance with utilities expenses.

Douglas County Government
Developmental Disabilities Fund (Fund 215)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 637,454**	**$ 364,117**	**$ 583,501**	**$ 583,501**	**$ 497,581**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**
	Revenues									
2	*Taxes*	$ 4,844,876	$ 4,756,925	$ 4,756,925	$ 4,859,113	$ 4,465,984	$ 4,465,984	$ 4,465,984	$ 4,465,984	$ 4,465,984
3	*Licenses and Permits*	0	0	0	0	0	0	0	0	0
4	*Intergovernmental*	0	0	0	0	0	0	0	0	0
5	*Charges for Services*	0	0	0	0	0	0	0	0	0
6	*Fines and Forfeits*	0	0	0	0	0	0	0	0	0
7	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
8	*Donations and Contributions*	0	0	0	0	0	0	0	0	0
9	*Other Revenues*	0	0	0	0	0	0	0	0	0
10	*Transfers In*	0	0	0	0	0	0	0	0	0
11	***Total Revenues and Transfers In***	**$ 4,844,876**	**$ 4,756,925**	**$ 4,756,925**	**$ 4,859,113**	**$ 4,465,984**	**$ 4,465,984**	**$ 4,465,984**	**$ 4,465,984**	**$ 4,465,984**
	Expenditures by Function									
12	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13	*Supplies*	0	0	0	0	0	0	0	0	0
14	*Purchased Services*	4,505,356	4,423,925	4,423,925	4,519,281	4,153,355	4,153,355	4,153,355	4,153,355	4,153,355
15	*Fixed Charges*	73,053	71,400	71,400	73,352	67,000	67,000	67,000	67,000	67,000
16	*Grants and Contributions*	320,420	525,717	525,717	352,400	643,210	245,629	245,629	245,629	245,629
17	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
18	*Capital Outlay*	0	0	0	0	0	0	0	0	0
19	*Contingency*	0	0	0	0	0	0	0	0	0
20	*Transfers Out*	0	0	0	0	0	0	0	0	0
21	***Total Expenditures and Transfers Out***	**$ 4,898,829**	**$ 5,021,042**	**$ 5,021,042**	**$ 4,945,033**	**$ 4,863,565**	**$ 4,465,984**	**$ 4,465,984**	**$ 4,465,984**	**$ 4,465,984**
22	*Change In Fund Balance*	(53,953)	(264,117)	(264,117)	(85,920)	(397,581)	0	0	0	0
23	***Ending Fund Balance***	**$ 583,501**	**$ 100,000**	**$ 319,384**	**$ 497,581**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**
	Fund Balance Detail									
24	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
25	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
26	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
27	*Assigned Fund Balance*	*583,501*	*100,000*	*319,384*	*497,581*	*100,000*	*100,000*	*100,000*	*100,000*	*100,000*
28	***Ending Fund Balance***	***$ 583,501***	***$ 100,000***	***$ 319,384***	***$ 497,581***	***$ 100,000***	***$ 100,000***	***$ 100,000***	***$ 100,000***	***$ 100,000***

Douglas County Government
Law Enforcement Authority Fund (Fund 220)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 9,921,937**	**$ 10,104,844**	**$ 13,303,423**	**$ 13,303,423**	**$ 14,655,721**	**$ 14,773,509**	**$ 14,912,487**	**$ 15,010,113**	**$ 15,064,340**
	Revenues									
2	*Taxes*	$ 14,249,879	$ 14,096,475	$ 14,096,475	$ 14,096,475	$ 13,219,180	$ 13,219,180	$ 13,219,180	$ 13,219,180	$ 13,219,180
3	*Licenses and Permits*	0	0	0	0	0	0	0	0	0
4	*Intergovernmental*	1,240,648	1,136,875	1,214,553	1,214,553	436,800	436,800	436,800	436,800	436,800
5	*Charges for Services*	940,683	557,200	658,400	658,400	1,632,600	1,632,600	1,632,600	1,632,600	1,632,600
6	*Fines and Forfeits*	1,544,134	1,134,000	1,134,000	1,134,000	1,255,100	1,255,100	1,255,100	1,255,100	1,255,100
7	*Earnings on Investments*	192,006	123,020	123,020	123,020	56,380	56,380	56,380	56,380	56,380
9	*Miscellaneous Revenues*	115,663	53,700	91,046	91,046	48,000	48,000	48,000	48,000	48,000
10	*Other Revenues*	0	0	0	0	0	0	0	0	0
11	*Other Financing Sources*	11,580	0	0	0	0	0	0	0	0
12	*Transfers In*	0	0	0	0	0	0	0	0	0
13	*Recommended New Requests - One-Time*					0	0	0	0	0
14	*Recommended New Requests - On-Going*					54,100	54,100	54,100	54,100	54,100
15	***Total Revenues and Transfers In***	**$ 18,294,593**	**$ 17,101,270**	**$ 17,317,494**	**$ 17,317,494**	**$ 16,702,160**	**$ 16,702,160**	**$ 16,702,160**	**$ 16,702,160**	**$ 16,702,160**
	Expenditures by Function									
16	*Personnel*	$ 12,221,836	$ 12,702,948	$ 12,747,804	$ 12,747,804	$ 13,091,571	$ 13,091,571	$ 13,091,571	$ 13,091,571	$ 13,091,571
17	*Supplies*	298,058	295,600	377,933	377,933	287,400	287,400	287,400	287,400	287,400
18	*Controllable Assets*	52,098	21,000	63,451	63,451	23,200	23,200	23,200	23,200	23,200
19	*Purchased Services*	334,856	254,400	373,466	373,466	357,000	357,000	357,000	357,000	357,000
20	*Fixed Charges*	1,198,122	1,121,865	1,121,865	1,121,865	1,036,776	1,263,595	1,299,812	1,337,821	1,377,710
21	*Grants and Contributions*	201	0	0	0	0	0	0	0	0
22	*Intergovernmental Support*	12,376	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
23	*Interdepartmental Charges*	129,873	154,030	154,030	154,030	138,400	143,290	148,425	153,816	192,575
24	*Capital Outlay*	665,687	665,000	774,647	774,647	915,000	745,200	745,200	745,200	745,200
25	*Contingency*	0	400,000	340,000	340,000	400,000	400,000	400,000	400,000	350,000
26	*Transfers Out*	0	0	0	0	0	0	0	0	0
27	*Recommended New Requests - One-Time*					83,100	0	0	0	0
28	*Recommended New Requests - On-Going*					239,925	239,925	239,925	239,925	239,925
29	***Total Expenditures and Transfers Out***	**$ 14,913,107**	**$ 15,626,843**	**$ 15,965,196**	**$ 15,965,196**	**$ 16,584,372**	**$ 16,563,181**	**$ 16,604,533**	**$ 16,647,933**	**$ 16,676,581**
30	*Change In Fund Balance*	3,381,486	1,474,427	1,352,298	1,352,298	117,788	138,979	97,627	54,227	25,579
31	***Ending Fund Balance***	**$ 13,303,423**	**$ 11,579,271**	**$ 14,655,721**	**$ 14,655,721**	**$ 14,773,509**	**$ 14,912,487**	**$ 15,010,113**	**$ 15,064,340**	**$ 15,089,919**
	Fund Balance Detail									
32	*Non-spendable Fund Balance*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
33	*Restricted Fund Balance*	*550,000*	*550,000*	*550,000*	*550,000*	*550,000*	*550,000*	*550,000*	*550,000*	*550,000*
34	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
35	*Assigned Fund Balance*	*12,753,423*	*11,029,271*	*14,105,721*	*14,105,721*	*14,223,509*	*14,362,487*	*14,460,113*	*14,514,340*	*14,539,919*
36	***Ending Fund Balance***	***$ 13,303,423***	***$ 11,579,271***	***$ 14,655,721***	***$ 14,655,721***	***$ 14,773,509***	***$ 14,912,487***	***$ 15,010,113***	***$ 15,064,340***	***$ 15,089,919***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund	FTE
Law Enforcement Authority Fund							
	Patrol	Intoxilyzer Replacements (2)	$ 20,000			$ 20,000	
	Technology Services	KeyTracer Maintenance		6,900		6,900	
	Technology Services	Dual MDT Connectivity		54,100	(54,100)	0	
	K-9 Unit	Tactical Vest Replacement	11,200			11,200	
	SWAT Team	SWAT Team Expansion	27,300	6,800		34,100	
	SWAT Team	SWAT/Tactical Vest Increase		13,400		13,400	
	False Alarm Reduction	Patrol Deputies	24,600	158,725		183,325	2.0
Law Enforcement Authority Fund			**$ 83,100**	**$ 239,925**	**$ (54,100)**	**$ 268,925**	**2.0**

Law Enforcement Authority Fund (220) - Recommended New Requests

Two Intoxilyzer Replacements - One-Time - $20,000

The Colorado Department of Health and Environment (CDPHE) Evidential Breath Alcohol Testing Program (EBAT) has initiated the process to replace the current Intoxilyzer 5000EN used for breath alcohol testing in Colorado with an effective date of implementation scheduled for July 1, 2012 at the cost of $10,000/each. In order to fund and complete this project, a partnership between the EBAT Program, law enforcement agencies, CDOT and federal agencies must be forged. The EBAT Program is requesting that law enforcement agencies should budget and have funds available by January, 2012.

Key Tracer Maintenance - On-Going - $6,900

The KeyTracer equipment, which provides an electronic key control system, was purchased in November of 2010. The equipment is used at both our main office and our Highlands Ranch substation. The original purchase did not include maintenance for the equipment; however, an annual maintenance agreement starting in 2012 is needed.

The total cost for the equipment was $40,340. The cost for the annual maintenance is $6,900. This cost is for the portion of the system used by Patrol at both locations.

Dual MDT Connectivity - On-Going - $54,100/ Offsetting Revenues $54,100 - Net Impact to fund is $0

First responders' mobile data computers (MDTs) connect to the New World CAD and RMS systems through commercial wireless aircards. Because of Douglas County's topography and geographically diverse population centers, the wireless communications "footprint" of commercial cellular service providers is a patchwork that leaves many areas outside the reach of any single wireless service provider. Testing by the Sheriff's Office Technology Services staff has shown that simultaneously using air cards from two different cellular providers greatly enhances the ability of first responders to stay connected to the CAD and RMS systems.

While spending authority is needed for the additional service, the cost for both air card services is reimbursed by the E911 Authority resulting in no net cost for the dual connectivity.

Tactical Vest Replacement - One-Time - $11,200

Douglas County Sheriff’s Office S.W.A.T. Team and K-9 Unit replace each Level III ballistic tactical vest after its service life of five years and purchase a replacement tactical vest. All four of the current vests in the K-9 Unit will need to be replaced in 2012, and two new Spectra ballistic plates will need to be purchased for each vest. The new ballistic plates are lighter in weight by over four pounds each, yet provide the same ballistic protection as the current ceramic plates. By going with a lighter ballistic plate, this will assist with fatigue and lighten the total weight of body armor worn by deputies.

The 2011 current price is $1,699 per tactical vest, and the current vendor, US Armor, anticipates a price increase of three percent in 2012. The compressed Spectra ballistic plates are estimated at $500 per plate. Therefore, the total purchase price for each vest with two Spectra ballistic plates is expected to be approximately $2,800 which equates to a total cost of $11,200 for four. (Since all of the K-9 Unit's vests require replacement in 2012, this amount is being considered a one-time funding request. Similar requests will then be submitted in future years as the replacement schedule requires.)

SWAT Team Expansion - One-Time - $27,300 / On-Going - $6,800

The Douglas County Sheriff's Office S.W.A.T. Team is comprised of members from DCSO, Parker Police Department, Lone Tree Police Department and South Metro Fire Rescue Authority. Occasionally, the Sheriff's Office and local police departments allow additional members of their organizations to join the team. It is anticipated that

Castle Rock Police Department will be joining this regional team in late 2011. As new members are added we must fully outfit the member with several pieces of equipment to include body armor, helmet, weapons, accessories and uniforms.

The equipment and uniform-related items associated with the anticipated six-member expansion is requested to include personal protective tactical body armor that has a life span of five years. The SWAT Team has an established rolling replacement schedule, and the costs associated with this expansion in future years will be incorporated into this schedule.

SWAT/Tactical Vest Increase - On-Going - $13,400

Douglas County Sheriff's Office S.W.A.T. Team and K-9 Unit replace each Level III ballistic tactical vest after its service life of five years and purchase a replacement tactical vest. Currently, DCSO S.W.A.T. is replacing five vests per year and will need to increase the number of vests purchased and replaced to eight (8) each year, along with two ballistic plates (front and back) per vest. The increase in the number of vests requiring replacement each year is due to an increase of manpower on the tactical team. The new ballistic plates are lighter in weight by over four pounds each, yet provide the same ballistic protection as the current ceramic plates. By going with a lighter ballistic plate, this will assist with fatigue and lighten the total weight of body armor worn by deputies.

The 2011 current price is $1,699 per tactical vest, and the current vendor, US Armor, anticipates a price increase of three percent in 2012. The compressed Spectra ballistic plates are estimated at $500 per plate. Therefore, the total purchase price for a vest with two Spectra ballistic plates is expected to be approximately $2,800. Because the existing SWAT base budget already includes $9,000 for vest replacement (based upon the current price for five replacements annually), the net amount of the increase to enable the annual replacement of eight vests with Spectra ballistic plates is $13,400 ($22,400 less $9,000).

Two Patrol Deputies FTEs for False Alarm Reduction Program - One-Time - $24,600 / On-Going - $158,725

After considering the needs of the entire Law Enforcement Bureau, it has been determined that those two new deputies are needed for Patrol as of January, 2012. These two positions would be funded by the LEA Fund, specifically from the alarm ordinance revenue. These positions would not require a vehicle, so the total ongoing annual impact would be $188,000 (to include salary, benefits, and other appropriate personnel costs, but before any annual pay increases). Rationale for these two additions includes:

In 2008, the Investigation Division (General Fund) temporarily transferred two of their investigator positions to Patrol (LEA Fund) to assist with the significant staffing needs in Patrol due to increases in calls for service and the need to reduce growing emergency response times. While this temporary staffing from Investigations is still needed in Patrol, the Investigation Division has realized significant increases in financial crimes related to Fraud crimes (68 % increase) and Forgery type crimes (140% increase). Realizing this significant crime increase and the fact that these financial crimes take a large amount of work to investigate, those temporarily assigned investigators must transfer back into Investigations. This leaves the Patrol Division two deputy positions short, and their replacement is necessary to basic operations.

In 2007, the Sheriff's Office implemented an ordinance for the reduction and management of false burglar alarms in Douglas County. As a result, that ordinance created a revenue line item, within the LEA Fund, where funds related to alarm registration and false alarm fees are managed, with a purpose of helping pay the costs of Patrol services related to alarm responses. On an annual basis, this fund generates over $250,000, and it is proposed that the above two Patrol deputy additions should be funded from this revenue.

This ongoing annual cost of these two staffing additions, which includes salary, benefits, and other appropriate personnel costs, is less than the annual revenue generated by the alarm ordinance; therefore, these two additional positions should not create a future deficit in the LEA fund.

Douglas County Government
Road Sales and Use Tax Fund (Fund 230)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 20,131,728**	**$ 24,540,886**	**$ 28,604,765**	**$ 28,604,765**	**$ 22,704,524**	**$ 4,769,543**	**$ 12,982,343**	**$ 21,201,143**	**$ 29,429,943**
	Revenues									
2	*Taxes*	$ 15,724,083	$ 14,894,000	$ 14,894,000	$ 14,894,000	$ 16,320,000	$ 16,320,000	$ 16,320,000	$ 16,320,000	$ 16,320,000
3	*Intergovernmental*	2,291,300	0	0	0	0	0	0	0	0
4	*Earnings on Investments*	367,775	241,000	241,000	241,000	175,000	175,000	175,000	175,000	175,000
5	*Other Revenues*	14,256,090	0	0	0	0	0	0	0	0
6	*Transfers In*	0	0	0	0	0	0	0	0	0
7	***Total Revenues and Transfers In***	**$ 32,639,248**	**$ 15,135,000**	**$ 15,135,000**	**$ 15,135,000**	**$ 16,495,000**	**$ 16,495,000**	**$ 16,495,000**	**$ 16,495,000**	**$ 16,495,000**
	Expenditures by Function									
8	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9	*Supplies*	162	0	0	0	0	0	0	0	0
10	*Controllable Assets*	1,246	0	0	0	0	0	0	0	0
11	*Purchased Services*	39,614	0	0	0	0	0	0	0	0
12	*Fixed Charges*	0	0	0	0	0	0	0	0	0
13	*Debt Issuance*	164,619	0	0	0	0	0	0	0	0
14	*Grants, Contributions, Indemnities*	87,500	28,986	28,986	28,986	0	0	0	0	0
15	*Intergovernmental Support*	7,001,669	12,141,549	12,047,010	12,047,010	6,172,700	6,172,700	6,172,700	6,172,700	6,172,700
16	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
17	*Capital Projects/Re-Appropriation*	14,780,932	20,006,060	6,807,745	6,807,745	13,986,781	0	0	0	0
18	*Contingency*	0	0	13,990,160	0	0	0	0	0	0
19	*Transfers Out:*									
20	To General Fund	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
21	To Debt Service Fund	1,590,469	1,651,500	1,651,500	1,651,500	1,620,500	1,609,500	1,603,500	1,593,500	1,589,500
22	*Total Transfers Out*	*2,090,469*	*2,151,500*	*2,151,500*	*2,151,500*	*2,120,500*	*2,109,500*	*2,103,500*	*2,093,500*	*2,089,500*
23	*Recommended New Requests - One-Time*					*12,150,000*	*0*	*0*	*0*	*0*
24	***Total Expenditures and Transfers Out***	**$ 24,166,211**	**$ 34,328,095**	**$ 35,025,401**	**$ 21,035,241**	**$ 34,429,981**	**$ 8,282,200**	**$ 8,276,200**	**$ 8,266,200**	**$ 8,262,200**
25	*Change In Fund Balance*	8,473,037	(19,193,095)	(19,890,401)	(5,900,241)	(17,934,981)	8,212,800	8,218,800	8,228,800	8,232,800
26	***Ending Fund Balance***	**$ 28,604,765**	**$ 5,347,791**	**$ 8,714,364**	**$ 22,704,524**	**$ 4,769,543**	**$ 12,982,343**	**$ 21,201,143**	**$ 29,429,943**	**$ 37,662,743**
	Fund Balance Detail									
27	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
28	*Restricted Fund Balance*	-	-	-	-	-	-	-	-	-
29	*Committed Fund Balance*	*10,218,350*	-	-	-	-	-	-	-	-
30	*Assigned Fund Balance*	*18,386,415*	*5,347,791*	*8,714,364*	*22,704,524*	*4,769,543*	*12,982,343*	*21,201,143*	*29,429,943*	*37,662,743*
31	***Ending Fund Balance***	***$ 28,604,765***	***$ 5,347,791***	***$ 8,714,364***	***$ 22,704,524***	***$ 4,769,543***	***$ 12,982,343***	***$ 21,201,143***	***$ 29,429,943***	***$ 37,662,743***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	New Capital Funding	2011 Encumbrances Re-Appropriated in 2012	2011 Unspent Project Dollars Re-Appropriated in 2012	Total Funding for 2012
Road Sales and Use Tax						
	800111	Titan Road Improvements	$ -	$ 98,474	$ 102,235	$ 200,709
	800131	Hess Road (Castle Pines Parkway to Chambers)	0	408,779	531,351	940,130
	800132	Best Road / Jones Road	0	0	73,546	73,546
	800155	Hilltop Road / (Hess-Reata)	0	19,078	0	19,078
	800156	Hilltop Road / (Reata-Singing Hills)	0	11,386	65,801	77,187
	800163	Chambers Extension (Lincoln-South Broadway)	0	24,005	0	24,005
	800165	Daniels Park Road (DC 29 - Gross)	0	10,722	0	10,722
	800177	Perry Park Emergency Evacuation Exit	0	0	9,432	9,432
	800247	N. Meadows Exit to SH 85 & I25	2,000,000	0	28,878	2,028,878
	800262	Lincoln Ave (Yosemite to Jordan)	0	39,057	0	39,057
	800269	County Line Rd/I-25 Operations Improvement	0	0	100,000	100,000
	800276	Peoria Street (E-470 to Ridgegate)	0	13,516	0	13,516
	800281	Bear Dance To I-25 Connection	0	0	14,875	14,875
	800296	C-470 Corridor Multi-Modal Improvements	400,000	175,510	29,391	604,901
	800304	Park Meadows Dr / Lincoln Ave	500,000	0	0	500,000
	800461	County Line Road/Co to Phillips	0	102,490	412,908	515,398
	800851	Quebec/Lincoln/University Intersection	1,900,000	50,997	1,317,055	3,268,052
	800854	MultiModal Safety Enhancement	350,000	95,918	874,082	1,320,000

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	New Capital Funding	2011 Encumbrances Re-Appropriated in 2012	2011 Unspent Project Dollars Re-Appropriated in 2012	Total Funding for 2012
	800855	Highlands Ranch Transportation Improvement Projects	250,000	0	0	250,000
	800856	C-470 Corridor Coalition	6,000,000	55,000	4,058,795	10,113,795
	800857	South Metro Area Transportation Assessment	50,000	0	95,000	145,000
	800957	SH 85/C-470 (2) Interchange Rec	0	100,682	1,060,920	1,161,602
	800979	Douglas Lane Interchange	0	0	14,585	14,585
	800980	Quebec Bridge North/County Line	0	68,931	0	68,931
	800981	Broadway/Plaza to County Line	700,000	5,094	3,918,288	4,623,382
Road Sales and Use Tax Fund Total			**$ 12,150,000**	**$ 1,279,639**	**$ 12,707,142**	**$ 26,136,781**

Road Sales & Use Tax Fund (230) – Recommended New Requests – All One-Time

PARK MEADOWS DRIVE / LINCOLN AVENUE INTERSECTION - $500,000

This project provides for operational improvements at this increasingly congested intersection. It has been determined that by adding a southbound right-turn lane, traffic will flow more efficiently. Funding will be used for design, right-of-way, utility relocation and construction. A small portion of these funds may likely be used to improve access along Park Meadows Drive adjacent to the Kaiser Development site.

NORTH MEADOWS EXTENSION TO HWY 85 AND TO I-25- $2,000,000

Douglas County and the Town of Castle Rock recognize the need for another connection to Interstate-25 (I-25) in the area north of the existing Meadows / Founders Interchange.

The Colorado Department of Transportation (CDOT) and the Federal Highway Administration (FHWA) signed / approved the Environmental Assessment (EA) in February 2010, and signed / approved the "Finding of No Significant Impact" (FONSI) in March 2011 concerning the proposed roadway connection from North Meadows Drive to US 85 and to I-25 Project. The System Level Study identified a need to relieve the existing and future congestion in and around the Meadows/ Founders at I-25 Interchange. It was determined that adding the proposed North Meadows Extension to US 85 and I-25, in lieu of a no-build scenario, will improve traffic operations in both the near term and in the future. With approval of the FONSI, FHWA identified Castlegate as the preferred alignment rather than the Atrium alignment.

