

**COMMUNITY DEVELOPMENT DEPARTMENT  
Community and Resource Services Division**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**SUBSTANTIAL AMENDMENT  
2015 ANNUAL ACTION PLAN**

**PUBLIC COMMENT PERIOD**

**September 20, 2018 through October 19, 2018**

**REQUEST A COPY OR MAKE COMMENTS ON THE DOCUMENT  
OR SEND WRITTEN COMMENTS TO:**

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AVAILABLE UPON INDIVIDUAL REQUEST.**

**DATED: September 20, 2018**

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Community Development Block Grant (CDBG) Program is administered by the U.S. Department of Housing and Urban Development (HUD). The program provides annual grants in the community to carry out a wide range of activities directed towards providing decent, safe, and sanitary housing, a suitable living environment, and expanded economic opportunities. The amount of funds Douglas County receives is based on population size and the number of low- to moderate-income residents. This is the 12th year Douglas County will receive Block Grant funds. Each activity must meet one of the following national objectives identified by HUD for the CDBG program before it is eligible for funding:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

CDBG activities must also meet eligibility requirements set by HUD and address a priority need, goal, and objective established in the County's 2014-2018 Consolidated Plan. The Annual Action Plan identifies the projects recommended to receive funding for the 2015 CDBG program year and serves as Douglas County's application for funding.

**As of June 28, 2016, Douglas County opted out of the CDBG program and is spending down the remaining HUD grant funds. A Substantial Amendment is necessary to shift funding in the 2015 Annual Action Plan between the priorities identified, spend down the program and close out the grant. Funds will be reallocated from housing activities and the administrative budget to infrastructure activities. A concurrent Substantial Amendment will be completed to shift funds between priorities in the 2014 Annual Action Plan, which is a part of the 2014-2018 Consolidated Plan.**

### 2. Summarize the objectives and outcomes identified in the Plan

The CDBG Advisory Board recommended and the Board of County Commissioners approved funding for 17 projects. The high priorities, goals addressed, and projects funded during the 2015 program year will be for Housing, Public Services, and Public Facilities and Improvements.

Accessible Housing Goal: Increase and maintain accessible housing options for the disabled and aging populations.

- Brothers Redevelopment Inc. will conduct rehabilitation services on five homes.

Affordable Housing Goal: Develop and maintain quality affordable housing for owners and renters.

- The Douglas County Housing Partnership plans to purchase two community-supportive housing units and make them available to income-eligible families participating in the Douglas County Cares program.

Transportation Services Goal: Increase affordable transportation options for eligible residents to obtain and maintain self-sufficiency.

- The Parker Senior Center and Neighbor Network will purchase vehicles to transport seniors and persons with disabilities.

Supportive Services Goal: Provide supportive services for eligible residents to obtain and maintain self-sufficiency.

- Funds will provide housing assistance to families receiving case management through the Douglas County Cares program.
- The Audio Information Network of Colorado will broadcast Douglas County news for visually-impaired residents.
- Promise Ranch Therapeutic Riding will pay an occupational therapist to assist clients with disabilities.

Emergency Services Goal: Provide assistance to eligible residents to meet or supplement basic needs.

- The Douglas/Elbert (D/ETF) and Parker Task Forces (PTF) will provide rent and utility assistance to eligible residents in crisis. St. Vincent de Paul of Castle Rock will also provide rent assistance to prevent homelessness.
- The D/ETF was awarded overnight lodging assistance for residents who are homeless or victims of crime.

Public Facilities and Improvements Goal: Increase the organization's capacity to deliver quality services to eligible residents.

- The 2014 public facilities expansion for D/ETF was in need of additional funds to replace the fire alarm system to complete the project. The expansion will allow the D/ETF to increase their client load by 20 percent.
- CDBG funds will pay for the water tap fee so the PTF can open its new facility.

The low priority goal addressed will be for public Infrastructure improvements to enhance the quality of life for eligible residents.

- Additional funds up to approximately \$80,000 will be added to an ongoing water system project for the 2015 Sedalia Water and Sanitation District (SWSD) which will add two new lines and improve system efficiency. Project outcome includes a stable water source for the residents, businesses and a school located in the District.
- The Town of Castle Rock will increase ADA accessibility to local businesses and services by resurfacing alleyways to provide access to parking and ADA ramps adjacent to the alley.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Douglas County values CDBG funding and the positive impact these funds have on residents in need. This critical annual funding source expands the services available in the community and allows additional residents to receive services.

The County's 2014-2018 Consolidated Plan met HUDs requirements to receive funding through that five-year time period. The plan included a citizen participation process to identify community needs and establish the priorities, goals, and objectives. Residents have consistently identified affordable housing as the highest priority need followed by transportation services. Priorities were developed to be broad in nature to allow for a variety of projects to be funded. Goals were established to be more specific and address community needs identified through surveys and focus groups.

Since Douglas County began receiving CDBG funding in 2004, the priorities identified by the community have remained essentially the same. In recent years, new organizations have applied for CDBG funds annually to provide residents in crisis with emergency assistance for rent and utilities. These organizations reported an increase in the number of residents in need of services requiring additional community support to help meet the need.

The County provides technical assistance throughout the program year to assist organizations in successfully completing their projects. Douglas County makes this service available for several reasons:

- Ensure that projects are in compliance with federal regulations.
- Complete projects within the contracted time frame.
- Simplify the reporting process.
- Encourage current and new subgrantees to apply for funds in the future.

### **4. Summary of Citizen Participation Process and consultation process**

Douglas County actively sought citizen involvement and participation during the preparation and review of the 2015 Annual Action Plan through the following activities:

- Application Workshop: This July 31, 2014 training session informed the 34 service providers who attended about the application process. CDBG staff discussed each of the questions in the 2015 application and provided a detailed instruction guide to assist applicants in developing a competitive application.
- CDBG Advisory Board: Six public meetings were held to evaluate and discuss the applications, ultimately leading to recommendations to the Board of County Commissioners for funding allocations.
- Consultation: Douglas County consulted service providers during the development of this plan to access the most up-to-date information and ensure accuracy. Service providers were also invited to review the draft Annual Action Plan, attend the open house, and the public hearing.

- **Notice of Public Meetings:** A notice of the public comment period, open house, and public hearing was printed in the legal section of the five local newspapers. This information was also emailed to 175 service providers and posted on Douglas County’s website. Residents could request accommodations for special needs or interpreters in advance of the open house or public hearing.
- **Public Comment Period:** A 30-day public comment period from May 14 to June 12, 2015 provided an opportunity for the public to review and comment on the proposed Annual Action Plan.
- **Open House:** A community open house was held on May 21, 2015 to discuss the activities proposed in the 2015 Annual Action Plan and to ensure the potential projects adequately address the priorities of the Consolidated Plan.
- **Public Hearing:** A public hearing was held with the Douglas County Board of County Commissioners to review and adopt the Annual Action Plan on June 8, 2015.

**During the 2018 Program Year, Douglas County is seeking public comments on the Substantial Amendment to the 2015 Annual Action Plan. A Substantial Amendment is required to reallocate funds between priorities. Methods used adhered to the Citizens Participation Plan and include consultation with grantees and members of the public through email, public meetings and providing hard copies of the Substantial Amendment in locations readily available to the public.**

## **5. Summary of public comments**

The feedback received from the open house was favorable. Participants expressed that the projects seemed to meet the priority needs of the county, and that affordable housing and homeless needs should continue to be a focus.

**Any public comments received regarding this draft 2018 Substantial Amendment will be included in the final Plan submitted to the U.S. Department of Housing and Urban Development’s (HUD).**

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments or views were accepted and taken into consideration when finalizing the 2015 Annual Action Plan.

**Any public comments received regarding this draft 2018 Substantial Amendment will be included in the final Plan submitted to the U.S. Department of Housing and Urban Development’s (HUD).**

## **7. Summary**

Douglas County will not receive annual CDBG allocations to benefit the low- and moderate-income residents in the community in the foreseeable future. CDBG projects recommended for funding for the 2015 program year meet a priority, goal and objective identified in the 2014-2018 Consolidated Plan. Douglas County will evaluate past performance and make adjustments in the future to better serve the needs of the community. Residents and providers will continue to be informed and invited to

participate in the CDBG process to ensure projects meet the community needs. Douglas County will continue to consider the priorities residents and stakeholders helped develop as we award funding requests from local and state sources managed by the county. Affirmatively further fair housing through the projects selected continues to be an important consideration for funding projects and allows the county to address the impediments outlined in the Analysis of Impediments to Fair Housing Choice.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOUGLAS COUNTY	Department of Community Development

**Table 1 – Responsible Agencies**

**Narrative (optional)**

In 2002, Douglas County qualified as an entitlement community based on its population and was able to apply for CDBG funding. In order to continue to qualify as an Urban County, HUD requires entitlement communities to submit an Annual Action Plan outlining the projects recommended for funding. The 2015 Annual Action Plan serves as Douglas County’s application for funding for the 2015 program year. The Action Plan is based on input from the community in accordance with the Citizen Participation Plan and 2014-2018 Consolidated Plan.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Annual Action Plan identifies the organizations and projects awarded 2015 CDBG program year funds. These projects address the community needs identified in the 2014-2018 Consolidated Plan. Community needs were based on input received from service providers, clients, and residents during the Consolidated Plan process. Douglas County requested these stakeholders review and share their comments on the Annual Action Plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Douglas County works with a number of organizations to coordinate activities related to housing, health, and other services. This includes the Partnership of Douglas County Governments (PDCG), local organizations and businesses, the Community of Care Network (CCN), and Douglas County Transit Solutions (DCTS).

The PDCG consists of nine jurisdictions and quasi-governmental agencies that collaborate to enhance and strengthen the services and programs available to Douglas County residents. The PDCG established the Douglas County Housing Partnership (DCHP). This multi-jurisdictional housing authority works to increase affordable housing options and educational opportunities for local residents. The DCHP and PDCG coordinate to leverage funding sources and increase the county's affordable housing stock. The Douglas County Youth Initiative WrapAround Program assists families in overcoming barriers and improves opportunities for at-risk youth to succeed. The Senior Initiative evolved after data indicated that Douglas County's senior population would increase to 20 percent by the year 2030. The Senior Initiative will help plan senior services needed to meet the challenges of future growth.

Douglas County recently launched a Mental Health Initiative to identify any unmet mental health needs for youth and adults in the county. This group will evaluate more efficient methods for connecting residents to the appropriate mental health services. The Initiative consists of a broad spectrum of professionals including police and fire personnel, behavioral health providers, and school district staff.

Douglas County works with a wide range of medical health agencies. In addition, the County provides office space to Tri-County Health Department (TCHD) at the Park Meadows Center in Lone Tree and the Human Services building in Castle Rock. CDBG funds have been awarded to several agencies in the past to increase the availability of medical services. The Arapahoe/Douglas Mental Health Network (ADMHN) received CDBG funds to support psychiatric services for youth. The Castle Rock and Parker Senior Centers were funded during multiple program years for transportation programs that assist in providing access to medical appointments. Douglas County provides office space and technical support to Neighbor Network, which also transports clients to and from medical appointments.

Douglas County offers a business incentive program which encouraged Children's Hospital to open a new facility in Highlands Ranch. Children's Hospital received an estimated \$269,721 in fee waivers for new construction. These incentives played a role in bringing new hospital facilities and medical services to the northwestern portion of the county.

Douglas County was instrumental in establishing two organizations that work collectively to improve services for vulnerable residents. The CCN consists of government agencies, local non-profits, faith-based organizations and service providers that address issues of poverty and homelessness in the county. Participants educate the community about homelessness, collaborate to more effectively help residents in need, and work to initiate countywide changes to better serve the vulnerable population. The DCTS closely resembles the CCN in that it offers a forum for jurisdictions, transit providers, and relevant community organizations to coordinate resources. Partnerships among participants have secured and enriched the use of grant funds and reduced duplicative efforts.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Douglas County has several organizations addressing the needs of homeless and vulnerable residents. The majority of these organizations participate in the CCN, which meets monthly to evaluate and improve conditions for vulnerable county residents. This group plans two "Strive to Thrive" events per year to inform homeless and vulnerable residents of the resources and services available to them. The January 27, 2015 event involved 28 agencies that served 139 residents with various services, including a hot meal and a bag of groceries. Haircuts, wellness checkups, and used clothing were also available. The January event is planned in conjunction with the Metropolitan Denver Homeless Initiative's (MDHI) Point-in-Time Survey. A summer event in late July prepares families with children for the upcoming school year by making resources available through the DCSD.

The DCSD Homeless Education Program assists homeless students, including unaccompanied youth, to ensure they have the same opportunities as other students. Children enrolled in the program receive a backpack with school supplies and are signed up for the free or reduced lunch program. Homeless students work with the homeless liaison and receive case management throughout the school year.

Resources are not limited to the school year. Local residents in Castle Rock worked to secure grant funds and contracted with the DCSD to have lunches available at a reduced price when school was not in session. The Summer Food Service Program expects to serve approximately 175 lunches from June 8 through July 31 this year at Centennial Park.

DCSD's homeless liaison may refer a family to the Douglas County (DC) Cares program. This newly formed program developed from agencies involved in the CCN that provide specific services and funds to assist program participants in reaching self-sufficiency. These agencies collaborate and leverage federal Community Services Block Grant and CDBG funds to assist 30 to 40 families per year. Families

who are homeless or at risk of homelessness are referred from more than 20 agencies that serve vulnerable residents. A facilitator works with families who are accepted into the program for a period of six to nine months. A family engagement model is used to identify family and other natural support systems. Together they identify goals and strengths, as well as barriers related to employment, finances, health or housing. Family outcomes include self-sufficiency with stabilized housing and increased employment. DC Cares offers extensive guidance and case management unlike any other services available in the county.

