

# 2020 Douglas County Adopted Budget





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## 2020 BUDGET

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# Transmittal Letter



December 13, 2019

Board of County Commissioners  
Douglas County Government  
100 Third Street  
Castle Rock, Colorado 80104

Commissioners Laydon, Partridge, and Thomas:

Please accept for your review and consideration the 2020 recommended Proposed Budgets for Douglas County Government (the County), Douglas County Law Enforcement Authority (LEA), Douglas County Woodmoor Mountain General Improvement District, Douglas County Local Improvement District No. 07-01 Lincoln Station, and Office of the Public Trustee for Douglas County.

These budgets have been prepared in accordance with all applicable Colorado State Statutes, Generally Accepted Accounting Principles, the Board of County Commissioner's Core Priorities and Douglas County Budget and Financial Policies.

This letter provides an overview of the 2020 recommended budget including projected revenues, recommended expenditures and reserves. Economic conditions and forecast, debt, and highlights of the 2020 budget priorities for all major funds are also provided.

## BUDGET OVERVIEW

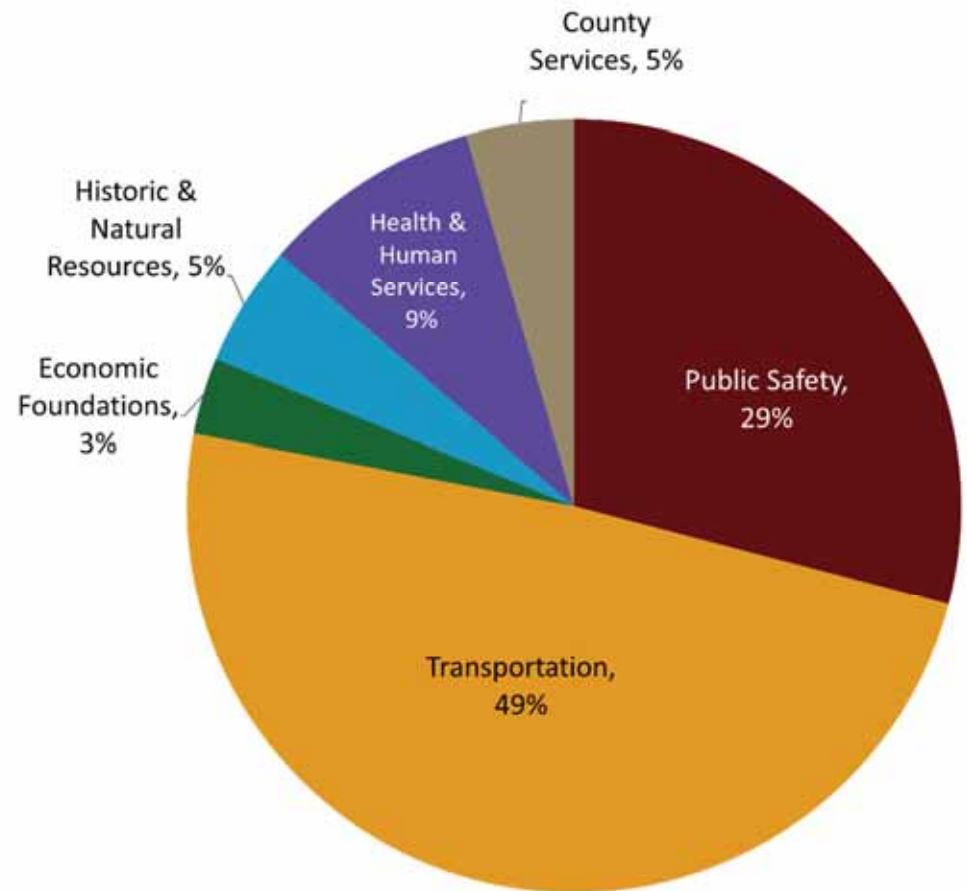
The recommended Proposed Budget for 2020 is \$463.2 million for all funds: \$200.6 million for ongoing operating expenditures; \$3.0 million for debt service; \$202.7 million for one-time initiatives; \$24.0 million for self-insured insurance policies and \$32.9 million for federal and state funded expenditures.

The operating portion of the 2020 budget is projected to increase by \$14.6 million or 7.6% over the 2019 Adopted Budget. The budget is balanced for all funds.

In addition to being balanced, all funds meet the fund balance classifications set forth by accounting pronouncements, statute, and policy.

This graph depicts the 2020 recommended Proposed Budget alignment with the Board's Core Priorities.

The Proposed Budget includes re-appropriated capital funding in the amount \$85.0 million.





# DRIVING FORCES

The Board of County Commissioner’s Core Priorities are the foundation for the development of the budget. These Core Priorities, along with citizen input, shape the 2020 recommended Proposed Budget’s major investments of: Transportation, Public Safety, County Services, and Historic and Natural Resources.

The Board’s Core Priorities and fiscally conservative guiding principles play an important role in the development of the budget, providing a sound and balanced approach by:

- Avoiding raising fees or taxes;
- Relying upon realistic revenue forecasts;
- Maintaining stable reserves;
- Improving the quality of services provided to our community;
- Budgeting for one year, managing for two, and planning for five; and
- Matching ongoing revenues with ongoing expenditures.

The following budget guidelines were used to develop the 2020 Proposed Budget:

- Continue capital investment throughout Douglas County to address traffic congestion, road infrastructure, and public safety priorities;

- Keep the cost of government down through cost-effective purchasing; cash funding; outsourcing and contracting opportunities; and leveraging local funds;
- Continue emphasis on increased efficiency through technology; and
- Maintain efficient staffing levels, with an emphasis on external service areas that directly impact Douglas County communities.



## **2019 Citizen Survey Findings Illustrate Ongoing Citizen Concerns about Traffic Congestion**

In addition to these principles and guidelines, the Board places a premium on citizen engagement, as the heartbeat of effective local government and is united in the belief that quantifiable, representative public opinion is a valuable resource in guiding their funding and policy decisions.

As such the Board directs a biennial citizen survey conducted by an independent research firm. The survey seeks citizen input on a variety of topics, including spending priorities. Results of the 2019 survey, similar to the 2015 and 2017 surveys, revealed citizen concerns about traffic congestion and support for transportation spending has intensified.

Acknowledging concerns about traffic congestion from the 2017 survey, the Board's 2019 survey pursued opinion on proposals that would redirect existing sales tax dollars to growth-related projects like roads and infrastructure (87% approved). To this end, the Board placed a question on the November 5, 2019 ballot asking voters to redirect a portion of the Justice Center Sales and Use Tax toward growth-related transportation infrastructure projects. The additional 0.18% from the ballot initiative will generate an additional \$13.5 million a year, totaling approximately \$44 million annually in transportation-dedicated sales tax revenue to tackle the County's growing transportation needs.

### **Transportation and Infrastructure Investments 2019**

Transportation and critical road and bridge infrastructure investments continue to be front and center in the County's \$463.2 million budget, reflecting the taxpayer priorities and the County's opportunity to reinvest new revenue into all Douglas County communities, in partnership with the Colorado Department of Transportation, Douglas County Municipalities, the Denver Regional Council of Governments, the Federal Highway Administration , as well as the private sector partners.

Douglas County voter approval of ballot item 1A on November 5, 2019, will – effective January 1, 2020 – redirect approximately \$13.5 million annually or 0.18 percent of the Douglas County Justice Center Sales Tax to transportation improvements identified in the County’s 2040 Transportation Master Plan. Without raising taxes, without incurring debt, and without negatively impacting public safety investments, voter approval of 1A will create additional transportation-specific revenue, enabling:

- An additional \$12.5 million in the new Transportation Infrastructure Sales and Use Tax Fund (Fund 235) which includes \$2.5 million for improvements to the US 85 corridor between County Line Road and Castle Rock Parkway. The additional revenue will advance design, right-of-way acquisitions, utility relocations between Sedalia and Happy Canyon Road. The County is now positioned to partner with the Colorado Department of Transportation (CDOT) to advance I-25 corridor improvements, specifically for the I-25 Gap project to which the County will contribute \$10 million in 2020;
- Advancement of several major transportation improvement priority projects during the 2021 to 2024 planning horizon on the following major, regionally significant corridors: Lincoln Avenue, improvements at both the Peoria and Havana intersections; County Line Road, improvements east of I-25 and between Broadway and University; Pine Drive widening and reconstruction between Lincoln Avenue and Inspiration Drive; and Hilltop Road widening and reconstruction between Legend High School and southeast to the Singing Hills Road intersection; and
- Partnering opportunities with other local agencies and developers on major regionally significant transportation improvement projects. Although all projects identified in the recently adopted 2040 Transportation Master Plan are eligible, we will initially focus our attention on those identified as priorities for 2021 thru 2030. The additional revenue from the passage of 1A could help accelerate improvements to: (a) the Lincoln Avenue Corridor between Park Meadows Drive and State Highway 83 (Parker Road); (b) US 85 Corridor between C-470 and Castle Rock Parkway; (c) State Highway 83 safety and operational improvements between Bayou Gulch Road and El Paso County.

### **Public Safety Investments – Creation of a new District**

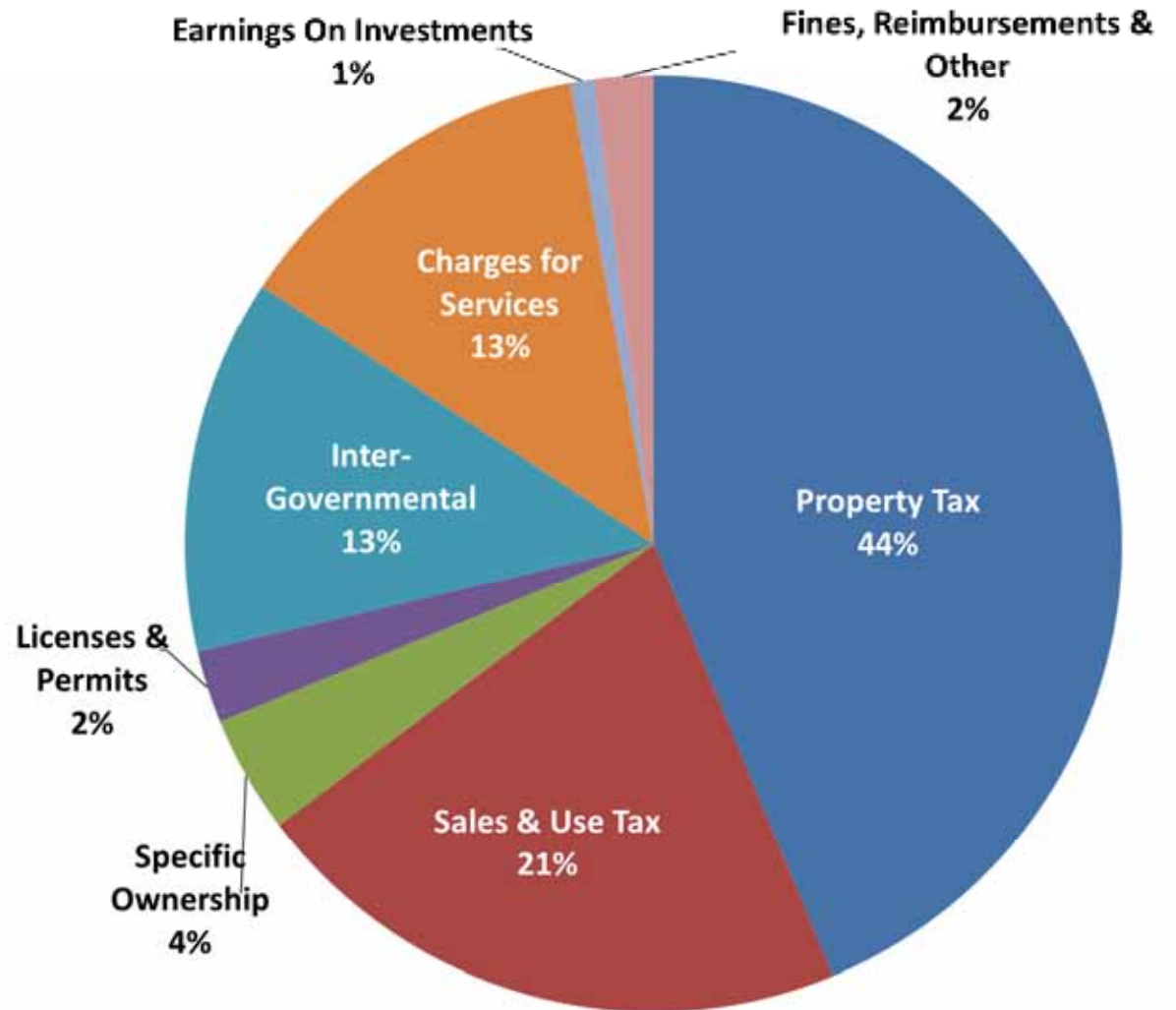
One highlight of the 2020 budget is the creation of a new law enforcement District. In order to effectively deliver law enforcement services to the businesses and their customers in the quickly developing Town Center area of Highlands Ranch, the Sheriff’s Office has determined the need to create an additional patrol district. One new law enforcement post of eight deputies will be added to what will be called the Town Center District which is the area bordered by County Line Road to the north, Lucent Blvd to the west, Broadway to the east, and Wildcat Reserve Parkway to the south.

## Revenues

Budgeted revenues for 2020 total \$356.6 million, representing a \$2.0 million (0.6%) increase over 2019 adopted revenues.

Revenues are forecasted by reviewing actual-to-budget performance and applying a conservative, yet realistic, approach to trending the various individual revenue streams.

This chart depicts Douglas County's revenue categories and the percentage of the total. Property taxes are the largest funding source, followed by sales and use tax.





## Revenue Sharebacks to Municipalities

There are two types of sharebacks to municipalities: property tax sharebacks and sales tax sharebacks. Property tax sharebacks are distributed quarterly to incorporated municipalities with a presence in Douglas County. The shareback is based on 50% of the assessed valuation of each municipality multiplied by the Road and Bridge Mill Levy (4.493 mills).

Road sales and use tax is distributed directly to the municipality every month. The amount distributed is 75% of the roads sales and use tax collected within the wholly incorporated boundaries. Open Space sales and use tax for municipalities is 46% of the open space sales and use tax collected divided out based on the prior year auto registrations of that municipality.

2018 Sharebacks to Municipalities	Total Sharebacks	Road and Bridge Shareback (Property Tax)	Roads Sales and Use Tax .40%	Open Space Sales and Use Tax .17%
<b>Total Tax Collected (County-wide) Sharebacks:</b>		(% of Total Collected) <b>\$28,093,788</b>	(% of Total Collected) <b>\$27,467,181</b>	(% of Total Collected) <b>\$11,632,525</b>
Aurora	\$ 57,897	57,897		
Castle Pines	660,889	386,978	273,911	
Castle Rock	6,346,779	1,998,104	3,390,778	957,897
Larkspur	60,436	15,372	43,651	1,413
Littleton	33,459	33,459		
Lone Tree	3,702,570	1,568,344	2,134,226	
Parker	5,394,920	1,661,505	2,941,165	792,250
<b>Total Sharebacks</b>	<b>\$ 16,256,952</b>	<b>\$ 5,721,661 20.4%</b>	<b>\$ 8,783,731 32.0%</b>	<b>\$ 1,751,560 15.1%</b>
<b>Calculation Basis</b>		50% of assessed value within the incorporated boundaries times R&B mill levy (4.493 mills)	75% of the actual 0.40% sales and use tax collected within the wholly incorporated boundaries	46% of the actual 0.17% sales and use tax collected divided based on prior year auto registrations
<b>Authority for Shareback</b>		CRS 43-2-202	DC Resolution (R-995-100) - 1995	DC Resolution (R-994-062) - 1994
<b>Distribution Frequency</b>		Quarterly	Monthly	Monthly
<b>Distribution Method</b>		Direct payment to municipality	Direct payment to municipality	Deposited into holding account - funds released upon BCC approval
<b>Accumulated Account Balances:</b>				
Castle Rock				\$ 2,312,734
Larkspur				1,658
Parker				2,377,887

## Property Taxes

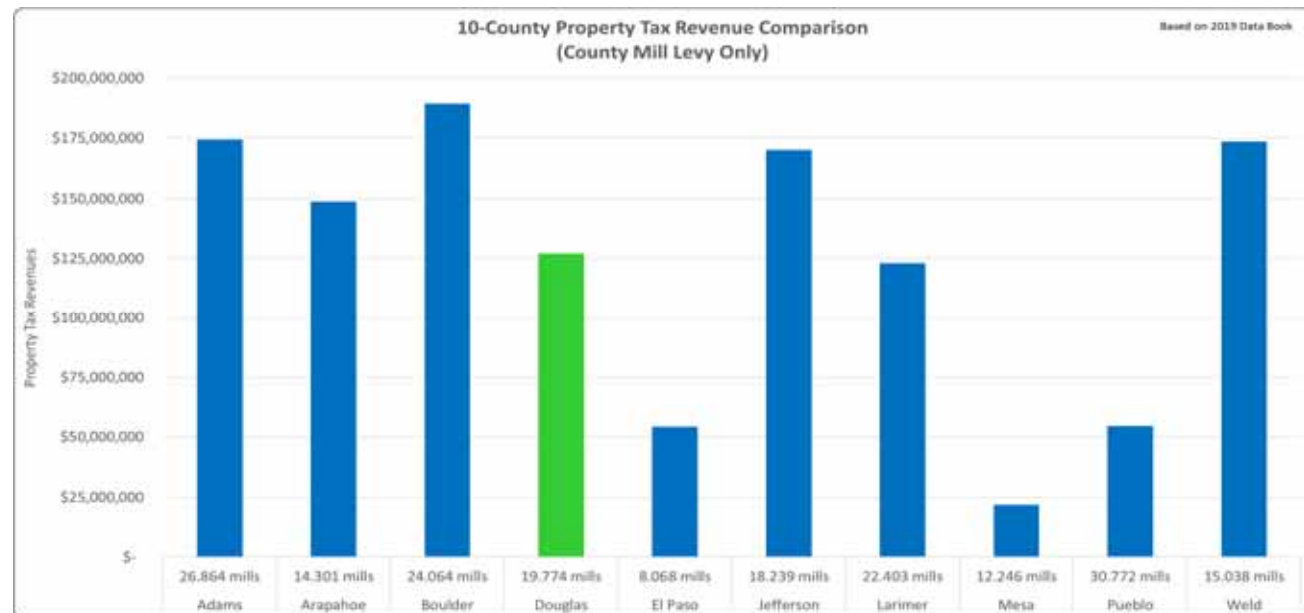
Property taxes are the largest source of revenue used to fund general governmental operations. For 2020, the County’s mill levy remains 18.774 mills plus 1.000 mills approved by citizens for intellectual and developmental disability services and 4.500 mills for law enforcement services in the unincorporated portion of Douglas County. Total property tax revenues for the County are projected to be \$156.1 million in 2020. This is an increase of \$13.7 million or 9.6% over the December 2018 certification of value. Property taxes collected in 2020 are based on taxes assessed in 2019, which is a reappraisal year.

The Board of County Commissioners has discretion in the distribution of the 18.774 mills. The 2020 allocation is as follows:

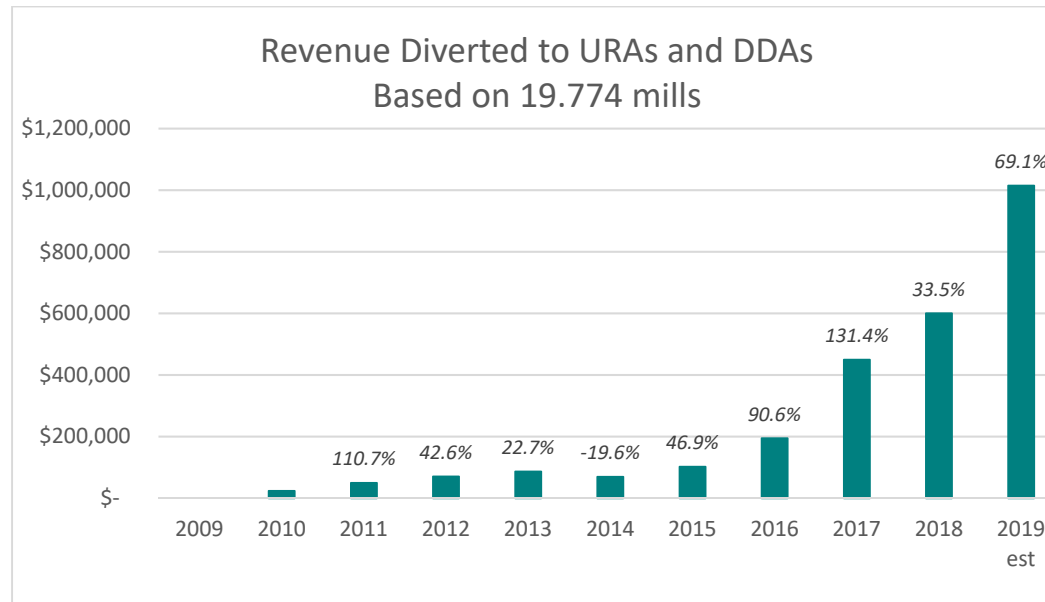
- 13.549 mills General Fund \*
- 4.493 mills Road and Bridge Fund
- 0.316 mills Human Services Fund
- 0.416 mills Safety and Mental Health

\*The 2020 Proposed Budget, the Board has directed staff to enact a one-time temporary property tax credit on the General Fund calculated to equal (0.500) mills upon each dollar of the total valuation for assessment of all taxable property within the Douglas County for the taxable year 2019, to be collected in calendar year 2020. The impact of this is a reduction of \$3.6 million to the General Fund.

This chart provides a mill levy comparison of the top 10 Colorado Counties by population (excluding City/County governments), and the property tax revenue generated.



Within Douglas County there are five Urban Renewal Authorities (URAs) and five Downtown Development Authorities (DDAs) which are designed to eliminate blighted areas within cities and towns. These authorities utilize tax increment financing (TIF) to pay for capital improvements to mitigate blight. From December 2018 to August 25, 2019 there has been a 69.1% increase in the assessed value within the URAs and DDAs within Douglas County. As a result of tax increment financing, \$1,014,496 ongoing revenues are being directed to these authorities instead of the County.



## Other Revenues

Sales and use tax is the second largest revenue source and comes from the 1.0% Douglas County sales and use tax. This source of revenue is restricted for specific uses by voters; 0.17% for the acquisition, preservation, development, and maintenance of open space lands, trail systems, and parks facilities; 0.40% is for improvements and maintenance of County roads and bridges; 0.25% is for the operation, maintenance, and construction of the Robert A. Christensen Justice Center; and 0.18% for transportation infrastructure within the County. Sales and use taxes are projected to be \$74.8 million, an increase of 2.4% or \$1.7 million over the 2019 Adopted Budget.

For Douglas County’s other group of largest revenue streams (excluding property and sales taxes), it is anticipated that there will be \$27.2 million, which is an increase of 1.0% or \$270,000 over 2019 year-end estimates.

## Economic Conditions

Douglas County continues to experience growth across numerous economic platforms including new construction all around the County, unemployment rates at all-time lows, strong job growth, property values increasing at double digit rates, and sales tax revenues continue to grow however, at a slower pace than previous years.

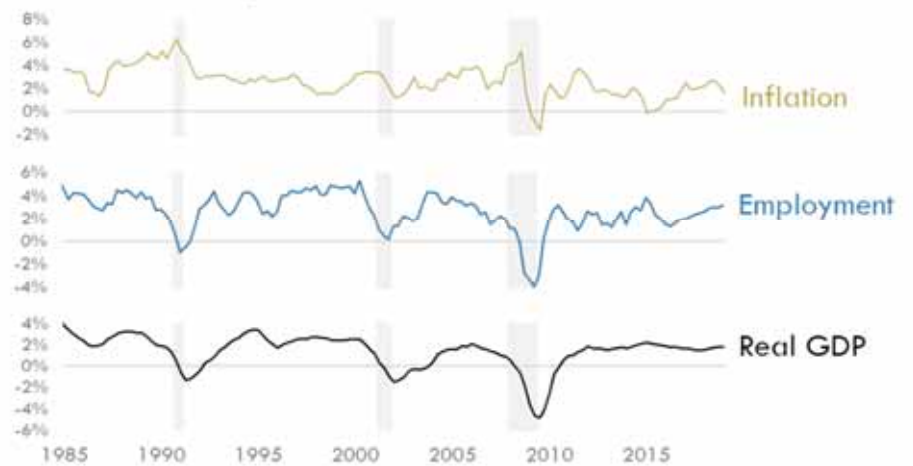
Economists project continued growth, but at a rate slower than the growth experienced over the last couple of years. Economic indicators are not behaving like they traditionally have which adds an unexpected layer of uncertainty. Unemployment rates remain at historical lows, inflation pressures remain subdued, but wage growth is only accruing at a modest rate.

The continued expansion of the economy leads the County to be cautious about the short-term growth in revenues.

Douglas County's population is anticipated to increase 2.8% to 368,000 as of January 1, 2020. The chart shows the growth in Douglas County's population over the last 10 years.

## Where are we in the business cycle?

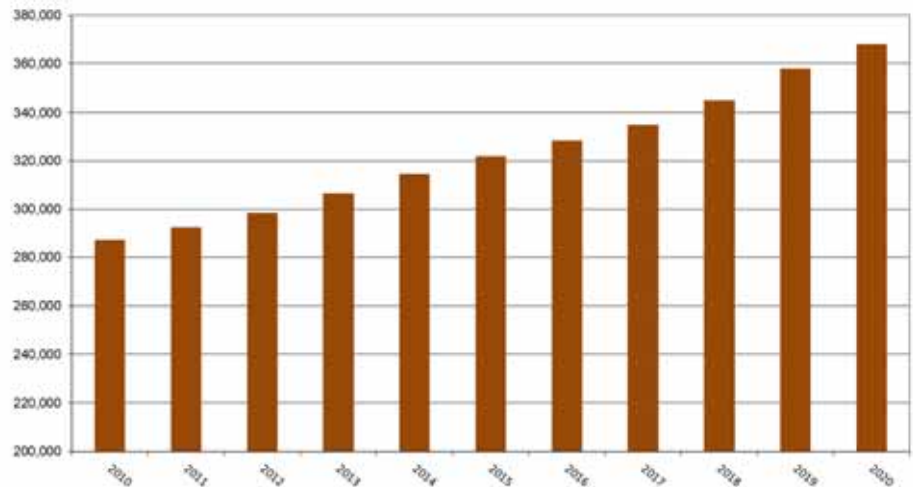
Year-over-Year Change in Selected U.S. Indicators



Source: U.S. Bureau of Economic Analysis and U.S. Bureau of Labor Statistics. Seasonally adjusted.

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Douglas County's Population Growth





# 2020 RECOMMENDED PROPOSED BUDGET

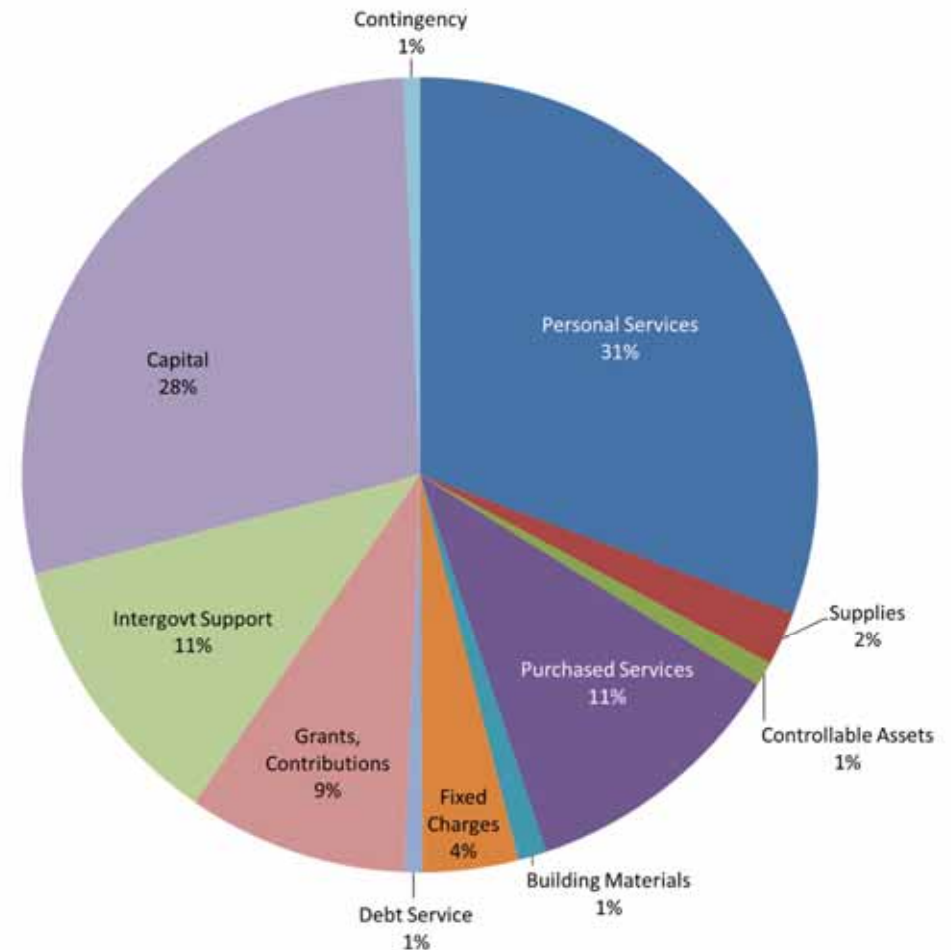
## Expenditures

The 2020 expenditure budget is \$463.2 million: \$200.6 million for ongoing operating expenditures; \$3.0 million for debt service; \$202.7 million for one-time initiatives, including maintenance and capital projects; \$24.0 million for self-insured insurance policies and \$32.9 million for federal and state funded expenditures.

The operating portion of the budget is increasing by \$14.6 million or 7.6%. The major increases occur in the newly created Safety and Mental Health Fund (\$4.0 million); the Law Enforcement Authority Fund (\$2.3 million); and the General Fund (\$5.0 million).

