

**AGENDA ITEM:** 4.

**HEARING DATE:** January 24, 2012


**STAFF PERSON RESPONSIBLE:** Randall R. Burkhardt, Assistant Director of Community Planning and Sustainable Development, Parks, Trails, & Building Grounds 

**DESCRIPTION:** Fee Waiver request from the Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) for the use of Highlands Heritage Regional Park over eight (8) weeks for the 2012 Summer Concert Series.

**SUMMARY:** Since 1993 the Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) have provide a free concert to the public over an eight week period each summer in Highland Heritage Regional Park. In that time Douglas County has participate each year as a partner, and not charged a special event fee for this event. Eight events are scheduled for 2012. The HRCA and the HRCAA have again requested the use of Highland Heritage Regional Park for their concert series in 2012, and are asking that the special event fees be waived. The Special Event Fee is \$1,210/event or \$9,680 for the summer.

**BOARD ACTION RECOMMENDED:** The Parks, Trails, and Building Grounds Division would again like to participate as a sponsor of this event and request that the 2012 special use fees be waived.

**REVIEWED BY THE COUNTY ATTORNEY:** Lance Ingalls, County Attorney

**APPROVED FOR AGENDA:** Terence T. Quinn, Planning Services Director 

**REVIEWED FOR FISCAL CONTENT:** Andrew Copland, Director of Finance

**REVIEWED BY THE COUNTY MANAGER:** Douglas J. DeBord, County Manager

**Attachment:** HRCA 2012 Fee Waiver request  
2012 Support Letter from PTBG Division



**HIGHLANDS RANCH**  
**COMMUNITY ASSOCIATION**  
*BUILDING A LIFESTYLE THAT YOU WANT TO LIVE*

December 9, 2011

Board of County Commissioners  
Douglas County Parks and Trails  
100 Third St.  
Castle Rock, CO 80104

Board of County Commissioners:

The Highlands Ranch Community Association (HRCA) and the Highlands Ranch Cultural Affairs Association (HRCAA) (501(c)3) respectfully request the donation of park space by Douglas County Parks and Trails for the 2012 Concert Series. Included in this request is the use of the amphitheater, grass area, and surrounding parking at Highland Heritage Park.

The Douglas County Parks and Trails has been such a wonderful host to this great series benefiting not only the Highlands Ranch residents, but residents from throughout Douglas County. The series started in 1993 and has grown so much over the years. We have had record numbers at the series in the last few years and anticipate the series to continue to grow in 2012.

We are so appreciative of our partnership with Douglas County Parks and Trails and the wonderful venue that we have in Highlands Heritage Regional Park. The Concert Series offers residents the opportunity to spend time with family and friends, enjoy a picnic dinner and hear some great local entertainment at no cost. This is made possible by the donation of staff by the HRCAA and the funding through the Scientific and Cultural Facilities District (SCFD).

This event would not be possible without your support. For your donation, Douglas County Parks and Open Space will be referenced as a main sponsor all event publicity and promotional materials, including the *HRCA News* and the HRCA website.

The Summer Concert Series is scheduled for Thursday evenings, 6:30 p.m. – 8:00 p.m., June 6-July 26. We also request an additional two rain dates be held for August 9<sup>th</sup> and 16<sup>th</sup>.

If you have any questions regarding this request, please call me at 303-471-8870. I look forward to hearing from you soon.



Amanda Arnce  
Community Events Coordinator  
Highlands Ranch Community Association

January 10, 2012

Scientific & Cultural Facilities District  
Tier III Grant Funding  
Douglas County Cultural Council

Dear Council Members,

This is a letter support of the Highlands Ranch Cultural Affairs Association's (HRCAA) Summer Concert Series, which are held annually at the Highland Heritage Regional Park. Highland Heritage Regional Park is the perfect venue for these Summer Concerts which averages an attendance of over 1,000 adults and children.

Douglas County is proud to lend the use of this property and is pleased to continue its support of these HRCAA cultural events for 2012.

This is a letter of support for the HRCAA and we encourage the financial support of SCFD to help fund these concerts.

Regards,



Curt D. Sloan  
Manager of Parks, Trails & Building Grounds

Cc: Randy Burkhardt, Assistant Director of Parks, Trails & Building Grounds