Several other organizations participating in the CCN provide stable housing for persons at risk of homelessness due to an eviction or utility shut-off notice. Rent and utility assistance allows residents to remain housed for another month while seeking more affordable housing or developing a financial plan to move forward. Many of these same organizations also offer overnight lodging assistance to those in need.

Food is the one need that the majority of clients all have in common. The D/ETF and PTF distribute food assistance to clients in need. The Fresh Harvest Food Bank, Southeast Christian Outreach, Hands Across Roxborough, and many faith-based organizations also provide food to families to alleviate hunger in the community.

Veterans can access services through the agencies referenced above but can also contact the Douglas County Office of Veterans Affairs for services specifically tailored for them. Veterans can receive assistance in applying for benefits and accessing medical care. Employment assistance is available for those seeking work, as well as transportation. Support is also available to family members of veterans.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

MDHI is the Continuum of Care for the six county Denver metro area, which includes Douglas County. MDHI is responsible for coordinating with all six counties and the various local providers to ensure a balanced use of ESG funds. Douglas County participates in MDHI efforts in two ways. A DCHP staff member serves on MDHI's Board of Directors, which works to maintain standards within the Continuum of Care. This staff member also is chair of the Notice of Funding Availability Committee that reviews ESG applications. Douglas County's Community of Care Navigator coordinates with MDHI to collect Point-in-Time surveys at the CCN's January "Strive to Thrive" event.

MDHI coordinates the distribution of ESG funds, along with other HUD funding sources, to provide supportive services and permanent-supportive housing to prevent homelessness. HMIS is the system used for administering the ESG program. Douglas County does not receive ESG funds directly; therefore, does not use the HMIS.

Family Tree is the only local recipient using ESG funds in Douglas County. They have worked with several families in the county to provide two-year vouchers for rapid re-housing. Family Tree participates in the CCN, which led to their involvement in the Provider Focus Group that was part of the 2014-2018 Consolidated Plan public outreach process. Input from the organization assisted in the creation of the priorities, goals, and objectives identified in the Consolidated Plan.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Any public comments received regarding this draft 2018 Substantial Amendment will be included in the final Plan submitted to the U.S. Department of Housing and Urban Development's (HUD).**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	City of Castle Pines
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Representative on the CDBG Advisory Board- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions- Participant in Douglas County Housing Partnership- Attended the 2015 Annual Action Plan open house
2	<b>Agency/Group/Organization</b>	City of Lone Tree
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Representative on the CDBG Advisory Board- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Attended Consolidated Plan open house- Participant in Douglas County Transit Solutions- Participant in Douglas County Housing Partnership
3	<b>Agency/Group/Organization</b>	Town of Castle Rock
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Representative on CDBG Advisory Board- Completed provider survey- Input assisted in creating priorities, goals and objectives- Attended Consolidated Plan open house- Participant in Douglas County Housing Partnership

4	<b>Agency/Group/Organization</b>	Town of Parker
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Representative on the CDBG Advisory Board- Input assisted in creating priorities, goals, and objectives- Attended the 2015 Annual Action Plan public hearing- Participant in Douglas County Transit Solutions- Participant in Douglas County Housing Partnership
5	<b>Agency/Group/Organization</b>	All About Seniors, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives
6	<b>Agency/Group/Organization</b>	Alternatives Pregnancy Center
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives

7	<b>Agency/Group/Organization</b>	Always Best Care Seniors
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group - Input assisted in creating priorities, goals and objectives
8	<b>Agency/Group/Organization</b>	ARAPAHOE DOUGLAS MENTAL HEALTH NETWORK
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network- Participant in Douglas County Cares
9	<b>Agency/Group/Organization</b>	Audio Information Network of Colorado
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives

10	<b>Agency/Group/Organization</b>	Calvary Chapel Castle Rock
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Emergency assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network
11	<b>Agency/Group/Organization</b>	Castle Rock Senior Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services - Transportation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions- Participant in the Community of Care Network
12	<b>Agency/Group/Organization</b>	Catholic Charities of Colorado Springs
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network- Participant in Douglas County Cares
13	<b>Agency/Group/Organization</b>	Community of Care Network
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Education Other government - Local Services - Emergency assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Interviewed: provided information regarding the clients they serve and their needs, other services available in Douglas County, other funding sources, etc.

14	<b>Agency/Group/Organization</b>	Cresthill Middle School
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Education Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
15	<b>Agency/Group/Organization</b>	Crisis Center
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network- Participant in Douglas County Cares
16	<b>Agency/Group/Organization</b>	Crown Crest of Parker Rehabilitation and Living Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives
17	<b>Agency/Group/Organization</b>	DEVELOPMENTAL PATHWAYS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Douglas County's Community Centered Board
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions- Participant in the Community of Care Network
18	<b>Agency/Group/Organization</b>	Douglas County Adult Services
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Education Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions- Participant in the Community of Care Network- Attended the 2015 Annual Action Plan open house
19	<b>Agency/Group/Organization</b>	Douglas County Educational Foundation
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
20	<b>Agency/Group/Organization</b>	Douglas County Housing Partnership
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Education Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Interviewed: provided information regarding their programs, clients and clients' needs- Participant in the Community of Care Network- Participant in Douglas County Cares- Attended the 2015 Annual Action Plan open house- Attended the 2015 Annual Action Plan public hearing

21	<b>Agency/Group/Organization</b>	Douglas County Libraries
	<b>Agency/Group/Organization Type</b>	Services-Education Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network
22	<b>Agency/Group/Organization</b>	Douglas County Human Services
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Child Welfare Agency Other government - County Services - Emergency assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network

23	<b>Agency/Group/Organization</b>	Douglas County Neighbor Network
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions
24	<b>Agency/Group/Organization</b>	Douglas County School District, Student Wellness Program
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives
25	<b>Agency/Group/Organization</b>	Douglas County School District, Homeless Education Program
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network
26	<b>Agency/Group/Organization</b>	Douglas County Youth Initiative
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
27	<b>Agency/Group/Organization</b>	Douglas Elbert Task Force
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Emergency assistance

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions- Participant in the Community of Care Network- Participant in Douglas County Cares- Attended the 2015 Annual Action Plan public hearing
28	<b>Agency/Group/Organization</b>	Easter Seals of Colorado
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
29	<b>Agency/Group/Organization</b>	El Grupo VIDA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions
30	<b>Agency/Group/Organization</b>	Family Tree, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless Services - Emergency assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network
31	<b>Agency/Group/Organization</b>	Fresh Harvest Food Bank
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Emergency assistance

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
32	<b>Agency/Group/Organization</b>	Griffith Centers for Children
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives

33	<b>Agency/Group/Organization</b>	Highlands Ranch Senior Outreach Services
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
34	<b>Agency/Group/Organization</b>	Oakwood Senior Apartments
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives
35	<b>Agency/Group/Organization</b>	Open Plan Consultants, LLC
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives
36	<b>Agency/Group/Organization</b>	Parker Senior Center
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions
37	<b>Agency/Group/Organization</b>	Parker Task Force
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Emergency assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network

38	<b>Agency/Group/Organization</b>	Promise Ranch Therapeutic Riding
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Attended the 2015 Annual Action Plan open house- Attended the 2015 Annual Action Plan public hearing
39	<b>Agency/Group/Organization</b>	Rooster Ranch, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives
40	<b>Agency/Group/Organization</b>	St Vincent de Paul Society of Castle Rock
	<b>Agency/Group/Organization Type</b>	Services-homeless Services - Emergency assistance

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in the Community of Care Network
41	<b>Agency/Group/Organization</b>	Arc of Arapahoe and Douglas Counties
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions
42	<b>Agency/Group/Organization</b>	Tri-County Health Department
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy Strategic Plan

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Completed provider survey- Attended provider focus group- Input assisted in creating priorities, goals and objectives- Participant in Douglas County Transit Solutions
43	<b>Agency/Group/Organization</b>	Volunteers of America
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Strategic Plan
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	- Attended provider focus group- Input assisted in creating priorities, goals and objectives

**Identify any Agency Types not consulted and provide rationale for not consulting**

Douglas County’s outreach efforts were comprehensive to ensure that all residents and service providers had access to the Annual Action Plan and an opportunity to share comments. There were no organizations that were specifically not consulted. CDBG staff emailed its contact list of approximately 175 service providers and residents to encourage them to participate in the Annual Action Plan process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Metropolitan Denver Homeless Initiative	The goals included in both the 2015 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in coordination with the Continuum of Care.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2014-2018 CDBG Consolidated Plan	Douglas County Department of Community Development	The 2015 Annual Action Plan meets the priorities, goals and objectives outlined in the 2014-2018 CDBG Consolidated Plan.
2030 Comprehensive Master Plan	Douglas County Department of Community Development	The 2015 Annual Action Plan is in compliance of the 2014-2018 CDBG Consolidated Plan. The 2030 Comprehensive Master Plan (CMP) was referenced in creating the Consolidated Plan. CDBG staff wanted to ensure that the Consolidated Plan met the goals, objectives, and policies identified in the 2035 CMP. This was especially important in considering future housing options.
Board Policy Manual	Douglas County Board of County Commissioners	Developmental Pathways is Douglas County's Community-Centered Board. The 2014-2018 CDBG Consolidated Plan and the 2015 Annual Action Plan include priorities, goals, and objectives to assist in meeting the needs of Douglas County residents with intellectual disabilities.
CSBG Community Action Plan	Douglas County Department of Community Development	The goals included in both the 2015 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in coordination with the CSBG program.
Comprehensive Master Strategic Plan 2013-2015	Developmental Pathways	The goals included in both the 2015 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in compliance with the community services goal identified in the Board Policy Manual.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

N/A

## **AP-12 Participation – 91.105, 91.200(c)3**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The priorities, goals and objectives identified in the 2014-2018 Consolidated Plan were a direct result of implementing the Citizen Participation Plan utilizing the data and comments collected through surveys and focus groups. Survey results determined the initial priorities. Participants of two focus groups expressed agreement with these priority levels. All projects proposed for the 2015 CDBG program year meet one of these priorities, goals and objectives. Annual Action Plan outreach efforts comply with the Citizen Participation Plan and were comprehensive to ensure that all service providers and residents had an opportunity to participate. The following outreach was conducted:

- Six CDBG Advisory Board meetings were open to the public. Board members discussed the applications submitted and scored them. Board members voted on their final recommendations for 2015 CDBG funding at the final meeting on April 6, 2015.
- A public notice was printed in all five Douglas County newspapers informing citizens about the public comment period, open house, and public hearing. The public notice included contact information to request accommodations for special needs. It also stated that the document could be translated, and an interpreter could be present at the open house or public hearing if needed.
- The Annual Action Plan was posted on the CDBG web page to provide easy access to residents with internet services.
- Hard copies of the document were available at each Douglas County Library reference desk and the Douglas County Philip S. Miller Building lobby.
- CDBG staff emailed its contact list of approximately 175 service providers and residents to encourage them to review the Annual Action Plan and provide comments.

**Concurrent Substantial Amendments for both the 2015 Annual Action Plan and the 2014 Annual Action Plan as a part of the 2014-2018 Consolidated Plan are documented through the County's process to engage residents and stakeholder in the public process. The Substantial Amendments were initiated by discussing the proposed changes with grantees unable to spend down funds as well as those who may need additional funding and have the ability to spend an increased allocation. Douglas County efforts adhere to the Citizen Participation Plan outlined in the Consolidated Plan through a combined notice of the 30-day public comment period, an open house, and a public hearing. The notice was printed in the legal section of six local newspapers in both English and Spanish. During the comment period, notice of the Substantial Amendments will be emailed to the CDBG contact list and copies will be made available at each Douglas County Library reference desk and the Douglas County Philip S. Miller Building lobby. The Sedalia Water and Sanitation District (SWSD) Board of Directors public meeting on September 17th included a discussion of the ongoing water line improvements project with citizens attending from the District. Douglas County**

**will hold an open house on October 16, 2018. A public hearing will be held with the Douglas County Board of County Commissioners to review and consider the Annual Action Plan for approval on October 23, 2018.**

**Any public comments received regarding this draft Substantial Amendment will be included in the final Plan submitted to the U.S. Department of Housing and Urban Development's (HUD).**

To affirmatively further fair housing, Douglas County involves citizens in a variety of ways. The County and CDBG subgrantees provide educational opportunities and promote community participation to further fair housing choice. The Douglas County Housing Partnership (DCHP) received a grant through the Denver Metro Fair Housing Center to provide fair housing education in the county. The DCHP collaborated with CDBG staff as they planned fair housing events in honor of Fair Housing Month. The first event was held on April 29th at the Auburn Ridge Senior Apartments in Castle Rock and featured attorney Cynthia Abernathy. She spoke to a group of local apartment managers and residents about their role in protecting the fair housing rights of their tenants. A second event will be held on July 8th at Heritage Title Company that will focus on teaching licensed Realtors and Homeowner Association Brokers about fair housing law. In addition, for 2015 the DCHP partnered with Chase Bank to schedule a series of three financial health classes that also feature information regarding fair lending. All classes are open to the public and held at various low-income communities throughout Douglas County to provide easy access to this information.