New budget requests for 2020 are detailed within individual fund summaries that follow and are consistent with the Board’s guiding principles requiring the pairing of ongoing revenues with ongoing expenditures. The County follows this best practice by matching funding sources (one-time or ongoing) with consistent uses of revenue (one-time or ongoing). This method provides a key budgeting discipline, ensuring the future financial stability of the County.

This chart illustrates the distribution of the budget by spending categories.



## Compensation and Benefit Costs

As with most service organizations, public or private, the salary and benefit portion is the largest expense within the operating budget. Maintaining a competitive, market-based, pay-for-performance total compensation package for employees is critical to recruit and retain a high performing workforce. The County follows fiscally conservative principles in designing our compensation and benefits strategy that includes the following tenets:

- No pension liability
- Non-union
- No retiree healthcare liability
- No sick leave cash-out upon leaving County employment
- Pay-for-performance based merit increases
- No Cost of Living Adjustments (COLA)
- No bonus structures
- Established market-based pay structure at the 50<sup>th</sup> percentile

Based on local survey data as of September 2019, the budget includes a recommended 3.5% merit pool, which represents the average of local governments within Douglas County and other front-range counties, towns and cities.

Medical premiums are remaining flat from 2019. No additional costs will be recognized by employees or the county for this purpose.

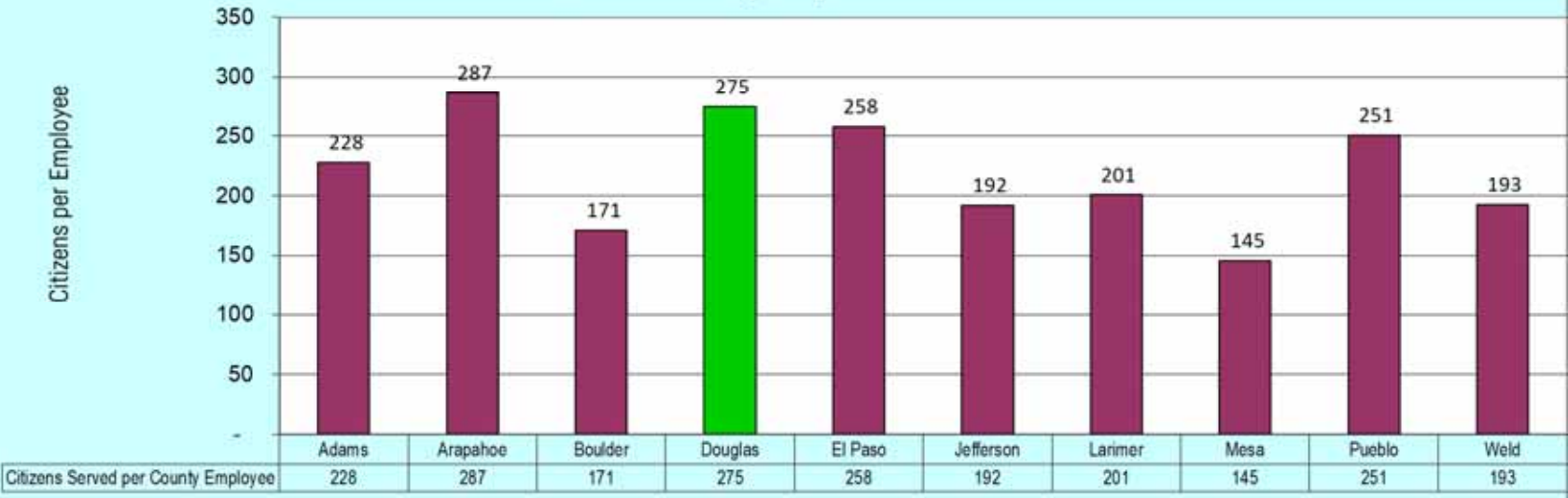
## Staffing

Douglas County maintains staffing levels that are prudent in overall numbers of employees, while also ensuring that we adequately meet the service needs of our citizens. As depicted in the graphs on the next page, the County has one of the highest levels of citizens served (both overall and in unincorporated areas) per employee.

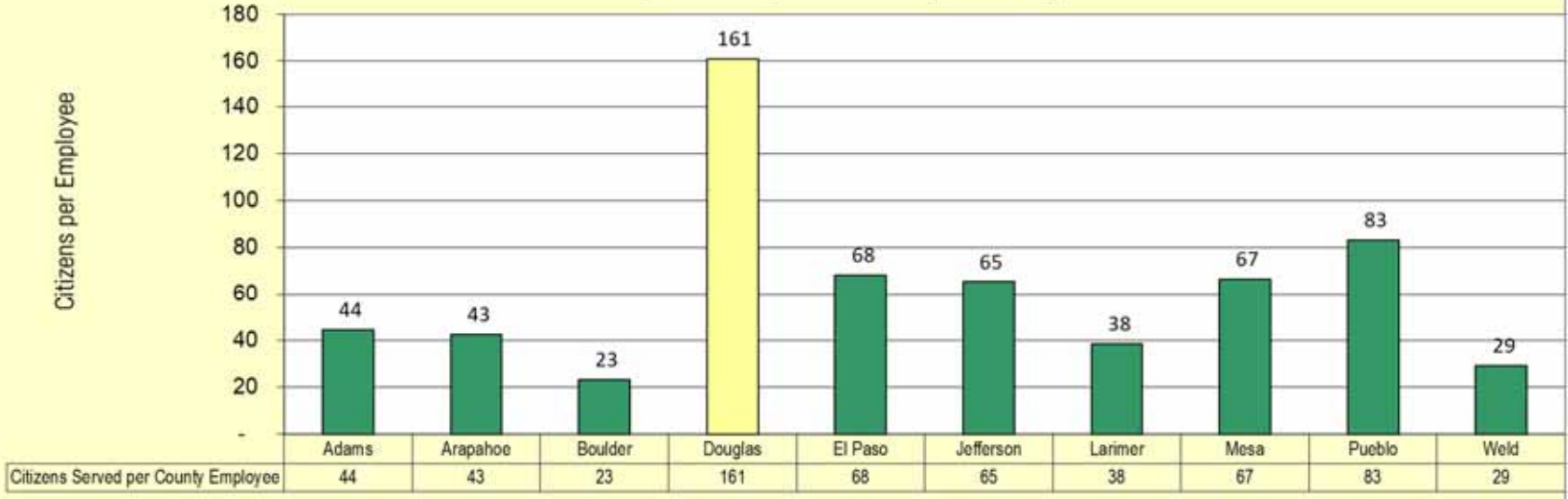
Staffing changes for 2020 include the recommendation to add 19 positions countywide, 11 in the General Fund and eight in the LEA Fund. In 2019, there were a total of 27 new FTEs authorized; 18.0 School Resource Officer positions; 1.0 CRT Deputy, 5.0 Child Welfare caseworkers and a supervisor were added as a result of additional funding from the State; 2.0 positions for an attorney and paralegal for Child Welfare and Mental Health cases. These 26 FTEs were approved by the Board at various work sessions. The remaining 1.0 FTE is a combination of partial positions added in several departments. The 2020 recommended Proposed Budget itemizes all full and partial position additions. Note: authorization of full-time positions only occurs after departments have demonstrated a sustained need and other options such as external contracting, temporary assistance, and technological solutions are exhausted, and requires Board approval.

Low unemployment is causing a tight labor market in both Douglas County and the Denver-Front Range corridor. This has caused the County to review salaries for several job classifications in order to attract and retain employees. Most notably the deputy tier structure will be modified from 10 tiers to 7 tiers effective January 1, 2020 to align more closely with surrounding jurisdictions.

### Citizens Served Per County Employee (Total County Populations)

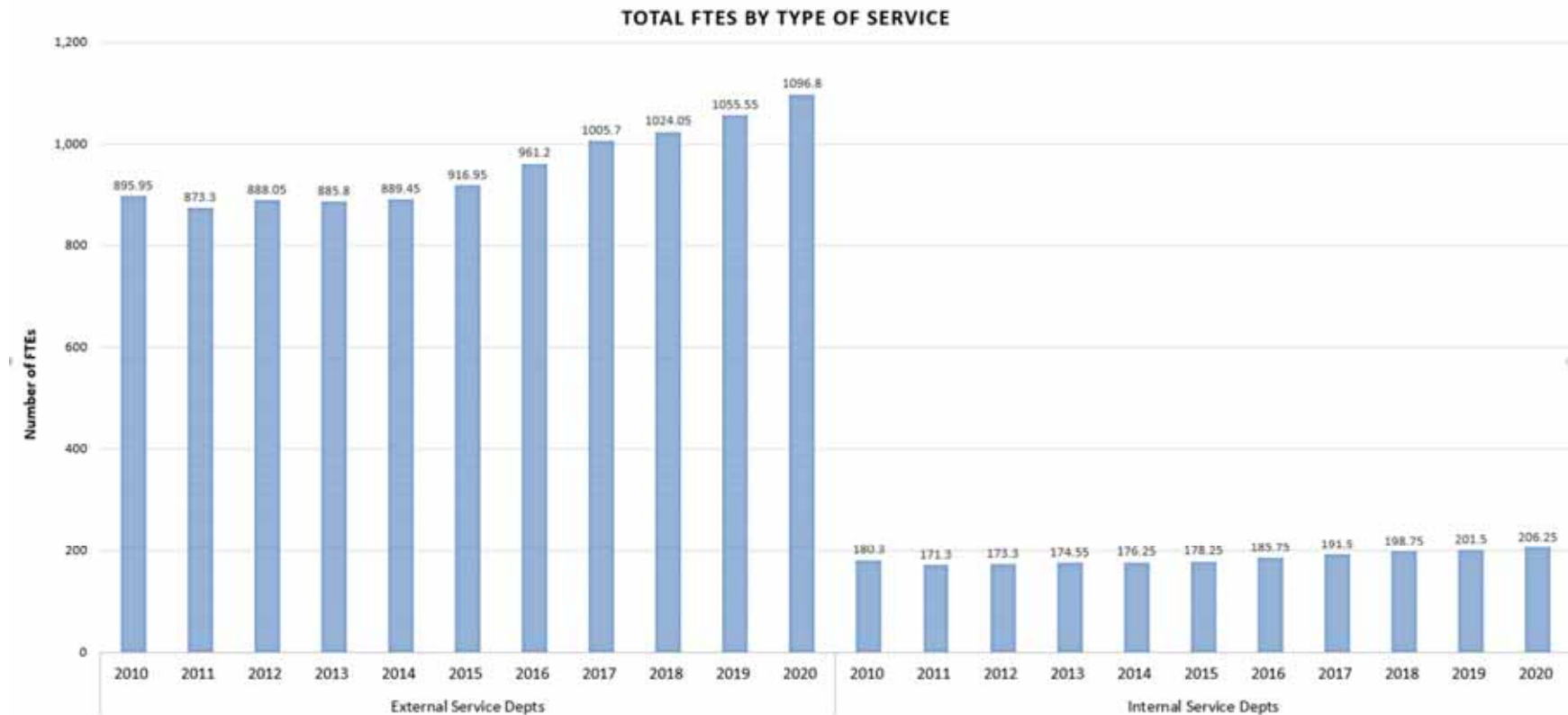


### Citizens Served Per County Employee (Unincorporated Population)



## 10 Year FTE History (External vs. Internal Services)

In reviewing growth in full-time equivalent (FTE) positions since 2010, the majority have been associated with areas of the County that provide direct services to the citizens. During this time period, there has been an increase of 22.4% in external service areas, with 14.4% growth related to internal service departments.



Note: Internal Service Departments include: Budget, County Administration, County Attorney, Facilities, Fairgrounds, Finance, Fleet, Human Resources, Information Technology, and Public Affairs.



## New Requests

Countywide new budget requests total \$84.3 million; \$79.4 million in one-time requests and \$4.9 million in ongoing requests. The following are key initiatives:

### Transportation

- Road repair and maintenance, including continued asphalt, concrete and surface treatments to extend pavement life throughout unincorporated Douglas County (\$18.0 million).
- US Highway 85 Corridor Improvements (\$11.0 million from Road and Bridge Fund, Road Sales and Use Tax and Transportation Infrastructure Sales and Use Tax Fund). Douglas County funds are being used to leverage funds from our other project financial partners including DRCOG, FHWA, CDOT and developers. The proposed improvements are currently estimated to cost a total of \$90.0 million.
- I-25 Gap project (\$10 million) In partnership with the Colorado Department of Transportation (CDOT) the County's contribution will be used to advance improvements along this portion of the I-25 corridor
- County Line Road improvements and reconstruction of multiple, closely spaced intersections at County Line Road / Inverness Parkway / Inverness Drive West into a single four-legged intersection improving traffic flow and transit time (\$6.1 million).

### Historic and Natural Resources

- Sandstone Ranch construction of a trailhead and five-mile trail (\$525,000).

- Stage cover and seating at Highland Heritage Regional Park (\$1 million).
- Prairie Canyon Ranch foundation stabilization of barn and saloon (\$190,000).

### County Services

- Election costs due to increased number of voters and statutory requirements imposed on the County by H.B. 19-1278 (Modifications to Uniform Election Code) (\$266,186).

### Public Safety

- Eight new patrol deputies for a new Patrol District in Highlands Ranch.
- Six new position in Dispatch to meet increase call volume and radio traffic
- Four specialist positions in Detentions to accommodate increased inmate bookings and releases and provide a relief factor for each shift.
- One software engineer position to maintain tracking and registration for the Sex Offender Tracking system

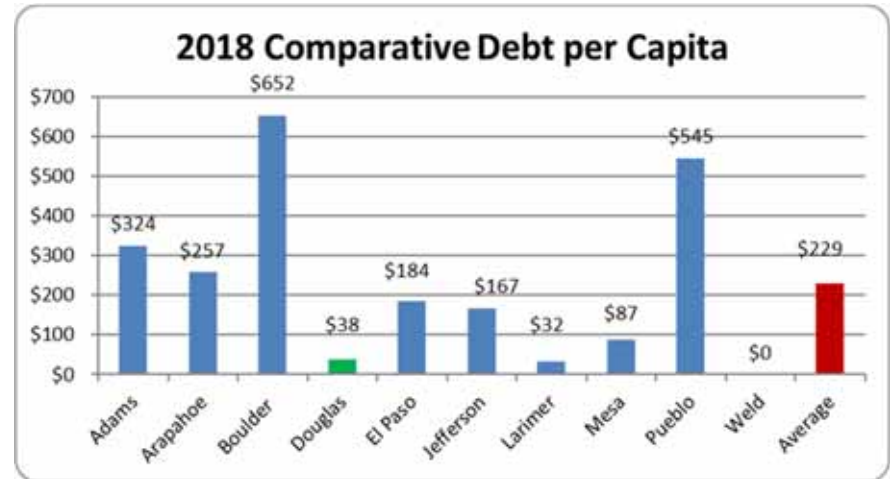
A complete list of recommended requests may be found in the 2020 Proposed Budget, including whether requests are one-time or ongoing and a detailed explanation of the need.

## Debt

As of the end of 2019 Douglas County's total debt is \$8.6 million. Douglas County has no general obligation debt and no outstanding certificates of participation. The County's debt is solely dedicated to open space. These are special revenue obligations secured by pledged revenues from voter-approved sales and use tax.

This debt was leveraged with funding from partners such as the Colorado Department of Transportation (CDOT) and Great Outdoors Colorado (GOCO).

One of the Board of County Commissioner's guiding principles is to cash fund capital projects versus incurring debt. By doing so, the County minimizes interest paid so that taxpayer money goes to the project, not interest payments. Cash funding of projects requires the County to accumulate the necessary money, in many cases over multiple years. This results in higher levels of fund balance until the project is completed.



# MAJOR FUNDS

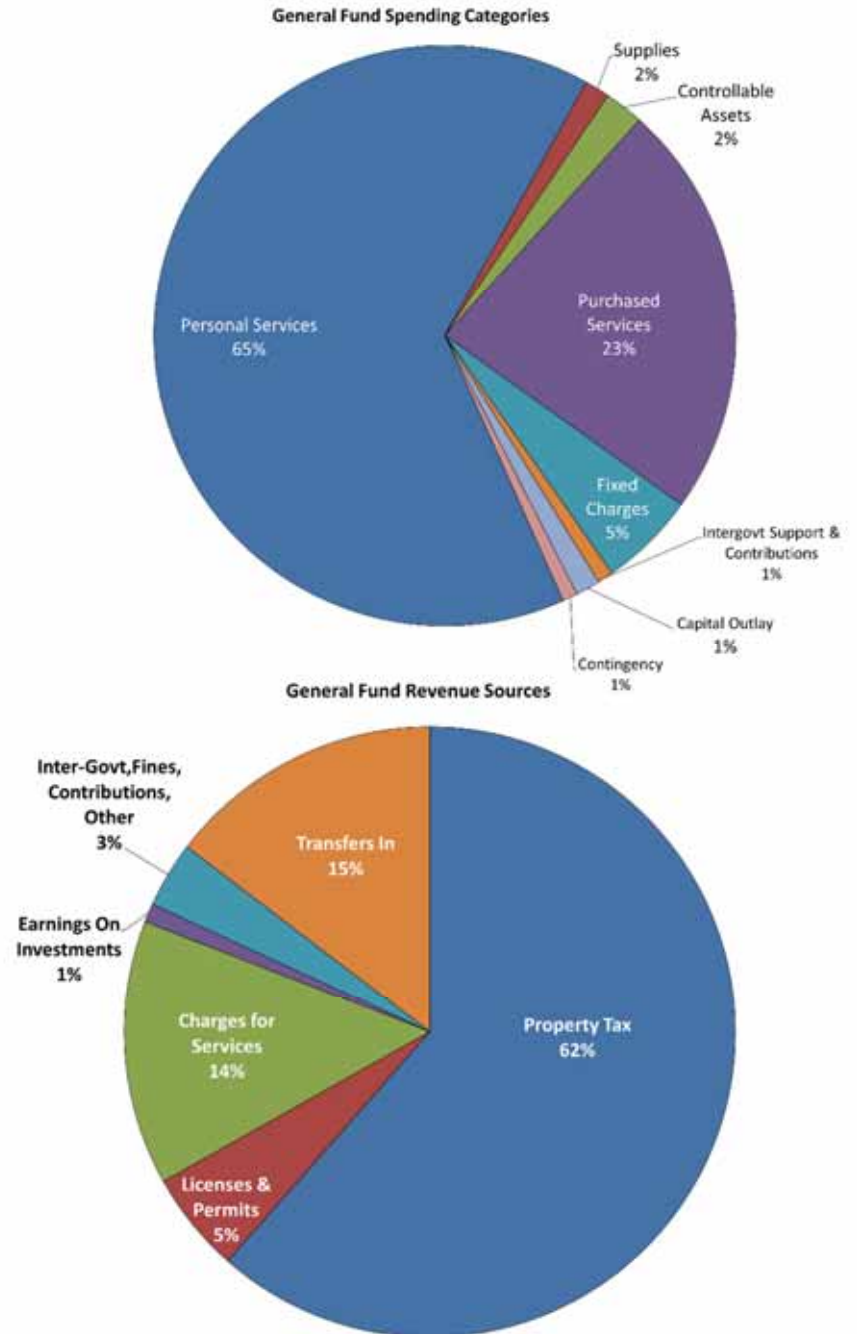
## General Fund Highlights:

The General Fund, which is the largest and most diverse of all the County funds, accounts for a wide variety of services and functions. Revenues in the General Fund for 2020 are projected to increase 5.8% or \$4.9 million. Property taxes are increasing due to property values going up which were re-assessed for property taxes collected in 2020.

The 2020 recommended Proposed Budget is \$149.1 million, an increase of 4.1% or \$6.0 million over the 2019 adopted budget. There are \$5.4 million in recommended new requests, of which \$3.4 million are one-time requests. The ongoing operating budget is increasing 3.9% or \$5.0 million. The increase is attributed to new ongoing requests of \$2.0 million; \$734,000 to reduce the deputy tier pay plan from 10 tiers to 7 tiers; and \$1.9 million for 3.5% performance merit pool.

The 2020 recommended Proposed Budget includes funding 11 new FTEs at a cost of \$1.1 million with off-setting revenue from the Justice Center Sales and Use Tax Fund; also included is \$1.7 million for IT system implementation/ enhancements. These and other requests related to various operating needs are itemized with detailed explanations in the 2020 Proposed Budget.

The graphs below show the primary sources of revenues and expenditure categories for the General Fund.



### Road and Bridge Fund Highlights:

Property taxes, auto ownership taxes, and highway user taxes are the primary revenue sources accounted for in this fund, which for 2020, are expected to generate \$32.4 million, \$12.7 million and \$8.5 million respectively. In addition to ongoing funding for operational expenditures related to road maintenance, traffic services, and snow removal, this fund also expends \$7.1 million in property tax sharebacks with the municipalities located within the County.

This fund's primary focus is road and bridge maintenance and includes both County performed and contracted maintenance. Maintenance projects include asphalt and concrete repair and replacement; paving high traffic gravel roads, stormwater and drainage management; traffic signals repair and replacement; and pedestrian safety. Contracted repair and maintenance are budgeted at \$18.0 million.

In 2020 the County anticipates paving Heidemann Avenue from Russellville Road to the Elbert County line. Other major budget requests/initiatives for this fund include: \$3.9 million for emergency storm drainage and stormwater projects, \$3.5 million for US Highway 85 Corridor Improvements, \$1.3 million for Traffic Signal replacement and repair, and \$500,000 for new equipment. A complete list with detailed explanations of recommended projects can be found in the 2020 Proposed Budget for this fund.

### Road Sales and Use Tax Fund Highlights:

The Road Sales and Use Tax Fund accounts for 0.40% of the County's 1.0% sales and use tax used for infrastructure improvements related to roads and bridges. The voters approved extending this sales and use tax in November 2007, which was effective January 1, 2011. The extension included a shareback provision for all wholly incorporated entities at the time of the election. The road sales and use tax is collected within the incorporated boundaries of the Town of Castle Rock, the Town of Larkspur, the Town of Parker, and the City of Lone Tree (excluding Park Meadows shopping center). The extension also modified the amount of the shareback from 100% of collected roads sales and use tax within the boundaries to 75% of the collected roads sales and use tax. January 1, 2012 the County began sharing back with the City of Castle Pines.

Revenues for 2020 from the dedicated sales and use tax are projected to be \$30.5 million. After accounting for the \$10.4 million in tax sharebacks with the various municipalities, there is \$20.1 million of new monies remaining for projects. The major projects include:

- County Line Road Improvements (\$6.1 million)
- US Highway 85 Corridor Improvements (\$5.0 million)
- Design, Right-of-Way, and Utilities Relocation on multiple projects (\$3.4 million)

A complete list with detailed explanations of recommended projects can be found in the 2020 Proposed Budget for this fund.

#### Transportation Infrastructure Sales and Use Tax Fund

##### Highlights:

This fund, which was created as a result of the voters approving ballot question 1A on November 5, 2019. The fund will account for monies generated from the 0.18% of the County's 1.0% sales and use tax and will be used for transportation infrastructure improvements including the alleviation of traffic congestion. The 2020 Proposed Budget projects revenues to be approximately \$13.5 million.

Projects for this fund include \$10 million to advance the I-25 Gap project and \$2.5 million for US 85 Improvement projects. The 2020 Proposed Budget provides a complete list of projects with detailed explanations.

##### Law Enforcement Authority (LEA) Fund Highlights:

The LEA Fund, the revenue forecast for which is \$22.6 million, relies primarily on property tax revenue received from property owners within the unincorporated areas of Douglas County and funds the Patrol and Traffic divisions of the Sheriff's Office.

A new post consisting of eight patrol deputies is being added through the 2020 Proposed Budget. This new post will be located in the Town Center area of Highlands Ranch. Funding will be provided by the General Fund through an annual transfer.

This fund is being monitored closely for long-term sustainability. The only request being funded is for secondary AirCards for the patrol cars.

#### Safety and Mental Health Fund Highlights:

This fund was created mid-2019 to account for the \$13 million, from General Fund unassigned fund balance, for physical entry way security technology and mental health services for youth in schools, with the option to consider safety on site specialists, specifically, train school resource officers dedicated solely to school security. A portion of the General Fund mill levy was redirected to provide for the \$3 million of ongoing funding.

The \$3 million will fund the 18 positions added in 2019. Fifteen of these positions are School Resource Officers (SROs), two positions are supervisors and one position is an investigator. The existing 11 SRO positions have been moved from the LEA Fund to this fund to provide easy financial tracking of all 29 positions dedicated to school safety. No additional requests are included for the 2020 budget year.

##### Justice Center Sales and Use Tax Fund Highlights:

The Justice Center Sales and Use Tax Fund accounts for the 0.25% of the County's 1.0% sales and use tax and is for the ongoing operations, maintenance, and construction of the Robert A. Christensen Justice Center. The voters approved extending this sales and use tax in November 2007, effective January 1, 2011. The extension adjusts the percentage of the 0.43% that extends into perpetuity from 0.20% to 0.30%, the remaining 0.13% sunsets December 31, 2020.



The voters approved on November 5, 2019 ballot question 1A which redirects 0.13% due to sunset December 31, 2020 and 0.05% in perpetuity (for a combined total of 0.18%) from the Justice Center Sales and Use Tax Fund to the Transportation Infrastructure Sales and Use Tax Fund effective January 1, 2020. Note the 0.05% accounts for approximately \$3.6 million and funded Sheriff's operations. Mill levy previously allocated to the Infrastructure Fund has been redirected to the General Fund to backfill the loss of the 0.05% sales and use tax so Sheriff's Office operating funding will not be impacted by the passage of 1A.

Sales and use tax revenues are projected to be \$18.7 million. The major expenditure shown in this fund is the transfer to the General Fund, which equals the 0.25% generated by the sales and use tax and extends in perpetuity and defrays the cost of operations paid from the General Fund. For 2020, this transfer equals \$18.7 million.

The other major requests for this fund which will utilize available fund balance are the development of the Noddles Head Radio Tower located on the Noddles Head mountain in the Pike National Forest and upgrades to the audio, visual, and technological equipment in three courtrooms. A complete list with detailed explanations of recommended requests can be found in the 2020 Proposed Budget for this fund.

#### Open Space Sales and Use Tax Fund Highlights:

The Open Space Sales and Use Tax Fund accounts for 0.17% of the County's voter-approved 1.0% sales and use tax and

provides for the development, preservation, and protection of land dedicated as open space within the County. Revenues generated from this dedicated sales and use tax provide funding for operational needs as well as capital projects and land acquisitions. This sales and use tax will sunset January 1, 2024. Currently, there are no plans to extend this tax, therefore fund balance is being accumulated to fund maintenance of open space properties after the sunset date.

Revenues are projected to be \$12.8 million; however, per voter approval, a portion of this revenue (\$2.0 million) is for parks development and maintenance and is accounted for in the Parks Sales and Use Tax Fund. An additional \$1.9 million is shareback with the wholly incorporated municipalities which were in existence at the time the sales and use tax was approved by voters in 1994. These municipalities include Castle Rock, Parker, and Larkspur.

The major projects for this fund are the construction of a trailhead and five-mile trail on Sandstone Ranch, structure repairs and equipment to be used in the maintenance of Sandstone Ranch, and foundation stabilization of the historic barn and saloon located on Prairie Canyon Ranch. The complete list with detailed explanations of recommended projects is included in the 2020 Proposed Budget for this fund.

#### Parks Sales and Use Tax Fund Highlights:

The Parks Sales and Use Tax Fund accounts for the parks portion of the Open Space Sales and Use Tax dollars referenced above (\$2.0 million). Projects are funded with this money as well as cash-in-lieu monies received from developers

dedicated to park lands. This fund is also impacted by the sunseting of the Open Space Sales and Use Tax, January 1, 2024. After the sunseting of the tax, the General Fund will be responsible for funding ongoing maintenance.

The 2020 priorities for this fund include adding a stage cover and spectator seating at Highland Heritage Regional. More information is provided in the 2020 Proposed Budget for this fund.

#### Conservation Trust Fund Highlights:

In accordance with Colorado State statute, this fund accounts solely for the proceeds allocated to the County from the State Lottery Fund, estimated to be \$1.0 million for 2020. Funds may only be used for the development and maintenance of parks, trails, open space, and other recreational facilities.

The 2020 priority for this fund is replacing four acres of synthetic turf including one multi-use field for baseball, softball, and lacrosse and one multi-use field for lacrosse and football at Bayou Gulch Regional Park.

#### Capital Expenditures Fund Highlights:

This fund pays for routine maintenance on all County facilities except for the Justice Center. Beginning in 2020 facilities maintenance is funded through a transfer from the General Fund; for 2020 this transfer is \$1.3 million. A complete list with detailed explanations of maintenance requests is included in the 2020 Proposed Budget for this fund.

#### Human Services Fund Highlights:

Funding for the programs and services offered to citizens served by the Human Services Department comes from a portion of the County's mill levy (0.316 mills or \$2.3 million) and from various Federal and State grants (\$30.7 million). The 2020 Proposed Budget reflects \$17.0 million appropriated for direct payments to qualified participants (which includes \$11.5 million in food assistance benefits that are 100% federally funded), and \$5.5 million in client services, e.g., child welfare and child-care support services.

Every year the County completes a cost allocation plan for expenses that support Human Services, but are not directly within the Department, e.g., Human Resources, IT, and Facilities. Those expenses are then reimbursed at approximately 33%. Technology and IT related expenses fluctuate based on technology projects and therefore cause the reimbursement to fluctuate accordingly. These fluctuations are not reflective of changes in service levels or a drop in the rate of reimbursement; rather it reflects an increase or decrease in technology costs that resulted in a drop in the Federal and State reimbursement.

Human Services programs are mandated by the State of Colorado. Increases in service levels requires this fund to use existing fund balance to cover operating expenses. Should available fund balance become inadequate to cover operations, additional mill levy may be required from the General Fund. There are no new requests for this fund.

Developmental Disabilities Fund Highlights:

Revenues recognized in this fund are generated from a 1.0 mill property tax approved by the voters in 2001 and is expected to produce \$7.2 million for 2020. Through an interagency agreement, the County remits more than 90% of these funds to Developmental Pathways, Inc., Douglas County's regional provider. These funds support programs and services for the special needs of citizens with intellectual and developmental disabilities. The remaining funds are then dispersed by the County through its Developmental Disabilities Grant Program.