Proposed funding for FY 2012 represents a partial contribution from Douglas County to advance the construction of the segment of proposed North Meadows Extension between I-25 and US 85. This segment was deemed to have the most regional significance. Over the past two annual budget cycles, the County has recognized this as a high priority, and shows an additional $3 Million contribution in FY 2013, for a total of $5 Million in 2012 and 2013. The Town of Castle Rock will take the lead on this project.

BROADWAY at C-470 IMPROVEMENTS (DAD CLARK TO COUNTY LINE ROAD) - $700,000

This project provides for making safety and operational improvements to Broadway between Dad Clark and County Line Road, and replacement of the existing pavement. This project will include widening within CDOT right-of-way, and into the existing slope paving beneath the existing C-470 bridges in order to accommodate making the double left-turn lanes more functional for both the eastbound and westbound C-470 on-ramps. The project will also require replacing the existing traffic signals and making minor modifications to the C-470 on/off ramps to improve intersection turning movements adjacent to Broadway, and will greatly improve the storm drainage system that was initially undersized and did not address new water quality requirements. This project requires two intergovernmental agreements (IGAs) with CDOT - one for construction and one for maintenance responsibilities. We anticipate the proposed IGA's to be updated in the 4th quarter of 2011, as the project was delayed due to lack of full funding and reprioritization of funding in 2010 to complete the Hess Road and Ridgegate / Mainstreet / Peoria Extension Projects. Additionally, it was prudent to delay the Broadway at C-470 Improvements in order to avoid additional conflicts and interruption to the traveling public if this project was allowed to be constructed in 2011, when the work by CDOT on University @ C-470 was underway.

The majority of the funds (approximately $3.9 Million) for this project were re-appropriated as part of the 2011 annual budget process. The additional funding for FY 2012 provides for the remaining construction costs needed in order to do a more comprehensive replacement of the dilapidated concrete pavement on Broadway between Dad Clark and County Line Road. If additional funding is approved, we anticipate bidding this project in early 2012. Douglas County will provide construction management and testing for the project.

QUEBEC / LINCOLN / UNIVERSITY INTERSECTION - $1,900,000

This project provides for making safety and operational improvements to the intersection of Quebec / Lincoln / University in Highlands Ranch. Some of the funding for this project was set aside as part of the 2011 Annual Budget, as part of the Highlands Ranch Transportation and Rehabilitation Project (HRTIP). The HRTIP study, completed in FY 2007, identified the short-term and long-range needs of the area for improvements to the transportation system. The Quebec / Lincoln / University intersection was identified as one of the top priorities for enhancement. Approximately $4 Million may be needed to implement all of the proposed improvements in order to pay for extensive utility relocations, lengthen auxiliary turn lanes, and build retaining walls and to replace the worst pavement.

Funding for FY 2012 is needed to augment the current funding available (approximately $1.32 Million). In addition to the proposed increased east-west thru lanes, the County plans to increase capacity in the critical / most congested turn lanes, and replace and/or repair the existing pavement. In addition to this funding, approximately $500,000 of the FY 2011 Concrete Pavement Repair budget proposed for FY 2012 (in Fund 200 / Account #800110) is being earmarked for this intersection.

HIGHLANDS RANCH TRANSPORTATION PROJECTS- $250,000

The funding in this account is set aside for making transportation improvements in Highlands Ranch, which may include, but is not limited to the following types of projects: bicycle, pedestrian, other multi-modal improvements, safety, traffic operation, and capacity improvements. Several of the projects are identified in the Highlands Ranch Transportation Improvement Program (HRTIP). It is estimated that an average of $1.5 Million needs to be set aside annually for these types of improvements needed throughout Highlands Ranch. Additional major projects for FY 2012 include the Quebec / Lincoln / University Intersection Project and the Broadway @ C-470 Improvement Project, and we setup separate account numbers to track these project costs (see Account #800851 and #800981). In some cases, these funds will be used to replace, repair, rehabilitate, and reconstruct the pavement, especially when combined with the transportation improvements at the same location.

Funding for FY 2012 may be used for any of the following activities: mapping, field surveying, traffic analysis, public outreach, development of conceptual plans, preliminary and final designs, and construction for a variety of multi-modal projects.

C-470 CORRIDOR COALITION - DESIGNATED FOR C-470 - $6,000,000

The proposed $10 Million budget for the C-470 Corridor needs to come from three sources, namely a $5 Million transfer out of Fund Balance - set aside in Fund 230, $1,000,000 of new monies in 2012 and approximately $4,000,000 in 2011 proposed budget reallocations.

$10 Million in Douglas County funding for FY 2012 provides for a major portion of the $2.6 Million needed to advance the next step in implementing an immediate action that is compatible with an interim 2025 Plan and the Ultimate 2040 Plan. It is anticipated that CDOT will contribute $800,000 and several of

the other agencies are making plans to contribute a total of $800,000 in 2012. Some of the tasks needed for FY 2012 identified by the TWG include a revised traffic study, Environmental Assessment (EA) re-evaluation, public outreach; refine design elements, legal assistance and facilitation.

In February 2011, the Douglas County Board of County Commissioners hosted a kick off meeting to address the need to improve the C-470 Corridor and invited the local governmental agencies, districts, CDOT, RTD, and others to attend. As a result, the C-470 Corridor Coalition was formed and Commissioner Hilbert is leading the Policy Committee that is comprised of elected officials and representative from RTD, CDOT, FHWA and the Highlands Ranch Metro Districts. Within the first two months, the participating agencies adopted the following Mission Statement:

"To work together to develop and implement a solution that improves safety and mobility along the C-470 Corridor and within the south metro area."

- Enhance Quality of Life
- Promote Economic Vitality
- Support Regional Partnerships
- Achieve Public Support
- Accelerate Project Delivery

As the Coalition moves forward, the Policy Committee (PC) and a Technical Working Group (TWG) - comprised of engineers and planners from the abutting and adjacent local agencies, CDOT, and FHWA - recognize the need for funding in 2012 in order to advance corridor improvements.

These County funds will be used to leverage additional funding in the coming years for all phases of project development.

SOUTH METRO AREA TRANSPORTATION ASSESSMENT - $50,000

In February 2011 the Douglas County Board of County Commissioners hosted a kick off meeting to address the need to improve the C-470 Corridor and invited the local governmental agencies, districts, CDOT, RTD, and others to attend. As a result, the C-470 Corridor Coalition was formed and Commissioner Hilbert is leading the steering committee / Policy Committee - that is comprised of elected officials and representative from RTD, CDOT and the Highlands Ranch Metro Districts. Within the first two months the participating agencies adopted the following Mission Statement:

"To work together to develop and implement a solution that improves safety and mobility along the C-470 Corridor and within the south metro area."

- Enhance Quality of Life
- Promote Economic Vitality
- Support Regional Partnerships
- Achieve Public Support
- Accelerate Project Delivery

Although the C-470 Corridor is the first priority of the newly formed coalition, addressing other transportation needs within the south metro is also critical. The elected officials from Douglas County participating in the C-470 Corridor Coalition have expressed an interest in advancing transportation improvements on both the C-470 Corridor and throughout the south metro area.

Funding for FY 2012 will further this effort to assess the transportation needs in the south metro area. The initial study limits are subject to change, as the study advances, but key corridors like US 85, SH 83, I-25, C-470, and SH 121 (Wadsworth) are very important to Douglas County constituents. Identifying a long range funding plan to maintain and improve these corridors is paramount.

C-470 CORRIDOR / MULTI-MODAL IMPROVEMENT - $400,000

This is a partnering project with the Colorado Department of Transportation (CDOT) to make safety improvements along the C-470 corridor. CDOT and Douglas County determined that providing bicycle / pedestrian grade separations at Colorado Boulevard and Quebec Street will greatly improve safety for the C-470 trail users. CDOT has asked Douglas County to participate financially on these improvements by providing approximately 20% of the project costs, with CDOT participating in approximately 80% of the costs using a portion of their FASTER-Safety Program funds.

Funding for FY 2012 will be used primarily for surveying, environmental and design, and any remaining funds will be used for future construction activities. We estimate that approximately $400,000 will be needed for the grade separation at Colorado Blvd and approximately $1.6 Million will be needed for the grade separation at Quebec Street. An Intergovernmental Agreement (IGA) will need to be prepared, once the additional County funds for the 2012 Budget have been approved. The total to complete both project is approximately $2.0 Million, with Douglas County contributing about $400,000. Construction is anticipated to begin in the Fall of 2012, or early Spring 2013.

MULTI-MODAL SAFETY ENHANCEMENT PROJECTS - $350,000

These funds will be used to augment the 2011 Budget ($970,000 remaining) in order to make safety improvement throughout Douglas County, which includes areas along CDOT corridors, such as US 85, SH 83, SH 86, SH 67, and Highway 105. As part of the FASTER-Safety Program, the Colorado Department of Transportation (CDOT) has asked the County to partner with them in improving the SH 83 / Russellville Road Intersection by widening SH 83 in order to provide a left-turn lane. This will improve system continuity and make this a safer intersection. The County's contribution is estimated to be approximately $500,000 (50%).

Additionally, funding in this business unit could be used to help CDOT accelerate right-of-way acquisition and construction along these important corridors. The County's contribution on any of these State projects will require separate intergovernmental agreements (IGAs). On a local level, staff recommends a portion of these funds be used to make shoulder improvements in areas where they are needed most, which is typically where there is limited horizontal and/or vertical sight distances. The current and proposed budget will only fund a limited section of shouldering on the various roadways and budgets listed here:

Titan / Rampart - $130,000 for approximately 2,300 linear feet (part of a proposed budget re-appropriation, see Account #800111)
Highway 105 - $550,000 for approximately 8,000 linear feet
Wolfensberger - $270,000 for approximately 2,500 linear feet

Douglas County Government
Justice Center Sales and Use Tax Fund (Fund 240)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 24,557,960**	**$ 11,556,319**	**$ 19,228,077**	**$ 19,228,077**	**$ 19,275,588**	**$ 25,883,388**	**$ 33,222,969**	**$ 40,562,550**	**$ 47,902,131**
	Revenues									
2	*Taxes*	$ 16,903,390	$ 16,011,050	$ 16,011,050	$ 16,011,050	$ 17,544,000	$ 17,544,000	$ 17,544,000	$ 17,544,000	$ 17,544,000
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Charges for Services*	0	0	0	0	0	0	0	0	0
5	*Earnings on Investments*	256,337	252,310	252,310	252,310	125,000	125,000	125,000	125,000	125,000
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In:*									
8	*From General Fund*	0	0	683,000	683,000	0	0	0	0	0
9	***Total Revenues and Transfers In***	**$ 17,159,727**	**$ 16,263,360**	**$ 16,946,360**	**$ 16,946,360**	**$ 17,669,000**	**$ 17,669,000**	**$ 17,669,000**	**$ 17,669,000**	**$ 17,669,000**
	Expenditures by Function									
10	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	*Supplies*	87,336	0	0	61,051	0	0	0	0	0
12	*Controllable Assets*	1,066,863	595,700	806,044	806,044	0	0	0	0	0
13	*Purchased Services*	25,519	0	129,430	129,430	0	0	0	0	0
14	*Fixed Charges*	77,794	52,098	52,098	52,098	63,147	142,848	142,848	142,848	142,848
15	*Grants, Contributions, Indemnities*	0	0	39,086	39,086	0	0	0	0	0
16	*Intergovernmental Support*	5,963	0	5,914	5,914	7,000	7,000	7,000	7,000	7,000
17	*Capital Outlay*									
18	*Justice Center Expansion & Improvements*	154,437	1,529,400	1,704,159	1,704,159	0	0	0	0	0
19	*Evidence Storage/Lab Facility*	0	0	114,796	114,796	0	0	0	0	0
20	*Morgue Remodel/Coroner's Expansion*	1,617,962	0	0	0	0	0	0	0	0
21	*JC Entrance Awning*	3,572	0	0	0	0	0	0	0	0
22	*North Substation*	7,468,850	0	3,488,268	3,488,268	0	0	0	0	0
23	*JC Vestibule/Coroners Canopy*	85,458	0	0	0	0	0	0	0	0
24	*Tenant Finish - 2 Courtooms*	4,480	0	0	0	0	0	0	0	0
25	*DSO Communications Network*	1,266,970	0	55,691	55,691	0	0	0	0	0
26	*CAD/RMS/JMS Replacement*	68,530	0	1,227,428	1,227,428	0	0	0	0	0
31	*Front Street Fiber*	0	0	47,884	47,884	0	0	0	0	0
32	*Tactical Training Facility*	0	0	470,467	470,467	0	0	0	0	0
33	*Contingency*	0	250,000	24,386	24,386	250,000	250,000	250,000	250,000	250,000
34	*Transfers Out:*									
35	*To General Fund*	7,860,076	7,633,877	8,672,147	8,672,147	8,365,911	8,365,911	8,365,911	8,365,911	8,365,911
36	*To Debt Service Fund*	2,695,800	0	0	0	0	0	0	0	0
37	*Total Transfers Out*	10,555,876	7,633,877	8,672,147	8,672,147	8,365,911	8,365,911	8,365,911	8,365,911	8,365,911
38	*Recommended New Requests - One-Time*					1,272,800				
39	*Recommended New Requests - One-Time - Transfer Out to General Fund*					35,155				
40	*Recommended New Requests - On-Going - Transfer Out to General Fund*					1,067,187	1,563,660	1,563,660	1,563,660	1,563,660
41	***Total Expenditures and Transfers Out***	**$ 22,489,610**	**$ 10,061,075**	**$ 16,837,798**	**$ 16,898,849**	**$ 11,061,200**	**$ 10,329,419**	**$ 10,329,419**	**$ 10,329,419**	**$ 10,329,419**
42	*Change In Fund Balance*	(5,329,883)	6,202,285	108,562	47,511	6,607,800	7,339,581	7,339,581	7,339,581	7,339,581
43	***Ending Fund Balance***	**$ 19,228,077**	**$ 17,758,604**	**$ 19,336,639**	**$ 19,275,588**	**$ 25,883,388**	**$ 33,222,969**	**$ 40,562,550**	**$ 47,902,131**	**$ 55,241,712**
	Fund Balance Detail									
44	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
45	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
46	*Committed Fund Balance*	*55,691*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
47	*Assigned Fund Balance*	*19,172,386*	*17,758,604*	*19,336,639*	*19,275,588*	*25,883,388*	*33,222,969*	*40,562,550*	*47,902,131*	*55,241,712*
48	***Ending Fund Balance***	***$ 19,228,077***	***$ 17,758,604***	***$ 19,336,639***	***$ 19,275,588***	***$ 25,883,388***	***$ 33,222,969***	***$ 40,562,550***	***$ 47,902,131***	***$ 55,241,712***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Justice Center Sales and Use Tax Fund				
	Justice Center Admin	Justice Center Transfer to General Fund	$ 35,155	$ 1,067,187
	Justice Center Admin	MDT Refresh Program - 35 replacement MDTs	210,200	
	Justice Center Admin	Video Arraignment Replacement	57,100	
	Justice Center Admin	Ten printer/Mug System-North JC	19,300	
	Justice Center	Small Equipment Items	10,000	
	Justice Center Facilities Improvements	Phase I - CAT6A Upgrades	167,000	
	Justice Center Facilities Improvements	Security Card Printer Replacements	9,000	
	Justice Center Facilities Improvements	Dishwasher Replacement	60,000	
	Justice Center Facilities Improvements	Meal Delivery Cold Carts	35,000	
	Justice Center Facilities Improvements	Janitorial Equipment Replacements	7,500	
	Justice Center Facilities Improvements	Replace ALL Pod Dryers	6,000	
	Justice Center Facilities Improvements	Tool Carts Dedicated to Jail	4,500	
	Justice Center Facilities Improvements	JC Furniture & Equipment	30,000	
	Justice Center Facilities Improvements	ARC Flash Clothing	7,500	
	Justice Center Facilities Improvements	Courtrooms Sound System Replacement	50,000	
	Justice Center Facilities Improvements	Filter for Flat Plate @ JC	8,500	
	Justice Center Facilities Improvements	Domestic Boiler Replacement	15,000	
	Justice Center Facilities Improvements	Chiller #1 Modification/Repair	18,000	
	Justice Center Facilities Improvements	Concrete Repair - Main Entry	55,000	
	Justice Center Facilities Improvements	Fume Hood for Maintenance Garage	5,200	
	Justice Center Facilities Improvements	Bollard Lighting Replacement	55,000	
	Justice Center Facilities Improvements	Roof Maintenance	25,000	
	Justice Center Facilities Improvements	Parking Lot Maintenance	35,000	
	Justice Center Facilities Improvements	JC Floor Covering Replacements	50,000	
	Justice Center Facilities Improvements	Lighting Upgrade - Courtrooms	17,500	
	Justice Center Facilities Improvements	Coroner's Secure Storage	35,000	
	Justice Center Facilities Improvements	High Density Records Storage	225,000	
	Justice Center Facilities Improvements	High Density Storage - EvTech	13,000	
	Justice Center Facilities Improvements	Security Component Replacement	17,500	
	CAD/RMS/JMS System	JMS/CAD System Enhancements	25,000	
Justice Center Sales and Use Tax Fund Total			**$ 1,307,955**	**$ 1,067,187**

Justice Center Sales & Use Tax Fund (240) – Recommended New Requests

Justice Center Transfer to General Fund – One-Time $35,155 / On-Going $1,067,187
Additional operational fund transfers from the Justice Center Sales and Use Tax Fund (funds resulting from the extension of the sales tax approved in November, 2007) to the General Fund, to offset the proposed 2012 funding requests pertaining to functions designated in the Justice Center ballot language.

Sheriff Dave Weaver recently received a written endorsement by the PSAC Chairman, Bill Noyce in relation to the need for additional Detention staffing presented above. The Committee agreed that after independent review of the ballot language approved by the voters, the staffing requests related to the Detention facility are appropriate funding requests under the Justice Center Sales and Use Tax Fund.

PSAC indicated concern for the safety of both personnel and the prisoners in an environment made dangerous by current staffing ratios. Additionally, Mr. Noyce expressed concerns related to legal exposure to the Douglas County Sheriff's Office should an incident resulting in injuries occur due to the staffing shortages.

Technology Improvements

MDT Refresh Program – 35 replacement MDT's – One-Time $210,200
The Sheriff's Office is requesting budget approval to purchase approximately 35 replacement MDT Panasonic Toughbooks, originally purchased in 2008. It is anticipated that the 2012 replacements will again be purchased using WSCA pricing.

This request is a continuation of our MDT replacement project that originated in 2004, similar to the County's annual PC and laptop replacement program. The units targeted for replacement are those units beyond the five-year maintenance period.

JMS/CAD System Enhancements – One-Time $25,000
Upcoming enhancements and new modules for the New World Systems Jail Management, CAD, and mobile software continue to be launched on an ongoing basis. The $25,000 requested for 2012 would enable the Sheriff's Office to consider and potentially take advantage of application improvements. It is extremely important that the Sheriff's Office be in a position to continually evaluate software enhancements and/or new modules that would increase efficiencies and potentially reduce workloads.

Video Arraignment Replacement – One-Time $57,100
The video arraignment equipment has been in use since soon after the Robert A. Christensen Justice Center opened. Although the various pieces of equipment have occasionally been swapped out over the years due to computer issues, for the most part, the same equipment has been used since 2001.

When the building was first built, a long hallway was built to allow inmates to walk from their jail pods to an elevator which took them up to the courtrooms. Although this is still the method of getting certain inmates up to court, most use video arraignment. Video equipment is set up in the jail and also in each of three court rooms. Each inmate has the opportunity to step up to the podium and speak with the judge. This reduces the manpower necessary to maintain the safety of the inmates and courtroom attendees.

A total of four replacement units are needed; one for the jail, and three for the courtrooms.

The one-time cost for the four units including carts, displays, video equipment and cables is $57,100. The annual maintenance cost associated with this replacement is $11,100 and is reflected in a separate budget request for the General Fund with an offsetting increase in the transfer from the Justice Center Sales and Use Tax Fund.

Ten Printer/Mug System – North Justice Center – One-Time $57,100

Court Security is responsible for the security of the entire Courthouse and parking lots. There is a court operations center located in the north end of the Courthouse. Court Security is currently staffed with one specialist post that is responsible for all of the cameras and door operation for the entire building. This position is additionally responsible for the radios and the phones for courts. This is a very demanding job and requires 10- hour days for proper operation. This becomes a problem, as the current staffing level leaves one day open and no relief factor. Because of this, a deputy has to be taken off post and assigned to the operations center one day each week.

A secondary issue that has developed is the need for additional personnel for court-ordered fingerprints. This is currently handled by the Support Services Division utilizing the same personnel that fingerprint concealed handgun permit applicants, public fingerprinting, and registered sex offenders. There are currently two specialists assigned to this function, both of whom have been quickly overwhelmed by the increase in volume from the court-ordered fingerprints. The increase is best illustrated by looking at actual increases in the number of court-ordered fingerprints over the past three years:
2008 - 178
2009 - 548
2010 - 760
2011 - 240 as of July

This increase has bottlenecked the Sheriff's Office lobby and forced citizens to wait for long periods of time to be printed for concealed handgun permits and other public fingerprinting (e.g., teachers, daycare providers, etc.).
The addition of a complete fingerprint and photo equipment set to be housed in the office space at the north end of the Justice Center and a specialist position to complete the court-ordered fingerprints at this location would relieve the pressure from the Sheriff's lobby and provide for additional relief for the operations center. This will still require, from time-to-time, a court deputy to complete court ordered prints when the specialist is not available.

A complete mug photo system and tenprinter will be required in order to move this operation to the north end of the Justice Center. This equipment will be used by the specialists at the north end of the Justice Center to complete the court-ordered processing. This will alleviate the pressure placed upon the Sheriff's Office lobby for citizens waiting for concealed handgun permits and teachers/daycare providers needing fingerprinting. The registered sex offender photos and fingerprints will still take place in the Sheriff's Records area. (Please see the related General Fund budget request for the staffing and equipment maintenance costs associated with this equipment request.)

Phase I – CAT6A Upgrades – One-Time $167,000

This request begins the three year project of upgrading the wiring within the Justice Center to CAT6A. Current applications running at 1 Gb/s are really pushing the limits of category 5e cabling. As streaming media applications such as video and multi-media become commonplace, the demands for faster data rates will increase and spawn new applications that will benefit from the higher bandwidth offered by category 6A.
Justification for CAT6A wiring:

- Where possible it is best to future proof technology.
- Choosing the CAT6A is a good standard going forward for the County. Newer standards (CAT 7 or CAT 8) are still leading edge and have yet to be ratified and are very expensive.
- Cat 6A allows for future technologies and application capabilities.
- The current devices such as laptops, and desktop computers that the County purchases today currently come with Gig interfaces, the newer cabling allows users to utilize those capabilities and speeds.
- Increased bandwidth will saves time for transferring files, emails, communications etc.
- CAT6 allows for 1Gig to the device, CAT6A allows for 10Gig to the device for future proofing for when 10Gig to the desktop is a common place.
- The installation of CAT 6A is an investment in the cabling infrastructure. This allows for a longer life-cycle then a lesser or more frequent/costly replacement.
- CAT6A has stricter specifications for shielding and protection against alien cross talk, allowing for better signal communication
- CAT6A provides 10x the bandwidth of CAT6 and a 100x the bandwidth of CAT5 (100Mb)
- Many of the older building have CAT5 or even CAT3 which don't support the higher bandwidth and are in need of replacing the cabling infrastructure.

