

2018 Douglas County Adopted Budget



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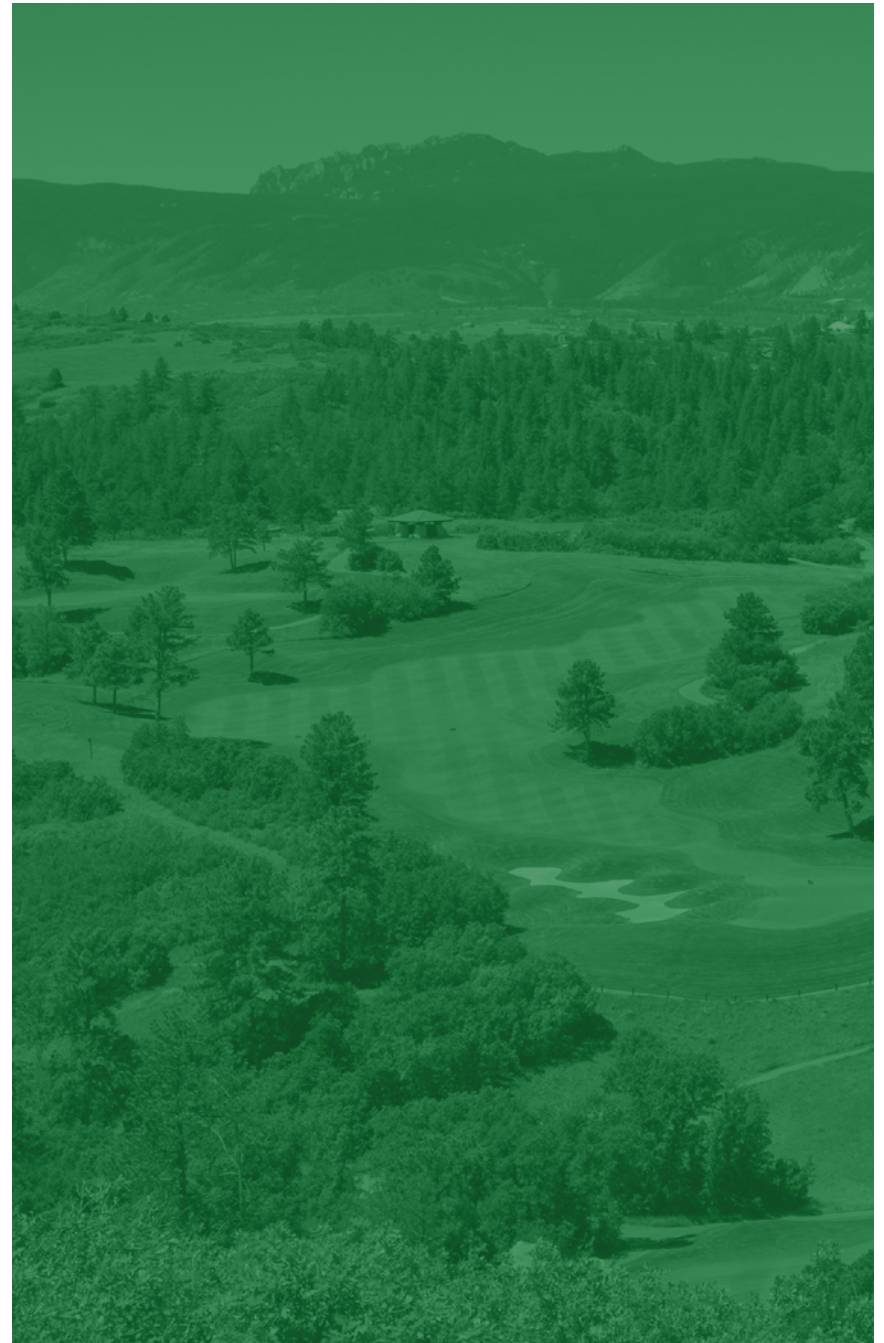
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December 12, 2017

Board of County Commissioners
Douglas County Government
100 Third Street
Castle Rock, Colorado 80104

Commissioners Partridge, Weaver, and Thomas:

Please accept for your consideration the 2018 recommended Proposed Budgets for Douglas County Government (the County), Douglas County Law Enforcement Authority (LEA), Douglas County Woodmoor Mountain General Improvement District, Douglas County Local Improvement District No. 07-01 Lincoln Station, and Office of the Public Trustee for Douglas County.

These budgets have been prepared in accordance with all applicable Colorado State Statutes, Generally Accepted Accounting Principles, Board of County Commissioner's Core Priorities and Douglas County budget and financial policies.

This letter provides an overview of the budget including revenues, expenditures and reserves. Economic conditions and forecasts, debt, and highlights of the 2018 budget priorities in all major funds are also provided.

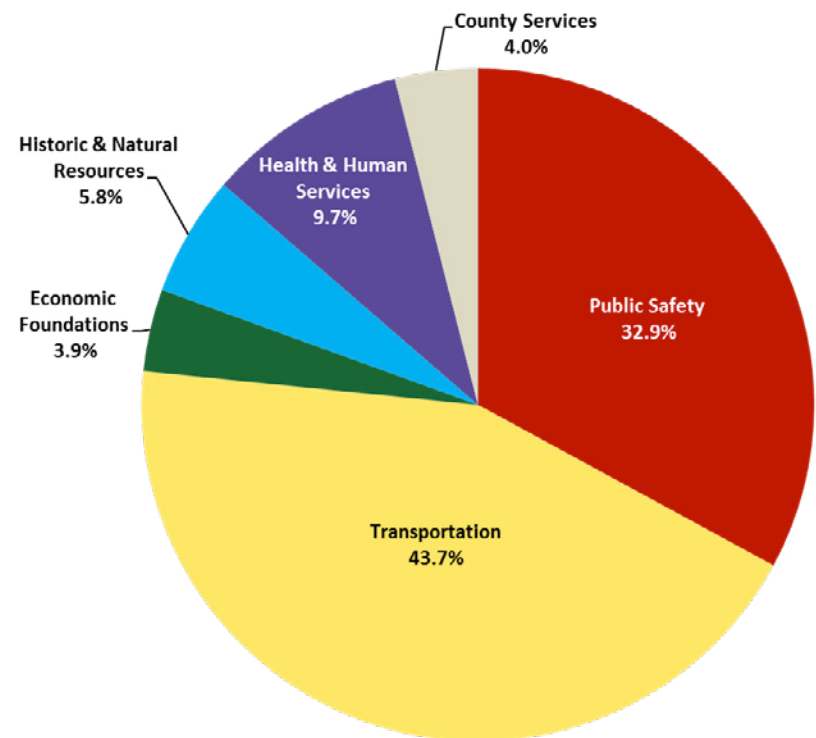
BUDGET OVERVIEW

The recommended Proposed Budget for 2018 is \$390.8 million for all funds: \$197.7 million for on-going operating expenditures; \$4.6 million for debt service; \$156.8 million for one-time initiatives; and \$31.7 million for federal and state funded expenditures.

The 2018 Budget includes \$151.9 million to be utilized for roads and transportation infrastructure initiatives within Douglas County. The operating portion of the budget is increasing by \$6.2 million or 3.3% which is less than the percent of population growth and CPI (2.7% + 3.1 = 5.8%). The budget is balanced for all funds.

In addition to being balanced, all funds meet the fund balance classifications set forth by accounting pronouncements, statute, and policy.

This graph depicts the 2018 Proposed Budget alignment with Board Core Priorities.



DRIVING FORCES

The Board of County Commissioner’s Core Priorities are the foundation for the development of the budget. These Core Priorities, along with citizen input, shape the 2018 recommended Proposed Budget’s major investments of: Transportation, Public Safety, County Services, and Historic and Natural Resources.

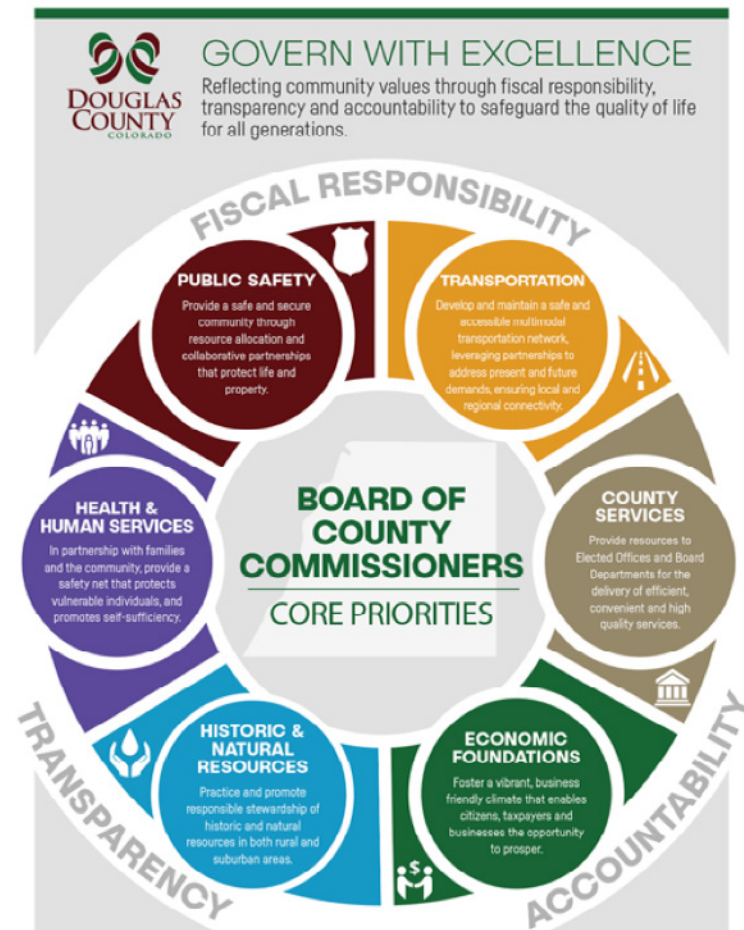
The Board’s Core Priorities and fiscally conservative guiding principles play an important role in the development of the budget, providing a sound and balanced approach by:

- Avoiding raising fees or taxes;
- Relying upon realistic revenue forecasts;
- Maintaining stable reserves;
- Improving the quality of services provided to our community;
- Budgeting for one year, managing for two, and planning for five; and
- Matching on-going revenues with on-going expenditures.

The following budget guidelines were used to develop the 2018 Proposed Budget:

- Continue capital investment throughout Douglas County to address traffic congestion, road infrastructure, and public safety priorities;

- Keep the cost of government down through cost-effective purchasing, including cash funding; outsourcing and contracting opportunities; and leveraging local funds;
- Continue emphasis on increased efficiency through technology;
- Maintain efficient staffing levels, with an emphasis on external service areas that directly impact Douglas County communities; and
- Explore options to repair and refurbish equipment and vehicles prior to replacement.



2017 Citizen Survey Findings Reveal Concern for Traffic Congestion

Consistent with the Board of Douglas County Commissioners' commitment to open, transparent and accountable government, for the seventh time since 2006 the Board requested an independent survey of Douglas County voters.

Key findings show satisfaction with the County remains strong, while concern for traffic congestion has intensified.

In response to the survey statement, *traffic congestion across the County seems to be improving*, 73% disagree with this statement, the highest level of dissatisfaction with traffic congestion since the first survey was conducted in 2006 and a 25-point increase in dissatisfaction since the last citizen survey in 2014.

Bearing witness to citizen traffic concerns, when asked if they would prefer to receive property tax relief (like the 2016 temporary tax credit of \$16 per household) again in this year, a 59% majority said they are willing to give up the property tax credit and direct the total, combined revenue of more than \$3 million to other county needs. The top cited spending priority for these dollars– in an unaided follow-up question – was transportation uses, including roads, bridges, and traffic congestion relief.

Regarding voter opinion on public safety, 98% agree Douglas County is a safe place to live and work; 93% express satisfaction with law enforcement by the Sheriff's Office, the highest recorded level of

satisfaction since this baseline survey question was first asked in 2006; and 96% agree they generally feel safe and secure traveling around Douglas County today.

Among other key findings, 88% affirm the accuracy of the statement that Douglas County *has good County government*; 87% are satisfied with five or more of the seven basic services tested; 78% are satisfied with their interactions with County employees; and 72% believe that *the County spends our tax dollars wisely*, a significantly higher percentage than recorded in any of six prior County surveys since 2006.

Further affirmation for good governance is revealed by 70% of voters agreeing that *Douglas County Government listens to the people's voice*, and that *Douglas County is more open and transparent when it comes to the process and procedures whereby policies and budgets for the County are set*.

Using the Douglas County voter registration as the survey baseline, 856 registered voters participated in the survey from May 30-June 9, 2017 by phone (landline and cell phone) and online (open-link and panel).

Transportation Investment 2018

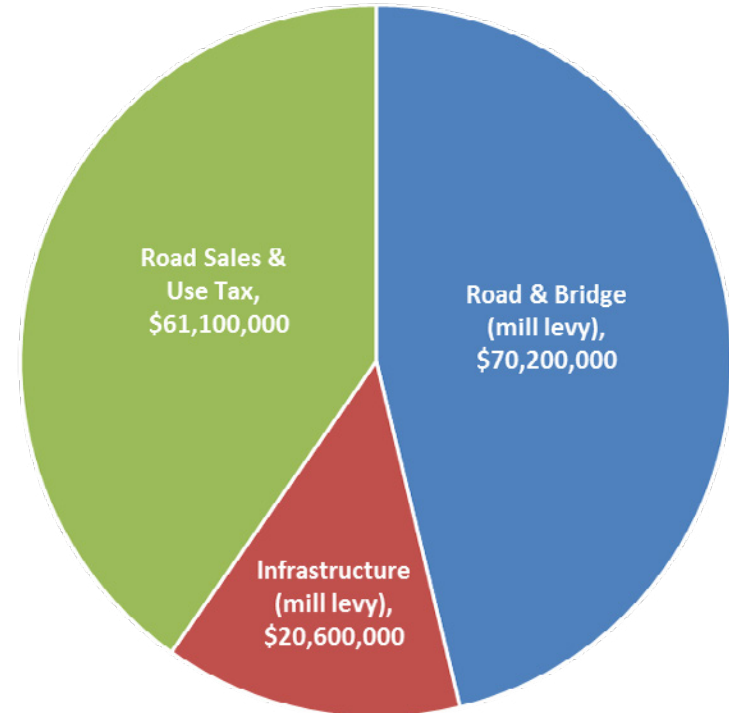
Transportation and critical road and bridge infrastructure investments are front and center in the County's \$390.8 million budget, a reflection of taxpayer priorities and the County's opportunity to reinvest new revenue back into Douglas County communities.

Recent citizen survey findings, countywide traffic congestion, the need to extend the life of existing County roads, paired with limited state funds for the state-owned highways within the County, led to the Board's decision to commit \$151.9 million in 2018 to transportation-related expenditures.

More than 80 percent of Douglas County citizens rely on state highways within the County for commuting to work, school and other day-to-day activities. The County's budget includes significant investments in Highway 85 and I-25, in partnership with the Colorado Department of Transportation, Douglas County Municipalities, the Denver Regional Council of Governments, the Federal Highway Administration, as well as the private sector.

For additional detail, please refer to the 5-Year Capital Improvement Plan [CIP] Documents specific to the Road and Bridge Fund; Road Sales & Use Tax Fund; and the new Infrastructure Fund [pages 132 - 136].

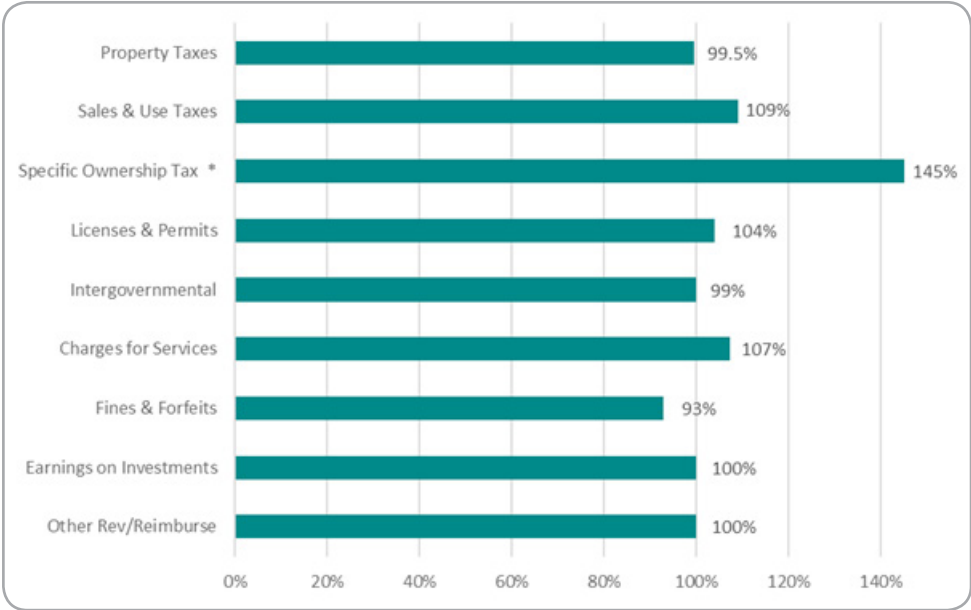
2018 Douglas County Transportation Investment
Total \$151.9 million



Revenues

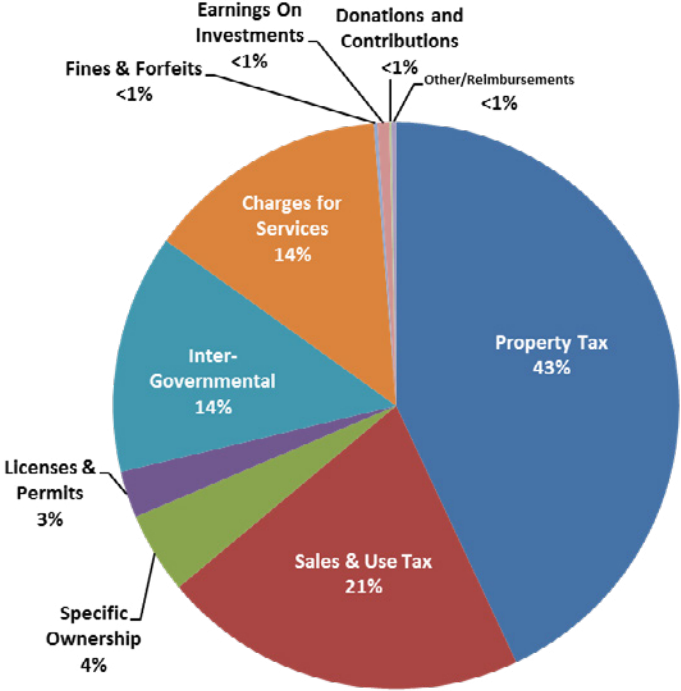
Budgeted revenues for 2018 total \$326.2 million, representing a \$26.9 million (9.0%) increase over 2017 year-end estimates. Revenues are forecast by reviewing actual-to-budget performance and applying a conservative, yet realistic approach to trending the various individual revenue streams. The 2017 Budget vs. Estimated Actuals Year-End Projections chart illustrates this process while the Douglas County Revenue Categories chart showcases the County’s revenue categories.

2017 Budget vs. Estimated Actuals Year-End Projections



*Specific Ownership Tax is projected to be \$4.3 million above budget. A correction in the State’s calculation accounts for \$1.5 million.

Douglas County Revenue Categories



Revenue Sharebacks to Municipalities

There are two types of sharebacks to municipalities: property tax sharebacks and sales tax sharebacks. Property tax sharebacks are distributed quarterly to incorporated municipalities with a presence in Douglas County. The shareback is based on 50% of the assessed valuation of each municipality multiplied by the Road and Bridge Mill Levy (4.493 mills).

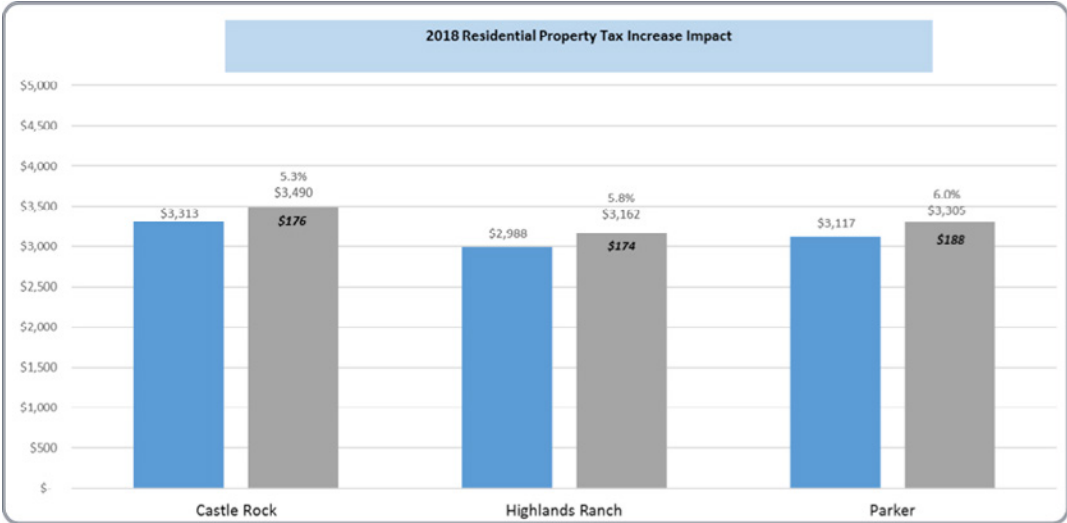
Road sales and use tax is distributed directly to the municipality every month. The amount distributed is 75% of the 0.40% sales tax collected within the wholly incorporated boundaries. Open Space sales and use tax for municipalities is 46% of the 0.17% tax collected divided out based on the prior year auto registrations of that municipality.

2016 Sharebacks to Municipalities	Total Sharebacks	Road and Bridge Shareback (Property Tax)	Roads Sales and Use Tax .40%	Open Space Sales and Use Tax .17%
		(% of Total Collected)	(% of Total Collected)	(% of Total Collected)
Total Tax Collected (County-wide)		\$24,598,239	\$24,222,204	\$10,294,437
Sharebacks:				
Aurora	\$ 25,412	25,412		
Castle Pines	629,834	371,740	258,094	
Castle Rock	5,619,163	1,621,947	3,197,884	799,332
Larkspur	38,780	12,333	23,835	2,612
Littleton	16,579	16,579		
Lone Tree	3,643,554	1,413,676	2,229,878	
Parker	4,908,074	1,416,787	2,826,421	664,864
Total Sharebacks	\$ 14,881,395	\$ 4,878,475 19.8%	8,536,112 35.2%	\$ 1,466,808 14.2%
Calculation Basis		50% of assessed value within the incorporated boundaries times R&B mill levy (4.493 mills)	75% of the actual 0.40% sales and use tax collected within the wholly incorporated boundaries	46% of the actual 0.17% sales and use tax collected divided based on prior year auto registrations
Authority for Shareback		CRS 43-2-202	DC Resolution (R-995-100) - 1995	DC Resolution (R-994-062) - 1994
Distribution Frequency		Quarterly	Monthly	Monthly
Distribution Method		Direct payment to municipality	Direct payment to municipality	Deposited into holding account - funds released upon BCC approval
Accumulated Account Balances:				
Castle Rock				\$ 472,210
Larkspur				45,259
Parker				1,407,903

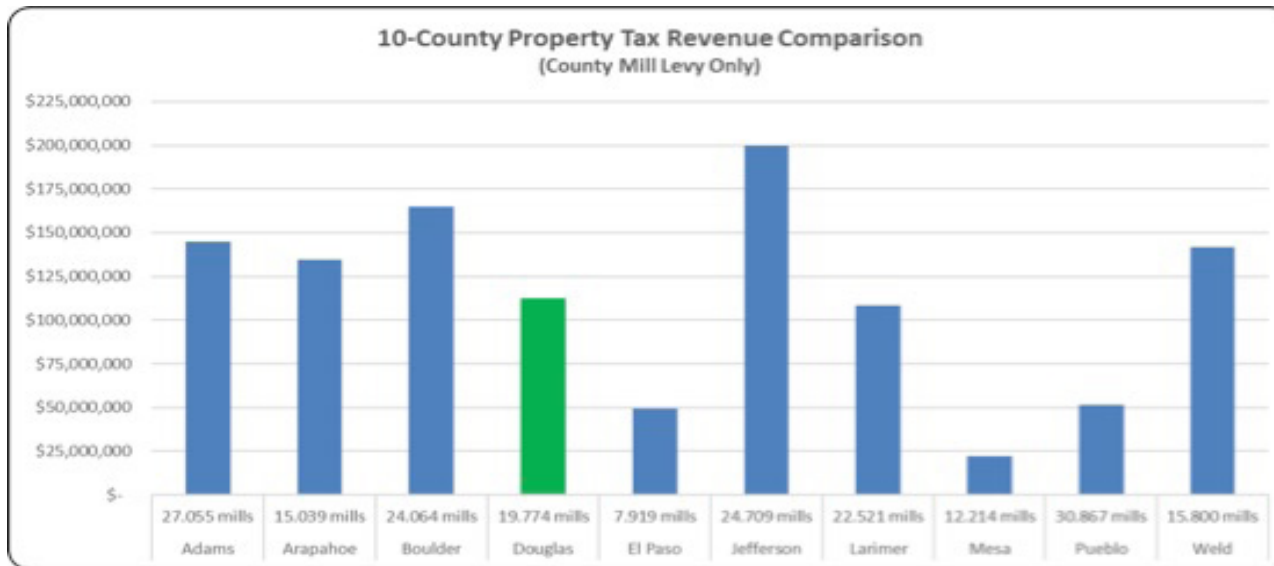
Property Taxes

Property taxes are the largest source of revenue and are used to fund general governmental operations. The county’s mill levy is 18.774 plus 1.000 mills approved by citizens for developmental disability services and 4.500 mills for law enforcement services in the unincorporated portion of Douglas County. Total property tax revenues for the county are projected to be \$140.2 million in 2018. This is an increase of \$16.0 million or 12.9% over the December 2016 certification of value.

This increase is primarily due to the re-appraisal cycle which means property taxes collected in 2018 are based on re-appraised property values assessed as of December 10, 2017. This represents 10.4% or \$13 million. The other factor that is driving the increase is removal of the temporary tax credit of 0.500 mills. The impact is \$3.15 million or 2.5% of property taxes collected.



Advised by the 2017 Citizen Survey findings, the Board has redirected a full 1.000 mills (\$6.3 million) to a new Infrastructure Fund. More information on the projects being funded are provided later in this document. The 18.774 mills mentioned above is distributed at the discretion of the Board of County Commissioners. As such, 12.788 mills is the source of revenue for the General Fund; 4.493 mills is the source of revenue for the Road and Bridge Fund; 0.316 mills is the source of revenue for the Human Services Fund; 1.000 mills is the source of revenue for the Infrastructure Fund; and 0.177 mills is the source of revenue for the Capital Expenditures Fund.



The above chart provides a mill levy comparison of the top 10 Colorado Counties by population (excluding City/County governments). Douglas County has seen an increase in Tax Increment Financing (TIF) for urban renewal projects. Urban Renewal Authorities (URA) can capture the increases in property taxes in specific areas for up to 25 years. As of the August 25, 2017 certification, \$22.9 million of assessed value is being redirected into the URA and Downtown Development Authorities (DDA) in Douglas County. This is a 134% increase over last year's certification and equals approximately \$450,000 of on-going revenues that are redirected to these entities.

Other Revenues

Sales and use tax is the second largest revenue source and comes from the 1.0% sales and use tax within Douglas County. This source of revenue is restricted for specific uses by voters; 0.17% for the acquisition, preservation, development, and maintenance of open space lands, trail systems, and parks facilities; 0.40% is for improvements and maintenance of county roads and bridges; and 0.43% is for the operation, maintenance, and construction of the Robert A. Christensen Justice Center. Sales and use taxes are projected to be \$68.2 million.

For Douglas County's other group of largest revenue streams (excluding property and sales taxes), it is anticipated that there will be \$27.6 million which is an increase of 1.9% or \$521,000 over 2017 year-end estimates.

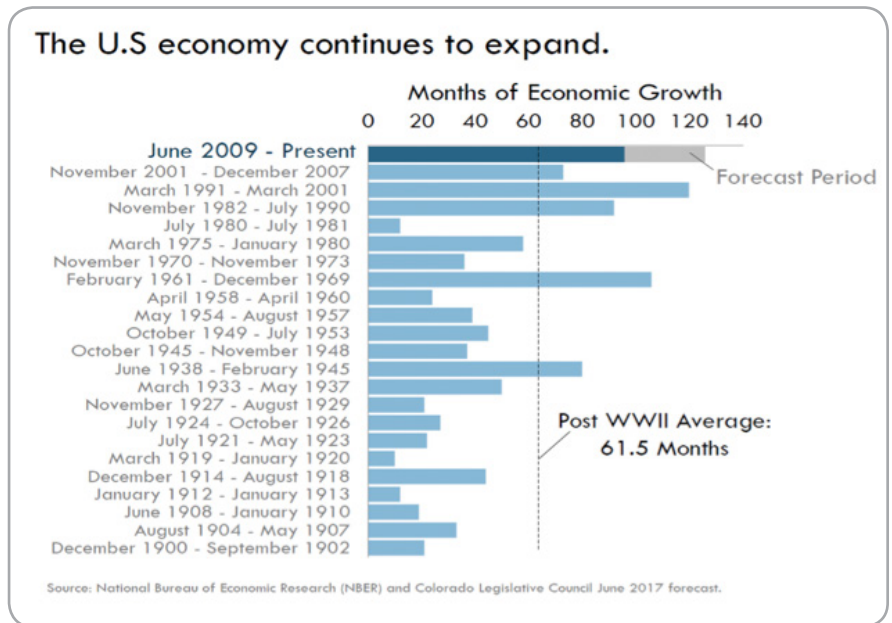
Economic Conditions

Economists anticipate that over the next 2-3 years, Colorado will experience constrained growth. Retail trade is still strong with most retail sectors growing. Also, closely watched, is the significant period of growth the country continues to experience since the Great Recession as illustrated at right – indicating a correction may be likely in the next few years.

The Consumer Price Index for All Urban Consumers (CPI-U) for the Denver-Boulder-Greeley, metropolitan area increased 3.1% from the first half of 2016 to the first half of 2017, the U.S. Bureau of Labor Statistics reported. Nationally, over the last 12 months, the index rose 1.9% for all items.

Based on current 2017 indicators, Douglas County is positioned for continued growth going forward into 2018. The current unemployment rate for Douglas County is 1.9%, the Metro Denver rate is 2.1%, Colorado’s unemployment rate is 2.2%, with the national unemployment rate at 4.5%.

Douglas County’s population estimate for January 1, 2017 is 336,000, and it is estimated that 9,000 new residents will be added by December 2017.



2018 RECOMMENDED PROPOSED BUDGET

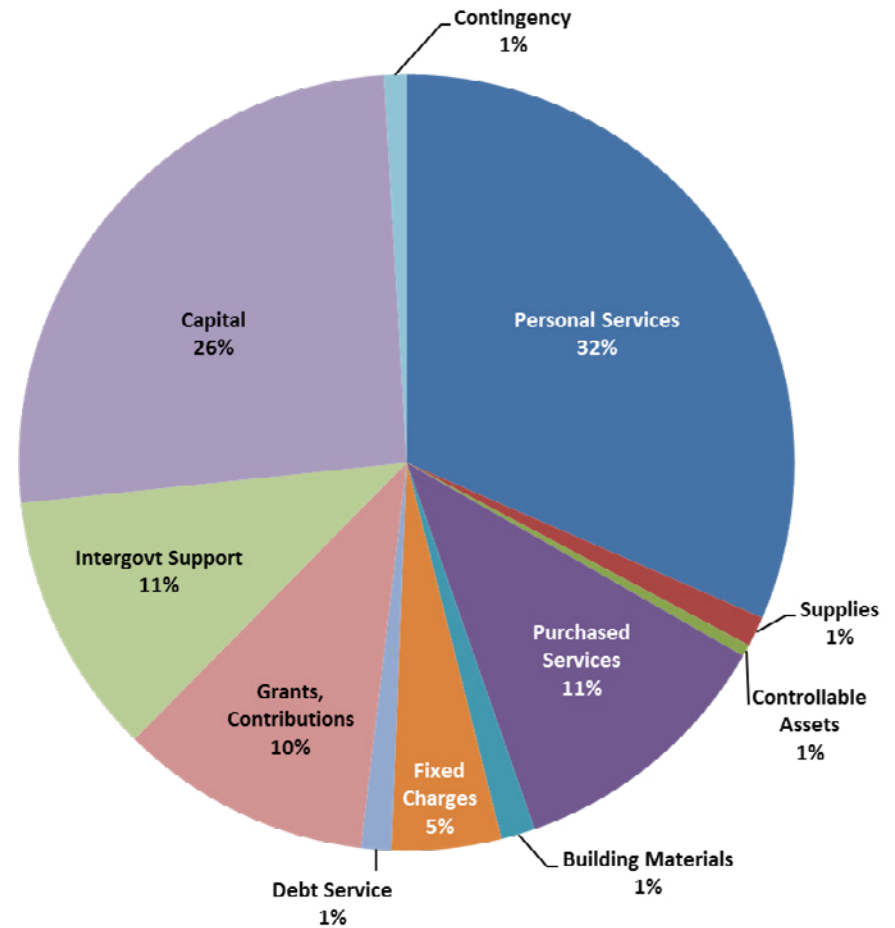
Expenditures

The 2018 expenditure budget is \$390.8 million: \$197.7 million for on-going operating expenditures; \$4.6 million for debt service; \$156.8 million for one-time initiatives including maintenance and capital projects; and \$31.7 million for federal and state funded expenditures.

This chart illustrates the distribution of the budget by spending categories.

New budget requests for 2018 are detailed within individual Fund Summaries that follow and are consistent with one of the Board's guiding principles requiring the pairing of on-going revenues with on-going expenditures.

The County follows this best practice by matching funding sources [one-time or on-going] with consistent uses [one-time or on-going]. This method provides a key budgeting discipline, ensuring the future financial stability of the County.



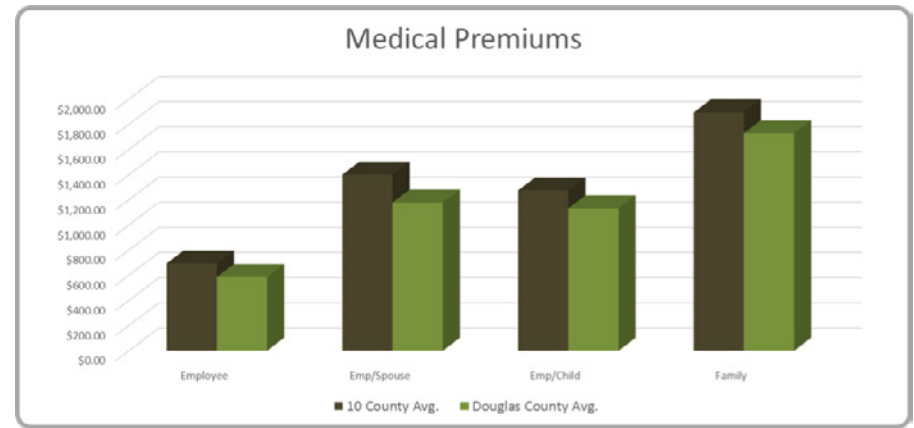
Compensation and Benefit Costs

As with most service organizations, public or private, the salary and benefit portion is the largest expense within the operating budget. Maintaining a competitive, market-based, pay-for-performance total compensation package for employees is critical to recruit and retain a high performing workforce. The County follows fiscally conservative principles in designing the compensation and benefits strategy that includes the following tenets:

- No pension liability
- Non-union
- No retiree healthcare liability
- No sick leave cash-out upon leaving county employment
- Pay-for-performance based merit increases
- No Cost of Living Adjustments (COLA)
- No bonus structures
- Established market-based pay structure at the 50th percentile

Based on local survey data as of September 2017, a 3.5% merit pool is recommended, which represents the average of local governments within Douglas County and other front-range counties, towns and cities.

Medical benefits over the last five years have increased an average of 5.6% per year. Based on recent comparison data, Douglas County continues to offer medical plans with lower negotiated average premiums than the other large Colorado counties.