# RESERVES

As the budget is developed, attention is focused on each fund's balance to ensure it can absorb the proposed recommendations. The guiding principles that prescribe the use of the County's fund balance are to:

- Seek opportunities to maximize impacts to our communities;
- Leverage funds by partnering;
- Cash fund versus incurring debt;
- Maintain adequate fund balance to withstand economic fluctuations; and
- Prepare for emergencies.

The County's fund balance policy outlines appropriate fund balance levels necessary to conform with legal requirements. These levels also help to maintain a strong financial position. The County has met its TABOR requirements, which specify that 3% (\$7.7 million for County funds and \$640,000 for the LEA Fund) of operating expenditures must be reserved for emergencies.

## Basis of Budgetary Accounting

The budgets for the County, Law Enforcement Authority (LEA), Woodmoor Mountain GID, and Lincoln Station LID are all presented on the modified accrual basis, which is consistent with Generally Accepted Accounting Principles (GAAP). Under modified accrual accounting, revenues are recognized as soon as they are both measurable and available. Expenditures are recognized when the liability is incurred. Governmental funds' financial statements are also presented on a modified accrual basis of accounting. However, the government-wide financial statements and the proprietary funds' financial statements are presented on a full accrual basis of accounting, which means all transactions and events that affect the total economic resources (net assets) during the period are reported. Under the full accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time an obligation (liability) is incurred, regardless of the timing of related cash inflows and outflows. Fiduciary funds use the accrual basis of accounting.

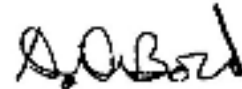
## CONCLUSION & ACKNOWLEDGEMENTS

The budget process is one of the County's most significant undertakings each year. The process creates opportunities for dialog and priority setting in each Elected Office and Department in the County.

The success of this process is a direct reflection of the efforts of the many participants in the process – including the Board of County Commissioners, other Elected Officials, Department Directors and the numerous staff throughout the County who dedicate numerous hours to work through the budget development process. We sincerely appreciate the hard work and dedication of all who make this important task possible, especially the members of the Budget Department.

We are pleased to present this 2020 recommended Proposed Budget as our County's financial plan for 2020. We believe this budget reflects our commitment to fiscal stewardship, as well as our resolve to focus on the implementation and achievement of the Board of County Commissioner's core priorities.

Respectfully submitted,



Douglas DeBord  
County Manager



Martha Marshall  
Budget Director



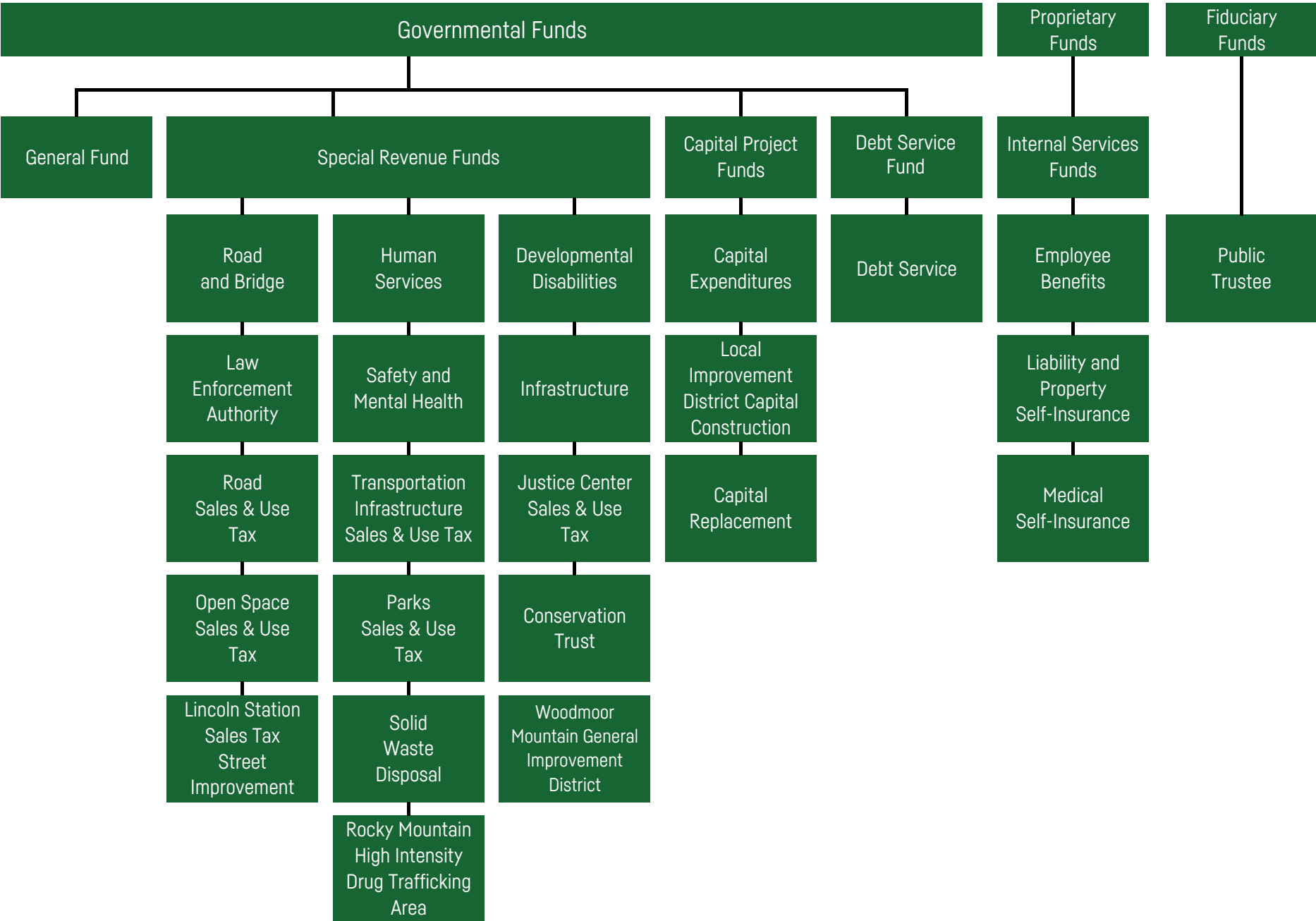


# County Overview

Douglas County Government  
Summary of Fund Balances, Revenues, and Expenditures

Fund	Fund Name	Estimated Beginning Fund Balance	2020 Revenues (Less Transfers)	2020 Expenditures (Less Transfers)	Transfers In	Transfers (Out)	Net Change In Fund Balance	Non-Spendable/ Restricted/ Committed Fund Balance	Assigned/ Unassigned Fund Balance	Projected Ending Fund Balance	2020 Appropriation
<u>County Funds</u>											
100	General	\$ 22,492,403	\$ 128,768,291	\$ 149,054,839	\$ 22,034,487	\$ (4,626,895)	\$ (2,878,956)	\$ 10,526,092	\$ 9,087,355	\$ 19,613,447	\$ 153,681,734
Special Revenue Funds:											
200	Road and Bridge	26,562,586	55,788,134	71,183,140	0	(107,000)	(15,502,006)	2,515,919	8,544,662	11,060,580	71,290,140
210	Human Services	3,080,445	33,599,743	35,634,904	1,624,083	0	(411,078)	367,194	2,302,173	2,669,367	35,634,904
215	Developmental Disabilities	111,494	7,214,441	7,225,935	0	0	(11,494)	100,000	0	100,000	7,225,935
221	Safety and Mental Health Fund	250,772	4,776,426	4,058,209	0	0	718,217	0	968,989	\$ 968,989	4,058,209
225	Infrastructure	34,138,109	0	30,599,218	0	0	(30,599,218)	0	3,538,891	3,538,891	30,599,218
230	Road Sales and Use Tax	55,221,622	30,470,000	78,719,934	0	(500,000)	(48,749,934)	0	6,471,688	6,471,688	79,219,934
235	Transportation Infrastructure Sales and Use Tax	0	13,464,000	12,500,000	0	0	964,000	0	964,000	964,000	12,500,000
240	Justice Center Sales and Use Tax	35,383,168	19,100,000	5,626,852	0	(20,407,587)	(6,934,439)	2,452,486	25,996,243	28,448,729	26,034,439
250	Open Space Sales and Use Tax	14,014,484	12,841,000	6,235,397	0	(4,954,544)	1,651,059	6,601,089	9,064,454	15,665,543	11,189,941
255	Parks Sales and Use Tax	5,068,427	130,000	4,520,000	1,966,544	(44,064)	(2,467,520)	0	2,600,907	2,600,907	4,564,064
260	Conservation Trust	1,259,500	2,010,000	2,500,000	0	0	(490,000)	769,500	0	769,500	2,500,000
275	Solid Waste Disposal	252,203	90,000	130,000	0	0	(40,000)	0	212,203	212,203	130,000
295	Rocky Mountain HIDTA	0	1,724,496	1,699,596	0	(24,900)	0	0	0	0	1,724,496
Capital Projects Funds:											
330	Capital Expenditures	2,590,178	0	1,478,100	1,300,000	0	(178,100)	0	2,412,078	2,412,078	1,478,100
350	LID Capital Construction	352,471	10,000	1,000	0	0	9,000	0	361,471	361,471	1,000
390	Capital Replacement	4,805,418	0	0	44,064	(995,000)	(950,936)	1,375,000	2,479,482	3,854,482	995,000
Debt Service Fund:											
410	Debt Service	90,597	0	2,988,400	2,988,000	0	(400)	0	90,197	90,197	2,988,400
Total County Funds		\$ 205,673,877	\$ 309,986,531	\$ 414,155,524	\$ 29,957,178	\$ (31,659,990)	\$ (105,871,805)	\$ 24,707,280	\$ 75,094,793	\$ 99,802,072	\$ 445,815,514
<u>Law Enforcement Authority Fund</u>											
220	Law Enforcement Authority	\$ 10,347,932	\$ 22,624,309	\$ 24,973,364	\$ 1,702,812	\$ 0	\$ (646,243)	\$ 640,000	\$ 9,061,689	\$ 9,701,689	\$ 24,973,364
<u>Woodmoor Mountain General Improvement District Fund</u>											
280	Woodmoor Mountain GID	\$ 3,377	\$ 29,950	\$ 31,867	\$ 0	\$ 0	\$ (1,917)	\$ 960	\$ 500	\$ 1,460	\$ 31,867
<u>Lincoln Station Sales Tax Street Improvement Fund</u>											
265	Lincoln Station Sales Tax Street Improvement	\$ 0	\$ 20,000	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
<u>Internal Service Funds</u>											
620	Employee Benefits Self-Insurance	2,743,046	2,186,400	2,186,400	0	0	0	0	2,743,046	2,743,046	2,186,400
630	Liability and Property Self-Insurance	4,761,465	2,276,800	2,276,800	0	0	0	0	4,761,465	4,761,465	2,276,800
640	Medical Insurance Self-Insurance	1,153,775	19,520,527	19,520,527	0	0	0	0	1,153,775	1,153,775	19,520,527
		\$ 8,658,286	\$ 23,983,727	\$ 23,983,727	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,658,286	\$ 8,658,286	\$ 23,983,727
Total Douglas County Funds		\$ 224,683,472	\$ 356,644,517	\$ 463,164,482	\$ 31,659,990	\$ (31,659,990)	\$ (106,519,965)	\$ 25,348,240	\$ 84,156,982	\$ 109,505,221	\$ 494,824,472
<u>Agency Funds</u>											
730	Public Trustee	\$ 350,685	\$ 340,610	\$ 340,610	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,685	\$ 350,685	\$ 340,610

# DOUGLAS COUNTY FUND STRUCTURE OVERVIEW



# Fund Definitions

Governmental accounting is based upon fund accounting. Each separate fund has a unique purpose and must be self-balancing. Required by statute, governmental funds have a spending focus and include:

## General Fund

The General Fund is used to account for all resources associated with traditional government functions that are not required legally or by sound financial management practices to be accounted for in another fund. As the County's main operating fund, the General Fund accounts for general County operations such as public safety, planning and zoning; parks and recreation; tax assessments and collection; motor vehicle licensing, elections; finance, and administration.

<u>Fund Name</u>	<u>Fund Number</u>
General	100

## Special Revenue Funds

Special Revenue Funds are used to account for the proceeds derived from sources that are legally restricted to be expended for a designated program or specific purpose.

<u>Fund Name</u>	<u>Fund Number</u>
Road and Bridge	200
Human Services	210
Developmental Disabilities	215
Law Enforcement Authority (LEA)	220
Safety and Mental Health	221
Infrastructure	225
Road Sales and Use Tax	230
Transportation Infrastructure Sales and Use Tax	235
Justice Center Sales and Use Tax	240
Open Space Sales and Use Tax	250
Parks Sales and Use Tax	255
Conservation Trust	260
Lincoln Station Sales Tax Street Improvement	265
Solid Waste Disposal	275
Woodmoor Mountain General Improvement District (GID)	280
Rocky Mountain High Intensity Drug Trafficking Area (HIDTA)	295

Capital Projects Funds

Capital Projects Funds are used to account for the financial resources used to fund maintenance and equipment replacement as well as to acquire or construct major public capital facilities and improvements.

<u>Fund Name</u>	<u>Fund Number</u>
Capital Expenditures	330
Local Improvement District (LID) Capital Construction	350
Capital Replacement	390

Debt Service Fund

Debt Service Fund is used to account for the accumulation of resources and the payment of principal and interest related to long-term debt used to finance capital construction and acquisition. Debt obligations that are accounted for in this fund are revenue bonds paid from restricted revenue sources pledged towards repayment of the debt.

<u>Fund Name</u>	<u>Fund Number</u>
Debt Service	410

Internal Service Funds

Internal Service Funds are proprietary funds that are used to account for the financing of goods or services provided by one county department or agency to other departments or agencies on a cost reimbursement basis.

<u>Fund Name</u>	<u>Fund Number</u>
Employee Benefits	620
Liability and Property Insurance	630
Medical Self-Insurance	640

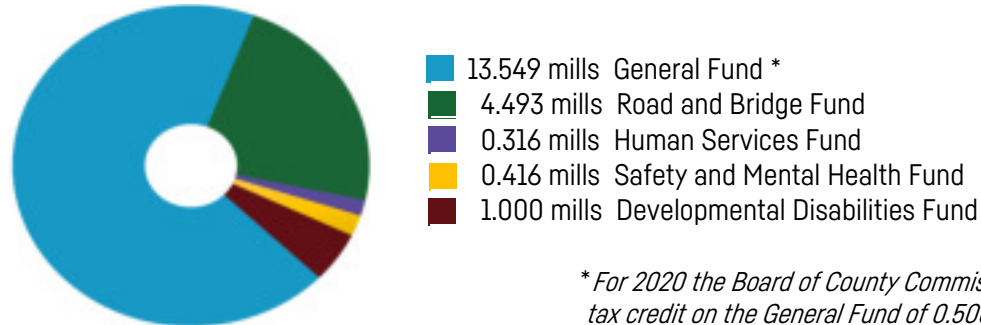


# Property Taxes

## Douglas County

Douglas County is a governmental taxing entity empowered to levy its own property taxes. The total mill levy for the 2020 Douglas County Budget is 19.774 mills. A 1.000 mill dedicated to persons with developmental disabilities was approved by voters in 2001. Revenues for property taxes budgeted in 2020 are levied in December 2019. The County, municipalities, school districts and various forms of special districts are all taxing entities. A mill levy is expressed in thousands, so to convert the 19.774 mills into cents, the decimal place must be moved 3 places, resulting in \$.019774. The rate set by the taxing entity is applied to the 1/1000 of the assessed value of the property, thus generating property taxes.

## Mill Levy Distribution - Douglas County 2020 Budget



Statutorily, Douglas County is required to shareback the Road and Bridge mill levy with all incorporated jurisdictions within the County. The jurisdictions that receive a shareback are: Aurora, Castle Pines, Castle Rock, Larkspur, Littleton, Lone Tree, and Parker. The shareback is 50% of the assessed value within the incorporated boundaries times the mill levy.

## Douglas County Law Enforcement Authority

The Douglas County Law Enforcement Authority (LEA) levies a property tax of 4.500 mills to those in unincorporated areas of the County.

## Douglas County Woodmoor Mountain General Improvement District (GID)

The Woodmoor Mountain General Improvement District is a special taxing General Improvement District (GID) created for the purpose of maintenance and improvement of roads in the Woodmoor Mountain District. On November 2, 1993, a referred measure was passed at an election to allow the district to extend a mill levy on the assessed value of the District so as to generate \$10,000 in general property tax revenue in 1994, increasing by an amount not to exceed 5.5% thereof annually in the following years. The Woodmoor Mountain GID mill levy for 2020 is 10.269 mills.

# Sales and Use Taxes

- General Sales Tax: Sales tax of 1.0% on all tangible personal property, not specifically exempted.
- Douglas County voters approved the levying of the sales/use taxes for the following purposes:

Tax	Amount	Beginning Date	Sunset Date
Open Space Sales & Use Tax	0.17%	January 1, 1995	January 1, 2024
<p>Use: Dedicated for the maintenance and acquisition of Parks, Trails, and Open Space.</p> <p>Funds are shared at the rate of 50% of collections allocated as a percentage of vehicles registered within the municipalities that existed at the time of voter approval.</p> <p>In November 1998, the voters extended the sunset date from January 1, 2009 to January 1, 2024 for the 0.17% sales and use tax.</p>			
Road Sales & Use Tax	0.40%	January 1, 1996	December 31, 2030
<p>Use: Dedicated for the improvement and maintenance of County roads and bridges.</p> <p>Funds are shared with the municipalities of Castle Pines, Castle Rock, Larkspur, Lone Tree and Parker, at the rate of 75% of all collections on point of sales within the municipality boundary.</p> <p>In November 2007, the voters extended the sunset date from December 31, 2010 to December 31, 2030.</p>			
Justice Center Sales & Use Tax	0.25%	January 1, 1996	Perpetuity
<p>Use: Dedicated for the construction, operation, and maintenance of the County’s Robert Christensen Justice Center and related facilities.</p> <p>In November 2007, the voters extended the sunset date from December 31, 2010 to December 31, 2020 for 0.13% of the tax, the remaining 0.10% that was to sunset on December 31, 2010 will now remain in perpetuity along with the existing 0.20% for ongoing operating costs.</p> <p>In November 2019, the voters redirected 0.13% due to sunset December 31,2020 and 0.05% in perpetuity to Transportation Infrastructure effective January 1, 2020.</p>			
Transportation Infrastructure Sales & Use Tax	0.18%	January 1, 2020	December 31, 2035
<p>Use: Dedicated for transportation infrastructure within the county.</p> <p>In November 2019, the voters approved redirecting 0.13% of Justice Center Sales &amp; Use Tax due to sunset December 31,2020 and 0.05% in perpetuity to Transportation Infrastructure effective January 1, 2020; 0.05% will remain in perpetuity for transportation infrastructure and 0.13% will sunset December 31, 2035.</p>			

Expenditure Budget by Function and Fund (Excluding Transfers)

Function	Total of all Fund	General (100)	Road & Bridge (200)	Human Services (210)	Develop. Disabilities (215)	Law Enforcement (220)	Safety & Mental Health (221)	Infrastructure (225)	Road Sales & Use Tax (230)	DC	Justice Center Sales & Use Tax (240)
										Transportation & Infrastructure (235)	
Assessor	4,730,781	4,730,781									
Board of County Commissioners	1,011,871	1,011,871									
Budget	834,895	834,895									
Building Development Services	3,988,486	3,988,486									
Clerk & Recorddr	10,187,941	10,187,941									
Community Development	6,223,832	6,223,832									
Community Justice Services	2,050,845	2,050,845									
Community Safety	1,136,800	1,136,800									
Coroner	1,279,554	1,279,554									
County Administration	1,785,918	1,785,918									
County Attorney	2,492,772	2,492,772									
County Fair	662,882	662,882									
CSU	484,100	484,100									
Debt Service	2,988,400										
Developmental Disabilities	7,225,935				7,225,935						
District Attorney	8,325,797	8,325,797									
Emergency/Disaster	1,961,848	1,961,848									
Facilities	11,732,509	11,732,509									
Finance	1,299,259	1,299,259									
Fleet	2,809,002	2,809,002									
Human Resources	1,718,827	1,718,827									
Human Services	35,642,104	7,200		35,634,904							
Information Technology	18,632,195	18,632,195									
Mental Health Initiative	918,292	918,292									
Open Space & Natural Resources	6,601,773	366,376									
Other Governmental Services & Contingency	3,848,416	3,848,416									
Public Affairs	798,768	798,768									
Parks Maintenance	10,332,397	3,312,397									
Public Works - Engineering	12,082,162	6,078,803	6,003,359								
Public Works - Operations	29,673,026		29,673,026								
Rocky Mountan HIDTA	1,699,596										
Internal Service Funds	23,983,727										
Law Enforcement Authority	24,973,364					24,973,364					
Sheriff	50,678,222	46,620,013					4,058,209				
Solid Waste Disposal	217,735	87,735									
Surveyor	8,842	8,842									
Treasurer	1,142,190	1,142,190									
Tri-County Health	2,515,693	2,515,693									
Capital Improvement Projects	164,431,859		35,506,755					30,599,218	78,719,934	12,500,000	5,626,852
Lincoln Station Sales Tax St. Impr.	20,000										
Woodmoor Mountain	31,867										
<b>Fund Totals</b>	<b>463,164,482</b>	<b>149,054,839</b>	<b>71,183,140</b>	<b>35,634,904</b>	<b>7,225,935</b>	<b>24,973,364</b>	<b>4,058,209</b>	<b>30,599,218</b>	<b>78,719,934</b>	<b>12,500,000</b>	<b>5,626,852</b>

Expenditure Budget by Function and Fund [Excluding Transfers]

Open Space	Parks Sales & Conservation	Solid Waste	Rocky Mtn.	Capital Expenditures	Debt Service	Woodmoor	Lincoln	Internal	Function		
Sales & Use Tax (250)	Sales & Use Tax (255) Trust (260)	(275)	HIDTA (295)	(330)	LID (350) (410)	Mtn (280)	Station (265)	Services (620/630/640)			
									Assessor		
									Board of County Commissioners		
									Budget		
									Building Development Services		
									Clerk & Recorder		
									Community Development		
									Community Justice Services		
									Community Safety		
									Coroner		
									County Administration		
									County Attorney		
									County Fair		
									CSU		
					2,988,400				Debt Service		
									Developmental Disabilities		
									District Attorney		
									Emergency/Disaster		
									Facilities		
									Finance		
									Fleet		
									Human Resources		
									Human Services		
									Information Technology		
									Mental Health Initiative		
6,235,397									Open Space & Natural Resources		
									Other Governmental Services & Contingency		
									Public Affairs		
	4,520,000	2,500,000							Parks Maintenance		
									Public Works - Engineering		
									Public Works - Operations		
				1,699,596					Rocky Mountain HIDTA		
								23,983,727	Internal Service Funds		
									Law Enforcement Authority		
									Sheriff		
			130,000						Solid Waste Disposal		
									Surveyor		
									Treasurer		
									Tri-County Health		
					1,478,100	1,000			Capital Improvement Projects		
								20,000	Lincoln Station Sales Tax St. Impr.		
								31,867	Woodmoor Mountain		
<b>6,235,397</b>	<b>4,520,000</b>	<b>2,500,000</b>	<b>130,000</b>	<b>1,699,596</b>	<b>1,478,100</b>	<b>1,000</b>	<b>2,988,400</b>	<b>31,867</b>	<b>20,000</b>	<b>23,983,727</b>	<b>Fund Totals</b>

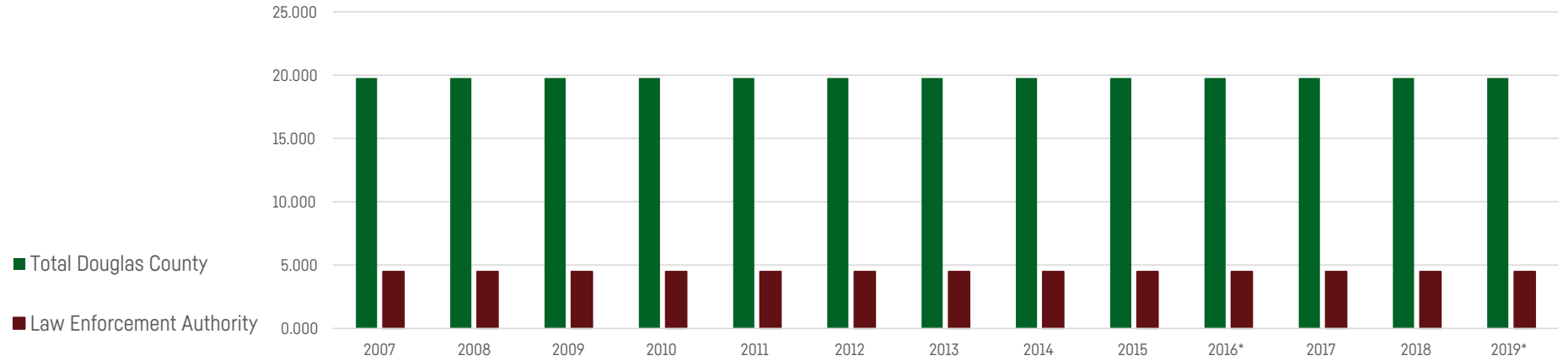
## Douglas County Mill Levy History

Fund	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
General Fund	9.780	9.888	10.225	12.515	12.515	12.515	12.619	13.225	12.814	12.965	13.465	13.465	13.465
Road and Bridge Fund	4.693	4.693	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493
Human Services Fund	0.726	0.518	0.316	0.316	0.316	0.316	0.424	0.141	0.316	0.316	0.316	0.316	0.316
Capital Expenditures Fund	3.000	3.100	3.189	1.000	1.000	1.000	1.000	0.764	1.000	1.000	0.500	0.500	0.500
Developmental Disabilities Fund									1.000	1.000	1.000	1.000	1.000
Infrastructure Fund													
Debt Service Fund	0.575	0.575	0.551	0.450	0.450	0.450	0.238	0.151	0.151				
<b>Total Douglas County</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>18.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>

Law Enforcement Authority	4.403	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500
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Fund	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016*	2017	2018	2019*
General Fund	13.465	13.965	13.965	13.965	13.965	13.965	13.965	13.965	13.788	13.788	12.788	13.288	13.549
Road and Bridge Fund	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493	4.493
Human Services Fund	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316	0.316
Safety and Mental Health Fund													0.416
Capital Expenditures Fund	0.500								0.177	0.177	0.177	0.177	
Developmental Disabilities Fund	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Infrastructure Fund											1.000	0.500	
Debt Service Fund													
<b>Total Douglas County</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>	<b>19.774</b>

Law Enforcement Authority	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500
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\*2016 & 2019 - Board of County Commissioners authorized a one-time temporary property tax credit on the General Fund of 0.500 mills.





# COUNTY FUNDS



# General Fund

THE GENERAL FUND IS USED TO ACCOUNT FOR ALL RESOURCES ASSOCIATED WITH TRADITIONAL GOVERNMENT FUNCTIONS WHICH ARE NOT REQUIRED LEGALLY OR BY FINANCIAL MANAGEMENT PRACTICES TO BE ACCOUNTED FOR IN ANOTHER FUND. AS THE COUNTY'S MAIN OPERATING FUND, THE GENERAL FUND ACCOUNTS FOR GENERAL COUNTY OPERATIONS SUCH AS PUBLIC SAFETY, PLANNING AND ZONING, PARKS AND RECREATIONS, TAX ASSESSMENT AND COLLECTION, MOTOR VEHICLE LICENSING, ELECTIONS, FACILITIES, FAIRGROUNDS, STORMWATER, FINANCE, AND ADMINISTRATION.