Douglas County's 2011 Analysis of Impediments to Fair Housing Choice states there is a lack of understanding of fair housing issues among residents in Douglas County. By having different agencies present fair housing information, it provides opportunities to reach people from a wide range of professions and backgrounds that might not otherwise be informed about the subject.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	CDBG Advisory Board meetings	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Six CDBG Advisory Board meetings were held. No members of the public attended.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Notice in in six different Douglas County newspapers regarding public comment period, open house, and public hearing	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	The public notice was printed in five different Douglas County newspapers on May 14, 2014. No responses were received.  Substantial Amendment public notice was published on September 20, 2018	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	No responses were received.	N/A	N/A	<a href="http://www.douglas.co.us/community/partners-and-providers/community-development-block-grant/whats-new/">www.douglas.co.us/community/partners-and-providers/community-development-block-grant/whats-new/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	AAP available at the Douglas County Philip S. Miller Building lobby	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No responses were received.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	AAP available at each Douglas County Library Reference Desk	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No responses were received.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	<p>May 21, 2015 Open House from 4 to 6 p.m.</p> <p>Substantial Amendment Open House October 16, 2018</p>	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non- targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Nine people attended the open house. The majority were representatives from local non- profit organizations.</p>	<p>No written comments were provided. Verbal comments indicated that they supported the projects that were recommended for funding.</p>	<p>N/A</p>	<p>N/A</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	<p>Public hearing on June 8, 2015 at 1:30 p.m.</p> <p>Substantial Amendment Public hearing on October 23, 2018 at 2:30 p.m.</p>	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Eight representatives from five different organizations attended the public hearing. One CDBG Advisory Board member was also present.</p>	<p>Representatives spoke before the Board of County Commissioners thanking them for funds they were awarded. They also shared their appreciation of CDBG staff.</p>	N/A	N/A

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The U.S. Department of Housing and Urban Development awarded Douglas County \$889,370 to fund projects during the 2015 program year from August 1, 2015 to July 31, 2016. Projects must benefit low- and moderate-income residents and meet a priority, goal, and objective identified in the 2014-2018 Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	889,370	31,009	130,638	1,051,017	2,237,630	2015 CDBG program year funds will be allocated to 17 projects.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program does not require a dollar-for-dollar match as some grants do. Douglas County CDBG staff host an annual application workshop for new and previously funded applicants. During this workshop, applicants are encouraged to heavily leverage CDBG project funds. Each application is reviewed for organizational and financial stability and leveraging of other funding sources. The applications are evaluated and score points based on the amount of funds each applicant leverages for their proposed project. Applicants typically leverage CDBG funds with in-kind services, donations, and other local, state and federal grants received.

Douglas County does not receive HOME, ESG, HOPWA, Section 8 vouchers, or other typical HUD grants that serve the low-income population. The following federal grants are combined with CDBG funds to provide further assistance to residents in need:

- The County expects to receive approximately \$48,600 in Community Services Block Grant funds for the Douglas County Cares program. This program is a collaboration of seven agencies, which leverage in-kind funds estimated at approximately \$200,000. Grant funds will assist families with housing as they work closely with a case manager in an effort to obtain self-sufficiency. These grant funds act as leverage for CDBG when funding the DC Cares program.
- Federal Transit Administration (FTA) grants are sought to increase transit services for Douglas County residents, particularly seniors and persons with disabilities. Douglas County provides a 20 percent local match to this grant through staff time and Developmental Disability Mill Levy funds.
- The Denver Regional Council of Governments provides state funding to support transit services for seniors. These funds require a 10 percent local match, which Douglas County contributes using general fund dollars.
- Housing projects frequently are made possible by utilizing multiple funding sources, which require collaboration of numerous entities. Douglas County does not receive HOME funds directly, but the Douglas County Housing Partnership (DCHP) receives HOME funds from the State. The DCHP typically applies to the CDBG program and is awarded funds, which are then matched with HOME funds. Low-Income Housing Tax Credits (LIHTC) are available through the Colorado Housing and Finance Authority. The State of Colorado disperses an annual allocation of approximately \$10 million in Private Activity Bonds (PABs) for housing and economic development projects. In many cases, a combination of CDBG, HOME, LIHTC, and PABs are needed in order to build new affordable housing units in the community. The Auburn Ridge Senior Living Apartments opened in December 2014 by leveraging these funds, except for PABs, to provide an additional 80 affordable housing units in Castle Rock.

Additional funding sources are available to assist the county's homeless, vulnerable, and presumed eligible populations. Title I, Part A funds ensure Douglas County School District's homeless students and their families have the support and tools needed for a solid educational experience. The Douglas/Elbert Task Force receives Emergency Food and Shelter Program funds to provide additional food assistance to clients and help prevent homelessness. Douglas County is responsible for allocating local dollars through two competitive grants. Philip S. Miller Grant

funds serve the at-risk and underserved populations in the areas of human services, health and education. The Developmental Disabilities Mill Levy Grant provides additional support to agencies and programs serving adults with developmental disabilities.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

The County owns no public housing, land or property that can address the needs or uses identified in this plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2014	2018	Affordable Housing Non-Homeless Special Needs		Housing	CDBG: \$310,000  Decreased to \$270,416	Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homelessness Prevention: 7 Persons Assisted Other: 0 Other
2	Accessible Housing	2014	2018	Affordable Housing Non-Homeless Special Needs		Housing	CDBG: \$25,000 reallocated in 2016	Homeowner Housing Rehabilitated: 5 Household Housing Unit
4	Transportation Services	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 345 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Supportive Services	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$53,000	Public service activities other than Low/Moderate Income Housing Benefit: 411 Persons Assisted
7	Emergency Services	2014	2018	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$55,405	Public service activities other than Low/Moderate Income Housing Benefit: 801 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds
8	Public Facilities and Improvements	2014	2018	Non-Housing Community Development		Public Facilities and Improvements	CDBG: \$127,140	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 20162 Persons Assisted
10	Infrastructure	2014	2018	Non-Housing Community Development		Infrastructure	CDBG: \$264,376 Increased to approximately \$80,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3874 Persons Assisted

Table 6 – Goals Summary

## Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Develop and maintain quality affordable housing for eligible owners and renters.
<b>2</b>	<b>Goal Name</b>	Accessible Housing
	<b>Goal Description</b>	Increase and maintain accessible housing options for the disabled and aging populations.
<b>4</b>	<b>Goal Name</b>	Transportation Services
	<b>Goal Description</b>	Increase affordable transportation options for eligible residents to obtain and maintain self-sufficiency.
<b>6</b>	<b>Goal Name</b>	Supportive Services
	<b>Goal Description</b>	Provide supportive services for eligible residents to obtain and maintain self-sufficiency.
<b>7</b>	<b>Goal Name</b>	Emergency Services
	<b>Goal Description</b>	Provide assistance to eligible residents to meet or supplement basic needs.
<b>8</b>	<b>Goal Name</b>	Public Facilities and Improvements
	<b>Goal Description</b>	Increase the organization's capacity to deliver quality services to eligible residents.
<b>10</b>	<b>Goal Name</b>	Infrastructure
	<b>Goal Description</b>	Enhance the quality of life for eligible residents by providing public infrastructure improvements such as water and sewer, drainage, accessibility modifications, sidewalks and road paving in CDBG target areas by leveraging funds.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The U.S. Department of Housing and Urban Development (HUD) awarded \$889,370 to Douglas County in the 2015 CDBG program year. An additional \$130,638 was reallocated from previous years making a total of \$1,020,008 available for distribution. The reallocation of funds was attributed to four sources. Developmental Pathways returned \$76,236 due to the closing of a group home where CDBG funds were previously invested. As the organization was not able to meet a national objective for five years, a portion of their original 2006 grant was repaid. The Town of Parker returned \$18,875 from the Minor Home Repair program granted in 2013. The Douglas County Housing Partnership purchased a van to transport residents at the Auburn Ridge Senior Living Apartments. The cost was less than expected, and \$5,319 was unused and recaptured. The 2013 CDBG Administrative budget was developed to allow for the possibility of hiring a consultant to complete the 2014-2018 Consolidated Plan. As a consultant was not needed, \$30,208 was unused.

High priority projects include housing, public services, public facilities and improvements, and economic development. Infrastructure projects are a low priority. All projects funded meet a priority, goal and objective identified in the 2014-2018 Consolidated Plan.

**Funding approved for organizations in the 2015 program year will be shifted from the housing priority to the infrastructure priority. Unused funds from administrative activities will also be shifted to infrastructure. Unspent funds were reallocated from Brothers Redevelopment, Inc., in the 2014-2018 Consolidated Plan and the 2014 Annual Action Plan to SWSD. Unspent funds from DCHP and administrative activities will also be reallocated to SWSD. Funds from the 2014 and 2015 Program Years will be reallocated for an ongoing water improvement project and could total as much as \$100,000.**

#### Projects

#	Project Name
1	Housing Rehabilitation Services
2	DCHP Community-Supportive Housing
3	Neighbor Network Driver Salary
4	PSC Transportation Coordinator
5	PRTR Occupational Therapist Salary
6	Audio Information Services
7	Douglas County Cares
8	D/ETF Rent Assistance
9	D/ETF Utility Assistance
10	D/ETF Overnight Lodging Assistance

#	Project Name
11	PTF Rent Assistance
12	PTF Utility Assistance
13	SVdP-CR Rent Assistance
14	PTF Water Tap Fee
15	D/ETF Building Renovation
16	ToCR ADA Surface Improvements
17	SWSD Water System Improvements
18	2015 CDBG Administration

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

CDBG funds must address one of the priorities identified in the 2014-2018 Consolidated Plan, as well as a goal. A number of factors are taken into consideration in determining how funds are allocated. Funding levels are highly dependent upon the number of applications received, organizations applying, and types of projects submitted through the application process. Douglas County received 24 applications for the 2015 CDBG program year, 19 of which were for public services projects. HUD limits the amount of funding for public services projects to 15 percent of the jurisdiction’s total annual CDBG allocation making the application process highly competitive. The CDBG Advisory Board reviews, scores, and ranks the applications based on set criteria. High priority projects receive a 30 percent increase in their application score. The CDBG Advisory Board also takes into consideration projects that address underserved needs.

Douglas County’s 2008 Housing Needs Assessment stated that the county was short 1,670 low-income rental units. Since 2008, Douglas County’s affordable housing stock has grown by 235 units. The County now has 1,640 affordable units. The Housing Needs Assessment also indicated that only 1 percent of single-family dwellings and 30 percent of attached single-family dwellings were affordable for people earning \$50,000 per year.

The overarching obstacles that exist in meeting Douglas County’s underserved needs are the high cost of living in the county and the lack of transportation services. Affordable housing was repeatedly identified as a priority need in the 388 resident surveys received through the 2014-2018 Consolidated Plan public outreach process. Fifty-six percent of survey respondents rated Douglas County as being below average in the availability of affordable housing. For these reasons, housing ranked as the highest priority for the use of CDBG funds and increasing affordable housing is one of the County’s goals. Transportation services were identified as the second highest need. These services are a primary County goal under the public services priority. Housing and transportation are inter-related as housing choice is often dependent on transportation options. Transportation can affect where people choose to live, particularly low- and moderate-income residents who may rely on transit services. If affordable housing units near transit are limited, a household may become cost burdened because of costly housing and

transportation needs.

The Douglas County Housing Partnership's (DCHP) Down Payment Assistance Program offers a \$15,000 low-interest loan to eligible first-time homebuyers earning less than 80 percent of the area median income (AMI). This provides families with increased purchase power and ultimately bridges the gap between lower wages and the high cost of housing. This DCHP program has struggled against the current market conditions to find homes their clients can afford to purchase.

Low- and moderate-income residents have limited housing options because access to transit services is not consistently available throughout the county. Transit is a critical underserved need and constitutes a major obstacle for low- and moderate-income residents. The bulk of human services opportunities are located in Castle Rock, the county seat of Douglas County. Some residents may find it difficult to access services with inadequate transit options in Castle Rock.