Security Card Printer Replacements – One-time $9,000

This request is to replace the current Magicard Tango printer currently located at the Justice Center for the creation and printing of the Sheriff's Office access cards. The Tango printer was purchased over five (5) years ago and has begun to show the wear and tear of printing. The current printer has been sent into the manufacturer for laminator repairs, motor replacement, various components and recently a new mother board. The printer is out of manufacturer warranty (2 years ago) and the repairs are becoming costly. We have also been informed that this printer is no longer in production, so replacement parts, printing supplies, etc will become harder to find and at a higher price. We are also in the process of upgrading the security software to CCure9000 and the Windows 7 platform. The current print drivers may or may not work with the conversion.

Facilities Management is requesting the same printer replacement for the County card printing. With having the exact printer, we can purchase the same ribbon, lamination, access cards and if a printer is in for service, be assured that the cards will be identical if printed from the other site.

Equipment and Furniture Replacements

Small Equipment Items – One-Time $10,000

In the 2011 budget cycle, $10,000 was requested and approved to make funding available for miscellaneous small equipment items between $500 - $5,000, needed throughout the year, for Detentions, Court Security, Communications or Technology Services. The 2011 request was submitted as an ongoing item; however, it was approved as one-time. Therefore, this request is being resubmitted for consideration in the 2012 budget.

Dishwasher Replacement – One-Time $60,000

The existing dishwasher is original to the facility. The unit is undersized to meet current demands of the facility and repair parts are no longer in stock at local suppliers, due to the age of the unit.

Meal Delivery Cold Carts – One-Time $35,000

The existing cold carts are falling apart. These carts were custom built, so replacement parts are not available.

Janitorial Equipment Replacements – One-Time $7,500
There are several pieces of equipment that need replacing as they are worn out and/or original to the facility. (Backpack vacuums, HEPA upright vacuums, floor buffers and janitorial carts etc.)

Replace ALL POD Dryers - $6,000
All pod dryers are original to the facility and are becoming unreliable as well as very inefficient.

Tool Carts dedicated to Jail – One-Time $4,500
As security increases for maintenance in the Jail, tool inventory control and security of the tool carts needs to be increased as well. The current cart's capacity and lock up ability are no longer meeting the needs or efficiency of the facility. The increased security measures are to comply with ACA standards.

JC Furniture & Equipment – One-time $30,000
Annual request for furniture and equipment replacements/repairs at the Justice Center.

ARC Flash Clothing – One-Time $7,500
This request is to purchase ARC flash clothing for Facilities Maintenance staff members to be properly protected when working on electrical equipment. This is a requirement per NFPA regulations.

2011 National Electric Code:

110.16 ARC Flash Hazard Warning

"Electrical equipment, such as switchboards, panel boards, industrial control panels, meter socket enclosures and motor control centers that are in other than dwelling units and are likely to require examination, adjustment, servicing or maintenance while energized shall be field marked to warn qualified persons of potential electric ARC flash hazards. The marking shall be located so as to be clearly visible to qualified persons before examination, adjustment, servicing or maintenance of the equipment."

"Information note No. 1 - NFPA 70E-2009, standard for electrical safety in the workplace, provides assistance in determining severity of potential exposure, planning safe work practices and selecting PPE."

Most testing and troubleshooting of equipment has to be performed energized. NFPA 70E gives us PPE (personal protective equipment) to be used and tables to determine hazard/risk categories.

Courtrooms Sound System Replacement – One-Time $50,000
This would be a replacement for Division 2, 3, 4 and FAC as replacement components are becoming hard to come by based on the age of the systems. We would save all of the old components to maintain the rest of the Courtrooms, to allow for a second phase replacement in the future.

General Facilities Maintenance

Filter for Flat Plate @ Justice Center – One-Time $8,500
This device is a filter for the Flat Plate to prevent clogging, unscheduled downtime and allow for maximum equipment life.

Domestic Boiler Replacement – One-time $15,000

The domestic boilers are used to supply hot water to sinks and showers throughout the Justice Center. This expense would allow us to replace all pumps and control valves which are original to the building.

Chiller #1 Modification/Repair – One-Time $18,000
This chiller has never been opened up and is original to the facility, the above needs to be done to prevent future leaks and /or catastrophic failure.

Concrete Repair – Main Entry – One-Time $55,000
This covers numerous exterior sidewalks, patios and stairs that are in need of repair and/or replacement. It also includes replacing all existing benches and adding several more made from concrete which will also serve as a means of securing the front entrance of the building from vehicles and other threats.

Fume Hood for Maintenance Garage – One-Time $5,200
Current exhaust system is insufficient for current painting and welding needs and is needed to maintain Indoor Air Quality Standards for the entire facility.

Bollard Lighting Replacement – One-Time $55,000
This will replace all Main entry and Sheriffs entry bollard lighting from the inefficient HID to Energy Efficiency LED. The replacements will also make a huge improvement in appearance as the current fixtures are in very poor condition.

Roof Maintenance – One-Time $25,000
Upon completion of a roof inspection several areas are in need of repair/maintenance to prevent future failures and to ensure maximum life from the roof.

Parking Lot Maintenance – One-Time $35,000
This will cover numerous repairs to all parking lots, curb and gutter and restriping of lots.

JC Floor Covering Replacements – One-Time $50,000
This request is to replace floor coverings rotating throughout the facility.

Lighting Upgrade – Courtrooms – One-Time $17,500
Current bulbs are all incandescent bulbs rated at 90watts. The new replacement CFL and LED would not exceed 23 watts. This would be a 75% savings in energy as well as reduce the heat created by incandescent bulbs.

Additional Storage

Coroner's Secure Storage – One-Time $35,000
Currently the Coroner's area has a secured room with cabinets for evidence storage. The area needs upgraded to purpose built pass through evidence lockers. This will allow a dramatic increase in security as well as control of access to the evidence.

High Density Records Storage – One-Time $225,000
This will add a records storage area to the north end 1st Floor for the Sheriff's office.

High Density Storage – Ev Tech – One-Time $13,000
The current property/evidence shelving located upstairs of Evidence Storage is insufficient for the amount of items required for storage, or the ability to expand for the future. This request is to reconfigure the current shelving and add 208 shelves to the system. This will increase their capacity by 40%.

Security Replacements / Improvements

Security Component Replacement – One-time $17,500
This is for replacement of any security system component to include cameras, card readers, DVR's, monitors, or any other related components.

Douglas County Government
Open Space Sales and Use Tax Fund (Fund 250)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 9,970,234**	**$ 8,567,694**	**$ 9,480,947**	**$ 9,480,947**	**$ 9,358,596**	**$ 9,295,714**	**$ 9,862,934**	**$ 10,419,706**	**$ 10,965,087**
	Revenues									
2	*Taxes*	$ 6,682,735	$ 6,329,950	$ 6,329,950	$ 6,329,950	$ 6,936,000	$ 6,936,000	$ 6,936,000	$ 6,936,000	$ 6,936,000
3	*Intergovernmental*	550,000	0	0	0	0	0	0	0	0
4	*Earnings on Investments*	133,116	138,601	138,601	138,601	66,558	66,558	66,558	66,558	66,558
5	*Other Revenues*	77,561	6,700	6,700	6,700	42,700	42,700	42,700	42,700	42,700
6	*Other Financing Sources*	0	0	0	0	0	0	0	0	0
7	*Transfers In - Capital Replacement*	0	0	0	0	0	0	0	0	0
8	***Total Revenues and Transfers In***	**$ 7,443,412**	**$ 6,475,251**	**$ 6,475,251**	**$ 6,475,251**	**$ 7,045,258**	**$ 7,045,258**	**$ 7,045,258**	**$ 7,045,258**	**$ 7,045,258**
	Expenditures by Function									
9	*Personnel*	$ 666,204	$ 610,670	$ 662,320	$ 662,320	$ 734,374	$ 709,974	$ 709,974	$ 709,974	$ 709,974
10	*Supplies*	65,781	80,330	85,740	85,740	138,330	138,330	138,330	138,330	138,330
11	*Controllable Assets*	177	0	0	0	0	0	0	0	0
12	*Purchased Services*	132,780	293,855	323,855	323,855	222,510	222,510	222,510	222,510	222,510
13	*Building Materials*	0	0	0	0	0	0	0	0	0
14	*Fixed Charges*	116,854	78,756	78,756	78,756	91,713	100,051	108,918	118,813	129,875
15	*Grants,Contributions,Indemnities*	6,304	0	0	0	0	0	0	0	0
16	*Intergovernmental Support*	884,706	835,600	835,600	835,600	928,000	928,000	928,100	928,100	928,100
17	*Interdepartmental Charges*	9,795	10,850	10,850	10,850	11,509	11,969	12,448	12,946	12,946
18	*Capital Outlay*	1,825,902	410,000	410,000	410,000	0	0	0	0	0
19	*Contingency*	0	100,000	18,350	18,350	150,000	100,000	100,000	100,000	100,000
	Transfers Out:									
20	*To Parks Sales & Use Tax Fund*	1,053,424	998,031	998,031	998,031	1,091,104	1,091,104	1,091,104	1,091,104	1,091,104
21	*To Debt Service Fund for Series 2002*	0	1,182,200	1,182,200	1,182,200	1,181,200	1,185,200	1,182,200	1,182,200	1,185,200
22	*To Debt Service Fund for Series 2009*	3,159,572	1,980,700	1,980,700	1,980,700	1,984,700	1,979,700	1,983,700	1,984,700	1,986,700
23	*To Capital Replacement Fund*	11,200	11,200	11,200	11,200	11,200	11,200	11,200	11,200	11,200
24	*Total Transfers Out*	4,224,196	4,172,131	4,172,131	4,172,131	4,268,204	4,267,205	4,268,206	4,269,207	4,274,207
25	*Recommended New Requests - One-Time*					563,500	0	0	0	0
26	***Total Expenditures and Transfers Out***	**$ 7,932,699**	**$ 6,592,192**	**$ 6,597,602**	**$ 6,597,602**	**$ 7,108,140**	**$ 6,478,039**	**$ 6,488,486**	**$ 6,499,880**	**$ 6,515,942**
27	*Change In Fund Balance*	(489,287)	(116,941)	(122,351)	(122,351)	(62,882)	567,219	556,772	545,381	529,316
28	***Ending Fund Balance***	**$ 9,480,947**	**$ 8,450,753**	**$ 9,358,596**	**$ 9,358,596**	**$ 9,295,714**	**$ 9,862,934**	**$ 10,419,706**	**$ 10,965,087**	**$ 11,494,403**
	Fund Balance Detail									
29	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
30	*Restricted Fund Balance*	*2,335,525*	*4,744,000*	*4,744,000*	*4,744,000*	*4,749,000*	*4,742,000*	*4,748,000*	*4,749,000*	*4,749,000*
31	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
32	*Assigned Fund Balance*	*7,145,422*	*3,706,753*	*4,614,596*	*4,614,596*	*4,546,714*	*5,120,934*	*5,671,706*	*6,216,087*	*6,745,403*
33	***Ending Fund Balance***	***$ 9,480,947***	***$ 8,450,753***	***$ 9,358,596***	***$ 9,358,596***	***$ 9,295,714***	***$ 9,862,934***	***$ 10,419,706***	***$ 10,965,087***	***$ 11,494,403***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Open Space Sales and Use Tax Fund				
	53300	Bayou Gulch Trail Construction	$ 400,000	
	53300	Spruce Mtn Hwy 105 Trailhead	60,000	
	53310	Roof Replacements - Prairie Canyon, Greenland School, Hidden Mesa	28,500	
	53330	Prairie Dog Management	25,000	
	53330	Spruce Mtn Forest Management	25,000	
	53330	Forest Management	25,000	
Open Space Sales and Use Fund Total			**$ 563,500**	**$ -**

Open Space Sales & Use Tax Fund (250) – Recommended New Requests – All One-Time

Bayou Gulch Trail Construction - $400,000

This trail has been planned since 2004, but never funded. It will connect Bayou Gulch Regional Park, through Bayou Gulch Open Space, west under Hwy 83 to connect to the Cherry Creek Regional Trail, and construct a peripheral trail around Bayou Gulch Open Space. The trail will be soft-surface non-motorized multi-use. The Bayou Gulch trail was identified in the License Agreement with the Colorado Horse Park as part of the Land Plan in order to open the property to the public when it wasn't being used for equestrian events. The perimeter trail and connector trail will provide approximately 3.66 miles of new trail. The parking to access the trail will be at Bayou Gulch Regional Park on the north side of Bayou Gulch Road. Open Space is working with Engineering to determine the best location for crossing Bayou Gulch Road. The County already has the bridge needed to cross Cherry Creek. A permit from CDOT is required to bring the trail under State Highway 83. The County intends to apply for a State Trails Grant, due November 1, with a grant award date of April 2012.

Spruce Mountain Hwy 105 Trailhead - $60,000

The Spruce Mountain Highway 105 trailhead would be designed to accommodate only passenger cars and serve to disperse the recreational use on Spruce Mountain. Equestrians access Spruce Mountain from the Spruce Meadows trailhead on Noe Road. There is a historic graveyard that is being rehabilitated through an Eagle Scout project, and will have interpretive signage, so that it can be enjoyed by the public on a spur trail, which is also an Eagle Scout project. There is an existing two-track road that will serve as a portion of the trail to Spruce Mountain.

Roof Replacements – Prairie Canyon, Greenland School, Hidden Mesa - $28,500

All of the above roof replacements are required due to the existing roofs being very old and severely damaged from heavy snows and rains in the last few years. Without replacing the roof on each, additional damage will occur to the interior of the structures, which will increase the maintenance expense.

Prairie Dog Management - $25,000

The on-going management of controlling the prairie dogs population.

Spruce Mountain Forest Management - $25,000

Maintaining the required forest management.

Forest Management - $25,000

Maintaining the required forest management on various properties.

Douglas County Government
Parks Sales and Use Tax Fund (Fund 255)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 2,717,210**	**$ 2,288,418**	**$ 2,511,401**	**$ 2,511,401**	**$ 2,735,502**	**$ 1,625,406**	**$ 2,036,058**	**$ 2,460,599**	**$ 2,871,251**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	115,409	0	0	0	0	0	0	0	0
4	*Charges for Services*	25,508	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
5	*Earnings on Investments*	19,167	24,886	24,886	24,886	12,000	12,000	25,889	12,000	12,000
6	*Other Revenues*	111,003	0	0	0	0	0	0	0	0
7	*Transfers In - Open Space Sales & Use Tax Fund*	1,053,424	998,031	998,031	998,031	1,091,104	1,091,104	1,091,104	1,091,104	1,091,104
8	***Total Revenues and Transfers In***	**$ 1,324,511**	**$ 1,042,917**	**$ 1,042,917**	**$ 1,042,917**	**$ 1,123,104**	**$ 1,123,104**	**$ 1,136,993**	**$ 1,123,104**	**$ 1,123,104**
	Expenditures by Function									
9	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0	0	0	0	0
11	*Controllable Assets*	0	0	0	0	0	0	0	0	0
12	*Purchased Services*	94,884	0	5,116	5,116	0	0	0	0	0
13	*Fixed Charges*	0	0	0	0	0	0	0	0	0
14	*Grants,Contributions,Indemnities*	0	0	0	0	0	0	0	0	0
15	*Intergovernmental Support*	0	0	0	0	0	0	0	0	0
16	*Capital Outlay*	511,377	0	18,500	18,500	0	0	0	0	0
17	*Contingency*	0	0	0	0	0	0	0	0	0
18	*Transfers Out - Debt Service Fund*									
19	*To Debt Service Fund*	924,059	795,200	795,200	795,200	797,200	0	0	0	0
20	*To Capital Replacement Fund*	0	0	0	0	0	712,452	712,452	712,452	712,452
21	*Total Transfers Out*	924,059	795,200	795,200	795,200	797,200	712,452	712,452	712,452	712,452
22	*Recommended New Requests - One-Time*					*1,436,000*				
23	***Total Expenditures and Transfers Out***	**$ 1,530,320**	**$ 795,200**	**$ 818,816**	**$ 818,816**	**$ 2,233,200**	**$ 712,452**	**$ 712,452**	**$ 712,452**	**$ 712,452**
24	*Change In Fund Balance*	(205,809)	247,717	224,101	224,101	(1,110,096)	410,652	424,541	410,652	410,652
25	***Ending Fund Balance***	**$ 2,511,401**	**$ 2,536,135**	**$ 2,735,502**	**$ 2,735,502**	**$ 1,625,406**	**$ 2,036,058**	**$ 2,460,599**	**$ 2,871,251**	**$ 3,281,903**
	Fund Balance Detail									
26	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
27	*Restricted Fund Balance*	*0*	*994,000*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
28	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
29	*Assigned Fund Balance*	*2,511,401*	*1,542,135*	*2,735,502*	*2,735,502*	*1,625,406*	*2,036,058*	*2,460,599*	*2,871,251*	*3,281,903*
30	***Ending Fund Balance***	***$ 2,511,401***	***$ 2,536,135***	***$ 2,735,502***	***$ 2,735,502***	***$ 1,625,406***	***$ 2,036,058***	***$ 2,460,599***	***$ 2,871,251***	***$ 3,281,903***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Parks Sales and Use Tax Fund				
	54100	Regional and Local Park Repair and Maintenance	$ 155,000	
	54100	Equipment Replacements	94,000	
	850600	Highland Heritage R.P. Synthetic Turf Replacement	550,000	
	850610	Challenger Regional Park Playground Improvements	75,000	
	850620	Bayou Gulch Regional Park Parking Lot Improvements	105,000	
	850630	Fairgrounds Regional Park Sellars Gulch Drainage Improvements	100,000	
	850645	East/West Regional Trail - Partnership with City of Lone Tree	275,000	
	850645	East/West Regional Trail Permitting for I-25 Underpass	75,000	
	850985	Dupont Park Parking Lot Maintenance	7,000	
Parks Sales and Use Tax Fund Total			**$ 1,436,000**	**$ -**

Parks Sales & Use Tax Fund (255) – Recommended New Requests – All One-time

Regional and Local Park Repair and Maintenance - $155,000
Picnic tables, benches, and in-ground trash cans for various County locations
Regional and local park improvements, repairs, design or engineering as needed.

Architerra Group - design and engineering - $8,750
Bingham Lake - fish stocking - $10,000
Clough Cattle and Fence - fence repairs - $14,000
Columbine Bowman - archery range - $3,500
Design Concepts - design and engineering - $8,750
Frontier Surveying - surveying - $10,000
Miscellaneous local park improvements - $10,000
Miscellaneous regional park improvements - $10,000
National Electrical Construction - electrical repairs - $25,000
Tree Maintenance - $25,000

Equipment Replacements - $94,000
Capital Equipment and replacement.

2- 72" mowers plus attachments - $50,000
1 - ATV plus attachments - $10,000
2 - 16'-18' tandem axel utility trailers - $20,000
1 - Line laser painter $14,000

Highland Heritage R.P. Synthetic Turn Replacement - $550,000
Remove existing synthetic turf, re-grade sub-base and install new synthetic turf. (93,100 square feet).

The original synthetic turf was installed in 2004. The life expectancy was estimated at 8-10 years. This is the 8th season on this field. This field is also the busiest field in our system being used 7 days a week year round with lights.

This will be our first synthetic turf replacement and we will be recycling the rubber infill to be reused on the new synthetic turf. Our goal is to recycle as much of the materials as possible avoiding hauling anything to a landfill.

Challenger Regional Park Playground Improvements - $75,000
Remove existing poured in place rubber surfacing on two playgrounds at Challenger Regional Park. The rubber surfacing is failing and peeling off creating a safety hazard. We will install a new ADA access point and replace adjacent surfacing with engineered wood fiber identical to the remainder of the playground surfacing.

Bayou Gulch Regional Park Parking Lot Improvements - $105,000
Parking lot improvements. Crack seal, seal coat, and re-stripe.

Fairgrounds Regional Park Sellars Gulch Drainage Improvements - $100,000
Sellars Gulch Drainage Improvements
Grade improvements to the Greenway Trail and Events Center storm water drainage.
Design, engineering, and construction.

Note: Facilities will also be budgeting funds for this project that directly effect the Events Center

East/West Regional Trail – Partnership with City of Lone Tree - $275,000
Repayment of construction cost for 2011 to City of Lone Tree. This is a joint effort project between the City of Lone Tree and Douglas County.

East/West Regional Trail Permitting for I-25 Underpass - $75,000
Design, engineering and permitting through CDOT and Federal Highway Administration. For the extension of the East/West Regional Trail under I-25.

Dupont Park Parking Lot Maintenance - $7,000
Parking lot improvements. Crack seal, seal coat, and re-stripe.