**General Fund (Fund 100)**

**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 65,440,706</b>	<b>\$ 35,620,386</b>	<b>\$ 50,594,332</b>	<b>\$ 50,594,332</b>	<b>\$ 22,492,403</b>	<b>\$ 19,613,447</b>	<b>\$ 19,744,587</b>	<b>\$ 21,860,095</b>	<b>\$ 20,578,809</b>
<b>Revenues</b>									
2 Taxes	\$ 79,956,810	\$ 83,983,875	\$ 83,983,875	\$ 83,983,875	\$ 96,348,462	\$ 97,613,982	\$ 105,273,889	\$ 106,375,848	\$ 112,701,151
3 - 1/2 Mill Levy Temporary Credit					(3,607,221)	(3,607,221)	(3,607,221)	(3,607,221)	(3,607,221)
4 Licenses and Permits	7,951,539	7,586,175	7,586,175	7,713,210	7,938,100	7,619,850	7,811,300	7,919,700	7,926,126
5 Intergovernmental	2,238,055	501,750	6,204,902	6,566,773	489,050	491,450	498,950	496,450	498,950
6 Charges for Services	21,097,038	21,324,900	21,461,086	21,459,541	21,202,300	20,994,401	21,291,217	21,500,179	22,052,103
7 Fines and Forfeits	623,257	618,325	618,325	129,497	153,900	153,900	153,900	153,900	153,900
8 Earnings on Investments	3,505,784	1,200,000	1,200,000	3,500,000	1,500,000	1,500,000	1,500,000	1,500,000	2,000,000
9 Donations and Contributions	353,957	300,000	317,937	177,625	280,000	280,000	280,000	280,000	280,000
10 Other Revenues	2,927,868	5,392,000	6,473,450	1,168,614	4,214,000	1,969,000	724,000	729,000	734,000
<b>Transfers In:</b>									
11 Capital Replacement Fund	693,000	1,025,000	1,025,000	1,025,000	995,000	1,000,000	1,000,000	1,000,000	824,290
12 Road & Bridge Fund	0	107,000	107,000	107,000	107,000	107,000	107,000	107,000	107,000
13 Justice Center Sales Tax Fund	19,320,154	21,535,072	21,591,392	20,413,734	18,700,000	18,925,750	19,260,000	19,606,110	19,988,610
14 Road Sales Tax Fund-Engineering Svc	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
15 HIDTA	22,654	0	0	22,654	24,900	24,900	24,900	24,900	24,900
16 Total Transfers In	<u>20,535,808</u>	<u>23,167,072</u>	<u>23,223,392</u>	<u>22,068,388</u>	<u>20,326,900</u>	<u>20,557,650</u>	<u>20,891,900</u>	<u>21,238,010</u>	<u>21,444,800</u>
17 Recommended New Requests - One-Time - Transfer from Justice Center Sales & Use Tax Fund					1,707,587				
18 Recommended New Requests - One-Time					129,700				
19 Recommended New Requests - Ongoing					120,000	120,000	120,000	120,000	120,000
<b>20 Total Revenues and Transfers In</b>	<b>\$ 139,190,116</b>	<b>\$ 144,074,097</b>	<b>\$ 151,069,141</b>	<b>\$ 146,767,522</b>	<b>\$ 150,802,778</b>	<b>\$ 147,693,012</b>	<b>\$ 154,937,935</b>	<b>\$ 156,705,866</b>	<b>\$ 164,303,809</b>
<b>Expenditures by Function</b>									
21 Personnel	\$ 86,375,798	\$ 93,238,369	\$ 94,172,887	\$ 94,172,887	\$ 96,444,326	\$ 100,003,088	\$ 104,730,993	\$ 109,661,721	\$ 114,801,398
22 Supplies	5,508,630	6,512,280	6,679,446	6,679,446	6,595,786	6,591,000	6,675,337	6,761,584	6,849,760
23 Controllable Assets	808,964	892,153	1,398,460	1,398,460	705,378	702,978	702,978	702,978	702,978
24 Purchased Services	33,289,654	35,306,147	41,261,614	41,261,614	34,048,025	30,461,151	30,461,151	30,461,151	30,461,151
25 Fixed Charges	7,773,714	7,968,993	7,968,993	7,968,993	7,972,208	8,031,172	8,313,378	8,433,389	8,524,022
26 Grants and Contributions	557,083	818,458	893,363	893,363	755,058	755,058	755,058	755,058	755,058
27 Intergovernmental Support	372,885	549,478	546,078	546,078	549,478	549,478	549,478	549,478	549,478
28 Interdepartmental Charges	(6,483,665)	(5,941,576)	(5,941,576)	(5,941,576)	(6,664,021)	(7,652,924)	(7,759,013)	(7,867,664)	(7,978,917)
29 Capital Outlay	209,919	100,000	3,760,551	3,760,551	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
30 Computer Equipment	881,758	1,000,000	1,292,167	1,292,167	0	0	0	0	0
31 Vehicle Replacements	1,445,473	1,070,000	1,359,894	1,359,894	995,000	1,000,000	1,000,000	1,000,000	824,290
32 Contingency	0	1,500,000	940,702	940,702	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
<b>Transfers Out</b>									
33 To Infrastructure Fund	16,200,000	6,400,000	6,400,000	6,400,000	0	0	0	0	0
34 To Mental Health and Safety	0	0	13,000,000	13,000,000	0	0	0	0	0
35 To Law Enforcement Authority Fund	0	0	0	0	1,702,812	1,239,933	1,363,927	1,500,319	1,650,351
36 To Capital Expenditures Fund	882,975	0	178,000	178,000	1,300,000	0	0	0	0
37 To Human Services Fund	1,463,302	958,872	958,872	958,872	1,624,083	1,624,083	1,624,083	1,624,083	1,624,083
38 To Open Space	4,750,000	0	0	0	0	0	0	0	0
39 Total Transfers Out	<u>23,296,277</u>	<u>7,358,872</u>	<u>20,536,872</u>	<u>20,536,872</u>	<u>4,626,895</u>	<u>2,864,016</u>	<u>2,988,010</u>	<u>3,124,402</u>	<u>3,274,434</u>
40 Recommended New Requests - One-Time					3,396,745				
41 Recommended New Requests - Ongoing					2,006,856	2,006,856	2,155,056	2,155,056	2,155,056
<b>42 Total Expenditures and Transfers Out</b>	<b>\$ 154,036,490</b>	<b>\$ 150,373,174</b>	<b>\$ 174,869,451</b>	<b>\$ 174,869,451</b>	<b>\$ 153,681,734</b>	<b>\$ 147,561,873</b>	<b>\$ 152,822,426</b>	<b>\$ 157,987,152</b>	<b>\$ 163,168,708</b>
43 Change In Fund Balance	(14,846,374)	(6,299,077)	(23,800,310)	(28,101,929)	(2,878,956)	131,139	2,115,509	(1,281,286)	1,135,101
<b>44 Ending Fund Balance</b>	<b>\$ 50,594,332</b>	<b>\$ 29,321,309</b>	<b>\$ 26,794,022</b>	<b>\$ 22,492,403</b>	<b>\$ 19,613,447</b>	<b>\$ 19,744,587</b>	<b>\$ 21,860,095</b>	<b>\$ 20,578,809</b>	<b>\$ 21,713,910</b>
<b>Fund Balance Detail</b>									
45 Non-spendable Fund Balance	\$ 2,453,583	\$ 2,221,576	\$ 2,221,576	\$ 2,453,583	\$ 2,453,583	\$ 2,453,583	\$ 2,453,583	\$ 2,453,583	\$ 2,453,583
46 Restricted Fund Balance	8,380,784	7,331,562	7,331,562	8,153,578	8,055,948	8,055,948	8,055,948	8,055,948	8,055,948
47 Committed Fund Balance	2,050,854	7,387	16,561	16,561	16,561	16,561	16,561	16,561	16,561
48 Assigned Fund Balance	17,806,670	9,533,936	9,533,936	11,629,768	8,884,786	9,398,442	11,482,561	10,721,998	11,200,000
49 Unassigned Fund Balance	19,902,441	10,226,848	7,690,387	238,913	202,570	(179,947)	(148,558)	(669,281)	(12,182)
<b>50 Ending Fund Balance</b>	<b>\$ 50,594,332</b>	<b>\$ 29,321,309</b>	<b>\$ 26,794,022</b>	<b>\$ 22,492,403</b>	<b>\$ 19,613,447</b>	<b>\$ 19,744,587</b>	<b>\$ 21,860,095</b>	<b>\$ 20,578,809</b>	<b>\$ 21,713,910</b>

Douglas County Government  
2020 General Fund Recommended New Requests

Department	Division/ Project	Request Description	FTE	One-time Amount	Ongoing Amount	Offsetting Revenues	Net Impact to Fund
Clerk and Recorder							
	12500	Election Requirements		\$ 266,186			\$ 266,186
	12400	Printing and Postage			69,000		69,000
Community Development							
	55400	Historic Structure Maintenance and Repair		182,500			182,500
District Attorney							
	19600	Per Capita, Operating Budget and Staffing Increase			388,115		388,115
Douglas County Sheriff							
	Staffing						
	21300	Additional Dispatch Post	6.0	9,000	552,278	(561,278)	0
	21500	Additional Detention Specialists	4.0	36,467	301,807	(338,274)	0
	21350	Information Registry Engineer	1.0	5,800	149,649	(120,000)	35,449
	21175	Background Check Staffing		129,700		(129,700)	0
	21400	Armed Justice Center After Hours Security		68,000		(68,000)	0
		<i>Subtotal - Staffing</i>	<i>11.0</i>	<i>248,967</i>	<i>1,003,734</i>	<i>(1,217,252)</i>	<i>35,449</i>
	System Upgrades						
	21350	Audio, Visual, and IT Equipment Replacement and Maintenance		68,500		(68,500)	0
	21350	Fixed Asset Tracking Upgrade		50,600		(50,600)	0
	21350	Public Safety Analytics Application		25,100		(25,100)	0
	21350	Paging System Upgrade		11,700		(11,700)	0
		<i>Subtotal - System Upgrades</i>		<i>155,900</i>		<i>(155,900)</i>	<i>0</i>
	Equipment Maintenance						
	21500	Body Scanner Calibration and Warranty		33,500		(33,500)	0
	23150	Data Entry Automation System		21,800		(21,800)	0
	21350	Radio Chargers & Batteries		19,800		(19,800)	0
	21350	KeyTracer Maintenance		16,900		(16,900)	0
		<i>Subtotal - Equipment Maintenance</i>		<i>92,000</i>		<i>(92,000)</i>	<i>0</i>

Douglas County Government  
2020 General Fund Recommended New Requests

Department	Division/ Project	Request Description	FTE	One-time Amount	Ongoing Amount	Offsetting Revenues	Net Impact to Fund
Facilities							
	19275	Hazardous Material Mitigation Plan Update		75,000			75,000
	19100	Security Services Contract Increase			41,000		41,000
	Building Maintenance and Supplies						
	19100	Access Control Card Inventory Replenishment		11,000			11,000
	19100	Lease Space and Janitorial Supply Operating Increase			9,330		9,330
	19100	Sprinkler Line Internal Fire Inspection		5,875			5,875
	19125	Janitorial Supply Operating Increase			5,800		5,800
		<i>Subtotal - Building Maintenance and Supplies</i>		16,875	15,130		32,005
	Justice Center and Substation Maintenance						
	19150	Replenishment of Glycol - Justice Center		17,500		(17,500)	0
	19150	Cooling Tower Media Replacement - Justice Center		14,400		(14,400)	0
	19150	Radio Tower Lease Increases and Inspections		10,599		(10,599)	0
	19150	Floor Covering Replacements and Ergonomic Furnishings		8,238		(8,238)	0
	19150	Sprinkler Line Internal Fire Inspection and Switchgear Maintenance		3,350		(3,350)	0
		<i>Subtotal - Justice Center and Substation Maintenance</i>		54,087		(54,087)	0
	Fairgrounds						
	55200	Fairgrounds LED Light Conversion		8,000			8,000
Finance							
	15100	Vertex Software Increase			30,963		30,963
Human Resources							
	17100	Temporary Human Resources Technician		79,634			79,634
Information Technology							
	800900	Information Technology Improvements		1,750,000			1,750,000
	18900	Avigilon System Upgrade		438,048		(438,048)	0
	18900	IT Systems Maintenance and Subscriptions			369,131		369,131
Other Governmental Funding							
	861538	Juvenile Assessment Center (JAC) Funding			525		525

Douglas County Government  
 2020 General Fund Recommended New Requests

Department	Division/ Project	Request Description	FTE	One-time Amount	Ongoing Amount	Offsetting Revenues	Net Impact to Fund			
Tri-County Health										
	41100	Per Capita and Population Increase			27,765		27,765			
	41100	Salary and Benefit Increase				61,493	61,493			
	41100	Suicide Prevention Manager - Contract Position		29,548			29,548			
<b>General Fund Total</b>			<b>11.0</b>	<b>\$ 3,396,745</b>	<b>\$</b>	<b>2,006,856</b>	<b>\$</b>	<b>[1,957,287]</b>	<b>\$</b>	<b>3,446,314</b>



**2020 Vehicle Replacement Requests - General Fund**

Unit # to be Replaced	Business Unit	Year	Make	Model	Meter Points	Maintenance Points	Age Points	Condition Points	Total Points	Replacement Cost	Replacement Type
M-9	19100	2004	CHEV	2500	4.8	9.9	5.0	0.0	19.7	\$ 65,000	1 TON PICKUP
930-S	23200	2009	CHEV	TAHOE	4.3	10.0	5.0	0.0	19.3	\$ 70,000	CHEVY TAHOE
763-S	21115	2007	CHEV	1500	4.1	10.0	5.0	0.0	19.1	\$ 45,000	1/2 TON PICKUP
94	23833	2012	GMC	SIERRA 2500	5.0	9.6	3.7	0.0	18.3	\$ 75,000	3/4 TON PICKUP
IT-21	18100	2004	CHEV	1500	3.6	8.5	5.0	0.0	17.1	\$ 45,000	1/2 TON PICKUP
M-32	19100	2004	CHEV	2500HD	2.3	7.5	5.0	2.0	16.8	\$ 65,000	1 TON PICKUP
P-8	51100 3	2009	DODGE	2500	3.3	8.4	5.0	0.0	16.7	\$ 65,000	3/4 TON PICKUP
1216	22500	2012	GMC	SIERRA 1500	5.0	6.4	5.0	0.0	16.4	\$ 45,000	1/2 TON PICKUP
ES-2	21700	2009	DODGE	2500	3.6	7.2	5.0	0.0	15.8	\$ 60,000	3/4 TON PICKUP
1217	22500	2012	DODGE	DURANGO	4.4	6.2	5.0	0.0	15.6	\$ 40,000	CHEVY TRAVERSE
M-13	19100	2006	DODGE	SPRINTER	3.2	6.3	5.0	1.0	15.5	\$ 65,000	1 TON PICKUP
M-12	19100	2005	DODGE	SPRINTER	2.1	8.0	5.0	0.0	15.1	\$ 65,000	1 TON PICKUP
P-40	51100 1	2000	SUPERIOR	2PT2ML	N/A	10.0	5.0	0.0	15.0	\$ 10,000	SUPERIOR 2PT2ML
P-42	51100 1	2000	SUPERIOR	2PT2ML	N/A	10.0	5.0	0.0	15.0	\$ 10,000	SUPERIOR 2PT2ML
P-48	51100 1	1999	SUPERIOR	2PT2ML	N/A	10.0	5.0	0.0	15.0	\$ 10,000	SUPERIOR 2PT2ML
903-S	21700	2009	DODGE	2500	3.1	6.3	5.0	0.0	14.4	\$ 60,000	3/4 TON PICKUP
F-24	55200	2009	John Deere	850-D Gator	0.1	9.3	5.0	0.0	14.4	\$ 30,000	JD GATOR
A-3	14100	2006	CHEV	TRAILBLAZER	4.0	5.4	5.0	0.0	14.4	\$ 40,000	JEEP GC
P-7	51100 2	2008	CHEV	2500	3.5	5.7	5.0	0.0	14.2	\$ 65,000	3/4 TON PICKUP
M-23	19100	2007	DODGE	SPRINTER	2.1	4.5	5.0	2.0	13.6	\$ 65,000	1 TON PICKUP
<b>2020 Replacement Totals</b>		<b>20 Vehicles</b>								<b>\$ 995,000</b>	

RANGE	15 POINT REPLACEMENT SCALE
<10	Do Not Replace
10 - 12.5	Early Replacement Candidate
12.5 - 15	Optimal Replacement Time, Unit is in 10% of usefule life and at optimal resale value
> 15	Overdue Replacement, Unit should be replaced as soon as possible

## GENERAL FUND

\$3,396,745 One-time; \$2,006,856 Ongoing

### CLERK AND RECORDER

#### Election Requirements – \$266,186 One-time

The budget includes funding for election costs due to the growth in the number of electors and statutory requirements imposed on the County by H.B. 19-1278 (Modifications to Uniform Election Code). House Bill 19-1278 increased the mandated number of Voter Service and Polling Centers during a general election. As a result of the mandated increase and overall growth in the number of registered voters, the 2020 preliminary budget includes:

- \$150,000 one-time funding to purchase additional Ballot on Demand equipment to ensure uniform equipment at all voting locations which allows ballots to be printed in the same manner regardless of location. Additional equipment is required pursuant to the H.B. 19-1278 requirement to expand the number of vote centers.
- \$42,494 one-time funding for additional ballot scanners which will allow for the scanning and result

reporting of the increased number of ballots in reasonable time frames.

- \$28,218 one-time funding to purchase additional American with Disabilities Act (ADA) compliant voting equipment for the new vote centers required by H.B. 19-1278.
- \$25,500 one-time funding to ensure adequate field support for the statutorily mandated increase in the number of vote centers. This support ensures any equipment, supply or technical issues that arise can be addressed in a timely manner and have minimal impact on voters.
- \$11,974 one-time funding to replace accessible unit ballot printers because current printers cannot print ballots larger than 17 inches long and do not comply with the requirements of H.B. 19-1278. New printers have the capability to print the larger ballots that are a result of additional questions and allows for voters who require additional assistance to vote without the assistance of an election judge.
- \$8,000 one-time funding for additional label printers for voter check-in at the statutorily mandated new vote locations.

### Printing and Postage - \$69,000 Ongoing

The budget includes funding for printing and mailing costs associated with information transmitted to the public by the Clerk and Recorder's Office.

## **COMMUNITY DEVELOPMENT**

### Historic Structure Maintenance and Repair – \$182,500 One-time

Douglas County owns several historic structures which require maintenance, stabilization, and repair. The work of maintaining and repairing historic structures is typically a cost shared with the State Historical Fund. Projects typically require twenty-four months to complete to ensure the preservation of the building's historic integrity is in accordance with the Secretary of the Interior's Standards for Treatment of Historic Properties. Following these standards ensures the buildings context, design, setting, feeling, materials, workmanship, and association are not irreparably harmed. Douglas County needs to address four historical structures which are the Crull Hammond Cabin, the Rock Ridge Cemetery, structures on the Columbine Open Space, and structures on the Williams Converse Ranch.

## **DISTRICT ATTORNEY**

### Per Capita, Operating Budget and Staffing Increase–\$388,115 Ongoing

The funding for the 18<sup>th</sup> Judicial District, District Attorney's Office is partially based on the population of the four counties served by the Office (Arapahoe, Douglas, Elbert and Lincoln). Since the Douglas County population is projected to increase for 2020, the budget includes a commensurate increase for the District Attorney's Office. The total ongoing increase in the County's contribution to the District Attorney's Office includes:

- \$259,848 ongoing funding for a 3.5% increase merit pool adjustment and related taxes and retirement contributions;
- \$48,125 ongoing funding for operating costs and information technology data storage related to eDiscovery; and
- \$34,757 ongoing funding for an additional felony prosecutor for the new judge added in 2019 by State Judicial to the 18<sup>th</sup> Judicial District.

## DOUGLAS COUNTY SHERIFF

Additional Dispatch Post – \$9,000 One-time; \$552,278 Ongoing; \$561,278 Offsetting Revenue; and 6.0 FTE

The additional dispatch post is needed to meet increasing workload demands as call volume and radio traffic continue to increase.

Additional Detention Specialists – \$36,467 One-time; \$301,807 Ongoing; \$338,274 Offsetting Revenue; and 4.0 FTE

The new specialists are needed to accommodate workload increases in inmate bookings, releases, and provide a partial staffing relief factor for each shift.

Information Registry Engineer – \$5,800 One-time; \$149,649 Ongoing; \$120,000 Offsetting Revenue; and 1.0 FTE

A software engineer is needed in the Sheriff's Office to maintain the tracking and registration database for certain offenders that is housed within the Sheriff's Office and used by multiple law enforcement agencies across the state.

Background Check Staffing – \$129,700 One-time and \$129,700 Offsetting Revenue

The budget includes funding for the additional temporary staff to address background check workload changes based on consumer demand. Background checks for handgun permits, public fingerprinting, court ordered fingerprinting,

and Douglas County School District employee fingerprinting are the services that the proposed staff would provide. The Sheriff's Office charges hourly fees for open records requests which generates offsetting revenue to cover the cost of this proposed funding. Since the workload for these functions is constantly changing the funding allows the Sheriff's Office to utilize temporary employees when workload demands exceed existing staffing capacities.

Armed Justice Center After Hours Security – \$68,000 One-time and \$68,000 Offsetting Revenue

The budget includes funding to add after hours security coverage to the entrance lobby of the Justice Center.

System Upgrades – \$155,900 One-time and \$155,900 Offsetting Revenue

The budget includes funding for four system upgrades within the Sheriff's Office including:

- \$68,500 ongoing funding with offsetting revenue to replace and maintain the audio, visual, and information technology equipment in the three briefing rooms (two at the Justice Center and one at the Substation) to allow enhanced communication by personnel both in the briefing rooms as well as personnel in the field;
- \$50,600 one-time funding with offsetting revenue to upgrade tracking system for fixed assets in order to

reduce the time required to complete inventory checks and reduce tracking errors that are possible under the current manual inventory process;

- \$25,100 one-time funding with offsetting revenue to procure a public safety analytics application that can integrate into existing databases and allow individual users to develop and publish reports and dashboards that increase transparency and data integrity; and
- \$11,700 one-time with offsetting revenue to upgrade the current paging system which was implemented in 2014 and now requires an upgrade to remain viable with current technology and maintenance support.

#### Equipment Maintenance – \$92,000 One-time and \$92,000 Offsetting Revenue

The budget includes funding for four equipment replacement upgrades within the Sheriff’s Office including:

- \$33,500 one-time funding with offsetting revenue for the installation, calibration and warranty costs of the Detentions Facility body scanner (the cost for the body scanner is included in the Justice Center Fund new request).
- \$21,800 one-time funding with offsetting revenue to purchase a data entry automation system, called Scan Writer Software. This software will convert financial documents and records into a database from which

investigators can collate and compile into useable information for investigations.

- \$19,800 one-time funding with offsetting revenue for radio chargers and battery replacements;
- \$16,900 one-time funding with offsetting revenue to replace the KeyTracer application and hardware that is past warranty in the Justice Center. KeyTracer is how the Sheriff’s Office manages keys for patrol cars, the jail, and other secured areas.

## **FACILITIES**

#### Hazardous Materials Mitigation Plan Update – \$75,000 One-time

This is an update to the federally required hazardous mitigation plan which is required to have in place prior to an unforeseen event. Having the plan in place ensures the County is eligible to qualify for Federal Emergency Management Agency (FEMA) hazardous mitigation assistance and funding in the event of a natural disaster.

#### Security Services Contract Increase – \$41,000 Ongoing

The budget includes funding to fulfill the contracted costs for security services in county buildings.

Building Maintenance and Supplies – \$16,875 One-time and \$15,130 Ongoing

The budget includes funding for maintenance and supply costs at county facilities including:

- \$11,000 one-time funding to restock the supply of access control cards (employee identification badges);
- \$9,330 ongoing funding for annual lease space increases at three locations;
- \$5,875 one-time funding for inspections of internal lines on the sprinkler systems; and
- \$5,800 ongoing funding to increase the budget for janitorial supplies used in county facilities.

Justice Center and Substation Maintenance – \$54,087 One-time and \$54,087 Offsetting Revenue

The budget includes funding for maintenance and lease costs at various Sheriff Office facilities as well as the Justice Center and Highlands Ranch Substation. The 2020 preliminary budget includes:

- \$17,500 one-time funding with offsetting revenue to replenish the percentage of glycol in the hot water system to prevent pipes from freezing;
- \$14,400 one-time funding with offsetting revenue to replace the cooling towers media which is used to help regulate the cooling system used within the building;

- \$10,599 one-time funding with offsetting revenue for lease space escalators and inspections at various radio towers throughout the County;
- \$8,238 one-time funding for floor covering replacements and ergonomic evaluations and furniture;
- \$3,350 one-time funding for inspections of internal lines on the sprinkler systems and electrical switchgear maintenance at the Highlands Ranch Substation.

Fairgrounds LED Light Conversion - \$8,000 One-time

The budget includes funding to convert the current fluorescent lights to LED light panels at the Fairgrounds.

**FINANCE**

Vertex Software Increase - \$30,963 Ongoing

Douglas County utilizes Vertex software as a payroll tax software solution and Vertex is implementing an annual renewal price increase. This increase Vertex is implementing will allow them to provide the resources necessary to guarantee a quality customer experience and ensure accurate tax calculation. This is included in the budget to allow payroll to continue using this tool for payroll taxes.



## **HUMAN RESOURCES**

### Human Resources Technician – \$79,634 One-time

This temporary position will assist with job postings, background checks, drug testing, offer letters, reference checking, data entry and pre-employment physicals in some cases.

## **INFORMATION TECHNOLOGY**

### Information Technology Improvements – \$1,750,000 One-time

The Information Technology Department is revitalizing the Department's role in the maintenance, implementation, and upgrade of various software programs and information technology infrastructure throughout the County. Included in the budget is funding for various projects in multiple departments including an Avigilon system upgrade, roadmap for re-envisioning the information technology system for the Department of Human Services, implementation of web-based permit submissions in the Building Department, and improvements to the county's financial transparency platform.

### Avigilon System Upgrade – \$438,048 One-time and \$438,048 Offsetting Revenue

The Avigilon System serves the video monitoring needs of Douglas County. Douglas County needs to purchase 12 Avigilon Servers, the Avigilon ACC Upgrade license, Microsoft/BU licenses, Avigilon Camera Failover licenses, Backup and Archive Targets, and Implementation. The portion of the system upgrades that will be paid by the General Fund is included in the proposed funding for information technology improvements. This system upgrade will enable Douglas County to upgrade the video monitoring system architecture that can grow and adapt to changing video retention and camera coverage needs.

### IT Systems Maintenance and Subscriptions – \$369,131 Ongoing

Information technology software is essential to the efficient operation of county functions and requires constant support and maintenance. The budget includes funding to maintain software support provided by vendors upon installation of software programs, as well as keeping up to date with software subscription services to continue having full functionality of software.

## **OTHER GOVERNMENTAL SERVICES**

### Juvenile Assessment Center – \$525 Ongoing

The Juvenile Assessment Center works to improve the lives of juveniles by helping to strengthen and support children and families who are involved, or at risk of becoming involved with the juvenile justice system. The goal of the Juvenile Assessment Center is to divert all eligible youth from formal processing, while recommending interventions to prevent further law violations, and enhance productive growth of young citizens. There is a memorandum of understanding between Douglas County, other user agencies, and the Juvenile Assessment Center regarding utilization of the Center and standard fee for service charges each year. Pursuant to the funding formula agreed to by the County when signing the memorandum of understanding, there is an annual fee for service adjustment based on utilization.

## **TRI-COUNTY HEALTH**

### Per Capita and Population Increase – \$27,765 Ongoing

The Tri-County Health Department is a partnership of Douglas County, Arapahoe County, and Adams County to provide public health services. Funding for the Tri-County Health Department is on a per capita basis; therefore, the budget includes an increase based on the 2020 projected population increase in Douglas County.

### Salary and Benefit Increase - \$61,493 Ongoing

The public health services provided by Tri-County Health Department are dependent on employees in various health fields which are increasingly competitive. In order to retain qualified and experienced staff the budget includes an increase for employee merit and benefit costs to maintain the Department's ability to remain competitive with other agencies.

### Suicide Prevention Manager (Contract Position) - \$29,548

#### One-time

The contracted Suicide Prevention Manager will lead the Mental Health component of the Public Health Improvement Plan. Mental Health was selected as one of four priority areas in Tri-County Health's 2019-2024 Public Health Improvement Plan.

A photograph of a construction site. In the background, there is a modern building with a curved facade and large windows. In the foreground, several construction workers wearing hard hats and safety vests are working. One worker is standing near a piece of machinery, possibly a concrete pump or vibrator. Another worker is visible further back. The ground is dirt and gravel. There are trees and foliage around the site. A green semi-transparent box is overlaid on the left side of the image, containing the title and a paragraph of text.

# Road & Bridge Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR THE COSTS ASSOCIATED WITH THE CONSTRUCTION AND MAINTENANCE OF COUNTY ROADS AND BRIDGES. RESTRICTED REVENUE SOURCES INCLUDE PROPERTY TAXES AND HIGHWAY USER FEES. THE COUNTY MUST SHARE BACK WITH INCORPORATED MUNICIPALITIES ONE-HALF OF THE TAXES COLLECTED ON PROPERTIES WITHIN THE INCORPORATED AREAS.