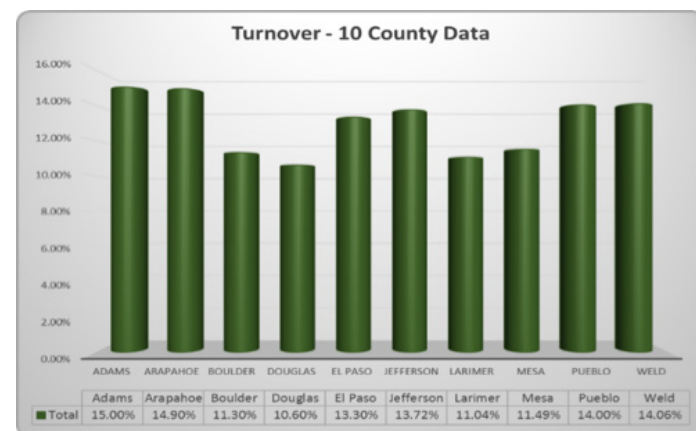
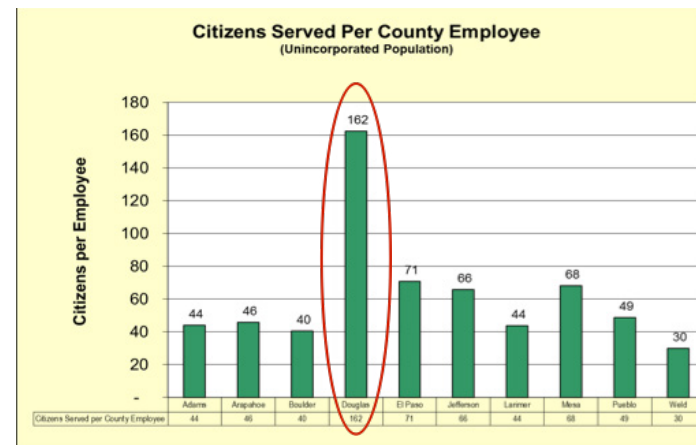
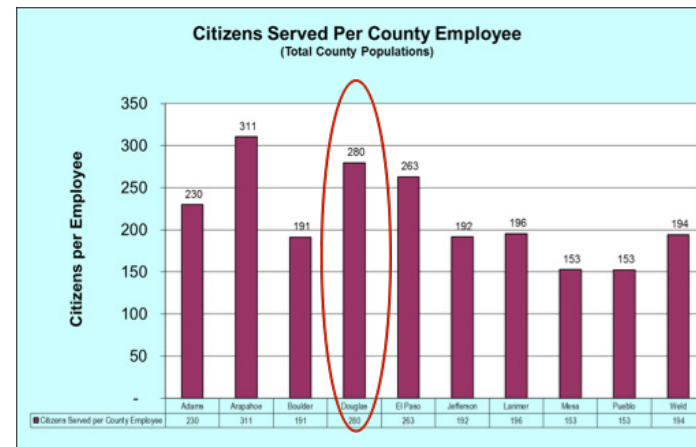
During 2017, the County experienced a higher than expected level of claims. As a result, Douglas County's projected medical plan expenses will increase 12% beginning January 2018. Additional plan design changes have been implemented to help offset high-cost medical claims. The County will increase medical premiums to cover anticipated cost increases, which will be shared by the employer and employees based on an 80/20 split. There are no increases for dental, vision, life, disability, EAP, accident, or critical illness insurance benefits.

Staffing

Douglas County maintains staffing levels that are prudent in overall numbers of employees, while also ensuring that we adequately meet the service needs of our citizens. As depicted in the accompanying graphs, the County has one of the highest levels of citizens served (both overall and in unincorporated areas) per employee.

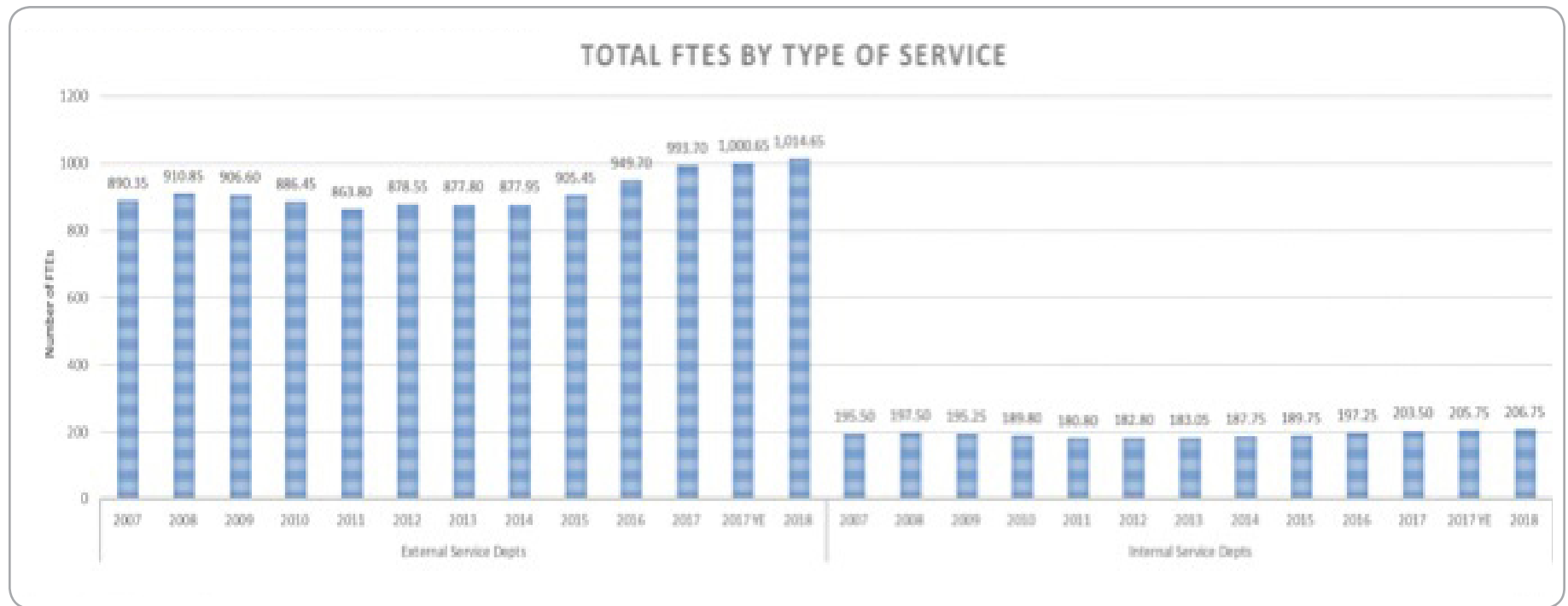
Staffing changes for 2018 include the recommendation to add 15 positions county-wide: four in the General Fund and eleven in the Law Enforcement Fund. In 2017, there were 10.0 FTEs authorized during the year; 4.5 in Human Services, 1.0 in Mental Health Initiative, 1.5 in the Sheriff's Office, 2.0 in the Clerk and Recorder's Office, and 1.0 in Fleet. *Note: Board authorization of full-time positions only occurs after departments have demonstrated a sustained need and other options such as external contracting, temporary assistance, and technological solutions are exhausted.*

Despite the tight labor market in both Douglas County and the Denver-Front Range corridor, we continue to retain high quality personnel in all areas of the organization. Douglas County experienced the lowest turnover rate of 10.6%.



10-Year FTE History (External vs. Internal Services)

In reviewing the last 10 years of growth in full-time equivalents (FTE's), the majority has been associated with areas of the county that provide direct services to the citizens. During this decade, there has been an increase of 11.6% in external service areas, with only 4.7% growth related to internal service departments.



Note: Internal Service Departments include: Budget, County Administration, County Attorney, Facilities, Fairgrounds, Finance, Fleet, Human Resources, and Information Technology.

New Requests

County-wide new budget requests total \$80.8 million; \$77.4 million represents one-time requests and \$3.4 million is dedicated to on-going requests. Following are key initiatives:

Transportation

- Road repair and maintenance including continued asphalt, concrete and surface treatments to extend pavement life throughout unincorporated Douglas County [\$18 million - this is 20% or \$3 million greater than budgeted in 2017].
- US Highway 85 Corridor Improvements [\$19.9 million from Road Sales and Use Tax Fund and Infrastructure Fund]. Douglas County funds are being used to leverage funds from our other project financial partners to include DRCOG, FHWA, CDOT and developers. The proposed improvements are currently estimated to cost \$62.2 million.
- Partner with the Town of Castle Rock and adjacent developers to relocate the existing west I-25 Frontage Road between Tomah Road and Plum Creek Parkway (Coachline Road) to the west side of the railroad tracks [\$5 million].

Public Safety

- Year-to-date in 2017, Douglas County has seen a 3% increase in overall crime and an 11% increase in urgent calls. Ten Patrol Officers are being requested for the unincorporated portion of Douglas County to respond to these increases in calls for service and reduce response times. The cost is \$1.7 million which includes purchasing eight patrol vehicles.

- The Unified Metropolitan Forensic Crime Laboratory is currently under construction and is anticipated to be completed in September 2018. A total of \$1.1 million is being requested to complete the FF&E portion of the construction.

Historic and Natural Resources

- East West Regional Trail extension between the City of Lone Tree and the Town of Parker [\$2.9 million]. Douglas County has received a grant from Colorado Great Outdoors for \$1.6 million.
- Replacement of the synthetic turf at the Fairgrounds Regional Park [\$950,000].
- Design and construction of acceleration / deceleration lanes for Spruce Mountain, Hidden Mesa, and Prairie Canyon open space properties [\$325,000].
- Maintenance and repair of historic structures on county-owned properties [\$325,500].

County Services

- Three new positions in the Motor Vehicle Division to help with an 11% increase in transactions as well as maintain statutory compliance related to Special Mobile Machinery (SMM) registrations [\$185,000].

A complete list of recommended requests may be found in the 2018 Proposed Budget, including whether requests are one-time or on-going and a detailed explanation of the need.

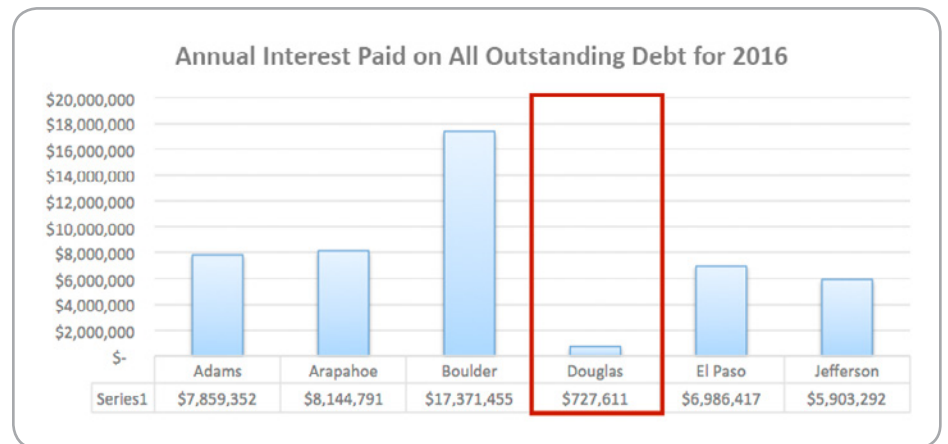
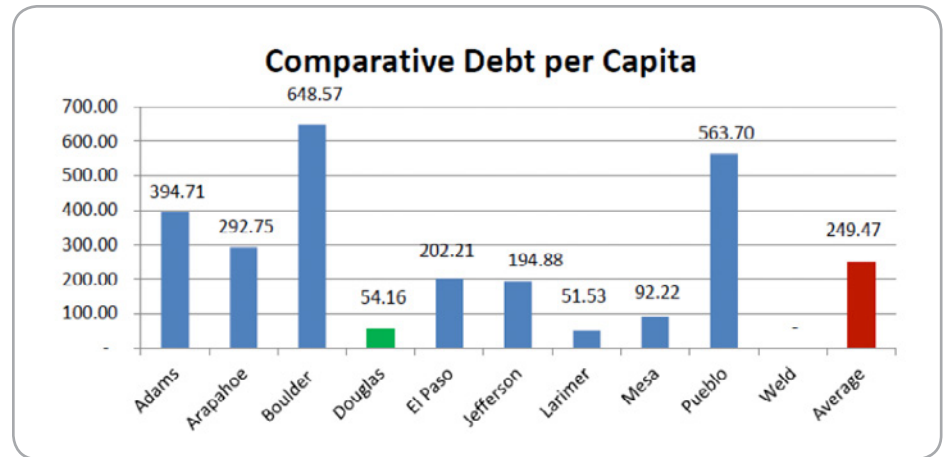
Debt

As of the end of 2017, Douglas County's total debt is \$16.9 million. Douglas County has no general obligation debt and no certificates of participation. The County's debt is solely dedicated to road improvements (\$3.0 million), and open space (\$13.9 million).

By the end of 2018, Douglas County's total debt will be \$12.8 million. These are special revenue obligations secured by pledged revenues from voter-approved sales and use tax.

This debt was leveraged with funding from partners such as the Colorado Department of Transportation (CDOT) and Great Outdoors Colorado (GOCO).

One of Douglas County's guiding principles is to cash-fund capital projects versus incurring debt. By doing so the County minimizes interest paid so that taxpayer money goes to the project, not interest payments. Cash funding of projects requires the County to accumulate the necessary money, in many cases over multiple years. This results in higher levels of fund balance until the project is completed.



MAJOR FUNDS

General Fund Highlights:

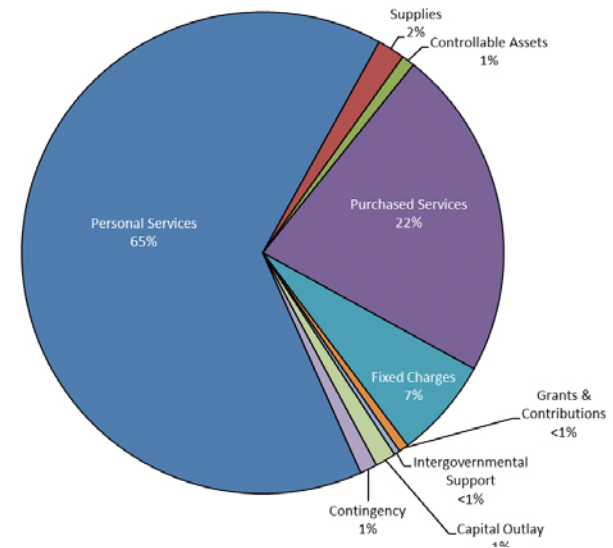
The General Fund, which is the largest and most diverse of all the County funds, accounts for a wide variety of services and functions. Revenues in the General Fund for 2018 are increasing 7.9% or \$8.2 million. Major reasons for this increase are property taxes of \$4.2 million; \$1.3 million for the extra duty program that has been moved from the LEA Fund; as well as \$408,000 for traffic fine revenues that were also moved from the LEA Fund. As indicated earlier, \$6.3 million has been redirected to a new Infrastructure Fund. The remaining increase is due to revenues increasing for building activity, motor vehicle registrations, and collection of municipal taxes.

The 2018 budget is \$130.5 million which is a decrease of 2.8%, or \$3.8 million over the 2017 budget. There are \$5.5 million in new requests. One-time requests equal \$3.7 million. The on-going operating budget is increasing 3.8%, or \$4.4 million. The increase is primarily attributed to new on-going requests of \$1.7 million; \$1.5 million for 3.5% performance merit pool; and \$137,000 for increases to the county's contribution to the medical plan.

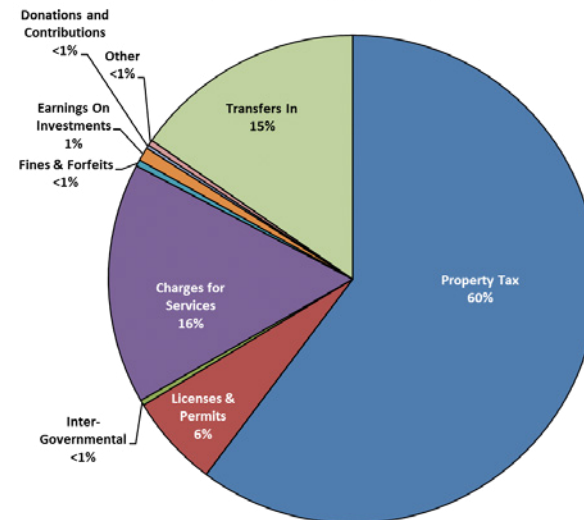
The Proposed Budget recommends funding four new FTE positions at a cost of \$285,000; also included is \$1.2 million for elections costs. Other requests are related to various operating needs and are itemized with detailed explanations in the 2018 Proposed Budget for the General Fund.

The graphs below show the primary sources of revenues and expenditure categories for the General Fund.

General Fund Spending Categories



General Fund Revenue Sources



Road and Bridge Fund Highlights:

Property taxes, auto ownership taxes and highway user taxes are the primary revenue sources accounted for in this fund, which for 2018 are expected to generate \$28.4 million, \$13.3 million and \$8.3 million respectively. In addition to, on-going funding for operational expenditures related to road maintenance, traffic services, and snow removal, this fund also expends \$5.9 million in property tax sharebacks with the municipalities located within the County.

This fund's primary focus is road and bridge maintenance and includes both County performed and contracted maintenance. Maintenance projects include asphalt and concrete repair and replacement; stormwater and drainage management; traffic signal repair and replacement; and pedestrian safety. Contracted repair and maintenance is budgeted at \$18.0 million.

Other major budget requests/initiatives for this fund include: \$2.4 million for emergency storm drainage projects, \$2.0 million for stormwater projects, and \$1.9 million for phase 2 of improvements on Daniels Park Road.

This fund includes unspent 2017 project dollars in the amount of \$8.5 million, as well as \$3.5 million in unspent purchase orders encumbered in 2017 that will not be fulfilled until 2018. Total capital projects budgeted in this fund equal \$37.5 million. A complete list with detailed explanations of recommended projects can be found in the 2018 Proposed Budget for this fund.

Road Sales and Use Tax Fund Highlights:

The Road Sales and Use Tax Fund accounts for 0.40% of the County's one-percent sales and use tax used for infrastructure improvements related to roads and bridges. The voters approved extending this sales and use tax in November 2007 which was effective January 1, 2011. The extension included a shareback provision for all wholly incorporated entities at the time of the election. The road sales and use tax is collected within the incorporated boundaries of the Town of Castle Rock, the Town of Larkspur, the Town of Parker and the City of Lone Tree, (excluding Park Meadows shopping center). The extension also modified the amount of the shareback from 100% of collected road sales and use tax within the boundaries to 75%. On January 1, 2012 the County began sharing back with the City of Castle Pines.

Projected revenues for 2018 from the dedicated sales and use tax are anticipated to be \$27.3 million. After accounting for the \$9.6 million in tax sharebacks to the various municipalities and the debt service payment of \$1.6 million, there is \$16.1 million remaining for projects. This, with an additional \$1.9 million from fund balance, provides a total of \$18.0 million for projects including:

- US Highway 85 Corridor Improvements-Highlands Ranch Parkway to C-470 [\$4.5 million]
- Chambers widening [\$4 million]
- Ridgegate widening [\$2.5 million]

- Meridian intersection improvements (\$2.5 million)
- County Line Road/I-25 Operational Improvements from Chester Street to Inverness Parkway (\$2 million)

This fund includes unspent 2017 project dollars in the amount of \$30.8 million, as well as \$2.7 million in unspent purchase orders encumbered in 2017 that will not be fulfilled until 2018. Total capital projects budgeted in this fund equal \$51.5 million. A complete list with detailed explanations of recommended projects can be found in the 2018 Proposed Budget for this fund.

Infrastructure Fund Highlights:

This is a new fund created in 2017 to account for monies from various sources to be used for infrastructure projects within the county. The 2018 Proposed Budget shows 1.000 mills (\$6.3 million of property tax revenue) has been reallocated from the General Fund to the new Infrastructure Fund with an additional \$16.2 million transfer from the General Fund, for a total of \$22.5 million.

For 2018, several regional road projects are scheduled to be paid for from this fund. This includes: \$15.0 million for US Highway 85 Corridor Improvements (Highlands Ranch Parkway to County Line Road); and \$5.0 million to relocate the west I-25 Frontage Road (Plum Creek Parkway [Coachline Road] to Tomah Road). The 2018 Proposed Budget provides a complete list of projects with detailed explanations.

Law Enforcement Authority (LEA) Fund Highlights:

The LEA Fund relies primarily on property tax revenue received from property owners within the unincorporated areas of Douglas County and funds the Patrol and Traffic divisions of the Sheriff's Office, the forecast for which is \$16.6 million.

The major requests for the LEA Fund are ten patrol officers (\$1.7 million) to assist with responding to increased calls for service and a detective position (\$130,000) in Douglas County's Impact Unit. A complete list with detailed explanations of the requests for this fund is included in the 2018 Proposed Budget.

Justice Center Sales and Use Tax Fund Highlights:

The Justice Center Sales and Use Tax Fund accounts for 0.43% of the County's one-percent sales and use tax and is for the on-going operations, maintenance, and construction of the Robert A. Christensen Justice Center. The voters approved extending this sales and use tax in November 2007, effective January 1, 2011. The extension adjusts the percentage of the 0.43% that extends into perpetuity from 0.20% to 0.30%, the remaining 0.13% sunsets December 31, 2020.

Revenues are projected to be \$29.3 million. The major expenditure shown in this fund is the transfer to the General Fund, which represents the portion of the sales and use tax that extends in perpetuity and defrays the cost of operations paid from the General Fund. For 2018, this transfer equals \$19.0 million representing 0.20% of sales and use tax revenues, plus the additional operating costs for the Highlands Ranch Substation, and new requests recommended in the General Fund for the Sheriff's Office.

The major project for this fund is \$1.0 million for furniture, fixtures, and equipment (FF&E) for the Unified Metropolitan Forensic Crime Laboratory, currently under construction and projected to be completed third quarter 2018. A complete list with detailed explanations of recommended requests for this fund can be found in the 2018 Proposed Budget.

Open Space Sales and Use Tax Fund Highlights:

The Open Space Sales and Use Tax Fund accounts for 0.17% of the County's voter-approved, one-percent sales and use tax and provides for the development, preservation and protection of land dedicated as open space within the County. Revenues generated from this dedicated sales and use tax provide funding for operational needs as well as capital projects and land acquisitions. This sales and use tax will sunset January 1, 2024. Currently, there are no plans to extend this tax, therefore fund balance is being accumulated to fund maintenance of open space properties after the sunset date.

Revenues are projected to be \$11.6 million; however, per voter approval, a portion of this revenue (\$1.8 million) is for park development and maintenance and is accounted for in the Parks Sales and Use Tax Fund.

The major project for this fund is the design and construction of acceleration and deceleration lanes for Spruce Mountain Open Space, Hidden Mesa Open Space, and Prairie Canyon Open Space for \$325,000. The complete list with detailed explanations of recommended projects for this fund is included in the 2018 Proposed Budget.

Parks Sales and Use Tax Fund Highlights:

The Parks Sales and Use Tax Fund accounts for projects funded with these monies as well as cash-in-lieu monies received from developers dedicated to park lands. This fund is also impacted by the sunset of the Open Space Sales and Use Tax, January 1, 2024. After the sunset of the tax, the General Fund will be responsible for funding on-going maintenance.

The 2018 Proposed Budget reflects a contribution of \$400,000 for the Rueter-Hess Reservoir Partnership. This is a regional partnership for master planned improvements over the next 10 years. Also included is \$1.3 million for continued expansion of the East West Regional Trail from the City of Lone Tree to the Town of Parker. This project is also funded in the Conservation Trust Fund through a grant from Great Outdoors Colorado (GOCO) for \$1.6 million. The complete list of requests with detailed explanations for this fund is included in the 2018 Proposed Budget.

Conservation Trust Fund Highlights:

In accordance with Colorado State statute, this fund accounts solely for the proceeds allocated to the County from the State Lottery Fund, estimated to be \$1.0 million for 2018. Funds may only be used for the development and maintenance of parks, trails, open space and other recreational facilities.

The 2018 priorities for this fund are \$1.6 million for the East West Regional Trail Extension (Great Outdoors Colorado grant of \$1.6 million); \$500,000 to construct a trail in partnership with the City

of Lone Tree; and \$950,000 to replace the synthetic turf field at Fairgrounds Regional Park. The 2018 Proposed Budget has detailed explanations for these projects.

Capital Expenditures Fund Highlights:

This fund pays for routine maintenance on all County facilities except for the Justice Center. Property taxes of 0.177 mills is the sole funding source, generating \$1.1 million in 2018.

The 2018 Proposed Budget reflects a transfer from the Human Services Fund of \$450,000 for remodeling the Human Services building. A complete list with detailed explanations of maintenance requests is included in the 2018 Proposed Budget.

Human Services Fund Highlights:

Funding for the programs and services offered to citizens served by the Human Services Department comes from a portion of the County's mill levy (0.316 mills or \$2.0 million) and from various Federal and State grants (\$28.2 million). The 2018 Proposed Budget reflects \$19.5 million appropriated for direct payments to qualified participants.

Human Services programs are mandated by the State of Colorado. Increases in service levels requires this fund to use existing fund balance to cover operating expenses. Should available fund balance become inadequate to cover operations, additional mill levy may be required from the General Fund. There are no new requests for this fund.

Developmental Disabilities Fund Highlights:

Revenues recognized in this fund are generated from a 1.000 mill property tax approved by the voters in 2001 and is expected to produce \$6.3 million for 2018. Through an interagency agreement, the County remits more than 90% of these funds to Developmental Pathways, Inc., Douglas County's regional provider. These funds support programs and services for the special needs of citizens with developmental disabilities. The remaining funds are then dispersed by the County through its developmental disabilities grant program.

RESERVES

As the budget is developed, attention is focused on each fund's balance to ensure it can absorb the proposed recommendations. The guiding principles that prescribe the use of the County's fund balance are to:

- Seek opportunities to maximize impacts to our communities;
- Leverage funds by partnering;
- Cash fund versus incurring debt;
- Maintain adequate fund balance to withstand economic fluctuations; and
- Prepare for emergencies.

The County's fund balance policy outlines appropriate fund balance levels necessary to conform with legal requirements. These levels also help to maintain a strong financial position. The County has met its TABOR requirements, which specify that 3% of operating expenditures must be reserved for emergencies.

Basis of Budgetary Accounting

The budgets for the County, Law Enforcement Authority (LEA), Woodmoor Mountain GID, and Lincoln Station LID are all presented on the modified accrual basis, which is consistent with generally accepted accounting principles (GAAP). Under modified accrual accounting, revenues are recognized as soon as they are both measurable and available. Expenditures are recognized when the liability is incurred. Governmental funds' financial statements are also presented on a modified accrual basis of accounting. However, the government-wide financial statements and the proprietary funds' financial statements are presented on a full accrual basis of accounting which means all transactions and events that affect the total economic resources (net assets) during the period are reported. Under the full accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time an obligation (liability) is incurred, regardless of the timing of related cash inflows and outflows. Fiduciary funds use the accrual basis of accounting.

Douglas County's Proposed 2018 Budget is presented by individual fund to obtain spending authority (per statute). Because of this methodology some expenditures are reflected twice within the overall Summary of Fund Balances, Revenues and Expenditures, (page 26). These expenditures are typically all internal service funds and inter-fund transfers- leading to the appearance that the overall budgeted expenditures of the County are greater than will actually be spent. For specific detailed information on the County's actual annual revenues and expenditures, the reader should refer to the annual CAFR [Comprehensive Annual Financial Report].

CONCLUSION & ACKNOWLEDGEMENTS

The budget process is one of the County's most significant undertakings each year. The process creates opportunities for dialog and priority setting in each Elected Office and Department in the County.

The success of this process is a direct reflection of the efforts of the many participants in the process – including the Board of County


Commissioners, other Elected Officials, Department Directors and the numerous staff throughout the County. We sincerely appreciate the hard work and dedication of all who make this important task possible, especially the members of the Finance Department.

We are pleased to present this 2018 Proposed Budget as our County's financial plan for 2018. We believe this budget reflects our commitment to fiscal stewardship, as well as our resolve to focus on the implementation and achievement of the Board of County Commissioner's Core Priorities.

Respectfully submitted,



Douglas J. DeBord
County Manager



N. Andrew Copland
Finance Director



Martha M. Marshall
Assistant Budget Director



Laura M. Leary
Administrative Services Deputy

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2018 DOUGLAS COUNTY
PROPOSED BUDGET

Summary of Fund Balances, Revenues & Expenditures

Douglas County Government
Summary of Fund Balances, Revenues, and Expenditures

Fund	Fund Name	Estimated Beginning Fund Balance	2018 Revenues (Less Transfers)	2018 Expenditures (Less Transfers)	Transfers In	Transfers (Out)	Net Change In Fund Balance	Non-Spendable/ Restricted/ Committed Fund Balance	Assigned/ Unassigned Fund Balance	Projected Ending Fund Balance	2018 Appropriation
County Funds											
100	General	\$ 45,397,290	\$ 111,547,449	\$ 130,497,834	\$ 20,256,582	\$ (19,073,865)	\$ (17,767,668)	\$ 8,638,595	\$ 18,991,027	\$ 27,629,622	\$ 149,571,699
Special Revenue Funds											
200	Road and Bridge	30,003,719	52,063,353	70,193,444	0	(2,000,000)	(20,130,091)	2,441,027	7,432,601	9,873,628	72,193,444
210	Human Services	2,884,599	30,952,617	33,315,285	2,071,865	(450,000)	(740,803)	71,696	2,072,100	2,143,796	33,765,285
215	Developmental Disabilities	100,000	6,317,681	6,317,681	0	0	0	100,000	0	100,000	6,317,681
225	Infrastructure	0	6,317,680	20,649,765	16,200,000	0	1,867,915	0	1,867,915	1,867,915	20,649,765
230	Road Sales and Use Tax	38,761,816	27,693,200	61,142,441	0	(2,079,000)	(35,528,241)	263,533	2,970,042	3,233,575	63,221,441
240	Justice Center Sales and Use Tax	18,840,446	29,513,315	2,987,082	0	(19,038,682)	7,487,551	0	26,327,997	26,327,997	22,025,764
250	Open Space Sales and Use Tax	15,154,388	11,713,985	4,054,489	50,000	(4,783,393)	2,926,103	4,813,216	13,267,275	18,080,491	8,837,882
255	Parks Sales and Use Tax	5,862,029	130,000	2,442,500	1,799,393	(72,036)	(585,143)	0	5,276,886	5,276,886	2,514,536
260	Conservation Trust	634,487	2,610,000	3,050,000	0	0	(440,000)	194,487	0	194,487	3,050,000
275	Solid Waste Disposal	337,220	45,000	45,000	0	0	0	0	337,220	337,220	45,000
295	Rocky Mountain HIDTA	0	2,305,238	2,280,338	0	(24,900)	0	0	0	0	2,305,238
Capital Projects Funds											
330	Capital Expenditures	436,662	1,118,229	2,353,888	3,252,000	0	2,016,341	0	2,453,003	2,453,003	2,353,888
350	LID Capital Construction	533,109	61,240	5,000	0	0	56,240	0	589,349	589,349	5,000
390	Capital Replacement	6,289,348	0	0	72,036	(743,000)	(670,964)	0	5,618,384	5,618,384	743,000
Debt Service Fund											
410	Debt Service	88,297	0	4,567,400	4,563,000	0	(4,400)	0	83,897	83,897	4,567,400
Internal Service Funds											
620	Employee Benefits Self-Insurance	2,136,094	1,859,875	1,739,450	0	0	120,425	0	2,256,519	2,256,519	1,739,450
630	Liability and Property Self-Insurance	2,378,398	2,081,400	3,441,357	0	0	(1,359,957)	0	1,018,441	1,018,441	3,441,357
640	Medical Insurance Self-Insurance	1,109,299	18,719,325	18,969,325	0	0	(250,000)	0	859,299	859,299	18,969,325
Total County Funds		\$ 170,947,201	\$ 305,049,587	\$ 368,052,279	\$ 48,264,876	\$ (48,264,876)	\$ (63,002,692)	\$ 16,522,554	\$ 91,421,955	\$ 107,944,509	\$ 416,317,155
Law Enforcement Authority Fund											
220	Law Enforcement Authority	14,854,372	21,071,838	22,693,673	0	0	(1,621,835)	625,000	12,607,536	13,232,536	22,693,673
Woodmoor Mountain General Improvement District Fund											
280	Woodmoor Mountain GID	1,190	29,039	29,349	0	0	(310)	880	0	880	29,349
Lincoln Station Sales Tax Street Improvement Fund											
265	Lincoln Station Sales Tax Street Improvement	0	20,000	20,000	0	0	0	0	0	0	20,000
Total Douglas County Funds		\$ 185,802,763	\$ 326,170,464	\$ 390,795,301	\$ 48,264,876	\$ (48,264,876)	\$ (64,624,837)	\$ 17,148,434	\$ 104,029,491	\$ 121,177,925	\$ 439,060,177
Agency Funds											
730	Public Trustee	\$ 502,231	\$ 526,319	\$ 425,586	\$ -	\$ -	\$ 100,733	\$ -	\$ 602,964	\$ 602,964	\$ 425,586

Abbreviation Key:

GID - General Improvement District

HIDTA - High Intensity Drug Traffic Agency

LID - Local Improvement District

2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

COUNTY FUNDS

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A woman with blonde hair in a bun, wearing glasses, a pink long-sleeved shirt, and a red apron, is operating a large industrial machine. She is looking at a control panel. The machine has rollers and a hopper. A green semi-transparent overlay covers the left side of the image, containing text. The background is a plain wall.