## **AP-38 Project Summary**

### **Project Summary Information**

**Two Housing priority activities have been unable to use their full grant amounts, thus triggering the need to amend the 2015 Annual Action Plan and spend down remaining CDBG funds and close the program. Typically, Douglas County would reallocate funds to the highest priority needs of housing and public services. However, grantees expressed that housing grant funds are difficult to use due to limited availability of homes for income-eligible residents to purchase. The relatively new housing stock in the County precludes the need for additional rehabilitation services provided by Brothers Redevelopment, Inc. Use of CDBG funds for public services is capped at 15% of the grant received from HUD and public services spending is at 13.7%. Funds awarded to both housing and public services are difficult to use because the Town of Castle Rock opted out of the CDBG program in 2016 and funds cannot be used within the town boundaries for Castle Rock residents. Grantees providing Housing and public services activities are not viable candidates to receive reallocated funding at this time.**

**HUD allows 20% of the County's allocation to be budgeted for administrative activities. The unused portion of the administrative funds will be reallocated to an activity that is ready to spend these additional funds. The Sedalia Water and Sanitation District (SWSD) was funded in the 2015 PY and used a portion of their allocation to address two emergency water system projects. They have an ongoing project that can only be completed with additional funding to construct two water line connections.**

<b>1</b>	<b>Project Name</b>	Housing Rehabilitation Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Accessible Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$25,000 reallocated in 2016

<p><b>Description</b></p>	<p>Brothers Redevelopment, Inc. (BRI) provides housing rehabilitation services throughout the Denver region for low-income, elderly, and disabled residents. This program expanded into Douglas County in 2014. Services are designed to increase the safety, health, or accessibility of housing through four different programs: 1. A rehabilitation home loan allows homeowners with incomes up to 80 percent of the area median income (AMI) to conduct higher-priced repairs to eliminate the need for ongoing and future maintenance costs. This program promotes energy efficiency and preserves decent affordable owner-occupied housing. Home loan projects often include roof or water and sewer repairs. Proceeds from each loan are considered program income and are rolled into additional loans or grants for future participants. 2. Help for Home projects involve minor interior and exterior repairs that improve in-home health and safety for clients through electrical and plumbing repairs. BRI provides these repairs through a grant. Minor electrical repairs typically include switch and fixture replacement, while plumbing repairs may include fixing faucets, drains, and toilets. 3. Home modifications made through the Ramps and Rails Program improves accessibility for seniors and residents with disabilities allowing homeowners to remain in their homes longer. Modifications such as a roll-in or step-in shower conversion or grab bar installation will help to prevent injuries. Construction of a wheelchair ramp or widening a door for wheelchair or walker access can increase mobility. 4. The Paint-A-Thon is a service in which sponsors and volunteers paint the exterior of the home for income-qualified senior and disabled homeowners. This preserves the exterior of the home by protecting it from weathering and reduces ongoing maintenance, all of which will help maintain decent housing for income-eligible residents. The 2011 AI stated that 23 percent of respondents who are disabled or have a family member who is disabled believe that their current housing does not meet their accessibility needs. Housing rehabilitation services help to affirmatively further fair housing choice by addressing Impediment No. 2 of the AI, the County could be more diverse and balanced. Home repairs allow income-eligible residents to remain in their homes longer and age in place. Seniors and persons with disabilities remain engaged and active in their community creating both diversity and balance. This program also creates an opportunity to inform residents about Impediment No. 3, There is a lack of understanding of fair housing issues among residents in Douglas County. Fair housing issues can impact the senior and disabled populations when they need accommodations to meet their</p>
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		physical needs. Homeowners will better understand fair housing issues when selling or renting their home, or moving into senior housing.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Depending upon the type of rehabilitation services needed, an estimated seven residents in low-income households will be assisted. This may include seniors, persons with disabilities, and female heads of household.
	<b>Location Description</b>	Eligible homes receiving rehabilitation services will be located throughout Douglas County.
	<b>Planned Activities</b>	BRI will serve an estimated five households through any of the following programs: Home Loan, Help for Homes, Ramps and Rails, or the Paint-a-Thon. Repairs will provide decent housing for homeowners and increase availability/accessibility for homeowners.
<b>2</b>	<b>Project Name</b>	DCHP Community-Supportive Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$310,000 Adjusted to \$270,416

<p><b>Description</b></p>	<p>The DCHP mission is to achieve economically thriving communities by preserving, providing, and developing housing choices in Douglas County. A diverse workforce with varying skills, education levels, and incomes help to create a thriving economy. Housing that meets the needs of the workforce and is affordable to a wide range of income levels is a necessity. The DCHP collaborates with others to maintain and build additional affordable housing units throughout the county. The DCHP is one of seven partners in the Douglas County (DC) Cares program designed assist low-income clients in overcoming adverse conditions and reach self-sufficiency. Community-supportive housing allows families participating in the DC Cares program to secure stable housing for up to one year while working to address other barriers. The DCHP purchased two community-supportive housing units in Parker in 2014 with non-federal funds. These units provide affordable housing to families in the DC Cares program who pay rent based on their income. The DCHP will utilize CDBG funds to purchase two additional units in the county. Community-supportive housing will help affirmatively further fair housing choice by addressing Impediment No. 2 of the 2011 Analysis of Impediments to Fair Housing Choice (AI), "The County could be more diverse and balanced". Affordable housing allows clients to remain stable while focusing on issues that are impeding their progress in becoming self-sufficient. Community-supportive housing helps low-income families remain members of the Douglas County community. Increasing the number and type of affordable housing units helps to serve residents of varying income levels creating a more balanced community. Families with children can continue their education uninterrupted by remaining in the same school district. The DCHP educates clients transitioning out of the DC Cares program on fair housing issues. Providing fair housing information helps to eliminate Impediment No. 3, which states There is a lack of understanding of fair housing issues among residents in Douglas County. As clients look for other affordable housing options to meet their needs, they will be able to recognize discrimination and know whom to contact if they have questions.</p> <p>The size of the grant and cost of housing restricted purchase of community-supportive housing units to one. The remaining funds were intended to be used for down payment assistance, and 1 family received a loan to bridge the funding gap and purchase their first home. Staff extended the CDBG Subgrantee Agreement to afford additional time to complete the activity and spend down the grant. DCHP excelled in their outreach and marketing of the program and continually worked</p>
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		with income-eligible families to locate a home to purchase. Due to the competitive market and extremely low number of homes for sale that income eligible families can afford, the DCHP was unable to use the remainder of their grant. The Subgrantee Agreement expired on November 17, 2017, and after discussions with staff, the funds will be reallocated to SWSD.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The DCHP plans to purchase two community-supportive housing units for the benefit of seven residents in two low-income households. The families are enrolled in DC Cares and provided case-management and community supports to assist them in reaching self-sufficiency.
	<b>Location Description</b>	The two community-supportive housing units will be located within Douglas County, Colorado.
	<b>Planned Activities</b>	The DCHP plans to purchase two community-supportive housing units to benefit low- and moderate-income residents to provide affordable, decent housing.
<b>3</b>	<b>Project Name</b>	Neighbor Network Driver Salary
	<b>Target Area</b>	
	<b>Goals Supported</b>	Transportation Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$12,500

<p><b>Description</b></p>	<p>Neighbor Network (NN) is a unique program that strives to improve the lives of Douglas County seniors. The program's mission is to help older adults remain independent and age in place by providing a volunteer network of transportation services and support. This program increases the quality of life for its members and allows them to live in their own homes instead of moving into more expensive senior housing, such as assisted living. Staff interviews new members to assess their individual needs and identify resources that will help them maintain self-sufficiency. The needs assessment helps the staff match volunteers with seniors and persons with disabilities. Transportation services are NN clients greatest need. NN also assists clients with household maintenance, picking up groceries, and companionship. NN will use CDBG funds to purchase an ADA vehicle to help meet the high demand for services. Currently, volunteers use their own vehicles to transport clients. Those in need of wheelchair accessibility are referred to other agencies. Purchasing an ADA vehicle will allow NN to serve additional clients who cannot afford transit services or pay for-profit companies. This project addresses Impediment No. 1 of the AI as it provides an additional transportation service to seniors and people with disabilities. Diversity (Impediment No. 2) is also addressed through this project as residents can continue to live in Douglas County if they have access to services that meet their needs. Volunteer drivers can be trained in fair housing issues and direct seniors to contact Douglas County or HUD regarding any fair housing questions (Impediment No. 3).</p>
<p><b>Target Date</b></p>	<p>7/31/2016</p>
<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>This will be the first vehicle purchased by NN which expects to transport clients from 100 households benefitting 290 residents.</p>
<p><b>Location Description</b></p>	<p>Neighbor Network offices are located within the Douglas County Philip S. Miller Building at 100 Third St., Castle Rock, CO 80104.</p>
<p><b>Planned Activities</b></p>	<p>CDBG funds will be used toward the purchase of an ADA accessible vehicle to transport seniors and persons with disabilities to medical appointments, the grocery store, and other activities. CDBG funds will increase the availability/accessibility of transportation services. This creates a suitable living environment and helps seniors and persons with disabilities remain active in their community.</p>

<b>4</b>	<b>Project Name</b>	PSC Transportation Coordinator
	<b>Target Area</b>	
	<b>Goals Supported</b>	Transportation Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$12,500
	<b>Description</b>	<p>Transportation was identified as the top public services need in the 2014-2018 Consolidated Plan. The PSC currently is unable to serve clients in need of ADA transit services. CDBG funds will help to purchase an ADA shuttle bus that seats 15 people and can be utilized for various weekly outings. The shuttle bus will improve the quality of life for Parker seniors by increasing the number of group activities and field trips that the PSC offers allowing seniors to be more engaged in their community and not be homebound. This new bus will allow seniors in need of ADA accessibility to participate and will be more cost-effective than taking several vehicles to one event or outing. The smaller vehicles used for individual trips will then be available for medical appointments and grocery shopping. This project addresses Impediment Nos. 1, 2 and 3 of the AI. The first impediment is to increase transportation opportunities for seniors and persons with disabilities. The AI indicates that half of seniors reported current public transit in the county is not sufficient. The shuttle bus will allow the PSC to increase the number of trips they provide. Impediment No. 2 is to create a diverse and balanced Douglas County community. Seniors without access to transportation services might be forced to move outside of the county where services are available to meet their needs. Moving out of the county would reduce balance in the community. Volunteer drivers can be trained in fair housing issues and direct seniors to contact Douglas County or HUD regarding any fair housing questions (Impediment No. 3).</p>
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Purchasing a shuttle bus will increase transportation services to about 50 households (55 residents). The shuttle bus will have ADA access to transport seniors with disabilities.
<b>Location Description</b>	Vehicles will be stored at the PSC at 10675 Longs Way, Parker, CO 80138.	

	<b>Planned Activities</b>	CDBG funds will be used toward the purchase of a shuttle bus to make transportation services available/accessible to seniors for special events. Transportation services create a suitable living environment for seniors to be active in their community.
5	<b>Project Name</b>	PRTR Occupational Therapist Salary
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Promise Ranch Therapeutic Riding (PRTR) provides therapeutic riding services to benefit clients with physical and mental challenges in a safe and supportive environment. Highly trained instructors and therapists work closely with clients in occupational therapy and therapeutic riding. CDBG funds will pay the salary for an Occupational Therapist to train clients in developing skills that will increase their opportunities for employment. The Occupational Therapist will teach vocational skills through agriculture and horticulture by utilizing the current environment, community partnerships, and PRTR staff and volunteers. The vocational training program fosters independence and sustainability by providing current and future PRTR participants with meaningful skills to make them more employable in the Douglas County community. This project addresses Impediment No. 2, The County could be more diverse and balanced. Residents with physical and developmental disabilities that have equal access to therapeutic services will find the county to be a desirable place to live and help create diversity and balance. Services that provide both physical and cognitive benefits allow residents to be more involved in their community.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	PRTR will be able to assist 10 clients (10 households with the potential to assist 25 residents) with vocational training and employment.
	<b>Location Description</b>	PRTR is located at 5525 E. Highway 86, Franktown, CO 80116. Job skills may be taught on-site, as well as at a few other locations.

	<b>Planned Activities</b>	CDBG funds will help to pay the salary for an occupational therapist making vocational training available/accessible to clients with developmental and physical disabilities. This will help individuals have more confidence and independence, thereby creating a suitable living environment.
<b>6</b>	<b>Project Name</b>	Audio Information Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000

<p><b>Description</b></p>	<p>The Audio Information Network of Colorado (AINC) is the only organization in Colorado that provides free audio services to blind, visually-impaired, and print-disabled residents. Disabilities of this nature isolate residents because they have no independent access to information about their community. The AINC broadcasts readings of nearly 100 local newspapers and publications. Audio services are made possible with the help of many volunteers who donate their time to read the various materials to benefit registered users. Rural community newsletters are also broadcast to keep listeners in more remote areas informed. CDBG funds will help broadcast 208 hours of Douglas County news through numerous technological devices. Rocky Mountain Public Broadcasting System transmits AINC three regional broadcasts, which residents can listen to on pre-tuned receivers. In addition, residents can call the office number to connect to the broadcast or utilize the Information-On-Demand System. Live streaming, podcasting, and online registration capabilities are accessible through the website. Speaker telephones and MP3 players are also available upon request. AINC services significantly improve the quality of life for visually-impaired Douglas County residents. For this reason, the AINC staff regularly coordinate outreach efforts to inform county residents of this service. Collaborating with the Castle Rock and Parker Senior Centers, the Douglas County Adult Services Manager, and organizations like Sky Cliff Adult Day Center has increased the number of registered users in the county. Outreach has been expanded to include the Latino community. A director of Spanish Language Services was hired within the last year to coordinate this outreach effort. The AINC continues to broadcast Spanish publications and recently completed a website for Spanish-speaking residents. The organization primarily assists seniors and people who are disabled. As people with disabilities are considered a protected class, the program addresses Impediment No. 2 in the AI, The County could be more diverse and balanced. Audio information services provide print-disabled residents with equal access to the same information and services available to residents who do not have sight impairments. Offering services that are not available elsewhere invites seniors and residents with disabilities, including people who have impaired eyesight, to thrive in our community. This project also educates listeners about other CDBG-funded programs such as BRI home rehabilitation services and fair housing information through public service announcements (addressing Impediment No. 3).</p>
<p><b>Target Date</b></p>	<p>7/31/2016</p>

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The AINC plans to broadcast Douglas County news for approximately 66 blind, visually-impaired, and print-disabled Douglas County residents in 41 households.
	<b>Location Description</b>	The AINC offers a variety of different ways in which clients can listen to broadcasts such as from their website, podcast or phone; therefore, clients can access services throughout the county.
	<b>Planned Activities</b>	CDBG funds will provide equipment, outreach, and broadcast hours for residents who are visually impaired. The availability/accessibility of AINC services allow residents to remain connected to their community, which creates a suitable living environment.
<b>7</b>	<b>Project Name</b>	Douglas County Cares
	<b>Target Area</b>	
	<b>Goals Supported</b>	Supportive Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$40,000