Douglas County Government  
Road and Bridge Fund (Fund 200)  
Fund Summary

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 39,245,504</b>	<b>\$ 26,091,762</b>	<b>\$ 33,018,538</b>	<b>\$ 33,018,538</b>	<b>\$ 26,562,586</b>	<b>\$ 11,060,580</b>	<b>\$ 10,514,802</b>	<b>\$ 10,971,185</b>	<b>\$ 10,995,664</b>
<b>Revenues</b>									
2 Taxes	\$ 41,264,251	\$ 43,522,855	\$ 43,522,855	\$ 41,393,755	\$ 45,176,484	\$ 45,851,444	\$ 48,521,755	\$ 48,887,177	\$ 50,984,718
3 Licenses and Permits	971,594	739,000	739,000	1,116,398	811,650	750,500	750,500	750,500	750,500
4 Intergovernmental	11,668,742	9,574,000	9,712,018	10,840,752	9,618,000	9,315,000	9,315,000	9,315,000	9,315,000
5 Charges for Services	8,900	9,000	9,000	9,000	7,000	10,000	10,000	10,000	10,000
6 Fines and Forfeits	0	0	0	0	0	0	0	0	0
7 Earnings on Investments	11,860	0	0	0	0	0	0	0	0
8 Donations and Contributions	0	0	0	0	0	0	0	0	0
9 Other Revenues	193,371	125,000	564,257	833,797	175,000	175,000	175,000	175,000	175,000
<b>10 Total Revenues and Transfers In</b>	<b>\$ 54,118,718</b>	<b>\$ 53,969,855</b>	<b>\$ 54,547,130</b>	<b>\$ 54,193,702</b>	<b>\$ 55,788,134</b>	<b>\$ 56,101,944</b>	<b>\$ 58,772,255</b>	<b>\$ 59,137,677</b>	<b>\$ 61,235,218</b>
<b>Expenditures by Function</b>									
11 Personnel	\$ 10,038,771	\$ 10,841,056	\$ 10,901,776	\$ 10,901,776	\$ 11,836,744	\$ 12,252,570	\$ 12,658,949	\$ 13,079,958	\$ 13,516,158
12 Supplies	534,984	1,604,698	1,598,167	1,598,167	792,712	792,712	792,712	792,712	792,712
13 Controllable Assets	216,074	159,100	159,100	159,100	27,600	27,600	27,600	27,600	27,600
14 Purchased Services	3,875,326	1,148,356	1,319,636	1,319,636	1,092,205	1,092,205	1,092,205	1,092,205	1,092,205
15 Building Materials	3,975,058	5,402,331	5,901,786	5,901,786	5,402,331	5,402,331	5,402,331	5,402,331	5,402,331
16 Fixed Charges	3,435,213	3,728,155	3,728,155	3,728,155	3,712,585	3,751,891	3,959,061	3,955,593	3,982,418
17 Grants and Contributions	311,648	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
18 Intergovernmental Support	8,663,037	6,295,708	6,315,326	6,315,326	7,077,286	7,168,913	7,723,514	7,803,299	8,261,270
19 Equipment Replacements/New	7,843,269	5,075,000	5,860,419	5,860,419	3,500,000	3,000,000	3,000,000	3,000,000	3,000,000
20 Pavement Management	16,283,142	19,642,948	0	0	0	18,500,000	19,000,000	19,300,000	19,700,000
21 Traffic Signal Management	38,359	363,365	0	0	0	0	0	0	0
22 Emergency Storm Drainage	2,440,398	3,118,152	0	0	0	3,000,000	3,000,000	3,000,000	3,000,000
23 Capital Projects	690,407	6,503,900	23,633,289	23,633,289	8,831,756	0	0	0	0
24 Contingency	0	1,000,000	9,831,756	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
25 Transfers Out:									
26 To General Fund	0	107,000	107,000	107,000	107,000	107,000	107,000	107,000	107,000
27 To Capital Expenditures Fund	2,000,000	0	25,000	25,000	0	0	0	0	0
28 Total Transfers Out	<u>2,000,000</u>	<u>107,000</u>	<u>132,000</u>	<u>132,000</u>	<u>107,000</u>	<u>107,000</u>	<u>107,000</u>	<u>107,000</u>	<u>107,000</u>
29 Recommended New Requests - One-Time					27,357,422	0	0	0	0
30 Recommended New Requests - Ongoing					452,500	452,500	452,500	452,500	452,500
<b>31 Total Expenditures and Transfers Out</b>	<b>\$ 60,345,684</b>	<b>\$ 65,089,769</b>	<b>\$ 69,481,410</b>	<b>\$ 60,649,654</b>	<b>\$ 71,290,140</b>	<b>\$ 56,647,722</b>	<b>\$ 58,315,872</b>	<b>\$ 59,113,198</b>	<b>\$ 60,434,193</b>
32 Change In Fund Balance	(6,226,966)	(11,119,914)	(14,934,280)	(6,455,952)	(15,502,066)	(545,778)	456,383	24,479	801,025
<b>33 Ending Fund Balance</b>	<b>\$ 33,018,538</b>	<b>\$ 14,971,849</b>	<b>\$ 18,084,258</b>	<b>\$ 26,562,586</b>	<b>\$ 11,060,580</b>	<b>\$ 10,514,802</b>	<b>\$ 10,971,185</b>	<b>\$ 10,995,664</b>	<b>\$ 11,796,688</b>
<b>Fund Balance Detail</b>									
34 Non-spendable Fund Balance	\$ 2,515,918	\$ 2,721,546	\$ 2,441,027	\$ 2,515,918	\$ 2,515,918	\$ 2,515,918	\$ 2,515,918	\$ 2,515,918	\$ 2,515,918
35 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
36 Committed Fund Balance	10,314,913	0	0	0	0	0	0	0	0
37 Assigned Fund Balance	20,187,707	12,250,303	15,643,231	24,046,668	8,544,662	7,998,884	8,455,267	8,479,746	9,280,770
<b>38 Ending Fund Balance</b>	<b>\$ 33,018,538</b>	<b>\$ 14,971,849</b>	<b>\$ 18,084,258</b>	<b>\$ 26,562,586</b>	<b>\$ 11,060,580</b>	<b>\$ 10,514,802</b>	<b>\$ 10,971,185</b>	<b>\$ 10,995,664</b>	<b>\$ 11,796,688</b>

Douglas County Government  
2020 Road and Bridge Fund Recommended New Requests

Department	Division/ Project	Request Description	FTE	One-time Amount	Ongoing Amount	2019 Encumbrances Re-Appropriated in 2020	2019 Unspent Project Dollars Re-Appropriated in 2020	Net Impact to Fund
Traffic	800916	Traffic Signal Asset Management Program			\$ 400,000			\$ 400,000
	31600	Pedestrian Activated Flasher System Increase			35,000			35,000
	31600	Truck Mounted Sign Post Puller		20,000				20,000
	31640	Chase Drainage Increase			17,500			17,500
Public Works Operations	31400	New Equipment						
		Compactor - Rubber Tire Roller w/Cab		190,000				190,000
		Compactor - 51" Double Drum Smooth Steel Roller		70,000				70,000
		Compactor - 84" Sheeps Foot w/Cab, dozer blade		160,000				160,000
		Trailer - Tandem Axle Tilt		20,000				20,000
		Loader Bucket Rock Crusher - Attachment		60,000				60,000
		<i>Subtotal - New Equipment</i>		<u>500,000</u>				<u>500,000</u>
	31000	Base Station Radio Replacements		162,422				162,422
Capital Improvement Projects	800100	Contracted Road Maintenance		18,000,000		712,050	234,798	18,946,848
	800244	Traffic Communications				15,000	353,406	368,406
	800292	Airport Road Bridge Replacement					3,006	3,006
	800301	Roxborough - US85 South Connector				45,000	4,075	49,075
	800302	US85 Corridor Improvements		3,500,000		646,000	336,190	4,482,190
	800316	Dransfeld Extension					125,000	125,000
	800490	Drainage Projects					5,680	5,680
	800503	Emergency Storm Drainage		3,875,000		1,323,537		5,198,537
	800506	Stormwater Priority Projects				1,110,070	873,786	1,983,856
	800513	Happy Canyon SW Emergency Access				2,903	339,595	342,498
	800516	Daniels Park				66,707		66,707
	800853	School & Pedestrian Safety Program					270,868	270,868
	800901	School Flasher Projects					51,131	51,131
	800903	Intelligent Transportation Systems				107,326	344,692	452,018
	800909	Traffic Engineering Consultant				80,002	96,279	176,281
	800912	DRCOG Installation				78,399	523	78,922
	800916	Traffic Signal Maintenance		1,300,000		119,569	417,479	1,837,048
	801004	Safety and Congestion Management					338,009	338,009
	801009	Tomah / I25 West Frontage Road Intersection					730,675	730,675
<b>Road and Bridge Fund Total</b>				\$ 27,357,422	\$ 452,500	\$ 4,306,564	\$ 4,525,192	\$ 36,641,677

## 2020 Vehicle Replacement Requests - Road and Bridge Fund

Unit # to be Replaced	Business Unit	Year	Make	Model	Meter Points	Maintenance Points	Age Points	Condition Points	Total Points	Replacement Cost	Replacement Type
T-25	31650	2008	CHEVY	TRAILBLAZER	4.5	5.9	5.0	0.0	15.4	\$ 40,000	CHEVY TRAVERSE
DC-32-4	31400 4	1979	KOLBERG	2416	0.1	10.0	0.0	0.0	10.1	\$ 140,000	100' SALT STACKER
4-30	31400 4	2009	WESTERN STAR	4900	1.4	10.0	5.0	0.0	16.4	\$ 355,000	WESTERN STAR 4900
4-44	31400 4	2009	WESTERN STAR	4900	3.0	9.5	5.0	0.0	17.5	\$ 355,000	WESTERN STAR 4900
4-35	31400 4	2009	WESTERN STAR	4900	2.7	7.4	5.0	0.0	15.1	\$ 355,000	WESTERN STAR 4900
4-19	31400 4	2007	WESTERN STAR	4900	4.2	10.0	5.0	2.0	21.2	\$ 355,000	WESTERN STAR 4900
W-36	31550	2001	INT	4700	2.2	5.6	5.0	0.0	12.8	\$ 200,000	FORD F-750
4-27	31400 4	2009	INT	4300	5.0	1.0	4.7	0.0	10.7	\$ 280,000	ELGIN ROAD WIZARD
4-28	31400 4	2009	INT	4300	4.3	3.3	3.8	0.0	11.4	\$ 280,000	ELGIN ROAD WIZARD
DC-50-2	31400 2	2006	CORE CUT	N/A	0.0	6.5	5.0	0.0	11.5	\$ 30,000	CORE CUT CONCRETE SAW
1-4	31400 1	2009	DODGE	3500	3.5	8.0	5.0	1.0	17.5	\$ 100,000	FORD F-350
3-5	31400 3	2008	CHEVROLET	3500	2.6	6.6	5.0	0.0	14.2	\$ 100,000	FORD F-550
SP-8	31400 SP	2008	CHEVROLET	3500	3.7	5.7	5.0	0.0	14.4	\$ 100,000	FORD F-550
SP-9	31400 SP	2008	CHEVROLET	3500	3.2	8.4	5.0	0.0	16.6	\$ 100,000	FORD F-550
W-9	31550	2003	JD	6420	4.4	10.0	5.0	0.0	19.4	\$ 100,000	KUBOTA M6
W-9A	31550	2003	SCHULTE	XH1000		10.0	5.0	0.0	15.0	\$ 25,000	SCHULTE XH1500
DC-33-4	31400 4	2008	DURAPATCHER	125DJT	0.2	0.9	5.0	0.0	6.1	\$ 85,000	Asphalt Hot Box
DC-37-3	31400 3	1997	INT	4900	1.2	3.7	5.0	2.0	11.9	\$ 240,000	ROAD OILER
3-50	31400 3	2001	CAT	143H	5.0	10.0	5.0	0.0	20.0	\$ 230,000	OVERHAUL
W-7	31550	2007	KUBOTA	RTV F900W6-H	n/a	7.9	5.0	0.0	12.9	\$ 30,000	KUBOTA
<b>2020 Road and Bridge Fund Totals</b>										<b>\$ 3,500,000</b>	

RANGE	15 POINT REPLACEMENT SCALE
<10	Do Not Replace
10 - 12.5	Early Replacement Candidate
12.5 - 15	Optimal Replacement Time, Unit is in 10% of usefule life and at optimal resale value
> 15	Overdue Replacement, Unit should be replaced as soon as possible



## ROAD AND BRIDGE FUND

\$27,357,422 One-time; \$452,500 Ongoing

### TRAFFIC

#### Traffic Signal Asset Management Program – \$400,000 Ongoing

There are 104 traffic signals in unincorporated Douglas County for which the County is responsible for maintaining and replacing as they age out. The budget includes funding to establish a dedicated source to inspect and repair or replace traffic signals according to a maintenance schedule, rather than at the time of failure.

#### Pedestrian Activated Flasher Increase – \$35,000 Ongoing

The budget includes funding to upgrade the pedestrian activated flasher systems used in crosswalks. These systems are effective at getting drivers to yield to pedestrians who are in crosswalks when the system is active.

#### Truck Mounted Signpost Puller – \$20,000 One-time

These new post pullers will be mounted on the front of trucks and can be used to lift heavy equipment with minimal injury risk to staff.

#### Chase Drainage Increase – \$17,500 Ongoing

Currently the Contracted Maintenance Sidewalk Repair Program replaces approximately 50 sidewalk chase drains annually and installs new chase drains upon request and review. The budget includes an increase for chase drainage projects based on workload demands and benefits of installing chase drains. Water tends to collect and discharge over the sidewalk at a central point, dependent on irrigation, sump pump discharge or storm events. Chase drains are installed so that the water drains under the sidewalk instead of over, and reduces issues like ice, and algae formation that occur where drainage problems exist.

### PUBLIC WORKS OPERATIONS

#### New Equipment – \$500,000 One-time

Five new pieces of equipment are needed to ensure the County can respond to road maintenance demands including: a compactor with a rubber tire roller, a 51" double drum smooth steel roller, and an 84" sheeps foot with cab. Additionally, the preliminary budget includes funding for a tandem axel tilt trailer and a loader bucket rock crusher attachment.

#### Base Station Radio Replacements – \$162,422 One-time

The budget includes funding to replace the radio base stations in various Public Works buildings. The replacement

and addition of base stations will allow for continuous communication between the buildings and vehicle operators in the field.

## **CAPITAL IMPROVEMENT PROJECTS**

### Contracted Road Maintenance – \$18,000,000 One-time

The budget includes funding for patching, milling the top surface of the pavement and overlaying it with new asphalt to continue positive driver experience when traveling on county roads. Additionally, this funding will be used for new striping to ensure driver awareness of traffic flows, and repairs to curbs and gutters, cross-pans, and installation of ADA ramps. The Department will use two performance measures (average condition and percent in fair or better condition) to maintain high average pavement conditions and ensure roads do not fall into poor or very poor condition.

### Emergency Storm Drainage Projects – \$3,875,000 One-time

Storm drainage systems move untreated waters into rivers or streams or other bodies of water and are essential to minimizing the risk of flooding or water backups. The Department of Public Works Engineering has identified several storm drainage projects that should be repaired to ensure continued functionality. The budget includes funding to complete these repairs and any repairs that occur unexpectedly during the year. Projects that will occur with

this funding include culvert repairs at Madras Drive and University and drainage system and erosion repair projects at East Parker Road.

### US Highway 85 – \$3,500,000 One-time

When combined with funding appropriated in prior years, this funding will continue the advancement of numerous improvements along the US Highway 85 Corridor, extending from north of County Line Road to Daniels Park Road. This is for the segment of US 85 between Highlands Ranch Parkway and C-470. Douglas County funding is being used to leverage state and federal funds to improve this increasingly congested corridor. For more project information please visit the project website at [us85douglascounty.com](http://us85douglascounty.com)

### Traffic Signal Replacement & Repair – \$1,300,000 One-time

The budget includes funds for traffic signal pole repair and replacement to ensure traffic signals are operational. Ensuring traffic signals are fully operational is essential to managing traffic flow across the county. This funding will be used for traffic signal foundations, pole and mast arms replacement, as well as pole repainting.



# Human Services Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR ALL FEDERAL AND STATE PUBLIC AID AND ASSISTANCE PROGRAMS ADMINISTERED BY THE COUNTY. RESTRICTED REVENUE SOURCES INCLUDE DESIGNATED PROPERTY TAXES AND INTERGOVERNMENTAL AGENCY GRANTS.

**Douglas County Government  
Human Services Fund (Fund 210)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
1 <b>Beginning Fund Balance</b>	<b>\$ 5,203,052</b>	<b>\$ 4,661,118</b>	<b>\$ 4,246,767</b>	<b>\$ 4,246,767</b>	<b>\$ 3,080,445</b>	<b>\$ 2,669,367</b>	<b>\$ 1,892,398</b>	<b>\$ 881,247</b>	<b>\$ (535,231)</b>
<b>Revenues</b>									
2 <i>Taxes</i>	\$ 1,975,865	\$ 2,031,304	\$ 2,031,304	\$ 2,031,304	\$ 2,279,763	\$ 2,309,279	\$ 2,487,929	\$ 2,513,630	\$ 2,661,153
3 <i>Intergovernmental</i>	23,204,503	28,539,591	30,036,528	30,036,528	30,709,980	30,709,980	30,709,980	30,709,980	30,709,980
4 <i>Earnings on Investments</i>	0	0	0	0	0	0	0	0	0
5 <i>Other Revenues</i>	770,688	571,000	820,317	820,317	610,000	610,000	610,000	610,000	610,000
<i>Transfers In</i>									
6 <i>General Fund (Cost Allocation)</i>	1,463,302	958,872	958,872	958,872	1,624,083	1,624,083	1,624,083	1,624,083	1,624,083
7 <i>Capital Replacement Fund</i>	0	0	0	0	0	0	0	0	0
8 <i>Total Transfers In</i>	<u>1,463,302</u>	<u>958,872</u>	<u>958,872</u>	<u>958,872</u>	<u>1,624,083</u>	<u>1,624,083</u>	<u>1,624,083</u>	<u>1,624,083</u>	<u>1,624,083</u>
9 <b>Total Revenues and Transfers In</b>	<b>\$ 27,414,358</b>	<b>\$ 32,100,767</b>	<b>\$ 33,847,021</b>	<b>\$ 33,847,021</b>	<b>\$ 35,223,826</b>	<b>\$ 35,253,342</b>	<b>\$ 35,431,992</b>	<b>\$ 35,457,693</b>	<b>\$ 35,605,216</b>
<b>Expenditures by Function</b>									
10 <i>Personnel</i>	\$ 7,709,987	\$ 8,937,115	\$ 9,851,464	\$ 9,851,464	\$ 8,969,212	\$ 9,363,857	\$ 9,775,867	\$ 10,206,005	\$ 10,655,069
11 <i>Supplies</i>	87,399	38,200	71,200	71,200	37,900	37,900	37,900	37,900	37,900
12 <i>Controllable Assets</i>	594,977	41,500	63,259	63,259	31,500	31,500	31,500	31,500	31,500
13 <i>Purchased Services</i>	2,743,652	2,966,470	3,260,583	3,260,583	3,048,892	3,048,892	3,048,892	3,048,892	3,048,892
14 <i>Fixed Charges</i>	36,341	30,219	40,219	40,219	21,025	21,787	22,609	23,498	24,459
15 <i>Grants and Contributions</i>	14,515,611	19,618,918	20,304,110	20,304,110	21,138,018	21,138,018	21,138,018	21,138,018	21,138,018
16 <i>Interdepartmental Charges</i>	2,151,913	1,410,108	1,410,108	1,410,108	2,388,357	2,388,357	2,388,357	2,388,357	2,388,357
17 <i>Capital Outlay</i>	6,138	0	12,400	12,400	0	0	0	0	0
18 <i>Contingency</i>	0	0	0	0	0	0	0	0	0
<i>Transfers Out</i>									
19 <i>Capital Expenditures Fund</i>	524,625	0	0	0	0	0	0	0	0
20 <i>Total Transfers Out</i>	<u>524,625</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
21 <b>Total Expenditures and Transfers Out</b>	<b>\$ 28,370,643</b>	<b>\$ 33,042,530</b>	<b>\$ 35,013,343</b>	<b>\$ 35,013,343</b>	<b>\$ 35,634,904</b>	<b>\$ 36,030,311</b>	<b>\$ 36,443,143</b>	<b>\$ 36,874,170</b>	<b>\$ 37,324,195</b>
22 <i>Change In Fund Balance</i>	(956,285)	(941,763)	(1,166,322)	(1,166,322)	(411,078)	(776,969)	(1,011,151)	(1,416,477)	(1,718,979)
23 <b>Ending Fund Balance</b>	<b>\$ 4,246,767</b>	<b>\$ 3,719,355</b>	<b>\$ 3,080,445</b>	<b>\$ 3,080,445</b>	<b>\$ 2,669,367</b>	<b>\$ 1,892,398</b>	<b>\$ 881,247</b>	<b>\$ (535,231)</b>	<b>\$ (2,254,210)</b>
<b>Fund Balance Detail</b>									
24 <i>Non-spendable Fund Balance</i>	\$ 5,376	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25 <i>Restricted Fund Balance</i>	367,194	71,696	367,194	367,194	367,194	367,194	367,194	367,194	367,194
26 <i>Committed Fund Balance</i>	43,744	0	0	0	0	0	0	0	0
27 <i>Assigned Fund Balance</i>	3,830,453	3,647,659	2,713,251	2,713,251	2,302,173	1,525,204	514,053	(902,425)	(2,621,404)
28 <b>Ending Fund Balance</b>	<b>\$ 4,246,767</b>	<b>\$ 3,719,355</b>	<b>\$ 3,080,445</b>	<b>\$ 3,080,445</b>	<b>\$ 2,669,367</b>	<b>\$ 1,892,398</b>	<b>\$ 881,247</b>	<b>\$ (535,231)</b>	<b>\$ (2,254,210)</b>





# Developmental Disabilities Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR REVENUES DERIVED FROM A 1.0 MILL PROPERTY TAX APPROVED BY THE VOTERS IN NOVEMBER 2001 DESIGNATED TO BE USED IN PROVIDING SERVICES FOR DOUGLAS COUNTY CITIZENS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES.

**Douglas County Government  
Developmental Disabilities Fund (Fund 215)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 381,761</b>	<b>\$ 100,000</b>	<b>\$ 224,344</b>	<b>\$ 224,344</b>	<b>\$ 111,494</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Revenues</b>									
2 Taxes	\$ 6,317,982	\$ 6,428,189	\$ 6,428,189	\$ 6,428,189	\$ 7,214,441	\$ 7,307,844	\$ 7,873,193	\$ 7,954,524	\$ 8,421,371
3 Licenses and Permits	0	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Charges for Services	0	0	0	0	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0	0	0	0	0
8 Donations and Contributions	0	0	0	0	0	0	0	0	0
9 Other Revenues	0	0	0	0	0	0	0	0	0
10 Transfers In	0	0	0	0	0	0	0	0	0
<b>11 Total Revenues and Transfers In</b>	<b>\$ 6,317,982</b>	<b>\$ 6,428,189</b>	<b>\$ 6,428,189</b>	<b>\$ 6,428,189</b>	<b>\$ 7,214,441</b>	<b>\$ 7,307,844</b>	<b>\$ 7,873,193</b>	<b>\$ 7,954,524</b>	<b>\$ 8,421,371</b>
<b>Expenditures by Function</b>									
12 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13 Supplies	0	0	0	0	0	0	0	0	0
14 Purchased Services	5,880,674	5,978,139	5,978,139	5,978,139	6,709,347	6,796,213	7,322,067	7,397,625	7,831,796
15 Fixed Charges	94,836	96,500	96,500	96,500	108,300	109,700	118,100	119,400	126,400
16 Grants and Contributions	499,890	353,550	466,400	466,400	408,288	401,931	433,026	437,499	463,175
17 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
18 Capital Outlay	0	0	0	0	0	0	0	0	0
19 Contingency	0	0	0	0	0	0	0	0	0
20 Transfers Out	0	0	0	0	0	0	0	0	0
<b>21 Total Expenditures and Transfers Out</b>	<b>\$ 6,475,400</b>	<b>\$ 6,428,189</b>	<b>\$ 6,541,039</b>	<b>\$ 6,541,039</b>	<b>\$ 7,225,935</b>	<b>\$ 7,307,844</b>	<b>\$ 7,873,193</b>	<b>\$ 7,954,524</b>	<b>\$ 8,421,371</b>
22 Change In Fund Balance	(157,417)	0	(112,850)	(112,850)	(11,494)	0	0	0	0
<b>23 Ending Fund Balance</b>	<b>\$ 224,344</b>	<b>\$ 100,000</b>	<b>\$ 111,494</b>	<b>\$ 111,494</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Fund Balance Detail</b>									
24 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25 Restricted Fund Balance	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
26 Committed Fund Balance	117,850	0	0	0	0	0	0	0	0
27 Assigned Fund Balance	6,494	0	11,494	11,494	0	0	0	0	0
<b>28 Ending Fund Balance</b>	<b>\$ 224,344</b>	<b>\$ 100,000</b>	<b>\$ 111,494</b>	<b>\$ 111,494</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>





# Law Enforcement Authority (LEA) Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR DESIGNATED PROPERTY TAXES LEVIED BY THE DOUGLAS COUNTY LAW ENFORCEMENT AUTHORITY (A SPECIAL TAXING DISTRICT, WHICH EXCLUDES PROPERTIES LOCATED WITHIN INCORPORATED MUNICIPALITIES) AND OTHER SPECIAL REVENUES THAT ARE RESTRICTED FOR THE USE OF LAW ENFORCEMENT SERVICES PROVIDED BY THE SHERIFF'S OFFICE IN THE UNINCORPORATED AREAS LOCATED WITHIN THE COUNTY.

**Douglas County Government**  
**Law Enforcement Authority Fund (Fund 220)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 16,418,107</b>	<b>\$ 13,093,529</b>	<b>\$ 14,624,331</b>	<b>\$ 14,624,331</b>	<b>\$ 10,347,932</b>	<b>\$ 9,701,689</b>	<b>\$ 7,394,036</b>	<b>\$ 5,373,418</b>	<b>\$ 2,152,320</b>
<b>Revenues</b>									
2 Taxes	\$ 18,415,674	\$ 18,585,715	\$ 18,585,715	\$ 18,280,715	\$ 20,085,909	\$ 20,120,109	\$ 21,276,383	\$ 21,276,383	\$ 22,130,463
3 Licenses and Permits	0	0	0	0	0	0	0	0	0
4 Intergovernmental	785,018	773,900	798,752	798,752	0	0	0	0	0
5 Charges for Services	1,488,934	1,259,400	1,283,400	1,339,852	1,326,400	1,326,400	1,326,400	1,326,400	1,326,400
6 Fines and Forfeits	0	0	0	748,400	715,000	715,000	715,000	715,000	715,000
7 Earnings on Investments	353,486	233,000	233,000	233,000	250,000	200,000	150,000	125,000	100,000
8 Miscellaneous Revenues	200,476	118,000	142,520	29,723	111,400	111,400	111,400	111,400	111,400
9 Other Revenues	0	0	0	0	0	0	0	0	0
10 Other Financing Sources	74,466	55,000	55,000	40,000	55,000	55,000	55,000	55,000	55,000
11 Transfers In - General Fund	0	0	0	0	1,702,812	1,239,933	1,363,927	1,500,319	1,650,351
12 Recommended New Requests - Ongoing					80,600	80,600	80,600	80,600	80,600
<b>13 Total Revenues and Transfers In</b>	<b>\$ 21,318,054</b>	<b>\$ 21,025,015</b>	<b>\$ 21,098,387</b>	<b>\$ 21,470,442</b>	<b>\$ 24,327,121</b>	<b>\$ 23,848,442</b>	<b>\$ 25,078,710</b>	<b>\$ 25,190,102</b>	<b>\$ 26,169,214</b>
<b>Expenditures by Function</b>									
14 Personnel	\$ 17,830,986	\$ 18,525,933	\$ 18,551,247	\$ 18,551,247	\$ 19,077,135	\$ 19,570,799	\$ 20,418,878	\$ 21,638,078	\$ 23,291,193
15 Supplies	521,730	431,400	523,319	523,319	439,300	439,300	439,300	439,300	439,300
16 Controllable Assets	307,899	79,800	145,444	145,444	50,600	50,600	50,600	50,600	50,600
17 Purchased Services	525,197	637,000	661,000	661,000	631,900	631,900	631,900	631,900	631,900
18 Fixed Charges	1,565,727	2,144,168	2,144,168	2,144,168	1,898,067	1,966,884	2,062,038	2,154,710	2,245,173
19 Grants and Contributions	(16)	0	0	0	0	0	0	0	0
20 Intergovernmental Support	11,293	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
21 Interdepartmental Charges	25,169	26,800	26,800	26,800	26,800	26,800	26,800	26,800	26,800
22 Capital Outlay	2,323,843	2,471,100	3,487,863	3,487,863	804,150	2,000,000	2,000,000	2,000,000	2,000,000
23 Contingency	0	250,000	195,000	195,000	250,000	250,000	250,000	250,000	250,000
24 Recommended New Requests - One-Time					575,600				
25 Recommended New Requests - Ongoing					1,207,812	1,207,812	1,207,812	1,207,812	1,207,812
<b>26 Total Expenditures and Transfers Out</b>	<b>\$ 23,111,830</b>	<b>\$ 24,578,201</b>	<b>\$ 25,746,841</b>	<b>\$ 25,746,841</b>	<b>\$ 24,973,364</b>	<b>\$ 26,156,095</b>	<b>\$ 27,099,328</b>	<b>\$ 28,411,200</b>	<b>\$ 30,154,778</b>
27 Change In Fund Balance	(1,793,776)	(3,553,186)	(4,648,454)	(4,276,399)	(646,243)	(2,307,653)	(2,020,618)	(3,221,098)	(3,985,564)
<b>28 Ending Fund Balance</b>	<b>\$ 14,624,331</b>	<b>\$ 9,540,343</b>	<b>\$ 9,975,877</b>	<b>\$ 10,347,932</b>	<b>\$ 9,701,689</b>	<b>\$ 7,394,036</b>	<b>\$ 5,373,418</b>	<b>\$ 2,152,320</b>	<b>\$ (1,833,244)</b>
<b>Fund Balance Detail</b>									
29 Non-spendable Fund Balance	\$ 12,210	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
30 Restricted Fund Balance	640,000	650,000	650,000	640,000	640,000	640,000	640,000	640,000	640,000
31 Committed Fund Balance	12,309	0	0	0	0	0	0	0	0
32 Assigned Fund Balance	13,959,812	8,890,343	9,325,877	9,707,932	9,061,689	6,754,036	4,733,418	1,512,320	(2,473,244)
<b>33 Ending Fund Balance</b>	<b>\$ 14,624,331</b>	<b>\$ 9,540,343</b>	<b>\$ 9,975,877</b>	<b>\$ 10,347,932</b>	<b>\$ 9,701,689</b>	<b>\$ 7,394,036</b>	<b>\$ 5,373,418</b>	<b>\$ 2,152,320</b>	<b>\$ (1,833,244)</b>

Douglas County Government  
2020 Law Enforcement Authority Fund Recommended New Requests

Division	Project	Request Description	FTE	One-time Amount	Ongoing Amount	Off-Setting Revenues	Net Impact to Fund
Patrol							
	22100	Patrol Post	8.0	\$ 575,600	\$ 1,127,212	\$ 0	\$ 1,702,812
	22100	Second AirCard for Patrol Vehicles			80,600	[80,600]	0
<b>Law Enforcement Authority Fund Total</b>			<b>8.0</b>	<b>\$ 575,600</b>	<b>\$ 1,207,812</b>	<b>[80,600]</b>	<b>\$ 1,702,812</b>

## LAW ENFORCEMENT AUTHORITY FUND

\$575,600 One-time, \$1,207,812 Ongoing and 8.0 FTE

### Patrol District – \$575,600 One-time; \$1,127,212 Ongoing; and 8.0 FTE

The budget includes funding for eight additional deputies to create a new patrol district in the Town Center area of Highlands Ranch in order to effectively provide law enforcement services to the area based on business and population growth.

### Second AirCard for Patrol Vehicles – \$80,600 Ongoing

The budget includes funding for secondary 4G services (also called an AirCard) in each patrol car using existing hardware. Patrol cars are equipped with a mobile data terminal (MDT) that uses a single 4G LTE service to connect to the internet and response-critical applications. Each car is also equipped with a local in-car network used primarily with our in-car camera solution. The local in-car network has the capability to also use a 4G LTE service to provide internet connectivity to the MDT in the car by adding a second AirCard to each vehicle to activate this connection. One of the primary issues that would be solved by securing additional 4G services for each patrol car would be ensuring access to critical information that gets passed between the responders in the

field, dispatch, and other interagency first responders in a timely manner.



# Safety and Mental Health Fund

THIS FUND IS USED TO ACCOUNT FOR EXPENDITURES ASSOCIATED WITH SAFETY AND MENTAL HEALTH SERVICES FOR YOUTH IN SCHOOLS WITHIN DOUGLAS COUNTY. ONGOING FUNDING IS PROVIDED THROUGH THE REALLOCATION OF A PORTION OF THE GENERAL FUND MILL LEVY.