COUNTY FUNDS

General Fund

**Douglas County Government
General Fund (Fund 100)
Fund Summary - Budget**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 57,290,484	\$ 42,645,999	\$ 61,755,535	\$ 61,755,535	\$ 45,397,290	\$ 27,629,622	\$ 29,464,756	\$ 30,147,627	\$ 29,338,773
Revenues									
2 Taxes	\$ 75,603,548	\$ 75,180,095	\$ 75,180,095	\$ 75,180,095	\$ 79,390,489	\$ 81,375,251	\$ 86,257,766	\$ 87,767,277	\$ 91,277,968
3 Licenses and Permits	8,475,244	7,660,100	7,660,100	8,065,313	8,078,850	7,689,869	5,536,098	6,512,546	5,536,098
4 Intergovernmental	2,938,797	1,164,471	3,415,509	3,892,178	464,350	486,350	459,350	457,350	456,350
5 Charges for Services	18,834,572	17,046,406	17,046,406	19,576,622	21,052,456	22,169,569	22,236,890	21,817,586	21,775,069
6 Fines and Forfeits	168,284	155,800	155,800	169,852	564,632	564,631	564,631	564,631	564,631
7 Earnings on Investments	1,256,797	1,200,000	1,200,000	1,700,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
8 Donations and Contributions	344,248	294,846	294,846	301,631	300,000	300,000	300,000	300,000	300,000
9 Other Revenues	2,097,635	634,804	1,186,434	1,407,212	493,172	493,172	493,172	493,172	493,172
10 Transfers In:									
11 From Capital Replacement Fund	324,038	2,232,000	2,232,000	2,232,000	693,000	1,000,000	1,000,000	1,000,000	1,000,000
12 From Justice Center Sales Tax Fund	15,076,072	16,459,584	18,429,884	18,292,130	18,556,851	19,132,690	19,612,260	20,097,078	20,637,909
13 From Road Sales Tax Fund-Engineering Svc	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
14 From HIDTA	18,508	24,900	24,900	24,900	24,900	24,900	24,900	24,900	24,900
15 Total Transfers In	15,918,618	19,216,484	21,186,784	21,049,030	19,774,751	20,657,590	21,137,160	21,621,978	22,162,809
16 Recommended New Requests - One-Time					211,700				
17 Recommended New Requests - On-Going					273,631	273,631	273,631	273,631	273,631
18 Total Revenues and Transfers In	\$ 125,637,742	\$ 122,553,005	\$ 127,325,973	\$ 131,341,932	\$ 131,804,031	\$ 135,210,063	\$ 138,458,698	\$ 141,008,171	\$ 144,039,729
Expenditures by Function									
19 Personnel	\$ 76,675,937	\$ 83,460,924	\$ 83,915,303	\$ 83,915,303	\$ 85,894,725	\$ 90,198,575	\$ 94,564,175	\$ 98,583,241	\$ 102,738,876
20 Supplies	4,846,140	3,321,507	3,506,467	3,506,467	6,097,107	6,179,805	6,264,323	6,350,700	6,433,978
21 Controllable Assets	765,982	969,725	1,751,012	1,751,012	705,038	705,038	705,038	705,038	705,038
22 Purchased Services	27,238,929	31,504,918	37,207,610	37,207,610	27,228,064	27,100,264	27,100,264	27,100,264	27,100,264
23 Building Materials	1,275	0	0	0	0	0	0	0	0
24 Fixed Charges	6,656,633	9,939,961	9,949,961	9,949,961	8,666,918	8,757,273	8,861,002	8,954,292	9,074,472
25 Grants and Contributions	5,915,713	3,247,989	3,734,080	3,734,080	773,589	773,589	773,589	773,589	773,589
26 Intergovernmental Support	314,018	1,474,884	1,506,884	1,506,884	485,474	485,474	485,474	485,474	485,474
27 Interdepartmental Charges	(7,918,808)	(5,484,935)	(5,484,935)	(5,484,935)	(7,996,598)	(8,145,090)	(8,298,037)	(8,455,573)	(8,617,834)
28 Capital Outlay	397,169	797,500	7,034,585	2,035,334	0	0	0	0	0
29 Computer Equipment	1,706,373	1,000,000	1,007,411	1,007,411	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
30 Vehicle Replacements	910,759	2,581,000	2,866,510	2,866,510	693,000	1,000,000	1,000,000	1,000,000	1,000,000
31 Major Maintenance	11,944	0	0	0	0	0	0	0	0
32 Contingency	0	1,500,000	1,329,540	1,329,540	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
33 Transfers Out									
34 To Infrastructure Fund	0	0	0	0	16,200,000	0	0	0	0
35 To Capital Expenditures Fund	800,000	0	1,240,000	1,240,000	802,000	0	0	0	0
36 To Human Services Fund	2,600,626	3,135,000	3,135,000	3,135,000	2,071,865	2,071,865	2,071,865	2,071,865	2,071,865
37 To Medical Self Insurance Fund	250,000	0	0	0	0	0	0	0	0
37 Total Transfers Out	3,650,626	3,135,000	4,375,000	4,375,000	19,073,865	2,071,865	2,071,865	2,071,865	2,071,865
38 Recommended New Requests - One-Time					3,702,382				
39 Recommended New Requests - On-Going					1,748,135	1,748,135	1,748,135	1,748,135	1,748,135
40 Total Expenditures and Transfers Out	\$ 121,172,691	\$ 137,448,473	\$ 152,699,428	\$ 147,700,177	\$ 149,571,699	\$ 133,374,928	\$ 137,775,829	\$ 141,817,025	\$ 146,013,857
41 Change In Fund Balance	4,465,051	(14,895,467)	(25,373,455)	(16,358,245)	(17,767,668)	1,835,134	682,870	(808,853)	(1,974,127)
42 Ending Fund Balance	\$ 61,755,535	\$ 27,750,532	\$ 36,382,080	\$ 45,397,290	\$ 27,629,622	\$ 29,464,756	\$ 30,147,627	\$ 29,338,773	\$ 27,364,646
Fund Balance Detail									
43 Non-spendable Fund Balance	\$ 1,524,646	\$ 337,071	\$ 337,071	\$ 1,524,646	\$ 1,524,646	\$ 1,524,646	\$ 1,524,646	\$ 1,524,646	\$ 1,524,646
44 Restricted Fund Balance	7,679,913	6,119,897	6,119,897	7,106,562	7,106,562	7,106,562	7,106,562	7,106,562	7,106,562
45 Committed Fund Balance	5,230,796	11,500,000	11,500,000	7,387	7,387	7,387	7,387	7,387	7,387
46 Assigned Fund Balance	38,631,228	7,686,000	12,379,000	34,514,272	16,355,314	16,604,314	15,754,168	15,349,314	15,768,314
47 Unassigned Fund Balance	8,688,952	2,107,563	6,046,112	2,244,423	2,635,713	4,221,847	5,754,863	5,350,864	2,957,737
48 Ending Fund Balance	\$ 61,755,535	\$ 27,750,532	\$ 36,382,080	\$ 45,397,290	\$ 27,629,622	\$ 29,464,756	\$ 30,147,627	\$ 29,338,773	\$ 27,364,646

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	FTE	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund
General Fund							
Clerk and Recorder							
	12100	Cell Phone Service		\$ -	\$ 2,400	-	\$ 2,400
	12100	DMV Training Program		10,000	-	-	10,000
	12100	Staff Development and Training		1,800	-	-	1,800
	12200	Postage Increase		-	3,624	-	3,624
	12400	Limited Benefit Temporary Staff (6)		332,726	-	-	332,726
	12400	Motor Vehicle Staffing	3.0	-	184,757	-	184,757
	12400	Banking Fees Increase		-	2,094	-	2,094
	12400	Postage Fee		-	3,510	-	3,510
	12500	Mid-Term Ballot Tracking		2,000	-	-	2,000
	12500	Mid-Term Miscellaneous Operating Costs		13,777	-	-	13,777
	12500	Prop. 108 Unaffiliated Voters		508,771	-	-	508,771
	12500	Mid-Term Software/ Hardware Supplies		22,116	-	-	22,116
	12500	Judges / Referees Mid-Term Election		143,312	-	-	143,312
	12500	Mid-Term Vehicle / Laptop Rental		43,688	-	-	43,688
	12500	Election Risk Limiting Audit		20,000	-	-	20,000
	12500	Voting Ballot Opener OPEX 7.5		125,000	-	-	125,000
	12500	Mid-Term Election Temps & Overtime		280,492	-	-	280,492
	800670	New Motor Vehicle Staffing Supplies		-	3,500	-	3,500
District Attorney							
	19600	Population Adjustment		-	42,123	-	42,123
	19600	District Attorney Budget Requests		-	164,445	-	164,445
Douglas County Sheriff							
	21350	GPS Location Service for Radios		62,500	12,500	(75,000)	-
	21350	Softcode Mobile & Civil License		12,700	2,600	(15,300)	-
	21350	LexisNexis Accurint Virtual		9,500	-	(9,500)	-
	21400	Security Contract CPI Increase		-	7,700	(7,700)	-
	21500	Medical Contract CPI Increase		-	51,700	(51,700)	-
	21500	Deputy Cadet Training		651,500	-	(3,500)	648,000
	890045	DCSO Wildland Crew Personnel Projection Equipment		-	10,000	-	10,000

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**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	FTE	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund
Engineering							
	24100	Temp Professional Services Building Inspections		300,000	-	-	300,000
	30200	Tablet Replacement - Engineering & Building		225,000	-	-	225,000
	30200	Consultants (3) Inspection Observation Services		300,000	-	-	300,000
Facilities							
	19100	SMART Cards for Access System		6,000	-	-	6,000
	19125	Increase Repair & Maintenance Supplies		35,000	-	-	35,000
	19150	Domestic Boiler Replacement		15,000	-	(15,000)	-
	19150	EvTech Secure Fencing		16,000	-	(16,000)	-
	19150	Muffin Monster Refurbish		16,000	-	(16,000)	-
	19150	Staff Training & Development		10,000	13,000	(23,000)	-
	19150	UPS Inspection & Maintenance Contracts - 4 Radio Towers		-	18,000	(18,000)	-
	19150	Increase Repair & Maintenance Supplies		-	1,875	(1,875)	-
	19150	Increase Furniture / Equipment Replacement		-	4,500	(4,500)	-
	19150	Increase Radio Tower Leases		-	61,026	(61,026)	-
	19150	Water Softener Zeolite Bed Replacement		7,000	-	(7,000)	-
	19175	Parking Lot Maintenance		29,500	-	(29,500)	-
	19180	UMFCL Senior Maintenance Technician	1.0	30,000	100,730	(130,730)	-
	19275	Devil's Head Generator Replacement		17,500	-	-	17,500
	55100	Transition County to CSU Staff		-	174,800	-	174,800
	55250	100th Anniversary - County Fair		100,000	-	-	100,000
Fleet							
	19910	OPS Compliance Inspections		30,000	-	-	30,000
Information Technology							
	18900	Software Maintenance		-	772,341	-	772,341
Other General Fund							
	861538	Juvenile Assessment Center (JAC) Funding Increase		-	3,087	-	3,087
Other Regional Boards							
	81200	Denver Regional County of Governments (DRCOG) Funding Increase		-	9,000	-	9,000
	81200	Chatfield Basin Authority Funding Increase		-	23,000	-	23,000

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**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	FTE	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund
Community Development							
	55400	Historic Structure Maintenance & Repair		275,500	-	-	275,500
	55400	Historical Resource Assessment		50,000	-	-	50,000
Tri-County Health							
	41100	Tri-County Health Department - 2018 Per Capital Increase		-	20,458	-	20,458
	41100	Tri-County Health Department - 2018 Population Increase		-	55,365	-	55,365
General Fund Total			4.0	\$ 3,702,382	\$ 1,748,135	\$ (485,331)	\$ 4,965,186

2018 Vehicle Replacement Requests - General Fund

New Unit Type	Unit # to be Replaced	Division	RTA Cost Center	Year	Make	Model	Current Miles	Date In Service	DCVRCS	Estimated Total Cost	Depreciation Transfer from Fund 390	Cost to General Fund
1 Ton Pickup	M-29	Facilities	19100	2002	CHEVY	2500	142,773	6/14/2002	16.5	55,000	(55,000)	-
1.5 Ton Pickup with Crane	FS-3	Facilities	19100	2002	CHEVY	2500	95,878	7/23/2002	17.5	125,000	(125,000)	-
SUV	CC-31 *	Coroner	23100	2007	CHEVY	1500	62,613	2/8/2007	16.3	55,000	(55,000)	-
SUV	914-S	Sheriff Administration	21100	2009	CHEVY	TAHOE	103,233	4/21/2009	15.0	48,500	(48,500)	-
SUV	931-S	Sheriff Administration	21100	2009	CHEVY	TAHOE	117,328	4/21/2009	15.0	48,500	(48,500)	-
1/2 Ton Pickup	I-1	Building Inspections	24100	2008	CHEVY	TRAILBLAZER	106,003	3/11/2008	15.8	35,000	(35,000)	-
1/2 Ton Pickup	I-13	Building Inspections	24100	2008	CHEVY	1500	131,880	5/19/2008	15.9	35,000	(35,000)	-
1/2 Ton Pickup	I-3	Building Inspections	24100	2008	CHEVY	TRAILBLAZER	134,000	3/16/2008	15.0	35,000	(35,000)	-
1/2 Ton Pickup	I-8	Building Inspections	24100	2007	CHEVY	TRAILBLAZER	120,377	3/25/2007	14.9	35,000	(35,000)	-
1/2 Ton Pickup	E-21	Engineering	30200	2002	CHEVY	TRAILBLAZER	100,077	5/5/2002	14.9	35,000	(35,000)	-
SUV	P-1	Parks	51100	2012	JEEP	LIBERTY	86,260	5/10/2012	13.5	33,000	(33,000)	-
1.5 Ton Pickup	P-3	Parks	51100	2005	GMC	C550	45,330	1/19/2005	15.0	90,000	(90,000)	-
1/4 Ton Pickup	P-32	Parks	51100	2007	CHEVY	COLORADO	95,276	3/2/2007	17.0	45,000	(45,000)	-
UTV Transport	F-19	Fairgrounds	55200	2001	E Z Go	TXT6G	15	12/31/2001	15.0	18,000	(18,000)	-
Total										\$693,000	\$ (693,000)	\$0

* CC-31 will be reassigned to Fleet Services and FS-62 (2002 Chevy Impala) will be disposed.

DCVRCS - Douglas County Vehicle Replacement Candidate Schedule

DCVRCS	POINT SCALE
< 10	Do Not Replace
10 - 12.5	Early Replacement Candidate
12.5 - 15	Optimal Replacement Time, Unit is in 10% of useful life and at optimal resale value
> 15	Overdue Replacement, unit should be replaced as soon as possible

GENERAL FUND

\$3,702,382 One- Time

\$1,748,135 On-Going



CLERK & RECORDER

**Personnel - \$332,726 (one-time)
and \$184,757 (on-going)**

***Motor Vehicle Division – 3.0 FTE and 6.0 Limited Benefit
Temporary staff***

In terms of outward facing county services, the Clerk and Recorder's Office experiences more touch points with our citizens than any other office or department. In terms of outward facing county services, the Clerk and Recorder's Office experiences more touch points with our citizens than any other office or department. Douglas County population growth for 2015 of 2.6% and 2016 of 2.7% resembled the growth in registered vehicles for those years. However, June 2016 to June 2017 saw an actual increase of 12,824 registered vehicles or a 4.2% growth. From January 2017 through June 2017, the number of registered vehicles increased by 7,956 or an annualized rate of 5.1%. Between face time, mortgage and title complete, processing vehicle additions take a disproportionate amount of staff time compared to a routine annual renewal. Additional registered vehicles are entering Douglas County at a rate of over 50 a day, requiring a minimum of

25 additional staff hours each day. The addition of kiosks, on-line transactions and mail renewals have helped offset a portion of the face-to-face service needs. However, currently our citizens experience wait-times of over an hour. With the addition of a 1.0 FTE Motor Vehicle Specialist, we anticipate the amount of time our citizens spend in line to reduce.

Regardless of the on-line, mail and kiosk options, every transaction requires back-office processing. Adding 1.0 FTE Motor Vehicle Specialist to support the Business Services area is anticipated to assist in responding to a 78% increase in volume, to accommodate conversions to fleet, increases in the number of dealerships in Douglas County and increases in salvage vehicle auction volumes.

With the continued growth in housing and other large construction projects within the borders of the County, the Clerk's Office is required to maintain statutory compliance related to Special Mobile Machinery (SMM). This statute requires that construction equipment (cranes, excavators, and other large equipment which is brought onto job sites within the County) are properly registered. Often this equipment remains on sites within the County and are not appropriately tagged and registered leading to non-compliance issues with the State of Colorado. The addition of a 1.0 FTE SMM (Special Mobile Machinery) position will allow the Clerk to meet the statutory requirements related to this equipment.

An unfunded mandate was created with the newly developed Colorado State motor vehicle system called DRIVES. Currently under development, this system will have many enhancements to assist

the front and back-office processing of transactions for our citizens. By engaging a team of six temporary Limited Benefit (LB) staff, it will allow two temporary positions to be placed in each branch office to provide coverage and relief as the full-time staff are sent to the DRIVES training throughout 2018. This short-term staffing solution allows for the Clerk's Office to maintain consistent levels of service to the public, while sending personnel to mandatory DRIVES training.

Operations - \$1,045,956 (one-time and \$15,128 (on-going)

Elections Division

Mid-Term Election – (\$505,385) - one-time

The U.S. Federal and Colorado State Constitutions provide guidelines for even-year elections that combine into a 4-year election cycle. The odd-numbered years are the least resource intensive and the even-years, with Colorado Gubernatorial and U.S. Federal Presidential elections being set every other even year, the most. The larger percentage of major issues and several senior-level offices also have elections that are set in even years. This translates into greater voter turnout and subsequent greater processing requirements during those elections. Primarily these costs are related to ballot tracking, software/hardware, election judges/referees and temporary workers.

Risk Limiting Audit – (\$20,000) - one-time

The Colorado State Legislature adjusted statutory requirements to mandate that an Risk Limiting Audit (RLA) be conducted on Colorado

election results (CRS 1-7-515). Colorado Secretary of State (SOS) Rule 25 - Post-Election Audit (Notice of Permanent Adoption, Office of the Secretary of State, Election Rules 8CCR 1505-1, August 11, 2017) also mandates the implementation of the RLA. The SOS further defined this requirement to manifest as a particular RLA process designed by two statistics professors from Berkley University.

Proposition 108 – Unaffiliated Voters – (\$508,771) - one-time

With the passage of Proposition 108 allowing Unaffiliated Voters (UV) to vote in partisan Colorado Primary elections, statutory guidelines now require that all Unaffiliated Voters receive an envelope with ballots from all major political parties that run a primary election. The statute requires the voter to return only one ballot and that the returned ballot be attributed to the proper party in the Secretary of State's central voter registration database. Current figures place UV at approximately 30% of Registered Voters in Douglas County and projections place the number of Unaffiliated Voters in June 2018 to be approximately 85,000. As a result, the Elections division anticipates extra printing, postage, and significant handling and processing costs. Additionally, projections for Active Voters in the 2018 election cycle are anticipated to grow by 11% - also requiring the increased costs of mail-ballots.

Motor Vehicle, Recording and Elections Divisions - \$11,800 - one-time, \$15,128 - on-going

Operational expenses associated with increases in postage, bank fees, other office costs, staff development, and DMV training program.

Capital - \$125,000 (one-time)

Elections Division

Voting Equipment

The purchase of the OPEX 7.5 ballot opening equipment will enhance both the space and time efficiencies of the Douglas County Elections Office. The equipment will save several hundred square feet of floor space, multiple Election Judges, and several minutes of processing time per batch of ballots. This equipment is a fully automated solution for the high-volume extraction of windowed and non-windowed envelopes with varied sizes with a processing speed of up to 7,500 mail-pieces per hour.



DISTRICT ATTORNEY

Personnel - \$164,445 (on-going)

The District Attorney's Office has recommended a market competitive merit pool of 3% for 2018 salary increases as well as market adjustments for three positions, and the corresponding increases to 401(k) contributions and payroll taxes.

Operations - \$42,123 (on-going)

Funding for the District Attorney's Office operations is based on the State Demographer's Office data from population estimates. This amount is equivalent to Douglas County's share of the 18th Judicial District which is made up of Douglas, Arapahoe, Elbert, and Lincoln counties.



DOUGLAS COUNTY SHERIFF'S OFFICE

Operations - \$736,200 one-time, \$84,500 on-going. All expenditures have off-setting revenues.

Software Technology - \$84,700 - one-time and \$15,000 - on-going

GPS Location Services Software for 500 Motorola Portable Radios provides real-time location information or can show location only when the panic button is depressed. This software is a safety feature to help locate an officer that is out of their car and needs help. In the event the officer is not able to transmit, the officer's portable radio could still be located on a map in dispatch, and sends back-up officers or medical assistance to the appropriate location.

Civil SoftCode software was launched by the DCSO in May and created immediate efficiencies related to data entry, tracking and financial reporting. The request of one additional Civil SoftCode license and another Civil SoftCode Mobile license will allow more than one staff member to access the program without requiring the other to log-out.

LexisNexis Accurint Virtual software is a product that assists in police investigations by accessing "breadcrumbs" and other leads that help law enforcement officials locate people, make associations, and use information in the public domain to develop leads. This software operates by data-mining and collating open-source data to make it easily searchable for law enforcement subscribers. The enterprise solution is beneficial to Douglas County Sheriff's Office because Civil/

Warrants, Patrol, Investigations, Detentions and ancillary units will each have access to this data.

Accurint Virtual Crime Center is a next generation policing platform used for STACC, analytics, crime analysis and investigations. This solution links billions of public records to agency-provided data in a cross-jurisdictional data exchange to provide law enforcement with unprecedented visibility into crime in their own jurisdiction and around the country. Linking across data types delivers a more comprehensive view into an identity, helping law enforcement to target investigations; identify patterns and predict upcoming events; and deploy resources more efficiently.

Accurint Virtual Crime Center will provide Douglas County SO with a view beyond the County boundaries, into regional and nationwide crime data. Each year, about 12% of the population moves, a statistic that is even higher for young adults. Douglas County is heavily influenced by this trend as many of our population come here from other venues. The ability to view information such as crime incident data, CAD, offender data, crash data and license plate readers in the same place will assist in resolving and preventing crimes in a timely manner. Uncovering and locating key individuals is vastly simplified with access to cross-jurisdictional agency data linked to identity information from over 10,000 sources to generate leads with one search.

Inmate Medical and Justice Center Security Contracts - \$59,400 - on-going
Annual increases are negotiated for both the HSS Security Contract and the SWCMG Medical Contract. These are based on CPI figures as published by the US Department of Labor for the Western Region.

Of note, the SWCMG medical contract has allowed DCSO to be more competitive in the market for medical personnel, with a guarantee of 100% staffing. During the first year of the contract with SWCMG, the vendor has provided a well-trained, professional and productive medical staff with limited turnover.

Wildland Crew Personal Protection Equip. & Supplies - \$10,000 – on-going
The DCSO Wildland Fire Hand Crew is a Special Team of the Sheriff's Office identified in 2011 and established in 2013. Wildfires are the number natural hazard in Douglas County. Under Colorado Revised Statute 30-10-513 the Sheriff is responsible for coordination of fire suppression efforts in the case of prairie, forest, or wildland fires or wildfires occurring in the unincorporated area of the county outside the boundaries of a fire protection district, or those that exceed the capabilities of the fire protection district to control or extinguish.

The Douglas County Hand Crew is a DCSO Special Team, managed by Douglas County OEM, which includes DCSO Deputies, Specialists, and Dispatchers. In 2014 DCSO expanded the Hand Crew roster to 15 crew members. In partnership with DC Open Space, OEM has identified numerous wildfire mitigation project areas on county property that reduce wildfire risk, enhance emergency response, and reduce risk of property damage. These projects include hazardous and diseased tree removal, tree pruning, and oak brush management. Projects like these not only benefit the citizens of Douglas County, but provide excellent opportunity for DCSO crew members to hone the same skills utilized in wildfire suppression. This unit is also available to respond to initial attack wildfires 24/7/365. This type of resource is unique and extremely

beneficial given Colorado's potential for year-round wildfire seasons.

The work performed by the DCSO Wildland Fire Hand crew is inherently dangerous. The budget items requested are directly tied to personal and operational safety in a dangerous environment.

Deputy Cadet Training Academy - \$651,500 (one-time)

To ensure that the Sheriff's Office continues to provide growth opportunities for employees to further their careers in law enforcement while also providing qualified candidates for deputy positions throughout the agency, the Sheriff's Office wishes to continue enrolling students at the Deputy Cadet Training Academy hosted by the Highlands Ranch Law Enforcement Training Facility (HRLETF). Two separate academies are held each year, and DCSO plans to train a total of 14 Deputy Cadets (seven to each academy) in 2018.

These students would be DCSO employees who meet the selection criteria and would attend the Training Academy. Each academy student will spend approximately 880 hours (about five months), attending the training and would be paid at a Deputy Cadet pay rate which equates to ten months of pay for seven full-time employees but is again requesting that a full 12 months of salary and benefits be budgeted. This provides the ability to hire and partially train the replacement specialists prior to the departure of the Deputy Cadets which has proven to be critical in keeping the jail adequately staffed.

In addition to the salaries and benefit costs, a Peace Officer Handbook, a training uniform (reimbursed by the HRLETF), the required duty belt and other uniform-related items are provided for each student as well

as the cost of the medical/psychological testing, fingerprinting, and ammunition needed to complete the required training.



Operations - \$825,000 (one-time)

Contracted Staffing - \$600,000 - one-time

In a continued effort to reduce the need for new staff, the Engineering department relies upon the private sector for contractors, inspectors, and consultants.

The Building Division has an ongoing business need to fund the contract employees currently performing County roofing inspections since February 2015. The County experienced another significant hail event in June 2016. This event is estimated to have damaged more than 10,000 roofs in western Highlands Ranch. Typical experience with these large hail storms shows that these events take at least two years to complete.

The Engineering Inspections Division currently supplements staff with outside consultant services to perform both Engineering Inspections and Grading, Erosion and Sediment Control inspections to remain compliant with our MS4 Permit, issued through the Colorado Department of Public Health and Environment and to ensure Douglas County Construction Standards are being met. Notably, these consultants will assist with day to day inspection requirements

associated with Engineering, GESC and DESC permits associated with the Sterling Ranch and Canyons South developments.

Controllable Assets - \$225,000 - one-time

The Engineering Inspections and Building Division Teams of the Department of Public Works Engineering currently use Toughbooks for the inspectors to perform the essential functions of their positions. The existing equipment is four years old, past warranty and experiencing frequent service issues and repairs.



Personnel - \$100,730 (on-going) and \$30,000 (one-time)

1.0 FTE – Senior Maintenance Technician

A full-time Sr. Maintenance Technician is required for the Unified Metropolitan Forensic Crime Laboratory that is anticipated to open by mid-September 2018. One-time funding will provide for a vehicle on-site.

Operations - \$252,000 (one-time) and \$273,201 (on-going). Expenditures have offsetting revenues.

Maintenance and Equipment Replacement - \$152,000 (one-time) and \$37,375 (on-going)

A variety of updates and upgrades to current facility equipment

and on-going maintenance is required to maintain the safety and operational efficiencies of various areas. The following recommendations for 2018 include:

▪ **EQUIPMENT REPLACEMENT**

- DOMESTIC BOILER REPLACEMENT – Purchase of stock repair parts for the three (3) domestic hot water boilers located within the Justice Center.
- FURNITURE & EQUIPMENT REPLACEMENT – Includes furniture requiring replacement throughout the facility.
- WATER SOFTENER ZEOLITE BED REPLACEMENT – Maintenance requirement of the water softener that services the detentions kitchen.
- EV TECH SECURE FENCING – Additional “evidence secure” storage fencing and “evidence hold” vehicle bay to include over 100 feet of 10’ tall security fencing with access control and security cameras.
- GENERATOR REPLACEMENT – DEVIL’S HEAD TOWER – The standby generator has failed over the last two winters when most needed. This generator is the original one to the site and was not designed for its current use of emergency power for a critical communications tower. Replacement will assist in preventing possible failures during inclement weather when it is needed for public safety communications.

▪ **MAINTENANCE, SERVICE CONTRACTS AND TRAINING**

- MUFFIN MONSTER REFURBISH – Repair and rebuild the spare muffin monster at the Justice Center. As the units are changed every two years, this repeats on the same schedule to insure the County has a spare system available immediately in case of a failure.
- PARKING LOT MAINTENANCE –The upper parking lot at the HR Substation requires maintenance including: restriping, patching, crack seal and slurry seal to extend the longevity of the parking lot.
- REPAIR AND MAINTENANCE SUPPLIES – Primarily related to increased costs related to floor covering replacements and roof maintenance.
- STAFF TRAINING AND DEVELOPMENT – Staff require on-going training in their various professional fields of expertise such as electrical, HVAC, Plumbing, Communications, Security, Keying and Administration.
- SMART CARDS FOR ACCESS SYSTEM - In 2014, Facilities Management started the practice of using SMART card technology for all County access badges (to include Justice Center). This technology allows for dual authentication on County servers, lowers the risk of duplication of County cards and keeps up with the ever-evolving technology changes in hardware.

- SERVICE CONTRACTS – The County is responsible for performing two semiannual inspections/maintenance (including generator maintenance) on four DCSO radio tower sites at; Rocky Point, Silver Heights, Swank, and the Larkspur New Covenant Church. Current warranties expire in 2018 and maintenance will be transferred to the Facilities department. Properly servicing these site UPS systems will help prevent failure of emergency radio communications coverage for the Sheriff’s Office.

Leases/Rent - \$61,026 (on-going)

Various radio towers within the County are located on land which is leased and have annual rate increases. The towers include: Rocky Point, Swank, Larkspur New Covenant Church, and Xcel C470.

Colorado State University (CSU) Extension Office - \$174,800 (on-going)

Douglas County CSU Extension Office is transitioning to all state CSU employees. With this change, the County is in the process of updating our MOU with CSU to better define roles and expectations and foster an improved partnership between the two organizations. This is especially important as we get ready to celebrate the 100th anniversary of our County Fair with CSU and the 4-H Program as a key partner during the Fair and throughout the year. The County is also partnering with CSU’s office of Community Engagement to bring a Collaborative Campus to our region.

Fairgrounds - \$100,000 (one-time)

In 2018, Douglas County will celebrate the 100th anniversary of the County Fair. Expenditures for this event include additional marketing,

a headliner concert, souvenirs, equipment rental, operating supplies and costs for various committees [rodeo, guest services, livestock sale, entertainment, show management and fair board].



Operations - \$30,000 (one-time)

OPS COMPLIANCE INSPECTIONS

The County is required to contract with the Office of Public Safety (OPS) to conduct compliance inspections of the County fuel sites. This includes the monthly inspections of all 9 fuel sites in the County and the yearly inspection of all 9 fuel sites and 13 generators in the County for (OPS) compliance regulations. The inspections uncover any repairs necessary to stay in compliance. Yearly fuel samples are lab tested and analyzed to provide any corrective issues to stabilize the fuel supply.



Operations - \$772,341 (on-going)

Software Maintenance Renewals – Annual funding requirements for software renewals and maintenance costs primarily for ServiceNow, Microsoft Premier, DocuSign, FASTER and CISCO SmartNet.



Operations - \$35,087 (on-going)

Annual funding increases for the Juvenile Assessment Center (JAC), Denver Regional County of Governments (DRCOG) and Chatfield Basin Authority.



OPERATIONS - \$325,500 (one-time)

Historic Structure Maintenance and Repair

The State Historical Fund's typical practice for grants is that they take at least 2 years when making repairs to a historic structure. This is to ensure that all work done on the building is done with the intent to protect the building's historic integrity. All repairs are done per the Secretary of the Interior's Standards for the Treatment of Historic Properties. If these standards are not followed then the buildings context, design, setting, feeling, materials, workmanship, and association may be irreparably harmed.

The purpose of this request is to fund the maintenance, stabilization, and repair of historic structures located on properties owned by Douglas County. Assessments of these structures conducted in 2013 included itemized budgets with corresponding lists of

repairs that were prioritized as either “serious”, “critical” or “minor” deficiencies. All the structures identified in this request are listed, or are being considered for listing, on the Douglas County Register of Historic Places. This request supports the Board’s Historic and Natural Resources Core Priority: “Practice and promote responsible stewardship of historic and natural resources in both rural and suburban areas.”



TRI-COUNTY HEALTH DEPARTMENT

OPERATIONS - \$75,823 (on-going)

Tri-County Health Department’s county funding is based on the State Demographer’s population estimates and is comprised of the combined populations for Adams, Arapahoe, and Douglas Counties. Included in this request is an increase in the per capita of 6 cents. The total requested increase will be for the expansion of the Substance Abuse Prevention Program and merit and benefit increases.

A photograph of two construction workers on a road site. One worker in the foreground wears an orange high-visibility vest over a grey shirt and blue jeans, holding a shovel. Another worker in the background wears brown overalls and blue gloves, holding a broom. The scene includes orange traffic cones, a broom, and a shovel on the asphalt. A semi-transparent green rectangular overlay covers the middle portion of the image, containing white text.

COUNTY FUNDS

Road & Bridge Fund

**Douglas County Government
Road and Bridge Fund (Fund 200)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 39,877,639	\$ 25,730,334	\$ 31,911,317	\$ 31,911,317	\$ 30,003,719	\$ 9,873,628	\$10,568,252	\$ 12,214,746	\$ 13,272,674
Revenues									
2 <i>Taxes</i>	\$ 34,696,726	\$ 33,920,421	\$ 35,320,421	\$ 37,383,390	\$ 41,695,335	\$ 43,070,468	\$ 45,165,554	\$ 45,275,519	\$ 46,113,880
3 <i>Licenses and Permits</i>	960,043	388,200	388,200	779,405	610,000	410,000	280,600	280,600	280,600
4 <i>Intergovernmental</i>	9,412,588	9,060,000	9,512,984	9,841,463	9,498,018	9,250,000	9,155,000	9,055,000	9,055,000
5 <i>Charges for Services</i>	18,800	0	0	18,250	10,000	10,000	10,000	10,000	10,000
6 <i>Fines and Forfeits</i>	0	0	0	0	0	0	0	0	0
7 <i>Earnings on Investments</i>	3,048	0	0	5,958	0	0	0	0	0
8 <i>Donations and Contributions</i>	0	0	0	0	0	0	0	0	0
9 <i>Other Revenues</i>	304,232	0	99,123	473,407	250,000	200,000	200,000	200,000	200,000
<i>Transfers In:</i>									
10 <i>From Capital Replacement Fund</i>	900,000	6,000,000	6,000,000	6,000,000	0	0	0	0	0
11 <i>Total Transfers In</i>	<u>900,000</u>	<u>6,000,000</u>	<u>6,000,000</u>	<u>6,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
12 Total Revenues and Transfers In	\$ 46,295,437	\$ 49,368,621	\$ 51,320,728	\$ 54,501,873	\$ 52,063,353	\$52,940,468	\$ 54,811,154	\$ 54,821,119	\$ 55,659,480
Expenditures by Function									
13 <i>Personnel</i>	\$ 8,626,593	\$ 9,977,045	\$ 9,977,045	\$ 9,977,045	\$ 10,432,193	\$ 10,958,024	\$ 11,416,671	\$ 11,902,443	\$ 12,417,466
14 <i>Supplies</i>	581,350	1,651,051	1,500,060	1,500,060	790,970	790,970	790,970	790,970	790,970
15 <i>Controllable Assets</i>	245,228	27,600	103,432	103,432	27,600	27,600	27,600	27,600	27,600
16 <i>Purchased Services</i>	1,779,832	1,003,294	1,063,705	1,063,705	936,397	936,397	936,397	936,397	936,397
17 <i>Building Materials</i>	4,788,876	5,402,331	5,180,880	5,180,880	5,540,349	5,402,331	5,402,331	5,402,331	5,402,331
18 <i>Fixed Charges</i>	3,518,519	3,277,480	3,277,480	3,277,480	3,912,775	3,457,218	3,552,689	3,552,689	3,729,078
19 <i>Grants and Contributions</i>	(723,760)	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
20 <i>Intergovernmental Support</i>	7,034,175	9,766,115	9,739,106	9,739,106	5,930,054	6,078,304	6,443,002	6,555,760	6,817,986
21 <i>Equipment Replacement Charges</i>	2,473,936	6,023,000	7,374,019	7,374,019	4,000,000	3,000,000	3,000,000	3,000,000	3,000,000
22 <i>Pavement Management</i>	0	15,000,000	15,729,805	15,729,805	0	18,000,000	18,000,000	18,000,000	18,000,000
23 <i>Traffic Signal Management</i>	0	400,000	400,000	400,000	0	400,000	400,000	400,000	400,000
24 <i>Emergency Storm Drainage</i>	0	0	0	0	0	2,000,000	2,000,000	2,000,000	2,000,000
25 <i>Capital Projects</i>	14,937,010	11,430,326	963,939	963,939	12,037,106	0	0	0	0
26 <i>Re-appropriation</i>	0	0	12,037,106	0	0	0	0	0	0
27 <i>Contingency</i>	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<i>Transfers Out:</i>									
29 <i>To Capital Expenditures Fund</i>	11,000,000	0	0	0	2,000,000	0	0	0	0
30 <i>Total Transfers Out</i>	<u>11,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
31 <i>Recommended New Requests - One-Time</i>					25,391,000				
32 <i>Recommended New Requests - On-Going</i>					95,000	95,000	95,000	95,000	95,000
33 Total Expenditures and Transfers Out	\$ 54,261,759	\$ 65,058,242	\$ 68,446,577	\$ 56,409,471	\$ 72,193,444	\$52,245,844	\$ 53,164,660	\$ 53,763,191	\$ 54,716,828
34 <i>Change In Fund Balance</i>	(7,966,322)	(15,689,621)	(17,125,849)	(1,907,598)	(20,130,091)	694,624	1,646,494	1,057,928	942,652
35 Ending Fund Balance	\$ 31,911,317	\$ 10,040,713	\$ 14,785,468	\$ 30,003,719	\$ 9,873,628	\$ 10,568,252	\$ 12,214,746	\$ 13,272,674	\$ 14,215,327
Fund Balance Detail									
36 <i>Non-spendable Fund Balance</i>	\$ 2,441,027	\$ 2,359,162	\$ 2,359,162	\$ 2,359,162	\$ 2,441,027	\$ 2,441,027	\$ 2,441,027	\$ 2,441,027	\$ 2,441,027
37 <i>Restricted Fund Balance</i>	0	0	0	0	0	0	0	0	0
38 <i>Committed Fund Balance</i>	16,054,910	1,000,000	1,000,000	0	0	0	0	0	0
39 <i>Assigned Fund Balance</i>	13,415,380	6,681,551	11,426,306	27,644,557	7,432,601	8,127,225	9,773,719	10,831,647	11,774,300
40 Ending Fund Balance	\$ 31,911,317	\$ 10,040,713	\$ 14,785,468	\$ 30,003,719	\$ 9,873,628	\$ 10,568,252	\$ 12,214,746	\$ 13,272,674	\$ 14,215,327