<p><b>Description</b></p>	<p>Organizations involved in the Community of Care Network (CCN) offer services to help at-risk and vulnerable Douglas County residents. Households making below 50 percent of AMI who are facing multiple barriers may be referred to Douglas County (DC) Cares by CCN organizations. DC Cares is a new program comprised of seven agencies that collaborate to determine which referred families meet the program criteria. Agencies review results from the family’s self-sufficiency assessment and their specific situation when making this decision. Partner agencies include the Douglas County Department of Community Development, DCHP, WrapAround program, Crisis Center, Catholic Charities, Douglas/Elbert Task Force, and Arapahoe/Douglas Mental Health Network (ADMHN). Participating families are placed with a family facilitator who assists the family in developing a plan to achieve self-sufficiency. Each agency collaborating in DC Cares addresses a specific family need. The WrapAround program is a national, evidence-based model of family support used by facilitators to achieve positive outcomes such as increased employment, housing stabilization, and self-sufficiency. The DCHP works with families to help them secure affordable housing and educates them on associated costs. The Douglas County Community of Care Navigator combines CDBG and Community Services Block Grant funds to provide families with housing and other types of assistance. The majority of CDBG funds will be used for rent assistance and a small portion for motel assistance to shelter clients until other housing opportunities become available. Additional facilitators from the Crisis Center, Catholic Charities, D/ETF, and ADMHN also work with families and provide their own unique set of services. Families typically work with a facilitator for a period of six to nine months in order to achieve their goals. Self-sufficiency is measured and progress is tracked across eight life domains that include adult education, employment, family and natural supports, financial, physical health care, housing, mental health care, and mobility. Families who have children are measured and tracked in two additional life domains, children education and parenting. This program creates a more diverse and balanced community (Impediment No. 2) by helping these residents remain in the county and achieve self-sufficiency. Impediment No. 3 is a lack of understanding of fair housing issues among residents in Douglas County. Facilitators will work closely with clients to determine what issues are affecting their ability to maintain stable housing and if discrimination plays a role. The facilitator can act as an advocate for the family and help educate them about</p>
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		discrimination. Families transitioning out of the DC Cares program will be better prepared to deal with housing discrimination if it occurs.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 125 households (320 residents) participating in the DC Cares program will receive housing assistance.
	<b>Location Description</b>	Housing assistance will be issued through the Douglas County Department of Community Development, 100 Third St., Castle Rock, CO 80104. Households receiving assistance are located within the county.
	<b>Planned Activities</b>	CDBG funds will be used to provide housing assistance for eligible clients. Assistance helps to make rent and overnight lodging more affordable and creates a suitable living environment.
<b>8</b>	<b>Project Name</b>	D/ETF Rent Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$18,405

<p><b>Description</b></p>	<p>The Douglas/Elbert Task Force (D/ETF) is well-known for helping clients through troublesome times with dignity. Residents in economic crisis can visit the D/ETF to request assistance in addressing any immediate needs. Approximately 18 percent of the households served each month are first-time clients. In 2013, approximately 41 percent of clients served were children and 10 percent were seniors. The D/ETF offers food assistance at two low-income senior housing facilities in Castle Rock to increase the availability of services to seniors in need. This program is expected to add a third facility this year. Food from the food bank is the primary need for the majority of clients. Rent and utility assistance are available to help clients remain in their homes and prevent homelessness. Clients who present an eviction notice may receive one-time rent assistance of no more than \$250 paid directly to the property owner or landlord. D/ETF staff requires that the property owner or landlord not begin the eviction process until 30 days from the date of the check before any funds are released. This allows clients time to evaluate their financial situation and make adjustments or find a more affordable housing situation. The D/ETF has staff and volunteers who speak fluent Spanish to assist clients with limited English proficiency. Emergency rent assistance is crucial to helping renters remain in Douglas County. The program creates opportunities to generate a more diverse, balanced population (Impediment No. 2). It is important to help stabilize families so they can live and work in the same community where their children attend school. Families integrate fully into our community when they have a stable living situation. Case managers have the opportunity to share information regarding fair housing and discuss discrimination when clients request assistance (Impediment No. 3: There is a lack of understanding of fair housing issues among residents in the County.)</p>
<p><b>Target Date</b></p>	<p>7/31/2016</p>
<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>The D/ETF plans to provide rent assistance to 74 households comprised of 239 residents. Rent assistance reduces the risk of homelessness for these households for at least one month.</p>
<p><b>Location Description</b></p>	<p>The D/ETF office location to receive services is at 1638 Park St. in Castle Rock, CO 80109. Clients receiving assistance will live within Douglas County.</p>

	<b>Planned Activities</b>	Eligible clients who present an eviction notice can receive up to \$250 in financial assistance, which makes these services available/accessible to prevent homelessness and create a suitable living environment.
9	<b>Project Name</b>	D/ETF Utility Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$16,000
	<b>Description</b>	Utility assistance is the second most requested client service at the Douglas/Elbert Task Force (D/ETF). Water, heat, and electricity are necessary in creating suitable living environments. Residents at risk of having one of these utilities shut off, or are in need of restoring services, may seek emergency assistance from a local non-profit. Utility services are critical in maintaining a safe, healthy home. Eligible clients receive an average of \$350 (\$750 lifetime) in utility assistance paid directly to the utility company on their behalf. Payment may prevent homelessness for clients who are at risk of being evicted because lease agreements often require functioning utilities. The D/ETF is able to serve additional clients by leveraging CDBG funds with Energy Outreach Colorado and Philip S. Miller Grant funds. Clients encompass all races, ethnicities, income levels and generations. This project invites diversity (Impediment No. 2 of the AI) by helping diverse populations remain in their homes and have access to the necessary utilities to remain in Douglas County. Parents can focus on maintaining their jobs, stabilizing the family, and creating an environment for their children to thrive. Children can focus on school and not have their education disrupted due to eviction or lack of basic services. This leads to a more stable environment and helps create balanced living patterns when residents of our community are from a variety of racial and socioeconomic backgrounds. D/ETF staff and volunteers can be trained in fair housing issues and direct clients to contact Douglas County or HUD regarding any fair housing questions or to file a complaint (Impediment No. 3).
	<b>Target Date</b>	7/31/2016
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Utility assistance will benefit approximately 308 residents in 88 households with water, heat, or electricity eliminating a possible eviction due to lack of services.	

	<b>Location Description</b>	The D/ETF office location to access services is located at 1638 Park St. in Castle Rock, CO 80109. Clients receiving services will live within Douglas County.
	<b>Planned Activities</b>	An average amount of \$350 per eligible household is made available/accessible to those in need of utility assistance creating a suitable living environment and preventing homelessness.
<b>10</b>	<b>Project Name</b>	D/ETF Overnight Lodging Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Overnight lodging assistance can be particularly beneficial during periods of severely cold weather. Homeless individuals and families, victims of crime, stranded motorists, and transients can access overnight lodging assistance from the Douglas/Elbert Task Force (D/ETF) during regular business hours. The D/ETF issues motel vouchers to local police and sheriff departments to distribute when its offices are closed. Vouchers are typically provided for one night, but may be given for additional nights under specific circumstances. D/ETF staff and volunteers can be trained to listen for fair housing issues while interviewing clients and assessing needs. It is important to understand if clients encountered any discriminatory behaviors that may have led to their homelessness. D/ETF staff can provide the client with fair housing information and contacts to access additional resources or to file a complaint (Impediment No. 3, Action item 3.1).
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Overnight lodging provides shelter for an estimated 34 households (50 residents), some of which are homeless.
	<b>Location Description</b>	Clients can access motel vouchers by visiting the D/ETF office at 1638 Park St. in Castle Rock, CO 80109.
<b>Planned Activities</b>	CDBG funds make emergency overnight lodging assistance available/accessible to the homeless, victims of crime, and transients creating a suitable living environment.	
	<b>Project Name</b>	PTF Rent Assistance

<b>11</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	The Parker Task Force (PTF) strives to prevent homelessness by providing clients who are in danger of being evicted with up to \$250 in rent assistance. Clients are required to bring a copy of their lease agreement or their demand for payment letter from their landlord. PTF staff meets with the client to determine if rent assistance will result in the client being able to pay in the future. The landlord or property manager is contacted to verify information and payments are sent on the client's behalf. A food bank is available, and clients are encouraged to use the food bank and save their resources to pay bills. Helping clients remain in their homes addresses Impediment No. 2 in generating a diverse and balanced population of various races, ethnicities, incomes, and familial status. Clients who request rent assistance have an opportunity to learn more about fair housing by meeting with a case manager to discuss their situation and their rights under the Fair Housing Act (Impediment No. 3). Education is an important part of helping clients to be better informed and have an opportunity to succeed. Clients will be directed to contact Douglas County or HUD with any fair housing questions or to file a complaint.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Rent assistance will prevent homelessness for approximately 20 households consisting of 58 residents.
	<b>Location Description</b>	Clients will visit the Parker Task Force to receive rent assistance. Their new building located at 19105 Longs Way in Parker, CO 80138 will open in late summer or early fall 2015.
	<b>Planned Activities</b>	The PTF creates suitable living environments for Douglas County residents by making \$250 in rent assistance available/accessible to clients to prevent homelessness.
<b>12</b>	<b>Project Name</b>	PTF Utility Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services

	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	The Parker Task Force (PTF) assists clients with water, gas, and electric bills if they have received a shut-off notice from their utility provider. Clients are required to bring their utility bills when meeting with PTF staff to discuss their current situation. PTF pays the amount needed to keep services on for another 30 days, which is critical for families to maintain a healthy environment. The average bill paid is around \$185. Individuals and families unable to pay their utility bills are at risk of homelessness because they face possible eviction if services are disconnected. This project allows these residents to remain in their Douglas County home for an additional 30 days. This helps ensure a more diverse and balanced community (Impediment No. 2). During client interviews, PTF volunteers can listen for any issues related to fair housing discrimination and direct clients to contact Douglas County or HUD with any fair housing questions (Impediment No. 3, Action item 3.1).
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Utility assistance will prevent water, heat, or electricity from being shut off for 63 residents in 22 households.
	<b>Location Description</b>	The facility to request services is at the PTF at 19105 Longs Way, Parker, CO 80138. This facility is expected to open in late summer or early Fall 2015. Clients receiving services will live in Parker, CO.
	<b>Planned Activities</b>	An average amount of \$185 in utility assistance will be available/accessible to eligible residents creating a suitable living environment.
<b>13</b>	<b>Project Name</b>	SVdP-CR Rent Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,000

<b>Description</b>	<p>An illness, disability, or loss of a job can lead to difficult times for individuals and families. The SVdP-CR assists county residents in crisis with a wide range of services. A food bank is available for clients twice a month on Saturday mornings. Motel vouchers are provided for emergency shelter during the cold winter months. Rent and utility assistance prevent homelessness for residents at risk of eviction. SVdP-CR volunteers coordinate with other local agencies to ensure residents are assisted to the fullest extent possible. SVdP-CR uses private donations to serve six to eight families with up to \$250 in rent assistance every month. CDBG funds allow additional families to be served each month. Volunteers are able to assist the estimated 16 percent of clients who speak Spanish and have limited English proficiency. SVdP-CR is associated with St. Francis of Assisi Church in Castle Rock, which offers English classes for adults and young children. Literacy classes are available during the summer. Low-income individuals and families greatly benefit from this program as they are able to remain in their homes in Douglas County. Helping those in need, especially Spanish-speaking clients, maintains diversity and addresses Impediment No. 2 in the AI (the County could be more diverse and balanced). When the SVdP-CR case manager interviews clients, there is also the opportunity to share fair housing information and direct clients to contact Douglas County or HUD regarding any fair housing questions or to file a complaint. This helps clients to better understand their rights regarding housing discrimination and addresses Impediment No. 3.</p>
<b>Target Date</b>	7/31/2016
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Individuals and families of approximately 83 residents (28 households) will remain sheltered by receiving rent assistance.
<b>Location Description</b>	SVdP-CR offices are located at 2746 Fifth St. in Castle Rock, CO 80104. Clients receiving assistance will be from throughout Douglas County.
<b>Planned Activities</b>	CDBG funds make rent assistance available/accessible to eligible Douglas County residents. Clients receive an average of \$250 per household for rent assistance preventing homelessness and creating a suitable living environment.
<b>Project Name</b>	PTF Water Tap Fee