2002 and 2004 Parks Sales And Use Tax Revenue Bonds

	Original Debt Service Schedule for 2002 Parks Sales And Use Tax Revenue Bonds			Parks Payback to Cap Rplcmnt (New Debt Schedule) Loan Amnt = $ 3,045,000 Interest Rate = 2.08%			Parks Net Effect			Interest cost to Capital Replacement	
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Unavail Fnds	Int (lost)/Gained
2012							$ -	$ -	$ -	$ (3,045,000)	(15,225)
2013	$ 250,000	$ 125,177	$ 375,177	$ 277,074	$ 63,336	$ 340,410	$ (27,074)	$ 61,841	$ 34,767	$ (2,704,590)	(27,046)
2014	$ 260,000	$ 116,426	$ 376,426	$ 282,837	$ 57,573	$ 340,410	$ (22,837)	$ 58,853	$ 36,016	$ (2,364,181)	(29,552)
2015	$ 275,000	$ 106,676	$ 381,676	$ 288,720	$ 51,690	$ 340,410	$ (13,720)	$ 54,986	$ 41,266	$ (2,023,771)	(30,357)
2016	$ 280,000	$ 95,676	$ 375,676	$ 294,725	$ 45,684	$ 340,410	$ (14,725)	$ 49,992	$ 35,266	$ (1,683,361)	(29,459)
2017	$ 300,000	$ 84,476	$ 384,476	$ 300,856	$ 39,554	$ 340,410	$ (856)	$ 44,922	$ 44,066	$ (1,342,951)	(26,859)
2018	$ 305,000	$ 72,476	$ 377,476	$ 307,113	$ 33,296	$ 340,410	$ (2,113)	$ 39,180	$ 37,066	$ (1,002,542)	(22,557)
2019	$ 320,000	$ 59,895	$ 379,895	$ 313,501	$ 26,908	$ 340,410	$ 6,499	$ 32,987	$ 39,485	$ (662,132)	(16,553)
2020	$ 335,000	$ 46,455	$ 381,455	$ 320,022	$ 20,388	$ 340,410	$ 14,978	$ 26,067	$ 41,045	$ (321,722)	(8,847)
2021	$ 350,000	$ 32,050	$ 382,050	$ 326,679	$ 13,731	$ 340,410	$ 23,321	$ 18,319	$ 41,640	$ 18,688	561
2022	$ 370,000	$ 16,650	$ 386,650	$ 333,473	$ 6,936	$ 340,410	$ 36,527	$ 9,714	$ 46,240	$ 359,097	11,671
Total Exp	$ 3,045,000	$ 755,957	$ 3,800,957	$ 3,045,000	$ 359,097	$ 3,404,097	$ 0	$ 396,860	$ 396,860		$ (194,224)

	Original Debt Service Schedule for 2004 Parks Sales And Use Tax Revenue Bonds			Parks Payback to Cap Rplcmnt (New Debt Schedule) Loan Amnt = 3,327,950 Interest Rate = 2.08%			Parks Net Effect			Interest cost to Capital Replacement	
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Unavail Fnds	Int (lost)/Gained
2012							$ -	$ -	$ -	$ (3,327,950)	(16,640)
2013	$ 270,000	$ 144,051	$ 414,051	$ 302,820	$ 69,221	$ 372,042	$ (32,820)	$ 74,830	$ 42,009	$ (2,955,908)	(29,559)
2014	$ 280,000	$ 133,251	$ 413,251	$ 309,119	$ 62,923	$ 372,042	$ (29,119)	$ 70,328	$ 41,209	$ (2,583,867)	(32,298)
2015	$ 290,000	$ 122,051	$ 412,051	$ 315,549	$ 56,493	$ 372,042	$ (25,549)	$ 65,558	$ 40,009	$ (2,211,825)	(33,177)
2016	$ 305,000	$ 110,089	$ 415,089	$ 322,112	$ 49,930	$ 372,042	$ (17,112)	$ 60,159	$ 43,047	$ (1,839,784)	(32,196)
2017	$ 320,000	$ 97,126	$ 417,126	$ 328,812	$ 43,230	$ 372,042	$ (8,812)	$ 53,896	$ 45,084	$ (1,467,742)	(29,355)
2018	$ 335,000	$ 83,206	$ 418,206	$ 335,651	$ 36,390	$ 372,042	$ (651)	$ 46,816	$ 46,164	$ (1,095,701)	(24,653)
2019	$ 350,000	$ 68,550	$ 418,550	$ 342,633	$ 29,409	$ 372,042	$ 7,367	$ 39,141	$ 46,508	$ (723,659)	(18,091)
2020	$ 365,000	$ 52,800	$ 417,800	$ 349,759	$ 22,282	$ 372,042	$ 15,241	$ 30,518	$ 45,758	$ (351,617)	(9,669)
2021	$ 380,000	$ 36,375	$ 416,375	$ 357,034	$ 15,007	$ 372,042	$ 22,966	$ 21,368	$ 44,333	$ 20,424	613
2022	$ 400,000	$ 18,800	$ 418,800	$ 364,461	$ 7,581	$ 372,042	$ 35,539	$ 11,219	$ 46,758	$ 392,466	12,755
Total Exp	$ 3,295,000	$ 866,299	$ 4,161,299	$ 3,327,950	$ 392,466	$ 3,720,416	$ (32,950)	$ 473,833	$ 440,883		$ (212,272)
Grand Total	$ 6,340,000	$ 1,622,256	$ 7,962,256	$ 6,372,950	$ 751,563	$ 7,124,513	$ (32,950)	$ 870,693	$ 837,743		$ (406,496)

Douglas County Government
Conservation Trust Fund (Fund 260)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 2,404,680**	**$ 2,018,134**	**$ 2,092,521**	**$ 2,092,521**	**$ 497,812**	**$ 267,812**	**$ 1,287,812**	**$ 2,307,812**	**$ 3,327,812**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	938,354	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
4	*Earnings on Investments*	28,138	39,800	39,800	39,800	20,000	20,000	20,000	20,000	20,000
5	*Other Revenues*	0	0	0	0	0	0	0	0	0
6	*Transfers In*	0	0	0	0	0	0	0	0	0
7	***Total Revenues and Transfers In***	**$ 966,492**	**$ 1,039,800**	**$ 1,039,800**	**$ 1,039,800**	**$ 1,020,000**	**$ 1,020,000**	**$ 1,020,000**	**$ 1,020,000**	**$ 1,020,000**
	Expenditures by Function									
8	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9	*Supplies*	894	50,000	50,000	50,000	0	0	0	0	0
10	*Purchased Services*	2,772	125,000	125,000	125,000	0	0	0	0	0
11	*Fixed Charges*	0	0	0	0	0	0	0	0	0
12	*Grants,Contributions,Indemnities*	0	0	0	0	0	0	0	0	0
13	*Intergovernmental Support*	0	0	0	0	0	0	0	0	0
14	*Capital Outlay:*									
15	*Parks-Local/Multi-Purpose*	40,500	330,000	330,000	330,000	0	0	0	0	0
16	*Fairgrounds Regional Parks*	0	250,000	250,000	250,000	0	0	0	0	0
17	*Regional Parks*	30,701	0	8,905	8,905	0	0	0	0	0
18	*Civic Green Park HRMD*	35,290	0	0	0	0	0	0	0	0
19	*Challenger Regional Park*	1,055,413	1,530,000	1,579,354	1,579,354	0	0	0	0	0
20	*East-West Regional Trail*	113,080	200,000	260,550	260,550	0	0	0	0	0
21	*Macanta Regional Park*	0	0	30,700	30,700	0	0	0	0	0
22	*Contingency*	0	0	0	0	0	0	0	0	0
23	*Transfers Out*	0	0	0	0	0	0	0	0	0
24	*Recommended New Requests - One-Time*					*1,250,000*	*0*	*0*	*0*	*0*
25	***Total Expenditures and Transfers Out***	**$ 1,278,650**	**$ 2,485,000**	**$ 2,634,509**	**$ 2,634,509**	**$ 1,250,000**	**$ -**	**$ -**	**$ -**	**$ -**
26	*Change In Fund Balance*	(312,158)	(1,445,200)	(1,594,709)	(1,594,709)	(230,000)	1,020,000	1,020,000	1,020,000	1,020,000
27	***Ending Fund Balance***	**$ 2,092,521**	**$ 572,934**	**$ 497,812**	**$ 497,812**	**$ 267,812**	**$ 1,287,812**	**$ 2,307,812**	**$ 3,327,812**	**$ 4,347,812**
	Fund Balance Detail									
28	*Nonspendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
29	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
30	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
31	*Assigned Fund Balance*	*2,092,521*	*572,934*	*497,812*	*497,812*	*267,812*	*1,287,812*	*2,307,812*	*3,327,812*	*4,347,812*
32	***Ending Fund Balance***	***$ 2,092,521***	***$ 572,934***	***$ 497,812***	***$ 497,812***	***$ 267,812***	***$ 1,287,812***	***$ 2,307,812***	***$ 3,327,812***	***$ 4,347,812***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Conservation Trust Fund				
	52100	CXT Restrooms	$ 150,000	
	52100	Picnic Shelter Replacements - Pinery Dupont, Whispering Pines Parks	150,000	
	52200	Electric Conduit for Sports Lighting Wiring - Fairgrounds & Challenger R.Ps	150,000	
	800620	Bayou Gulch Regional Park Parking Lot Improvements	300,000	
	800620	Bayou Gulch Regional Park Synthetic Infield Conversion	125,000	
	800622	Dotts Park Concrete Plaza Flatwork Replacement	75,000	
	800625	Bluffs Regional Park Resurfacing of Switchbacks	25,000	
	850600	Highland Heritage R. P. Post Office Entrance Road Sidewalk and Crosswalk	75,000	
	850600	Highland Heritage R. P. 2-Rail Cedar Fence and Privacy Fence Replacement	75,000	
	800645	East/West Regional Trail Resurfacing at Griggs Trailhead west	125,000	
Conservation Trust Fund Total			**$ 1,250,000**	**$ -**

Conservation Trust Fund (260) – Recommended New Requests – All One-Time

<u>CXT Restrooms - $150,000</u>
CXT Restrooms. Remove and replace three 25 year old vault restrooms with new CXT units, one at each of these locations: Whispering Pines Park, Dupont Park, and Pinery Park.

Existing restroom facilities do not meet Tri-County Health codes (potential vault leakage). Kids have vandalized units with home made bombs compromising block structure. Roof replacement is also needed on all three units.

Picnic Shelter Replacements – Pinery, Dupont, Whispering Pines Park - $150,000

Electric Conduit for Sports Lighting Wiring – Fairgrounds & Challenger R.P. - $150,000

<u>Bayou Gulch Regional Park Parking Lot Improvements - $300,000</u>
Parking lot and drainage improvements on the passive side of the park.
Design, engineering and construction. Current design is a gravel parking lot with a 10% slope. Heavy rains are causing severe erosion ultimately creating limited access and potential safety concerns.

Bayou Gulch Regional Park Synthetic Infield Conversion - $125,000

Dotts Park Concrete Plaza Flatwork Replacement - $75,000

Bluffs Regional Park Resurfacing of Switchbacks - $25,000

Highland Heritage R.P. Post Office Entrance Road Sidewalk and Crosswalks - $75,000

Highland Heritage R.P. 2-Rail Cedar Fence and Privacy Fence Replacement - $75,000

East/West Regional Trail Resurfacing at Griggs Trailhead west - $125,000

Douglas County Government
Lincoln Station Sales Tax Street Improvement (Fund 265)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Revenues									
2	*Taxes*	$ 6,556	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
3	*Charges for Services*	0	0	0	0	0	0	0	0	0
4	*Intergovernmental*	0	0	0	0	0	0	0	0	0
5	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In*	0	0	0	0	0	0	0	0	0
8	***Total Revenues and Transfers In***	$ 6,556	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
	Expenditures by Function									
9	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0	0	0	0	0
11	*Purchased Services*	0	0	0	0	0	0	0	0	0
12	*Fixed Charges*	0	0	0	0	0	0	0	0	0
13	*Intergovernmental Support*	6,556	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
14	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
15	*Capital Outlay*	0	0	0	0	0	0	0	0	0
16	*Contingency*	0	0	0	0	0	0	0	0	0
17	*Transfers Out*	0	0	0	0	0	0	0	0	0
18	***Total Expenditures and Transfers Out***	**$ 6,556**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**
19	*Change In Fund Balance*	0	0	0	0	0	0	0	0	0
20	***Ending Fund Balance***	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	Fund Balance Detail									
21	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
22	*Restricted Fund Balance*	0	0	0	0	0	0	0	0	0
23	*Committed Fund Balance*	0	0	0	0	0	0	0	0	0
24	*Assigned Fund Balance*	0	0	0	0	0	0	0	0	0
25	***Ending Fund Balance***	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Douglas County Government
Solid Waste Disposal Fund (Fund 275)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	**Beginning Fund Balance**	**$ 179,660**	**$ 179,660**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Charges for Services*	43,014	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
4	*Intergovernmental*	0	0	0	0	0	0	0	0	0
5	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In*	0	0	0	0	0	0	0	0	0
8	**Total Revenues and Transfers In**	**$ 43,014**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**
	Expenditures by Function									
9	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0	0	0	0	0
11	*Purchased Services*	946	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
12	*Fixed Charges*	0	0	0	0	0	0	0	0	0
13	*Intergovernmental Support*	0	0	0	0	0	0	0	0	0
14	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
15	*Capital Outlay*	0	0	0	0	0	0	0	0	0
16	*Contingency*	0	0	0	0	0	0	0	0	0
17	*Transfers Out*	0	0	0	0	0	0	0	0	0
18	**Total Expenditures and Transfers Out**	**$ 946**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**	**$ 45,000**
19	*Change In Fund Balance*	42,068	0	0	0	0	0	0	0	0
20	**Ending Fund Balance**	**$ 221,728**	**$ 179,660**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**	**$ 221,728**
	Fund Balance Detail									
21	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
22	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
23	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
24	*Assigned Fund Balance*	*221,728*	*179,660*	*221,728*	*221,728*	*221,728*	*221,728*	*221,728*	*221,728*	*221,728*
25	**Ending Fund Balance**	***$ 221,728***	***$ 179,660***	***$ 221,728***	***$ 221,728***	***$ 221,728***	***$ 221,728***	***$ 221,728***	***$ 221,728***	***$ 221,728***

Douglas County Government
Woodmoor Mountain General Improvement District (GID) Fund (Fund 280)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 26,906**	**$ 24,066**	**$ 38,048**	**$ 38,048**	**$ 12,232**	**$ 750**	**$ 750**	**$ 750**	**$ 750**
	Revenues									
2	*Taxes*	$ 22,481	$ 23,422	$ 23,422	$ 23,422	$ 20,469	$ 20,469	$ 19,897	$ 19,897	$ 19,897
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Changes for Services*	0	0	0	0	0	0	0	0	0
5	*Earnings on Investments*	92	100	100	100	35	35	35	35	35
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In*	0	0	0	0	0	0	0	0	0
8	***Total Revenues and Transfers In***	**$ 22,573**	**$ 23,522**	**$ 23,522**	**$ 23,522**	**$ 20,504**	**$ 20,504**	**$ 19,932**	**$ 19,932**	**$ 19,932**
	Expenditures by Function									
9	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0	0	0	0	0
11	*Purchased Services*	11,115	46,498	48,998	48,998	31,696	20,214	19,652	19,652	19,652
12	*Fixed Changes*	316	340	340	340	290	290	280	280	280
13	*Contingency*	0	0	0	0	0	0	0	0	0
14	*Transfers Out*	0	0	0	0	0	0	0	0	0
15	***Total Expenditures and Transfers Out***	**$ 11,431**	**$ 46,838**	**$ 49,338**	**$ 49,338**	**$ 31,986**	**$ 20,504**	**$ 19,932**	**$ 19,932**	**$ 19,932**
16	*Change in Fund Balance*	11,142	(23,316)	(25,816)	(25,816)	(11,482)	0	0	0	0
17	***Ending Fund Balance***	**$ 38,048**	**$ 750**	**$ 12,232**	**$ 12,232**	**$ 750**	**$ 750**	**$ 750**	**$ 750**	**$ 750**
	Fund Balance Detail									
18	*Non-spendable Fund Balance*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
19	*Restricted Fund Balance*	*750*	*750*	*750*	*750*	*750*	*750*	*750*	*750*	*750*
20	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
21	*Assigned Fund Balance*	*37,298*	*0*	*11,482*	*11,482*	*0*	*0*	*0*	*0*	*0*
22	***Total Fund Balance***	**$ 38,048**	**$ 750**	**$ 12,232**	**$ 12,232**	**$ 750**	**$ 750**	**$ 750**	**$ 750**	**$ 750**

Prepared by K. Hirsch
12/6/2011

280 Woodmoor GID Fund Analysis - 2012.xls
2012 Proposed Fund Summary

Douglas County Government
Capital Expenditures Fund - (Fund 330)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 14,485,428**	**$ 6,751,039**	**$ 7,226,462**	**$ 7,226,462**	**$ 5,058,455**	**$ 3,968,455**	**$ 3,968,455**	**$ 3,968,455**	**$ 3,968,455**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
5	*Other Revenues*	0	0	0	0	0	0	0	0	0
	Transfers In:									
6	*From General Fund*	0	0	0	0	0	0	0	0	0
7	*From County Growth Construction Fund*	100,000	0	0	0	0	0	0	0	0
8	*Total Transfers In*	100,000	-	-	-	0	0	0	0	0
9	***Total Revenues and Transfers In***	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	Expenditures by Function									
10	*Supplies and Purchased Services*	$ 50,543	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	*Controllable Assets*	97,956	76,000	102,448	102,448	0	0	0	0	0
12	*New Facilities*									
13	*Heated Storage Facility*	13,325	0	0	0	0	0	0	0	0
14	*Other General Governmental Buildings*	11,762	114,200	114,200	114,200	0	0	0	0	0
15	*Facilities Administration Remodel*	32,943	0	89,081	89,081	0	0	0	0	0
16	*Elections Warehouse*			1,750,000	1,750,000					
17	*Facility Improvements*									
18	*Fairgrounds Improvements*	160,807	86,150	86,150	86,150	0	0	0	0	0
19	*Public Works Facilities - Improvements*	22,926	0	2,000	2,000	0	0	0	0	0
20	*Miller Building - Improvements/Remodel*	55,123	16,400	24,128	24,128	0	0	0	0	0
21	*Event Center Parking Lot Improvements*	148,107	0	0	0					
22	*Total New Facilities and Improvements*	444,993	216,750	2,065,559	2,065,559	0	0	0	0	0
23	*Contingency*	0	0	0	0	0	0	0	0	0
24	*Transfers Out:*									
25	*To Debt Service Fund - Miller Bldg COP*	1,225,288	0	0	0	0	0	0	0	0
26	*To Debt Service Fund - HS Bldg COP*	5,540,186	0	0	0	0	0	0	0	0
27	*Total Transfers Out*	*6,765,474*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
28	*New Requests/Available Funds - One-Time*					*1,090,000*	*0*	*0*	*0*	*0*
29	***Total Expenditures and Transfers Out***	**$ 7,358,966**	**$ 292,750**	**$ 2,168,007**	**$ 2,168,007**	**$ 1,090,000**	**$ -**	**$ -**	**$ -**	**$ -**
30	*Change in Fund Balance*	(7,258,966)	(292,750)	(2,168,007)	(2,168,007)	(1,090,000)	0	0	0	0
31	**Ending Fund Balance**	**$ 7,226,462**	**$ 6,458,289**	**$ 5,058,455**	**$ 5,058,455**	**$ 3,968,455**	**$ 3,968,455**	**$ 3,968,455**	**$ 3,968,455**	**$ 3,968,455**
	Fund Balance Detail									
32	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
33	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
34	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
35	*Assigned Fund Balance*	*7,226,462*	*6,458,289*	*5,058,455*	*5,058,455*	*3,968,455*	*3,968,455*	*3,968,455*	*3,968,455*	*3,968,455*
36	***Ending Fund Balance***	***$ 7,226,462***	***$ 6,458,289***	***$ 5,058,455***	***$ 5,058,455***	***$ 3,968,455***	***$ 3,968,455***	***$ 3,968,455***	***$ 3,968,455***	***$ 3,968,455***

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Capital Expenditures Fund				
	Philip S. Miller Building	Lighting Upgrade Phase III PSM	$ 8,000	
	Philip S. Miller Building	Lighting Upgrade-Hearing Room	2,000	
	Philip S. Miller Building	Lighting Upgrade-Stairwells	7,500	
	Philip S. Miller Building	Lighting - Parking Garage	15,000	
	Philip S. Miller Building	Soft Air Diffusers - Phase I	7,500	
	Philip S. Miller Building	UPS Battery Replacement PSM	13,800	
	Wilcox Building	UPS Battery Replacement	6,100	
	Wilcox Building	Wilcox Tenant Finish	175,000	
	General Gov't Buildings	County Flooring Replacement	30,000	
	General Gov't Buildings	County Furniture Replacements	25,000	
	General Gov't Buildings	Exterior Building Repairs	20,000	
	General Gov't Buildings	Roof Maintenance	10,000	
	General Gov't Buildings	UPS Battery Replacement @ PMC	7,600	
	General Gov't Buildings	Louviers - Ext & Trim Paint, Parking Lot Maintenance, Refinish Flooring	30,000	
	General Gov't Buildings	Fluke Networks Testing Tool	39,000	
	General Gov't Buildings	Gas Line & Pressure Regulator	5,000	
	General Gov't Buildings	Fiber Connection-HRMV to HR Substation	18,000	
	General Gov't Buildings	Security Card Printer Replacement	9,000	
	General Gov't Buildings	Security Component Replacement	10,000	
	General Gov't Buildings	Replacement Janitorial Equip	10,000	
	Public Works Facilities	Replacement Doors for Car/Truck Wash	12,000	
	Public Works Facilities	Replace Lighting Fixtures-OPS	9,000	
	Public Works Facilities	Roof Maintenance	16,400	
	Public Works Facilities	Parker Yard Flooring Replacement	9,000	
	Public Works Facilities	ARC Flash Clothing	8,800	
	Public Works Facilities	Forklift - Facilities Maintenance	50,000	
	Fairgrounds	AED Addition - Indoor Arena	2,800	
	Fairgrounds	Arena Groomer	18,000	

Douglas County Government
2012 Recommended New Requests
Proposed Budget

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
	Fairgrounds	CSU Retaining Wall	8,000	
	Fairgrounds	Fairgrounds Landscaping	20,000	
	Fairgrounds	Furniture Replacements	7,500	
	Fairgrounds	Event Center Kitchen Security	10,000	
	Fairgrounds	Replace epoxy flooring	60,000	
	Fairgrounds	Replace Ice Machine	10,000	
	Park Meadows Facility	PMC Tenant Finish	225,000	
	Elections Facility	Phase III - Elections	150,000	
	General Gov't Buildings	Parking Lot Maintenance - County Facilities	25,000	
Capital Expenditures Fund Total			**$ 1,090,000**	**$ -**

Capital Expenditures (330) – Recommended New Requests – All One-Time

BCC Green Initiative – Lighting Upgrades - $32,500

Lighting Upgrade Phase III PSM - $8,000

In recognition of the County's desire to improve energy efficiency, we are requesting to purchase light kits that will use less energy and improve the current lighting conditions for Phase III of our lighting upgrade project for the PS Miller building. As each floor is replaced (final phase to be completed by 2013), we expect to see a continual decline in our energy consumption. This request is in support of the Financial Sustainability Initiative.

Lighting Upgrade – Hearing Room - $2,000

In recognition of the County's desire to improve energy efficiency, we are requesting to replace all the can light fixtures within the PS Miller Hearing Room with LED lights. This request is in support of the Financial Sustainability Initiative.

Lighting Upgrade – Stairwell - $7,500

In recognition of the County's desire to improve energy efficiency, we are requesting to purchase automatic occupancy sensing/dimming lights and controls to achieve more energy savings by dimming stairwell lighting when unoccupied and full light when motion is sensed. This request is in support of the Financial Sustainability Initiative.

Lighting – Parking Garage - $15,000

In recognition of the County's desire to improve energy efficiency, we are requesting to purchase LED lighting kits that will use less energy and improve the current lighting conditions for Phase I of our lighting upgrade project for the Parking Garage. As each floor is replaced (final phase to be completed by 2014), we expect to see a continual decline in our energy consumption. This request is in support of the Financial Sustainability Initiative.

AED Addition – Indoor Arena - $2,800

Purchase a new AED and storage cabinet to have placed within the Indoor Arena facility.