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	2017 Encumbrances Re-Appropriated in 2018	2017 Unspent Project Dollars Re-Appropriated in 2018	Net Impact to Fund
Road and Bridge Fund 200							
	31600	Storm Sewer Video Inspection Program		\$ 95,000			\$ 95,000
	31600	Conference Room Technology Upgrade	\$ 15,000				15,000
	31600	Sign Printer for Sign Shop	150,000				150,000
	31620	Traffic Summer Intern	6,000				6,000
	31640	Surveying 3D Laser Scanner	55,000				55,000
	31650	TMC Conference Room Technology Upgrade	15,000				15,000
	800100	Contracted Maintenance of Condition Program	18,000,000		206,597	433,036	18,639,633
	800110	Concrete Repair				6,076	6,076
	800112	Silver Heights Drainage				365,579	365,579
	800142	I-25 Frontage Road (Castle Pines Parkway)				173,926	173,926
	800166	Daniels Park Road Improvements - Phase 2	1,900,000				1,900,000
	800208	Iron Horse Open Space Bridge				25,000	25,000
	800234	Highlands Ranch Transportation Plan				189,554	189,554
	800244	Traffic Communications				445,081	445,081
	800292	Airport Road Bridge Replacement			1,132	21,409	22,541
	800301	Roxborough - US85 South Connector			94,995	15,782	110,777
	800302	US85 Corridor Improvements			2,275,654	397,455	2,673,109
	800307	Red Rock Drive Plum Creek Bridge				2,942	2,942
	800311	2016 CIP Progress Report			519	6,935	7,454
	800359	Daken Road Improvements				9,469	9,469
	800490	Drainage Projects				10,433	10,433
	800503	Emergency Storm Drainage			299,620	99,623	399,243
	800504	Galen Buck Center Improvements				47,310	47,310
	800506	Stormwater Priority Projects	2,000,000		56,679	741,070	2,797,749
	800508	Accel Pavement Restoration				430	430
	800513	Happy Canyon SW Emergency Access			41,144	149,535	190,679
	800519	Roadway Safety and Risk Assessment				25,000	25,000
	800523	Emergency Storm Drainage Project	2,350,000				2,350,000
	800853	School and Pedestrian Safety	300,000			118,210	418,210
	800903	Intelligent Transportation System				384,238	384,238
	800904	Traffic Signal Upgrades				114,040	114,040
	800906	Traffic Signal Replace and Major Repair	400,000				400,000
	800909	Traffic Engineering Consultants	200,000		89,000	52,772	341,772
	800912	DRCOG Installation				455,831	455,831
	800914	Transportation Plan 2030			235,590		235,590
	800916	Traffic Signal Maintenance			106,959	2,496,913	2,603,872
	800963	Local Road Restoration Program				6,459	6,459
	800990	Emergency Flood Planning Project				21,661	21,661
	801004	Safety and Congestion Management			6,800	486,467	493,267
	801009	Tomah / I-25 West Frontage Road Intersection			90,881	1,229,300	1,320,181
Road and Bridge Fund Total			\$ 25,391,000	\$ 95,000	\$ 3,505,570	\$ 8,531,536	\$ 37,523,106

2018 Vehicle Replacement Requests - Road and Bridge

New Unit Type	Unit # to be Replaced	Division	Year	Make	Model	Current Miles/hrs	Date In Service	DCVRCS	Total Cost
Aerial Bucket Truck	T-29	SIGNALS	2004	INT	7400	92,000	08/17/03	17.1	\$200,000
1.5 Ton Pickup with Plow	New	RB							\$110,000
1.5 Ton Pickup with Plow	New	RB							\$110,000
Cargo Van with Camera	New	RB							\$100,000
Heavy Forklift	New	RB							\$130,000
Street Sweeper	4-29	RB	2006	ELGIN	EL04617A	41,384	04/23/02	20.0	\$230,000
Road Tractor	SP-10	RB		GOMACO	CURB TO TRACTER	1,993	04/19/93	20.0	\$155,000
Backhoe	DC-97-3	RB	1993	CASE	580 SUPER K	32,390	05/31/07	19.6	\$155,000
Crack Sealer Unit	DC-20-4	RB	2006	CIMLINE	MAGMA	3,600	03/31/07	20.0	\$75,000
Motor Grader Rebuild	4-50	RB	2002	CAT	143H	14,419	05/08/02	20.0	\$220,000
Motor Grader Rebuild	2-51	RB	2001	CAT	143H	10,921	06/26/01	19.2	\$220,000
Motor Grader Rebuild	2-52	RB	2003	CAT	143H	9,444	05/03/03	19.0	\$220,000
Backhoe	1-61	RB	2002	CASE	580	1,694	04/20/02	18.9	\$155,000
Reclamation Machine	DC-91-1	RB	2005	CAT	RM-350B	3,750	06/20/05	18.7	\$750,000
Front End Loader with IT	SP-90	RB	2002	CAT	IT62G	5,204	07/18/02	15.5	\$320,000
1 Ton Pickup with Plow	3-1	RB	2010	DODGE	2500	14,911	04/05/10	18.7	\$60,000
2 Ton Truck Traffic Bed	4-9	RB	1994	GMC	6500 TOPKICK	77,081	07/13/94	19.8	\$110,000
1/2 Ton Pickup	R-51	RB	2000	CHEVY	BLAZER	68,628	04/20/00	18.7	\$30,000
1/2 Ton Pickup with Plow	2-4	RB	2006	CHEVY	3500	105,166	04/09/06	19.1	\$95,000
Compactor Roller	DC-31-3	RB	2000	INGRAND	ROLLER	1,166	01/01/00	19.0	\$150,000
Haul Trailer	DC-84-SP	RB	2000	SUPERIOR	TRAILER	17	02/29/00	19.4	\$90,000
Haul Trailer	DC-16-2	RB	1990	LOADKING	HET 100	27	07/12/90	20.0	\$90,000
Front End Loader	4-61	RB	2002	CAT	938G	6,962	07/27/02	17.3	\$225,000
Total									4,000,000

DCVRCS - Douglas County Vehicle Replacement Candidate Schedule

POINT SCALE	DCVRCS
Do Not Replace	< 10
Early Replacement Candidate	10 - 12.5
Optimal Replacement Time, Unit is in 10% of useful life and at optimal resale value	12.5 - 15
Overdue Replacement, unit should be replaced as soon as possible	> 15

ROAD & BRIDGE FUND

\$25,391,000 One-Time

\$95,000 On-Going



PUBLIC WORKS – ENGINEERING & TRAFFIC

**Operations - \$236,000 (one-time)
and \$95,000 (on-going)**

Engineering Division

Storm Sewer Video Inspection Program- \$95,000 (on-going)

Beginning in 2016, the County began a project to video, map, maintain and document the conditions of our aging stormwater infrastructure system and set up a repair and replacement program. Since inception, Engineering has videoed and cataloged approximately 13% of the storm sewer in Highlands Ranch. Over the last couple of years, large pipe failures occurred which became emergency repairs and required emergency funding. Allowing staff to map the storm sewer system prior to initial and final acceptance of any new development is another benefit to this program. The condition of the new storm sewer systems can be documented and inspected to provide information vital to determination as to approval or denial of the system. Some of the smaller diameter existing storm sewer systems that previously could not be inspected other

than from the surface during installation will also be videoed and inspected with this system. This will create a base line video that can be added into the storm sewer mapping and data base.

Traffic Division

Conference Room Technology Upgrades- \$30,000 (one-time)

Replace aging conference room technology at the Traffic Operations offices at 3080 N. Industrial Way and at the Traffic Management Center located at 9350 Heritage Hills Circle, to include replacing the pull-down screen and projector with a television, integrated computer, handheld mobile pad controller, speakers, and microphones.

Traffic Intern - \$6,000 (one-time)

A temporary summer intern will assist our staff engineers and technicians (in the field and office), process the increase in volume of calls, traffic counts/surveys, process traffic data and the preparation of subsequent traffic reports. This also enhances the partnerships with local area college programs so vital to training the next generation of engineers.

Traffic Engineering Consultant - \$200,000 (one-time)

Traffic requires the assistance of traffic consultants to assist with areas of traffic engineering and planning related to supporting and operating the existing traffic infrastructure. Public Works Engineering recently put out an RFP to develop its preferred consultant list, which Traffic will utilize to complete high priority projects as well as on-call tasks as needed.

Capital Improvement Projects - \$25,155,000 (one-time)

Emergency Storm Drainage Projects - \$2,350,000 - one-time

The County does not have a countywide storm water utility fee or a dedicated funding source to implement much needed drainage improvements throughout Douglas County. By funding drainage improvements, the County can take advantage of partnering opportunities with Urban Drainage and Flood Control District (UDFCD) and other governmental agencies. In part, this recommendation allows the County to partner with the City of Lone Tree to create a regional detention facility near Willow Creek and C-470. The County's contribution (about one third of the total project costs) is calculated based on the proportional runoff area coming from Acres Green.

Presently, the County has exhausted almost all of the previous allocated funding set aside for emergency and high priority storm drainage improvement projects needed throughout Douglas County. In 2017, twelve locations were identified by PW Engineering and/or PW Operations and repaired. 2017 Emergency Repair Projects included North Ridge Drive Outfall and Sink Hole Repair, Ridgelen Way Outfall Repair, Happy Canyon Drive Drainage Improvements, Perry Park Road Culvert Replacement, Perry Park Avenue Culvert Replacement, Noe Road Culvert Replacement, Twin Oaks Headwalls, Democrat & Pinery Inlet Addition, Bucknell Drive Sink Hole Repair, Wildflower Way Ice Mitigation Project, and other locations.

The Storm Sewer Video Inspection Program has identified nearly 100 pipe sections that need some form of repair. The first two major pipe repair projects (University - 90" CMP & Burntwood - 42" CMP) will be completed in 2017. This budget request will be used to continue repairs of the nearly 100 pipe sections that have been identified by the video inspection program.

Funding for this program will be used for 2018 emergency drainage repair projects throughout the County, and to start repairing storm drainage pipes identified by the Storm Sewer Video Inspection Program.

Sign Printer - \$150,000 - one-time

Traffic's current sign manufacturing equipment is 10 years old, and consists of two units (a plotter/cutter and a printer not designed for traffic signs). Both units need frequent repairs with parts becoming harder to procure. A new digital sign printer and related equipment Traffic will provide greater efficiency, time savings on labor and cost savings on material, and reduced waste.

Surveying 3D Laser Scanner - \$55,000 - one-time

In surveying, laser scanning is used to document existing conditions to plan a project and create the initial design, or to document "As-Built" information. Scanning will best recreate features in true 3D. When combining our existing TRIMBLE Total Station equipment with a new 3D scanner, Engineering will be able to detail tall grasses and treed areas with a true 3D Scanned surface/model of all 'hard surfaces' such as roadways. Additional benefits provide highly accurate data that can be manipulated and applied to schematics

or other processes via a computer. The scan delivers an accurate depiction of an area in as-is condition so the data may be applied accordingly in models.

Contracted Capital Maintenance Of Condition - \$18,000,000 - one-time

This annual maintenance program provides funding for both asphalt and concrete roads.

Asphalt Roads - This annual maintenance program funds both asphalt overlays as well as other surface treatments, including but not limited to chip-seals and cape-seals materials on various Douglas County local, collector and arterial roadways that comprise our transportation network. Work regularly consists of patching, milling the top surface of the pavement and overlaying it with new asphalt, and providing new striping. Often the pavement management program manager recommends other effective surface treatments. For example, a chip-seal or a cape-seal surface treatment is warranted to cost-effectively manage surface distresses such as oxidation. The purpose of these various surface treatment applications is to preserve the integrity and extend the life of the asphalt pavement. Funding in this business unit is also used for replacing substandard adjacent curb and gutter, cross-pans, installing required ADA ramps in advance of our asphalt overlay projects or concrete repairs. Project locations are prioritized on an annual basis with input from both Engineering staff and Operations / Road & Bridge staff, as well as other governing bodies, such as the Highlands Ranch Metro District. Periodically, significant additional funding is anticipated to properly address the aging infrastructure that is due at the same time because of the rapid

growth the County experienced over a brief period, especially within Highlands Ranch.

Concrete Roads - This annual maintenance program funds the repairs and replacement of concrete pavements on various Douglas County collector and arterial roadways that comprise our transportation network. Funding in this business unit is also used for replacing substandard adjacent curb and gutter, concrete cross-pans, installing required ADA ramps in advance of our asphalt overlay projects or concrete repairs. Repair and panel replacement locations are prioritized on an annual basis with input from both Engineering staff and Operations / Road & Bridge staff, and other governing bodies, such as the Highlands Ranch Metro District. Periodically, significant additional funding is anticipated to properly address the aging infrastructure that is due at the same time because of the rapid growth the County experienced over a brief period, especially within Highlands Ranch.

Our current analysis indicates that the percentage of roads in poor and very poor condition is increasing, even though the average PCI is being maintained at 80; basically, the condition distribution is widening. In 2018, we propose adding an additional performance measure target to minimize the percent of roads in poor and very poor condition: "Percent of Roads in Fair or Better Condition = 90%." Our current analysis indicates that a funding level of \$18,000,000 will meet this additional target. By using two performance measures (average condition, and percent in fair or better condition), we can maintain a high average pavement condition and ensure that roads do not drop into poor or very poor condition.

Daniels Park Road Improvement Phase 2 - \$1,900,000 - one-time

This project provides for the final phase of improvements and paving of Daniels Park Road between Castle Pines Parkway and Griggs Road. The proposed improvements were identified in the executed Intergovernmental Agreement (IGA) between the Board of County Commissions and the City and County of Denver. The nature of the project requires the elements to be designed to Denver’s Mountain Park & Recreation standards, maintaining a rural character that includes pullouts for park visitors, multi-modal trails, and minor drainage improvements. The Proposed Budget will allow the County to complete the remaining commitments identified in the executed IGA.

Stormwater Priority Projects - \$2,000,000 - one-time

The County does not have a countywide storm water utility fee and therefore presently the County does not have a dedicated funding source to implement much needed drainage improvements throughout Douglas County. As our once new infrastructure continues to age, preventative maintenance and new capital improvements continue to be increasingly more important to fund. These projects help reduce flooding on private property and protect our roadway infrastructure. Without additional funding for drainage improvements, the County cannot take advantage of regularly partnering opportunities with Urban Drainage and Flood Control District (UDFCD) that allows the County to leverage our funds on 50 / 50 basis. Several of these projects have been on the County’s Capital Improvements waiting list for more than 10 years due to lack of revenue for drainage projects. Presently, Public Works Engineering and Operations staff has identified a list of priority projects more than \$65 Million.

The following is a list of next year’s priority drainage projects needed throughout the County:

Timbers Creek Channel Improvements (Fox Sparrow to Colorado Horse Park)	\$400,000
Happy Canyon Creek Channel Improvements and Dogwood Crossing (Dogwood north to 470 Compark, LLC)	\$450,000
Helena Circle Drainage Improvements (Acres Green)	\$250,000
Thunderbird Road and/or Windwood Way (Pinery)	\$350,000
Perry Park Road 60” CMP Replacement	\$100,000
Lake Gulch Road Erosion Repair	\$200,000
Lucas Ave. Ditch Repair	\$50,000
Democrat Road Erosion Repair	\$100,000
Greenland Road 60” CMP Replacement	\$100,000

Total \$2,000,000

School And Pedestrian Safety - \$300,000 - one-time

School area and pedestrian safety projects are prioritized on a County-wide basis using safety as the most important criteria. Projects include minor roadway modifications to improve pedestrian safety such as enhanced pedestrian crossings, neck-downs, traffic circulation changes near schools, complete missing sidewalk links, providing sidewalks at bus turn outs, and making similar types of improvements that will enhance the pedestrian and bicycle infrastructure network.

Traffic Signal Replacement And Major Maintenance - \$400,000 - one-time

Recent annual traffic signal pole inspections have identified deficiencies that need attention and experience in the field reveals an aging underground infrastructure. Funding in this business unit is set aside annually to provide funds to address deficiencies that are anticipated, as key components approach their expected service life. Funds are reserved primarily for the replacement of traffic signal foundations, poles, and mast arms.

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A group of diverse people, including a woman in a green top, a child in a blue shirt, and a woman in a purple jacket, are holding hands in a circle on a grassy lawn. In the background, there is a modern building with large windows and a black metal fence. The scene is bright and sunny.

COUNTY FUNDS

Human Services Fund

**Douglas County Government
Human Services Fund (Fund 210)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 5,768,629	\$ 4,733,494	\$ 5,466,934	\$ 5,466,934	\$ 2,884,599	\$ 2,143,796	\$ 1,828,717	\$ 1,433,583	\$ 957,493
Revenues									
2 Taxes	\$ 1,732,815	\$ 1,787,847	\$ 1,787,847	\$ 1,787,847	\$ 1,996,388	\$ 2,046,298	\$ 2,169,076	\$ 2,207,034	\$ 2,295,316
3 Intergovernmental	21,186,893	26,793,106	28,181,450	28,181,450	28,910,229	29,210,229	29,310,229	29,510,229	29,710,229
4 Earnings on Investments	0	0	0	0	0	0	0	0	0
5 Other Revenues	548,885	0	26,575	26,575	46,000	0	0	0	0
6 Transfers In - General Fund	2,600,626	3,135,000	3,135,000	3,135,000	2,071,865	2,071,865	2,071,865	2,071,865	2,071,865
7 Transfers In - Capital Replacement Fund	25,000	25,500	25,500	25,500	0	0	0	0	0
8 Total Transfers In	2,625,626	3,160,500	3,160,500	3,160,500	2,071,865	2,071,865	2,071,865	2,071,865	2,071,865
9 Total Revenues and Transfers In	\$ 26,094,219	\$ 31,741,453	\$ 33,156,372	\$ 33,156,372	\$ 33,024,482	\$ 33,328,392	\$ 33,551,170	\$ 33,789,128	\$ 34,077,410
Expenditures by Function									
10 Personnel	\$ 5,931,039	\$ 6,881,365	\$ 7,825,826	\$ 7,825,826	\$ 7,750,723	\$ 8,078,908	\$ 8,381,742	\$ 8,700,656	\$ 9,036,760
11 Supplies	35,268	114,800	114,800	114,800	61,650	61,650	61,650	61,650	61,650
12 Controllable Assets	34,967	3,500	3,500	3,500	27,500	27,500	27,500	27,500	27,500
13 Purchased Services	2,211,376	3,461,298	3,786,555	3,786,555	2,896,466	2,896,466	2,896,466	2,896,466	2,896,466
14 Fixed Charges	18,601	39,518	39,518	39,518	22,905	22,905	22,905	22,905	22,905
15 Grants and Contributions	14,293,685	18,877,078	19,168,508	19,168,508	19,509,180	19,509,180	19,509,180	19,509,180	19,509,180
16 Interdepartmental Charges	3,847,098	4,750,000	4,750,000	4,750,000	3,046,861	3,046,861	3,046,861	3,046,861	3,046,861
17 Capital Outlay	20,980	25,500	25,500	25,500	0	0	0	0	0
18 Contingency	0	0	0	0	0	0	0	0	0
Transfers Out									
19 Transfers Out - Capital Expenditures Fund	0	0	24,500	24,500	450,000	0	0	0	0
20 Transfers Out - Capital Replacement Fund	2,900	0	0	0	0	0	0	0	0
21 Total Transfers Out	2,900	0	24,500	24,500	450,000	0	0	0	0
22 Total Expenditures and Transfers Out	\$ 26,395,914	\$ 34,153,059	\$ 35,738,707	\$ 35,738,707	\$ 33,765,285	\$ 33,643,470	\$ 33,946,304	\$ 34,265,218	\$ 34,601,322
23 Change In Fund Balance	(301,695)	(2,411,606)	(2,582,335)	(2,582,335)	(740,803)	(315,078)	(395,134)	(476,090)	(523,912)
24 Ending Fund Balance	\$ 5,466,934	\$ 2,321,888	\$ 2,884,599	\$ 2,884,599	\$ 2,143,796	\$ 1,828,717	\$ 1,433,583	\$ 957,493	\$ 433,581
Fund Balance Detail									
25 Non-spendable Fund Balance	\$ 5,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26 Restricted Fund Balance	71,696	352,093	352,093	71,696	71,696	71,696	71,696	71,696	71,696
27 Committed Fund Balance	19,265	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	5,370,257	1,969,795	2,532,506	2,812,903	2,072,100	1,757,021	1,361,887	885,797	361,885
29 Ending Fund Balance	\$ 5,466,934	\$ 2,321,888	\$ 2,884,599	\$ 2,884,599	\$ 2,143,796	\$ 1,828,717	\$ 1,433,583	\$ 957,493	\$ 433,581



COUNTY FUNDS

Developmental Disabilities Fund

**Douglas County Government
Developmental Disabilities Fund (Fund 215)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 147,131	\$ 100,000	\$ 316,038	\$ 316,038	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<u>Revenues</u>									
2 Taxes	\$ 5,546,440	\$ 5,686,182	\$ 5,686,182	\$ 5,686,182	\$ 6,317,681	\$ 6,475,623	\$ 6,864,160	\$ 6,984,283	\$ 7,263,655
3 Licenses and Permits	0	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Charges for Services	0	0	0	0	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0	0	0	0	0
8 Donations and Contributions	0	0	0	0	0	0	0	0	0
9 Other Revenues	0	0	0	0	0	0	0	0	0
10 Transfers In	0	0	0	0	0	0	0	0	0
11 Total Revenues and Transfers In	\$ 5,546,440	\$ 5,686,182	\$ 5,686,182	\$ 5,686,182	\$ 6,317,681	\$ 6,475,623	\$ 6,864,160	\$ 6,984,283	\$ 7,263,655
<u>Expenditures by Function</u>									
12 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 Supplies	0	0	0	0	0	0	0	0	0
14 Purchased Services	5,168,457	5,288,142	5,288,142	5,288,142	5,875,444	6,022,264	6,383,632	6,495,347	6,755,154
15 Fixed Charges	83,441	85,300	85,300	85,300	94,765	97,200	103,000	104,800	109,000
16 Grants and Contributions	125,635	312,740	528,778	528,778	347,472	356,159	377,529	384,136	399,501
17 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
18 Capital Outlay	0	0	0	0	0	0	0	0	0
19 Contingency	0	0	0	0	0	0	0	0	0
20 Transfers Out	0	0	0	0	0	0	0	0	0
21 Total Expenditures and Transfers Out	\$ 5,377,533	\$ 5,686,182	\$ 5,902,220	\$ 5,902,220	\$ 6,317,681	\$ 6,475,623	\$ 6,864,160	\$ 6,984,283	\$ 7,263,655
22 Change In Fund Balance	168,907	0	(216,038)	(216,038)	0	0	0	0	0
23 Ending Fund Balance	\$ 316,038	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<u>Fund Balance Detail</u>									
24 Nonspendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25 Restricted Fund Balance	100,000	0	0	100,000	100,000	100,000	100,000	100,000	100,000
26 Committed Fund Balance	214,035	0	0	0	0	0	0	0	0
27 Assigned Fund Balance	2,003	100,000	100,000	0	0	0	0	0	0
28 Ending Fund Balance	\$ 316,038	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

COUNTY FUNDS

Law Enforcement Authority Fund



**Douglas County Government
Law Enforcement Authority Fund (Fund 220)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 17,846,466	\$ 15,702,738	\$ 17,534,799	\$ 17,534,799	\$ 14,854,372	\$ 13,232,536	\$ 12,405,739	\$ 12,253,196	\$ 12,024,140
Revenues									
2 Taxes	\$ 16,248,407	\$ 16,132,546	\$ 16,132,545	\$ 16,832,546	\$ 18,493,021	\$ 19,056,447	\$ 20,239,853	\$ 20,727,600	\$ 21,649,200
3 Licenses and Permits	0	0	0	0	0	0	0	0	0
4 Intergovernmental	550,249	553,300	586,422	844,402	709,800	727,600	745,800	764,400	783,500
5 Charges for Services	2,475,245	2,223,975	2,548,111	2,408,379	1,491,817	1,512,900	1,557,900	1,580,900	1,627,900
6 Fines and Forfeits	843,707	776,700	776,700	710,400	0	0	0	0	0
7 Earnings on Investments	246,131	100,000	100,000	263,000	233,000	191,000	170,000	154,000	131,000
8 Miscellaneous Revenues	171,740	126,300	183,799	127,200	119,200	119,200	119,200	119,200	119,200
9 Other Revenues	0	0	0	0	0	0	0	0	0
10 Other Financing Sources	13,050	0	0	23,200	25,000	25,000	25,000	25,000	30,000
11 Total Revenues and Transfers In	\$ 20,548,528	\$ 19,912,821	\$ 20,327,578	\$ 21,209,127	\$ 21,071,838	\$ 21,632,147	\$ 22,857,753	\$ 23,371,100	\$ 24,340,800
Expenditures by Function									
12 Personnel	\$ 17,041,731	\$ 18,789,097	\$ 19,167,361	\$ 19,167,361	\$ 15,940,420	\$ 16,741,136	\$ 17,277,403	\$ 17,771,781	\$ 18,295,060
13 Supplies	449,938	374,900	455,657	455,657	369,700	369,700	369,700	369,700	369,700
14 Controllable Assets	111,666	60,100	104,919	104,919	50,000	50,000	50,000	50,000	50,000
15 Purchased Services	817,265	566,900	650,922	650,922	543,900	543,900	543,900	543,900	543,900
16 Fixed Charges	1,158,895	1,465,950	1,475,950	1,475,950	1,747,484	1,799,038	1,779,223	1,839,005	1,907,229
17 Grants and Contributions	2,273	0	0	0	0	0	0	0	0
18 Intergovernmental Support	0	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
19 Interdepartmental Charges	16,567	0	0	0	23,500	23,500	23,500	23,500	23,500
20 Capital Outlay	1,261,861	1,618,200	1,840,745	1,840,745	1,462,000	1,394,000	1,428,900	1,464,600	1,501,200
21 Contingency	0	250,000	182,000	182,000	250,000	250,000	250,000	250,000	250,000
22 Transfers Out	0	0	0	0	0	0	0	0	0
23 Recommended New Requests - One-Time					1,019,000				
24 Recommended New Requests - On-Going					1,275,670	1,275,670	1,275,670	1,275,670	1,275,670
25 Total Expenditures and Transfers Out	\$ 20,860,195	\$ 23,137,147	\$ 23,889,554	\$ 23,889,554	\$ 22,693,673	\$ 22,458,944	\$ 23,010,296	\$ 23,600,156	\$ 24,228,259
26 Change In Fund Balance	(311,667)	(3,224,326)	(3,561,976)	(2,680,427)	(1,621,835)	(826,797)	(152,543)	(229,056)	112,541
27 Ending Fund Balance	\$ 17,534,799	\$ 12,478,412	\$ 13,972,823	\$ 14,854,372	\$ 13,232,536	\$ 12,405,739	\$ 12,253,196	\$ 12,024,140	\$ 12,136,681
Fund Balance Detail									
28 Non-spendable Fund Balance	\$ 425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29 Restricted Fund Balance	625,000	550,000	550,000	625,000	625,000	625,000	625,000	625,000	625,000
30 Committed Fund Balance	141,944	0	0	0	0	0	0	0	0
31 Assigned Fund Balance	16,767,430	11,928,412	13,422,823	14,229,372	12,607,536	11,780,739	11,628,196	11,399,140	11,511,681
32 Ending Fund Balance	\$ 17,534,799	\$ 12,478,412	\$ 13,972,823	\$ 14,854,372	\$ 13,232,536	\$ 12,405,739	\$ 12,253,196	\$ 12,024,140	\$ 12,136,681

Douglas County Government
2018 Recommended New Requests

Fund	Division/ Project	Request Description	FTE	One-Time Amount	On-Going Amount	Net Impact to Fund
Law Enforcement Authority Fund						
Patrol						
	22100	Helmet Replacements (88)		\$ 26,000	\$ 12,800	\$ 38,800
	22100	Ballistic Helmets/Communications Headsets		109,900		109,900
	22100	Mobile License Plate Reader Trailers (4)		180,400	47,000	227,400
	22100	Patrol Officers	10.0	615,800	1,092,170	1,707,970
Traffic						
	22150	SMART Speed Trailers (4)		44,000		44,000
Impact Unit						
	22500	Detective - Impact Unit	1.0	6,600	123,700	130,300
Bomb Team						
	822120	EOD-10 Bomb Suit		36,300		36,300
Law Enforcement Authority Fund Total			11.0	\$ 1,019,000	\$ 1,275,670	\$ 2,294,670

2018 Vehicle Replacement Requests - LEA

New Unit Type	Unit # to be Replaced	Business Unit	Year	Make	Model	Current Miles	Date In Service	DCVRCS	Total Cost
Patrol Vehicle	1228	22100	2012	DODGE	CHARGER	91,548	4/12/2012	13.1	\$68,500
Patrol Vehicle	1105	22100	2011	DODGE	CHARGER	135,535	6/8/2011	13.1	\$68,500
Patrol Vehicle	1106	22100	2011	DODGE	CHARGER	159,234	6/8/2011	13.1	\$68,500
Patrol Vehicle	1225	22100	2012	DODGE	CHARGER	140,305	4/26/2012	15	\$68,500
Patrol Vehicle	1226	22100	2012	CHEVY	TAHOE	185,329	4/12/2012	15	\$68,500
Patrol Vehicle	1234	22100	2012	DODGE	CHARGER	115,449	4/26/2012	15	\$68,500
Patrol Vehicle	1237	22100	2012	DODGE	CHARGER	66,456	4/12/2012	15	\$68,500
Patrol Vehicle	1305	22100	2013	DODGE	CHARGER	123,109	4/7/2013	15	\$68,500
Patrol Vehicle +		22100							\$68,500
Patrol Vehicle +		22100							\$68,500
Patrol Vehicle +		22100							\$68,500
Patrol Vehicle +		22100							\$68,500
Patrol Vehicle +		22100							\$68,500
Patrol Vehicle	1110	22150	2011	CHEVY	TAHOE	107,274	3/14/2011	15	\$68,500
Patrol Vehicle	1222	22150	2012	DODGE	CHARGER	85,972	4/21/2012	11.2	\$68,500
Patrol Motorcycle	717-S	22150	2007	HARLEY	FLHTPI	55,000	6/20/2007	15	\$38,000
Speed Awareness Trailer	SM-1	22150	1996		SAT1001	21	11/13/1996	N/A	\$18,000
Speed Awareness Trailer	ST-2	22150	1996		TRAILER	21	10/9/1996	N/A	\$18,000
Speed Awareness Trailer	ST-3	22150	1995		TRAILER	22	8/16/1995	10.5	\$18,000
Patrol Vehicle	1003	800550	2010	DODGE	CHARGER	100,436	3/14/2010	9.9	\$68,500
Patrol Vehicle	1010	800550	2010	DODGE	CHARGER	101,756	4/19/2010	11.3	\$68,500
Patrol Vehicle	1017	800550	2010	DODGE	CHARGER	107,136	3/14/2010	13.4	\$68,500
Patrol Vehicle	1005	800551	2010	DODGE	CHARGER	92,351	3/28/2010	11.2	\$68,500
Patrol Vehicle	1006	800552	2010	DODGE	CHARGER	106,049	3/28/2010	13.7	\$68,500
Total									\$1,462,000

+ Reserve unit to go into service for totaled units or end of year for replacements

DCVRCS - Douglas County Vehicle Replacement Candidate Schedule

POINT SCALE	DCVRCS
Optimal Replacement Time for Patrol Vehicles	< 10
Non-Patrol Vehicles: Unlikely Replacement Candidate replace only if Maintenance and Downtime Factor is 7 or higher and Condition Factor is 7 or higher	10 - 12.5
Non-Patrol Vehicles: Early Replacement Candidate	12.5 - 15
Non-Patrol Vehicles: Optimal Replacement time, unit is in the last 10% of useful life and at optimal resale value	> 15

LAW ENFORCEMENT AUTHORITY (LEA) FUND

\$1,019,000 One-Time

\$1,275,670 On-Going



LAW ENFORCEMENT AUTHORITY

**Personnel - \$622,400 (one-time)
and \$1,215,870 (on-going)**

10.0 FTE Patrol Officers

In the last two years, Unincorporated Douglas County (UDC) has seen consistent increases in crime. Many different methods have been used to attempt to drive down these increases to include re-aligned patrol districts based upon population and calls for service and a staggered shift model based upon crime trends and call loads. Despite these substantive steps, UDC has still experienced an increase in crime and calls for service. In 2017 there has been a 3% increase in overall crime and the most urgent calls have increased 11%. These include general disturbances up 25%, domestic violence up 18% and mental health crisis calls [suicidal subjects] up 22%. In addition, commercial burglaries are up 46%, motor vehicle thefts up 24%, and robberies increased 133%. In 2017 (YTD) there have also been 24 incidents of vehicle eluding [pursuits] compared to only eight in all of 2016.

An urgent call response time analysis from 2015 to 2017 YTD revealed that across the northern corridor of UDC (predominately Highlands Ranch) response times increased by over one minute. Approximately two-thirds of this same UDC area has around the same citizen population as the Town of Castle Rock at 62,188. Castle Rock Police Department typically has 8 police officers on a shift while UDC typically has 4 deputies on a shift during peak times. The same comparison can be made on the Northeast side of UDC to the Town of Parker, with a resident population of 52,420, which is roughly the same population of the Northeast side of UDC. Parker Police Department staffs six police officers and a supervisor as compared to two deputies and a supervisor for the entire east side of UDC.

A DCSO staffing analysis for 2015 to 2017 YTD was completed using nationally recognized industry formulas. The results of this staffing analysis disclosed that in 2015, DCSO was 12 deputies short of being able to handle just the obligated call load without time for proactive policing. To handle the increasing call load, several creative programs were implemented such as utilizing Community Safety Volunteers (CSVs) to handle minor calls for service, utilizing reserve deputies to help cover during peak times, using supervisors to cover calls for service and having to use overtime to offset for those deputies out sick or on vacation. In 2016, seven patrol deputies were approved and added by the Board of County Commissioners (BOCC). The 2016 staffing analysis, which included the seven deputies added in 2016 and some of the inventive programs showed a trend toward improvement measured by the same nationally recognized industry formulas. However, crime continues to increase and more patrol deputy staffing

is needed for proactive policing to offset the rising crime trends. Additionally, when compared to a nationally recognized industry ratio of 1.0 patrol deputies per 1000 residents served, the UDC Sheriff's Office has a very low ratio of .68 patrol deputies per 1000 residents in 2015 and this ratio fell to .66 in 2016, despite the addition of seven deputies that year due to the population increase for the patrol service area. An increase of 10 deputies would bring the deputies to citizen ratio to .72 patrol deputies per 1000 citizens.

Douglas County has long been praised for our low crime rates. We are the premiere community where people want to raise a family and start a business. Per the 2017 citizen survey results, 98% agreed Douglas County is a safe place to live and work, 93% express satisfaction with the law enforcement services provided by the Sheriff's Office (the highest recorded level of satisfaction since this baseline survey question was first asked in 2006) and 96% agree they generally feel safe & secure traveling around Douglas County. Increasing crime trends and the lack of time to perform meaningful proactive policing activities has impacted patrol deputies' ability to do their jobs safely and to continue to provide law enforcement services at the level our citizens have come to expect.

1.0 FTE Impact Unit Detective

The Impact Unit organized within the Investigations Division is best described as a rapid response team. The unit is a multi-agency law enforcement task force, whose charge is to augment both Patrol Division and Investigations Division in an effort to combat crime generally, and pattern crimes, specifically. They respond to "crime de jour" and handle myriad investigations that don't "fit" elsewhere.

At this juncture, we need to convert the over-hire position to a full-time employee (FTE). The Impact Unit continues to be Douglas County's first-line of defense against drug offenders, especially gray- and black-market marijuana cases. They investigate all tips and leads about the illicit marijuana industry. Drug arrests in the last two years have climbed rapidly from 272 in 2015 to 417 in 2016. DCSO is projecting a 20% growth in 2017, with arrests approaching 500 for the year. Drug equipment violations are following similar trend lines. Drug investigations frequently become protracted operations sometimes spanning months and crossing jurisdictional lines. They manage all the criminal informants cultivated by the Sheriff's Office or the participating municipalities.