<b>14</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Improvements
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$100,790
	<b>Description</b>	<p>The Parker Task Force (PTF) provides critical services to homeless and vulnerable residents in the Parker community. CDBG funds will be used to expand this tradition of service by covering the cost of the water tap fee for a new building to serve these residents. The Town of Parker provided space to the PTF in the old town hall building. The Town informed the PTF that it would eventually need the space to serve the growing population. This realization led the PTF to begin a capital campaign in 2009 to raise funds for a new building. The PTF raised more than \$1.1 million for the new building at the time the CDBG application was submitted. The building broke ground on November 21, 2014 and the PTF plans to open the new building to the public in late summer or early fall 2015. The PTF, which is run completely by volunteers, provides numerous services that benefit low- and moderate-income residents. Individuals and families can access food from the food bank, as well as hygiene products and cleaning supplies. Clients work with a volunteer interviewer to identify the types of assistance needed and the resources available to them. Rent and utility assistance are available for eligible residents. At the beginning of the school year, clients with children can receive a backpack containing school supplies. The PTF also provides homeless students with backpacks filled with food each Friday. Low-income clients are referred to a local doctor or dentist who provides services at a reduced rate. The PTF covers the cost when referring clients for medical services. A resource guide, job board, and holiday program are also available to clients. This project addresses Impediments No. 2 and No. 3 of the AI. Services offered by the PTF invite diversity and balance in Douglas County's population by making it possible for vulnerable residents to remain in the county. Balance for both the population and the economy includes the ability of residents at various income levels to perform a variety of jobs. Clients receiving rent and utility assistance provide information on their current living situation. Volunteers who work with clients can identify and provide information on fair housing discrimination.</p>
<b>Target Date</b>	7/31/2016	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The PTF's new building will be able to assist 2,395 households or 6,705 residents annually.
	<b>Location Description</b>	The water tap fee will allow the new facility located at 19105 Longs Way in Parker, CO 80138 to open for the public.
	<b>Planned Activities</b>	CDBG funds will pay for the water tap fee for the new PTF facility. This facility will provide services such as food and rent and utility assistance available/accessible that create suitable living environments for clients.
<b>15</b>	<b>Project Name</b>	D/ETF Building Renovation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Improvements
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$26,350
	<b>Description</b>	In 2013, the Douglas/Elbert Task Force (D/ETF) served 14,470 clients, 98 percent of which were low-income households. Many clients were in crisis and seeking food from the food bank, rent or utility assistance to prevent eviction, or clothing. In 2014, CDBG funds were allocated to help the D/ETF renovate their current facility to increase their client load by 20 to 25 percent. The D/ETF was not able to utilize the entire building to provide services because renovations to the warehouse space were needed. Once renovations were completed, staff would be able to serve clients utilizing the building fully. An unexpected cost surfaced as part of the renovation. The Castle Rock Fire Department determined that the current fire alarm system would not adequately serve the new area. CDBG funds will help pay to install the upgraded system needed to ensure the safety of staff and clients. This project addresses Impediments No. 2 and No. 3 of the AI. Services offered by the D/ETF invite diversity and balance in Douglas County's population by helping those in need to remain in Douglas County. Balance for both the population and the economy includes the need for residents of various income levels to perform a variety of jobs. Clients receiving rent and utility assistance provide information on their current living situation and volunteers or case managers can identify fair housing issues and provide clients with necessary information.
	<b>Target Date</b>	7/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The D/ETF served 14,470 clients in 2013. Of those served 13,457 were Douglas County residents including individuals, families with children, seniors, persons with disabilities, as well as different races and ethnicities. Their client data reflects that: <ul style="list-style-type: none"> <li>• 1/3 of clients are minorities</li> <li>• 41 percent are children</li> <li>• 10 percent are seniors</li> <li>• Between 16 and 20 percent of clients each month are new clients</li> </ul>
	<b>Location Description</b>	The D/ETF is located at 1638 Park St. in Castle Rock, CO 80109.
	<b>Planned Activities</b>	CDBG funds will pay to upgrade the fire alarm system allowing the newly renovated portion of the D/ETF facility to be available/accessible to staff and clients. Services such as food, rent and utility assistance, motel vouchers, and clothing from the thrift store allow clients to have suitable living environments.
<b>16</b>	<b>Project Name</b>	ToCR ADA Surface Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure
	<b>Needs Addressed</b>	Infrastructure
	<b>Funding</b>	CDBG: \$50,000

	<b>Description</b>	Due to the historic nature of the downtown area, buildings are located at the front property line. This limits the space available to install ADA ramps that meet federal requirements. As a result, many businesses added parking and ADA ramps in the rear of their buildings to meet ADA standards. Residents and visitors can access parking spaces and ramps through the alleys, but current conditions are not conducive for wheelchair mobility and pedestrian safety. Two alleyways in downtown Castle Rock will undergo surface improvements to connect existing ADA ramps with the public right-of-way. This provides a smooth surface for increased mobility from their vehicle to the existing ADA ramp. Residents in need of ADA accessibility will have improved access to government services, local businesses, and restaurants. Businesses will be in compliance with federal requirements. Low- and moderate-income residents living in apartments along the alleys will benefit from surface improvements with increased mobility and safety to their homes. Impediment No. 2 of the AI is improved by the implementation of this project. Increasing accessibility and mobility allows for a diverse and balanced population that benefits both residents and business owners. Residents with physical disabilities can participate more fully in their community when they have a choice to work in downtown Castle Rock with equal access to services.
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,750 residents in downtown Castle Rock will benefit from having surface improvements to provide ADA access to services and businesses.
	<b>Location Description</b>	The alley receiving surface improvements will be located in downtown Castle Rock within the 80104 zip code.
	<b>Planned Activities</b>	CDBG funds will be used to conduct ADA surface improvements to an alleyway in the downtown Castle Rock area to create a suitable living environment for all residents. Surface improvements increase the availability/accessibility for residents who need ADA access to downtown services, businesses, and restaurants.
<b>17</b>	<b>Project Name</b>	SWSD Water System Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure
	<b>Needs Addressed</b>	Infrastructure

<b>Funding</b>	CDBG: \$214,376
<b>Description</b>	<p>The Sedalia Water and Sanitation District (SWSD) provides a safe, reliable and sustainable water supply to the community by maintaining three wells and a water storage tank. The District also provides water services and fire protection by supporting booster pumps, an alluvial filtration system, and a water line distribution system. Sedalia's aging water infrastructure is in dire need of improvements to ensure its functionality. CDBG funds will be used toward a critical portion of the water line that experiences frequent failures. Approximately 420 lineal feet of an existing 4-inch undersized pipe will be replaced with an 8-inch water line. The District has no records of the size and condition of a current water line beneath the Union Pacific railway because of its age and the line has surpassed the end of its service life. If this water line fails, the District area west and south of the railroad track would have no water supply. A second crossing is proposed under that same track, and associated water line required to connect it into the system, will provide a looped system and much needed redundancy. The elimination of dead end water lines is an important step in preventing the degradation of water which can occur from lack of circulation within the water distribution system. Most dead-end lines have very low flow, allowing water to become stagnant. Creating a loop allows this water to circulate and bring in fresh water with a proper chlorine residual and appearance. Eliminating dead ends will also improve the ability to maintain pressures in the distribution system during high flow/fire flow events and improve the fire flow rates at the fire hydrants. Providing an additional crossing under the track and replacing the existing crossing would provide a redundancy in the system to alleviate concerns if the only crossing were to fail, and also provide a "looped" system for improved pressure. All residents and businesses within the Sedalia community are provided equal access to services. This project addresses Impediment No. 2 by creating a diverse and balanced community. Having a sustainable water supply is necessary for residents and businesses to thrive. Attracting and retaining residents of varying ethnic groups, races, disabilities, and ages will lead to a more diverse population. Attracting new businesses into the community will improve access to a variety of services and improve diversity and balance.</p>
<b>Target Date</b>	<b>7/31/2019</b>

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Water system improvements will benefit 62 households (124 residents) businesses and an elementary school located within the district boundaries.
	<b>Location Description</b>	The project will be conducted within the SWSD boundaries.
	<b>Planned Activities</b>	CDBG funds will be used to make water system infrastructure improvements in Sedalia, which will create a suitable living environment for residents and businesses. Water system improvements ensure the availability/accessibility of a sustainable water supply for everyone within the SWSD boundaries.
<b>18</b>	<b>Project Name</b>	2015 CDBG Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$160,087 <b>decreased to \$136,325</b>
	<b>Description</b>	The County will use CDBG funds to administer housing and community development programs. Administration funds will be used for salaries, benefits, supplies, training, marketing the program and mileage, as well as other activities required to operate this entitlement grant program. <b>The funds remaining from two activities and the administration budget will be reallocated to SWSD through the Substantial Amendment.</b>
	<b>Target Date</b>	7/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This grant helps low- and moderate-income Douglas County residents and presumed eligible groups.
	<b>Location Description</b>	The Douglas County Department of Community Development is responsible for administering the CDBG program. Offices are located at 100 Third St. in Castle Rock, CO 80104.
<b>Planned Activities</b>	CDBG staff will use funds to administer the CDBG program.	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All CDBG funding will be used in unincorporated Douglas County and within the boundaries of the Towns of Castle Rock and Parker, and the Cities of Lone Tree and Castle Pines. Geography-based projects will be located where the highest populations of low- and moderate-income residents reside in the county, including areas in Castle Rock, Parker, Highlands Ranch, the Meridian Area east of I-25 and south of E-470, and other areas of unincorporated Douglas County.

Most programs and projects for the 2015 program year are clientele-based, as opposed to location based. This is due to the fact that there are few areas in Douglas County that meet the CDBG requirements of having a concentration of low- and moderate-income qualified residents. Douglas County uses the upper quartile exception when determining target areas; without this option only 10 block groups qualify as target areas with concentrations of 51 percent or more of low- and moderate-income households. Using the upper quartile figure of 25.37 percent allows the county to add an additional 29 block groups as target areas.

The Town of Castle Rock (Block Group 0145041) is the only jurisdiction where a project will be funded during the 2015 CDBG program year that is specific to a HUD designated target area. Douglas County has not designated any local target areas. According to the 2010 Census, the minority population in this area is 18 percent, while the total minority population in the county is 15 percent. Hispanics or Latinos comprise 79 percent of the minority population. The low- and moderate-income population in this area is 36 percent of the total population. Approximately 5 percent of the 2015 allocation was dedicated to ADA surface improvements benefiting this CDBG target area.

In addition, Douglas County awarded the Sedalia Water and Sanitation District (SWSD) with CDBG funds based on its District boundaries. The SWSD conducted a survey of residents living within its district and determined that 55 percent are low- and moderate-income households. About 21 percent of the 2015 CDBG allocation was awarded to the SWSD to conduct infrastructure improvements to its water system. The remaining projects submitted for funding allocations through this Annual Action Plan will qualify clients based on their individual household income and will be made available throughout Douglas County.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Geography was not used to determine funding allocation priorities for the county. There are no blighted areas in specific geographical areas that have disproportionate needs. Allocations and use of funds is determined through a competitive application process open to all eligible organizations.

### **Discussion**

N/A

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Housing is a high priority for Douglas County in the use of CDBG funds. Residents ranked affordable housing as their greatest need and reported that Douglas County lacked affordable housing options in the surveys collected for the Consolidated Plan. The most recently built affordable housing complex, Auburn Ridge Senior Living Apartments, opened in December 2014 with 80 affordable housing units and 10 market-rate units. Auburn Ridge is fully leased and now has a waiting list of over 300 seniors.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	51
Non-Homeless	247
Special-Needs	100
Total	398

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	391
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	2
Total	398

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Douglas County’s estimates for the first table were developed based on the following CDBG allocations and calculations:

- Homeless Households to be Supported (51 total): Overnight lodging through the D/ETF (34) and DC Cares (15) will serve approximately 49 households. The DCHP will purchase two community-supportive housing units for two families. A combined 51 homeless households will be supported.
- Non-Homeless Households to be Supported (247 total): Rent assistance available from SVdP-CR (28), DC Cares (110), D/ETF (74), and the PTF (20) will serve 232 households. Utility assistance from the D/ETF (88) and the PTF (22) will assist 110 households. BRI will conduct housing rehabilitation on five homes. Rent, utility and rehabilitation services will assist a total of approximately 347 households.
- Special Needs Households to be Supported (100 total): Around 100 households receiving rent, utility, or housing rehabilitation services will have a person with disabilities living in the household. In addition, Douglas County supports programs that enable residents with special needs to remain in their homes. This reduces the need for increased housing for special needs populations. Promise Ranch Therapeutic

Riding offers hippotherapy and therapeutic riding to residents with physical and developmental disabilities. These services provide numerous health benefits to clients including confidence and independence. The Audio Information Network of Colorado broadcasts Douglas County news for visually-impaired residents. This allows them to be aware of what is occurring in their community, including access to information that helps them meet their basic needs such as employment opportunities and grocery advertisements.

Estimates for the second table were developed based on the following calculations:

- Households Supported through Rental Assistance (391 total): Organizations providing rent assistance (232), utility assistance (110), and overnight lodging (49) will provide assistance to a total of 391 households.
- Households Supported through Rehabilitation of Existing Units (5 total): BRI intends to conduct rehabilitation to five households.
- Households Supported through Acquisition of Existing Units (2 total): The DCHP plans to purchase two community-supportive housing units which will be rented by two families participating in the DC Cares program.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Douglas County does not have any public housing.

### **Actions planned during the next year to address the needs to public housing**

N/A

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Homeless prevention resources are available in Douglas County and throughout the Denver Metro Area. The resources available fall short of providing adequate services to meet the growing needs of both the emerging homeless population and residents who are at risk of becoming homeless.

Douglas County has developed goals and actions to reduce homelessness in the county. The County has a small homeless population compared to other areas in the Denver Metro region. Establishing resources and collaborating with other entities working to assist the homeless and at-risk population will be necessary to address the community's needs.

Although there does not appear to be a link between homelessness and race, ethnicity or disability, it is important to ensure that housing options and services are available to all. Douglas County's accessible housing goal specifically addresses the need to "increase and maintain accessible housing options for the disabled and aging populations." All other goals are directed to income-eligible and presumed-eligible populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to homeless persons who are unsheltered is challenging. The short-term goal is to identify and reach out to homeless and vulnerable residents, and provide them with access to services. A January "Strive to Thrive" event is coordinated in conjunction with the Metropolitan Denver Homeless Initiative's Point-in-Time Survey to help achieve these goals.

The purpose of the survey is to count the number of people who are considered chronically homeless on one specific night. The Point-in-Time Survey results and client assessments allow Douglas County and other agencies to better understand the factors leading to homelessness and improve services. An additional "Strive to Thrive" event is held in July for all homeless and vulnerable populations, but is specifically designed to prepare students for school.

The County's Community of Care Navigator coordinates with non-profit organizations and local law enforcement to identify potential locations of unsheltered homeless persons. The Navigator visits these locations in search of homeless people to provide them with a resource card and information about the "Strive to Thrive" event and the Point-in-Time Survey.