**Douglas County Government  
Safety and Mental Health Fund (Fund 221)  
Fund Summary**

	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 250,772</b>	<b>\$ 968,989</b>	<b>\$ 1,634,863</b>	<b>\$ 2,425,951</b>	<b>\$ 3,141,249</b>
<b><u>Revenues</u></b>								
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 3,001,207	\$ 3,040,063	\$ 3,275,248	\$ 3,309,082	\$ 3,503,290
3 Licenses and Permits	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	1,775,219	1,828,476	1,883,330	1,939,830	1,998,025
5 Transfers In - General Fund	0	13,000,000	13,000,000	0	0	0	0	0
<b>6 Total Revenues and Transfers In</b>	<b>\$ 0</b>	<b>\$ 13,000,000</b>	<b>\$ 13,000,000</b>	<b>\$ 4,776,426</b>	<b>\$ 4,868,539</b>	<b>\$ 5,158,578</b>	<b>\$ 5,248,912</b>	<b>\$ 5,501,315</b>
<b><u>Expenditures by Function</u></b>								
7 Personnel	\$ 0	\$ 1,090,058	\$ 839,286	\$ 3,659,098	\$ 3,798,750	\$ 3,955,640	\$ 4,116,650	\$ 4,282,090
8 Supplies	0	90,325	90,325	33,900	33,900	33,900	33,900	33,900
9 Controllable Assets	0	260,850	260,850	0	0	0	0	0
10 Purchased Services	0	85,001	85,001	164,630	164,630	164,630	164,630	164,630
11 Fixed Charges	0	28,966	28,966	150,581	155,385	163,320	168,434	176,159
12 Grants and Contributions	0	0	0	0	0	0	0	0
13 Capital Outlay	0	11,444,800	11,444,800	0	0	0	0	0
14 Contingency	0	0	0	50,000	50,000	50,000	50,000	50,000
15 Transfers Out	0	0	0	0	0	0	0	0
<b>16 Total Expenditures and Transfers Out</b>	<b>\$ 0</b>	<b>\$ 13,000,000</b>	<b>\$ 12,749,228</b>	<b>\$ 4,058,209</b>	<b>\$ 4,202,665</b>	<b>\$ 4,367,490</b>	<b>\$ 4,533,614</b>	<b>\$ 4,706,779</b>
17 Change In Fund Balance	0	0	250,772	718,217	665,874	791,088	715,298	794,536
<b>18 Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 250,772</b>	<b>\$ 968,989</b>	<b>\$ 1,634,863</b>	<b>\$ 2,425,951</b>	<b>\$ 3,141,249</b>	<b>\$ 3,935,785</b>
<b><u>Fund Balance Detail</u></b>								
19 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
20 Restricted Fund Balance	0	0	0	0	0	0	0	0
21 Committed Fund Balance	0	0	0	0	0	0	0	0
22 Assigned Fund Balance	0	0	250,772	968,989	1,634,863	2,425,951	3,141,249	3,935,785
<b>23 Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 250,772</b>	<b>\$ 968,989</b>	<b>\$ 1,634,863</b>	<b>\$ 2,425,951</b>	<b>\$ 3,141,249</b>	<b>\$ 3,935,785</b>





# Infrastructure Fund

THIS FUND IS USED TO ACCOUNT FOR FUNDING FOR INFRASTRUCTURE PROJECTS WITHIN THE COUNTY.



**Douglas County Government  
Infrastructure Fund (Fund 225)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 2,500,000</b>	<b>\$ 24,801,038</b>	<b>\$ 24,587,082</b>	<b>\$ 24,587,082</b>	<b>\$ 34,138,109</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>
<b>Revenues</b>									
2 Taxes	\$ 6,254,853	\$ 3,248,000	\$ 3,248,000	\$ 3,248,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Licenses and Permits	0	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Charges for Services	0	0	0	0	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0	0	0	0	0
8 Donations and Contributions	0	0	0	0	0	0	0	0	0
9 Other Revenues	0	0	0	0	0	0	0	0	0
10 Transfers In from General Fund	16,200,000	6,400,000	6,400,000	6,400,000	0	0	0	0	0
<b>11 Total Revenues and Transfers In</b>	<b>\$ 22,454,853</b>	<b>\$ 9,648,000</b>	<b>\$ 9,648,000</b>	<b>\$ 9,648,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures by Function</b>									
12 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
13 Supplies	0	0	0	0	0	0	0	0	0
14 Purchased Services	14,201	0	0	48,253	0	0	0	0	0
15 Fixed Charges	93,858	48,720	48,720	48,720	0	0	0	0	0
16 Grants and Contributions	0	0	0	0	0	0	0	0	0
17 Intergovernmental Support Svcs.	259,712	10,055,288	10,055,288	0	10,055,288	0	0	0	0
18 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
19 Capital Outlay	0	20,621,000	20,621,000	0	20,543,930	0	0	0	0
20 Contingency	0	0	0	0	0	0	0	0	0
21 Transfers Out	0	0	0	0	0	0	0	0	0
<b>22 Total Expenditures and Transfers Out</b>	<b>\$ 367,771</b>	<b>\$ 30,725,008</b>	<b>\$ 30,725,008</b>	<b>\$ 96,973</b>	<b>\$ 30,599,218</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
23 Change In Fund Balance	22,087,082	(21,077,008)	(21,077,008)	9,551,027	(30,599,218)	0	0	0	0
<b>24 Ending Fund Balance</b>	<b>\$ 24,587,082</b>	<b>\$ 3,724,030</b>	<b>\$ 3,510,074</b>	<b>\$ 34,138,109</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>
<b>Fund Balance Detail</b>									
25 Nonspendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
26 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
27 Committed Fund Balance	20,276,288	0	0	0	0	0	0	0	0
28 Assigned Fund Balance	4,310,794	3,724,030	3,510,074	34,138,109	3,538,891	3,538,891	3,538,891	3,538,891	3,538,891
<b>29 Ending Fund Balance</b>	<b>\$ 24,587,082</b>	<b>\$ 3,724,030</b>	<b>\$ 3,510,074</b>	<b>\$ 34,138,109</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>	<b>\$ 3,538,891</b>

Douglas County Government  
2020 Infrastructure Fund Recommended New Requests

Fund	Division/ Project	Request Description	2019 Encumbrances Re-Appropriated in 2020	2019 UnSpent Project Dollars Re- Appropriated in 2020	Net Impact to Fund
Infrastructure Fund					
	801201	US Highway 85 Improvements	0	\$ 28,000,000	\$ 28,000,000
	801202	US 85 - Daniels Park to Intersection Traffic Signal	0	550,000	550,000
	801203	Relocate I-25 Frontage Road	0	871,000	871,000
	801205	SH 83 Improvements	0	487,057	487,057
	801208	Baldwin Gulch	0	652,660	652,660
	801209	NRCS Dams	32,222	6,279	38,501
<b>Infrastructure Fund Total</b>			<b>\$ 32,222</b>	<b>\$ 30,566,996</b>	<b>\$ 30,599,218</b>



# Road Sales & Use Tax Fund

AS REQUIRED BY STATE LAW; THIS FUND IS USED TO ACCOUNT FOR REVENUES DERIVED FROM THE 0.4% SALES AND USE TAX APPROVED BY VOTERS IN NOVEMBER 1995 AND EXTENDED BY VOTERS IN NOVEMBER 2007. MONIES ARE DESIGNATED FOR THE IMPROVEMENT AND MAINTENANCE OF COUNTY ROADS AND BRIDGES. THE FIVE WHOLLY INCORPORATED MUNICIPALITIES LOCATED WITHIN THE COUNTY RECEIVE A SHAREBACK OF THESE REVENUES IN ACCORDANCE WITH EXTENDED INTERGOVERNMENTAL AGREEMENTS.

**Douglas County Government  
Road Sales and Use Tax Fund (Fund 230)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 38,867,113</b>	<b>\$ 51,017,685</b>	<b>\$ 49,866,034</b>	<b>\$ 49,866,034</b>	<b>\$ 55,221,622</b>	<b>\$ 6,471,688</b>	<b>\$ 7,518,688</b>	<b>\$ 8,815,488</b>	<b>\$ 9,924,364</b>
<b>Revenues</b>									
2 Taxes	\$ 27,467,181	\$ 29,223,200	\$ 29,223,200	\$ 29,525,600	\$ 29,920,000	\$ 30,281,200	\$ 30,816,000	\$ 31,369,776	\$ 31,981,776
3 Intergovernmental	0	3,430,784	5,096,717	818,000	0	0	0	0	0
4 Earnings on Investments	861,388	500,000	500,000	500,000	550,000	450,000	450,000	450,000	450,000
5 Other Revenues	3,078,709	0	261,450	4,412,140	0	0	0	0	0
6 Transfers In	0	0	0	0	0	0	0	0	0
<b>7 Total Revenues and Transfers In</b>	<b>\$ 31,407,278</b>	<b>\$ 33,153,984</b>	<b>\$ 35,081,367</b>	<b>\$ 35,255,740</b>	<b>\$ 30,470,000</b>	<b>\$ 30,731,200</b>	<b>\$ 31,266,000</b>	<b>\$ 31,819,776</b>	<b>\$ 32,431,776</b>
<b>Expenditures by Function</b>									
8 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9 Supplies	0	0	0	0	0	0	0	0	0
10 Controllable Assets	10,548	0	0	0	0	0	0	0	0
11 Purchased Services	844,982	328,174	313,773	313,773	0	0	0	0	0
12 Building Materials	0	0	0	0	0	0	0	0	0
13 Fixed Charges	518	0	0	0	0	0	0	0	0
14 Debt Issuance	0	0	0	0	0	0	0	0	0
15 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
16 Intergovernmental Support	13,662,321	32,528,160	12,317,931	12,317,931	10,359,300	10,484,200	10,669,200	10,860,900	11,072,500
17 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
18 Capital Projects/Re-Appropriation	3,811,390	34,142,129	15,111,448	15,111,448	44,110,634	18,700,000	18,800,000	19,350,000	19,750,000
19 Contingency	0	0	44,201,634	91,000	0	0	0	0	0
20 Transfers Out:									
21 To General Fund	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
22 To Debt Service Fund	1,578,600	1,566,000	1,566,000	1,566,000	0	0	0	0	0
23 Total Transfers Out	<u>2,078,600</u>	<u>2,066,000</u>	<u>2,066,000</u>	<u>2,066,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
24 Recommended New Requests - One-Time					24,250,000				
<b>25 Total Expenditures and Transfers Out</b>	<b>\$ 20,408,357</b>	<b>\$ 69,064,463</b>	<b>\$ 74,010,786</b>	<b>\$ 29,900,152</b>	<b>\$ 79,219,934</b>	<b>\$ 29,684,200</b>	<b>\$ 29,969,200</b>	<b>\$ 30,710,900</b>	<b>\$ 31,322,500</b>
26 Change In Fund Balance	10,998,921	(35,910,479)	(38,929,419)	5,355,588	(48,749,934)	1,047,000	1,296,800	1,108,876	1,109,276
<b>27 Ending Fund Balance</b>	<b>\$ 49,866,034</b>	<b>\$ 15,107,206</b>	<b>\$ 10,936,615</b>	<b>\$ 55,221,622</b>	<b>\$ 6,471,688</b>	<b>\$ 7,518,688</b>	<b>\$ 8,815,488</b>	<b>\$ 9,924,364</b>	<b>\$ 11,033,640</b>
<b>Fund Balance Detail</b>									
28 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
29 Restricted Fund Balance	260,867	263,100	263,100	260,867	0	0	0	0	0
30 Committed Fund Balance	39,865,379	0	0	0	0	0	0	0	0
31 Assigned Fund Balance	9,739,788	14,844,106	10,673,515	54,960,755	6,471,688	7,518,688	8,815,488	9,924,364	11,033,640
<b>32 Ending Fund Balance</b>	<b>\$ 49,866,034</b>	<b>\$ 15,107,206</b>	<b>\$ 10,936,615</b>	<b>\$ 55,221,622</b>	<b>\$ 6,471,688</b>	<b>\$ 7,518,688</b>	<b>\$ 8,815,488</b>	<b>\$ 9,924,364</b>	<b>\$ 11,033,640</b>

Douglas County Government  
2020 Road Sales and Use Tax Fund Recommended New Requests

Division/ Project	Request Description	One-time Amount	2019 Encumbrances Re-Appropriated in 2020	2019 Unspent Project Dollars Re-Appropriated in 2020	Net Impact to Fund
County Line Road Improvements and Reconstruction					
800269	County Line Road and I-25 Intersection Improvements	\$ 5,600,000	\$ 543,305	\$ 306,201	\$ 6,449,506
800461	County Line Road Preconstruction Planning	500,000		15,200	515,200
800460	County Line Road Improvements		300,000		300,000
	<i>Subtotal - County Line Road Improvements and Reconstruction</i>	<i>6,100,000</i>	<i>843,305</i>	<i>321,401</i>	<i>7,264,706</i>
U.S. Highway 85 Related Improvements					
800998	U.S. Highway 85 Improvements	5,000,000	100,000	17,305,913	22,405,913
800423	Roxborough US 85 Connector		6,616,608	819	6,617,427
800308	U.S. Highway 85 - Sterling Ranch			4,278,717	4,278,717
800863	U.S. Highway 85 and C-470 Interchange			1,130,000	1,130,000
	<i>Subtotal - US Highway 85 Related Improvements</i>	<i>5,000,000</i>	<i>6,716,608</i>	<i>22,715,449</i>	<i>34,432,057</i>
Design, Right-of-Way Acquisition, and Utilities Relocation					
800156	Hilltop Road	1,000,000		1,039,200	2,039,200
800163	Chambers Road	800,000	147,251	615,804	1,563,055
800464	Pine Lane (Dixon Dr to Pine Dr.)	1,000,000	160,000	190,000	1,350,000
800202	Bayou Gulch Road Extension	150,000		134,221	284,221
800425	Daken Road	100,000	160,000	14,999	274,999
800417	Trumbull Bridge	250,000			250,000
800424	Jackson Creek Road	100,000	40,000	40,799	180,799
	<i>Subtotal - Design, Right-of-Way Acquisition, and Utilities Relocation</i>	<i>3,400,000</i>	<i>507,251</i>	<i>2,035,023</i>	<i>5,942,274</i>
800205	C-470 Trail Extension Bridge Over Yosemite Street	2,600,000	98,999	770,621	3,469,620
800262	Lincoln Avenue Improvements Yosemite to Jordan	2,200,000		259,878	2,459,878
Meridian Intersection Improvements					
800863	Meridian Intersection Improvements	1,000,000	161,196	1,338,804	2,500,000
800426	Havana/Meridian/Lincoln Intersection Reconstruction	1,200,000	58,000	67,000	1,325,000
	<i>Subtotal - Meridian Intersection Improvements</i>	<i>2,200,000</i>	<i>219,196</i>	<i>1,405,804</i>	<i>3,825,000</i>

Division/ Project	Request Description	One-time Amount	2019 Encumbrances Re-Appropriated in 2020	2019 Unspent Project Dollars Re-Appropriated in 2020	Net Impact to Fund
800833	Traffic Signal Fiber Upgrades and Traffic Signal System	1,600,000	496,705	855,165	2,951,870
800770	Pine Drive Widening and Signal Installation	1,000,000	200,000	1,562,804	2,762,804
800854	Traffic Congestion Identification and Management	100,000	6,867	1,141,452	1,248,319
800834	Engineering Consultant for Chapter 12 Standards Update	50,000			50,000
Projects Funded in Prior Years with 2019 Encumbrances and Unspent Funds					
800855	Highlands Ranch Transportation Improvement Program		1,148,204	817,934	1,966,138
861564	CDOT HSIP-Perry Park Curves			500,000	500,000
800429	DC67 Over Bear Creek Structure Replacement		300,000		300,000
861562	CDOT HSIP-CL & Clarkson Signal			270,000	270,000
800207	I25 PEL Study			267,258	267,258
800428	Allens Way / Founders Intersection		250,000		250,000
861565	CDOT HERR-Perry Park Rumbles			129,000	129,000
861563	CDOT HSIP-DELB & Buck Conflict			80,000	80,000
800407	Structure Review		75,000		75,000
800505	Happy Canyon / I25 SL Update		30,000	13,996	43,996
800117	Contracted Maintenance - Concrete			29,209	29,209
800405	Acres Green and C-470 Trail			18,329	18,329
800404	State Highway 86 and Ridge Road Intersection			14,961	14,961
800209	Stroh Road			8,680	8,680
800171	Pinery Parkway - Hwy 83			1,535	1,535
<i>Subtotal - Projects Funded in Prior Years with 2019 Encumbrances and Unspent Funds</i>		<i>0</i>	<i>1,803,204</i>	<i>2,150,902</i>	<i>3,954,106</i>
Road Sales & Use Tax Fund		\$ 24,250,000	\$ 10,892,135	\$ 33,218,499	\$ 68,360,634

## ROAD SALES AND USE TAX FUND

\$24,250,000 One-time

### County Line Road Improvements and Reconstruction – \$6,100,000 One-time

The following projects for County Line Road are included:

- \$5.6 million one-time funding for advance utility relocations, right-of-way acquisition and construction of operational improvements on the portion of County Line Road located east of I-25. The improvements include fully reconstructing the multiple, closely spaced intersections at County Line Road / Inverness Parkway / Inverness Drive West into a single four-legged intersection improving traffic flow and transit time.
- \$500,000 one-time funding to complete the final design, utility locates, acquiring right-of-way for widening and reconstructing County Line Road between University Avenue and Broadway.

### U.S. Highway 85 Improvements – \$5,000,000 One-time

The improvements are to widen and reconstruct US Highway 85 between Highlands Ranch Parkway through the C-470 interchange and extending approximately 1,200 feet north of

County Line Road to Dad Clark Gulch due to continued growth in vehicle traffic.

### Design, Right-of-Way Acquisition, and Utilities Relocation – \$3,400,000 One-time

In order to advance transportation projects identified in the County's transportation plan, the budget includes funding for the design, right-of-way acquisition and relocation of utilities for the following projects: Hilltop Road, Pine Lane, Chambers Road, Bayou Gulch Road, Jackson Creek Road, and Daken Road. Included in the proposed funding for Chambers Road is funds for half the cost of a traffic signal at the intersection of West Parker Rd and Chambers in accordance with the Chambers Road IGA with Sierra Ridge.

### C-470 Trail Extension Bridge Over Yosemite Street – \$2,600,000 One-time

The construction of a bridge that is part of the C-470 trail over Yosemite Street and the C-470 westbound on-ramp is included in this funding. This bridge will eliminate traffic congestion caused by the current trail path which requires direct crossing of Yosemite Street and allow for trail users to safely cross above heavily trafficked streets. Additionally it will be safer for C-470 trail users to cross through this busy intersection, which has limited site distance in the northwest quadrant, and it will greatly



improve traffic operations along the Yosemite Street and Park Meadows Center Drive corridors, which experience significant traffic delays, especially on weekends.

Lincoln Avenue Improvements Yosemite to Jordan – \$2,200,000 One-time

The budget includes funding for improvements to Lincoln Avenue from Yosemite to Jordan Road, including improvements to the Lincoln/Havana and Lincoln/Peoria intersections to meet growing traffic demands and mitigate increasing travel times due to the growth in vehicle traffic.

Meridian Intersection Improvements – \$2,200,000 One-time

The intersection improvements are:

- Improvements to the following three congested intersections: Jamaica and Meridian, Meridian and Havana, and Havana and Lincoln Intersection;
- Completion of the designs, utilities locations and subsequent relocations required prior to construction improvements;
- Reconstruction of Havana Street between Lincoln Avenue and Meridian Boulevard.

Traffic Signal Fiber Upgrades and Traffic Signal System Implementation – \$1,600,000 One-time

The upgrades are for the traffic engineering fiber communications project and for the implementation of the Traffic Signal and Intelligent Transportation System (ITS) software and equipment. This software will assist in decisions that will lead to a reduction in congestion and operational improvements.

Pine Drive Widening and Signal Installation – \$1,000,000 One-time

The budget includes funding for the right-of-way acquisition and widening of Pine Drive from Lincoln Avenue to Ponderosa from two thru lanes to four thru lanes and the installation of a new traffic signal at the Lincoln/Ponderosa Intersection.

Traffic Congestion Identification and Management – \$100,000 One-time

This is for the county to identify congested intersections and roadway segments, (including CDOT corridors and intersection), and develop congestion reduction/mitigation measures and strategies. The scope of work focuses primarily on conducting safety assessments and a variety of traffic studies. In identifying project priorities, elimination of traffic safety hazards resulting from congestion is an important consideration. Types of priority

projects include widening, adding capacity on congested arterials, constructing turn lanes, adding shoulders, adding or modifying traffic signals, making geometric improvements to existing roadways, adding guard rail, improving signing and striping.

Consultant for Chapter 12 Update – \$50,000 One-time

A consultant is needed to assist the Department with an engineering study to updated Chapter 12 Utility Locations of the Douglas County Roadway Design and Construction Standards. Criteria needs updated to address changing conditions as more technology(5G) and connected vehicle technology(fiberoptic) are developed in the public right-of-way. 5G stands for fifth-generation cellular wireless, and the initial standards for it were set at the end of 2017.



# Transportation Infrastructure Sales and Use Tax Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR REVENUES DERIVED FROM THE 0.18% SALES AND USE TAX APPROVED BY VOTERS IN NOVEMBER 2019. MONIES ARE DESIGNATED FOR THE PURPOSE OF PROVIDING DIRECTLY OR INDIRECTLY TRANSPORTATION INFRASTRUCTURE AND NECESSARILY RELATED EXPENSES TO INCLUDE FOR THE ALLEVIATION OF TRAFFIC CONGESTION WHETHER OWNED AND MAINTAINED BY THE COUNTY OR IN WHOLE OR IN PART, BY ANOTHER ENTITY THAT SERVES THE RESIDENTS OF THE COUNTY.

**Douglas County Government**  
**Transportation Infrastructure Sales and Use Tax Fund (Fund 235)**  
**Fund Summary**

	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 0</b>	<b>\$ 964,000</b>	<b>\$ 14,615,540</b>	<b>\$ 28,507,740</b>	<b>\$ 42,649,139</b>
<b><u>Revenues</u></b>					
2 Taxes	\$ 13,464,000	\$ 13,626,540	\$ 13,867,200	\$ 14,116,399	\$ 14,391,799
3 Intergovernmental	0	0	0	0	0
4 Earnings on Investments	0	25,000	25,000	25,000	25,000
5 Other Revenues	0	0	0	0	0
6 Transfers In	0	0	0	0	0
<b>7 Total Revenues and Transfers In</b>	<b><u>\$ 13,464,000</u></b>	<b><u>\$ 13,651,540</u></b>	<b><u>\$ 13,892,200</u></b>	<b><u>\$ 14,141,399</u></b>	<b><u>\$ 14,416,799</u></b>
<b><u>Expenditures by Function</u></b>					
8 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9 Supplies	0	0	0	0	0
10 Controllable Assets	0	0	0	0	0
11 Purchased Services	0	0	0	0	0
12 Building Materials	0	0	0	0	0
13 Fixed Charges	0	0	0	0	0
14 Debt Issuance	0	0	0	0	0
15 Grants, Contributions, Indemnities	0	0	0	0	0
16 Intergovernmental Support	0	0	0	0	0
17 Interdepartmental Charges	0	0	0	0	0
18 Capital Projects/Re-Appropriation	0	0	0	0	0
19 Contingency	0	0	0	0	0
20 Transfers Out:					
21 To General Fund	0	0	0	0	0
22 To Debt Service Fund	0	0	0	0	0
23 Total Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
24 Recommended New Requests - One-Time	12,500,000				
<b>25 Total Expenditures and Transfers Out</b>	<b><u>\$ 12,500,000</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>
26 Change In Fund Balance	964,000	13,651,540	13,892,200	14,141,399	14,416,799
<b>27 Ending Fund Balance</b>	<b><u>\$ 964,000</u></b>	<b><u>\$ 14,615,540</u></b>	<b><u>\$ 28,507,740</u></b>	<b><u>\$ 42,649,139</u></b>	<b><u>\$ 57,065,938</u></b>
<b><u>Fund Balance Detail</u></b>					
28 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
29 Restricted Fund Balance	0	0	0	0	0
30 Committed Fund Balance	0	0	0	0	0
31 Assigned Fund Balance	964,000	14,615,540	28,507,740	42,649,139	57,065,938
<b>32 Ending Fund Balance</b>	<b><u>\$ 964,000</u></b>	<b><u>\$ 14,615,540</u></b>	<b><u>\$ 28,507,740</u></b>	<b><u>\$ 42,649,139</u></b>	<b><u>\$ 57,065,938</u></b>

Douglas County Government  
 2020 Transportation Infrastructure Sales and Use Tax Fund Recommended New Requests

Fund	Project	Request Description	One-time Amount	Ongoing Amount
	801206	I-25 Gap	\$ 10,000,000	
	800998	U.S. Highway 85 Improvements	2,500,000	
Transportation Infrastructure Sales and Use Tax Fund			\$ 12,500,000	\$ 0

## TRANSPORTATION INFRASTRUCTURE SALES AND USE TAX FUND

\$12,500,000 One-time

### I-25 Gap - \$10,000,000 One-time

The budget includes funding for the County's contribution to the widening of I-25 from Larkspur to Monument also known as the I-25 Gap Project.

### U.S. Highway 85 Improvements - \$2,500,000 One-Time

The budget includes funding for improvements for the segment of US Highway 85 from Highlands Ranch Parkway through the C-470 Interchange and extending north of County Line Road to Dad Clark Gulch. Construction began in summer of 2019 and will continue into the spring of 2021. The funding, in partnership with funding from Denver Regional Council of Governments (DRCOG), the Colorado Department of Transportation, and the federal Highway Administration will be used to fund the expansion of US Highway 85 to mitigate traffic congestion.





# Justice Center Sales & Use Tax Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR REVENUES DERIVED FROM THE 0.25% SALES AND USE TAX APPROVED BY VOTERS IN NOVEMBER 1995, EXTENDED BY VOTERS IN NOVEMBER 2007, AND MODIFIED BY THE VOTERS IN 2019. MONIES ARE DESIGNATED FOR THE CONSTRUCTION, OPERATION AND MAINTENANCE OF THE COUNTY'S ROBERT CHRISTENSEN JUSTICE CENTER AND RELATED FACILITIES.

**Douglas County Government  
Justice Center Sales and Use Tax Fund (Fund 240)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 33,829,530</b>	<b>\$ 28,909,646</b>	<b>\$ 30,357,505</b>	<b>\$ 30,357,505</b>	<b>\$ 35,383,168</b>	<b>\$ 28,448,729</b>	<b>\$ 28,233,185</b>	<b>\$ 27,804,782</b>	<b>\$ 27,362,235</b>
<b><u>Revenues</u></b>									
2 Taxes	\$ 29,326,914	\$ 31,414,940	\$ 31,414,940	\$ 30,057,000	\$ 18,700,000	\$ 18,925,750	\$ 19,260,000	\$ 19,606,110	\$ 19,988,610
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	60,005	0	0	0	0	0	0	0	0
5 Earnings on Investments	596,211	400,000	400,000	400,000	400,000	400,000	200,000	200,000	200,000
6 Other Revenues	768	0	0	0	0	0	0	0	0
<b>7 Total Revenues and Transfers In</b>	<b>\$ 29,983,898</b>	<b>\$ 31,814,940</b>	<b>\$ 31,814,940</b>	<b>\$ 30,457,000</b>	<b>\$ 19,100,000</b>	<b>\$ 19,325,750</b>	<b>\$ 19,460,000</b>	<b>\$ 19,806,110</b>	<b>\$ 20,188,610</b>
<b><u>Expenditures by Function</u></b>									
8 Supplies	\$ 126,800	\$ 0	\$ 9,000	\$ 9,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9 Controllable Assets	754,346	43,200	60,987	60,987	0	0	0	0	0
10 Purchased Services	97,876	0	101,000	101,000	0	0	0	0	0
11 Building Materials	0	0	0	0	0	0	0	0	0
12 Fixed Charges	307,662	406,746	436,547	436,547	343,852	355,544	368,403	382,547	398,106
13 Debt Service (Lease Payment)	367,575	367,600	367,600	367,600	367,600	0	0	0	0
14 Intergovernmental Support	9,317	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
15 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
16 Capital Outlay	12,472,192	1,731,900	2,862,927	2,862,927	187,200	0	0	0	0
17 Contingency	0	250,000	237,400	237,400	250,000	250,000	250,000	250,000	250,000
18 Transfers Out:									
19 To General Fund	19,320,154	21,535,072	21,591,392	21,345,876	18,700,000	18,925,750	19,260,000	19,606,110	19,988,610
20 Total Transfers Out	19,320,154	21,535,072	21,591,392	21,345,876	18,700,000	18,925,750	19,260,000	19,606,110	19,988,610
21 Recommended New Requests - One-Time					4,468,200				
22 Recommended New Requests - Transfer Out to General Fund - One Time					1,707,587				
<b>23 Total Expenditures and Transfers Out</b>	<b>\$ 33,455,922</b>	<b>\$ 24,344,518</b>	<b>\$ 25,676,853</b>	<b>\$ 25,431,337</b>	<b>\$ 26,034,439</b>	<b>\$ 19,541,294</b>	<b>\$ 19,888,403</b>	<b>\$ 20,248,657</b>	<b>\$ 20,646,716</b>
24 Change In Fund Balance	(3,472,024)	7,470,422	6,138,087	5,025,663	(6,934,439)	(215,544)	(428,403)	(442,547)	(458,106)
<b>25 Ending Fund Balance</b>	<b>\$ 30,357,505</b>	<b>\$ 36,380,068</b>	<b>\$ 36,495,592</b>	<b>\$ 35,383,168</b>	<b>\$ 28,448,729</b>	<b>\$ 28,233,185</b>	<b>\$ 27,804,782</b>	<b>\$ 27,362,235</b>	<b>\$ 26,904,129</b>
<b><u>Fund Balance Detail</u></b>									
26 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
27 Restricted Fund Balance	0	2,452,486	2,452,486	2,452,486	2,452,486	2,452,486	2,452,486	2,452,486	2,452,486
28 Committed Fund Balance	60,252	0	0	0	0	0	0	0	0
29 Assigned Fund Balance	30,297,253	33,927,582	34,043,106	32,930,682	25,996,243	25,780,699	25,352,296	24,909,749	24,451,643
<b>30 Ending Fund Balance</b>	<b>\$ 30,357,505</b>	<b>\$ 36,380,068</b>	<b>\$ 36,495,592</b>	<b>\$ 35,383,168</b>	<b>\$ 28,448,729</b>	<b>\$ 28,233,185</b>	<b>\$ 27,804,782</b>	<b>\$ 27,362,235</b>	<b>\$ 26,904,129</b>

Douglas County Government  
2020 Justice Center Sales and Use Tax Fund Recommended New Requests

Division/Project	Request Description	One-time Amount	Ongoing Amount	Net Impact to Fund
870053	Noddles Head Radio Tower	\$ 2,500,000		\$ 2,500,000
33210	Justice Center Fund Operating Transfer	853,502	854,085	1,707,587
Justice Center Building Improvements				
33215	Locker Room Remodel	500,000		500,000
33215	Furniture and Carpet Replacement	189,000		189,000
33210	Equipment Replacement - Body Scanner	165,500		165,500
33220	Radio Replacements	142,200		142,200
33215	Building Security Control Upgrades	100,000		100,000
33215	Secondary Filter Replacement	48,400		48,400
33215	Detention Kitchen Epoxy Reseal	22,500		22,500
	<i>Subtotal - Justice Center Building Improvements</i>	<i>1,167,600</i>		<i>1,167,600</i>
Courtroom Improvements				
33215	Courtroom Audio Visual Equipment Upgrades	200,000		200,000
33215	Courtroom Millwork	82,700		82,700
33215	Courtroom Judge Bench Tops	60,000		60,000
	<i>Subtotal - Courtroom Improvements</i>	<i>342,700</i>		<i>342,700</i>
Coroner's Office				
33215	New Garage Door	18,500		18,500
33215	Furniture Replacements	60,000		60,000
	<i>Subtotal - Coroner's Office</i>	<i>78,500</i>		<i>78,500</i>
External Building Maintenance				
33215	Parking Lot Resurface and Maintenance	100,000		100,000
33215	Roof Replacement	100,000		100,000
	<i>Subtotal - External Building Maintenance</i>	<i>200,000</i>		<i>200,000</i>

Douglas County Government  
 2020 Justice Center Sales and Use Tax Fund Recommended New Requests

Division/Project	Request Description	One-time Amount	Ongoing Amount	Net Impact to Fund
Highlands Ranch Substation				
33215	Access Control Upgrades and UPS Battery Replacement	147,500		147,500
33210	KeyTracer for Equipment Lockers	31,900		31,900
	<i>Subtotal - Highlands Ranch Substation</i>	<u>179,400</u>		<u>179,400</u>
<b>Justice Center Sales and Use Tax Fund Total</b>		<b>\$ 5,321,702</b>	<b>\$ 854,085</b>	<b>\$ 6,175,787</b>

## JUSTICE CENTER SALES AND USE TAX FUND

\$5,321,702 One-time; \$854,085 Ongoing

### Noddles Head Radio Tower – \$2,500,000 One-time

The budget includes funding for the development of the Noddles Head Radio Tower located on the Noddles Head mountain in the Pike National Forest.