The pattern crimes that the Impact Unit assists in are frequently property crimes. The most impactful increases have been trespasses to cars and motor vehicle thefts. In a five-year period, motor vehicle thefts are up 216% and trespasses to cars are up 188%. Commercial burglaries are rising, too. In the three years ending 2016, commercial burglaries have increased 34% from 122 in 2014 to 164 in 2016. We are projecting 175 in 2017.

Operations - \$172, 200 (one-time) and \$12,800 (on-going)

Helmet Replacements (88) - \$26,000 (one-time) and \$12,800 (on-going)

The majority of the Douglas County Sheriff's Office's Patrol Division's ballistic helmets are expired. A replacement cycle was never implemented, so a portion (one-third) of the amount requested is identified as on-going to establish funds for replacements going forward. Currently 88 helmets

are beyond the manufacturer's warranty and should be replaced to provide the highest level of life saving protection to our commissioned personnel in the event one of our deputies is shot at in a critical incident.

Ballistic Helmets/ Communication Headsets - \$109,900 (one-time)

Douglas County Regional SWAT Team, Douglas County Bomb Squad, and DCSO K-9 Unit needs to replace expiring ballistic helmets. The helmets were purchased in 2013 with asset forfeiture funds for SWAT, DCSO Bomb Squad and DCSO K-9 Unit. The helmets expire after five years of service and will no longer be NIJ compliant. A ballistic helmet is required safety equipment designed to provide each member with ballistic protection.

EOD - 10 Bomb Suit - \$36,300 (one-time)

The purchase of one EOD-10 Bomb Suit is needed in 2018. This request is being made due to the fact our current Bomb Suit is seven years old. The Kevlar, which is the primary piece of protection, has a five-year warranty, like the vests we supply for commissioned deputies. This is a vital piece of safety/protective equipment for our bomb technicians anytime they are working with any suspicious packages, known explosives, or other duties that require them to wear the bomb suit.

In 2016 the Douglas County Bomb Squad purchased the first of the two replacement suits. In 2018 the Douglas County Bomb Squad is asking for the purchase of one EOD-10 suit now to replace the other outdated EOD-9 suits. Our Bomb Squad is the only one in Douglas County and we are rated by the federal government to be able to handle two bomb calls simultaneously.

Capital Improvement Projects - \$224,400 (one-time) and \$47,000 (on-going)

Mobile License Plate Reader Trailers (4) - \$180,400 (one-time) and \$47,000 (on-going)

The Douglas County Sheriff's Office is constantly looking for efficient and innovative ways to detect and prevent crime. There is a staggering epidemic in Douglas County and it involves auto thefts and car break-ins. From 2012 to 2016 auto thefts increased 164% in Colorado and 216% in Douglas County for the same time period. Directly associated with auto thefts, are the car break-in's or vehicle trespasses, which are also up 188% in Douglas County alone.

A tool that will dramatically reduce these percentages would be the Mobile LPR Trailers, giving the Douglas County Sheriff's Office's the ability to detect and prevent auto thefts and vehicle trespasses, develop leads in other criminal cases, all while providing a better service to our citizens. The Mobile LPR Trailers are License Plate Readers placed in a message board trailer. The system will notify officers in real time of reported stolen vehicles or vehicles with associated warrants entering an area (most likely to commit crimes) where the LPR is deployed. Deputies will then be able to saturate the area to apprehend or prevent further crimes from being committed. The Mobile LPR Trailers will also give detectives leads in cases through comparing any suspect vehicle description with vehicles entering that area.

The four (4) LPR trailers can be deployed continuously, but will be deployed primarily during STACC (Strategic and Tactical Analysis of Crime and Crashes) operational periods and at main routes leading into the unincorporated areas of Douglas County. In our analysis of the criminal activity, along with the routes pursuits have taken, along with the apprehension of suspects, we've identified four (4) potential locations to deploy the mobile LPR's. These locations are easily accessible by suspects driving stolen vehicles from the Denver Metro area.

Smart Speed Trailers X4 - \$44,000 (one-time)

Currently, the Traffic Unit has three radar feedback trailers that display the speed of approaching motorists to educate them and request their voluntary compliance. Of the three trailers, only one of them reliably works. They are all over ten years old and are beyond repair when they fail. The trailers are extremely basic and do not collect any traffic data that we often use in evaluating problem traffic/speeding complaints. These trailers are a valuable tool that are often requested in neighborhoods and around schools to help calm traffic and increase the safety of the pedestrians and children in the area. The traffic unit also uses a "stealth stat" device that collects data about traffic speeds in the area, however this piece of equipment is also over ten years old and is failing.

This budget request is to purchase 4 new SMART trailers from our preferred radar vendor, Kustom Signals Corporation. The SMART trailers can be configured to collect data as well as provide driver feedback, thereby replacing the existing one working feedback trailer and augmenting the existing old stealth stat. The purchase of 4 trailers will allow the Traffic Unit to adequately meet the requests from our citizens and provide good coverage of all of Douglas County. Currently, there is a wait list of up to 5 weeks to schedule the radar trailer for a neighborhood. 4 SMART trailers will cut this time to 3 or 4 days of wait time, plus provide data and feedback as to its effectiveness, bolstering the abilities of the Traffic Unit to meet our Strategic and Tactical Analysis of Crime and Crashes goals.



COUNTY FUNDS

Infrastructure Fund

**Douglas County Government
Infrastructure Fund (Fund 225)
Fund Summary**

	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 1,867,915	\$ 8,090,830	\$ 14,313,744	\$ 20,536,659
<u>Revenues</u>								
2 Taxes	\$ -	\$ -	\$ -	\$ 6,317,680	\$ 6,317,680	\$ 6,317,680	\$ 6,317,680	\$ 6,317,680
3 Licenses and Permits	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0
5 Charges for Services	0	0	0	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0	0	0	0
8 Donations and Contributions	0	0	0	0	0	0	0	0
9 Other Revenues	0	0	0	0	0	0	0	0
10 Transfers In from General Fund	0	0	0	16,200,000	0	0	0	0
11 Total Revenues and Transfers In	\$ -	\$ -	\$ -	\$ 22,517,680	\$ 6,317,680	\$ 6,317,680	\$ 6,317,680	\$ 6,317,680
<u>Expenditures by Function</u>								
12 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 Supplies	0	0	0	0	0	0	0	0
14 Purchased Services	0	0	0	0	0	0	0	0
15 Fixed Charges	0	0	0	94,765	94,765	94,765	94,765	94,765
16 Grants and Contributions	0	0	0	0	0	0	0	0
17 Interdepartmental Charges	0	0	0	0	0	0	0	0
18 Capital Outlay	0	0	0	0	0	0	0	0
19 Contingency	0	0	0	0	0	0	0	0
20 Transfers Out	0	0	0	0	0	0	0	0
21 Recommended New Requests - One-Time				20,555,000				
22 Total Expenditures and Transfers Out	\$ -	\$ -	\$ -	\$ 20,649,765	\$ 94,765	\$ 94,765	\$ 94,765	\$ 94,765
23 Change In Fund Balance	0	0	0	1,867,915	6,222,915	6,222,915	6,222,915	6,222,915
24 Ending Fund Balance	\$ -	\$ -	\$ -	\$ 1,867,915	\$ 8,090,830	\$ 14,313,744	\$ 20,536,659	\$ 26,759,574
<u>Fund Balance Detail</u>								
25 Nonspendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26 Restricted Fund Balance	0	0	0	0	0	0	0	0
27 Committed Fund Balance	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	0	0	0	1,867,915	8,090,830	14,313,744	20,536,659	26,759,574
29 Ending Fund Balance	\$ -	\$ -	\$ -	\$ 1,867,915	\$ 8,090,830	\$ 14,313,744	\$ 20,536,659	\$ 26,759,574

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Infrastructure Fund				
	801201	US 85 Improvements (Highlands Ranch Parkway to C-470 to north of County Line Rd)	\$ 15,000,000	
	801202	US 85 Improvements (Sedalia to Daniels Park Road to Happy Canyon Rd)	400,000	
	801203	Relocate West I-25 Frontage Road	4,955,000	
	801204	Jefferson County Bridge Repairs	200,000	
Infrastructure Fund			\$ 20,555,000	\$ -

INFRASTRUCTURE FUND

\$20,555,000 One-Time



Infrastructure Fund

US Highway 85 Improvements (Highlands Ranch Pkwy To C-470 to North of County Line Road) – \$15,000,000 (one-time)

Funding in this business unit will be used to augment the budget set aside in Fund 230, which is needed in order to advance constructing improvements for the segment of US 85 between Highlands Ranch Parkway and the C-470 Interchange and the project limits which extend approximately 1,200 feet north of County Line Road. Currently, construction is estimated to begin in summer of 2019.

Douglas County funds are being used to leverage funds from our other project financial partners which include DRCOG, FHWA, CDOT and developers that benefit from the US 85 improvements. The proposed improvements are currently estimated to cost \$62.2 Million. In the spring of 2015, DRCOG selected this segment of US 85 to receive \$15 Million in federal funding for construction and CDOT has agreed to contribute \$6.5 Million towards the construction, which \$3.5

Million from their asset management program in lieu of overlaying the existing pavement to offset some of the costs associated with reconstructing the existing pavement. Currently, the County has collected \$2.3 Million from Sterling Ranch which has been set aside to be used for the proposed US 85 improvements. Sterling Ranch's contribution increases with approval of each filing for a total contribution estimated to be approximately \$35 Million at full build out of their proposed development. The County is responsible for the remaining project costs estimated to be \$38.4 Million, which includes: completing final design, ROW acquisition, utility relocations and constructing recommended improvements.

The County recognizes the importance of completing the proposed widening of the US 85 Corridor and the critical role this regional north / south arterial has in moving people, goods and services. Many Douglas County constituents rely on US 85 for their daily commuting needs and this arterial roadway is part of the National Highway System (NHS) and it plays a critical part of the I-25 incident management - providing an alternate route should a major incident occur on I-25 that requires a closure. Unfortunately, the State has very limited resources for building new capacity improvements, and CDOT presently doesn't have sufficient funds for completing the US 85 Corridor improvements that were identified in the Final Environmental Impact Statement Record of Decision document (signed in 2002).

US 85 Improvements (Sedalia to Daniels Park Road) – \$400,000 (one-time)

The funding being requested in this account will be used to partner with CDOT in order to design, acquire right-of-way (ROW), and construct minor intersection improvements which include installing a traffic signal at this busy intersection. The proposed immediate interim improvements need to be accelerated since CDOT has not identified funding for the recommended final improvements which includes widening and reconstructing US 85.

Relocate West I-25 Frontage Road – \$4,955,000 (one-time)

Funding will be used to partner with the Town of Castle Rock and adjacent developers to advance relocating the existing west I-25 frontage road between Tomah Road and Plum Creek Parkway (Coachline Road). The project involves relocating the frontage road from the east side of the railroad tracks to the west side of the railroad tracks, which will allow the County to close several private and public at-grade railroad crossings between Yucca Hills Road and Tomah Road. Relocating the West I-25 Frontage Road is required to accommodate the future I-25 Interchange at Douglas Lane / Crystal Valley Parkway / Territorial Road. Currently, this project is approximately \$20 Million and the proposed funds will be used in 2018 to design and purchase additional right-of-way for the new road alignment.

Jefferson County Bridge Repairs (Downstream of Deckers) – \$200,000 (one-time)

The proposed funding being requested is needed to partner with Jefferson County in order to make repairs to the County Road 67 bridge over the South Platte River, which is located immediately downstream of Deckers. This bridge needs emergency repairs to prevent failing due to heavy corrosion of the bridge deck and extensive deterioration of the asphalt surface. There are several areas of 100% loss of the bridge decking and is currently covered with steel plates. The project scope will include removal of asphalt, removal and replacement of the failing metal decking, sandblasting and painting the existing bridge girders, encasing sections of the bridge abutments in concrete and replacing the bridge driving surface with new asphalt. The interim repairs are estimated to cost up to \$400,000 and it is proposed to share in the project cost on a 50/50 basis.

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COUNTY FUNDS

Road Sales & Tax Use Fund

Douglas County Government
Road Sales and Use Tax Fund (Fund 230)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 34,932,258	\$ 27,814,523	\$ 29,200,981	\$ 29,200,981	\$ 38,761,816	\$ 3,233,575	\$ 3,306,103	\$ 3,388,563	\$ 3,431,927
Revenues									
2 Taxes	\$ 24,222,204	\$ 24,116,000	\$ 24,916,000	\$ 26,396,000	\$ 27,268,200	\$ 28,190,728	\$ 28,907,360	\$ 29,618,964	\$ 30,350,844
3 Intergovernmental	1,980,000	0	250,000	250,000	0	0	0	0	0
4 Earnings on Investments	416,188	375,000	375,000	375,000	425,000	395,000	375,000	375,000	375,000
5 Other Revenues	0	0	0	0	0	0	0	0	0
6 Transfers In	0	0	0	0	0	0	0	0	0
7 Total Revenues and Transfers In	\$ 26,618,392	\$ 24,491,000	\$ 25,541,000	\$ 27,021,000	\$ 27,693,200	\$ 28,585,728	\$ 29,282,360	\$ 29,993,964	\$ 30,725,844
Expenditures by Function									
8 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 Supplies	0	0	0	0	0	0	0	0	0
10 Controllable Assets	0	0	0	0	0	0	0	0	0
11 Purchased Services	1,432,658	250,000	477,892	477,892	0	0	0	0	0
12 Building Materials	0	0	0	0	0	0	0	0	0
13 Fixed Charges	0	0	0	0	0	0	0	0	0
14 Debt Issuance	0	0	0	0	0	0	0	0	0
15 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
16 Intergovernmental Support	23,764,825	17,699,843	9,688,896	9,688,896	9,622,100	9,947,200	10,199,900	10,450,600	10,708,700
17 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
18 Capital Projects	5,064,436	29,327,551	5,211,376	5,211,376	33,520,341	16,500,000	18,500,000	19,000,000	19,300,000
19 Re-Appropriation	0	0	34,020,341	0	0	0	0	0	0
20 Contingency	0	0	0	0	0	0	0	0	0
21 Transfers Out:									
22 To General Fund	500,000	500,001	500,001	500,001	500,000	500,000	500,000	500,000	500,000
23 To Debt Service Fund	1,587,750	1,582,000	1,582,000	1,582,000	1,579,000	1,566,000	0	0	0
24 Total Transfers Out	<u>2,087,750</u>	<u>2,082,001</u>	<u>2,082,001</u>	<u>2,082,001</u>	<u>2,079,000</u>	<u>2,066,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
25 Recommended New Requests - One-Time					18,000,000				
26 Total Expenditures and Transfers Out	\$ 32,349,669	\$ 49,359,395	\$ 51,480,506	\$ 17,460,165	\$ 63,221,441	\$ 28,513,200	\$ 29,199,900	\$ 29,950,600	\$ 30,508,700
26 Change In Fund Balance	(5,731,277)	(24,868,395)	(25,939,506)	9,560,835	(35,528,241)	72,528	82,460	43,364	217,144
27 Ending Fund Balance	\$ 29,200,981	\$ 2,946,129	\$ 3,261,475	\$ 38,761,816	\$ 3,233,575	\$ 3,306,103	\$ 3,388,563	\$ 3,431,927	\$ 3,649,071
Fund Balance Detail									
28 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29 Restricted Fund Balance	263,533	264,625	264,625	263,533	263,533	263,533	0	0	0
30 Committed Fund Balance	24,235,294	0	0	0	0	0	0	0	0
31 Assigned Fund Balance	4,702,154	2,681,504	2,996,850	38,498,283	2,970,042	3,042,570	3,388,563	3,431,927	3,649,071
32 Ending Fund Balance	\$ 29,200,981	\$ 2,946,129	\$ 3,261,475	\$ 38,761,816	\$ 3,233,575	\$ 3,306,103	\$ 3,388,563	\$ 3,431,927	\$ 3,649,071

Douglas County Government
2018 Recommended New Requests

Fund	Division/ Project	Request Description	One-Time Amount	2017 Encumbrances Re-Appropriated in 2018	2017 Unspent Project Dollars Re-Appropriated in 2018	Net Impact to Fund
Road Sales & Use Tax Fund						
	800111	Titan Road Improvements			\$ 237,932	\$ 237,932.00
	800115	Contracted Maintenance - Asphalt			395	395
	800117	Contracted Maintenance - Concrete		\$ 795,219	99	795,318
	800156	Hilltop Road (Reata-Singing Hills		53,783	6,801,942	6,855,725
	800163	Chambers Widening (Lincoln to Mainstreet)	\$ 4,000,000	77,611	16,796	4,094,407
	800166	Daniels Park Road (DC 29 to Griggs)			968	968
	800202	Bayou Gulch Road -Pradera to Scott		23,142	138,024	161,166
	800204	Scott Road Cherry Creek Bridge			13,744	13,744
	800205	C-470 Trail over Yosemite Bridge		101,712	1,493,352	1,595,064
	800217	I-25 PEL Study		92,221	288,641	380,862
	800247	North Meadows Exit to SH 85 & I-25		150,000	88,367	238,367
	800262	Lincoln Avenue (Yosemite to Jordan)		300,561	300,000	600,561
	800269	County Line Road / I-25 Operational Improvements	2,000,000	511,971	1,523,904	4,035,875
	800287	Ridgegate Widening (I-25 to Meridian Village)	2,500,000			2,500,000
	800424	Jackson Creek over Plum Creek		220,000	30,000	250,000
	800425	Daken Road over West Plum Creek Bridge		205,000	15,000	220,000
	800426	Havana / Lincoln Intersection			1,400,000	1,400,000
	800428	Allens Way / Founders Intersection			250,000	250,000
	800429	DC67 over Bear Creek Structure Replacement		9,754	215	9,969
	800464	Pine Lane Improvements (Phase 2)	1,400,000			1,400,000
	800505	Happy Canyon / I-25 SL Update		79,437	251	79,688
	800833	Traffic Comm / Fiber / CCTV O&M	600,000		999,500	1,599,500
	800851	Quebec / Lincoln / University Intersection			2,653	2,653
	800854	Hazard Elimination / Congestion Management	500,000	66,065	2,247,298	2,813,363
	800855	Highlands Ranch Transportation Improvement Program			2,057,642	2,057,642
	800863	Meridian Intersection Improvements	2,500,000			2,500,000
	800957	SH 85 / C-470 (2) Interchange		40,000	1,446,059	1,486,059
	800998	US Highway 85 Improvements	4,500,000	27,319	11,413,764	15,941,083
Road Sales & Use Tax Fund			\$ 18,000,000	\$ 2,753,795	\$ 30,766,546	\$ 51,520,341

ROAD SALES AND USE TAX FUND

\$18,000,000 One-Time



ROAD SALE AND USE TAX

Chambers Widening – One-Time \$4,000,000

Funding will provide for the widening of Chambers Road from Lincoln to Mainstreet. This project will increase the number of thru traffic lanes from two to four, and will install a 10-foot wide multi-use path along the east side, and the proposed roadway section will accommodate left-turn lanes where warranted. This project also includes installing a traffic signal at the southern intersection of Chambers Road and Cosmopolitan Circle.

In addition to the funding request shown above, the County will be utilizing \$2,200,000 contribution already collected from the developers of Sierra Ridge. The budget request shown above includes approximately \$1,500,000 that the Town of Parker plans to reimburse the County for the segment of Chambers adjacent to the property recently annexed into the Town, which is located on the east side of Chambers immediately south of the existing Stonegate Subdivision.

County Line Road and I-25 Improvements – One-Time \$2,000,000

This funding request will be used to advance construction of operational improvements on County Line Road between Chester Street on the west end and Inverness Parkway on the east end. The initial traffic study, [completed in August 2016], identified the need to make operational improvements that will help reduce congestion at the I-25 Interchange and the adjacent intersections east and west of I-25. The first phase of construction, located on the west side of I-25, began in the summer of 2017.

The additional proposed improvements that are anticipated to begin construction in 2018, include additional modifications on the west side of I-25, namely at the southbound off-ramp, the widening along Park Meadows Center Drive, and improving turning movements on to the southbound on-ramp. Future improvements for 2019 include fully reconstructing the County Line Road / Inverness Parkway / Inverness Drive West closely space intersections that currently operate at a poor level of service. Without implementing the proposed intersection improvements the traffic congestion will only worsen in future years with continued economic growth in the area.

In the spring of 2017, the Board of County Commissioners approved the submittal of a formal funding request application to the Denver South Transportation Management Association (TMA) and to the Southeast Partnership Improvement Metropolitan District (SPIMD). The County is requesting that SPIMD contribute \$3 Million for improving County Line Road. The total project is currently estimated to cost approximately \$11.8 Million. It is anticipated that the SPIMD

Board will take final action on approval of our application in late 2017. Total contributions from Douglas County for this project are estimated to be \$5.4 Million. Because this project will benefit a number of other stakeholders, it has the potential for many other financial partners, which most likely will include: The City of Lone Tree, [\$300,000], the City of Centennial [\$550,000], Arapahoe County [\$750,000], the Park Meadows Metro District [\$850,000], the Inverness Metro Improvement District (in kind ROW and landscaping contributions totaling \$1,000,000).

Ridgegate Widening Project – One-Time \$2,500,000

The funds will be used to partner with the City of Lone Tree to widen Ridgegate Parkway between I-25 and Meridian Village subdivision from two to four through lanes as well as provide a multi-use trail adjacent to this corridor. This widening will accommodate six lanes but is initially restricted to four lanes. The City of Lone Tree was successful in this project being selected by DRCOG to receive approximately \$6.4 million through the regional Transportation Improvement Program (TIP) project selection process. Additionally, the City of Lone Tree is currently in the process of applying to the Denver South Transportation Management Association (TMA) and to the Southeast Partnership Improvement Metropolitan District (SPIMD), requesting funding assistance for this regional transportation priority project. If Lone Tree is successful in this project being selected by SPIMD, construction is anticipated to begin in spring or summer of 2018.

Pine Lane Improvements Phase 2 – One-Time \$1,400,000

The funds requested in this account will be used to design and acquire right-of-way (ROW) for the segment of Pine Lane located between Crown Crest Blvd. and Pine Drive. This project includes making intersection improvements at the Pine Lane / Pine Drive Intersection and the Pine Lane / Dixon Drive Intersection (which provides access to Sierra Middle School). Both intersections are experiencing high levels of congestion. Construction is anticipated to occur in 2019, pending approval of future recommended budget allocations.

Traffic Communications / Fiber / CCTV Operations & Maintenance – One-Time \$600,000

The funds in this account are needed for operating, maintaining and enhancing our traffic signal system and traffic communications networks and infrastructure, which is managed by Public Works Engineering. Traffic Engineering needs additional funds to purchase traffic signal system software modules and related detectors to better monitor corridor performance measures. Those modules integrate directly into the existing traffic signal system to look at certain characteristics such as arrivals on green, offsets, detection operations, platoon flow, optimal cycle lengths, and other indicators. These modules will assist traffic engineers in providing better operations at the County's traffic signals and corridors with a goal of reducing congestion and travel time. Traffic has identified congested areas to focus on with the roll out of these system upgrades.

Maintaining a reliable traffic communication network is a key part of our core infrastructure that allows for the advanced functionality of the traffic signal system. Traffic Engineering has identified multiple locations of non-redundant, venerable fiber optic segments, which, if cut, would sever communication to various signalized corridors within the County. An additional ten [10] miles of redundant fiber optic communication lines are needed to reduce this communication outage risk and support future needs, which Traffic Engineering plans to design and install over the next few years.

Hazard Elimination / Congestion Management – One-Time \$500,000

Funding will be used to identify congested intersections and roadway segments, develop congestion reduction/mitigation measures, followed by design and construction of necessary improvements. In addition to reducing congestion, elimination of traffic safety hazards resulting from congestion is included. The projects eligible for hazard elimination/congestion management may include CDOT corridors. On a local level, these funds may be used to widen or add capacity on congested arterials, construct turn lanes, add shoulders, make geometric improvements to existing county roadways, add guard rails, improve signing and striping where hazard elimination improvements are needed most. The scope of work for this business unit includes, but is not limited to, conducting traffic studies, field surveys, relocation of utilities, purchase of ROW and easements, design and construction.

Funds set aside in this account are used to leverage other grant funding. Recently, a \$280,000 Douglas County project was selected to receive \$252,000 for a CDOT HSIP grant, where the County will be reimbursed for all but 10% of the project costs. Additionally, spring / summer 2017, the County submitted applications for CDOT HRRR grants for additional projects totaling \$1.2 million and if selected the County will be reimbursed for all but 10% of the project costs.

Meridian Intersection Improvements – One-Time \$2,500,000

This funding request will be used to advance construction of safety and operational improvements that will reduce traffic congestion along Meridian Boulevard. Funding will be used to improve the most congested intersections, namely the Havana / Meridian intersection and the Jamaica / Meridian intersection. These intersection improvements are estimated to cost \$5 Million and the County contribution will be used to partner with Meridian Business Park / Metro District and possibly the Southeast Partnership Improvement Metropolitan District.

US Highway 85 Improvements – One-Time \$4,500,000

Funding is needed to advance constructing improvements for the segment of US 85 between Highlands Ranch Parkway and the C-470 Interchange. Funding in 2018 will be used to complete final design, relocating existing utilities that conflict with the proposed improvements and to acquire additional right-of-way (ROW) acquisition which is anticipated to commence fall of 2017.

Douglas County funds are being used to leverage funds from our other project financial partners which include DRCOG, FHWA, CDOT and developers that benefit from the US 85 improvements. The proposed improvements are currently estimated to cost \$62.2 Million. In the spring of 2015, DRCOG selected this segment of US 85 to receive \$15 Million in federal funding for construction and CDOT has agreed to contribute \$6.5 Million towards the construction, which \$3.5 Million from their asset management program in lieu of overlaying the existing pavement to offset some of the costs associated with reconstructing the existing pavement. Currently, the County has collected \$2.3 Million from Sterling Ranch which has been set aside to be used for the proposed US 85 improvements. The County is responsible for the remaining project costs estimated to be \$38.4 Million, which includes: completing final design, ROW acquisition, utility relocations and constructing recommended improvements. Currently, construction is estimated to begin in summer of 2019. Sterling Ranch's contribution increases with approval of each filing for a total contribution estimated to be approximately \$35 Million at full build out of their proposed development.

The County recognizes the importance of completing the proposed widening of the US 85 Corridor and the critical role this regional north / south arterial has in moving people, goods and services. Many Douglas County constituents rely on US 85 for their daily commuting needs and this arterial roadway is part of the National Highway System (NHS) and it plays a critical part of the I-25 incident

management - providing an alternate route should a major incident occur on I-25 that requires a closure. Unfortunately, the State has very limited resources for building new capacity improvements, and CDOT presently doesn't have sufficient funds for completing the US 85 Corridor improvements that were identified in the Final Environmental Impact Statement Record of Decision document (signed in 2002).

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COUNTY FUNDS

ROBERT A. CHRISTENSEN JUSTICE CENTER

Justice Center Sales & Use Tax Fund

Douglas County Government
Justice Center Sales and Use Tax Fund (Fund 240)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 26,764,573	\$ 22,012,817	\$ 36,685,180	\$ 36,685,180	\$ 18,840,446	\$ 26,327,997	\$ 36,512,347	\$ 46,987,506	\$ 48,484,258
Revenues									
2 Taxes	\$ 26,038,869	\$ 25,924,700	\$ 27,874,700	\$ 28,295,075	\$ 29,313,315	\$ 30,305,033	\$ 31,075,412	\$ 22,214,223	\$ 22,763,133
3 Earnings on Investments	394,557	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
4 Other Revenues	4,773,401	0	0	0	0	0	0	0	0
5 Total Revenues and Transfers In	\$ 31,206,827	\$ 26,124,700	\$ 28,074,700	\$ 28,495,075	\$ 29,513,315	\$ 30,505,033	\$ 31,275,412	\$ 22,414,223	\$ 22,963,133
Expenditures by Function									
6 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Supplies	133,074	0	0	0	0	0	0	0	0
8 Controllable Assets	44,625	1,060,800	1,060,800	1,060,800	0	0	0	0	0
9 Purchased Services	123,897	0	0	0	0	0	0	0	0
10 Building Materials	0	0	0	0	0	0	0	0	0
11 Fixed Charges	161,753	162,717	162,717	162,717	288,762	288,762	288,762	288,762	288,762
12 Debt Service	0	0	0	0	367,600	367,600	367,600	0	0
13 Intergovernmental Support	7,618	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
14 Capital Outlay	5,739,182	22,769,100	26,428,408	26,428,408	318,600	0	0	0	0
15 Contingency	0	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
16 Transfers Out:									
17 To General Fund	15,076,072	16,459,584	18,429,884	18,429,884	18,556,851	19,132,690	19,612,260	20,097,078	20,637,909
18 Total Transfers Out	15,076,072	16,459,584	18,429,884	18,429,884	18,556,851	19,132,690	19,612,260	20,097,078	20,637,909
19 Recommended New Requests - One-Time					1,754,120				
20 Recommended New Requests - Transfer Out to General Fund - One Time					208,200				
21 Recommended New Requests - Transfer Out to General Fund - On-Going					273,631	273,631	273,631	273,631	273,631
22 Total Expenditures and Transfers Out	\$ 21,286,220	\$ 40,710,201	\$ 46,339,809	\$ 46,339,809	\$ 22,025,764	\$ 20,320,683	\$ 20,800,253	\$ 20,917,471	\$ 21,458,302
23 Change In Fund Balance	9,920,607	(14,585,501)	(18,265,109)	(17,844,734)	7,487,551	10,184,350	10,475,159	1,496,752	1,504,831
24 Ending Fund Balance	\$ 36,685,180	\$ 7,427,316	\$ 18,420,071	\$ 18,840,446	\$ 26,327,997	\$ 36,512,347	\$ 46,987,506	\$ 48,484,258	\$ 49,989,089
Fund Balance Detail									
25 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26 Restricted Fund Balance	3,300,000	0	0	0	0	0	0	0	0
27 Committed Fund Balance	2,753,557	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	30,631,623	7,427,316	18,420,071	18,840,446	26,327,997	36,512,347	46,987,506	48,484,258	49,989,089
29 Ending Fund Balance	\$ 36,685,180	\$ 7,427,316	\$ 18,420,071	\$ 18,840,446	\$ 26,327,997	\$ 36,512,347	\$ 46,987,506	\$ 48,484,258	\$ 49,989,089

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Justice Center Sales and Use Tax Fund				
	33210	Operating Transfer To General Fund	\$ 208,200	\$ 273,631
	33210	Floor Scrubber Replacements	12,600	
	33215	EV Tech - UPS Unit Replacement	60,000	
	33215	Access Card Printer Replacement	12,000	
	33215	Courtroom A/V Retrofit	200,000	
	33215	Courtroom Carpet Replacement	70,000	
	33215	Courtroom Millwork Replacement	75,000	
	33215	Detention Pod Lighting	12,000	
	33215	Section A CCure Upgrade	125,000	
	33215	Radio Tower UPS Battery Replacements	26,000	
	33220	Radios for LEA FTE Requests	133,000	
	870058	FF&E and Soft Costs for Unified Metropolitan Forensic Crime Lab	1,028,520	
Justice Center Sales and Use Tax Fund Total			\$ 1,962,320	\$ 273,631

JUSTICE CENTER SALES & USE TAX FUND

\$1,962,320 One-Time

\$273,631 On-Going



JUSTICE CENTER SALES & USE TAX FUND

Operations - \$208,200 (one-time) and \$273,631 (on-going)

Justice Center Fund Operating Transfer

Represents additional operating transfers from the Justice Center Sales & Use Tax Fund (funds resulting from the operating portion of the extension of the sales tax approved in November, 2007) to the General Fund to offset the proposed 2018 funding requests pertaining to functions designated in the Justice Center Fund ballot language. Both the ongoing and one-time portions of the related requests pertain to the operating portion of the Justice Center Sales Tax revenue, as all capital expenditures have been requested directly in the Justice Center Fund.

Capital - \$1,754,120 (one-time)

Equipment Replacement - \$243,600 (one-time)

- FLOOR SCRUBBERS - The Justice Center has three scrubbers currently being used in the kitchen and throughout the facility to clean floors. These three units have been routinely breaking down leading to the recommendation for replacement to avoid increasing repair costs.
- EV-UPS UNIT - The current UPS unit is original to the facility. Life cycle of the units is typically 10 - 15 years.
- ACCESS CARD PRINTER - This request is to replace the current access card printer that is almost eight years old at the Justice Center. With the continuing advancement in technology of printers and programming of access control cards, the County needs to update this hardware every 7 to 8 years. Over the last year, the number of service calls to the vendor has increased. These calls are for programming, the printer not feeding cards correctly, etc.
- RADIOS FOR LEA FTE REQUESTS - For the LEA Fund requests, portable and mobile radios are needed for the additional 11 FTE deputies and new vehicles.

- RADIO TOWER UPS BATTERIES - Replace all batteries and recertify the UPS systems at the following radio towers: Swank, New Covenant, Rocky Point and Silver Heights. Failure to proactively maintain the UPS (uninterrupted power source) could cause a catastrophic failure and complete shutdown of radio communications for emergency personnel. Due to the critical nature of these towers, these UPS batteries need to be replaced every two years.

Justice Center Maintenance - \$482,000 (one-time)

- COURTROOMS PHASE I - Upgrade all A/V and technology in three (3) Courtrooms per year to allow for video testimony, remote evidence viewing, etc. This will bring them in line with the two new courtrooms completed in early 2017 and allow for consistency for all Judges. There is a total of 12 courtrooms needing the retrofit.
- CARPET REPLACEMENT- The carpet in seven of the original eight courtrooms is due for replacement. The carpet is starting to fray and split which is causing a trip hazard.
- MILLWORK REPLACEMENT - With age and use of the courtrooms the wood panels are delaminating and becoming a hazard for the public. This will cover 3- Courtrooms per year over a period of four years. This is an ongoing request (PIV in 2021) as the panels are repaired or replaced as needed in each individual courtroom.

- DETENTION POD LIGHTING – This is a request to upgrade all the Detention Pod Dayrooms to LED lighting. Upgrading the lighting to LED will reduce electrical, parts and labor cost.
- SECTION A UPGRADE – This request (Phase II) is to complete the upgrade all CCure door controls and panic buttons (which go to Court Security) in Section A, Floors 1, 2 & 3 (middle) of the Justice Center. The current CCure panels are no longer manufactured and/or supported, therefore no parts are available. This has critical building security and life safety concerns if there is an equipment failure. In 2017, the North End replacement was completed (Phase I).

Furniture, Fixtures And Equipment (FF&E)

And Soft Costs For UMFCL - \$1,028,520 (one-time)

This request is to complete the FF&E and soft costs expenditures for the Unified Metropolitan Forensic Crime Laboratory of \$1,000,000. Along with the FF&E, we are requesting \$28,520 for Wember, Inc. related to changes in the permitting process. The reason for the additional services is the project duration has changed in design and construction. The changes include, but are not limited to additional time added to the project schedule (3 months - 228 hours, plus reimbursable). The project was anticipated to be completed no later than 2nd quarter of 2018, but with the GMP in place, the construction schedule has been adjusted to have the project complete in September 2018. We have also added scope to procure and manage FF&E items for the project (estimated 85 hours additional).