Arena Groomer - $18,000

With the excellent facilities at the Fairgrounds, we are attracting more and more equine specialty events. These events require the arena footing to be prepped in a unique manner. The Fairgrounds currently has two (2) types of groomers, but in order to keep up with the requests from our event holders and their participants, we would like to add a new type of groomer to our current fleet. The Kaiser groomer churns the materials in a circular fashion, which is totally different than the groomers we have. This will allow Fairgrounds staff the flexibility needed to prepare the footing exactly to the event needs.

CSU Retaining Wall - $8,000

The current landscape arrangement at the entrance to the CSU Extension building consists of a slope of river rock. The river rock constantly slides down the slope and piles up on the sidewalk. Replacing the slope with a retaining wall will eliminate the rock slide issue and add a more pleasant entrance. The new wall will match the existing retaining walls and the volunteer Master Gardeners will plant and maintain the flowers as a demonstration garden. The irrigation will be completed in house.

Fairgrounds Landscaping - $20,000
This is a continuation of the Fairgrounds Master Plan approved in 1995. Parking lot #5 underwent major upgrades in 2010. In 2011, the design of the landscaping was completed and approved by the Town of Castle Rock. The landscaping includes trees and zeriscape along Plum Creek Parkway to give a more pleasing entry to the Fairgrounds.

Furniture Replacements - $7,500
The Fairgrounds (this includes all building on-site) chairs, tables, pipe and drape, etc are used heavily and moved often. This is an ongoing request to allow for the replacement of worn/broken items as needed throughout the year.

Events Center Kitchen Security - $10,000
The operations at the Events Center kitchen have changed significantly. We have moved away from one (1) kitchen occupant and now allow seven (7) approved catering companies access to the kitchen for event support. Additionally, we are expanding the kitchen availability to a commissary use. This will enable pre-approved businesses a local health department approved kitchen to support their small operation. Card readers are necessary to manage the security of the facility without having to have Fairgrounds staff unlock and lock doors for kitchen users. Includes the iStar, readers and wiring required to complete this request.

Replace epoxy flooring - $60,000
The current kitchen floor is ten (10) years old and showing wear and tear (peeling, chipping). To operate the kitchen by health standards, we need to replace the current flooring which will include the removal of material and replaced with epoxy that can handle the usage and meet health standards of the kitchen.

Replace ice machine - $10,000
The existing ice machine is ten (10) years old and needs to be replaced. The typical "life" of an ice machine is five (5) to seven (7) years.

Soft Air Diffusers – Phase I - $7,500
This request is to begin Phase I in the garden level of the PS Miller building. To assist our HVAC staff and our continuing efforts to be energy efficient, the installation of the soft air diffusers will provide a more even air distribution throughout a space and eliminate the multiple phone calls of air blowing directly on staff. These calls cause staff to make multiple adjustments (turn off unit; turn on unit because air is not moving, etc). Soft air diffusers have been placed in many facilities and the volume of complaints related to air blowing on individuals and hot/cold calls have decreased considerably. These allow the equipment to run properly and efficiently.

UPS Battery Replacement PSM - $13,800
Replace the UPS batteries on the Third Floor (IT Department) of the PS Miller Building. This involves replacing two (2) strings of 40 batteries. UPS batteries must be replaced every 3 to 5 years. These batteries have reached the five years. The UPS batteries are the back up in the event of power failure and will protect the various pieces of IT, HVAC and other large equipment from damage.

UPS Battery Replacement - $6,100
Replace one string each of batteries for the Wilcox building. The UPS batteries are to be replaced every three (3) to five (5) years. The batteries have reached their five (5) years. The UPS batteries are the back up in the event of power failure and will protect the various large pieces of equipment from damage.

County Flooring Replacement - $30,000

This request is to accommodate the replacement of floor coverings rotating throughout County facilities. Our facilities are reaching the age where the current carpet has begun to wear thin; material is no longer available, etc. This request would allow us to address areas that would require immediate attention for the safety of our staff and citizens.

County Furniture Replacements- $25,000

Annual request for repair and replacement of furniture throughout the County facilities.

Exterior Building Repairs - $20,000

Upon exterior inspections of our County facilities, Facilities Management is requesting the funds to assist in making much needed repairs of the following: Sealing retaining walls to avoid further damage; Repair & seal parapit walls (separation and rechaulking); Prime and repaint screen wall framing (rusting); Stair repair and handicap ramps; Seal joints between buildings and concrete walkways/stairs to stop freeze/thaw and water damage; Handrail sanding and repainting to stop further damage and avid the cost of having to complete a total replacement. The buildings that require immediate attention are: PS Miller, Human Services, Wilcox, Evidence Storage, CSU Extension, Highlands Heritage Regional Park, Park Meadows Center and Operations.

Roof Maintenance - $10,000

This request is to allow Facilities Management to make various patching, maintenance and repairs to the roofs of County facilities. Over the many years, with rain, snow, high winds, etc many roofs have become compromised. With the ability to make the minor repairs/patching needed, Facilities Management can extend the life of the roofs and avoid larger repair costs.

UPS Battery Replacement @ PMC - $7,600

Replace one (1) string each of batteries at the Park Meadows Center. The UPS batteries are to be replaced every three (3) to five (5) years. The batteries have reached their five (5) years. The UPS batteries are the back up in the event of power failure and will protect the various large pieces of equipment from damage.

Replacement Doors for Car/Truck Was - $12,000

The carwash was built in 1995 and the doors are original. We have replaced panels as needed due to damage etc. The doors are constructed with an aluminum skin and a foam core for insulation. The glue that is used to assemble them has begun to breakdown and the panels are separating at the seams. This lets water in and causes binding as they go up and down the tracks. For safety and security we would like to replace them with new ones and new hardware.

Replace Lighting Fixtures – OPS - $9,000

Replace the perimeter wall T-12 fixtures/lamps with T-8 fixtures/lamps in the Mechanics Shop and in the Tire Shed/District storage areas. T-12 lamps are being phased out and the T-8 are more efficient, better light output with a reflective shade on the fixture.

Roof Maintenance - $16,400

Upon completion of a roof inspection several areas are in need of repair/maintenance to prevent future failures and to ensure maximum life from the roof.

Parker Yard flooring replacement - $9,000
Install rubber flooring and VCT tile for Parker Yard.

Louviers Maintenance - $30,000
To Include: Exterior paint & trim, parking lot improvements, refinish floors, add handicap ramp.

Fluke Networks Testing Tool - $39,000
This equipment will test CAT 5E, 6A, 6E and fiber. All our facilities (new and additions to existing facilities) are being wired with CAT 6A and CAT 6E. This equipment will certify and troubleshoot all cabling that we currently have installed.

Gas Line & Pressure Regulator - $5,000
Upgrade the gas line and pressure regulators at Heated Storage, Traffic, Weed and El Tech to insure proper gas pressures to all heating equipment during the coldest temperatures.

ARC Flash Clothing - $8,800
This request is to purchase ARC flash clothing for Facilities Maintenance staff members to be properly protected when working on electrical equipment. This is a requirement per NFPA regulations.

2011 National Electric Code:

110.16 ARC Flash Hazard Warning

"Electrical equipment, such as switchboards, panel boards, industrial control panels, meter socket enclosures and motor control centers that are in other than dwelling units and are likely to require examination, adjustment, servicing or maintenance while energized shall be field marked to warn qualified persons of potential electric ARC flash hazards. The marking shall be located so as to be clearly visible to qualified persons before examination, adjustment, servicing or maintenance of the equipment."

"Information note No. 1 - NFPA 70E-2009, standard for electrical safety in the workplace, provides assistance in determining severity of potential exposure, planning safe work practices and selecting PPE."

Most testing and troubleshooting of equipment has to be performed energized. NFPA 70E gives us PPE (personal protective equipment) to be used and tables to determine hazard/risk categories.

Parking Lot Maintenance – County Facilities - $25,000
This request is for general parking lot maintenance at county facilities.

Wilcox Tenant Finish - $175,000

This request is to tenant finish the 2nd floor of the Wilcox building (recently vacated by Elections) to consolidate the Assessors Division to one floor and configure the basement level to include a policy center; large conference room (to accommodate public trustee sale, protest, etc); relocation of the Applications Development department of County IT from the Justice Center. During this project, we will be completing the wiring upgrade to CAT6A which has been factored into this budget request. Current applications running at 1 Gb/s are really pushing the limits of category 5e cabling. As streaming media applications such as video and multi-media become commonplace, the demands for faster data rates will increase and spawn new applications that will benefit from the higher bandwidth offered by category 6A.

- Where possible it is best to future proof technology.
- Choosing the CAT6A is a good standard going forward for the County. Newer standards (CAT 7 or CAT 8) are still bleeding edge and have yet to be ratified and very expensive.
- Cat 6A allows for future technologies and application capabilities.
- The current devices such as laptops, and desktop computers that the County purchases today currently come with Gig interfaces, the newer cabling will allows users to utilize those capabilities and speeds.
- Increased bandwidth will saves time for transferring files, emails, communications etc.
- CAT6 allows for 1Gig to the device, CAT6A allows for 10Gig to the device for future proofing for when 10Gig to the desktop is a common place.
- The installation of CAT 6A is an investment in the cabling infrastructure. This allows for a longer life-cycle than a lesser or more frequent/costly replacement.
- CAT6A has stricter specifications for shielding and protection against alien cross talk, allowing for better signal communication.
- CAT6A provides 10x the bandwidth of CAT6 and a 100x the bandwidth of CAT5 (100Mb).
- Many of the older building have CAT5 or even CAT3 and don't support the higher bandwidth and are in need of replacing the cabling infrastructure.

Fiber Connection – HRMV to HR Substation - $18,000

The purpose of this request is to provide a fiber connection to the Highlands Ranch DMV office from the New Highlands Ranch Sub-Station. This would be done using existing fiber from the Traffic department's signal lights that are in that proximity for the majority of the length, then running fiber directly into the building. This helps reduce costs for the construction enabling fiber to be installed in the building more economically than if we were do choose a different path or not have the convenience of the Highlands Ranch Sub-Station so close.

Benefits

The fiber connection for the Highlands Ranch DMV is beneficial for several reasons.

1) The fiber connection from the Highlands Ranch Sub-station will allow us to cancel the T1 circuit that is currently in use at the Highlands Ranch DMV office. This will allow significant monthly savings.

2) The fiber will also allow better bandwidth to that location. This enables better response times for applications and general productivity.

3) Once the fiber is installed we can also implement the Comcast replacement solution for areas in that building allowing us to cancel any Comcast or Satellite connections the County may be paying for at that location thus saving additional monthly costs.

4) This fiber path also helps us get closer to a solution of redundancy of fiber along Santa Fe down to Castle Rock making a loop that CDOT is currently in the works of implementing.

PMC Tenant Finish - $225,000

This request is complete the tenant finish of the main level of Park Meadows Center recently vacated by the Sheriff's Office. The area will be finished for the relocation of the Parker Motor Vehicle office. While completing this tenant finish, Facilities will be completing the CAT6A upgrades which have been factored into the requested budget. Current applications running at 1 Gb/s are really pushing the limits of category 5e cabling. As streaming media applications such as video and multi-media become commonplace, the demands for faster data rates will increase and spawn new applications that will benefit from the higher bandwidth offered by category 6A.

- Where possible it is best to future proof technology.
- Choosing the CAT6A is a good standard going forward for the County. Newer standards (CAT 7 or CAT 8) are still bleeding edge and have yet to be ratified and very expensive.
- Cat 6A allows for future technologies and application capabilities.
- The current devices such as laptops, and desktop computers that the County purchases today currently come with Gig interfaces, the newer cabling will allows users to utilize those capabilities and speeds.
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- The installation of CAT 6A is an investment in the cabling infrastructure. This allows for a longer life-cycle then a lesser or more frequent/costly replacement.
- CAT6A has stricter specifications for shielding and protection against alien cross talk, allowing for better signal communication.
- CAT6A provides 10x the bandwidth of CAT6 and a 100x the bandwidth of CAT5 (100Mb).
- Many of the older building have CAT5 or even CAT3 and don't support the higher bandwidth and are in need of replacing the cabling infrastructure.

Phase III – Elections - $150,000

This request is to complete Phase III of the new Election Office/Warehouse located at 125 Stephanie Place. The final phase includes: Ballot Counting functions, ballot storage, training, observation area and general storage. Work will consist of wiring, flooring, BAS system, construction of walls, fire sprinklers, etc.

Forklift – Facilities Maintenance - $50,000

This request is to purchase a forklift to service the Elections warehouse with equipment storage, ballot storage, and various needs with moving pallets of materials and for any operation that Facilities Management would have the need. The forklift will be primarily housed at 125 Stephanie Place, but available for Facilities use at any time.

Security Card Printer Replacement - $9,000

This request is to replace the current Magicard Tango printer that is currently located at Facilities Management for the creation and printing of the County photo access cards. The Tango printer was purchased over 5 years ago and has begun to show the wear and tear of printing. The current printer has been sent into the manufacturer for laminator heating repairs, motor replacements and various components. The printer is out of manufacturer warranty (for two years) and the repairs are becoming costly. We have also been informed that this printer is no longer in production, so replacement parts, printing supplies, etc will become harder to find and at a higher price. We are also in the process of upgrading the security software to CCure9000 and the Windows 7 platform. The current print drivers may or may not work with the conversion.

Facilities Management is requesting the same printer replacement for the Sheriff card printing. With us having the exact printer as the other, we can purchase the same ribbon, lamination, access cards and if a printer is in for service, we can be assured that the cards will be identical if printed from the other site.

Security Component Printer Replacement - $10,000

We originally started the annual request of security component replacements beginning in 2008. For the year of 2010 and 2011 to assist with reducing costs, we did not request. For 2012, we are asking to approve this request so that we can begin the replacement of outdated equipment (cameras, DVRs, card readers, etc) and to avoid the rising costs of repairs on our aging equipment. The repairs are beginning to cost the same as a new piece of equipment. Technology has also changed rapidly over the last couple of years and many of the platforms that our current equipment works with will no longer be supported by the manufacturer.

Replacement Janitorial Equipment - $10,000

This request is to allow Facilities Management to purchase a new carpet cleaner, scrubber, etc to replace equipment that has reached its life cycle or is in constant repair. Also with the addition of the Election Office/Warehouse, the current equipment will travel to and from its storage location at PS Miller to manage the other facility. This will cause additional wear and tear on the equipment.

Douglas County Government
Local Improvement District (LID) Capital Construction Fund (Fund 350)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 100,515**	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 446,686**	**$ 342,192**	**$ 353,803**	**$ 365,414**	**$ 377,025**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*LID Assessments & Contributions*	0	0	0	146,686	12,111	12,111	12,111	12,111	12,111
5	*Earnings on Investment*	0	0	0	0	0	0	0	0	0
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In - County Growth Construction Fund*	199,485	0	0	0	0	0	0	0	0
8	***Total Revenues and Transfers In***	$ 199,485	$ -	$ -	$ 146,686	$ 12,111	$ 12,111	$ 12,111	$ 12,111	$ 12,111
	Expenditures by Function									
9	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0	0	0	0	0
11	*Purchased Services*	0	0	0	0	0	0	0	0	0
12	*Fixed Charges*	0	0	0	0	500	500	500	500	500
13	*Capital Outlay*	0	0	0	0	0	0	0	0	0
14	*Contingency*	0	0	0	0	0	0	0	0	0
15	*Transfers Out - General Fund*	0	0	0	0	116,105	0	0	0	0
16	***Total Expenditures and Transfers Out***	**$ -**	**$ -**	**$ -**	**$ -**	**$ 116,605**	**$ 500**	**$ 500**	**$ 500**	**$ 500**
17	*Change In Fund Balance*	199,485	0	0	146,686	(104,494)	11,611	11,611	11,611	11,611
18	***Ending Fund Balance***	**$ 300,000**	**$ 300,000**	**$ 300,000**	**$ 446,686**	**$ 342,192**	**$ 353,803**	**$ 365,414**	**$ 377,025**	**$ 388,636**
	Fund Balance Detail									
19	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
20	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
21	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
22	*Assigned Fund Balance*	*300,000*	*300,000*	*300,000*	*446,686*	*342,192*	*353,803*	*365,414*	*377,025*	*388,636*
23	***Ending Fund Balance***	***$ 300,000***	***$ 300,000***	***$ 300,000***	***$ 446,686***	***$ 342,192***	***$ 353,803***	***$ 365,414***	***$ 377,025***	***$ 388,636***

Douglas County Government
Capital Replacement Fund (Fund 390)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 22,019,955**	**$ 23,658,955**	**$ 23,523,434**	**$ 23,523,434**	**$ 22,152,634**	**$ 13,724,834**	**$ 14,456,486**	**$ 15,188,138**	**$ 15,919,790**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Charges for Services*	0	0	0	0	0	0	0	0	0
5	*Earnings on Investments*	280,279	0	0	0	0	0	0	0	0
6	*Other Revenues*	13,000	0	0	0	0	0	0	0	0
7	*Transfers In:*									
8	*From General Fund*	300,000	0	0	0	0	0	0	0	0
9	*From Road & Bridge Fund*	1,000,000	0	0	0	0	2,100,000	3,000,000	3,000,000	3,000,000
10	*From Human Services Fund*	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
11	*From Open Space Sales & Use Tax Fund*	11,200	11,200	11,200	11,200	11,200	11,200	11,200	11,200	11,200
12	*From Parks Sales & Use Tax Fund*	0	0	0	0	0	712,452	712,452	712,452	712,452
13	*Total Transfers In*	1,319,200	19,200	19,200	19,200	19,200	2,831,652	3,731,652	3,731,652	3,731,652
14	***Total Revenues and Transfers In***	**$ 1,612,479**	**$ 19,200**	**$ 19,200**	**$ 19,200**	**$ 19,200**	**$ 2,831,652**	**$ 3,731,652**	**$ 3,731,652**	**$ 3,731,652**
	Expenditures by Function									
15	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
16	*Supplies*	0	0	0	0	0	0	0	0	0
17	*Purchased Services*	0	0	0	0	0	0	0	0	0
18	*Fixed Charges*	0	0	0	0	0	0	0	0	0
19	*Grants,Contribution,Indemnities*	0	0	0	0	0	0	0	0	0
20	*Capital Outlay*	0	0	0	0	0	0	0	0	0
21	*Contingency*	0	0	0	0	0	0	0	0	0
22	*Transfers Out:*									
23	*To General Fund*	0	250,000	250,000	250,000	807,000	0	0	0	0
24	*To Road & Bridge Fund*	109,000	1,140,000	1,140,000	1,140,000	1,300,000	2,100,000	3,000,000	3,000,000	3,000,000
25	*To Debt Service Fund*	0	0	0	0	6,340,000	0	0	0	0
25	*Total Transfers Out*	109,000	1,390,000	1,390,000	1,390,000	8,447,000	2,100,000	3,000,000	3,000,000	3,000,000
26	***Total Expenditures and Transfers Out***	**$ 109,000**	**$ 1,390,000**	**$ 1,390,000**	**$ 1,390,000**	**$ 8,447,000**	**$ 2,100,000**	**$ 3,000,000**	**$ 3,000,000**	**$ 3,000,000**
27	*Change In Fund Balance*	1,503,479	(1,370,800)	(1,370,800)	(1,370,800)	(8,427,800)	731,652	731,652	731,652	731,652
28	***Ending Fund Balance***	**$ 23,523,434**	**$ 22,288,155**	**$ 22,152,634**	**$ 22,152,634**	**$ 13,724,834**	**$ 14,456,486**	**$ 15,188,138**	**$ 15,919,790**	**$ 16,651,442**
	Fund Balance Detail									
29	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
30	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
31	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
32	*Assigned Fund Balance*	*23,523,434*	*22,288,155*	*22,152,634*	*22,152,634*	*13,724,834*	*14,456,486*	*15,188,138*	*15,919,790*	*16,651,442*
33	***Ending Fund Balance***	***$ 23,523,434***	***$ 22,288,155***	***$ 22,152,634***	***$ 22,152,634***	***$ 13,724,834***	***$ 14,456,486***	***$ 15,188,138***	***$ 15,919,790***	***$ 16,651,442***

Douglas County Government
Debt Service Fund (Fund 410)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 710,904**	**$ 93,664**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Earnings on Investments*	5,376	0	0	0	0	0	0	0	0
5	*Grants and Donations*	0	0	0	0	0	0	0	0	0
6	*Other Revenues*	0	0	0	0	0	0	0	0	0
7	*Transfers In:*									
8	*From Justice Center Sales & Use Tax Fund*	2,693,750	0	0	0	0	0	0	0	0
9	*From Road Sales & Use Tax Fund*	1,590,469	1,651,500	1,651,500	1,651,500	1,620,500	1,609,500	1,603,500	1,593,500	1,589,500
10	*From Open Space Sales & Use Tax Fund*	3,160,303	3,162,900	3,162,900	3,162,900	3,165,900	3,164,900	3,165,900	3,166,900	3,171,900
11	*From Parks Sales & Use Tax Fund*	925,377	795,200	795,200	795,200	797,200	0	0	0	0
12	*From Capital Expenditures Fund*	6,765,474	0	0	0	0	0	0	0	0
13	*From Capital Replacement Fund*	0	0	0	0	6,340,000	0	0	0	0
14	*Total Transfers In*	*15,135,373*	*5,609,600*	*5,609,600*	*5,609,600*	*11,923,600*	*4,774,400*	*4,769,400*	*4,760,400*	*4,761,400*
15	***Total Revenues and Transfers In***	**$ 15,140,749**	**$ 5,609,600**	**$ 5,609,600**	**$ 5,609,600**	**$ 11,923,600**	**$ 4,774,400**	**$ 4,769,400**	**$ 4,760,400**	**$ 4,761,400**
	Expenditures by Function									
16	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
17	*Supplies*	0	0	0	0	0	0	0	0	0
18	*Purchased Services*	0	0	0	0	0	0	0	0	0
19	*Fixed Charges*	0	0	0	0	0	0	0	0	0
20	*Intergovernmental Support*	0	0	0	0	0	0	0	0	0
21	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
22	*Debt Service*	15,704,666	5,609,600	5,609,600	5,609,600	11,923,600	4,774,400	4,769,400	4,760,400	4,761,400
23	*Contingency*	0	0	0	0	0	0	0	0	0
24	*Transfers Out*	48,492	0	0	0	0	0	0	0	0
25	***Total Expenditures and Transfers Out***	**$ 15,753,158**	**$ 5,609,600**	**$ 5,609,600**	**$ 5,609,600**	**$ 11,923,600**	**$ 4,774,400**	**$ 4,769,400**	**$ 4,760,400**	**$ 4,761,400**
26	*Change In Fund Balance*	(612,409)	0	0	0	0	0	0	0	0
27	***Ending Fund Balance***	**$ 98,495**	**$ 93,664**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**	**$ 98,495**
	Fund Balance Detail									
28	*Non-spendable Fund Balance*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
29	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
30	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
31	*Assigned Fund Balance*	*98,495*	*93,664*	*98,495*	*98,495*	*98,495*	*98,495*	*98,495*	*98,495*	*98,495*
32	***Ending Fund Balance***	***$ 98,495***	***$ 93,664***	***$ 98,495***	***$ 98,495***	***$ 98,495***	***$ 98,495***	***$ 98,495***	***$ 98,495***	***$ 98,495***