### Justice Center Fund Operating Transfer – \$853,502 One-time and \$854,085 Ongoing

The budget includes an operating transfer from the Justice Center Sales and Use Tax Fund of \$853,502 one-time and \$854,085 ongoing to the General Fund to offset associated proposed funding items. The Justice Center Sales and Use Tax Fund receives revenue from the extension of the sales tax approved by the voters in November 2007. Both the ongoing and one-time components of the associated requests directly relate to the functions designated in the Justice Center Fund ballot language.

### Justice Center Building Improvements – \$1,167,600 One-time

Justice Center building improvements include:

- \$500,000 one-time funding to remodel the locker rooms to add additional lockers for deputies and ensure they meet ADA standards;
- \$189,000 one-time funding for furniture and carpet replacements in the Justice Center;

- \$165,500 one-time funding to replace the body scanner used in the jail and two of the Department's fingerprint collection machines;
- \$142,200 one-time funding to replace radios used by law enforcement personnel;
- \$100,000 one-time funding to upgrade building security controls including the sally port bifold doors at the jail, and the building automation controls at the Justice Center;
- \$48,400 one-time funding to replace air filters for the Justice Center's air circulation system; and
- \$22,500 one-time funding to reseal the epoxy in the Detention kitchen.

### Courtroom Improvements – \$342,700 One-time

Courtroom Improvements are for upgrades to the audio, visual, and technological equipment in three courtrooms is needed to ensure the rooms have the equipment necessary for video testimony, remote evidence viewing, and other activities. These upgrades will result in eight of the twelve courtrooms having the same type of equipment which provides consistency for the judges. The budget also includes funding to replace delaminating wood panels in the three courtrooms and judges bench tops in half the courtrooms. This proposed funding is the first in a multiyear effort to replace the wood panels and benchtops in court rooms to ensure court rooms illustrate the importance and respect due to the justice system.

Coroner's Office – \$78,500 One-time

The Coroner's Office needs furniture replaced as well as a garage door installed in place of the current overhead door, so that funeral homes and transport services are able to work indoors year-round when at the Coroner's Office.

External Building Maintenance – \$200,000 One-time

The budget includes funding to resurface and repair the parking structure and initial phase of the Justice Center roof replacement.

Highlands Ranch Substation – \$179,400 One-time

The budget includes funding for upgrades to the access control system and the replacement of the universal power source battery at the Highlands Ranch Substation as well as the installation of KeyTracer hardware and software for equipment lockers at the substation.





# Open Space Sales & Use Tax Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR REVENUES DERIVED FROM THE 0.17% SALES AND USE TAX APPROVED BY VOTERS IN NOVEMBER 1994 AND EXTENDED BY VOTERS IN NOVEMBER 2000. MONIES ARE DESIGNATED FOR THE ACQUISITION, PRESERVATION, DEVELOPMENT, AND MAINTENANCE OF OPEN SPACE LANDS, TRAIL SYSTEMS, AND PARKS FACILITIES. THE THREE INCORPORATED MUNICIPALITIES LOCATED WITHIN THE COUNTY AT THE TIME THE SALES TAX WAS APPROVED RECEIVE A SHAREBACK OF THE REVENUES IN ACCORDANCE WITH APPROVED INTERGOVERNMENTAL AGREEMENTS.

**Douglas County Government**  
**Open Space Sales and Use Tax Fund (Fund 250)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
1 <b>Beginning Fund Balance</b>	<b>\$ 18,237,599</b>	<b>\$ 6,060,435</b>	<b>\$ 6,876,499</b>	<b>\$ 6,876,499</b>	<b>\$ 14,014,484</b>	<b>\$ 15,665,543</b>	<b>\$ 19,312,904</b>	<b>\$ 23,067,688</b>	<b>\$ 29,976,935</b>
<b>Revenues</b>									
2 <i>Taxes</i>	\$ 11,632,525	\$ 12,419,860	\$ 12,419,860	\$ 12,548,380	\$ 12,716,000	\$ 12,869,510	\$ 13,096,800	\$ 13,332,155	0
3 <i>Intergovernmental</i>	61,750	3,500,000	3,500,000	3,500,000	0	0	0	0	0
4 <i>Earnings on Investments</i>	226,390	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
5 <i>Other Revenues</i>	148,178	1,275,000	1,275,000	1,275,000	25,000	25,000	25,000	25,000	25,000
6 <i>Other Financing Sources</i>	9,800	0	0	0	0	0	0	0	0
<i>Transfer In</i>									
7 <i>General Fund</i>	4,750,000	0	0	0	0	0	0	0	0
8 <i>Capital Replacement Fund</i>	50,000	12,381	12,381	12,381	0	0	0	0	0
9 <i>Total Transfers In</i>	<u>4,800,000</u>	<u>12,381</u>	<u>12,381</u>	<u>12,381</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
10 <b>Total Revenues and Transfers In</b>	<b>\$ 16,878,643</b>	<b>\$ 17,307,241</b>	<b>\$ 17,307,241</b>	<b>\$ 17,435,761</b>	<b>\$ 12,841,000</b>	<b>\$ 12,994,510</b>	<b>\$ 13,221,800</b>	<b>\$ 13,457,155</b>	<b>\$ 125,000</b>
<b>Expenditures by Function</b>									
11 <i>Personnel</i>	\$ 815,127	\$ 895,722	\$ 895,722	\$ 895,722	\$ 820,479	\$ 855,501	\$ 886,564	\$ 918,837	\$ 952,372
12 <i>Supplies</i>	152,348	378,330	403,330	403,330	378,330	378,330	378,330	378,330	378,330
13 <i>Controllable Assets</i>	5,644	0	0	0	0	0	0	0	0
14 <i>Purchased Services</i>	401,412	739,750	903,816	903,816	739,750	739,750	739,750	739,750	739,750
15 <i>Building Materials</i>	5,410	0	0	0	0	0	0	0	0
16 <i>Fixed Charges</i>	157,337	156,589	172,589	172,589	210,738	217,558	224,721	232,255	240,187
17 <i>Grants, Contributions, Indemnities</i>	5,000	0	0	0	0	0	0	0	0
18 <i>Intergovernmental Support</i>	1,755,243	1,794,700	1,794,700	1,844,500	1,871,100	1,892,700	1,926,200	1,960,900	0
19 <i>Capital Outlay</i>	20,132,044	956,500	1,022,242	1,022,242	105,000	0	0	0	0
20 <i>Vehicle Replacements</i>	22,087	60,000	60,000	60,000	0	0	0	0	0
21 <i>Major Maintenance &amp; Repairs</i>	0	0	69,955	69,955	0	0	0	0	0
22 <i>Contingency</i>	0	150,000	150,000	0	150,000	150,000	150,000	150,000	150,000
<i>Transfers Out:</i>									
23 <i>Parks Sales &amp; Use Tax Fund</i>	1,804,291	1,926,934	1,926,934	1,940,622	1,966,544	1,990,310	2,025,451	2,061,836	0
24 <i>Debt Service Fund for Series 2009</i>	1,982,900	1,981,000	1,981,000	1,981,000	1,982,000	0	0	0	0
25 <i>Debt Service Fund for Series 2012</i>	1,000,900	1,004,000	1,004,000	1,004,000	1,006,000	3,017,000	3,030,000	0	0
26 <i>Total Transfers Out</i>	<u>4,788,091</u>	<u>4,911,934</u>	<u>4,911,934</u>	<u>4,925,622</u>	<u>4,954,544</u>	<u>5,007,310</u>	<u>5,055,451</u>	<u>2,061,836</u>	<u>0</u>
27 <i>Recommended New Requests - One-Time</i>					1,854,000				
28 <i>Recommended New Requests - Ongoing</i>					106,000	106,000	106,000	106,000	106,000
29 <b>Total Expenditures and Transfers Out</b>	<b>\$ 28,239,743</b>	<b>\$ 10,043,525</b>	<b>\$ 10,384,288</b>	<b>\$ 10,297,776</b>	<b>\$ 11,189,941</b>	<b>\$ 9,347,149</b>	<b>\$ 9,467,016</b>	<b>\$ 6,547,908</b>	<b>\$ 2,566,639</b>
30 <i>Change In Fund Balance</i>	(11,361,100)	7,263,716	6,922,953	7,137,985	1,651,059	3,647,361	3,754,784	6,909,247	(2,441,639)
31 <b>Ending Fund Balance</b>	<b>\$ 6,876,499</b>	<b>\$ 13,324,151</b>	<b>\$ 13,799,452</b>	<b>\$ 14,014,484</b>	<b>\$ 15,665,543</b>	<b>\$ 19,312,904</b>	<b>\$ 23,067,688</b>	<b>\$ 29,976,935</b>	<b>\$ 27,535,296</b>
<b>Fund Balance Detail</b>									
32 <i>Non-spendable Fund Balance</i>	\$ 1,196	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
33 <i>Restricted Fund Balance</i>	6,174,422	5,873,521	5,873,521	6,601,089	6,601,089	6,605,922	6,103,089	6,103,089	6,103,089
34 <i>Committed Fund Balance</i>	0	0	0	0	0	0	0	0	0
35 <i>Assigned Fund Balance</i>	700,881	7,450,630	7,925,931	7,413,395	9,064,454	12,706,982	16,964,599	23,873,846	21,432,207
36 <b>Ending Fund Balance</b>	<b>\$ 6,876,499</b>	<b>\$ 13,324,151</b>	<b>\$ 13,799,452</b>	<b>\$ 14,014,484</b>	<b>\$ 15,665,543</b>	<b>\$ 19,312,904</b>	<b>\$ 23,067,688</b>	<b>\$ 29,976,935</b>	<b>\$ 27,535,296</b>

Douglas County Government  
2020 Open Space Sales and Use Tax Fund Recommended New Requests

Division/Project	Request Description	One-time Amount	Ongoing Amount	Net Impact to Fund
Open Space				
53300	Open Space Contracted Maintenance	\$ 333,000		\$ 333,000
53300	Prairie Canyon Barn and Saloon	190,000		190,000
53310	Contracted Trail Maintenance	159,000		159,000
53300	Equipment Replacements	135,000		135,000
53330	Conservation Easements	125,000		125,000
Sandstone Ranch				
807011	Sandstone Ranch Trailhead and Trail Construction	525,000		525,000
807011	Sandstone Ranch General Operating Budget	145,000	106,000	251,000
807011	Sandstone Ranch Initial Infrastructure and Equipment	242,000		242,000
<b>Open Space Sales and Use Tax Fund Total</b>		<b>\$ 1,854,000</b>	<b>\$ 106,000</b>	<b>\$ 1,960,000</b>

## 2020 Vehicle Replacement Requests - Open Space Sales and Use Tax Fund

Unit # to be Replaced	Business Unit	Year	Make	Model	Meter Points	Maintenance Points	Age Points	Total Points	Replacement Cost	Replacement Tyoe
OS-14	53310	1994	JOHN DEERE	2750	n/a	4.3	10.0	14.3	\$90,000	KUBOTA M6
OS-17	53330	2010	NORTH STAR	SPORT STAR	n/a	2.6	10.0	12.6	\$15,000	FELLING FT-15T
<b>2020 Open Space Sales &amp; Use Tax Totals</b>									<b>\$105,000</b>	

RANGE	15 POINT REPLACEMENT SCALE
<10	Do Not Replace
10 - 12.5	Early Replacement Candidate
12.5 - 15	Optimal Replacement Time, Unit is in 10% of usefule life and at optimal resale value
> 15	Overdue Replacement, Unit should be replaced as soon as possible

## OPEN SPACE SALES AND USE TAX FUND

\$1,854,000 One-time, \$106,000 On-Going

### OPEN SPACE

#### Open Space Contracted Maintenance – \$333,000 One-time

Contracted maintenance of County owned open spaces includes weed control, forest, wildlife, and road management and maintenance. Funding is also used for the contracted repair and maintenance of structures located on Open Space properties.

#### Prairie Canyon Ranch Barn and Saloon – \$190,000 One-time

The foundation stabilization of the historic barn and saloon located on Prairie Canyon Ranch which is needed to preserve these buildings. The historic Prairie Canyon Ranch is bisected by Cherry Creek and lies just south of Castlewood Canyon State Park in the Cherry Creek Corridor priority area and owned by the County.

#### Contracted Trail Maintenance – \$159,000 One-time

The budget includes funding for contracted trail and trailhead maintenance including mowing and snow plowing at the trailheads and general trail maintenance to ensure long-term viability and usability of public trails.

#### Equipment Replacements – \$135,000 One-time

The budget includes funding to replace various pieces of equipment used by Open Space for property maintenance including a tractor, trailer, and mower deck.

#### Conservation Easements – \$125,000 One-time

Ten to twelve conservation easements currently held by the County need to be transferred to certified conservation easement organizations in order to reduce staff time currently devoted to monitoring the easements while ensuring continued protection of the properties with conservation easements. The budget includes funding to ensure the conservation easements are properly transferred to certified conservation easement organizations.

### SANDSTONE RANCH

#### Sandstone Ranch Trailhead and Trail Construction – \$525,000 One-time

The budget includes funding for the construction of a public trailhead and five-mile trail on Sandstone Ranch.

Sandstone Ranch Operating Budget – \$145,000 One-time  
and \$106,000 Ongoing

This recently acquired 2,038-acre ranch borders the Pike National Forest and features an extraordinarily diverse landscape including red rock formations and sloping meadows; vast wildlife habitat and corridors, expansive and diverse vegetation and other natural resources; as well as cultural and historic assets, including a historic ranch operation and a number of historic buildings dating back to its original owners in the 1870s. Funding will be used for Ranch land and livestock management, utilities, and general repair and maintenance costs.

Sandstone Ranch Initial Infrastructure and Equipment –  
\$242,000 One-time

The budget includes funding for structure repairs and equipment to be used in the maintenance of Sandstone Ranch including:

- \$100,000 one-time funding for the replacement of the patio decking at the Middle House;
- \$100,000 one-time funding for the assessment, design, and development of all future property enhancements; and
- \$42,000 one-time funding for equipment replacement and purchase.



A photograph of a field of sunflowers under a clear blue sky. The sunflowers are in various stages of bloom, with some fully open and others as buds. The background shows a line of trees and a body of water, suggesting a park or natural area. A dark green semi-transparent box is overlaid on the left side of the image, containing the title and a paragraph of text.

# Parks Sales & Use Tax Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT 0.20% OF SALES AND USE TAX FOR REVENUES DERIVED FROM THE 0.17% OPEN SPACE SALES AND USE TAX APPROVED BY VOTERS IN NOVEMBER 1994 AND EXTENDED BY VOTERS IN NOVEMBER 2000. MONIES ARE DESIGNATED FOR DEVELOPMENT, AND MAINTENANCE OF PUBLIC TRAIL SYSTEMS, PARKS RECREATIONAL FACILITIES.



**Douglas County Government  
Parks Sales and Use Tax Fund (Fund 255)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 5,972,520</b>	<b>\$ 6,783,342</b>	<b>\$ 6,935,689</b>	<b>\$ 6,935,689</b>	<b>\$ 5,068,427</b>	<b>\$ 2,600,907</b>	<b>\$ 4,691,517</b>	<b>\$ 6,831,956</b>	<b>\$ 9,023,792</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Charges for Services	31,473	25,000	25,000	27,000	25,000	25,000	25,000	25,000	25,000
4 Earnings on Investments	182,960	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
5 Other Revenues	320,733	30,000	30,000	190,515	30,000	30,000	30,000	30,000	30,000
Bond Proceeds	0	0	0	0	0	0	0	0	0
6 Transfers In - Open Space S&U Tax Fund	1,804,291	1,926,934	1,926,934	1,940,622	1,966,544	1,990,310	2,025,451	2,061,836	0
<b>7 Total Revenues and Transfers In</b>	<b>\$ 2,339,457</b>	<b>\$ 2,056,934</b>	<b>\$ 2,056,934</b>	<b>\$ 2,233,137</b>	<b>\$ 2,096,544</b>	<b>\$ 2,120,310</b>	<b>\$ 2,155,451</b>	<b>\$ 2,191,836</b>	<b>\$ 130,000</b>
<b>Expenditures by Function</b>									
8 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9 Supplies	67,842	100,000	100,000	100,000	100,000	0	0	0	0
10 Controllable Assets	35,874	0	0	0	0	0	0	0	0
11 Purchased Services	346,447	11,000	11,000	11,000	0	0	0	0	0
12 Fixed Charges	0	0	0	0	0	0	0	0	0
13 Grants, Contributions, Indemnities	474,659	0	0	0	0	0	0	0	0
14 Capital Outlay	379,430	6,505,650	6,505,650	3,931,187	2,100,000	0	0	0	0
15 Major Maintenance & Repairs	0	0	0	0	0	0	0	0	0
16 Contingency	0	0	0	0	0	0	0	0	0
17 Transfers Out									
Capital Replacement Fund	72,036	58,212	58,212	58,212	44,064	29,700	15,012	0	0
19 Total Transfers Out	72,036	58,212	58,212	58,212	44,064	29,700	15,012	0	0
20 Recommended New Requests - One-Time					2,320,000				
<b>21 Total Expenditures and Transfers Out</b>	<b>\$ 1,376,288</b>	<b>\$ 6,674,862</b>	<b>\$ 6,674,862</b>	<b>\$ 4,100,399</b>	<b>\$ 4,564,064</b>	<b>\$ 29,700</b>	<b>\$ 15,012</b>	<b>\$ 0</b>	<b>\$ 0</b>
22 Change In Fund Balance	963,169	(4,617,928)	(4,617,928)	(1,867,262)	(2,467,520)	2,090,610	2,140,439	2,191,836	130,000
<b>23 Ending Fund Balance</b>	<b>\$ 6,935,689</b>	<b>\$ 2,165,414</b>	<b>\$ 2,317,761</b>	<b>\$ 5,068,427</b>	<b>\$ 2,600,907</b>	<b>\$ 4,691,517</b>	<b>\$ 6,831,956</b>	<b>\$ 9,023,792</b>	<b>\$ 9,153,792</b>
<b>Fund Balance Detail</b>									
24 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
26 Committed Fund Balance	0	0	0	0	0	0	0	0	0
27 Assigned Fund Balance	6,935,689	2,165,414	2,317,761	5,068,427	2,600,907	4,691,517	6,831,956	9,023,792	9,153,792
<b>28 Ending Fund Balance</b>	<b>\$ 6,935,689</b>	<b>\$ 2,165,414</b>	<b>\$ 2,317,761</b>	<b>\$ 5,068,427</b>	<b>\$ 2,600,907</b>	<b>\$ 4,691,517</b>	<b>\$ 6,831,956</b>	<b>\$ 9,023,792</b>	<b>\$ 9,153,792</b>

Douglas County Government  
2020 Park Sales and Use Tax Fund Recommended New Requests

Fund	Division/ Project	Request Description	One-time Amount	Ongoing Amount
Parks Sales and Use Tax Fund				
	850600	Highland Heritage Regional Park Seating and Electrical Work	1,000,000	
	54100	Concrete Replacement, Electrical, Professional Services	400,000	
	850715	Rueter-Hess Master Plan	250,000	
	850600	Highlands Ranch Regional Park Building Water Line and Picnic Shelter Painting	250,000	
	54100	Equipment Replacement and Restroom Maintenance	185,000	
	54100	Big Belly Solar Trash Compactors	125,000	
	850660	High Line Canal Tree Pruning & Signage	70,000	
	850630	Fairgrounds Regional Park - Steel Railing Painting	40,000	
<b>Parks Sales and Use Tax Fund Total</b>			<b>\$ 2,320,000</b>	<b>\$ 0</b>

## PARKS SALES AND USE TAX FUND

\$2,320,000 One-time

### Highland Heritage Regional Park Seating and Electrical Work – \$1,000,000 One-time

Based on additional design and engineering processes, the budget includes funding to add new spectator stadium seating and to complete necessary electrical work that is part of the project.

### Concrete Replacement, Electrical, Professional Services – \$400,000 One-time

The budget includes funding for general repair and maintenance costs at various parks, concert walkways and curb repairs required as a result of damaged or broken concrete and electrical repairs on items like parking lot pedestrian walkway lights, picnic shelter, restroom, sport field lights, and three street light poles at Fairground Regional Park.

### Rueter-Hess Reservoir Projects – \$250,000 One-time

Douglas County's participation in the development of projects outlined in the Rueter Hess Master Plan is included in this funding. The Rueter-Hess Reservoir is in north eastern Douglas County and has a rich history and is a valuable artifact resource. This proposed funding reflects the value the County has placed on the work of the Rueter-Hess

Recreation Authority in ensuring the reservoir can provide safe clean drinking water while safely incorporating recreational activities to the site.

### Highlands Ranch Regional Park Building Water Line and Picnic Shelter Painting – \$250,000 One-time

A portion of this funding in the budget will be used to install a required fire hydrant within proximity to the Highlands Ranch Regional Park Building. Another portion of this funding will be used to prep, prime and paint approximately 2,400 square feet of steel under-structure within the group picnic shelter which was built in 1995 and has not been repainted since.

### Equipment Replacement and Restroom Maintenance – \$185,000 One-time

The budget includes funding to replace equipment used to maintain parks including a mower, turf sweep and three utility carts. A portion of the funding will be used to epoxy the floors, walls, and ceilings in seven park restrooms.

### Big Belly Solar Trash Compactors – \$125,000 One-time

The budget includes funding to install twenty-eight solar-powered trash compactors at Challenger Regional Park, Highland Heritage Regional Park, Bingham Lake, and Cherry Creek Regional Trail. Solar-powered trash compactors work in all weather conditions and compress contents to reduce the number of times it must be emptied.

High Line Canal Tree Pruning and Signage – \$70,000 One-time

The funding will be used for maintenance, tree trimming, and signage along the High Line Canal. The High Line Canal is an important recreational connection traversing northwest Douglas County. The canal is owned by Denver Water, but available for recreational use by agreements with Douglas County and other jurisdictions.

Fairgrounds Regional Park Steel Railing Painting – \$40,000 One-time

The budget includes funding to prep, prime and paint the metal guard rail and stair handrailing at the Fairgrounds Regional Park. The railing system is approximately nineteen years old and no painting or maintenance has been done since installed.



# Conservation Trust Fund

AS REQUIRED BY STATE LAW THIS FUND IS USED TO ACCOUNT FOR REVENUES RECEIVED FROM THE STATE LOTTERY FUND TO BE USED FOR THE DEVELOPMENT AND MAINTENANCE OF PARKS, TRAILS, OPEN SPACE, AND OTHER RECREATIONAL PURPOSES WITHIN THE COUNTY.

**Douglas County Government  
Conservation Trust Fund (Fund 260)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 3,715,814</b>	<b>\$ 2,056,035</b>	<b>\$ 3,759,732</b>	<b>\$ 3,759,732</b>	<b>\$ 1,259,500</b>	<b>\$ 769,500</b>	<b>\$ 1,779,500</b>	<b>\$ 2,789,500</b>	<b>\$ 3,799,500</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	1,249,610	2,600,000	2,600,000	1,600,000	2,000,000	1,000,000	1,000,000	1,000,000	1,000,000
4 Earnings on Investments	67,449	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
5 Other Revenues	0	0	0	0	0	0	0	0	0
<b>6 Total Revenues and Transfers In</b>	<b>\$ 1,317,059</b>	<b>\$ 2,610,000</b>	<b>\$ 2,610,000</b>	<b>\$ 1,610,000</b>	<b>\$ 2,010,000</b>	<b>\$ 1,010,000</b>	<b>\$ 1,010,000</b>	<b>\$ 1,010,000</b>	<b>\$ 1,010,000</b>
<b>Expenditures by Function</b>									
7 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
8 Supplies	27,261	0	0	0	0	0	0	0	0
9 Controllable Assets	0	0	0	0	0	0	0	0	0
10 Purchased Services	0	0	0	0	0	0	0	0	0
11 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
12 Intergovernmental Support	0	0	0	0	0	0	0	0	0
13 Capital Outlay:									
14 Highlands Heritage Regional Park	136,117	1,200,000	1,299,201	1,299,201	0	0	0	0	0
15 Parks-Local/Multi-Purpose	0	0	0	0	0	0	0	0	0
16 Fairgrounds Regional Parks	1,015,140	0	131,405	131,405	0	0	0	0	0
17 Bluffs Regional Park	0	0	0	0	0	0	0	0	0
18 Regional Parks	0	0	0	0	0	0	0	0	0
19 Bayou Gulch Regional Park	0	0	0	0	0	0	0	0	0
20 Challenger Regional Park	0	0	0	0	0	0	0	0	0
21 East-West Regional Trail	83,859	2,498,828	2,540,391	2,040,391	1,500,000	0	0	0	0
22 Rueter Hess Trail	0	0	0	0	0	0	0	0	0
23 Macanta Regional Park	10,765	0	139,235	139,235	0	0	0	0	0
24 Lone Tree Entertainment District / Trail	0	0	500,000	500,000	0	0	0	0	0
25 Major Maintenance & Repairs	0	0	0	0	0	0	0	0	0
26 Contingency	0	0	0	0	0	0	0	0	0
27 Recommended New Requests - One-Time					1,000,000				
<b>28 Total Expenditures and Transfers Out</b>	<b>\$ 1,273,141</b>	<b>\$ 3,698,828</b>	<b>\$ 4,610,232</b>	<b>\$ 4,110,232</b>	<b>\$ 2,500,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
29 Change In Fund Balance	43,918	(1,088,828)	(2,000,232)	(2,500,232)	(490,000)	1,010,000	1,010,000	1,010,000	1,010,000
<b>30 Ending Fund Balance</b>	<b>\$ 3,759,732</b>	<b>\$ 967,207</b>	<b>\$ 1,759,500</b>	<b>\$ 1,259,500</b>	<b>\$ 769,500</b>	<b>\$ 1,779,500</b>	<b>\$ 2,789,500</b>	<b>\$ 3,799,500</b>	<b>\$ 4,809,500</b>
<b>Fund Balance Detail</b>									
31 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
32 Restricted Fund Balance	3,759,732	967,207	1,759,500	1,259,500	769,500	1,779,500	2,789,500	3,799,500	4,809,500
33 Committed Fund Balance	0	0	0	0	0	0	0	0	0
34 Assigned Fund Balance	0	0	0	0	0	0	0	0	0
<b>35 Ending Fund Balance</b>	<b>\$ 3,759,732</b>	<b>\$ 967,207</b>	<b>\$ 1,759,500</b>	<b>\$ 1,259,500</b>	<b>\$ 769,500</b>	<b>\$ 1,779,500</b>	<b>\$ 2,789,500</b>	<b>\$ 3,799,500</b>	<b>\$ 4,809,500</b>

Douglas County Government  
2020 Conservation Trust Fund Recommended New Requests

Fund	Division/ Project	Request Description	One-time Amount	Ongoing Amount
Conservation Trust Fund				
	800620	Synthetic Turf and Fence Replacement	\$ 1,000,000	\$ 0
Conservation Trust Fund Total			\$ 1,000,000	\$ 0



## CONSERVATION TRUST FUND

\$1,000,000 One-time

### Synthetic Turf and Fence Replacement - \$1,000,000 One-time

The budget includes funding to replace four acres of synthetic turf, including one multi-use field for baseball, softball, and lacrosse and one multi-use field for lacrosse and football at Bayou Gulch Regional Park. These fields were originally installed in 2002. Funding is also included to replace 200 linear feet of black vinyl chain-link fence and 1,650 linear feet of three-rail cedar fence with welded wire at the dog park at Bayou Gulch Regional Park.