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COUNTY FUNDS

Open Space Sales & Use Tax Fund



**Douglas County Government
Open Space Sales and Use Tax Fund (Fund 250)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 14,901,135	\$ 12,732,148	\$ 14,940,727	\$ 14,940,727	\$ 15,154,388	\$ 18,080,491	\$ 22,061,103	\$ 26,219,039	\$ 30,525,182
Revenues									
2 Taxes	10,294,437	10,249,298	10,624,798	10,624,798	11,588,985	11,981,059	12,285,628	12,588,060	12,899,109
3 Intergovernmental	29,497	123,763	129,713	129,713	0	0	0	0	0
4 Earnings on Investments	199,477	50,000	50,000	50,000	100,000	100,000	100,000	100,000	100,000
5 Other Revenues	62,475	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
6 Other Financing Sources	9,740	0	0	0	0	0	0	0	0
7 Transfer In - Capital Replacement Fund	0	88,000	88,000	88,000	50,000	0	0	0	0
8 Total Revenues and Transfers In	\$ 10,595,626	\$ 10,536,061	\$ 10,917,511	\$ 10,917,511	\$ 11,763,985	\$ 12,106,059	\$ 12,410,628	\$ 12,713,060	\$ 13,024,109
Expenditures by Function									
9 Personnel	\$ 758,946	\$ 807,262	\$ 807,262	\$ 807,262	\$ 805,915	\$ 823,465	\$ 853,276	\$ 884,519	\$ 917,285
10 Supplies	144,657	298,330	298,330	298,330	298,330	218,330	218,330	218,330	218,330
11 Controllable Assets	10,406	0	0	0	0	0	0	0	0
12 Purchased Services	470,368	776,763	876,448	876,448	479,750	249,750	249,750	249,750	249,750
13 Fixed Charges	86,519	82,362	82,362	82,362	111,094	114,427	117,860	121,395	125,037
14 Intergovernmental Support	1,469,820	1,453,706	1,629,206	1,629,206	1,667,900	1,724,200	1,767,900	1,811,400	1,856,100
15 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
16 Capital Outlay	2,987,155	2,024,500	2,086,741	2,086,741	50,000	0	0	0	0
17 Major Maintenance & Repairs	2,184	0	0	0	0	0	0	0	0
18 Contingency	0	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
<i>Transfers Out:</i>									
19 To Parks Sales & Use Tax Fund	1,604,323	1,585,501	1,785,501	1,785,501	1,799,393	1,860,275	1,907,576	1,954,523	2,002,816
20 To Debt Service Fund for Series 2009	1,984,213	1,984,000	1,984,000	1,984,000	1,983,000	1,981,000	1,982,000	0	0
21 To Debt Service Fund for Series 2012	1,000,244	1,004,000	1,004,000	1,004,000	1,001,000	1,004,000	1,006,000	3,017,000	3,030,000
22 To Capital Replacement Fund	37,200	0	0	0	0	0	0	0	0
23 Total Transfers Out	4,625,980	4,573,501	4,773,501	4,773,501	4,783,393	4,845,275	4,895,576	4,971,523	5,032,816
24 Recommended New Requests - One-Time					491,500				
25 Total Expenditures and Transfers Out	\$ 10,556,034	\$ 10,166,424	\$ 10,703,850	\$ 10,703,850	\$ 8,837,882	\$ 8,125,447	\$ 8,252,692	\$ 8,406,917	\$ 8,549,318
26 Change In Fund Balance	39,592	369,637	213,661	213,661	2,926,103	3,980,612	4,157,936	4,306,143	4,474,791
27 Ending Fund Balance	\$ 14,940,727	\$ 13,101,785	\$ 15,154,388	\$ 15,154,388	\$ 18,080,491	\$ 22,061,103	\$ 26,219,039	\$ 30,525,182	\$ 34,999,973
Fund Balance Detail									
28 Non-spendable Fund Balance	\$ 170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29 Restricted Fund Balance	3,923,357	4,813,883	4,813,883	4,813,883	4,813,216	4,813,383	4,813,883	4,818,716	4,820,716
30 Committed Fund Balance	28,175	0	0	0	0	0	0	0	0
31 Assigned Fund Balance	10,989,025	8,287,902	10,340,505	10,340,505	13,267,275	17,247,720	21,405,156	25,706,466	30,179,257
32 Ending Fund Balance	\$ 14,940,727	\$ 13,101,785	\$ 15,154,388	\$ 15,154,388	\$ 18,080,491	\$ 22,061,103	\$ 26,219,039	\$ 30,525,182	\$ 34,999,973

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Open Space Sales and Use Tax Fund				
Major Maintenance				
	53300	Trail Connection (Hidden Mesa to Cobblestone Ranch)	\$ 30,000	
	53310	Acceleration / Deceleration Lanes	325,000	
	53310	Prairie Canyon Barn Stabilization and Repairs	50,000	
	53310	Evans-Gandy House Stabilization	50,000	
	53310	Columbine Barn & Outhouse Finalize Stabilization	3,500	
	53310	Equipment Replacement	33,000	
Open Space Sales and Use Tax Fund Total			\$ 491,500	\$ -

2018 Vehicle Replacement Requests - Open Space

New Unit Type	Unit # to be Replaced	Business Unit	Year	Make	Model	Current Miles	Date In Service	DCVRCS	Estimated Cost	Depreciation Transfer from Fund 390	Cost to Open Space Fund
ATV	OS-8	53310		KAWASAKI	KLF300	23	09/20/06	20	12,000	(12,000)	-
MOWER	OS-18	53330	2013	CRAFTSMAN	MOWER	6	08/14/11	20	18,000	(18,000)	-
FEED WOOD	OS-13	53330	2013	DR	RAPID FEED WOOD	3	05/31/13	10	20,000	(20,000)	-
Total									\$50,000	\$ (50,000)	\$0

DCVRCS	POINT SCALE
< 10	Do Not Replace
10 - 12.5	Early Replacement Candidate
12.5 - 15	Optimal Replacement Time, Unit is in 10% of useful life and at optimal resale value
> 15	Overdue Replacement, unit should be replaced as soon as possible

DCVRCS - Douglas County Vehicle Replacement Candidate Schedule

OPEN SPACE SALES & USE TAX FUND

\$491,500 One-Time



OPEN SPACE MAINTENANCE

Capital - \$491,500 (one-time)

Trail Connection (Hidden Mesa – Cobblestone Ranch) - \$30,000 (one-time)

Castle Rock's Cobblestone subdivision is nearing completion and the lack of adequate access to the Hidden Mesa trail system requires attention. This budget request will fund the approximate one mile of trail construction necessary to connect Cobblestone Ranch to the existing trails at Hidden Mesa.

Acceleration / Deceleration Lanes - \$325,000 (one-time)

These acceleration / deceleration lanes are necessary to provide safe public access to the properties listed below. With the significant increase in visits, along with the nearly daily closures of I-25, getting in and out of these three specific areas has become a public safety hazard. Highway 83 and Spruce Mountain Road are both alternatives to I-25 between Castle Rock and Monument, seeing large increases in volume and rate of travel during I-25 closures.

- Spruce Mountain Road/Spruce Mountain Open Space - \$200,000
- Highway 83 at Hidden Mesa Open Space and Prairie Canyon Ranch - \$125,000

Prairie Canyon Barn - \$50,000 (one-time)

The historic barn at Prairie Canyon Ranch is on the State Historic Registry. It has been over 10 years since any significant work has been done to preserve this magnificent remnant of our past. The following work is required on this building:

- Foundation Stabilization (Cracking and Cave-in on the SE corner)
- Roof Repair
- Siding Repair / Replacement (bat and board)
- Painting

Evans-Gandy House - \$ 50,000 (one-time)

The historic Evans-Gandy house is on the National Registry of Historic Places. As a partnership with the Historic Preservation Board and Community Development, this request will help further stabilize the structure.

Columbine Barn and Outhouse - \$3,500 (one-time)

The Columbine Historic Barn Roof and Outhouse Restoration Project is a partnership with the Historic Preservation Board and Community Development. This request is necessary to complete the stabilization work that began in 2017.

Equipment Replacement - \$33,000 (one-time)

With over 80 miles of public, multiple-use trails on over 14,000 acres of fee-title land, Open Space staff must perform some maintenance operations, including mowing, trail maintenance, weed mitigation, and oak-brush mitigation. Replacement of this equipment will continue to allow staff to perform maintenance duties more safely and efficiently. Savings will be realized through staff efficiency. New equipment is more reliable, with less down-time.

A photograph of a cyclist on a mountain trail. The cyclist is wearing a blue sleeveless shirt, purple shorts, a black helmet, and sunglasses. He is standing next to a red and white mountain bike on a gravel path. The background shows rolling green hills and mountains under a blue sky with scattered white clouds. A semi-transparent green rectangular overlay covers the left side of the image, containing text.

COUNTY FUNDS

Parks Sales & Use Tax Fund

Douglas County Government
Parks Sales and Use Tax Fund (Fund 255)
Fund Summary

	2016 Audited Actual	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Budget	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 5,567,044	\$ 3,840,596	\$ 4,219,185	\$ 4,219,185	\$ 5,862,029	\$ 5,276,886	\$ 7,208,949	\$ 9,202,461	\$ 11,257,284
Revenues									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Charges for Services	24,570	25,000	25,000	28,500	25,000	25,000	25,000	25,000	25,000
4 Earnings on Investments	107,180	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
5 Other Revenues	151,907	30,000	30,000	952,251	30,000	30,000	30,000	30,000	30,000
6 Transfers In - Open Space S&U Tax Fund	1,604,323	1,585,501	1,785,501	1,785,501	1,799,393	1,860,275	1,907,576	1,954,523	2,002,816
7 Total Revenues and Transfers In	\$ 1,887,980	\$ 1,715,501	\$ 1,915,501	\$ 2,841,252	\$ 1,929,393	\$ 1,990,275	\$ 2,037,576	\$ 2,084,523	\$ 2,132,816
Expenditures by Function									
8 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 Supplies	23,262	0	0	0	80,000	0	0	0	0
10 Controllable Assets	7,709	0	0	0	0	0	0	0	0
11 Purchased Services	212,806	250,000	345,000	345,000	350,000	0	0	0	0
12 Debt Service	0	0	0	0	0	0	0	0	0
13 Fixed Charges	0	0	0	0	0	0	0	0	0
14 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Capital Outlay	2,893,350	525,000	767,872	767,872	300,000	0	0	0	0
17 Major Maintenance & Repairs	0	0	0	0	0	0	0	0	0
18 Contingency	0	0	0	0	0	0	0	0	0
Transfers Out									
19 Transfers Out - Capital Replacement Fund	98,712	85,536	85,536	85,536	72,036	58,212	44,064	29,700	15,012
20 Total Transfers Out	98,712	85,536	85,536	85,536	72,036	58,212	44,064	29,700	15,012
21 Recommended New Requests - One-Time					1,712,500				
22 Total Expenditures and Transfers Out	\$ 3,235,839	\$ 860,536	\$ 1,198,408	\$ 1,198,408	\$ 2,514,536	\$ 58,212	\$ 44,064	\$ 29,700	\$ 15,012
23 Change In Fund Balance	(1,347,859)	854,965	717,093	1,642,844	(585,143)	1,932,063	1,993,512	2,054,823	2,117,804
24 Ending Fund Balance	\$ 4,219,185	\$ 4,695,561	\$ 4,936,278	\$ 5,862,029	\$ 5,276,886	\$ 7,208,949	\$ 9,202,461	\$ 11,257,284	\$ 13,375,088
Fund Balance Detail									
25 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
27 Committed Fund Balance	87,467	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	4,131,718	4,695,561	4,936,278	5,862,029	5,276,886	7,208,949	9,202,461	11,257,284	13,375,088
29 Ending Fund Balance	\$ 4,219,185	\$ 4,695,561	\$ 4,936,278	\$ 5,862,029	\$ 5,276,886	\$ 7,208,949	\$ 9,202,461	\$ 11,257,284	\$ 13,375,088

**Douglas County Government
2018 Recommended New Requests**

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount
Park Sales and Use Tax Fund				
	850645	East West Regional Trail Extension	\$ 1,300,000	
	850660	High Line Canal Tree Trimming	5,000	
	850660	High Line Canal Maintenance	7,500	
	850715	Rueter-Hess Recreation Authority	400,000	
Parks Sales and Use Tax Fund Total			\$ 1,712,500	\$ -

PARKS SALES AND USE TAX FUND

\$1,712,500 One-Time



PARKS SALES AND USE TAX

Capital - \$1,712,500 (one-time)

East West Regional Trail - \$1,300,000 (one-time)

To increase access to recreational amenities, this request will extend the East West Regional Trail from the City of Lone Tree to the Town of Parker. In addition to the funds requested for 2018, the \$6 million project is to be funded with prior year allocations, developer contributions, and a \$1.6 million Great Outdoors Colorado (GOCO) Grant (shown in recommendations for Conservation Trust Fund).

High Line Canal - \$12,500 (one-time)

The High Line Canal is an important recreational connection traversing northwest Douglas County. The canal is owned by Denver Water, but available for recreational use by agreements with Douglas County and other jurisdictions. Funding is requested for deferred maintenance, tree trimming and master planning in conjunction with surrounding jurisdictions and the High Line Canal Conservancy.

Rueter-Hess Recreation Authority - \$400,000 (one-time)

The Rueter-Hess Recreation Authority is a regional collaboration of Douglas County, the Town of Parker, the Parker Water and Sanitation District, Town of Castle Rock, City of Castle Pines, and the City of Lone Tree, working together to bring recreational opportunities to Rueter-Hess Reservoir. For 2018, Douglas County's contribution to the Authority is \$400,000.

The image is a composite of two aerial photographs. The left half shows a lush green landscape with a large reservoir, overlaid with a semi-transparent green rectangle. The right half shows a dry, brownish landscape with a winding river and a reservoir. The sky is clear blue with some light clouds.

COUNTY FUNDS

Conservation Trust Fund

**Douglas County Government
Conservation Trust Fund (Fund 260)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 3,181,091	\$ 1,175,875	\$ 3,318,039	\$ 3,318,039	\$ 634,487	\$ 194,487	\$ 1,204,487	\$ 2,214,487	\$ 3,224,487
<u>Revenues</u>									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	1,319,220	2,600,000	2,600,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
4 Earnings on Investments	39,391	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
5 Other Revenues	0	0	0	0	0	0	0	0	0
6 Recommended New Requests - One-Time					1,600,000				
7 Total Revenues and Transfers In	\$ 1,358,611	\$ 2,610,000	\$ 2,610,000	\$ 1,010,000	\$ 2,610,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000
<u>Expenditures by Function</u>									
8 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 Supplies	0	0	0	0	0	0	0	0	0
10 Controllable Assets	34,728	0	53,677	53,677	0	0	0	0	0
11 Purchased Services	0	0	825	825	0	0	0	0	0
12 Fixed Charges	0	0	0	0	0	0	0	0	0
13 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
14 Intergovernmental Support	0	0	0	0	0	0	0	0	0
15 Capital Outlay									
16 Highlands Heritage Regional Park	883,070	0	1,712,354	1,712,354	0	0	0	0	0
17 East West Regional Trail	118,802	2,950,000	2,753,760	1,153,760	0	0	0	0	0
18 Rueter Hess Trail	0	0	50,000	50,000	0	0	0	0	0
19 Lone Tree Entertainment District Trail	0	500,000	500,000	500,000	0	0	0	0	0
20 Major Maintenance & Repairs	122,526	0	222,936	222,936	0	0	0	0	0
21 Recommended New Requests - One-Time					3,050,000				
22 Total Expenditures and Transfers Out	\$ 1,221,663	\$ 3,450,000	\$ 5,293,552	\$ 3,693,552	\$ 3,050,000	\$ -	\$ -	\$ -	\$ -
23 Change In Fund Balance	136,948	(840,000)	(2,683,552)	(2,683,552)	(440,000)	1,010,000	1,010,000	1,010,000	1,010,000
24 Ending Fund Balance	\$ 3,318,039	\$ 335,875	\$ 634,487	\$ 634,487	\$ 194,487	\$ 1,204,487	\$ 2,214,487	\$ 3,224,487	\$ 4,234,487
<u>Fund Balance Detail</u>									
25 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26 Restricted Fund Balance	3,318,039	335,875	634,487	634,487	194,487	1,204,487	2,214,487	3,224,487	4,234,487
27 Committed Fund Balance	0	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	0	0	0	0	0	0	0	0	0
29 Ending Fund Balance	\$ 3,318,039	\$ 335,875	\$ 634,487	\$ 634,487	\$ 194,487	\$ 1,204,487	\$ 2,214,487	\$ 3,224,487	\$ 4,234,487

Douglas County Government
2018 Recommended New Requests

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund
Conservation Trust Fund						
	800623	Douglas County Contribution - Trail	\$ 500,000			\$ 500,000
	800645	East West Regional Trail Extension		1,600,000	(1,600,000)	0
	800630	Synthetic Turf Replacement		950,000		950,000
Conservation Trust Fund Total			\$ 3,050,000	\$ -	\$ (1,600,000)	\$ 1,450,000

CONSERVATION TRUST FUND

\$3,050,000 One- Time



CONSERVATION TRUST FUND

Capital - \$3,050,000 (one-time)

Douglas County Trail Contribution - \$500,000 (one-time)

Funding is requested for an eight foot wide concrete trail from Park Meadows Drive to an existing South Suburban Parks and Recreation District trail. This is a joint partnership project with the City of Lone Tree and the South Suburban Parks and Recreation District [SSPRD]. Douglas County's portion of the project is for design and construction only.

East West Regional Trail Extension - \$1,600,000 (one-time)

Funds are needed to complete the estimated \$6.0 million project from Lone Tree to Parker. These funds, combined with the \$3.0 million that are presently budgeted, will give us a balance of \$4.3 million. These funds will be combined with the \$1.6 million GOCO Grant to complete the design and construction of the trail. [Note: \$1,300,000 will come out of the cash-in-lieu funds.]

Synthetic Turf Replacement - \$950,000 (one-time)

Funds are needed to replace approximately 220,000 square feet of synthetic turf at Fairgrounds Regional Park. This would include fields 5, 6, and 7. These fields were originally installed in 2003 and have become a safety and playability concern.

An aerial photograph of a transit station. In the foreground, a green trolley is stopped at a platform with several people waiting. The platform has benches and a shelter. In the background, a multi-lane highway with traffic is visible, separated by a concrete barrier. A speed limit sign for 55 is also present. The image is overlaid with a dark green semi-transparent rectangle containing text.

COUNTY FUNDS

Lincoln Station Sales Tax Street Improvement Fund

Douglas County Government
Lincoln Station Sales Tax Street Improvement (Fund 265)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues									
2 Taxes	\$ 8,244	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
3 Charges for Services	0	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	0	0	0	0	0	0	0	0	0
6 Other Revenues	0	0	0	0	0	0	0	0	0
7 Transfers In	0	0	0	0	0	0	0	0	0
8 Total Revenues and Transfers In	\$ 8,244	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures by Function									
9 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 Supplies	0	0	0	0	0	0	0	0	0
11 Purchased Services	0	0	0	0	0	0	0	0	0
12 Fixed Charges	0	0	0	0	0	0	0	0	0
13 Intergovernmental Support	8,244	10,000	10,000	10,000	20,000	20,000	20,000	20,000	20,000
14 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
15 Capital Outlay	0	0	0	0	0	0	0	0	0
16 Contingency	0	0	0	0	0	0	0	0	0
17 Transfers Out	0	0	0	0	0	0	0	0	0
18 Total Expenditures and Transfers Out	\$ 8,244	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
19 Change In Fund Balance	0	0	0	0	0	0	0	0	0
20 Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Detail									
21 Nonspendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	0	0	0	0	0	0	0	0	0
25 Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

A collage image featuring a green waste truck on the left, a worker in high-visibility yellow and orange gear standing next to it in the center, and a blue car on the right. The background is filled with green foliage. A dark green semi-transparent rectangle is overlaid on the left side, containing the text.

COUNTY FUNDS

Solid Waste Disposal Fund

**Douglas County Government
Solid Waste Disposal Fund (Fund 275)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 295,241	\$ 316,415	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220
<u>Revenues</u>									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Charges for Services	82,613	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	0	0	0	0	0	0	0	0	0
6 Other Revenues	0	0	0	0	0	0	0	0	0
7 Transfers In	0	0	0	0	0	0	0	0	0
8 Total Revenues and Transfers In	\$ 82,613	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
<u>Expenditures by Function</u>									
9 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 Supplies	1,299	0	0	0	0	0	0	0	0
11 Purchased Services	7,502	45,000	45,000	41,500	41,500	41,500	41,500	41,500	41,500
12 Fixed Charges	31,833	0	0	3,500	3,500	3,500	3,500	3,500	3,500
13 Intergovernmental Support	0	0	0	0	0	0	0	0	0
14 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
15 Capital Outlay	0	0	0	0	0	0	0	0	0
16 Contingency	0	0	0	0	0	0	0	0	0
17 Transfers Out - General Fund	0	0	0	0	0	0	0	0	0
18 Total Expenditures and Transfers Out	\$ 40,634	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
19 Change In Fund Balance	41,979	0	0	0	0	0	0	0	0
20 Ending Fund Balance	\$ 337,220	\$ 316,415	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220
<u>Fund Balance Detail</u>									
21 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	337,220	316,415	337,220	337,220	337,220	337,220	337,220	337,220	337,220
25 Ending Fund Balance	\$ 337,220	\$ 316,415	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220	\$ 337,220



COUNTY FUNDS

Woodmoor Mountain GID Fund

Douglas County Government
Woodmoor Mountain General Improvement District (GID) Fund (Fund 280)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 16,029	\$ 11,606	\$ 13,869	\$ 13,869	\$ 1,190	\$ 880	\$ 910	\$ 960	\$ 1,010
Revenues									
2 Taxes	\$ 26,087	\$ 26,822	\$ 26,822	\$ 26,822	\$ 29,004	\$ 30,492	\$ 32,060	\$ 33,713	\$ 35,455
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Changes for Services	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	147	35	35	35	35	35	35	35	35
6 Other Revenues	0	0	0	0	0	0	0	0	0
7 Transfers In	0	0	0	0	0	0	0	0	0
8 Total Revenues and Transfers In	\$ 26,234	\$ 26,857	\$ 26,857	\$ 26,857	\$ 29,039	\$ 30,527	\$ 32,095	\$ 33,748	\$ 35,490
Expenditures by Function									
9 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10 Supplies	0	0	0	0	0	0	0	0	0
11 Purchased Services	28,034	36,963	39,156	39,156	28,949	30,077	31,595	33,228	34,940
12 Fixed Changes	360	380	380	380	400	420	450	470	500
13 Contingency	0	0	0	0	0	0	0	0	0
14 Transfers Out	0	0	0	0	0	0	0	0	0
15 Total Expenditures and Transfers Out	\$ 28,394	\$ 37,343	\$ 39,536	\$ 39,536	\$ 29,349	\$ 30,497	\$ 32,045	\$ 33,698	\$ 35,440
16 Change in Fund Balance	(2,160)	(10,486)	(12,679)	(12,679)	(310)	30	50	50	50
17 Ending Fund Balance	\$ 13,869	\$ 1,120	\$ 1,190	\$ 1,190	\$ 880	\$ 910	\$ 960	\$ 1,010	\$ 1,060
Fund Balance Detail									
18 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19 Restricted Fund Balance	800	1,120	1,120	800	880	910	960	1,010	1,060
20 Committed Fund Balance	0	0	0	0	0	0	0	0	0
21 Assigned Fund Balance	13,069	0	70	390	0	0	0	0	0
22 Total Fund Balance	\$ 13,869	\$ 1,120	\$ 1,190	\$ 1,190	\$ 880	\$ 910	\$ 960	\$ 1,010	\$ 1,060

COUNTY FUNDS

Rocky Mountain HIDTA Fund



Douglas County Government
Rocky Mountain High Intensity Drug Trafficking Area Fund (Fund 295)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget
1 Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Revenues</u>					
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
3 Licenses and Permits	0	0	0	0	0
4 Intergovernmental	2,017,559	2,305,600	4,098,227	4,098,227	2,305,238
5 Charges for Services	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0
8 Miscellaneous Revenues	0	0	0	0	0
9 Other Financing Sources	0	0	0	0	0
10 Transfers In	0	0	0	0	0
11 Total Revenues and Transfers In	<u>\$ 2,017,559</u>	<u>\$ 2,305,600</u>	<u>\$ 4,098,227</u>	<u>\$ 4,098,227</u>	<u>\$ 2,305,238</u>
<u>Expenditures by Function</u>					
12 Personnel	\$ 224,275	\$ 211,265	\$ 211,265	\$ 211,265	227,898
13 Supplies	17,855	40,625	44,128	44,128	39,625
14 Controllable Assets	44,110	2,000	2,000	2,000	4,000
15 Purchased Services	1,457,807	1,616,006	1,616,006	1,616,006	1,832,320
16 Fixed Charges	143,017	170,904	170,904	170,904	176,495
17 Grants and Contributions	111,987	184,400	184,400	184,400	0
18 Intergovernmental Support	0	0	0	0	0
19 Interdepartmental Charges	0	0	0	0	0
20 Capital Outlay	0	55,500	82,173	82,173	0
21 Contingency	0	0	1,762,451	1,762,451	0
22 Transfers Out - General Fund	18,508	24,900	24,900	24,900	24,900
23 Total Expenditures and Transfers Out	<u>\$ 2,017,559</u>	<u>\$ 2,305,600</u>	<u>\$ 4,098,227</u>	<u>\$ 4,098,227</u>	<u>\$ 2,305,238</u>
24 Change In Fund Balance	0	0	0	0	0
25 Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Fund Balance Detail</u>					
26 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
27 Restricted Fund Balance	0	0	0	0	0
28 Committed Fund Balance	0	0	0	0	0
29 Assigned Fund Balance	0	0	0	0	0
30 Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

This fund is used to account for the federal grant monies received and disbursements issued as approved and directed by the Rocky Mountain High Intensity Drug Trafficking Executive Board



COUNTY FUNDS

Capital Expenditures Fund

**Douglas County Government
Capital Expenditures Fund - (Fund 330)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 5,212,891	\$ 287,279	\$ 9,687,858	\$ 9,687,858	\$ 436,662	\$ 2,453,003	\$ 3,581,995	\$ 4,778,726	\$ 5,996,400
Revenues									
2 Taxes	\$ 973,236	\$ 1,001,421	\$ 1,001,421	\$ 987,500	\$ 1,118,229	\$ 1,146,185	\$ 1,214,956	\$ 1,236,218	\$ 1,285,666
3 Other Revenues	26,254	0	0	48,737	0	0	0	0	0
<i>Transfers In:</i>									
4 From General Fund	800,000	0	1,240,000	1,240,000	802,000	0	0	0	0
5 From Human Services Fund	0	0	24,500	24,500	0	0	0	0	0
6 From Road and Bridge Fund	11,000,000	0	0	0	2,000,000	0	0	0	0
7 Total Transfers In	11,800,000	0	1,264,500	1,264,500	2,802,000	0	0	0	0
8 <i>Recommended New Requests - One-Time</i>					450,000				
9 Total Revenues and Transfers In	\$ 12,799,490	\$ 1,001,421	\$ 2,265,921	\$ 2,300,737	\$ 4,370,229	\$ 1,146,185	\$ 1,214,956	\$ 1,236,218	\$ 1,285,666
Expenditures by Function									
10 Supplies and Purchased Services	\$ 795,099	\$ 30,000	\$ 96,577	\$ 96,577	\$ -	\$ -	\$ -	\$ -	\$ -
11 Controllable Assets	408,740	549,000	549,000	549,000	0	0	0	0	0
12 Fixed Charges	14,598	15,021	15,021	15,021	16,773	17,193	18,224	18,543	19,285
<i>Capital Improvements</i>									
14 Other General Governmental Buildings	103,521	63,000	127,663	127,663	0	0	0	0	0
15 Fairgrounds Improvements	0	107,500	266,417	266,417	0	0	0	0	0
16 Health & Human Services - Improvements	0	0	24,500	24,500	0	0	0	0	0
17 Parks Maintenance Facilities	141,505	0	0	0	0	0	0	0	0
18 Public Works Facilities - Improvements	113,173	45,000	87,494	87,494	0	0	0	0	0
19 Miller Building - Improvements/Remodel	233,933	197,500	656,000	656,000	0	0	0	0	0
20 Elections Warehouse	0	0	730,000	730,000	0	0	0	0	0
21 Park Meadows Ctr. - Improvements	81,660	0	17,854	17,854	0	0	0	0	0
22 Wilcox Building - Improvements	96,333	15,000	20,838	20,838	0	0	0	0	0
23 Facilities Administration - Improvements	10,000	0	115,000	115,000	0	0	0	0	0
24 Galen Buck Improvements	6,295,016	0	7,987,778	7,987,778	0	0	0	0	0
25 Fairgrounds - Performance Platform	0	0	60,000	60,000	802,000	0	0	0	0
26 Castle Rock Fuel Tanks	2,209	0	797,791	797,791	0	0	0	0	0
27 Fleet Facility Remodel	28,736	0	0	0	0	0	0	0	0
28 Moore Road Facility	0	0	0	0	0	0	0	0	0
29 Total Capital Improvements	7,106,086	428,000	10,891,335	10,891,335	818,773	0	0	0	0
30 <i>Recommended New Requests - One-Time</i>					1,535,115				
31 Total Expenditures and Transfers Out	\$ 8,324,523	\$ 1,022,021	\$ 11,551,933	\$ 11,551,933	2,353,888	17,193	18,224	18,543	19,285
32 <i>Change in Fund Balance</i>	4,474,967	(20,600)	(9,286,012)	(9,251,196)	2,016,341	1,128,992	1,196,731	1,217,674	1,266,381
33 Ending Fund Balance	\$ 9,687,858	\$ 266,679	\$ 401,846	\$ 436,662	\$ 2,453,003	\$ 3,581,995	\$ 4,778,726	\$ 5,996,400	\$ 7,262,782
Fund Balance Detail									
34 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
36 Committed Fund Balance	7,759,857	0	0	0	0	0	0	0	0
37 Assigned Fund Balance	1,928,001	266,679	401,846	436,662	2,453,003	3,581,995	4,778,726	5,996,400	7,262,782
38 Ending Fund Balance	\$ 9,687,858	\$ 266,679	\$ 401,846	\$ 436,662	\$ 2,453,003	\$ 3,581,995	\$ 4,778,726	\$ 5,996,400	\$ 7,262,782

Douglas County Government
2018 Recommended New Requests

Fund	Division/ Project	Request Description	One-Time Amount	On-Going Amount	Off-Setting Revenues	Net Impact to Fund
Capital Expenditures Fund						
	33100	Miller Building - Exit Light Replacements	\$ 25,000			\$ 25,000
	33100	Miller Building - Rubber Roof Repairs	15,000			15,000
	33100	Miller Building - UPS Battery Replacement - 3rd Floor	15,000			15,000
	33190	BAS Controller Upgrades	13,500			13,500
	33190	Floor Covering Replacements	12,600			12,600
	33190	Furniture/Equipment/Ergonomics Replacements	100,000			100,000
	33190	Exterior Building Maintenance	25,000			25,000
	33190	Parking Lot Restriping	20,765			20,765
	33190	Add Petrovend Stands	15,000			15,000
	33190	Security Component Replacement	15,750			15,750
	33190	Access Card Printer Replacement	12,000			12,000
	33300	Replace Air Over Hydraulic Jacks	8,000			8,000
	33300	ADD - BAS Controls	6,500			6,500
	33300	Carwash Gantry Replacement- Castle Rock	220,000			220,000
	33300	CAT6A Upgrade - PW OPS	12,500			12,500
	33300	Fiber Upgrade to Single Mode	8,500			8,500
	33300	ELTech Exterior Painting	60,000			60,000
	33300	Genie Lift AWP-30S	26,000			26,000
	33300	OpTech Fencing Replacement	15,000			15,000
	33400	Human Services - Bollard Light Replacements	20,000			20,000
	33400	Human Services - Remodel Tri-County Space	450,000		(450,000)	-
	33550	ADA Walkways at Fairgrounds	100,000			100,000
	33550	CSU - Chair Replacements	12,000			12,000
	33550	CSU - Concrete Repairs	10,000			10,000
	33550	Event Center - Access Control	31,500			31,500
	33550	Event Center - Kitchen Remodel	5,000			5,000
	33550	Event Center - Main Hall Chair Replacements	100,000			100,000
	33550	Exterior Building Maintenance	15,000			15,000
	33550	Fairgrounds - OA & Calf Chute Lighting	65,000			65,000
	33550	Floor Covering Replacements	38,000			38,000
	33550	Folding Chair Replacements	6,000			6,000
	33550	Kirk Hall - Interior Remodel	30,000			30,000
	33550	Multipurpose Barn Evaporative Cooling System	10,000			10,000
	33550	Fairgrounds - VMS Board	16,500			16,500
Capital Expenditures Fund Total			\$ 1,535,115	\$ -	\$ (450,000)	\$ 1,085,115

CAPITAL EXPENDITURES FUND

\$1,535,115 One-Time

CAPITAL EXPEDITURES FUND

Capital - \$1,535,115 (one-time)

Expenditures for this fund are split into three major categories; Building Maintenance (\$165,600), Exterior Maintenance (\$345,765) and Furniture and Equipment (\$573,750). The total request for this fund is \$1,085,115. Items greater than \$50,000 are specifically detailed in each category.

Building Maintenance - \$165,600

This category includes exit light replacements, rubber roof repairs and UPS battery replacements in the Miller Building. Floor covering replacements in the events center and throughout County facilities and upgrades/updates to the building automation system (BAS) which control the HVAC systems.

Furniture & Equipment- \$345,765

The major requests in this category are:

- Furniture / Equipment / Ergonomic Replacements – \$100,000 (one-time)

Facilities Maintenance replaces furniture and equipment within the County facilities as needed throughout the year. Furniture within the County is beginning to age and needs repairing, rebuilding and parts. The department has been “standardizing” hard case furniture, system furniture (cubicle), etc., to meet the demands of current technology. Ergonomic advancements lead to equipment replacements. Some appliances (microwaves, refrigerators, coffee makers) can no longer be repaired and for some replacement parts are no longer available.

- Carwash Gantry Castle Rock – \$220,000 (one-time)

The current carwash gantry in Castle Rock is approximately 15 years old and at the end of its lifecycle. There are numerous failures due to the age and availability of parts is limited. This price includes the 2-year service contract.

- Event Center Main Hall Chair Replacements, Phase 1 – \$100,000 (one-time)

The chairs [2,000] of the Events Center Main Hall are used heavily and frequently moved which has led to them becoming worn and stained. These chairs are used for events and rental fees are charged for the equipment, there is revenue associated with this request. This is Phase I of replacements at 500 chairs per year. Completion would be in 2021.

Other improvements include fiber upgrades, a VMS board and various security enhancements.

Exterior Maintenance- \$573,750

The major requests in this category are:

- El-Tech Exterior Painting – \$60,000 (one-time)

The traffic building and the storage warehouses are due for a full reseal and painting of all exterior surfaces. The buildings were painted when purchased over 15 years ago and have weathered. Facilities would like to have the buildings painted and some small metal repairs done. Failure to properly maintain the exterior surface will result in failure of weather resistance and risk damage to County assets and services at the facilities.

- Fairgrounds, Outdoor Arena and Calf Chute Lighting – \$65,000 (one-time)

This request is for new lighting around the outdoor warm up arena south of the Large Animal Barn. Currently, there are no lights on any outdoor warm up arena. There have been requests in the past to light the warm up arena by horse rider users that frequently use the Fairgrounds. The calf chute at the main outdoor arena would also receive a light with this upgrade. By adding this lighting, we can insure the safety of staff, riders, animals and visitors to these areas.

Parking lot restriping, concrete repair, fencing and exterior repair are included in this category.

- Human Services Building - \$450,000 – one-time

Approximately 7,500 square feet [recently vacated by Tri County Health] of the Human Services building at 4400 Castleton Court will be remodeled to accommodate both existing and future staffing levels of Human Services at this location. The current goal is to provide training/conference space for approximately 75 people, seventeen [17] hard wall offices with new furnishings, up to 34 open plan cubicles [new], a new secure reception/common lobby and two [2] additional conference rooms.

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A yellow and black tractor is driving on a dirt road in a rural landscape. The tractor is viewed from the front, moving away from the camera. The road is unpaved and dusty. In the background, there are rolling hills, a fence, and some buildings under a blue sky with scattered clouds. A yellow diamond-shaped sign is visible on the right side of the road.