Douglas County Government
Employee Benefits Self-Insurance Fund (Fund 620)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 865,317**	**$ 885,005**	**$ 435,170**	**$ 435,170**	**$ 477,176**	**$ 962,319**	**$ 962,357**	**$ 962,383**	**$ 962,408**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Charges for Services*	1,186,979	998,645	998,645	1,163,000	1,933,143	1,427,037	1,438,026	1,439,025	1,440,024
5	*Fines and Forfeits*	11,229	0	0	35,006	0	0	0	0	0
6	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
7	*Other Revenues*	0	0	0	0	0	0	0	0	0
8	*Transfers In*	0	0	400,000	400,000	0	0	0	0	0
9	***Total Revenues and Transfers In***	**$ 1,198,208**	**$ 998,645**	**$ 1,398,645**	**$ 1,598,006**	**$ 1,933,143**	**$ 1,427,037**	**$ 1,438,026**	**$ 1,439,025**	**$ 1,440,024**
	Expenditures by Function									
10	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	*Supplies*	0	0	0	0	0	0	0	0	0
12	*Purchased Services*	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
13	*Fixed Charges*	173,732	230,000	230,000	181,000	252,000	231,000	242,000	243,000	244,000
14	*Awards and Indemnities*	1,454,623	750,000	1,150,000	1,374,000	1,020,000	1,020,000	1,020,000	1,020,000	1,020,000
15	*Intergovernmental Support*	0	0	0	0	0	0	0	0	0
16	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
17	*Contingency*	0	175,000	175,000	0	175,000	175,000	175,000	175,000	175,000
18	*Transfers Out*	0	0	0	0	0	0	0	0	0
19	***Total Expenditures and Transfers Out***	**$ 1,628,355**	**$ 1,156,000**	**$ 1,556,000**	**$ 1,556,000**	**$ 1,448,000**	**$ 1,427,000**	**$ 1,438,000**	**$ 1,439,000**	**$ 1,440,000**
20	*Change In Fund Balance*	(430,147)	(157,355)	(157,355)	42,006	485,143	37	26	25	24
21	***Ending Fund Balance***	**$ 435,170**	**$ 727,650**	**$ 277,815**	**$ 477,176**	**$ 962,319**	**$ 962,357**	**$ 962,383**	**$ 962,408**	**$ 962,431**
	Fund Balance Detail									
22	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
23	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
24	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
25	*Assigned Fund Balance*	*435,170*	*727,650*	*277,815*	*477,176*	*962,319*	*962,357*	*962,383*	*962,408*	*962,431*
26	***Ending Fund Balance***	***$ 435,170***	***$ 727,650***	***$ 277,815***	***$ 477,176***	***$ 962,319***	***$ 962,357***	***$ 962,383***	***$ 962,408***	***$ 962,431***

Douglas County Government
Liability and Property Self-Insurance Fund (Fund 630)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget	Revised 2013 Projection	Revised 2014 Projection	Revised 2015 Projection	2016 Projection
1	***Beginning Fund Balance***	**$ 1,731,994**	**$ 1,631,994**	**$ 2,100,173**	**$ 2,100,173**	**$ 1,572,053**	**$ 937,053**	**$ 952,053**	**$ 967,053**	**$ 982,053**
	Revenues									
2	*Taxes*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	*Intergovernmental*	0	0	0	0	0	0	0	0	0
4	*Charges for Services*	1,077,650	718,396	718,396	710,987	515,000	1,165,000	1,165,000	1,165,000	1,165,000
5	*Fines and Forfeits*	5,146	0	0	6,386	0	0	0	0	0
6	*Earnings on Investments*	0	0	0	0	0	0	0	0	0
7	*Other Revenues*	9,040	15,000	15,000	15,632	15,000	15,000	15,000	15,000	15,000
8	*Transfers In*	0	0	0	0	0	0	0	0	0
9	***Total Revenues and Transfers In***	**$ 1,091,836**	**$ 733,396**	**$ 733,396**	**$ 733,005**	**$ 530,000**	**$ 1,180,000**	**$ 1,180,000**	**$ 1,180,000**	**$ 1,180,000**
	Expenditures by Function									
10	*Personnel*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11	*Supplies*	0	0	0	0	0	0	0	0	0
12	*Purchased Services*	1,700	50,000	50,000	0	50,000	50,000	50,000	50,000	50,000
13	*Fixed Charges*	554,044	810,738	710,738	661,125	765,000	765,000	765,000	765,000	765,000
14	*Grants,Contribution,Indemnities*	167,913	400,000	200,000	200,000	250,000	250,000	250,000	250,000	250,000
15	*Interdepartmental Charges*	0	0	0	0	0	0	0	0	0
16	*Contingency*	0	100,000	0	0	100,000	100,000	100,000	100,000	100,000
17	*Transfers Out*	0	0	400,000	400,000	0	0	0	0	0
18	***Total Expenditures and Transfers Out***	**$ 723,657**	**$ 1,360,738**	**$ 1,360,738**	**$ 1,261,125**	**$ 1,165,000**	**$ 1,165,000**	**$ 1,165,000**	**$ 1,165,000**	**$ 1,165,000**
19	*Change In Fund Balance*	368,179	(627,342)	(627,342)	(528,120)	(635,000)	15,000	15,000	15,000	15,000
20	***Ending Fund Balance***	**$ 2,100,173**	**$ 1,004,652**	**$ 1,472,831**	**$ 1,572,053**	**$ 937,053**	**$ 952,053**	**$ 967,053**	**$ 982,053**	**$ 997,053**
	Fund Balance Detail									
21	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
22	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
23	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
24	*Assigned Fund Balance*	*2,100,173*	*1,004,652*	*1,472,831*	*1,572,053*	*937,053*	*952,053*	*967,053*	*982,053*	*997,053*
25	***Ending Fund Balance***	***$ 2,100,173***	***$ 1,004,652***	***$ 1,472,831***	***$ 1,572,053***	***$ 937,053***	***$ 952,053***	***$ 967,053***	***$ 982,053***	***$ 997,053***

Agency Funds

Office of the Public Trustee (Fund 730)
Douglas County, Colorado
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget
1	***Beginning Fund Balance***	**$ 593,179**	**$ 756,248**	**$ 738,721**	**$ 738,721**	**$ 801,411**
	Revenues					
2	*Charges for Services*	$ 960,506	$ 843,769	$ 843,769	$ 843,769	$ 735,513
3	*Earnings on Investments*	5,934	5,600	5,600	5,600	3,480
4	*Other Revenues*	50,022	40,200	40,200	40,200	0
5	*Transfers In*	0	0	0	0	0
6	***Total Revenues and Transfers In***	**$ 1,016,462**	**$ 889,569**	**$ 889,569**	**$ 889,569**	**$ 738,993**
	Expenditures by Function					
7	*Personnel*	$ 530,100	$ 515,122	$ 515,122	$ 515,122	$ 512,782
8	*Supplies*	27,135	8,293	8,293	8,293	10,046
9	*Purchased Services*	160,407	278,708	278,708	278,708	115,845
10	*Fixed Charges*	32,697	0	0	0	27,800
11	*Capital Outlay*	2,454	0	0	0	0
12	*Transfers Out- General Fund (Excess Revenues)*	118,127	24,756	24,756	24,756	164,926
13	***Total Expenditures and Transfers Out***	**$ 870,920**	**$ 826,879**	**$ 826,879**	**$ 826,879**	**$ 831,399**
14	*Change In Fund Balance*	27,415	62,690	62,690	62,690	(92,406)
15	***Ending Fund Balance***	**$ 738,721**	**$ 818,938**	**$ 801,411**	**$ 801,411**	**$ 709,005**
	Fund Balance Detail					
16	*Assigned Fund Balance*	*$ 738,721*	*$ 818,938*	*$ 801,411*	*$ 801,411*	*$ 709,005*
17	***Ending Fund Balance***	***$ 738,721***	***$ 818,938***	***$ 801,411***	***$ 801,411***	***$ 709,005***

Fiscal Agent Fund
Colorado Information Sharing Consortium (CISC) Fund (Fund 750)
Fund Summary

		2010 Audited Actuals	2011 Adopted Budget	2011 Amended Budget	2011 Estimated Actuals	2012 Proposed Budget
1	***Beginning Fund Balance***	**$ 116,112**	**$ 116,215**	**$ 132,870**	**$ 132,870**	**$ -**
	Revenues					
2	*Taxes*	$ -	$ -	$ -	$ -	$ -
3	*Charges for Services*	0	0	0	0	0
4	*Intergovernmental*	0	0	0	0	0
5	*Earnings on Investments*	173	0	99	99	0
6	*Other Revenues*	17,848	0	60,720	60,720	0
7	*Transfers In - General Fund*	0	0	0	0	0
8	***Total Revenues and Transfers In***	**$ 18,021**	**$ -**	**$ 60,819**	**$ 60,819**	**$ -**
	Expenditures by Function					
9	*Personnel*	$ -	$ -	$ -	$ -	$ -
10	*Supplies*	0	0	0	0	0
11	*Purchased Services*	1,263	0	600	600	0
12	*Fixed Charges*	0	0	0	0	0
13	*Grants and Contributions*	0	116,215	193,089	193,089	0
14	*Intergovernmental Support*	0	0	0	0	0
15	*Interdepartmental Charges*	0	0	0	0	0
16	*Capital Outlay*	0	0	0	0	0
17	*Contingency*	0	0	0	0	0
18	*Transfers Out*	0	0	0	0	0
19	***Total Expenditures and Transfers Out***	**$ 1,263**	**$ 116,215**	**$ 193,689**	**$ 193,689**	**$ -**
20	*Change In Fund Balance*	16,758	(116,215)	(132,870)	(132,870)	0
21	***Ending Fund Balance***	**$ 132,870**	**$ -**	**$ -**	**$ -**	**$ -**
	Fund Balance Detail					
22	*Non-spendable Fund Balance*	$ -	$ -	$ -	$ -	$ -
23	*Restricted Fund Balance*	*0*	*0*	*0*	*0*	*0*
24	*Committed Fund Balance*	*0*	*0*	*0*	*0*	*0*
25	*Assigned Fund Balance*	*132,870*	*0*	*0*	*0*	*0*
26	***Ending Fund Balance***	***$ 132,870***	***$ -***	***$ -***	***$ -***	***$ -***

This fund is used to account for the monies collected and disbursements issued as approved and directed by the Colorado Information Sharing Consortium (CISC) Board.

2012 Budget Aligned to Douglas County Government Goals

2012 Preliminary Budget Aligned to Douglas County Government Goals

Fund/BU	Department	FTEs		Linkage to Ownership Budget	Linkage to Ownership FTEs	Personal & Public Safety Budget	Personal & Public Safety FTEs	Multimodal Transportation Budget	Multimodal Transportation FTEs	Economic Foundations Budget	Economic Foundations FTEs	Natural Resources Budget	Natural Resources FTEs	Community Services Budget	Community Services FTEs	Statutory Functions Budget	Statutory Functions FTEs
	2012 Proposed Budget Alignment	**1,054.35**	**$ 251,690,388**	**$ 1,006,445**	**3.00**	**$ 80,220,149**	**553.00**	**$ 103,869,989**	**157.50**	**$ 3,545,919**	**31.21**	**$ 19,376,947**	**27.00**	**$ 31,399,629**	**39.99**	**$ 12,271,310**	**112.85**
						34%		**44%**		**1%**		**8%**		**13%**			
	Direct Budget	924.55	$ 218,806,287	$ 918,461	3.00	$ 73,207,274	553.00	$ 93,310,801	157.50	$ 3,235,933	31.21	$ 8,280,608	27.00	$ 28,654,662	39.99	$ 11,198,548	112.85
	Operational Support Budget	129.80	$ 32,884,101	$ 87,984	-	$ 7,012,875	-	$ 10,559,188	-	$ 309,986	-	$ 11,096,339	-	$ 2,744,967	-	$ 1,072,762	-
	Direct Budgets Detail:																
11100/11300/ 802000/802012	Board of County Commissioners	3.00		918,461	3.00												
100-SO	Sheriff	309.50				30,057,617	309.50										
100-SO GT	Public Safety Grants & Projects	10.00				2,116,279	10.00										
220	Law Enforcement Authority	134.50				16,584,372	134.50										
19600	District Attorney	-				6,298,514	-										
861538	Juvenile Accountablity Block Grant	-				166,381	-										
24100	CPSD-Building	30.75				2,997,699	30.75										
41100	Tri-County Health	-				1,955,473	-										
23100	Coroner	9.00				1,214,788	9.00										
19700	County Administration-CJS	14.75				1,321,504	14.75										
19200	Contingency - Emergency/Disaster	-				525,000	-										
11500	Finance-Risk Management	1.00				133,289	1.00										
19220	Other Governmental Services-Animal Control	-				469,530	-										
44500	Human Services -Child Welfare	24.00				4,936,920	24.00										
240	Justice Center-Capital Projects	-				1,592,947	-										
19150	Facilities-Justice Center	16.50				2,484,010	16.50										
19175	Facilities-HR Substation	2.00				207,951	2.00										
19250	County Administration-Youth Services Programs	1.00				45,000	1.00										
19200	WCC Funding	-				100,000	-										
801007/200/ 230	Roads-Capital Projects	-						65,452,102	-								
26100/32100/ 200/230	Public Works	89.50						19,507,139	89.50								
30100/30200	CPSD-Engineering	40.00						4,655,247	40.00								
31600/31650/ 861541	CPSD-Traffic / CDOT Grant	28.00						3,450,563	28.00								
30300	CPSD-Stormwater Management	-						152,100	-								
81200	Other Regional Boards (Transportation)	-						93,650	-								
16200/16400/ 16500	CPSD-Planning	30.21								2,774,076	30.21						
65500	CPSD-Economic Development	1.00								461,857	1.00						
250/60100	Open Space	8.50										3,123,100	8.50				
260	Conservation Trust	-										1,250,000	-				
51100/51150	CPSD-Parks	18.50										3,802,908	18.50				
890020	Other Governmental Services-Water Initiatives	-										10,000	-				
81200	Other Regional Boards (Natural Resources)	-										57,850	-				
60100	Soil Conservation	-										36,750					
210	Human Services	30.00												21,158,966	30.00		
215	Developmental Disabilities	-												4,863,565	-		
55200	Facilities-Fairgrounds	6.00												1,187,936	6.00		
55100	CSU Extension	2.00												331,816	2.00		
41200	Other Governmental Services-Miller Grant	-												207,500	-		
861507	CPSD-Community Development Block Grant	1.79												683,199	1.79		
32100/275	Waste Management	0.20												126,780	0.20		
81300	Other Governmental Services-Housing Authority	-												60,000	-		
55400	CPSD-Historic Preservation Board	-												34,900	-		
	Total Direct Budgets	**811.70**	**$ 207,607,739**	**$ 918,461**	**3.00**	**$ 73,207,274**	**553.00**	**$ 93,310,801**	**157.50**	**$ 3,235,933**	**31.21**	**$ 8,280,608**	**27.00**	**$ 28,654,662**	**39.99**	**$ -**	**-**
	Operational Support Budgets Detail:																
11400	County Administration	5.50	Budget	2,795		222,778		283,955		9,847		25,199		87,199		34,078	
11900	County Administration-Central Services	2.00	Budget	590		47,047		59,966		2,080		5,322		18,415		7,197	
11800	County Administration-Professional Development	1.00	FTE	885		70,546		89,919		3,118		7,980		27,613		10,791	
11600/55300	County Administration-Public Affairs	5.00	Budget	3,210		255,835		326,090		11,308		28,938		100,138		39,135	
11200	County Attorney	9.80	Budget	5,301		422,486		538,505		18,675		47,788		165,369		64,628	
410	Roads-Debt Service	-	Actual	-		-		1,620,500		-		-		-		-	
410	Open Space-Debt Service	-	Actual	-		-		-		-		3,165,900		-		-	
410	Parks-Debt Service	-	Actual	-		-		-		-		7,137,200		-		-	
19100	Facilities-Administration	4.50	Budget	8,366		666,859		849,986		29,477		75,430		261,021		102,010	
19125	Facilities-Management	24.00	Budget	8,177		651,758		830,738		28,809		73,722		255,110		99,700	
15100	Finance-Administration	2.00	Budget	1,016		81,007		103,253		3,581		9,163		31,708		12,392	
15200	Finance-Accounting	5.00	Budget	1,592		126,931		161,788		5,611		14,357		49,683		19,417	
15300	Finance-Budget	5.50	Budget	2,266		180,594		230,187		7,983		20,427		70,688		27,626	
15600	Finance-Purchasing	2.00	Budget	687		54,776		69,818		2,421		6,196		21,440		8,379	
15400	Finance-Payroll	2.00	FTE	645		51,432		65,556		2,273		5,818		20,131		7,868	
17100	Human Resources	6.00	FTE	2,641		210,497		268,302		9,304		23,810		82,392		32,200	
18100-18900	Information Technology	55.50	Budget	36,490		2,908,514		3,707,225		128,563		328,987		1,138,446		444,917	
19200	Other Govt Services-General Fund Admin	-	Budget	5,359		427,125		544,418		18,880		48,313		167,184		65,337	
19210	GF Vehicle Replacements	-	Actual	3,387		270,003		344,148		11,935		30,540		105,684		41,302	
330	Capital Expenditures Fund	-	Budget	4,575		364,688		464,835		16,120		41,250		142,745		55,786	
	Total Operational Support Budgets	**129.80**	**$ 32,884,101**	**$ 87,984**	**-**	**$ 7,012,875**	**-**	**$ 10,559,188**	**-**	**$ 309,986**	**-**	**$ 11,096,339**	**-**	**$ 2,744,967**	**-**	**$ 1,072,762**	**-**
	Statutory Functions Budgets Detail:																
14100/14200	Assessor	43.00														3,675,340	43.00
12100	Clerk & Recorder-Administration	5.50														484,359	5.50
12200	Clerk & Recorder-Recording	8.00														564,315	8.00
12400	Clerk & Recorder-Motor Vehicle	31.60														2,079,123	31.60
12500	Clerk & Recorder-Elections	10.75														2,899,031	10.75
12600	Clerk & Recorder-Driver's License	3.00														187,982	3.00
871000	Clerk & Recorder-E-Recording	-														174,072	-
12900	Surveyor	-														7,925	-
13100	Treasurer	11.00														1,126,401	11.00
	Total Statutory Functions Budgets	**112.85**	**$ 11,198,548**	**$ -**	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**	**-**	**$ 11,198,548**	**112.85**
	Total Budgets (Direct/Operational Support/ Statutory Functions)	**1,054.35**	**$ 251,690,388**	**$ 1,006,445**	**3.00**	**$ 80,220,149**	**553.00**	**$ 103,869,989**	**157.50**	**$ 3,545,919**	**31.21**	**$ 19,376,947**	**27.00**	**$ 31,399,629**	**39.99**	**$ 12,271,310**	**112.85**

Prepared by M. Marshall
10-13-11

Management Limitation 3.3
Financial Planning and Budget

POLICY 3.3 FINANCIAL PLANNING AND BUDGET
MONITORING REPORT

To: Board of County Commissioners
From: County Manager
RE: Internal Monitoring Report – Management Limitations
Policy: Monitoring on Policy 3.3: FINANCIAL PLANNING AND BUDGET
Date: December 13, 2011

I hereby present my monitoring report on Management Limitation 3.3 – Financial Planning and Budget. This report is presented in accordance with the monitoring schedule set forth in the Board's Policy Manual revised March 16, 2010. I certify that the information contained in this report is true.

Signed: _____, County Manager
Date: _____

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Theme Overview - ML 3.3 Financial Planning and Budget

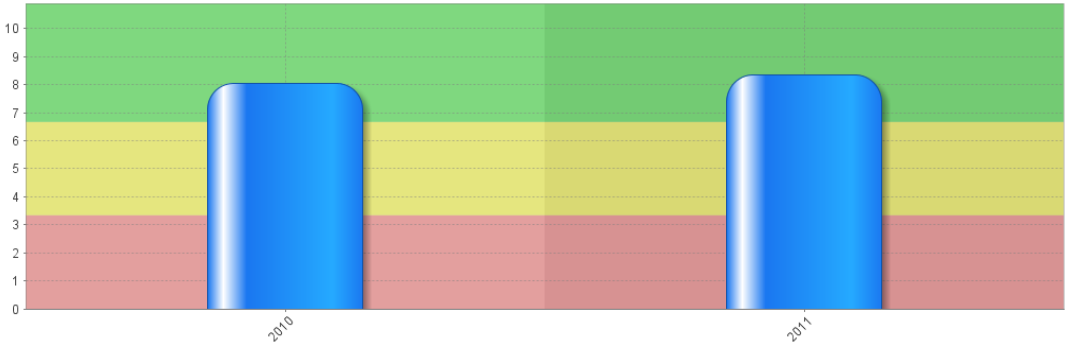
Description: With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of County government.

County Manager's Interpretation: I submit that the Board's concerns about jeopardizing the programmatic or fiscal integrity of County government is comprehensively interpreted in these policy provisions. I interpret Jeopardize to mean knowingly put at risk by internal parties.

This Period's Performance - 2011

Score: 8.33

Historical Performance



Series Color	Scorecard Object	2010	2011
	ML 3.3 Financial Planning and Budget	8.06	8.33

Data Used in Calculations

Name	Actual Value	Score
ML 3.3.1 Compliance	3	8.33
ML 3.3.2 Compliance	3	8.33
ML 3.3.3 Compliance	3	8.33
ML 3.3.4 Compliance	3	8.33
ML 3.3.5 Compliance	3	8.33
ML 3.3.6 Compliance	3	8.33
ML 3.3.7 Compliance	3	8.33
ML 3.3.8 Compliance	3	8.33
ML 3.3.9 Compliance	3	8.33
ML 3.3.10 Compliance	3	8.33
ML 3.3.11 Compliance	3	8.33
ML 3.3.12 Compliance	3	8.33

Accordingly, the County Manager shall not allow budgets or financial planning that:

3.3.1 Deviates materially from the Board's Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two and five year increments.

County Manager's Interpretation: I interpret *deviates materially* to mean impacting the Board's ability to accomplish its Goals. I interpret *risks financial jeopardy* to mean that I shall not risk maintaining adequate reserve levels for mitigating current and future risks and unforeseen emergencies. I interpret *a plan projecting in two and five year increments* to mean that I shall ensure that Finance maintains a five year forecast.

Compliance is reported based on my interpretation. All funds are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) and the fund summaries for the 2012 Proposed Budget are published with the five year forecast.