Agencies participating in the Community of Care Network (CCN) collaborate on the "Strive to Thrive" event. Most agencies provide public services associated with the transportation, employment, and

supportive and emergency services goals. Event postcards are distributed to clients. Informational materials are translated and printed in Spanish for clients with limited English proficiency. Transportation is also provided to ensure that residents are able to attend.

Homeless people were invited to the January 27, 2015 “Strive to Thrive” event and encouraged to complete the Point-in-Time Survey. Organizations assessed homeless and vulnerable residents to determine what resources would best meet their needs and offered referrals for critical services. Veterans were assessed with the Vulnerability Index-Service Prioritization and Decision Assistance Tool to identify participants for specific housing and support intervention. Residents who chose to visit a non-profit or government agency after the event were further assessed to determine their individual needs. Depending on their needs and eligibility, they may have been given food, a motel voucher, or rent assistance.

Eligible families were referred to the Douglas County (DC) Cares program. DC Cares is the County’s newest program to assess families, provide intensive case management and reduce homelessness. A partner agency conducts its own assessment of the family to determine if they meet the program criteria. Ineligible families received information and referrals while those who qualified began a six- to nine-month process of intensive case management in efforts to reach self-sufficiency.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

According to the Point-in-Time survey, 56 people are homeless in Douglas County. Douglas County’s small homeless population gives the impression that homelessness is not a serious issue. By expanding the definition of what it means to be homeless and without a stable home, a larger picture comes into focus. Many programs in the county are concerned with the number of residents who are at risk of becoming homeless. Recent data from the 2013 American Community Survey (ACS) revealed that 3 percent of the population (9,902 people) had incomes below the poverty level. Sixteen percent of the population (44,385 people) has low- or moderate-incomes, according to the ACS 5-year 2006-2010 Low- and Moderate-Income Summary Data. Douglas County assists at-risk residents to prevent them from becoming chronically homeless and in need of an emergency shelter or transitional housing. When prevention isn’t possible other options are needed.

Douglas County’s only emergency shelter is for victims of domestic violence. The Crisis Center’s 28-bed shelter offers housing and protection for clients up to 45 days. This provides clients with time to work with counselors and secure other housing, as well as employment and transportation if needed. This shelter serves women and men in need of domestic violence support and is often at capacity. The Crisis Center provides critical resources that meet the supportive services goal.

Motel vouchers offer an alternative to emergency shelters. The Douglas/Elbert Task Force (D/ETF), Parker Task Force, local law enforcement, and churches within the county provide vouchers for overnight and short-term emergency shelter assistance. Douglas County awarded \$5,000 in overnight lodging assistance to the D/ETF for the 2015 program year. Motel vouchers support the emergency

services goal by assisting residents in meeting their basic needs. Motels meet the affordable housing goal as they have become a form of affordable, transitional housing for many Douglas County residents.

The Douglas County Housing Partnership (DCHP) purchased two community-supportive housing units in Parker in 2014 for families participating in the DC Cares program. The monthly rent is based on one-third of each family's income. A 2014 CDBG allocation of \$258,900 was awarded to the DCHP to purchase an additional unit. The agency plans to purchase a total of four transitional housing units and use them as a pilot program for DC Cares participants. This project meets the affordable housing goal because it maintains affordable housing stock for income-eligible residents.

Douglas County works closely with other jurisdictions and organizations in monitoring the needs of residents. Collaboration among agencies and the sharing of data allows Douglas County to make informed decisions about shelter and housing in the future.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Recent programs initiated by Douglas County demonstrate progress in developing additional housing options and an increase in services for the homeless population. Collaboration between the County and non-profit organizations has led to increased awareness of other agency programs and the provision of appropriate client referrals. Inter-agency data sharing is helpful in identifying gaps and barriers. Exchanging information allows the non-profits to make more strategic decisions, and helps to create a more effective and efficient system. Further collaboration has led to the creation of DC Cares, a new program that increases opportunities for homeless and vulnerable residents.

Eligible families participating in the DC Cares program have household incomes that are no more than 50 percent of the AMI. These residents are either homeless or at risk of becoming homeless. Families are assigned to a facilitator from a partner agency that is best suited to address their situation. The facilitator provides intensive case management and works with each family to develop a plan for attaining self-sufficiency. One aspect of the plan is to secure stable housing. Facilitators work closely with families to identify housing options that are affordable for them.

Families typically receive rent assistance to cover costs exceeding 30 percent of their income. Families renting one of the community-supportive housing units owned by the DCHP have a lease for up to a one-year period. The lease is contingent on the family working with a DC Cares facilitator and progressing toward family goals. The family will work with the facilitator to transition out of the community-supportive housing unit and into other affordable housing in Douglas County. This progression allows DC Cares to accept new clients in the self-sufficiency program. The DC Cares program

meets the supportive services goal by providing families with numerous tools and resources to prevent them from returning to homelessness in the future.

The majority of Douglas County organizations assist homeless persons through an information and referral process. Clients are directed to the agencies that provide motel vouchers, rent assistance, and information on affordable housing units. Organizations working with clients who need a unit with a lower rental rate are provided referrals to apartments that have units reserved for varying incomes up to 60 percent of AMI. Clients requesting assistance will also be informed of other resources that may be available to assist them such as Colorado Housing Search and Colorado Housing Connects. Motel vouchers and rent assistance meet the emergency services goal while affordable units address the affordable housing goal.

The Douglas County School District (DCSD) refers families to the Salvation Army's Family and Senior Homeless Initiative program. Qualified applicants may receive financial assistance for the first month's rent and a security deposit. Rent cannot be more than 60 percent of the applicant's monthly income. Each family or senior assisted is matched with a mentor team that provides various types of services, support, and coaching toward self-sufficiency. This program helps homeless families transition into housing and assists them in reaching self-sufficiency to meet the supportive services goal.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Services are available to all eligible, low-income residents regardless of whether the person has been in a publicly-funded institution or system of care. Referrals help connect individuals who are transitioning from an institution to the appropriate services available in the county.

Several organizations assist families in deterring homelessness. The DC Cares program provides vulnerable families with intensive case management to work through the 10 levels of self-sufficiency (supportive services goal). The assistance is intended to stabilize the family in the areas of education, employment, health, housing, and mobility. These levels are consistent with the community needs identified through the Consolidated Plan process. Clients receive the tools and resources needed to prevent homelessness. Residents unable to pay rent or utilities or in need of motel vouchers, food, or clothing can receive emergency assistance through several agencies meeting the emergency services goal.

The Arapahoe/Douglas Mental Health Network (ADMHN) offers housing support to clients leaving a publicly-funded institution or system of care (supportive services goal). Section 8 vouchers are issued to clients interested in renting a home. Subsidized rental apartments are available to homeless and low-

income individuals receiving mental health services through ADMHN's Shelter Plus Care Program. The Bridge Acute Treatment Unit (ATU) provides crisis and emergency short-term residential care for patients transferring from inpatient facilities. This facility offers 16 residents an alternative to a psychiatric hospital stay. Individuals work with care managers to transition back into independent living through ADMHN's Community Support Program.

ADMHN has several transitional housing opportunities to assist clients working toward independent living. The Elati and Hickory Houses each have six beds available for up to one year while receiving case management and treatment to prepare them for living on their own. The Aspen Leaf Apartments provide 11 affordable units for clients in the Mental Health Court program. The Fox Street Apartments offer 16 clients with affordable housing according to Neighborhood Stabilization Program guidelines.

ADMHN, along with the Colorado Division of Housing, works with residents exiting a State hospital. A social worker meets with the resident, and depending upon availability, may provide long-term housing assistance through the State Housing Voucher Program. Another option is through Colorado's Second Chance Housing and Rehabilitation program. This program works through the Department of Corrections to assist residents in safely transitioning into the community. Developmental Pathways is another organization that provides housing assistance by administering Medicaid and State funds for their developmentally disabled clients.

Additional assistance is available through public and private agencies. DCSD receives Title I funds to pay the salary for the Title X Student Services Liaison and a part-time position to administer the Hope Online Charter School program. Funds are also used to purchase school supplies and pay for student fees, tutors, and summer school. In addition, funds pay for fees allowing homeless and vulnerable students to participate in field trips, outdoor education, and any extracurricular activities. Parents and other residents in foreclosure can contact the DCHP about its Foreclosure Mediation Program. Counselors help residents determine their options, including working with their bank for a loan modification. This program has assisted 2,044 households since its inception in 2008. Approximately 96 percent of the households that sought housing counseling were able to successfully avoid foreclosure.

## **Discussion**

Referrals to resources help connect clients to community services that will assist them in addressing their current housing situation. This includes stabilizing housing for persons with developmental disabilities and transportation.

## **Housing**

Developmental Pathways (DP) offers a variety of residential placements with supervision and independence levels tailored to the individual requirements of the person served. Residential settings include independent living, group homes, apartment programs and host homes. Clients can participate in the community, receive personal assistance, and access to job skills training. DP currently has 12

residential beds in two group homes for clients in Parker.

### **Transportation**

Transportation is closely linked to housing in Douglas County. Transportation options translate to housing choice in a super-heated housing market. Having transportation options allows residents to meet their basic needs regardless of where they live. Without these options residents could be forced to move into more expensive housing resulting in a cost-burdened household. Transportation services offered through the Castle Rock and Parker Senior Centers and Neighbor Network increase housing choice for senior residents. Access to transportation allows seniors a choice of housing and access to the services they need. The Parker Senior Center and Neighbor Network were awarded 2015 CDBG funds to purchase vehicles to transport seniors. These two projects address the transportation goal.

All residents need transportation regardless of age, income, or ability. Residents identified transportation as a critical need because there are few transit services available in the county. Douglas County Transit Solutions (DCTS) assesses the transit needs in the county, particularly for vulnerable and transit-dependent populations. DCTS secured approximately \$205,000 in Federal Transit Administration (FTA) funds enabling the coordination of services for low- and moderate-income, elderly, and disabled residents in 2015. This funding, combined with other programs, will pay for nearly 88,000 trips for county residents.

DCTS issued a coordinated Human Services Transportation Request for Proposals (RFP) to integrate applications for three transportation funding sources. The allocations will be awarded from the FTA, Douglas County Developmental Disabilities Mill Levy, and the Denver Regional Council of Governments. Combining funds into one RFP streamlined the application process and increased efficiency for staff and interested applicants. This coordinated approach will increase the number of trips available to residents and help the County leverage funds in other programs to provide additional trips.

Agencies interested in providing transportation services to residents were asked to participate in Results Oriented Management and Accountability (ROMA) training in March of 2015. ROMA training helps organizations to build capacity by following an eight-step methodology to address an identified problem, need, or situation. The end result is the ability to measure outcomes to determine program success. Following this training, agencies submitted RFPs that work toward shared outcomes supporting Douglas County Community and Board goals. Grant awards for the Community and Services Transportation RFP will be available beginning in July of 2015.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

All communities have barriers to affordable housing. Douglas County uses the 2011 Analysis of Impediments to Fair Housing Choice (AI) from the perspective of assessing barriers to affordable housing choice in the community. The County applies the objectives and policies in the 2035 Comprehensive Master Plan (CMP) when reviewing land development proposals for affordable housing units. A flexible standards policy included in the CMP offers options to increase affordable housing in the county.

Douglas County hired BBC Research & Consulting (BBC) to conduct its 2011 AI. BBC identified impediments to fair housing choice and developed action steps to address the impediments. Although impediments were identified, none of them affected the ability to maintain or create affordable housing.

Douglas County's 2035 CMP includes goals, objectives, and policies to provide a variety of housing choices to meet the needs of a diversifying population. An objective included in the CMP is to "Create incentives for, and remove barriers to, attainable housing". Three policies under this objective encourage affordable housing and simplify the planning process. Douglas County can provide incentives for attainable housing projects by reducing development fees, giving priority in the plan review process, and promoting flexible standards.

For example, Douglas County recently worked with an affordable housing developer to determine an appropriate parking standard for their proposed project. The applicant demonstrated that residents earning below the area median income (AMI) own 1.7 cars, which is fewer than those earning above the AMI. In the Town of Parker, the U.S. Census Bureau's 2009 to 2013 American Community Survey revealed that 5,315 vehicles were reported for 3,367 rental households averaging 1.6 vehicles per household. Douglas County found this evidence to be reasonable and approved an alternative parking ratio that will allow for more efficient development of the site.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Housing is the highest priority for CDBG funds, so Douglas County encourages organizations to apply for housing-related projects. The DCHP has consistently applied for CDBG funds for down payment assistance and specific affordable housing projects. CDBG funds were awarded to the DCHP making it possible to develop or maintain Oakwood Senior Apartments, Lincoln Pointe Lofts, and Auburn Ridge Senior Living Apartments. Brothers Redevelopment has applied for housing rehabilitation projects over the past two years to make repairs more available and homes more functional. Projects of this nature are needed to increase affordable housing and maintain the current housing stock in the county.

Douglas County will continue to fund housing proposals through the CDBG application process.

Applicants who propose to develop land in Douglas County are required to attend a pre-submittal meeting that includes planning, engineering, and building staff. CDBG staff attends these meetings for projects that include an affordable housing component. This allows staff to assess the viability of the project. Staff can offer recommendations for leveraging funds and provide community contacts. The DCHP may be able to contribute HOME funds. Private Activity Bonds (PABs) are available through the DCHP and the County. Developers may be encouraged to reserve rental units for residents at 30 or 40 percent of area median income (AMI).