COUNTY FUNDS

LID Capital Construction Fund

Douglas County Government
Local Improvement District (LID) Capital Construction Fund (Fund 350)
Fund Summary

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 188,313	\$ 499,559	\$ 504,299	\$ 504,299	\$ 533,109	\$ 589,349	\$ 643,729	\$ 696,249	\$ 746,849
Revenues									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Earnings on Investment	0	0	0	0	0	0	0	0	0
5 Other Revenues	315,986	63,090	63,090	63,090	61,240	59,380	57,520	55,600	53,680
6 Transfers In	0	0	0	0	0	0	0	0	0
7 Total Revenues and Transfers In	\$ 315,986	\$ 63,090	\$ 63,090	\$ 63,090	\$ 61,240	\$ 59,380	\$ 57,520	\$ 55,600	\$ 53,680
Expenditures by Function									
8 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9 Supplies	0	0	0	0	0	0	0	0	0
10 Purchased Services	0	0	0	0	0	0	0	0	0
11 Fixed Charges	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
12 Grants, Contributions, Indemnities	0	0	29,280	29,280	0	0	0	0	0
13 Intergovernmental Support	0	0	0	0	0	0	0	0	0
14 Capital Outlay	0	0	0	0	0	0	0	0	0
15 Contingency	0	0	0	0	0	0	0	0	0
16 Transfers Out	0	0	0	0	0	0	0	0	0
17 Total Expenditures and Transfers Out	\$ -	\$ 5,000	\$ 34,280	\$ 34,280	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
18 Change In Fund Balance	315,986	58,090	28,810	28,810	56,240	54,380	52,520	50,600	48,680
19 Ending Fund Balance	\$ 504,299	\$ 557,649	\$ 533,109	\$ 533,109	\$ 589,349	\$ 643,729	\$ 696,249	\$ 746,849	\$ 795,529
Fund Balance Detail									
20 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
22 Committed Fund Balance	0	0	0	0	0	0	0	0	0
23 Assigned Fund Balance	504,299	557,649	533,109	533,109	589,349	643,729	696,249	746,849	795,529
24 Ending Fund Balance	\$ 504,299	\$ 557,649	\$ 533,109	\$ 533,109	\$ 589,349	\$ 643,729	\$ 696,249	\$ 746,849	\$ 795,529



COUNTY FUNDS

Capital Replacement Fund

**Douglas County Government
Capital Replacement Fund (Fund 390)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actuals	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 15,531,542	\$ 14,421,316	\$ 14,549,312	\$ 14,549,312	\$ 6,289,348	\$ 5,618,384	\$ 4,676,596	\$ 3,720,660	\$ 2,750,360
Revenues									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	0	0	0	0	0	0	0	0	0
6 Other Revenues	127,996	0	0	0	0	0	0	0	0
<i>Transfers In:</i>									
7 From General Fund	0	0	0	0	0	0	0	0	0
8 From Human Services Fund	2,900	0	0	0	0	0	0	0	0
9 From Open Space Sales & Use Tax Fund	37,200	0	0	0	0	0	0	0	0
10 From Parks Sales & Use Tax Fund	98,712	85,536	85,536	85,536	72,036	58,212	44,064	29,700	15,012
11 Total Transfers In	138,812	85,536	85,536	85,536	72,036	58,212	44,064	29,700	15,012
12 Total Revenues and Transfers In	\$ 266,808	\$ 85,536	\$ 85,536	\$ 85,536	\$ 72,036	\$ 58,212	\$ 44,064	\$ 29,700	\$ 15,012
Expenditures by Function									
13 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14 Supplies	0	0	0	0	0	0	0	0	0
15 Purchased Services	0	0	0	0	0	0	0	0	0
16 Fixed Charges	0	0	0	0	0	0	0	0	0
17 Grants, Contribution, Indemnities	0	0	0	0	0	0	0	0	0
18 Capital Outlay	0	0	0	0	0	0	0	0	0
19 Contingency	0	0	0	0	0	0	0	0	0
<i>Transfers Out:</i>									
20 To General Fund	324,038	2,232,000	2,232,000	2,232,000	693,000	1,000,000	1,000,000	1,000,000	1,000,000
21 To Road & Bridge Fund	900,000	6,000,000	6,000,000	6,000,000	0	0	0	0	0
22 To Human Services Fund	0	25,500	25,500	25,500	50,000	0	0	0	0
23 To Open Space Sales & Use Tax Fund	25,000	88,000	88,000	88,000	0	0	0	0	0
24 Total Transfers Out	1,249,038	8,345,500	8,345,500	8,345,500	743,000	1,000,000	1,000,000	1,000,000	1,000,000
25 Total Expenditures and Transfers Out	\$ 1,249,038	\$ 8,345,500	\$ 8,345,500	\$ 8,345,500	\$ 743,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
26 Change In Fund Balance	(982,230)	(8,259,964)	(8,259,964)	(8,259,964)	(670,964)	(941,788)	(955,936)	(970,300)	(984,988)
27 Ending Fund Balance	\$ 14,549,312	\$ 6,161,352	\$ 6,289,348	\$ 6,289,348	\$ 5,618,384	\$ 4,676,596	\$ 3,720,660	\$ 2,750,360	\$ 1,765,372
Fund Balance Detail									
28 Non-spendable Fund Balance	\$ -	\$ 3,335,000	\$ 3,335,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
30 Committed Fund Balance	0	0	0	0	0	0	0	0	0
31 Assigned Fund Balance	14,549,312	2,826,352	2,954,348	6,289,348	5,618,384	4,676,596	3,720,660	2,750,360	1,765,372
32 Ending Fund Balance	\$ 14,549,312	\$ 6,161,352	\$ 6,289,348	\$ 6,289,348	\$ 5,618,384	\$ 4,676,596	\$ 3,720,660	\$ 2,750,360	\$ 1,765,372

A large owl with prominent ear tufts is perched on a tree branch. The background is filled with bright yellow autumn leaves, creating a bokeh effect. A dark green rectangular overlay covers the left side of the image, containing text.

COUNTY FUNDS

Debt Service Fund

**Douglas County Government
Debt Service Fund (Fund 410)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Budget	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 93,101	\$ 88,701	\$ 92,697	\$ 92,697	\$ 88,297	\$ 83,897	\$ 79,497	\$ 76,597	\$ 75,397
Revenues									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Earnings on Investments	0	0	0	0	0	0	0	0	0
5 Grants and Donations	0	0	0	0	0	0	0	0	0
6 Bond Proceeds	0	0	0	0	0	0	0	0	0
<i>Transfers In:</i>									
7 From Road Sales & Use Tax Fund	1,587,750	1,582,000	1,582,000	1,582,000	1,579,000	1,566,000	0	0	0
8 From Open Space Sales & Use Tax Fund	2,984,457	2,988,000	2,988,000	2,988,000	2,984,000	2,985,000	2,988,000	3,017,000	3,030,000
9 Total Transfers In	<u>4,572,207</u>	<u>4,570,000</u>	<u>4,570,000</u>	<u>4,570,000</u>	<u>4,563,000</u>	<u>4,551,000</u>	<u>2,988,000</u>	<u>3,017,000</u>	<u>3,030,000</u>
10 Total Revenues and Transfers In	\$ 4,572,207	\$ 4,570,000	\$ 4,570,000	\$ 4,570,000	\$ 4,563,000	\$ 4,551,000	\$ 2,988,000	\$ 3,017,000	\$ 3,030,000
Expenditures by Function									
11 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12 Supplies	0	0	0	0	0	0	0	0	0
13 Purchased Services	0	0	0	0	0	0	0	0	0
14 Fixed Charges	0	0	0	0	0	0	0	0	0
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
17 Debt Service	4,572,611	4,574,400	4,574,400	4,574,400	4,567,400	4,555,400	2,990,900	3,018,200	3,031,200
18 Contingency	0	0	0	0	0	0	0	0	0
19 Transfers Out	0	0	0	0	0	0	0	0	0
20 Total Expenditures and Transfers Out	\$ 4,572,611	\$ 4,574,400	\$ 4,574,400	\$ 4,574,400	\$ 4,567,400	\$ 4,555,400	\$ 2,990,900	\$ 3,018,200	\$ 3,031,200
21 Change In Fund Balance	(404)	(4,400)	(4,400)	(4,400)	(4,400)	(4,400)	(2,900)	(1,200)	(1,200)
22 Ending Fund Balance	\$ 92,697	\$ 84,301	\$ 88,297	\$ 88,297	\$ 83,897	\$ 79,497	\$ 76,597	\$ 75,397	\$ 74,197
Fund Balance Detail									
23 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	92,697	84,301	88,297	88,297	83,897	79,497	76,597	75,397	74,197
27 Ending Fund Balance	\$ 92,697	\$ 84,301	\$ 88,297	\$ 88,297	\$ 83,897	\$ 79,497	\$ 76,597	\$ 75,397	\$ 74,197



COUNTY FUNDS

Worker's Compensation/ Unemployment Self-Insurance Fund

Douglas County Government
Workers Compensation/Unemployment Self-Insurance Fund (Fund 620)
Fund Summary

	2016 Audited Actual	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Budget	2018 Proposed Projection	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 2,794,149	\$ 1,054,780	\$ 1,773,137	\$ 1,773,137	\$ 2,136,094	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519
<u>Revenues</u>									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	1,297,695	2,298,000	2,298,000	2,107,212	1,859,875	1,834,938	1,937,369	2,047,253	2,165,095
5 Fines and Forfeits	15,631	0	0	53,366	0	0	0	0	0
6 Earnings on Investments	0	0	0	0	0	0	0	0	0
7 Other Revenues	416,801	0	0	0	0	0	0	0	0
8 Transfers In	0	0	0	0	0	0	0	0	0
9 Total Revenues and Transfers In	\$ 1,730,127	\$ 2,298,000	\$ 2,298,000	\$ 2,160,578	\$ 1,859,875	\$ 1,834,938	\$ 1,937,369	\$ 2,047,253	\$ 2,165,095
<u>Expenditures by Function</u>									
10 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11 Supplies	0	0	0	0	0	0	0	0	0
12 Purchased Services	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
13 Fixed Charges	237,219	387,000	387,000	386,621	425,700	468,300	515,200	566,800	623,400
14 Awards and Indemnities	2,513,920	1,235,000	1,210,000	1,210,000	1,137,750	1,190,638	1,246,169	1,304,453	1,365,695
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
17 Major Maintenance and Repair	0	0	0	0	0	0	0	0	0
18 Contingency	0	175,000	0	0	175,000	175,000	175,000	175,000	175,000
19 Transfers Out	0	0	200,000	200,000	0	0	0	0	0
20 Total Expenditures and Transfers Out	\$ 2,751,139	\$ 1,798,000	\$ 1,798,000	\$ 1,797,621	\$ 1,739,450	\$ 1,834,938	\$ 1,937,369	\$ 2,047,253	\$ 2,165,095
21 Change In Fund Balance	(1,021,012)	500,000	500,000	362,957	120,425	0	0	0	0
22 Ending Fund Balance	\$ 1,773,137	\$ 1,554,780	\$ 2,273,137	\$ 2,136,094	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519
<u>Fund Balance Detail</u>									
23 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	1,773,137	1,554,780	2,273,137	2,136,094	2,256,519	2,256,519	2,256,519	2,256,519	2,256,519
27 Ending Fund Balance	\$ 1,773,137	\$ 1,554,780	\$ 2,273,137	\$ 2,136,094	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519	\$ 2,256,519



COUNTY FUNDS

Liability & Property Self-Insurance Fund

**Douglas County Government
Liability and Property Self-Insurance Fund (Fund 630)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actual	2018 Preliminary Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
1 Beginning Fund Balance	\$ 2,106,290	\$ 3,617,965	\$ 3,809,900	\$ 3,809,900	\$ 2,378,398	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441
<u>Revenues</u>									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	1,181,310	1,182,000	1,182,000	1,182,000	1,981,400	2,038,000	2,100,300	2,168,800	2,244,200
5 Fines and Forfeits	11,625	0	0	39,893	85,000	85,000	85,000	85,000	85,000
6 Earnings on Investments	0	0	0	0	0	0	0	0	0
7 Other Revenues	1,648,710	15,000	15,000	36,430	15,000	15,000	15,000	15,000	15,000
8 Transfers In	0	0	0	0	0	0	0	0	0
9 Total Revenues and Transfers In	\$ 2,841,645	\$ 1,197,000	\$ 1,197,000	\$ 1,258,323	\$ 2,081,400	\$ 2,138,000	\$ 2,200,300	\$ 2,268,800	\$ 2,344,200
<u>Expenditures by Function</u>									
10 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11 Supplies	0	0	0	0	0	0	0	0	0
12 Purchased Services	0	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
13 Fixed Charges	591,846	757,000	757,000	714,742	816,400	873,000	935,300	1,003,800	1,079,200
14 Grants, Contribution, Indemnities	546,189	1,785,303	1,785,303	1,910,083	2,459,957	1,100,000	1,100,000	1,100,000	1,100,000
15 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
16 Contingency	0	100,000	100,000	0	100,000	100,000	100,000	100,000	100,000
17 Transfers Out	0	0	0	0	0	0	0	0	0
18 Total Expenditures and Transfers Out	\$ 1,138,035	\$ 2,707,303	\$ 2,707,303	\$ 2,689,825	\$ 3,441,357	\$ 2,138,000	\$ 2,200,300	\$ 2,268,800	\$ 2,344,200
19 Change In Fund Balance	1,703,610	(1,510,303)	(1,510,303)	(1,431,502)	(1,359,957)	0	0	0	0
20 Ending Fund Balance	\$ 3,809,900	\$ 2,107,662	\$ 2,299,597	\$ 2,378,398	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441
<u>Fund Balance Detail</u>									
21 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	3,809,900	2,107,662	2,299,597	2,378,398	1,018,441	1,018,441	1,018,441	1,018,441	1,018,441
25 Ending Fund Balance	\$ 3,809,900	\$ 2,107,662	\$ 2,299,597	\$ 2,378,398	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441	\$ 1,018,441

A healthcare worker in blue scrubs is administering a vaccine to an elderly man's arm. The man is wearing a light blue button-down shirt and is looking down at his arm. The healthcare worker is holding a syringe and is injecting the vaccine into the man's arm. The background is a blurred clinical setting.

COUNTY FUNDS

Medical Self-Insurance Fund

**Douglas County Government
Medical Self Insurance Fund (Fund 640)
Fund Summary**

	2016 Audited Actuals	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actual	2018 Proposed Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection
1 Beginning Fund Balance	\$ 1,251,583	\$ 1,183,257	\$ 1,246,616	\$ 1,246,616	\$ 1,109,299	\$ 859,299	\$ 859,299	\$ 859,299	\$ 859,299
<u>Revenues</u>									
2 Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	15,228,793	16,411,117	16,411,117	16,411,117	18,629,325	20,502,200	22,463,400	24,616,700	26,981,000
5 Fines and Forfeits	0	0	0	0	0	0	0	0	0
6 Earnings on Investments	0	0	0	0	0	0	0	0	0
7 Other Revenues	422	0	0	357,928	90,000	0	0	0	0
8 Transfers In	250,000	0	200,000	200,000	0	0	0	0	0
9 Total Revenues and Transfers In	\$ 15,479,216	\$ 16,411,117	\$ 16,611,117	\$ 16,969,045	\$ 18,719,325	\$ 20,502,200	\$ 22,463,400	\$ 24,616,700	\$ 26,981,000
<u>Expenditures by Function</u>									
10 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11 Supplies	0	0	0	0	0	0	0	0	0
12 Purchased Services	594,968	851,364	851,364	851,364	879,166	920,200	967,500	1,017,800	1,071,100
13 Fixed Charges	1,034,946	1,112,369	1,112,369	1,112,369	1,260,062	1,386,100	1,524,700	1,677,200	1,844,900
14 Awards and Indemnities	13,854,269	14,427,629	15,142,629	15,142,629	16,580,097	18,195,900	19,971,200	21,921,700	24,065,000
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
17 Major Maintenance and Repair	0	0	0	0	0	0	0	0	0
18 Contingency	0	0	0	0	250,000	0	0	0	0
19 Transfers Out	0	0	0	0	0	0	0	0	0
20 Total Expenditures and Transfers Out	\$ 15,484,183	\$ 16,391,362	\$ 17,106,362	\$ 17,106,362	\$ 18,969,325	\$ 20,502,200	\$ 22,463,400	\$ 24,616,700	\$ 26,981,000
21 Change In Fund Balance	(4,967)	19,755	(495,245)	(137,317)	(250,000)	0	0	0	0
22 Ending Fund Balance	\$ 1,246,616	\$ 1,203,012	\$ 751,371	\$ 1,109,299	\$ 859,299	\$ 859,299	\$ 859,299	\$ 859,299	\$ 859,299
<u>Fund Balance Detail</u>									
23 Non-spendable Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	1,246,616	1,203,012	751,371	1,109,299	859,299	859,299	859,299	859,299	859,299
27 Ending Fund Balance	\$ 1,246,616	\$ 1,203,012	\$ 751,371	\$ 1,109,299	\$ 859,299	\$ 859,299	\$ 859,299	\$ 859,299	\$ 859,299

2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

AGENCY FUNDS

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A large, two-story house with light-colored siding and a brown roof. The house has a front porch with white columns and a railing. In the foreground, there is a large green sign with a white border. The sign has the word 'FORECLOSURE' in large, bold, green letters at the top. Below it, the words 'HOME FOR SALE' are written in large, bold, red letters. The sign is partially obscured by a dark green overlay that contains the text 'AGENCY FUNDS' and 'Office of the Public Trustee Fund'.

FORECLOSURE

AGENCY FUNDS

Office of the
Public Trustee Fund

**HOME
FOR
SALE**

Office of the Public Trustee (Fund 730)
Douglas County, Colorado
Fund Summary

	2016 Audited Actual	2017 Adopted Budget	2017 Amended Budget	2017 Estimated Actual	2018 Proposed Budget
1 Beginning Fund Balance	\$ 434,216	\$ 504,378	\$ 433,156	\$ 433,156	\$ 502,231
<u>Revenues</u>					
2 Charges for Services	491,041	540,509	540,509	540,509	521,819
3 Earnings on Investments	2,816	1,825	1,825	1,825	4,500
4 Other Revenues	0	0	0	0	0
5 Transfers In	0	0	0	0	0
6 Total Revenues and Transfers In	<u>\$ 493,857</u>	<u>\$ 542,334</u>	<u>\$ 542,334</u>	<u>\$ 542,334</u>	<u>\$ 526,319</u>
<u>Expenditures by Function</u>					
7 Personnel	325,430	398,118	398,118	398,118	338,566
8 Supplies	742	4,325	4,325	4,325	4,541
9 Purchased Services	58,282	64,816	64,816	64,816	73,679
10 Fixed Charges	8,667	6,000	6,000	6,000	8,800
11 Capital Outlay	0	0	0	0	0
12 Transfers Out- General Fund (Excess Revenues)	101,796	0	0	0	0
13 Total Expenditures	<u>\$ 494,917</u>	<u>\$ 473,259</u>	<u>\$ 473,259</u>	<u>\$ 473,259</u>	<u>\$ 425,586</u>
14 Change In Fund Balance	(1,060)	69,075	69,075	69,075	100,733
15 Ending Fund Balance	<u>\$ 433,156</u>	<u>\$ 573,453</u>	<u>\$ 502,231</u>	<u>\$ 502,231</u>	<u>\$ 602,964</u>
<u>Fund Balance Detail</u>					
16 Assigned Fund Balance	\$ 433,156	\$ 573,453	\$ 502,231	\$ 502,231	\$ 602,964
17 Ending Fund Balance	<u>\$ 433,156</u>	<u>\$ 573,453</u>	<u>\$ 502,231</u>	<u>\$ 502,231</u>	<u>\$ 602,964</u>

2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

5-YEAR CAPITAL IMPROVEMENT PLANNING DOCUMENTS

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5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Road & Bridge Fund



REVISED FINAL DRAFT - (Updated October 6, 2017)
Five Year Capital Improvement Program (CIP) Budget Project Priorities (2018 thru 2022)

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

BU	Fund 200 - Road and Bridge Fund (4.493 Mill Levy)	2018	2019	2020	2021	2022
800100	Contracted Maintenance (Asphalt Surface Treatments and Concrete)	18,000,000	18,000,000	18,000,000	18,000,000	18,000,000
800503	Emergency Storm Drainage	2,350,000	2,000,000	2,000,000	2,000,000	2,000,000
800506	Stormwater Priority Projects	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
800516	Daniels Park Road Phase II (Extend Improvements to Grigs Road)	1,900,000				
800853	Missing Sidewalk Links, School & Pedestrian Safety Programs	300,000	200,000	200,000	200,000	200,000
800909	Traffic Engineering Consultants	200,000	200,000	200,000	200,000	200,000
800916	Traffic Signal Maintenance (Includes County Line Road/Inverness and Havana/Meridian)	400,000	400,000	400,000	400,000	400,000
Fund 200 - Subtotal for CIP		25,150,000	22,800,000	22,800,000	22,800,000	22,800,000

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.



5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Road Sales & Use Tax Fund

REVISED FINAL DRAFT - (Updated October 6, 2017)
Five Year Capital Improvement Program (CIP) Budget Project Priorities (2018 thru 2022)

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

BU	Fund 230 - Road Sales and Use Tax Fund (from 4/10's of one cent sales and use tax for transportation)	2018	2019	2020	2021	2022
800129	Relocate West I-25 Frontage Rd, CI 2016-012				5,000,000	
800163	Chambers Widening (Lincoln to Mainstreet)	4,000,000				
800202	Bayou Gulch Road Extension (Pradera Parkway to Scott Road)				3,000,000	
800205	C-470 Multi-Modal Trail at Yosemite Street Improvement Projects		1,000,000			
800267	Waterton Road Improvements (Wadsworth to Campfire)			700,000		500,000
800269	County Line Road / I-25 Operational Improvements. (Chester to Inverness)	2,000,000				
800287	RidgeGate Widening Project	2,500,000				
800423	Roxborough-US 85 Southern Connector			10,000,000	5,000,000	
800424	Jackson Creek Road over West Plum Creek Bridge Replacement		1,800,000			
800245	Dakan Road over West Plum Creek Bridge Replacement		200,000	1,800,000		
800426	Havana / Lincoln Intersection and / or Havana / Meridian Intersection				500,000	4,500,000
800464	Pine Lane Improvements (Phase 2), CI 2017-019	1,400,000				
800505	Happy Canyon / I-25 Interchange - West Side Operational Improvements (\$8 M Total Required)					4,000,000
800833	Traffic Signal System and Traffic Communications Upgrades	600,000	500,000	500,000	500,000	500,000
800851	Quebec / Lincoln / University Intersection Improvements				200,000	2,300,000
800854	Hazard Elimination / Congestion Management	500,000	500,000	800,000	500,000	1,000,000
800855	Highlands Ranch Transportation Improvement Projects (Broadway / Highlands Ranch Pkwy Intersection)				1,900,000	
800855	Highlands Ranch Transportation Improvement Projects					1,000,000
800863	Meridian Intersection Improvements, CI 2017-022	2,500,000				
800957	US 85 / C-470 Interchange Reconstruction		7,000,000	3,000,000		
800969	University @ C-470 Improvements (Dad Clark to County Line Road)				200,000	3,000,000
800998	US 85 Improvements (HR Pkwy to C-470)	4,500,000	4,000,000			
Fund 230 - Subtotal for CIP		18,000,000	15,000,000	16,800,000	16,800,000	16,800,000

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.



5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Infrastructure Fund

REVISED FINAL DRAFT - (Updated October 6, 2017)
Five Year Capital Improvement Program (CIP) Budget Project Priorities (2018 thru 2022)

These budget priorities are subject to change in the future based on annual appropriations and at the discretion of the Douglas County Board of County Commissioners.

BU	Infrastructure Fund - Fund 225	2018	2019	2020	2021	2022
801201	US 85 Improvements (HR Pkwy to C-470 to north of CLR)	15,000,000	5,000,000			
801202	US 85 Improvements (Sedalia to Daniels Park Road to Happy Canyon Road)	400,000				
801203	Relocate West I-25 Frontage Road, CI 2016-012	4,955,000		5,000,000		
801204	Jefferson County Bridge Repairs (Downstream of Deckers)	200,000				
	Dransfeldt Road Extension (20 Mile Rd to Motsenbocker Rd)		200,000			
	I-25 GAP Construction, CI 2017-020				5,000,000	5,000,000
Fund 225 - Subtotal		20,555,000	5,200,000	5,000,000	5,000,000	5,000,000

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.



5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Open Space Sales & Use Tax Fund

**Open Space Sales and Use Tax Fund
5 Year Capital Improvement Plan**

2018

Hidden Mesa trail connection to Cobblestone	\$ 30,000
Evans Gandy house historic restoration	\$ 50,000
Prairie Canyon Barn historic restoration	\$ 50,000
Acceleration / Deceleration lane on Spruce Mtn Rd	\$ 200,000
Acceleration / Deceleration lane on Hwy 83 at Hidden Mesa (Design)	\$ 62,500
Acceleration / Deceleration land on Hwy 83 at Prairie Canyon (Design)	<u>\$ 62,500</u>
Total	\$ 455,000

2019

Hidden Mesa historic structure restoration	\$ 600,000
Wakeman Dam reconstruction	<u>\$ 500,000</u>
Total	\$ 1,100,000

2020

Martinez/Snortland riparian restoration	\$ 200,000
Martinez picnic shelter/connector trail	<u>\$ 350,000</u>
Total	\$ 550,000

2021

Henry trailhead (joint with Cherokee Ranch)	\$1,500,000
Henry trail – 3 miles (joint with Cherokee Ranch)	<u>\$ 300,000</u>
Total	\$1,800,000

2022

Colorado Front Range Trail-Columbine to Castle Rock	\$ 250,000
Iron Horse bridge replacement	<u>\$3,000,000</u>
Total	\$3,250,000

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.

5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Parks Sales & Use Tax Fund



Parks Sales and Use Tax Fund 5 Year Capital Improvement Plan

2018

• East West Regional Trail	\$1,300,000
• Synthetic Turf Replacement	\$ 950,000
• Parking Lot Resurfacing	\$ 200,000
• Highland Heritage Building Design	\$ 600,000
• Rueter-Hess Recreation Authority	\$ 400,000
• Professional Services	\$ 350,000
• High Line Canal Tree Pruning	\$ 5,000
• High Line Canal Phase 2 Design	\$ 7,500
• Equipment	<u>\$ 100,000</u>

TOTAL **\$3,912,500**

2019

• Rueter-Hess Reservoir	\$ 300,000
• Highway 85 Pedestrian Underpass (DC CIP)	\$ 200,000
• Synthetic Turf Replacement BGRP Field #2	\$ 600,000
• Synthetic Turf Replacement CRP Field #3	\$ 600,000
• Professional Services	\$ 350,000
• Parking Lot Maintenance	\$ 100,000
• Equipment Replacement	\$ 50,000
• Cherry Creek Regional Trail Design	<u>\$ 50,000</u>

TOTAL **\$2,250,000**

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.

2020

• Rueter-Hess Reservoir	\$ 250,000
• Cherry Creek Regional Trail	\$1,000,000
• Playground Replacement (2 @ CRP)	\$ 300,000
• Professional Services	\$ 350,000
• Parking Lot Maintenance	\$ 100,000
• Equipment Replacement	\$ 50,000
• Picnic Shelter Replacement (Perry Pines)	\$ 40,000
• Picnic Shelter Replacement (Chatfield East)	<u>\$ 40,000</u>

TOTAL **\$2,130,000**

2021

• Rueter-Hess Reservoir	\$ 250,000
• High Line Canal Partnership (Chatfield Connection)	\$ 250,000
• Cherry Creek Regional Trail	\$ 500,000
• Professional Services	\$ 350,000
• Parking Lot maintenance	\$ 100,000
• Equipment Replacement	\$ 100,000
• HHRP Amphitheater Stage	<u>\$ 800,000</u>

TOTAL **\$ 2,350,000**

2022

• Rueter-Hess Reservoir	\$ 250,000
• Grand Golf Road Widening	\$ 500,000
• Bayou Gulch Shelter	\$ 200,000
• Playground Replacement HHRP	\$ 200,000
• E-470 Parker Road Crossing (partnership)	\$ 750,000
• Parking Lot Maintenance	\$ 100,000
• Professional Services	\$ 350,000
• Equipment Replacement	<u>\$ 100,000</u>

TOTAL **\$ 2,450,000**

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5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Justice Center Sales & Use Tax Fund



**Justice Center Sales and Use Tax Fund
5 Year Capital Improvement Plan
(Updated: September 15, 2017)**

2018 Req #	Business Unit	PROJECTIONS				
		2018	2019	2020	2021	2022
	CAPITAL OUTLAY (47XXXX):					
	Improvements (472300)					
18375	CAT6A/Future Technology Upgrades	33215				\$ 1,000,000
	Crime Lab	870058	\$ 1,028,300			
	IT Data Center Redesign (per 10/7/2013 meeting with IT & FFESS Staff)	33215		\$ 100,000	\$ 1,000,000	
	Shared Use Building (Existing Land North of JC)	TBD		\$ 1,500,000	\$ 15,000,000	
	Other Improvements (473600)					
	Communications Equipment (474350)					
	Message Switch Replacement (2 switches)	33220				\$ 12,500
	Radio Replacement Program/Other Radios - Portable Radios	33220	\$ 367,600	\$ 367,600	\$ 367,600	\$ -
	Radio Replacement Program/Mobile Radios	33220	\$ 142,200	\$ 142,200	\$ 142,200	\$ 142,200
	Radios for New Patrol (4 portable/2 mobile)	33220	\$ 294,000			\$ 142,200
	Computer Equipment/Software (474500/474600)					
	Jail Management/CAD System Enhancements	870033			\$ 3,000,000	
	MDT Refresh Program	33210	\$ 176,400	\$ 181,700	\$ 187,200	\$ 192,800
18419	UPS Unit Replacement - Evidence Storage	33215	\$ 60,000			\$ 198,600
	Video Arraignment/Conferencing Replacement/Expansion (Every 5 years)	33210	\$ -	\$ 75,000		\$ -
	Furniture & Office Equipment (474400)					
	Other Machinery & Equipment (474800)					
18420	Access Card Printer	33215	\$ 12,000			
18422	Courtroom A/V Retrofit (4 phases)	33215	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
	Detentions Security Equipment Refresh (Existing Workstations/Servers) - Every 4 years	33215	\$ -		\$ 325,000	
	Floor Scrubber Replacements (2)	33210	\$ 12,600			
	Tenprinter/Mug Photo System Replacements	33210		\$ 120,000		\$ 30,000
	Major Repair and Maintenance/Replacement (478300)					
18424	Courtroom Carpet Replacement (7 Courtrooms)	33215	\$ 70,000			
18425	Courtroom Wood Panel/Millwork Replacement (3 Rooms per Year x 4 Years)	33215	\$ 75,000	\$ 78,800	\$ 82,700	\$ 86,800
18426	Detention Pod Dayroom Lighting LED Upgrades	33215	\$ 12,000			
	Elevator Operating System Upgrades	33215				\$ 250,000
	Parking Garage Resurfacing/Maintenance	33215		\$ 250,000		
	Total Capital Outlay		\$ 2,450,100	\$ 3,015,300	\$ 20,304,700	\$ 1,634,300
	CONTROLLABLE ASSETS (438XXX):					
	Access Control (Ccure panels, readers) - Evidence Storage	33215		\$ 38,600		
	Access Control (Ccure panels, readers) - HRSSS	33215			\$ 97,500	
18428	Access Control (Ccure panels, readers) - Justice Center	33215	\$ 125,000	\$ 125,000		
	Air Handler Units Secondary Filters - Every 4 Years	33215				\$ 48,400
	Avigilon Camera Server Upgrades - Every 5 Years	33215			\$ 122,000	
	Radio Site Battery Backup - Potential E911 Funding (\$50,000 for 10 sites split over 2 years)	33210		\$ 25,000	\$ 25,000	\$ 25,000
	Detentions Security Software Upgrade (touch screen video software) - Every Five Years	33215				\$ 109,300
	UPS Battery Replacement - Dispatch (Replace Every Two Years)	33215		\$ 25,200		\$ 27,700
	UPS Battery Replacement - Evidence Storage (Replace Every Four Years)	33215		\$ 14,600		
	UPS Battery Replacement - HRSSS Data Center (Replace Every Three Years)	33215		\$ 30,000	\$ 30,000	\$ 33,000
	UPS Battery Replacement - HRSSS End User (Replace Every Four Years)	33215		\$ 15,000		
18429	UPS Battery Replacement - Radio Towers (Replace Every Two Years) - 4 Towers @ \$6500/ea	33215	\$ 26,000		\$ 42,900	\$ 47,200
	Total Controllable		\$ 151,000	\$ 273,400	\$ 317,400	\$ 101,100
	Total - Facilities-Related Projects		\$ 1,608,300	\$ 2,377,200	\$ 16,900,100	\$ 1,362,900
	Total - Sheriff-Related Projects		\$ 992,800	\$ 911,500	\$ 3,722,000	\$ 372,500
	GRAND TOTAL - JUSTICE CENTER FUND PROJECTS (2017 - 2030)		\$ 2,601,100	\$ 3,288,700	\$ 20,622,100	\$ 1,735,400

Justification Details Provided by Facilities
Justification Details Provided by Sheriff's Office

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.



5-YEAR CAPITAL IMPROVEMENT
PLANNING DOCUMENTS

Capital Expenditures Fund

**Capital Expenditures Fund
5 Year Capital Improvement Plan
(Updated: September 15, 2017)**

2018 REQ		Business Unit	PROJECTIONS				
			2018	2019	2020	2021	2022
	Fund 330 - Capital Improvement Schedule for Facilities						
	33100 - PS Miller Building						
	Alarm Panel Replacement	33100			\$ 3,000		
18379	Exit Light Replacements to LED	33100	\$ 25,000				
	Roof Replacement - PS Miller	33100				\$ 100,000	
18380	Rubber Roof Repairs - Lower	33100	\$ 15,000				
	UPS Battery Replacements (new 2016 unit) - 1st Floor (Every 3 Years)	33100		\$ 12,000			\$ 13,200
	UPS Battery Replacement (new) - 2nd Floor (Every 3 Years)	33100			\$ 12,600		
18382	UPS Battery Replacement (new 2015 unit) - 3rd Floor (Every 3 Years) - (A Unit)	33100	\$ 15,000			\$ 16,500	
	UPS Battery Replacement (new) - 3rd Floor (Every 3 Years) - (B Unit)	33100			\$ 12,600		
	Parking Maintenance Schedule - SUBMIT UNDER 33190						
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33100			\$ 23,040		
	Restriping North, West & South Lots - Every 2 Years	33100	\$ 8,335		\$ 8,752		\$ 9,189
	Restriping Parking Garage - Every 4 Years	33100				\$ 9,933	
	TOTAL - 33100 PS Miller Building		\$ 63,335	\$ 12,000	\$ 59,992	\$ 126,433	\$ 22,389
	33110 - Wilcox Building						
	Alarm Panel Replacement	33110			\$ 5,000		
	Roof Replacement - Wilcox	33110					\$ 60,000
	UPS Battery Replacement - Wilcox Building (Every Four Years)	33110		\$ 9,000			
	Parking Maintenance Schedule - SUBMIT UNDER 33190						
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33110			\$ 9,360		
	Restriping Parking Lots - Every 2 Years	33110		\$ 3,630		\$ 3,993	
	TOTAL - 33110 Wilcox Building		\$ -	\$ 12,630	\$ 14,360	\$ 3,993	\$ 60,000
	33190 - Other General Government Buildings						
	Election - Ccure Access Control Upgrades	33190		\$ 30,000			
	HHRP - Ccure Access Control Upgrades	33190		\$ 14,000			
	Wildcat MV - Ccure Access Control Upgrades	33190			\$ 14,000		
18421	Access Control Card Printer		\$ 12,000				
18384	BAS Controller Upgrades/Replacements - HHRP, CSU, FAC, Traffic Services	33190	\$ 13,500				
18385	County Floor Covering Replacement (rotating)	33190	\$ 12,600	\$ 13,230	\$ 13,892	\$ 14,586	\$ 15,315
18386	County Furniture/Equipment/Ergonomic Replacements	33190	\$ 100,000	\$ 105,000	\$ 110,250	\$ 115,763	\$ 121,551
	County Parking Lot IP Cameras (PSM, Wildcat, Wilcox, PMC)	33190		\$ 78,000			
	Election - Roof & Gutter Repair	33190				\$ 32,000	
18387	Exterior Building Maintenance Repairs	33190	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Parking Lot Maintenance - All Facilities	33190	\$ -	\$ 111,228	\$ 32,400	\$ 46,200	\$ -
18390	Parking Lot Restriping	33190	\$ 20,765	\$ 12,282	\$ 22,425	\$ 23,443	\$ 24,230
18391	Petrovend Stands @ Sedalia & NW Facility	33190	\$ 30,000				
	Roof Patching/Repair - Maintenance	33190		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
18392	Security System Component Replacement	33190	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233	\$ 19,144
	UPS Battery Replacement - Elections (Every 3 Years)	33190		\$ 7,875			\$ 8,269
	UPS Battery Replacement - Public Trustee (Every 3 Years)	33190		\$ 7,875			\$ 8,269
	Parking Maintenance Schedule - SUBMIT UNDER 33190.473600						
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs						
	Louviers Village Clubhouse	33190		\$ 6,048			
	Restriping Parking Lots - Every 2 Years						
	Louviers Village Clubhouse	33190		\$ 1,815		\$ 1,997	
	TOTAL - 33190 Other General Government Buildings		\$ 229,615	\$ 438,890	\$ 245,331	\$ 287,220	\$ 231,777
	33300 - Facilities/Public Works Complex						
	Access Control Update (Ccure Panels, Readers) - Carwash/Operations	33300		\$ 28,000			
	AEDs - Replacements	33300					
18393	Air Over Hydraulic Jacks Replacement - Fleet	33190	\$ 8,000				
18394	BAS Controls - Traffic Services	33300	\$ 6,500				
18395	Carwash Gantry for Castle Rock	33300	\$ 220,000				

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.