Monitoring Reports:

- Balanced Scorecard reporting Tier 2
- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
- 2012 published Fund Summaries (five year forecast)
- Alignment of Board goals to budget spreadsheet

3.3.2 Deviate from statutory requirements.

County Manager's Interpretation: I interpret *statutory requirements* to not only apply to state statutes but also any related regulations and/or court opinions relevant to the statute. I interpret *deviate* to mean that, while all statutes are subject to some degree of reasonable interpretation and may allow differing approaches within the letter of the law, County financial planning and budgeting will interpret statutes and regulations conservatively rather than creatively.

Compliance is reported based on my interpretation as the 2012 Preliminary Budget is presented to the Board on October 15, 2011.

Monitoring Reports:

- Per statute, the Preliminary Budget was presented to Board of County of Commissioners by October 15, 2011.
- Per statute the Budget must be adopted by Board of County Commissioners by December 15th.

3.3.3 Deviate materially from BOCC-stated priorities in its allocation among competing budgetary needs.

County Manager's Interpretation: I interpret *BOCC-stated priorities* to be Board goals, expressed in writing, in which the Board makes clear its intention to support these priorities over others in the allocation of County resources, and as such, all subsequent financial planning must reflect these priorities. I interpret *deviate materially* to mean impacting the Board's ability to accomplish its Goals including any re-alignment of priorities and subsequent financial re-allocation based on the Board's re-aligned priorities.

This Period's Performance - 2011

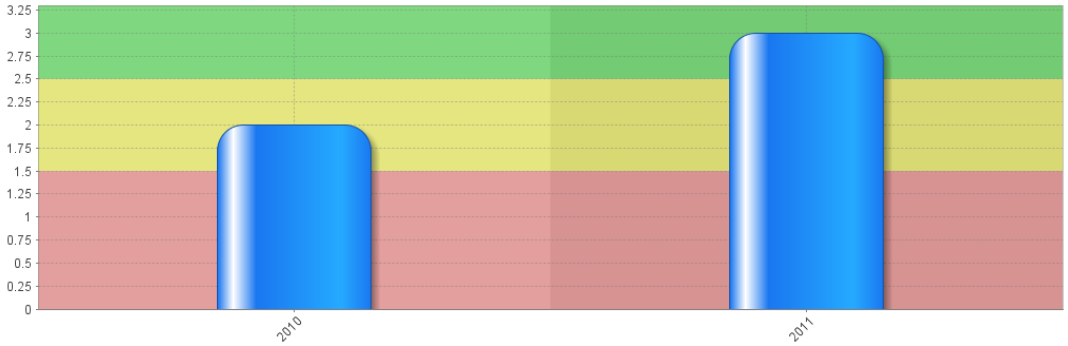
Actual Value: 3

Score: 8.33

Red Flag: 1.5

Goal: 2.5

Historical Performance



Series Color	Scorecard Object	Series	2010	2011
	ML 3.3.3 Compliance	Actual Value	2	3

Compliance is reported based on my interpretation. The Board adopts and supports the budget. The 2012 budget is derived using the Board's written goals, which were approved on October 27, 2009 and revised on March 16, 2010.

Monitoring Reports:

- The Balance Scorecard initiative documents the correlation between the Boards written goals and the budget.
- Alignment of Board goals to budget spreadsheet

Explanation for exception reported in 2010:

- The 2010 budget was not derived using the Board's written goals, which were approved on October 27, 2009. I did not believe that the 2010 budget deviated materially from the Board's stated priorities, however, so partial compliance was reported.

3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; identification of non-spendable, restricted, committed, assigned and unassigned fund balances; and disclosure of planning assumptions.

County Manager's Interpretation: I interpret *inadequate information* to be budgetary background data that enables informed forecasting. I interpret *credible projection* to mean the assumptions about income and expenses are based on realistic expectations based on likely events and current circumstances that will be present during the planning periods in question, two-year, five-year or any subset of these periods. I interpret *separation of capital and operational items* to mean that capital or one-time expenditures should be segregated from operational or on-going expenditures. I interpret *cash flow projections and audit trails* to be functions of monitoring and are addressed in Policy 3.4 Fiscal Management and Controls. I interpret the *identification of reserves, designations and undesignated fund balances* to mean the specific identification of fund balance type within the fund summaries. I interpret the *disclosure of planning assumptions* to mean articulation (unambiguously in writing) of the assumptions used in the budget or other planning processes.

Compliance is reported based on my interpretation and because adequate information exists that**:**

- enables the credible projection of revenues and expenditures as shown in the fund summaries;
- illustrates the segregation of capital and operational budget items as demonstrated in the fund summaries;
- specifically identifies fund balance type within the fund summaries; and
- discloses planning assumptions in the transmittal letter.

Monitoring Reports:

- Revenue manual (information for projections of revenues)
- Revenue analysis (information for projections of revenues)
- Quarterly financial statements and proposed budget
- Fund summaries (expenditure forecasting, separation of capital and operational items, identification of non-spendable, restricted, committed, assigned and unassigned fund balances)
- Transmittal letter (disclosure of planning assumptions)

3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.

County Manager's Interpretation: I interpret *plan the expenditure in any fiscal year* to mean projected expenditures in any individual fund may not exceed projected revenues for the current fiscal year plus restricted, committed, assigned and unassigned fund balance. I interpret *conservatively projected to be received* to mean the assumptions about income is based on realistic expectations based on likely events and current circumstances that will be present during the planning periods in question, two-year, five-year or any subset of these periods.

Compliance is reported based on my interpretation. Assigned and Unassigned fund balances are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) demonstrating that I have not planned for expenditures greater than projected revenues and available assigned / unassigned fund balance.

Monitoring Reports:

- Fund Summaries – change in fund balance, non-spendable, restricted, committed, assigned and unassigned fund balance

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3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).

County Manager's Interpretation: I interpret this to mean that fund balance shall be forecasted for each fund to maintain adequate reserves levels for mitigating current and future risks and unforeseen emergencies. This is specifically addressed in Administrative Policy III.2.7 (Commitment of Fund Balance) and states that revenue shortfalls be 5% of adopted revenues in property tax funds and 10% in sales tax funds.

Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy).

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
- Fund Summaries – Assignation for revenue shortfall and working capital

---

3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County's budget.

County Manager's Interpretation: I interpret this to mean that I shall ensure that adequate reserves, as interpreted earlier in this policy, will be maintained to enable the County to respond to significant shortfalls within the County's budget.

Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy). In addition, appropriated in General Fund and in assigned fund balance is $2.0 million for emergencies/disasters.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
- Fund Summaries – Assignation for revenue shortfall and working capital

---

3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.

County Manager's Interpretation: I interpret this to mean that I shall maintain prudent fiscal policies and budget processes to ensure the County is doing all it can, within its ability, to protect its bond ratings.

Compliance is reported based on my interpretation that:

- Fiscal policies including the Administrative Policy III.2.7 (Commitment of Fund Balance Policy) are being adhered to;
- No debt has been incurred to fund operations; and
- The County has no general obligation debt and therefore is within the legal debt margins.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
- Unbudgeted or unplanned use of Fund balance.
- Issuance of debt to finance operating expenditures
- Issuance of General Obligation debt or revenue bonds have been issued beyond the capacity to repay them

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3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.

County Manager's Interpretation: I interpret *new position or additions to the staffing* to be in total county-wide and exclusive of temporary or contract personnel and reclassification of positions. I interpret this policy to mean that not only do I need Board approval to add new positions or staff as I interpret; I may not plan for it. I interpret that I may allow for funding of temporary, contract, and reclassifications in the budget within the approval set forth in Policy 3.2 Compensation, Benefits, Employment.

Compliance is reported based on my interpretation.

Monitoring Reports:

- Budget adoption resolution (baseline report for year)
- Position tracking report – HR – show change in staffing levels (addition/deletions)
    - Building Maintenance Tech for HR Substation approved by BCC July 26, 2011
    - Attorney for Human Services was approved by BCC August 6, 2011

3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).

County Manager's Interpretation: I interpret *present a risk* as to mean not expose the County to financial jeopardy as defined earlier in the policy as maintaining adequate reserve levels for mitigating current and future risks and unforeseen emergencies.

Compliance is reported based on my interpretation and my compliance with Policy 3.4.

Monitoring Reports:

- Policy 3.4 Fiscal Management and Control Report

3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).

County Manager's Interpretation: I interpret this to mean that the overall county budget will provide for the Board's budget as defined by Policy 2.10 Governance Investment.

Compliance is reported based on my interpretation that budget exists for 2012 for the areas of the Board's spending authority including the Board's specific business unit, Board of Equalization, Legislative Services, and Audit Services.

Monitoring Reports:

- Compliance with Policy 2.10 which requires the budget established by the Board in October, 2012 will be appropriated(will include all Business Units in their spending authority, BOCC, BOE, Legislative Services, Audit Services, etc)

3.3.12 Fails to show non-spendable, restricted, committed, assigned and unassigned fund balances subject to the requirements of the law and "Generally Accepted Accounting Principles."

County Manager's Interpretation: I interpret *reserves* to mean funds that are reserved legally in fund balance and *designations* to mean those that are designated by the Board for other purposes in the fund balance. I interpret the *requirements of the law* to not only apply to state statutes but also any related regulations and/or court opinions relevant to the statute. I interpret *requirements of Governmental Accounting Standards Board* to mean professional best practices set forth by GASB (Governmental Accounting Standards Board).

Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy), which was developed based on statutory requirements and best practices.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance) – developed based on statutory requirements and GASB best practices
- Fund Summaries – non-spendable, restricted, committed, assigned and unassigned

2012 Proposed Budget

Management Limitation	Compliance	Partial-Compliance	Non-Compliance
3.3 With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of county government			
3.3.1 Deviates materially from the Board's Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two and five year increments.	X		
3.3.2 Deviate from statutory requirements.	X		
3.3.3 Deviate materially from BOCC-stated priorities in its allocation among competing budgetary needs.	X		
3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of non-spendable, restricted, committed, assigned, and unassigned fund balances; and disclosure of planning assumptions.	X		
3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.	X		
3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).	X		
3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County's budget.	X		
3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.	X		
3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.	X		
3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).	X		
3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).	X		
3.3.12 Fails to show reserves and designations subject to the requirements of the law and "Generally Accepted Accounting Principles."	X		

Fund Balance Detail

2012 Proposed Budget - Fund Balance Detail

Fund Balance Categories	General Fund	Road and Bridge Fund	Human Services Fund	Developmental Disabilities Fund	LEA Fund	Road Sales and Use Tax Fund	Justice Center Sales and Use Tax Fund	Open Space Sales and Use Tax Fund	Parks Sales and Use Tax Fund	Conservation Trust Fund	Solid Waste Disposal Fund	Capital Expenditures Fund	LID Capital Construction Fund	Capital Replacement Fund	Debt Service Fund	Employee Benefits Self-Insurance Fund	Liability and Property Self-Insurance Fund
Total Fund Balance	**$ 51,664,646**	**$ 14,785,856**	**$ 4,162,432**	**$ 100,000**	**$ 14,773,509**	**$ 4,769,543**	**$ 25,883,388**	**$ 9,295,714**	**$ 1,625,406**	**$ 267,812**	**$ 221,728**	**$ 3,968,455**	**$ 342,192**	**$ 13,724,834**	**$ 98,495**	**$ 962,319**	**$ 937,053**
Non-Spendable:	**$ -**	**$ 3,916,644**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Inventory		1,508,951															
Accounts Receivable		2,407,693															
Prepaids																	
Restricted:	**$ 5,000,000**	**$ -**	**$ 312,567**	**$ -**	**$ 550,000**	**$ -**	**$ -**	**$ 7,378,182**	**$ 996,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Emergencies (TABOR)	5,000,000				550,000												
Grant/Programs			312,567														
Future Administrative Operations								2,629,182									
Debt Service								4,749,000	996,500								
Committed:	**$ 16,768,504**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
County Emergency/Disaster	1,500,000																
Economic Development (BPPT)	5,000,000																
Miller Grant	268,504																
Community Initiatives	5,000,000																
Water Initiatives (890020)	5,000,000																
Assigned:	**$ 18,684,311**	**$ 10,869,212**	**$ 3,849,865**	**$ 100,000**	**$ 14,223,509**	**$ 4,769,543**	**$ 25,883,388**	**$ 1,917,533**	**$ 628,906**	**$ 267,812**	**$ 221,728**	**$ 3,968,455**	**$ 342,192**	**$ 13,724,834**	**$ 98,495**	**$ 962,319**	**$ 937,053**
Working Capital	4,657,533	3,569,611	518,644		1,016,937			710,814			100,000						
Subsequent Year's Expenditures		263,292	774,112														
Revenue Shortfall	3,000,000		500,000			1,649,500	1,766,900		112,310	102,000							
Emergencies over & above committed	5,000,000																
Information Technology	4,126,778																
Capital Expenditure Fund	1,000,000																
Specific Projects (see Fund Summary Worksheet)	900,000	1,471,807							516,596								
Encumbrances																	
Operations and Maintenance							5,333,120										
Capital							4,769,821										
Residual Assigned Fund Balance		5,564,502	2,057,109	100,000	13,206,572	3,120,043	14,013,547	1,206,719		165,812	121,728	3,968,455	342,192	13,724,834	98,495	962,319	937,053
Unassigned:	**$ 11,211,831**																

DOUGLAS COUNTY
ADMINISTRATIVE POLICIES AND PROCEDURES

TITLE Commitment of Fund Balance	**Policy No.** III.2.7
POLICY CUSTODIAN Finance	**Approval Date** 07/11/06
	Revision Date 12/18/07

PURPOSE: To formalize the County's practice of maintaining adequate fund balance levels for mitigating current and future risks of revenue shortfalls or unanticipated expenditures and to protect the County's creditworthiness and financial position from unforeseen emergencies.

DEPARTMENT RESPONSIBLE: Finance

DEPARTMENT(S) AFFECTED: All

POLICY:

It shall be the county policy to maintain appropriate levels of non-spendable, restricted, committed, assigned, and unassigned fund balances in order to conform to legal requirements and to insure a continued strong financial position.

The Comprehensive Annual Financial Report (CAFR) shall show all fund balance classifications as required by Generally Accepted Accounting Principles (GAAP).

Non-spendable, restricted, committed, assigned, and unassigned fund balance levels shall be considered when developing and amending the County budget.

Scope:

This policy will apply to all funds approved by the Board of County Commissioners including new funds when established.

Definitions:

Fund Balance – Fund balance is the excess of assets over liabilities. Fund balance is accumulated when revenues exceed expenditures and decreased when revenues are less than expenditures.

Non-spendable Fund Balance – The portion of fund balance that cannot be spent because it is either not in a spendable form or is legally or contractually required to be maintained intact.

Restricted Fund Balance – The portion of fund balance constrained for a specific purpose by external parties, constitutional provisions, or enabling legislation. Effectively, restrictions on fund balance may only be changed or lifted with the consent of resource providers.

Committed Fund Balance – The portion of fund balance that can only be used for specific purposes according to limitations imposed by the Board of County Commissioners prior to the end of the current fiscal year. The constraint may be removed or changed only by formal action of the Board of County Commissioners.

Assigned Fund Balance – The portion of fund balance set aside for planned or intended actions. The intended use may be expressed by the Board of County Commissioners or other individuals authorized to assign funds to be used for a specific purpose. In governmental funds other than the general fund, assigned fund balance represents the amount that is not non-spendable, restricted, or committed. This indicates that resources in these funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned Fund Balance –This is the residual portion of fund balance that does not meet any of the above criteria. The County will only report a positive unassigned fund balance in the General Fund.

Fund Balance Classifications:

The appropriate fund balance classifications shall be included in each fund as necessary or required by GAAP. In the CAFR all governmental funds report various fund classifications that comprise a hierarchy primarily based on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Policy cannot consider every situation that could occur, therefore the County Manager shall have discretion to deviate should circumstances warrant. However, the following descriptions are a guideline of what can be expected to be appropriate in each fund balance classification.

Non-spendable

- Accounts Receivable – Long-term receivables for intergovernmental loans.
- Inventory – The value of inventories that are not expected to be converted into cash.
- Prepaid Items – The valued of the prepaid assets held as non-cash assets.

Restricted

- TABOR Reserves – Amendment One to the state constitution (Article X, Section 20) passed by voters in 1992 requires that reserves equal to 3% of the fiscal year spending be established for declared emergencies.
- Grant Funding – Unspent grant funding which must be used for specific programs as stipulated by the Grantor.
- Debt Service Reserves – Any amounts required to be held according to creditor requirements.

Committed

- Contractual Obligations – Resources specifically committed for use in satisfying contractual requirements. Could include amounts encumbered on outstanding purchase orders.
- Emergency Operating Funds – Funds set aside to meet operating expenses in the event of an emergency as set forth in the County's emergency operations policies.

Assigned

- Working Capital / Revenue Shortfall –
    - Working Capital - calculated as the greater of $100,000 or 10% of expenditures plus transfers out, less capital outlay, less any legally enforced emergency reserves (TABOR), less electronic benefit transfers (EBT).
    - Revenue Shortfall - calculated as follows:
        - Property Tax Funds - 5% of adopted revenues
        - Sales and Use Tax Funds - the greater of $100,000 or 10% of adopted revenues.
- Subsequent Year Expenditures – Appropriation of existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget.
- Designated Projects – The estimated cost of planned or desired, but not required specific projects as requested by the Board of County Commissioners or other authorized individuals.
- Residual Fund Balance – In governmental funds other than the General Fund, assigned fund balance will include any amount that is not non-spendable, restricted, or committed. This indicates that these resources are, at a minimum, intended to be used for the purpose of that fund.

Unassigned

- Residual Fund Balance – This is the residual fund balance classification for the General Fund and will contain any fund balance not already classified. If for any reason any other governmental fund should have a negative fund balance the negative fund balance would be reported as unassigned.

Fund Balance Categories by Fund
Matrix

Fund Balance Categories:	General Fund	Road & Bridge Fund	Human Services Fund	Developmental Disabilities Fund	LEA Fund	Road Sales & Use Tax Fund
Non-Spendable						
Accounts Receivable	X	X			X	
Inventory	X	X			X	
Prepaid Items	X	X			X	
Restricted						
TABOR Reserves	For all County Govt Funds				For all LEA Funds	
Grant Funding	X	X	X		X	X
Debt Service Reserves						X
Committed						
Contractual Obligations	X	X	X	X	X	X
Emergency Operating Funds	X					
Assigned						
Working Capital/Revenue Shortfall	X	X	X	X	X	X
Subsequent Years Expenditures	X	X	X	X	X	X
Designated Projects	X	X	X		X	X
Residual Fund Balance	X	Not Less Than $200,000	Not Less Than $100,000	Not Required	Not Less Than $100,000	Not Less Than $200,000
Unassigned						
Residual Fund Balance	Not less than $200,000					

Fund Balance Categories:	Justice Center Sales & Use Tax Fund	Open Space Sales & Use Tax Fund	Parks Sales And Use Tax Fund	Conservation Trust Fund	Solid Waste Disposal Fund	Woodmoor Mountain GID Fund
Non-Spendable						
Accounts Receivable						
Inventory						
Prepaid Items						
Restricted						
TABOR Reserves						X
Grant Funding		X	X	X		
Debt Service Reserves		X	X			
Committed						
Contractual Obligations	X	X	X	X	X	X
Emergency Operating Funds						
Assigned						
Working Capital/Revenue Shortfall	X	X	X	X		
Subsequent Years Expenditures	X	X	X	X	X	X
Designated Projects	X	X	X	X		
Residual Fund Balance	**Not Less Than $50,000**	**Not Less Than $100,000**	**Not Less Than $50,000**	**Not Less Than $50,000**	**Not Less Than $10,000**	**Not Required**
Unassigned						
Residual Fund Balance						

Fund Balance Categories:	LEA Growth Construction Fund	Capital Expenditures Fund	Capital Replacement Fund	Debt Service Fund	Employee Benefits Self Insurance Fund	Liability & Property Self Insurance Fund
Non-Spendable						
Accounts Receivable						
Inventory						
Prepaid Items						
Restricted						
TABOR Reserves						
Grant Funding						
Debt Service Reserves						
Committed						
Contractual Obligations	X	X			X	X
Emergency Operating Funds						
Assigned						
Working Capital/Revenue Shortfall		X				
Subsequent Years Expenditures	X	X	X	X	X	X
Designated Projects		X	X			
Residual Fund Balance	**Not Required**	**Not Less Than $50,000**	**Not Required**	**Not Less Than $50,000**	**Not Less Than $250,000**	**Not Less Than $250,000**
Unassigned						
Residual Fund Balance						

5 Year Capital Improvement Planning Documents

Five Year Capital Improvement Project Budget Priorities (2012 thru 2016)
Updated: October 7, 2011 – based on 10/07/2011 budget projections

2012 Capital Improvement Project Budget Priorities

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

2012 - Fund 200 (from a portion of 4.493 mills for Road and Bridge)

(1) Pavement Management (Annual Asphalt Surface Treatments Program) - $4,600,000
(2) Pavement Management (Annual Concrete Program) - $3,000,000
(3) Traffic Signal Replacement and Major Maintenance - $400,000
(4) Emergency Storm Drainage - $500,000
(5) Pubic Works / Operations - 2012 One Time Requests - $292,800
(6) US 85 Corridor Improvements - $10,000,000 * ($2 M transfer from General Fund)
(7) Roxborough – US 85 Southern Connector - $100,000
(8) Ponderosa Way Improvements - $410,000
(9) Highlands Ranch Transportation Improvement Projects - $50,000
(10) Traffic Communications - $25,000
(11) Hayman Restoration and Water Quality Monitoring - $75,000
(12) Roxborough Filing 1, 2 & 3 Road Restoration - $800,000
(13) School and Pedestrian Program - $25,000
(14) Intelligent Transportation Systems (ITS) - $175,000
(15) Pavement Management System (Data Collection & Software) - $15,000
(16) Emergency Flood Planning Projects - $15,240

Subtotal: $20,483,040

2012 - Fund 230 (Sales and Use Tax for Transportation)

(1) Park Meadows Drive / Lincoln Avenue Intersection - $500,000
(2) North Meadows Drive Extension to US 85 and to I-25 - $2,000,000
(3) Broadway / C-470 Improvements - $700,000
(4) Quebec / Lincoln / University Intersection - $1,900,000
(5) Highlands Ranch Transportation Improvements Projects - $250,000
(6) C-470 Corridor Coalition - $6,000,000
(7) South Metro Area Transportation Assessment - $50,000
(8) C-470 Corridor / Multi-Modal Improvements - $400,000
(9) Multi-Modal Safety Enhancement Projects - $350,000

Subtotal: $12,150,000

Five Year Capital Improvement Project Budget Priorities (2012 thru 2016)
Updated: October 7, 2011 – based on 10/07/2011 budget projections

2013 Capital Improvement Project Budget Priorities

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

2013 - Fund 200 (from a portion of 4.493 mills for Road and Bridge)