Developers can request development permit fee waivers from local jurisdictions. Douglas County's most recent affordable housing complex, Auburn Ridge Senior Living Apartments, opened in December 2014. Eighty of the 90 units are affordable for residents at 30 to 60 percent of AMI. The developer worked closely with the DCHP and was able to secure \$200,000 each in HOME and CDBG funds. The Town of Castle Rock waived \$200,000 in permit fees.

The DCHP has ongoing discussions regarding internal policies and implementation strategies to increase the number of affordable units in the county. DCHP staff meets monthly with its Board of Directors to provide an update on current projects and discuss the integration of affordable housing into the community. Developers are often referred to the DCHP from others who have completed projects in the county, from local jurisdictions, and from financial institutions working with the developer. Collaboration among these agencies increases creative ideas in addressing barriers and establishing programs to increase affordable housing opportunities. The DCHP is currently working with a developer to negotiate an affordable, multi-family housing complex estimated to bring more than 200 affordable units to the county.

**Discussion:**

N/A

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Douglas County has experienced a significant amount of change since the turn of the century. The population estimate for Douglas County as of January 1, 2015 was 308,000 people, which is a substantial increase from the 175,766 people in 2000. The population was estimated to increase by 2 percent between 2014 and 2015. Currently, seniors comprise 7 percent of the population and are expected to be 20 percent of the population by the year 2030. This data suggests there will be a high demand for housing, senior services, and transportation.

Seniors who completed a survey as part of the Senior Initiative identified the need for housing priced at the low- to mid-range. Affordable housing, access to transportation, and affordable transportation options were the top three priorities identified by seniors. Prioritizing these needs would improve our community's ability to create a high-quality environment for residents as they age.

With this growth comes an increased need for programs and services specific to the senior population. Current programs are being evaluated to determine what changes are necessary to meet the growing needs of the community. One example is the Transit Services Demand Analysis expected to be completed this fall. A consultant has been hired to collect data from the community and complete the analysis. The results of the analysis are expected to yield improved transit services in the county. CDBG funds will continue to be awarded for eligible transportation projects and services for underserved populations.

### **Actions planned to address obstacles to meeting underserved needs**

The Partnership of Douglas County Governments (PDCG) launched the Douglas County Senior Initiative to proactively prepare for the growing senior population. Surveys and focus groups were conducted to learn more about senior needs and services. Outreach resulted in the receipt of 648 senior surveys and 68 senior provider surveys. Community input was sought at 13 Listening Tours of approximately 260 attendees. Information collected throughout the outreach process was used to evaluate and improve current senior services. Data will also be used to fill service gaps to meet the needs of future growth. Survey results and input indicated that the county's senior population is computer literate and prefers to be informed through the internet and social media.

The surveys demonstrated that seniors perceive a lack of coordination between providers in the community. In terms of services, seniors need assistance with household chores and meal preparation. They also found it challenging to find reliable transportation that was inexpensive. Transportation and adult day programs were ranked high. In response, Douglas County is currently in the initial stages of preparing a Location Unique Community Information (LUCI) database. The database will allow residents to search online for resources by category and location. In addition to this database, a Provider Information Network of senior providers was established to improve the flow of information. Douglas County submitted a DRCOG grant application requesting a total of \$369,858 in funds for chore and

homemaker services, adult day programs, and transportation to further address the gaps in services expressed in the surveys.

Douglas County hired a consultant to conduct a countywide Transit Services Demand Analysis to prepare a current assessment of transportation needs. Recommendations will be provided in the fall of 2015 based on data and stakeholder outreach collected through the Analysis. This information is essential in understanding transit service needs and areas where services are in high demand.

Douglas County has secured funds to pay for transportation services for residents commuting to and from work and for persons with disabilities. Douglas County was awarded \$135,000 in Federal Transit Administration (FTA) funds. Approximately 50 percent has been allocated for employment-related transit services for low- and moderate-income residents. The remaining FTA grant will be used to purchase a vehicle and provide funds for the County's information center, First Call. Additionally, the County has \$50,000 in Developmental Disability Mill Levy funding to provide trips for residents with disabilities beginning in July.

The County intends to broaden its pool of CDBG applicants for the 2016 program year. The majority of applications that Douglas County receives typically fall under the public services priority. HUD caps the amount of funds for public services projects at 15 percent of the total annual allocation. The largest percentage of funds available is for housing, public facilities and improvements, economic development, and infrastructure projects. Organizations will be encouraged to apply for projects other than public services that will comprehensively address these priority needs in the community.

### **Actions planned to foster and maintain affordable housing**

The county's total housing stock as of January 1, 2015 was 114,379 units. Single-family detached houses account for 77 percent of that total. Real estate is more expensive in Douglas County than neighboring areas requiring a higher income level to purchase a home. The median price of all homes sold in Douglas County in the third quarter of 2014 was \$350,000, according to DataQuick. The median household income in Douglas County was \$102,961, which ranks 5th in the nation for highest median household income among counties with populations of 65,000 or more (2013 American Community Survey).

The demand to live in Douglas County increases the pressure on the county's housing market. One of the biggest challenges in the county is the huge disparity between housing costs and what people with low- and moderate-incomes can afford to pay. It is because of these factors that fostering and maintaining the existing supply of affordable housing continues to be a high priority for the County. The Douglas County 2035 Comprehensive Master Plan (CMP) contains an extensive discussion on affordable housing needs, including the housing needs of persons with disabilities.

Douglas County will continue to provide CDBG funds toward eligible projects that maintain and increase affordable housing units. Rehabilitation projects have been funded in previous years to assist seniors and disabled homeowners in maintaining and improving personal mobility in their homes. The DCHP

also works to maintain and increase the affordable housing inventory by applying for CDBG and HOME funds. These funds make it possible for the DCHP to participate in affordable housing developments and also to offer programs that help people afford to purchase their first home.

In 2004 and 2005, a combined total of \$646,000 in CDBG funds was awarded to the DCHP to acquire the Oakwood Senior Apartments in Castle Rock. These apartments were approaching the end of their affordability period and were about to become market-rate units. The DCHP purchased the 64-unit apartment complex to ensure it remained affordable for seniors for at least another 30 years. Other affordable apartment complexes around the county are currently experiencing that same issue as they near the end of their affordability period. DCHP is exploring how to maintain affordable units and prevent units from reverting to market rate.

The DCHP has partnered with developers on affordable housing projects to foster affordable housing in the county:

- Apex Meridian is a 156-unit property that opened in 2014 in unincorporated Douglas County with rents for families at 60 percent of AMI.
- Auburn Ridge Senior Living Apartments in Castle Rock has 80 affordable units for seniors with incomes from 30 to 60 percent of AMI. The DCHP assisted with the Low-Income Housing Tax Credit application for this project and secured \$616,000 from the State Division of Housing, Douglas County, and the Town of Castle Rock. These apartments also opened at the end of 2014.
- The DCHP is a special limited partner in the Lincoln Pointe Lofts (221 units) and Castle Highlands (200 units) apartments, both of which offer rents at 50 and 60 percent of the AMI.

### **Actions planned to reduce lead-based paint hazards**

Douglas County's total housing stock as of January 1, 2015 is 114,379 units. Lead-based paint hazards are minimal because 81 percent of the housing units were built since 1990. Douglas County has approximately 6,100 housing units that were built prior to 1978, the year lead-based paint was banned nationwide for consumer use. These homes are potential sources of exposure to lead-based paint. While 6,100 homes is a relatively small number, the residents who live in these homes are potentially at risk of lead poisoning.

The populations most at risk for lead poisoning are children between the ages of six months to six years living in a pre-1978 home. In Colorado, approximately one million children have elevated blood lead levels because of exposure to lead hazards, which can lead to lower intelligence, learning disabilities, and behavior issues. Adults exposed to lead hazards can suffer from high blood pressure, headaches and memory loss. In addition, populations living below the poverty level are more likely to have other risk factors which increase their risk of lead poisoning. Risk factors include poor nutrition and sub-standard housing.

The Colorado Department of Public Health and Environment (CDPHE), Disease Control and Environmental Epidemiology Section reported 898 Douglas County children under six years of age were

tested for elevated blood lead levels between 2011 and 2013. Only two cases of elevated lead levels were found from the age group tested in Douglas County.

The County will ensure that HUD and EPA requirements for lead-based paint, safe-work practices are met for any residential units that receive funding through the CDBG program. This will include screening all residential units built prior to 1978 for lead-based paint hazards when those homes receive a CDBG grant through the Minor Home Repair Program. All contractors working in the program are required to document that they have an updated certificate of completion for lead-safe work practices.

### **Actions planned to reduce the number of poverty-level families**

Douglas County is committed to reducing the number of poverty-level households by supporting programs that reduce barriers to affordable housing, decrease the number of homeless families, and improve self-sufficiency. Poverty is a complex problem that is best addressed with a multi-faceted approach. Poverty-stricken households have complex barriers that require more than one single solution. According to the 2013 American Community Survey 3-Year Estimates, 4 percent of the population had incomes below the poverty level.

Douglas County has a capacity-building approach to working with local non-profits to improve organizational self-sufficiency. CDBG staff provides technical assistance and encourages organizations to search for additional grant opportunities. Staff informs the CDBG contact list about other grants available and networking events. Ongoing technical assistance is provided to ensure the success of subgrantees. Organizations are encouraged to contact Douglas County staff prior to applying for funds. Eligibility criteria relative to their proposal is discussed. Organizations are encouraged to collaborate, share resources, and leverage funds. As organizations are able to expand their capacity, additional clients in need of emergency assistance or self-sufficiency programs can receive services.

Douglas County is investing resources to reduce the number of poverty-level families through the DC Cares program. Case managers assigned to the program work closely with families to reduce barriers to self-sufficiency. Families receive intensive case management that focuses on stable housing and increased employment opportunities. These two factors significantly affect the family in all areas of their lives. Increasing the household's monthly income is essential to reducing poverty. The program also works to address other barriers such as unreliable child care, health problems, and lack of transportation.

The Douglas/Elbert Task Force (D/ETF) is the seventh agency to partner with the DC Cares program. CDBG funds have been awarded to the D/ETF since the County began receiving funds in 2004. In the past, the organization focused on meeting the immediate needs of vulnerable residents with food, utility, rent, and motel assistance. The D/ETF is beginning to expand their focus and assist clients working toward self-sufficiency. Two part-time client advocates have been hired to work with D/ETF

clients and assist in the DC Cares program.

Douglas County will utilize FTA funds to assist low- and moderate-income residents in getting to and from work. Inadequate access to transportation restricts where and when residents are able to work. Offering transit services is expected to increase economic opportunities, thereby reducing the number of families in poverty.

### **Actions planned to develop institutional structure**

Douglas County's three-member Board of County Commissioners (BCC) serves as the legislative, policy-making and administrative body governing the unincorporated areas of Douglas County. The BCC performs legislative, executive and quasi-judicial functions, which includes establishing policies to ensure the safety, health, and well-being of the community.

The BCC appoints a County Manager to carry out the policy directions of the Board and to supervise and coordinate the work of department staff that fall under direct control of the Board. With the exception of the County Attorney, the County Manager has line authority over all County departments under the BCC. The Department of Community Development, which administers the CDBG program, is one of these departments.

Actions planned to develop institutional structure include:

- Provide data and other information through the appropriate channels to ensure that leaders are aware of issues and can make decisions accordingly.
- Implement the 2014-2018 Consolidated Plan and the 2015 Annual Action Plan for the CDBG program.
- Update the Douglas County BCC regarding the CDBG program, request approvals, and provide project information as needed.
- Include the local jurisdictions in the CDBG process and encourage them to apply for funding.
- Continue engaging the CDBG Advisory Board. Updates are provided on the annual application process, progress of subgrantees, new rules and regulations from HUD, and fair housing information.
- Encourage, facilitate and foster relationships throughout Douglas County to strengthen the services available to the public.
- Continue working with the Partnership of Douglas County Governments.

All development in Douglas County must adhere to Douglas County's 2035 Comprehensive Master Plan (CMP), which contains information on affordable housing needs. "Section 6: Community Services" of the CMP includes goals, objectives, and policies to support, encourage, and promote a variety of housing options.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Coordination between providers is essential to improve the conditions and address gaps in services for

Douglas County residents. Actions planned to enhance coordination between public and private housing and social service agencies include:

- Provide CDBG funds to eligible projects for housing and social services.
- Encourage agencies to work together to apply for CDBG funds to leverage resources to the fullest extent.
- Continue working with the Community of Care Network (CCN) to address issues of poverty and homelessness.
- Inform agencies about the benefits of participating in the CCN for providers and clients.
- Distribute DCHP program information to local organizations through the CCN so that service providers can make materials available to their clients.
- Collaborate with the DCHP and developers to issue Private Activity Bonds for additional affordable housing options.
- Support the Douglas County Transit Solutions efforts to increase transportation options through cooperation and leveraging of funds.
- Participate in the Denver Regional Council of Governments.
- Host meetings, events and training opportunities for housing and social service agencies to network and build capacity.
- Offer referrals to organizations that would benefit from the leadership, programs, services or collaboration with other organizations.

**Discussion:**

N/A

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

All projects to be completed during the 2015 program year meet HUD's national objective of benefitting low- and moderate-income residents. Projects also address a local priority, goal and objective in the 2014-2018 Consolidated Plan. All CDBG funds are anticipated to directly benefit Douglas County's vulnerable population eligible for CDBG programs.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	108,328
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>108,328</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	89.00%

A consecutive period of three years (2014-2016) will be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low- and moderate-income.