**Capital Expenditures Fund
5 Year Capital Improvement Plan
(Updated: September 15, 2017)**

2018 REQ		Business Unit	PROJECTIONS				
			2018	2019	2020	2021	2022
18396	CAT6A Upgrade	33300	\$ 12,500				
18398	EITech Exterior Painting (Traffic & Warehouse)	33300	\$ 60,000				
18397	Fiber Upgrade to Single Mode	33300	\$ 8,500				
18399	Genie Lift AWP-30S	33300	\$ 26,000				
18400	OpTech Fencing Replacement	33300	\$ 15,000				
Parking Maintenance Schedule - SUBMIT UNDER 33190							
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33300					
	Facilities Management			\$ 34,560			
	Operations			\$ 23,100			
	Traffic Services			\$ 47,520			
	Restriping Parking Lots - Every 2 Years	33300					
	Facilities Management		\$ 6,050		\$ 6,655		\$ 7,321
	Operations		\$ 2,750		\$ 3,025		\$ 3,328
	Traffic Services			\$ 3,025		\$ 3,328	
TOTAL - 33300 Facilities/Public Works Complex			\$ 365,300	\$ 136,205	\$ 9,680	\$ 3,328	\$ 10,648
33400 - Human Services							
	Access Control (Ccure)	33400		\$ 71,000			
18403	Bollard Light Replacement	33400	\$ 20,000				
	UPS Battery Replacement - Human Services (Every Four Years)	33400		\$ 14,688			
Parking Maintenance Schedule - SUBMIT UNDER 33190							
	Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33400				\$ 44,000	
	Restriping Parking Lots - Every 2 Years	33400	\$ 3,630		\$ 3,993		\$ 4,392
TOTAL - 33400 Human Services			\$ 23,630	\$ 85,688	\$ 3,993	\$ 44,000	\$ 4,392
33550 - Fairgrounds							
	Access Control Update (Ccure Panels, Readers)	33550			\$ 18,000		
18405	ADA Seating - Outdoor Arena Grandstands	33550	\$ 100,000				
18406	CSU Chair Replacement	33550	\$ 12,000				
18407	CSU Concrete Repairs	33550	\$ 10,000				
	CSU Roof Replacement	33550				\$ 60,000	
18408	Event Center Access Control	33550	\$ 31,500				
18409	Event Center Kitchen Remodel	33550	\$ 5,000				
18410	Event Center Main Chair Replacements	33550	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
18411	Exterior Building Maintenance Repairs	33550	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	Fairgrounds Floor Covering Replacement (Rotating)	33550		\$ 15,000		\$ 15,000	
18412	Fairgrounds Outdoor Warm Up Arena & Calf Chute Lighting	33550	\$ 65,000				
18413	Floor Repairs & Maintenance - 2018 (Walk Off @ EC, EC Admin Office Carpet, EC Main Floor)	33550	\$ 38,000		\$ 20,000		\$ 20,000
18414	Folding Chair Additional - Multi Purpose Barn	33550	\$ 3,000				
	Furniture/Equipment Replacements	33550		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
18415	Kirk Hall Improvements	33550	\$ 30,000				
	Kitchen Floor Repair/Maintenance	33550					\$ 25,000
	Livestock Panel Repairs/Powder - Every 5 Year	33550				\$ 50,000	
18417	Multi Purpose Barn Evaporative Cooling System	33550	\$ 10,000				
18418	VMS Board	33550	\$ 16,500				
TOTAL - 33550 Fairgrounds			\$ 436,000	\$ 165,000	\$ 188,000	\$ 275,000	\$ 95,000
33600 - Park Meadows Center							
	UPS Battery Replacement (new 2016 unit) - Every 3 Years	33600		\$ 10,000			\$ 11,000
Parking Maintenance Schedule - SUBMIT UNDER 33190							
	Restriping Parking Lots - Every 2 Years	33600		\$ 3,630		\$ 3,993	
TOTAL - 33600 Park Meadows Center			\$ -	\$ 13,630	\$ -	\$ 3,993	\$ 11,000
TOTAL FACILITIES MANAGEMENT PROJECTIONS			\$ 1,117,880	\$ 864,043	\$ 521,355	\$ 743,967	\$ 435,207

Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.

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2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

FUND BALANCE DETAIL

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FUND BALANCE DETAIL

Fund Balance Detail



2018 Proposed Budget - Fund Balance Detail

Fund Balance Categories	County Total	General Fund	Road and Bridge Fund	Human Services Fund	Developmental Disabilities Fund	LEA Fund	Infrastructure	Road Sales and Use Tax Fund	Justice Center Sales and Use Tax Fund	Open Space Sales and Use Tax Fund	Parks Sales and Use Tax Fund	Conservation Trust Fund	Solid Waste Disposal Fund	Capital Expenditures Fund	LID Capital Construction Fund	Capital Replacement Fund	Debt Service Fund	Workers Comp /Unemployment Self-Insurance Fund	Liability and Property Self-Insurance Fund	Medical Self-Insurance Fund
Total Fund Balance	\$ 121,177,045	\$ 27,629,622	\$ 9,873,628	\$ 2,143,796	\$ 100,000	\$ 13,232,536	\$ 1,867,915	\$ 3,233,575	\$ 26,327,997	\$ 18,080,491	\$ 5,276,886	\$ 194,487	\$ 337,220	\$ 2,453,003	\$ 589,349	\$ 5,618,384	\$ 83,897	\$ 2,256,519	\$ 1,018,441	\$ 859,299
Non-Spendable:	\$ 3,965,673	\$ 1,524,646	\$ 2,441,027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1 Inventory	3,387,941	946,914	2,441,027																	
2 Accounts Receivable	577,732	577,732																		
Restricted:	\$ 13,174,494	\$ 7,106,562	\$ -	\$ 71,696	\$ 100,000	\$ 625,000	\$ -	\$ 263,533	\$ -	\$ 4,813,216	\$ -	\$ 194,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Emergencies (TABOR)	7,275,000	6,650,000				625,000														
4 Grant/Programs	2,651,961	456,562		71,696	100,000					1,829,216		194,487								
5 Debt Service	3,247,533							263,533		2,984,000										
Committed:	\$ 7,387	\$ 7,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Miller Grant	7,387	7,387																		
7 Specific Needs (see Fund Summary Worksheet)	-	-																		
Assigned:	\$ 101,393,778	\$ 16,355,314	\$ 7,432,601	\$ 2,072,100	\$ -	\$ 12,607,536	\$ 1,867,915	\$ 2,970,042	\$ 26,327,997	\$ 13,267,275	\$ 5,276,886	\$ -	\$ 337,220	\$ 2,453,003	\$ 589,349	\$ 5,618,384	\$ 83,897	\$ 2,256,519	\$ 1,018,441	\$ 859,299
8 Working Capital	16,223,670	8,138,000	4,579,344	1,129,370		1,498,167				878,788										
9 Subsequent Year's Expenditures	1,141,875	-		315,078		826,797														
10 Revenue Shortfall	6,609,602			500,000				2,769,320	2,951,332		192,939			196,011						
11 Required Per Policy	1,860,000	200,000	200,000	100,000	0	100,000		200,000	50,000	100,000	50,000		10,000	50,000	0	0	50,000	250,000	250,000	250,000
12 Fleet Replacement	5,618,384															5,618,384				
13 County Emergency/Disaster	7,500,000	7,500,000																		
14 Accounts Receivable	722,308		722,308																	
15 Cash-in-Lieu	1,039,548										1,039,548									
16 Specific Needs (see Fund Summary Worksheet)	6,030,229	517,314					1,867,915				3,645,000									
17 Residual Fund Balance	54,648,163		1,930,949	27,653	-	10,182,572		722	23,326,665	12,288,487	349,399	0	327,220	2,206,992	589,349	0	33,897	2,006,519	768,441	609,299
Unassigned:	\$ 2,635,713	\$ 2,635,713																		
18 Residual Fund Balance	2,635,713	2,635,713																		

Prepared by: K.Hirsch



FUND BALANCE DETAIL

Administrative Policy Commitment of Fund Balance



DOUGLAS COUNTY
ADMINISTRATIVE POLICIES AND PROCEDURES

TITLE Commitment of Fund Balance	Approval Date 7/11/06
POLICY CUSTODIAN Finance	Revision Date 2-1-17

PURPOSE: To formalize the County’s practice of maintaining adequate fund balance levels for mitigating current and future risks of revenue shortfalls or unanticipated expenditures and to protect the County’s creditworthiness and financial position from unforeseen emergencies.

DEPARTMENT RESPONSIBLE: Finance

DEPARTMENT(S) AFFECTED: All

POLICY:

It shall be county policy to maintain appropriate levels of non-spendable, restricted, committed, assigned, and unassigned fund balances in order to conform to legal requirements and to insure a continued strong financial position.

The Comprehensive Annual Financial Report (CAFR) shall show all fund balance classifications as required by Generally Accepted Accounting Principles (GAAP).

Non-spendable, restricted, committed, assigned, and unassigned fund balance levels shall be considered when developing and amending the County budget.

Scope:

This policy will apply to all funds approved by the Board of County Commissioners, including new funds when established.

Definitions:

Fund Balance – Fund balance is the excess of assets over liabilities. Fund balance is accumulated when revenues exceed expenditures and decreased when revenues are less than expenditures.

Non-spendable Fund Balance – The portion of fund balance that cannot be spent because it is either not in a spendable form or is legally or contractually required to be maintained intact.

Restricted Fund Balance – The portion of fund balance constrained for a specific purpose by external parties, constitutional provisions, or enabling legislation. Effectively, restrictions on fund balance may only be changed or lifted with the consent of resource providers.

Committed Fund Balance – The portion of fund balance that can only be used for specific purposes according to limitations imposed by the Board of County Commissioners prior to the end of the current fiscal year. The constraint may be removed or changed only by formal action of the Board of County Commissioners.

Assigned Fund Balance – The portion of fund balance set aside for planned or intended actions. The intended use may be expressed by the Board of County Commissioners or other individuals authorized to assign funds to be used for a specific purpose. In governmental funds, other than the general fund, assigned fund balance represents the amount that is not non-spendable, restricted, or committed. This indicates that resources in these funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned Fund Balance – This is the residual portion of fund balance that does not meet any of the above criteria. The County will only report a positive unassigned fund balance in the General Fund.

Fund Balance Classifications:

The appropriate fund balance classifications shall be included in each fund as necessary or required by GAAP. In the CAFR, all governmental funds report various fund classifications that comprise a hierarchy primarily based on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Policy cannot consider every situation that could occur, therefore, the County Manager shall have discretion to deviate should circumstances warrant. However, the following descriptions are a guideline of what can be expected to be appropriate in each fund balance classification.

Non-spendable

- Accounts Receivable – Long-term receivables for intergovernmental loans.
- Inventory – The value of inventories that are not expected to be converted into cash.
- Prepaid Items – The value of the prepaid assets held as non-cash assets.

Restricted

- TABOR Reserves – Amendment One to the state constitution (Article X, Section 20), passed by voters in 1992, requires that reserves equal to 3% of the fiscal year spending be established for declared emergencies.
- Grant Funding – Unspent grant funding that must be used for specific programs as stipulated by the Grantor.
- Debt Service Reserves – Any amounts required to be held according to creditor requirements.

Committed

- Contractual Obligations – Resources specifically committed for use in satisfying contractual requirements. Could include amounts encumbered on outstanding purchase orders.
- Emergency Operating Funds – Funds set aside to meet operating expenses in the event of an emergency/disaster – as set forth in the County’s emergency operations policies.

Assigned

- Working Capital / Revenue Shortfall –
 - Working Capital - calculated as the greater of \$100,000 or 10% of expenditures including transfers out, less capital outlay, less any legally enforced emergency reserves (TABOR), less electronic benefit transfers (EBT) and cost allocations.
 - Revenue Shortfall - calculated as follows:
 - Property Tax Funds - 5% of adopted revenues, not including transfers-in.
 - Sales and Use Tax Funds - the greater of \$100,000 or 10% of adopted revenues, not including transfers-in.
- Subsequent Year Expenditures – Appropriation of existing fund balance to eliminate a projected budgetary deficit in the subsequent year’s budget.
- Designated Projects – The estimated cost of planned or desired, but not required, specific projects as requested by the Board of County Commissioners or other authorized individuals.
- Residual Fund Balance – In governmental funds, other than the General Fund, assigned fund balance will include any amount that is not non-spendable, restricted, or committed. This indicates that these resources are, at a minimum, intended to be used for the purpose of that fund.

Unassigned

- Residual Fund Balance – This is the residual fund balance classification for the General Fund and will contain any fund balance not already classified. If for any reason any other governmental fund should have a negative fund balance the negative fund balance would be reported as unassigned.

All county funds are included in the following matrix with the exception of the High Intensity Drug Trafficking Area (HITDA) Fund which Douglas County is a fiscal agent and does not have oversight of the fund balance.

Fund Balance Categories by Fund Matrix

Fund Balance Categories:	General Fund	Road & Bridge Fund	Human Services Fund	Developmental Disabilities Fund	LEA Fund	Road Sales & Use Tax Fund	Justice Center Sales & Use Tax Fund	Open Space Sales & Use Tax Fund	Parks Sales & Use Tax Fund	Conservation Trust Fund
Non-Spendable										
Accounts Receivable	X	X			X					
Inventory	X	X			X					
Prepaid Items	X	X			X					
Restricted										
TABOR Reserves	For All County Funds				For All LEA Funds					
Grant Funding	X	X	X		X	X		X	X	X
Debt Service Reserves						X		X	X	
Committed										
Contractual Obligations	X	X	X	X	X	X	X	X	X	X
Emergency Operating Funding	X									
Assigned										
Working Capital /Revenue Shortfall	X	X	X	X	X	X	X	X	X	X
Subsequent Years Expenditures	X	X	X	X	X	X	X	X	X	X
Designated Projects	X	X	X		X	X	X	X	X	X
Residual Fund Balance	X	Not Less Than \$200,000	Not Less Than \$100,000	Not Required	Not Less Than \$100,000	Not Less Than \$200,000	Not Less Than \$50,000	Not Less Than \$100,000	Not Less Than \$50,000	Not Less Than \$50,000
Unassigned (Only General Fund)										
Residual Fund Balance	Not Less Than \$200,000									

Fund Balance Categories by Fund Matrix

Fund Balance Categories:	DC Lincoln Station LID Fund	Solid Waste Disposal Fund	Woodmoor Mountain GID Fund	Capital Expenditures Fund	LID Construction Fund	Capital Replacement Fund	Debt Service Fund	Employee Benefits Self-Insurance Fund	Property & Liability Self-Insurance Fund	Medical Self-Insurance Fund
Non-Spendable										
Accounts Receivable										
Inventory										
Prepaid Items										
Restricted										
TABOR Reserves			X							
Grant Funding										
Debt Service Reserves										
Committed										
Contractual Obligations		X	X	X				X	X	
Emergency Operating Funding										
Assigned										
Working Capital /Revenue Shortfall				X						
Subsequent Years Expenditures	X	X	X	X	X	X	X	X	X	X
Designated Projects				X				X		
Residual Fund Balance	Not Required	Not Less Than \$10,000	Not Required	Not Less Than \$50,000	Not Less Than \$10,000	Not Required	Not Less Than \$50,000	Not Less Than \$250,000	Not Less Than \$250,000	Minimum 5% of Claims
Unassigned (Only General Fund)										
Residual Fund Balance										

2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

ALIGNMENT TO DOUGLAS COUNTY BOARD PRIORITIES

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FISCAL RESPONSIBILITY

PUBLIC SAFETY

Provide a safe and secure community through resource allocation and collaborative partnerships that protect life and property.



TRANSPORTATION

Develop and maintain a safe and accessible multimodal transportation network, leveraging partnerships to address present and future demands, ensuring local and regional connectivity.



COUNTY SERVICES

Provide resources to Elected Offices and Board Departments for the delivery of efficient, convenient and high quality services.



ECONOMIC FOUNDATIONS

Foster a vibrant, business friendly climate that enables citizens, taxpayers and businesses the opportunity to prosper.



HISTORIC & NATURAL RESOURCES

Practice and promote responsible stewardship of historic and natural resources in both rural and suburban areas.



ALIGNMENT TO DOUGLAS COUNTY BOARD PRIORITIES

Alignment with Board Priorities

HEALTH & HUMAN SERVICES

In partnership with families and community organizations, support vulnerable individuals, and create self-sufficient communities.

TRANSPARENCY

ACCOUNTABILITY

2018 Proposed Budget Aligned to Board Core Priorities

Department	Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
	\$ 136,434,938	660.40	\$ 180,801,396	205.19	\$ 16,346,984	99.42	\$ 24,027,519	39.61	\$ 40,018,213	69.83	\$ 16,488,646	142.95
	36%		43%		4%		5%		11%			
Direct Budget	\$ 117,528,892	604.55	\$ 155,747,407	131.18	\$ 12,719,662	93.38	\$ 18,125,584	31.00	\$ 34,472,814	53.45	\$ 975,138	3.00
Operational Support Budget	\$ 18,906,046	55.85	\$ 25,053,989	74.01	\$ 3,627,322	6.04	\$ 5,901,935	8.61	\$ 5,545,399	16.38	\$ 2,149,736	6.35
Direct Budgets Detail:												
Board of County Commissioners											975,138	3.00
Sheriff	42,098,663	343.25										
Public Safety Grants & Projects	2,376,096	3.00										
Law Enforcement Authority	22,693,673	164.50										
District Attorney	7,462,442	-										
Juvenile Accountability Block Grant	104,676	-										
Tri-County Health	2,291,252	-										
Coroner	1,149,191	9.00										
County Administration-CJS	1,753,698	16.25										
Contingency - Emergency/Disaster	1,950,500	-										
Finance-Risk Management	138,909	1.00										
Other Gov Services-Animal Control	150,000	-										
Human Services-Child Welfare	8,990,982	43.55										
Justice Center-Capital Projects	22,183,944											
Facilities-Justice Center	3,419,618	20.00										
Facilities-HR Substation	366,829	1.00										
County Adm-Youth Services Programs	273,419	3.00										
WCC Funding	125,000	-										
Roads-Capital Projects			127,033,991	109.00								
Public Works			20,283,738	0.30								
CPSD-Traffic / CDOT Grants			4,838,569	-								
CPSD-Stormwater Management/Drainage			304,600	-								
Other Regional Boards (Transportation)			189,300	-								
CPSD-Engineering			3,097,208.50	21.88	3,097,209	21.88						
CPSD-Planning					3,941,807	36.00						
CPSD-Building					3,977,791	34.50						
CPSD-Economic Development					1,642,855	1.00						
Other Gov Services-Housing Authority					60,000							
Open Space							8,837,882	7.30				
Conservation Trust							3,050,000	-				
CD-Parks							5,718,795	22.00				

(CONTINUED)

2018 Proposed Budget Aligned to Board Core Priorities

Department	Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
	\$ 136,434,938	660.40	\$ 180,801,396	205.19	\$ 16,346,984	99.42	\$ 24,027,519	39.61	\$ 40,018,213	69.83	\$ 16,488,646	142.95
	36%		43%		4%		5%		11%			
Direct Budget	\$ 117,528,892	604.55	\$ 155,747,407	131.18	\$ 12,719,662	93.38	\$ 18,125,584	31.00	\$ 34,472,814	53.45	\$ 975,138	3.00
Operational Support Budget	\$ 18,906,046	55.85	\$ 25,053,989	74.01	\$ 3,627,322	6.04	\$ 5,901,935	8.61	\$ 5,545,399	16.38	\$ 2,149,736	6.35
Parks-Capital Projects							-	-				
Other Gov Services-Water Initiatives							100,916	-				
Natural Resources							361,491	1.70				
Soil Conservation							56,500					
Human Services									24,781,503	42.45		
Developmental Disabilities									6,317,681	-		
Facilities-Fairgrounds & Fair									2,108,582	10.00		
CSU Extension									413,529	-		
Miller Grant									300,000	-		
Community Development Block Grant/CSBG									96,119	1.00		
Waste Management									45,000	-		
CPSD-Historic Preservation Board									410,400	-		
Total Direct Budgets	\$ 117,528,892	604.55	\$ 155,747,407	131.18	\$ 12,719,662	93.38	\$ 18,125,584	31.00	\$ 34,472,814	53.45	\$ 975,138	3.00
Operational Support Budgets Detail:												
County Administration	401,975.26	2.09	532,691.18	2.77	43,504.10	0.23	61,993.58	0.32	117,904.78	0.61	45,707.11	0.24
County Administration-Central Services	97,415.99	0.67	129,094.12	0.89	10,542.93	0.07	15,023.73	0.10	28,573.43	0.20	11,076.81	0.08
County Adm-Professional Development	-		-		-		-		-		-	
County Administration-Public Affairs	254,198.15	1.34	336,859.32	1.77	27,510.81	0.14	39,203.04	0.21	74,559.76	0.39	28,903.92	0.15
County Attorney	688,757.83	4.68	912,730.85	6.20	74,541.39	0.51	106,221.86	0.72	202,021.99	1.37	78,316.08	0.53
Roads-Debt Service	-		-		1,581,200.00		-		-		-	
Open Space-Debt Service	-		-		-		2,986,200.00		-		-	
Parks-Debt Service	-		-		-		-		-		-	
Facilities-Administration	1,257,058.59	1.59	1,665,833.92	2.10	136,046.20	0.17	193,866.55	0.24	368,712.29	0.47	142,935.44	0.18
Facilities-Management	781,091.10	7.68	1,035,089.42	10.18	84,534.23	0.83	120,461.72	1.18	229,104.59	2.25	88,814.96	0.87
Facilities-Fleet	670,383.07	7.35	888,380.92	9.74	72,552.76	0.80	103,388.06	1.13	196,632.42	2.15	76,226.76	0.84
Finance-Administration	68,011.58	0.33	90,127.85	0.44	7,360.61	0.04	10,488.91	0.05	19,948.72	0.10	7,733.34	0.04
Finance-Accounting	172,720.24	1.67	228,886.09	2.21	18,692.79	0.18	26,637.32	0.26	50,661.18	0.49	19,639.37	0.19
Finance-Budget	278,612.01	2.34	369,212.17	3.10	30,153.01	0.25	42,968.20	0.36	81,720.67	0.69	31,679.93	0.27
Finance-Purchasing	67,805.88	0.67	89,855.26	0.89	7,338.35	0.07	10,457.18	0.10	19,888.38	0.20	7,709.95	0.08
Finance-Payroll	70,635.25	0.67	93,604.71	0.89	7,644.56	0.07	10,893.54	0.10	20,718.28	0.20	8,031.67	0.08
Human Resources	597,545.23	3.26	791,857.37	4.31	64,669.83	0.35	92,154.84	0.50	175,268.10	0.95	67,944.64	0.37

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2018 Proposed Budget Aligned to Board Core Priorities

Department	Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
	\$ 136,434,938	660.40	\$ 180,801,396	205.19	\$ 16,346,984	99.42	\$ 24,027,519	39.61	\$ 40,018,213	69.83	\$ 16,488,646	142.95
	36%		43%		4%		5%		11%			
Direct Budget	\$ 117,528,892	604.55	\$ 155,747,407	131.18	\$ 12,719,662	93.38	\$ 18,125,584	31.00	\$ 34,472,814	53.45	\$ 975,138	3.00
Operational Support Budget	\$ 18,906,046	55.85	\$ 25,053,989	74.01	\$ 3,627,322	6.04	\$ 5,901,935	8.61	\$ 5,545,399	16.38	\$ 2,149,736	6.35
IT(Including BTSC & ISC & LUCI)	4,457,094.20	21.54	5,906,469.89	28.54	482,372.70	2.33	687,383.62	3.32	1,307,326.03	6.32	506,799.56	2.45
Other Gov Services-General Fund Admin	6,689,583.99	-	8,864,929.63	-	723,985.76	-	1,031,683.48	-	1,962,145.48	-	760,647.65	-
GF Vehicle Replacements	1,567,127.01	-	2,076,731.62	-	169,603.62	-	241,686.04	-	459,659.55	-	178,192.17	-
Capital Expenditures Fund	786,030.57		1,041,635.13		85,068.81		121,223.50		230,553.40		89,376.60	
Total Operational Support Budgets	\$ 18,906,046	55.85	\$ 25,053,989	74.01	\$ 3,627,322	6.04	\$ 5,901,935	8.61	\$ 5,545,399	16.38	\$ 2,149,736	6.35
Statutory Functions Budgets Detail:												
Assessor											4,311,646	45.00
Clerk & Recorder-Administration											813,637	7.75
Clerk & Recorder-Recording											853,245	11.00
Clerk & Recorder-Motor Vehicle											3,038,605	44.00
Clerk & Recorder-Elections											2,811,435	11.75
Clerk & Recorder-Driver's License											281,674	4.00
Clerk & Recorder-E-Recording											177,956	-
Surveyor											5,946	0.10
Treasurer											1,069,628	10.00
Total Statutory Functions Budgets	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ 13,363,772	133.6
Total Budgets (Direct/Operational Support/ Statutory Functions)	\$ 136,434,938	660.40	\$ 180,801,396	205.19	\$ 16,346,984	99.42	\$ 24,027,519	39.61	\$ 40,018,213	69.83	\$ 16,488,646	142.95

Note: Does not include Extra Duty, Internal Services Funds, Woodmoor Mountain GID, Lincoln Station LID

2018 PROPOSED BUDGET
FUNDING RECOMMENDATIONS

MANAGEMENT LIMITATIONS 3.3 FINANCIAL PLANNING AND BUDGET

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MANAGEMENT LIMITATIONS 3.3
FINANCIAL PLANNING AND BUDGET

Policy 3.3 Financial Planning & Budget Monitoring Report



**POLICY 3.3 FINANCIAL PLANNING AND BUDGET
MONITORING REPORT**

To: Board of County Commissioners
From: County Manager
RE: Internal Monitoring Report – Management Limitations
Policy: Policy 3.3 Financial Planning and Budget
Date: December 12, 2017

I hereby present my monitoring report on your Management Limitations Policy 3.3 *Financial Planning and Budget* in accordance with the monitoring schedule set forth in Board Policy Manual revised on November 10, 2015. I certify that the information contained in this report is true for the 2018 Proposed Budget submitted on December 12, 2017.

Signed: _____, County Manager Date: _____

3.3 With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of county government.

County Manager’s Interpretation:

I submit that the Board’s concerns about jeopardizing the programmatic or fiscal integrity of County government is comprehensively interpreted in these policy provisions. I interpret Jeopardize to mean knowingly put at risk by internal parties.

Accordingly, the County Manager shall not allow budgets or financial planning that:

3.3.1 Deviates from the Board’s Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in five year increments.

County Manager's Interpretation:

I interpret *deviates* to mean impacting the Board's ability to accomplish its Goals. I interpret *risks financial jeopardy* to mean that I shall not risk maintaining adequate reserve levels for mitigating current and future risks and unforeseen emergencies. I interpret *a plan projecting in five year increments* to mean that I shall ensure that Finance maintains a five-year forecast.

Report: Compliance is reported based on my interpretation that all funds are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) and the fund summaries for the 2018 Proposed Budget are published with the five-year forecast.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
 - 2018 published Fund Summaries (five-year forecast)
 - Alignment of Board goals to budget spreadsheet
-

3.3.2 Deviate from statutory requirements.

County Manager's Interpretation:

I interpret *statutory requirements* to not only apply to state statutes but also any related regulations and/or court opinions relevant to the statute. I interpret *deviate* to mean that, while all statutes are subject to some degree of reasonable interpretation and may allow differing approaches within the letter of the law, County financial planning and budgeting will interpret statutes and regulations conservatively rather than creatively.

Report: Compliance is reported based on my interpretation as the 2018 Preliminary Budget was presented to the Board on October 13, 2017 and the 2018 Proposed Budget was presented for adoption on December 12, 2017.

Monitoring Reports:

- Per statute, the Preliminary Budget is presented to Board of County of Commissioners by October 15, 2017
 - Per statute the Budget must be adopted by Board of County Commissioners by December 15, 2017
-

3.3.3 Deviate from BOCC-stated priorities in its allocation among competing budgetary needs.

County Manager's Interpretation:

I interpret *BOCC-stated priorities* to be Board goals, expressed in writing, in which the Board makes clear its intention to support these priorities over others in the allocation of County resources, and as such, all subsequent financial planning must reflect these priorities. I interpret *deviate materially* to mean impacting the Board's ability to accomplish its Goals including any re-alignment of priorities and subsequent financial re-allocation based on the Board's re-aligned priorities.

Report: The Board adopts and supports the budget. The 2018 budget is derived using the Board's written goals which were approved on October 27, 2009 and revised again November 10, 2015.

Monitoring Reports:

- Alignment of Board priorities to budget spreadsheet
-

3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of reserves, designations and undesignated fund balances; and disclosure of planning assumptions.

County Manager's Interpretation:

I interpret *inadequate information* to be budgetary background data that enables informed forecasting. I interpret *credible projection* to mean the assumptions about income and expenses are based on realistic expectations based on likely events and current circumstances that will be present during the planning periods in five-year periods. I interpret *separation of capital and operational items* to mean that capital or one-time expenditures should be segregated from operational or on-going expenditures. I interpret *cash flow projections and audit trails* to be functions of monitoring and are addressed in Policy 3.4 Fiscal Management and Controls. I interpret the *identification of reserves, designations and undesignated fund balances* to mean the specific identification (non-spendable, restricted, committed, assigned and unassigned) of fund balance type within the fund summaries. I interpret the *disclosure of planning assumptions* to mean articulation (unambiguously in writing) of the assumptions used in the budget or other planning processes.

Report: I report compliance as adequate information exists that:

- enables the credible projection of revenues and expenses as shown in the fund summaries;
- illustrates the segregation of capital and operational budget items as demonstrated in the fund summaries;
- specifically identifies fund balance type within the fund summaries; and
- discloses planning assumptions in both the transmittal letter.

Monitoring Reports:

- Revenue manual (information for projections of revenues)
 - Revenue analysis (information for projections of revenues)
 - Quarterly financial statements and proposed budget
 - Fund summaries (expenditure forecasting, separation of capital and operational items, identification of non-spendable, restricted, committed, assigned and unassigned fund balances)
 - Transmittal letter (disclosure of planning assumptions)
-

3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.

County Manager’s Interpretation:

I interpret *plan the expenditure in any fiscal year* to mean projected expenditures in any individual fund may not exceed projected revenues for the current fiscal year plus restricted, committed, assigned and unassigned fund balance. I interpret *conservatively projected to be received* to mean the assumptions about income is based on realistic expectations based on likely events and current circumstances that will be present during the planning periods in question, two-year, five-year or any subset of these periods.

Report: Compliance is reported. Assigned and Unassigned fund balances are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) demonstrating that I have not planned for expenditures greater than projected revenues and available assigned / unassigned fund balance.

Monitoring Reports:

- Fund Summaries – change in fund balance, restricted, committed, assigned and unassigned fund balance
-

3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures or 5% of adopted revenues for sales tax or capital projects funds.

County Manager’s Interpretation:

I interpret this to mean that fund balance shall be forecasted for each fund to maintain adequate reserves levels for mitigating current and future risks and unforeseen emergencies. This is specifically addressed in Administrative Policy III.2.7 (Commitment of Fund Balance) and states that revenue shortfalls be 5% of adopted revenues and not 10%.

Report: Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy).

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
 - Fund Summaries – Assignment for revenue shortfall and working capital
-

3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County’s budget.

County Manager’s Interpretation:

I interpret this to mean that I shall ensure that adequate reserves, as interpreted earlier in this policy, will be maintained to enable the County to respond to significant shortfalls within the County’s budget.

Report: Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy). In addition, appropriated in General Fund and in assigned fund balance is \$8.0 million for emergencies with an additional \$2.0 million in insurance coverage.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
 - Fund Summaries – Assignment for revenue shortfall and working capital
-

3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.

County Manager's Interpretation:

I interpret this to mean that I shall maintain prudent fiscal policies and budget processes to ensure the County is doing all it can, within its ability, to protect its bond ratings.

Report: Compliance is reported based on my interpretation that:

- **Fiscal policies including the Administrative Policy III.2.7 (Commitment of Fund Balance Policy) are being adhered to;**
- **No debt has been incurred to fund operations; and**
- **The County has no general obligation debt and therefore is within the legal debt margins.**

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
 - Unbudgeted or unplanned use of Fund balance.
 - Issuance of debt to finance operating expenditures
 - Issuance of General Obligation debt or revenue bonds have been issued beyond the capacity to repay them
-

3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.

County Manager's Interpretation:

I interpret *new position or additions to the staffing* to be in total county-wide and exclusive of temporary or contract personnel and reclassification of positions. I interpret this policy to mean that not only do I need Board approval to add new positions or staff as I interpret; I may not plan for it. I interpret that I may allow for funding of temporary, contract, and reclassifications in the budget within the approval set forth in Policy 3.2 Compensation, Benefits, Employment.

Report: I report compliance based on my interpretation.

Monitoring Reports:

- Budget adoption resolution (baseline report for year)
 - Position tracking report – HR – show change in staffing levels (addition/deletions)
-

3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).

County Manager's Interpretation:

I interpret *present a risk* as to mean not expose the County to financial jeopardy as defined earlier in the policy as maintaining adequate reserve levels for mitigating current and future risks and unforeseen emergencies.

Report: Compliance is reported based on my interpretation and my compliance with Policy 3.4.

Monitoring Reports:

- Policy 3.4 Fiscal Management and Control Report
-

3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).

County Manager's Interpretation:

I interpret this to mean that the overall county budget will provide for the Board's budget as defined by Policy 2.10 Governance Investment.

Report: Compliance is reported based on my interpretation that budget exists for 2018 for the areas of the Board's spending authority including the Board's specific business unit, Board of Equalization, Legislative Services, and Audit Services.

Monitoring Reports:

- Compliance with Policy 2.10 which requires the budget established by the Board in October and November be appropriated (will include all Business Units in their spending authority, BOCC, BOE, Legislative Services, Audit Services, etc.)
-

3.3.12 Fails to show reserves and designations subject to the requirements of the law and the Governmental Accounting Standards Board.

County Manager's Interpretation:

I interpret *reserves* to mean funds that are reserved legally in fund balance (i.e. non-spendable and restricted) and *designations* to mean those that are designated by the Board for other purposes in the fund balance (committed, assigned, and unassigned). I interpret the *requirements of the law* to not only apply to state statutes but also any related regulations and/or court opinions relevant to the statute. I interpret *requirements of Governmental Accounting Standards Board* to mean professional best practices set forth by GASB (Governmental Accounting Standards Board).

Report: Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy), which was developed based on statutory requirements and best practices.

Monitoring Reports:

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance) – developed based on statutory requirements and GASB best practices
- Fund Summaries – non-spendable, restricted, committed, assigned and unassigned

**POLICY 3.3 FINANCIAL PLANNING AND BUDGET
MONITORING REPORT MATRIX
2018 Proposed Budget**

Management Limitation	Compliance	Partial- Compliance	Non- Compliance	Management Limitation	Compliance	Partial- Compliance	Non- Compliance
3.3 With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of county government							
3.3.1 Deviates materially from the Board’s Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two and five year increments.	X			3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County’s budget.	X		
3.3.2 Deviate from statutory requirements.	X			3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.	X		
3.3.3 Deviate materially from BOCC-stated priorities in its allocation among competing budgetary needs.	X			3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.	X		
3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of reserves, designations and undesignated fund balances; and disclosure of planning assumptions.	X			3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).	X		
3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.	X			3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).	X		
3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).	X			3.3.12 Fails to show reserves and designations subject to the requirements of the law and “Generally Accepted Accounting Principles.”	X		

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DOUGLAS COUNTY GOVERNMENT
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