(1) Pavement Management (Annual Asphalt Surface Treatments Program) - $4,800,000
(2) Pavement Management (Annual Concrete Program) - $2,500,000
(3) Traffic Signal Maintenance - $400,000
(4) Emergency Storm Drainage - $500,000

Subtotal: $8,200,000

2013 - Fund 230 (Sales and Use Tax for Transportation)

(1) North Meadows Drive Extension to US 85 and to I-25 - $3,000,000
(2) Highlands Ranch Transportation & Rehabilitation Projects - $1,500,000
(3) C-470 / US 85 (Santa Fe) – Interchange Reconstruction - $1,250,000
(4) South Metro Area Transportation Assessment - $125,000
(5) Quebec / C-470 Bike & Pedestrian Bridge Project - $600,000
(6) Multi-Modal Safety Enhancement Projects - $1,000,000
(7) County Line Road / I-25 Operational Improvements - $200,000

Subtotal: $7,675,000

2014 Capital Improvement Project Budget Priorities

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

2014 - Fund 200 (from a portion of 4.493 mills for Road and Bridge)

(1) Pavement Management (Annual Asphalt Surface Treatments Program) - $4,600,000
(2) Pavement Management (Annual Concrete Program) - $2,500,000
(3) Traffic Signal Maintenance - $400,000

Subtotal: $7,500,000

2014 - Fund 230 (Sales and Use Tax for Transportation)

(1) Highlands Ranch Transportation & Rehabilitation Projects - $2,000,000
(2) Multi-Modal Safety Enhancement Projects - $1,000,000
(3) Chambers Road Extension (Mainstreet to Parker Boundary) - $1,800,000
(4) Best Road / Jones Road (I-25 to Furrow Road) - $1,000,000
(5) Hilltop Road Improvements - $1,085,000

Subtotal: $7,185,000

2015 Capital Improvement Project Budget Priorities

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

2015 - Fund 200 (from a portion of 4.493 mills for Road and Bridge)

(1) Pavement Management (Annual Asphalt Surface Treatments Program) - $4,600,000
(2) Pavement Management (Annual Concrete Program) - $2,500,000
(3) Traffic Signal Maintenance - $400,000

Subtotal: $7,500,000

2015 - Fund 230 (Sales and Use Tax for Transportation)

(1) Highlands Ranch Transportation & Rehabilitation Projects - $1,500,000
(2) Multi-Modal Safety Enhancement Projects - $1,000,000
(3) County Line Road / I-25 Operational Improvements - $300,000
(4) University / C-470 Improvements - $3,000,000
(5) Peoria Street Improvements (E-470/Bellford to Lincoln) - $1,390,000

Subtotal: $7,190,000

2016 Capital Improvement Project Budget Priorities

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

2016 - Fund 200 (from a portion of 4.493 mills for Road and Bridge)

(1) Pavement Management (Annual Asphalt Surface Treatments Program) - $4,600,000
(2) Pavement Management (Annual Concrete Program) - $2,500,000
(3) Traffic Signal Maintenance - $400,000

Subtotal: $7,500,000

2016 - Fund 230 (Sales and Use Tax for Transportation)

(1) Highlands Ranch Transportation & Rehabilitation Projects - $1,000,000
(2) Multi-Modal Safety Enhancement Projects - $1,000,000
(3) County Line Road Improvements (University to Broadway) - $4,500,000
(4) Hilltop Road Improvements - $690,000

Subtotal: $7,190,000

OPEN SPACE & NATURAL RESOURCES
5-YEAR CAPITAL IMPROVEMENT PLAN

2011	
Lincoln Mountain Trailhead & Trail (aka Palmer Divide Ranch on West Cherry Creek) Trailhead to be constructed by Operations; trail construction to be contracted – may be delayed into 2012 due to weather	$250,000
2012	
Spruce Mountain Hwy 105 Trailhead Provides additional access to Spruce Mountain – to be constructed by Operations	$ 60,000
Bayou Gulch Perimeter Trail and Trail Connection to Cherry Creek Regional Trail – includes placement of a bridge currently in storage – construction to be contracted Provides public access to Bayou Gulch Open Space – to be contracted	$400,000
2013	
Converse Ranch Farm House Restoration (located at Hidden Mesa Trailhead)	$250,000
2014	
Palmer Divide Historic Structure Restoration (located on Palmer Divide Ranch on West Cherry Creek)	$250,000
2015	
Ray Harvie Park – trailhead w/picnic shelter and trail (located on East Mainstreet in Parker)	$250,000

NOTE: All projects are subject to level of sales tax revenues received

Parks, Trails, and Building Grounds
5 Year Capital Plan

These represent a list of potential projects and will be assessed each year based on current needs and available budget. These are subject to change.

2013

Bayou Gulch Regional Park New Synthetic Turf Field	$1,500,000
Cherry Creek Regional Trail Walker Pit to Castlewood Canyon State Park	800,000
Bluffs Regional Park Parking Lot Paving	300,000
Highland Heritage Regional Park Irrigation Replacement	250,000

2014

East West Regional Trail East Section	$800,000
High Line Canal Trail Parking Lot Paving	225,000
Synthetic Turf Replacement	500,000
High Line canal Trail Chatfield Connection (Joint project with HRMD)	750,000
Highland Heritage Regional Park Parking Lot Lighting Renovation	75,000
HHRP Amphitheatre Improvements	400,000

2015	
East West Regional Trail East Section (if needed)	$500,000
High Line Canal Platte River Pedestrian Bridge (Joint project with DCCIP, Jeffco, Denver Water)	750,000
Macanta Regional Park	650,000
Synthetic Turf Replacement	500,000
Field 3 Fairgrounds Regional Park Synthetic Turf Retrofit	1,500,000
Ponderosa Hills Regional Trail	350,000
2016	
Synthetic Turf Replacement	$500,000
Parking Lot Expansion HHRP	750,000
Fields 1&2 FGRP Synthetic Turf Retro Fit	2,000,000
2017	
Grand Golf Renovations	$2,000,000
DuPont Park Synthetic Turf Retro Fit	1,000,000
Synthetic Turf Replacement	500,000

Douglas County Justice Center Fund
2012 - 2016 Capital Outlay Projections
Updated: 10/13/2011

2012 Req #		Business Unit	2012	2013	2014	2015	2016	2012 - 2016 Total
	Construction/Design/Soft Costs (472100/472200)							
	Work Release Building	Project TBD			800,000	9,500,000		10,300,000
	Improvements (472300)							
12253	Additional Insulation for 3rd Floor G Section Fascia	33215	15,000					15,000
	Courtroom Lighting Component Replacement	33215					30,000	30,000
12260	Courtroom Sound System Replacement	Project TBD	125,000					125,000
12261	Crime Lab Break Room	33215	12,500					12,500
12349	Detentions Master Plan Infrastructure Modifications (Design 2012/Construction 2013)	Project TBD	600,000	5,500,000				6,100,000
12276	Roof & Repair Maintenance	33215	25,000					25,000
	Security System - Card Reader Switch Out	33215				200,000		200,000
	Tenant Finish - Remaining Courtrooms	Project TBD					800,000	800,000
12284	Upgrade ALL Courtroom Lights to CFLs & LEDs	33215	17,500					17,500
12302	Upgrade ALL Wire to CAT6A - Phase I, II & III	33215	167,000	166,500	166,500			500,000
12285	Upgrade Lighting in Dispatch (911)	33215	45,000					45,000
	Other Improvements (473600)							
12255	Building Automation System (BAS) Hardware Upgrades	33215	8,500	8,500	8,500	8,500	8,500	42,500
	Building Automation System (BAS) Software Upgrades	33215					7,000	7,000
	Restriping - Parking Lot @ Highlands Ranch Sheriff Substation	33215		4,000		4,800		8,800
12258	Concrete Repair for Main Entry	33215	55,000					55,000
	Evaporative Cooler for Chillers Replacement (Every Five Years)	33215				10,000		10,000
12287	JC Floor Covering Replacement (Rotating Areas within Facility)	33215	50,000	50,000	50,000	50,000	50,000	250,000
12273	Parking Lot Repairs (All Lots)	33215	85,000					85,000
12278	Security Bollard & Cable Fencing - Clerks	33215	18,500					18,500
12279	Security Fencing - Jury Patio & Main Gas Meter	33215	15,500					15,500
12280	Security Guard Rail (EAST Side along I-25)	33215	25,000					25,000
	Major Repair and Maintenance/Replacement (478300)							
	Air Handler Units Secondary Filters (26 units)	33215		38,000			40,000	78,000
12256	Domestic Boiler Component Replacement	33215	15,000		15,000		15,000	45,000
12257	Chiller #1 Teardown & Regasket	33215	18,000					18,000
12270	Main Entry Bollard Lighting Replacement	33215	55,000				5,000	60,000
	Water Softener Zeolite Replacement	33215				7,000		7,000
	Computer Equipment/Software (474500/474600)							
	IP Camera System Upgrade (wiring, camera replacements, etc)	33215		2,000,000				2,000,000
	Hard Drive Replacement	33215			20,000	20,400	20,800	61,200
12017	Jail Management/CAD System Enhancements	870033	25,000	225,000				250,000
	Jail Security Equipment Refresh (Existing Workstations/Servers)	33215					92,000	92,000
12040	MDT Refresh Program	33210	210,200	214,400	218,700	223,100	227,600	1,094,000
	UPS Battery Replacement for Dispatch (Replace Every Two Years)	33215		20,000		20,600		40,600
	UPS Battery Replacement - Evidence Storage (Every Four Years)	33215				12,000		12,000
12026	Video Arraignment Replacement/Expansion	33210	57,100			104,300		161,400
12027	Video Conferencing Replacement/Expansion	33210	42,900			104,300		147,200
	Communications Equipment (474350)							
	Jail Radio Frequency Identification System	33220			250,000			250,000
	Jail/Court Repeater Replacements	33220			56,300			56,300
	Radio Replacement Program	33220				298,600		298,600
12032	Simulcast Cell/Upgrade Existing Sites (2) & New Radio Repeater Site	33220	3,451,400					3,451,400
	Furniture & Office Equipment (474400)							
12286	JC Furniture & Equipment	33215	55,000	55,000	55,000	55,000	55,000	275,000
	Other Machinery & Equipment (474800)							
12252	Filter for Flat Plate	33215	8,500					8,500
12259	Coroner's Secure Property Storage	33215	35,000					35,000
12262	Detentions Kitchen - Additional Tilt Skillet	33215	20,000					20,000
12263	Detentions Kitchen - Dishwasher replacement	33215	60,000					60,000
12264	Detentions Kitchen - Meal Delivery Cold Cart Replacement (6)	33215	35,000					35,000
12267	High Density Records Storage for Sheriff @ JC North End	33215	225,000					225,000
12268	High Density Storage for Evidence Storage Facility	33215	13,000					13,000
	Kitchen Equipment Replacement (Rotating Schedule)	33215		20,000		20,000		40,000

Douglas County Justice Center Fund
2012 - 2016 Capital Outlay Projections
Updated: 10/13/2011

2012 Req #		Business Unit	2012	2013	2014	2015	2016	2012 - 2016 Total
12277	Replacement Access Card Printer	33215	9,000					9,000
12281	Security System Component Replacement (camera, card readers, locks)	33215	17,500		34,000	34,000	34,000	119,500
12298	Tenprinter/Mug Photo System for North End of Justice Center	33210	19,300			88,300		107,600
	Total Capital Outlay		5,636,400	8,301,400	1,674,000	10,760,900	1,384,900	27,757,600
	Controllable Assets (438XXX)							
	AEDs	33215			5,000			5,000
12350	ARC Flash Clothing - Per NFPA Regulations	33215	7,500					7,500
12265	Exercise Equipment for North End Fitness Rooms	33215	28,000					28,000
12266	Fume Hood for Maintenance Garage	33215	5,200					5,200
12269	HVAC System Additions - Ionizers to complete entire facility	33215	12,000					12,000
12271	Miscellaneous Janitorial Equipment Replacement (vacuums, buffers, carts, etc)	33215	7,500					7,500
12289	Miscellaneous JC Facility-Related Items Between $500 - $5,000	33215	10,000	10,000	10,000	10,000	10,000	40,000
12041	Miscellaneous JC SO-Related Items Between $500 - $5,000	33210	10,000	10,000	10,000	10,000	10,000	40,000
12272	Network Television Components	33215	18,000					18,000
12274	Replacement of ALL Exterior Trash Cans	33215	10,500					10,500
12275	Replacement of ALL POD Dryers	33215	6,000					6,000
12282	Tool Carts w/Specialty Tools Dedicated to Jail	33215	4,500					4,500
12283	TV Replacement for Waiting Areas & Conference Rooms	33215	10,000					10,000
	Total Controllable Assets		129,200	20,000	25,000	20,000	20,000	194,200
	Total - Facilities-Related Projects		**1,949,700**	**7,872,000**	**1,164,000**	**9,952,300**	**1,167,300**	**22,095,300**
	Total - Sheriff-Related Projects		**3,815,900**	**449,400**	**535,000**	**828,600**	**237,600**	**5,856,500**
	GRAND TOTAL - JUSTICE CENTER FUND PROJECTS (2012 - 2016)		**5,765,600**	**8,321,400**	**1,699,000**	**10,780,900**	**1,404,900**	**27,951,800**
	Justification Details Provided by Facilities							
	Justification Details Provided by Sheriff's Office							

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		Business Unit	Projections 2012	2013	2014	2015	2016	2012 - 2016 Total
	Fund 330 - Five Year Capital Improvement Schedule for Facilities							
	33100 - PS Miller Building							
	Improvements (472300)							
12158	Lighting Upgrade - Phase III and Final Phase	33100	8,000	9,600				17,600
12159	Lighting Upgrade - LED for Hearing Room Recess Lights	33100	2,000					
12160	Lighting Upgrade - Stairwell Lighting	33100	7,500					
12161	Parking Garage Lighting Upgrade (LED)	33100	15,000	18,000	21,600			54,600
12162	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years	33100	16,000				19,200	35,200
12164	Restriping North, West & South Lots - Every 2 Years	33100	6,000		7,200		8,640	21,840
12165	Restriping Parking Garage - Every 2 Years	33100	7,200		8,640		10,368	26,208
	Computer Equipment/Software (474500/474600)							
	UPS Battery Replacement - First Floor (Every Four Years) - 1 String	33100				9,600		9,600
	UPS Battery Replacement - Second Floor (Every Four Years) - 1 String	33100		8,280				8,280
12167	UPS Battery Replacement - Third Floor (Every Four Years) - 2 Strings	33100	13,800				17,940	31,740
	UPS Battery Replacement - Third Floor (Every Four Years) - 2 Strings	33100		16,560				16,560
	Controllable Assets (438XXX)							
	AEDs - Replacements	33100		5,000	6,000			11,000
12166	Soft Air Diffusers - Phase I, II, III and Final	33100	7,500	9,000	10,800	12,960		40,260
	TOTAL - 33100 PS Miller Building		**83,000**	**66,440**	**54,240**	**22,560**	**56,148**	**272,888**
	33110 - Wilcox Building							
	Improvements (472300)							
12243	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years	33110	6,500				7,800	14,300
	Restriping Parking Lots - Every 2 Years	33110			3,000		3,600	6,600
12244	Tenant Finish - 3 Departments	TBD	300,000					300,000
	Controllable Assets (438XXX)							
12245	UPS Battery Replacement - Wilcox Building (Every Four Years)	33110	6,100				7,930	14,030
	TOTAL - 33110 Wilcox Building		**312,600**		**3,000**		**19,330**	**334,930**
	33190 - Other General Government Buildings							
	Improvements (472300)							
12170	Exterior Building Maintenance Repairs	33190	50,000	50,000	50,000	50,000	50,000	250,000
12171	Fiber from HR Substation to HR Motor Vehicle - Elminate T1 Line	33190	18,000					18,000
12174	Louviers - Paint Exterior & Trim	33190	20,000					20,000
12178	Refinish Floors @ Louviers	33190	4,000					4,000
12181	Roof Patching/Repair - Maintenance	33190	10,000	10,000	10,000	10,000	10,000	50,000
12184	Trex Deck Handicap Ramp @ Louviers	33190	4,600					4,600
12168	County Floor Covering Replacement (rotating)	33190	30,000	30,000	30,000	30,000	30,000	150,000
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years							
12177	Evidence Storage	33190	21,000				25,200	46,200
12177	Louviers Village Clubhouse	33190	4,200				5,040	9,240
	Restriping Parking Lots - Every 2 Years							
	Evidence Storage	33190			3,000		3,600	6,600
	Louviers Village Clubhouse	33190			1,500		1,800	3,300
	33190 - Other General Government Buildings - CONT'D.							
	Improvements (472300)							
12367	Highlands Heritage Regional Park - 1500 sf Expansion - Design	TBD	25,000					25,000
	Highlands Heritage Regional Park - 1500 sf Expansion - Construction	TBD		250,000				250,000
	Other Machinery & Equipment (474800)							
12182	Replacement Access Card Printer	33190	9,000					9,000
12366	Ice Machine for Highlands Heritage Regional Park	33190	4,000					4,000
	Controllable Assets (438XXX)							
	AEDs - Replacements	33190		5,500			6,600	12,100
12169	County Furniture Replacements	33190	25,000	25,000	25,000	25,000	25,000	125,000

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			Projections					2012 - 2016
		Business Unit	2012	2013	2014	2015	2016	Total
12251	Miscellaneous Janitorial Equipment Replacements	33190	10,000					10,000
12172	Fluke Networks Testing Tool (CAT 5E, 6A, 6E & Fiber)	33190	39,000					39,000
12183	Security System Component Replacement	33190	10,000		11,000		12,100	33,100
12186	Network Television Components	33190	10,000					
12185	UPS Battery Replacement - Park Meadows Center (Every Four Years)	33190	7,600				9,880	17,480
	TOTAL - 33190 Other General Government Buildings		**301,400**	**370,500**	**130,500**	**115,000**	**179,220**	**1,086,620**
	33300 - Facilities/Public Works Complex							
	Improvements (472300)							
12191	Replace Doors for Carwash/Truckwash	33300	12,000					12,000
12192	Replace Perimeter Wall T-12 Fixtures w/T-8 for Mechanics Shop/Tire Shed	33300	9,000					9,000
12193	Roof Patching/Repair - Facilities Maintenance & Administration	33300	16,400					16,400
12194	Rubber Flooring & VCT for Parker Yard	33300	9,000					9,000
12195	Tin Tech IT Storage & Facilities Administration Office Expansion	33300	50,000					50,000
	Other Improvements (473600)							
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years	33300						
12188	Facilities Management		24,000				28,800	52,800
	NW Facility			10,000				10,000
	Operations				21,000			21,000
	Parker Yard			20,000				20,000
	Traffic Services			33,000				33,000
	Restriping Parking Lots - Every 2 Years	33300						
	Facilities Management				5,000		6,000	11,000
	Operations						2,500	2,500
	Traffic Services					2,500		2,500
	Other Machinery & Equipment (474800)							
12352	Forklift (Placed at Elections)	33300	50,000					50,000
	Controllable Assets (438XXX)							
	AEDs - Replacements	33300			3,000			3,000
12351	ARC Flash Clothing - Outfit 12 Staff Members	33300	8,800	2,000	2,200	2,420	2,662	18,082
12187	Gas Line & Pressure Regulator Upgrade - Heated Storage, Traffic, ElTech	33300	5,000					5,000
	33300 - Facilities/Public Works Complex - CONT'D							
	Controllable Assets (438XXX)							
12189	PTZ Cameras & DVRs for Operations Campus	33300	30,000					30,000
12190	PTZ Cameras & DVR for Parker Yard	33300	10,000					10,000
	TOTAL - 33300 Facilities/Public Works Complex		**224,200**	**65,000**	**31,200**	**4,920**	**39,962**	**365,282**
	33400 - Human Services							
	Improvements (472300)							
12246	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years	33400	8,500				10,200	18,700
	Restriping Parking Lots - Every 2 Years	33400			3,000			3,000
	Design - Expansion of 10,000 sq. ft.	TBD		250,000				250,000
	Construction - Expansion of 10,000 sq. ft.	TBD			2,500,000			2,500,000
	Controllable Assets (438XXX)							
	UPS Battery Replacement - Human Services (Every Four Years)	33400		10,200				10,200
	TOTAL - 33400 Human Services		**8,500**	**260,200**	**2,503,000**		**10,200**	**2,781,900**
	33550 - Fairgrounds							
	Improvements (472300)							
	Exterior Building Maintenance Repairs	33550		15,000	15,000	15,000	15,000	60,000
12200	Entry Archway for Fairgrounds/Event Center Entrance	33550	200,000					
	Major Repair and Maintenance/Replacement (478300)							
12198	Chip Seal Parking Lots	33550	50,000	50,000	50,000	50,000	50,000	250,000
	Fairgrounds Floor Covering Replacement (Rotating)	33550		15,000	15,000	15,000	15,000	60,000
12201	Fairgrounds Landscaping - Fair Parking Lot	33550	50,000					50,000

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			Projections					2012 - 2016
		Business Unit	2012	2013	2014	2015	2016	Total
12204	Replace Epoxy Flooring in Events Center Kitchen	33550	60,000					60,000
12199	CSU - Retaining wall, top soil, minimal irrigation for front entrance	33550	8,000					8,000
	Other Machinery & Equipment (474800)							
12205	Replace Ice Machine in Events Center Kitchen	33550	10,000					
12203	Install Card Readers/iStar for Events Center	33550	10,000					
12197	Arena Groomer (Kaiser)	33550	18,000					
	Controllable Assets (438XXX)							
12196	AEDs - New & Replacements	33550	2,800	2,800				5,600
12202	County Furniture Replacements	33550	15,000	15,000	15,000	15,000	15,000	75,000
	Kitchen Equipment Replacement (Rotating Schedule)	33550		10,000	10,000	10,000	10,000	40,000
	TOTAL - 33550 Fairgrounds		**423,800**	**107,800**	**105,000**	**105,000**	**105,000**	**608,600**
	33600 - Park Meadows Center							
	Improvements (472300)							
12247	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Years	33600	12,500				15,000	27,500
	Restriping Parking Lots - Every 2 Years	33600			3,000			3,000
12248	Tenant Finish - Parker MV Relocation	TBD	300,000	15,000	15,000	15,000	15,000	360,000
	TOTAL - 33600 Park Meadows Center		**312,500**	**15,000**	**18,000**	**15,000**	**30,000**	**390,500**
	870045 - Phase III Elections							
	Improvements (472300)							
12250	Phase III - Elections Office/Warehouse	870045	300,000					300,000
	TOTAL - 870045 Phase III Elections		**300,000**					**300,000**
	TOTAL FACILITIES MANAGEMENT FIVE (5) YEAR PROJECTIONS		**1,966,000**	**884,940**	**2,844,940**	**262,480**	**439,860**	**6,140,720**
	Total - Capital Outlay		**1,750,200**	**300,440**	**261,940**	**197,100**	**350,688**	**2,612,868**
	Total - Controllable Assets		**186,800**	**84,500**	**83,000**	**65,380**	**89,172**	**498,852**