A photograph of a modern train station platform. A white train is stopped at the platform. A worker on a lift is visible on the right side of the platform. The platform has a curved metal structure overhead. The sky is blue with some clouds.

# Lincoln Station Sales Tax Street Improvement Fund

THIS FUND IS USED TO ACCOUNT FOR THE REVENUES DERIVED FROM A SALES TAX LEVIED IN THE LINCOLN STATION LOCAL IMPROVEMENT DISTRICT. ALL REVENUES ARE COLLECTED TO HELP DEFRAY COSTS ASSOCIATED WITH THE CONSTRUCTION/DESIGN, AND MAINTENANCE OF PUBLIC IMPROVEMENTS WITHIN THE LOCAL IMPROVEMENT DISTRICT.

**Douglas County Government**  
**Lincoln Station Sales Tax Street Improvement (Fund 265)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Revenues</u></b>									
2 Taxes	\$ 7,196	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
3 Charges for Services	0	0	0	0	0	0	0	0	0
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	0	0	0	0	0	0	0	0	0
6 Other Revenues	0	0	0	0	0	0	0	0	0
7 Transfers In	0	0	0	0	0	0	0	0	0
<b>8 Total Revenues and Transfers In</b>	<b>\$ 7,196</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b><u>Expenditures by Function</u></b>									
9 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10 Supplies	0	0	0	0	0	0	0	0	0
11 Purchased Services	0	0	0	0	0	0	0	0	0
12 Fixed Charges	0	0	0	0	0	0	0	0	0
13 Intergovernmental Support	7,196	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
14 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
15 Capital Outlay	0	0	0	0	0	0	0	0	0
16 Contingency	0	0	0	0	0	0	0	0	0
17 Transfers Out	0	0	0	0	0	0	0	0	0
<b>18 Total Expenditures and Transfers Out</b>	<b>\$ 7,196</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
19 Change In Fund Balance	0	0	0	0	0	0	0	0	0
<b>20 Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Fund Balance Detail</u></b>									
21 Nonspendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	0	0	0	0	0	0	0	0	0
<b>25 Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>



# Solid Waste Disposal Fund

THIS FUND IS A SPECIAL PURPOSE FUND ESTABLISHED TO ACCOUNT FOR REVENUES RECEIVED AND MONIES EXPENDED IN MANAGING SOLID WASTE DISPOSAL SITES LOCATED IN THE COUNTY.

**Douglas County Government**  
**Solid Waste Disposal Fund (Fund 275)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 360,296</b>	<b>\$ 279,054</b>	<b>\$ 377,203</b>	<b>\$ 377,203</b>	<b>\$ 252,203</b>	<b>\$ 212,203</b>	<b>\$ 172,203</b>	<b>\$ 132,203</b>	<b>\$ 92,203</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Charges for Services	93,149	60,000	60,000	60,000	90,000	90,000	90,000	90,000	90,000
4 Intergovernmental	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	0	0	0	0	0	0	0	0	0
6 Other Revenues	0	0	0	0	0	0	0	0	0
7 Transfers In	0	0	0	0	0	0	0	0	0
<b>8 Total Revenues and Transfers In</b>	<b>\$ 93,149</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
<b>Expenditures by Function</b>									
9 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10 Supplies	0	0	0	0	0	0	0	0	0
11 Purchased Services	0	55,000	55,000	55,000	0	0	0	0	0
12 Fixed Charges	76,242	5,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
13 Intergovernmental Support	0	0	0	0	0	0	0	0	0
14 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
15 Capital Outlay	0	0	0	0	0	0	0	0	0
16 Contingency	0	0	0	0	0	0	0	0	0
17 Transfers Out - General Fund	0	0	0	0	0	0	0	0	0
<b>18 Total Expenditures and Transfers Out</b>	<b>\$ 76,242</b>	<b>\$ 60,000</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>
19 Change In Fund Balance	16,907	0	(125,000)	(125,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
<b>20 Ending Fund Balance</b>	<b>\$ 377,203</b>	<b>\$ 279,054</b>	<b>\$ 252,203</b>	<b>\$ 252,203</b>	<b>\$ 212,203</b>	<b>\$ 172,203</b>	<b>\$ 132,203</b>	<b>\$ 92,203</b>	<b>\$ 52,203</b>
<b>Fund Balance Detail</b>									
21 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	377,203	279,054	252,203	252,203	212,203	172,203	132,203	92,203	52,203
<b>25 Ending Fund Balance</b>	<b>\$ 377,203</b>	<b>\$ 279,054</b>	<b>\$ 252,203</b>	<b>\$ 252,203</b>	<b>\$ 212,203</b>	<b>\$ 172,203</b>	<b>\$ 132,203</b>	<b>\$ 92,203</b>	<b>\$ 52,203</b>






# Woodmoor Mountain General Improvement District Fund

AS REQUIRED BY STATE LAW; THIS FUND IS USED TO ACCOUNT FOR THE REVENUES DERIVED FROM A DESIGNATED PROPERTY TAX LEVIED BY THE WOODMOOR MOUNTAIN GENERAL IMPROVEMENT DISTRICT, A SPECIAL TAXING DISTRICT, AND DESIGNATED FOR THE IMPROVEMENT AND MAINTENANCE OF ROADS LOCATED WITHIN THAT DISTRICT.

**Douglas County Government**  
**Woodmoor Mountain General Improvement District (GID) Fund (Fund 280)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
1 <b>Beginning Fund Balance</b>	<b>\$ 4,477</b>	<b>\$ 4,061</b>	<b>\$ 5,977</b>	<b>\$ 5,977</b>	<b>\$ 3,377</b>	<b>\$ 1,460</b>	<b>\$ 950</b>	<b>\$ 980</b>	<b>\$ 1,040</b>
<b>Revenues</b>									
2 <i>Taxes</i>	\$ 29,401	\$ 29,036	\$ 29,036	\$ 29,036	\$ 29,900	\$ 31,100	\$ 32,800	\$ 34,700	\$ 36,500
3 <i>Intergovernmental</i>	0	0	0	0	0	0	0	0	0
4 <i>Changes for Services</i>	0	0	0	0	0	0	0	0	0
5 <i>Earnings on Investments</i>	353	50	50	50	50	50	50	50	50
6 <i>Other Revenues</i>	0	0	0	0	0	0	0	0	0
7 <i>Transfers In</i>	0	0	0	0	0	0	0	0	0
8 <b>Total Revenues and Transfers In</b>	<b>\$ 29,754</b>	<b>\$ 29,086</b>	<b>\$ 29,086</b>	<b>\$ 29,086</b>	<b>\$ 29,950</b>	<b>\$ 31,150</b>	<b>\$ 32,850</b>	<b>\$ 34,750</b>	<b>\$ 36,550</b>
<b>Expenditures by Function</b>									
9 <i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10 <i>Supplies</i>	0	0	0	0	0	0	0	0	0
11 <i>Purchased Services</i>	27,855	31,256	31,256	31,256	31,407	31,180	32,320	34,160	35,930
12 <i>Fixed Charges</i>	399	430	430	430	460	480	500	530	560
13 <i>Contingency</i>	0	0	0	0	0	0	0	0	0
14 <i>Transfers Out</i>	0	0	0	0	0	0	0	0	0
15 <b>Total Expenditures and Transfers Out</b>	<b>\$ 28,254</b>	<b>\$ 31,686</b>	<b>\$ 31,686</b>	<b>\$ 31,686</b>	<b>\$ 31,867</b>	<b>\$ 31,660</b>	<b>\$ 32,820</b>	<b>\$ 34,690</b>	<b>\$ 36,490</b>
16 <i>Change in Fund Balance</i>	1,500	(2,600)	(2,600)	(2,600)	(1,917)	(510)	30	60	60
17 <b>Ending Fund Balance</b>	<b>\$ 5,977</b>	<b>\$ 1,461</b>	<b>\$ 3,377</b>	<b>\$ 3,377</b>	<b>\$ 1,460</b>	<b>\$ 950</b>	<b>\$ 980</b>	<b>\$ 1,040</b>	<b>\$ 1,100</b>
<b>Fund Balance Detail</b>									
18 <i>Non-spendable Fund Balance</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
19 <i>Restricted Fund Balance</i>	900	950	900	900	960	950	980	1,040	1,090
20 <i>Committed Fund Balance</i>	0	0	0	0	0	0	0	0	0
21 <i>Assigned Fund Balance</i>	5,077	511	2,477	2,477	500	0	0	0	10
22 <b>Total Fund Balance</b>	<b>\$ 5,977</b>	<b>\$ 1,461</b>	<b>\$ 3,377</b>	<b>\$ 3,377</b>	<b>\$ 1,460</b>	<b>\$ 950</b>	<b>\$ 980</b>	<b>\$ 1,040</b>	<b>\$ 1,100</b>



The background image shows the interior of a police vehicle. A green semi-transparent box is overlaid on the left side, containing the title and a description. In the background, a white police car with flashing blue and red lights is visible through the windshield. The foreground shows a blue carpeted floor, a black and white microphone, and a green plastic tray with a 'M' logo.

# Rocky Mountain High Intensity Drug Trafficking Area Fund

THIS FUND IS USED TO ACCOUNT FOR REVENUES AND EXPENDITURES ASSOCIATED WITH THE HIGH INTENSITY DRUG TRAFFICKING AREAS (HIDTA) PROGRAM, WHICH PROVIDES ASSISTANCE TO LAW ENFORCEMENT AGENCIES OPERATING IN AREAS DETERMINED TO BE CRITICAL DRUG-TRAFFICKING REGIONS OF THE UNITED STATES. THE PROGRAM IS 100% FUNDED BY FEDERAL MONIES.

**Douglas County Government**  
**Rocky Mountain High Intensity Drug Trafficking Area Fund (Fund 295)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget
<b>1 Beginning Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Revenues</u></b>					
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Licenses and Permits	0	0	0	0	0
4 Intergovernmental	2,204,003	2,193,198	3,912,699	3,912,699	1,724,496
5 Charges for Services	0	0	0	0	0
6 Fines and Forfeits	0	0	0	0	0
7 Earnings on Investments	0	0	0	0	0
8 Miscellaneous Revenues	0	0	0	0	0
9 Other Financing Sources	0	0	0	0	0
10 Transfers In	0	0	0	0	0
<b>11 Total Revenues and Transfers In</b>	<b><u>\$ 2,204,003</u></b>	<b><u>\$ 2,193,198</u></b>	<b><u>\$ 3,912,699</u></b>	<b><u>\$ 3,912,699</u></b>	<b><u>\$ 1,724,496</u></b>
<b><u>Expenditures by Function</u></b>					
12 Personnel	\$ 221,541	\$ 238,386	\$ 238,386	\$ 238,386	\$ 241,617
13 Supplies	10,502	33,158	33,158	33,158	26,046
14 Controllable Assets	15,782	0	0	0	0
15 Purchased Services	1,560,818	1,604,237	1,518,586	1,518,586	1,138,061
16 Fixed Charges	163,411	106,877	106,877	106,877	91,132
17 Grants and Contributions	189,350	209,640	209,640	209,640	202,640
18 Intergovernmental Support	0	0	0	0	0
19 Interdepartmental Charges	0	0	0	0	0
20 Capital Outlay	19,945	0	0	0	0
21 Contingency	0	900	1,806,052	1,806,052	100
22 Transfers Out - General Fund	22,654	0	0	0	24,900
<b>23 Total Expenditures and Transfers Out</b>	<b><u>\$ 2,204,003</u></b>	<b><u>\$ 2,193,198</u></b>	<b><u>\$ 3,912,699</u></b>	<b><u>\$ 3,912,699</u></b>	<b><u>\$ 1,724,496</u></b>
24 Change In Fund Balance	0	0	0	0	0
<b>25 Ending Fund Balance</b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>
<b><u>Fund Balance Detail</u></b>					
26 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
27 Restricted Fund Balance	0	0	0	0	0
28 Committed Fund Balance	0	0	0	0	0
29 Assigned Fund Balance	0	0	0	0	0
<b>30 Ending Fund Balance</b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>

This fund is used to account for the federal grant monies received and disbursements issued as approved and directed by the Rocky Mountain High Intensity Drug Trafficking Executive Board



# Capital Expenditures Fund

THIS FUND IS USED TO ACCOUNT FOR THE CONSTRUCTION, IMPROVEMENT, AND/ OR PURCHASE OF PUBLIC FACILITIES, INCLUDING LAND, BUILDINGS, EQUIPMENT, AND FURNISHINGS.



**Douglas County Government  
Capital Expenditures Fund (Fund 330)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
1 <b>Beginning Fund Balance</b>	\$ 1,369,540	\$ 2,528,746	\$ 3,163,521	\$ 3,163,521	\$ 2,590,178	\$ 2,412,078	\$ 2,412,078	\$ 2,412,078	\$ 2,412,078
<b>Revenues</b>									
2 <i>Taxes</i>	\$ 1,106,740	\$ 1,137,790	\$ 1,137,790	\$ 1,137,790	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 <i>Other Revenues</i>	26,250	0	0	0	0	0	0	0	0
<i>Transfers In:</i>									
4 From General Fund	882,974	0	178,000	178,000	1,300,000	0	0	0	0
5 From Road and Bridge Fund	2,000,000	0	25,000	25,000	0	0	0	0	0
6 From Human Services Fund	524,626	0	0	0	0	0	0	0	0
7 <b>Total Transfers In</b>	<u>3,407,600</u>	<u>0</u>	<u>203,000</u>	<u>203,000</u>	<u>1,300,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
8 <b>Total Revenues and Transfers In</b>	<u>\$ 4,540,590</u>	<u>\$ 1,137,790</u>	<u>\$ 1,340,790</u>	<u>\$ 1,340,790</u>	<u>\$ 1,300,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>Expenditures by Function</b>									
9 <i>Supplies and Purchased Services</i>	\$ 339,188	\$ -	\$ 28,664	\$ 28,664	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10 <i>Controllable Assets</i>	467,387	416,100	439,338	439,338	0	0	0	0	0
11 <i>Fixed Charges</i>	16,610	17,067	17,067	17,067	0	0	0	0	0
<i>Capital Improvements</i>									
13 Other General Governmental Buildings	4,570	245,400	274,433	274,433	0	0	0	0	0
14 Fairgrounds Improvements	82,924	217,600	246,405	246,405	0	0	0	0	0
15 Health & Human Services - Improvements	446,643	71,000	71,613	71,613	0	0	0	0	0
16 Parks Maintenance Facilities		0	0	0	0	0	0	0	0
17 Public Works Facilities - Improvements	205,912	313,000	374,268	374,268	0	0	0	0	0
18 Miller Building - Improvements/Remodel	4,765	0	108,470	108,470	0	0	0	0	0
19 Fleet Remodel	0	0	65,000	65,000	0	0	0	0	0
20 Park Meadows Ctr. - Improvements	0	0	0	0	0	0	0	0	0
21 Wilcox Building - Improvements	4,151	17,500	17,500	17,500	0	0	0	0	0
22 Facilities Administration - Improvements	67,404	0	0	0	0	0	0	0	0
23 Galen Buck Improvements	53,426	218,500	269,875	269,875	0	0	0	0	0
24 Fairgrounds - Performance Platform	1,053,629	0	1,500	1,500	0	0	0	0	0
25 <b>Total Capital Improvements</b>	<u>1,923,424</u>	<u>1,083,000</u>	<u>1,429,064</u>	<u>1,429,064</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
26 <i>Recommended New Requests - One-Time</i>					1,478,100				
27 <b>Total Expenditures and Transfers Out</b>	<u>\$ 2,746,609</u>	<u>\$ 1,516,167</u>	<u>\$ 1,914,133</u>	<u>\$ 1,914,133</u>	<u>1,478,100</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
28 <i>Change in Fund Balance</i>	1,793,981	(378,377)	(573,343)	(573,343)	(178,100)	0	0	0	0
29 <b>Ending Fund Balance</b>	<u>\$ 3,163,521</u>	<u>\$ 2,150,369</u>	<u>\$ 2,590,178</u>	<u>\$ 2,590,178</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>
<b>Fund Balance Detail</b>									
30 <i>Non-spendable Fund Balance</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
31 <i>Restricted Fund Balance</i>	0	0	0	0	0	0	0	0	0
32 <i>Committed Fund Balance</i>	0	0	0	0	0	0	0	0	0
33 <i>Assigned Fund Balance</i>	3,163,521	2,150,369	2,590,178	2,590,178	2,412,078	2,412,078	2,412,078	2,412,078	2,412,078
34 <b>Ending Fund Balance</b>	<u>\$ 3,163,521</u>	<u>\$ 2,150,369</u>	<u>\$ 2,590,178</u>	<u>\$ 2,590,178</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>	<u>\$ 2,412,078</u>

Douglas County Government  
2020 Capital Expenditures Fund Recommended New Requests

Division	Project	Request Description	One-time Amount	Ongoing Amount
Building Maintenance				
Security Upgrades				
	33100	Miller Building Camera and Security Improvements	\$ 125,000	
	33110	Wilcox Building - Simplex Fire Alarm System Replacement	49,000	
	33100	Miller Building Honeywell Building Automation System Upgrade	27,000	
	33190	Security Component Replacement	17,400	
	33100	Miller Building Universal Power Source Batteries	15,000	
	33110	Wilcox Building Burglar Alarm Panel Replacement	5,000	
	33100	Miller Building Alarm Panel Replacements	3,000	
Furniture Replacements				
	33190	Furniture, Equipment, Ergonomics Replacements	160,300	
	33100	Miller Building - Building Inspection and Open Space Furniture Replacements	145,000	
	33110	Wilcox Building 2nd Floor Furniture Replacement	135,000	
	33110	Wilcox Building - 2nd Floor Public Reception Area	24,000	
	33110	Wilcox Building East 2nd Floor Carpet Replacement	38,000	
	33600	Park Meadows Center Ceiling Tile Replacement	30,000	
	33190	Floor Covering Replacement	14,200	
Operational Replacements				
	33600	Park Meadows Center Boiler Replacement	115,000	
	33300	Operations Campus Sewer Line Jetter	<u>6,000</u>	
		<i>Subtotal - Building Maintenance</i>	<u>908,900</u>	
Exterior Building Maintenance				
Rooftop HVAC Replacements				
	33110	Wilcox Building Rooftop HVAC #4 Replacement	150,000	
	33300	Operations Campus - Rooftop HVAC #3 Replacement	16,500	
Exterior Building Maintenance				
	33190	Elections Building - Stucco Repairs	60,000	
	33190	Exterior Building Maintenance Repairs	25,000	
	33300	Tin Tech External Fence Replacement	20,000	

Douglas County Government  
2020 Capital Expenditures Fund Recommended New Requests

Division	Project	Request Description	One-time Amount	Ongoing Amount
	Parking Lot Maintenance			
	33190	Parking Lot Maintenance	31,600	
	33190	Parking Lot Striping	22,600	
	Roof Maintenance			
	33300	Operations Campus Roof Coating	30,000	
	33190	Roof Maintenance	10,000	
		<i>Subtotal - Exterior Building Maintenance</i>	<i>365,700</i>	
	Fleet Services Vehicle Lifts			
	33300	Operations Campus Fleet Services Two 12,000lb Vehicle Lifts	28,000	
	33300	Operations Campus Fleet Services 16,000lb Vehicle Lift	21,000	
		<i>Subtotal - Fleet Services Vehicle Lifts</i>	<i>49,000</i>	
	Fairgrounds Facilities Maintenance and Improvements			
	33550	Fairgrounds Tractor with Snowplow and Mower Attachment	33,500	
	33550	Fairground Floor Repairs and Maintenance	20,000	
	33550	Fairground Parking Lot Maintenance	20,000	
	33550	Fairgrounds Furniture and Equipment Replacements	15,000	
	33550	Fairgrounds Building Repairs	15,000	
		<i>Subtotal - Fairgrounds Facilities Maintenance and Improvements</i>	<i>103,500</i>	
	Colorado State University (CSU) Extension			
	33550	CSU Extension Stucco Repairs	31,000	
	33550	CSU Extension Rooftop HVAC Replacements	20,000	
		<i>Subtotal - Colorado State University (CSU) Extension</i>	<i>51,000</i>	
Capital Expenditures Fund Total			\$ 1,478,100	\$ 0

## CAPITAL EXPENDITURES FUND

\$1,478,100 One-time

### CAPITAL EXPENDITURES FUND

#### Building Maintenance – \$908,900 One-time

There are various building maintenance needs throughout county buildings including:

- \$241,400 one-time funds for the replacement and/or installation of security camera servers and software as well as the replacement of alarm panels and fire alarm systems in county buildings. Additionally, the funding will be used for upgrades to the building automation systems and replacement of the universal power source to ensure there is not equipment failure for major building systems in the event of a power failure;
- \$546,500 one-time funding to replace furniture, equipment, flooring, and ceiling tiles within county facilities. Furniture and equipment are eligible to be replaced because both have reached their useful life expectancy and require replacement, rebuilding or new parts. Ergonomic advancements conducive to a productive work environment has also led to equipment replacement. Included in the furniture to be replaced is

the furniture on the second floor of the Miller Building and the Wilcox Building;

- \$115,000 one-time funds to replace the boiler in the Park Meadows Center; and
- \$6,000 one-time funds for a new sewer line jetter which is used to clean sewer and drain lines.

#### Exterior Building Maintenance – \$365,700 One-time

Maintenance work is needed on the exterior of buildings and on outdoor county properties which includes:

- \$166,500 one-time funding to replace two rooftop HVAC units, one at the Wilcox Building and one at the Operations Campus;
- \$105,000 one-time funding for stucco repairs on the Elections Building, replacement of the fence around the Tin Tech Building, and minor repairs to exterior buildings including repainting handrails, and replacement of caulk in sidewalks;
- \$54,200 one-time funding for parking lot maintenance, repair, and restriping at various county facilities; and
- \$40,000 for roof maintenance on county buildings including \$30,000 for the recoat of the roof at the Operations Campus.



Fleet Services Vehicle Lifts – \$49,000 One-time

The budget includes funding for a 16,000-pound capacity vehicle lift and two 12,000-pound capacity vehicle lift.

Fairground Facilities Maintenance and Improvements – \$103,500 One-time

Maintenance and improvements to the Fairgrounds land and facilities are needed as follows:

- \$33,500 one-time funding for the purchase of a tractor with a snowplow and mower attachment;
- \$20,000 one-time funding for floor covering, furniture, and equipment replacements within the facility;
- \$20,000 one-time funding for Fairgrounds parking lot maintenance;
- \$15,000 one-time funding for Fairgrounds furniture and equipment replacement; and
- \$15,000 one-time funding for exterior building maintenance including sealing retaining walls, painting, repairing handrails and walkways.

Colorado State University Extension – \$51,000 One-time

The budget includes funding for exterior repairs to the CSU extension building stucco and for the replacement of the rooftop HVAC.



# Local Improvement District Capital Construction Fund

THIS FUND IS USED TO ACCOUNT FOR ROAD IMPROVEMENTS AND UTILITIES LOCATED WITHIN LOCAL IMPROVEMENT DISTRICTS (LIDS). FUNDING FOR THESE IMPROVEMENTS IS PROVIDED FROM SPECIAL ASSESSMENTS LEVIED AGAINST THE PROPERTIES LOCATED WITHIN THE LIDS, WITH SOME ASSISTANCE FROM GENERAL GOVERNMENTAL REVENUES OF THE COUNTY FOR ENGINEERING AND CONSTRUCTION MANAGEMENT COSTS.

**Douglas County Government**  
**Local Improvement District (LID) Capital Construction Fund (Fund 350)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 614,389</b>	<b>\$ 618,563</b>	<b>\$ 623,471</b>	<b>\$ 623,471</b>	<b>\$ 352,471</b>	<b>\$ 361,471</b>	<b>\$ 370,471</b>	<b>\$ 379,471</b>	<b>\$ 388,471</b>
<b><u>Revenues</u></b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Earnings on Investment	0	0	0	0	0	0	0	0	0
5 Other Revenues	9,174	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
6 Transfers In	0	0	0	0	0	0	0	0	0
<b>7 Total Revenues and Transfers In</b>	<b>\$ 9,174</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b><u>Expenditures by Function</u></b>									
8 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9 Supplies	0	0	0	0	0	0	0	0	0
10 Purchased Services	0	0	0	0	0	0	0	0	0
11 Fixed Charges	92	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
12 Grants, Contributions, Indemnities	0	0	0	0	0	0	0	0	0
13 Intergovernmental Support	0	0	0	0	0	0	0	0	0
14 Capital Outlay	0	0	280,000	280,000	0	0	0	0	0
15 Contingency	0	0	0	0	0	0	0	0	0
16 Transfers Out	0	0	0	0	0	0	0	0	0
<b>17 Total Expenditures and Transfers Out</b>	<b>\$ 92</b>	<b>\$ 1,000</b>	<b>\$ 281,000</b>	<b>\$ 281,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
18 Change In Fund Balance	9,082	9,000	(271,000)	(271,000)	9,000	9,000	9,000	9,000	9,000
<b>19 Ending Fund Balance</b>	<b>\$ 623,471</b>	<b>\$ 627,563</b>	<b>\$ 352,471</b>	<b>\$ 352,471</b>	<b>\$ 361,471</b>	<b>\$ 370,471</b>	<b>\$ 379,471</b>	<b>\$ 388,471</b>	<b>\$ 397,471</b>
<b><u>Fund Balance Detail</u></b>									
20 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
21 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
22 Committed Fund Balance	0	0	0	0	0	0	0	0	0
23 Assigned Fund Balance	623,471	627,563	352,471	352,471	361,471	370,471	379,471	388,471	397,471
<b>24 Ending Fund Balance</b>	<b>\$ 623,471</b>	<b>\$ 627,563</b>	<b>\$ 352,471</b>	<b>\$ 352,471</b>	<b>\$ 361,471</b>	<b>\$ 370,471</b>	<b>\$ 379,471</b>	<b>\$ 388,471</b>	<b>\$ 397,471</b>





# Capital Replacement Fund

THIS FUND IS USED TO ACCOUNT FOR THE ACCUMULATION OF FUNDS CONTRIBUTED BY OPERATING DEPARTMENTS FOR THE FUTURE REPLACEMENT OF COUNTY VEHICLES AND CAPITAL EQUIPMENT USED BY THOSE DEPARTMENTS.

**Douglas County Government  
Capital Replacement Fund (Fund 390)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 6,397,261</b>	<b>\$ 5,726,297</b>	<b>\$ 5,784,587</b>	<b>\$ 5,784,587</b>	<b>\$ 4,805,418</b>	<b>\$ 3,854,482</b>	<b>\$ 2,884,182</b>	<b>\$ 1,899,194</b>	<b>\$ 899,194</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	0	0	0	0	0	0	0	0	0
5 Earnings on Investments	58,290	0	0	0	0	0	0	0	0
6 Other Revenues	0	0	0	0	0	0	0	0	0
<i>Transfers In:</i>									
7 From Parks Sales & Use Tax Fund	72,036	58,212	58,212	58,212	44,064	29,700	15,012	0	0
<b>8 Total Revenues and Transfers In</b>	<b>\$ 130,326</b>	<b>\$ 58,212</b>	<b>\$ 58,212</b>	<b>\$ 58,212</b>	<b>\$ 44,064</b>	<b>\$ 29,700</b>	<b>\$ 15,012</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures by Function</b>									
9 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10 Supplies	0	0	0	0	0	0	0	0	0
11 Purchased Services	0	0	0	0	0	0	0	0	0
12 Fixed Charges	0	0	0	0	0	0	0	0	0
13 Grants, Contribution, Indemnities	0	0	0	0	0	0	0	0	0
14 Capital Outlay	0	0	0	0	0	0	0	0	0
15 Contingency	0	0	0	0	0	0	0	0	0
<i>Transfers Out:</i>									
16 To General Fund	693,000	1,025,000	1,025,000	1,025,000	995,000	1,000,000	1,000,000	1,000,000	862,580
17 To Human Services Fund	0	0	0	0	0	0	0	0	36,614
18 To Open Space Sales & Use Tax Fund	50,000	12,381	12,381	12,381	0	0	0	0	0
19 Total Transfers Out	743,000	1,037,381	1,037,381	1,037,381	995,000	1,000,000	1,000,000	1,000,000	899,194
<b>20 Total Expenditures and Transfers Out</b>	<b>\$ 743,000</b>	<b>\$ 1,037,381</b>	<b>\$ 1,037,381</b>	<b>\$ 1,037,381</b>	<b>\$ 995,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 899,194</b>
21 Change In Fund Balance	(612,674)	(979,169)	(979,169)	(979,169)	(950,936)	(970,300)	(984,988)	(1,000,000)	(899,194)
<b>22 Ending Fund Balance</b>	<b>\$ 5,784,587</b>	<b>\$ 4,747,128</b>	<b>\$ 4,805,418</b>	<b>\$ 4,805,418</b>	<b>\$ 3,854,482</b>	<b>\$ 2,884,182</b>	<b>\$ 1,899,194</b>	<b>\$ 899,194</b>	<b>\$ 0</b>
<b>Fund Balance Detail</b>									
23 Non-spendable Fund Balance	\$ 0	\$ 2,040,000	\$ 1,385,000	\$ 1,385,000	\$ 1,375,000	\$ 695,000	\$ 0	\$ 0	\$ 0
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	5,784,587	2,707,128	3,420,418	3,420,418	2,479,482	2,189,182	1,899,194	899,194	0
<b>27 Ending Fund Balance</b>	<b>\$ 5,784,587</b>	<b>\$ 4,747,128</b>	<b>\$ 4,805,418</b>	<b>\$ 4,805,418</b>	<b>\$ 3,854,482</b>	<b>\$ 2,884,182</b>	<b>\$ 1,899,194</b>	<b>\$ 899,194</b>	<b>\$ 0</b>





# Debt Service Fund

THIS FUND IS USED TO ACCOUNT FOR THE DEBT SERVICE ACTIVITIES RELATED TO THE COUNTY'S OUTSTANDING REVENUE BONDS. THESE OUTSTANDING OBLIGATIONS INCLUDE THE FOLLOWING REVENUE BONDS:

1) OPEN SPACE SALES AND USE TAX REVENUE REFUNDING BOND, SERIES 2009 ISSUED MAY 2009 FOR \$18,010,000 TO ACHIEVE INTEREST RATE SAVINGS BY ADVANCE REFUNDING THE COUNTY'S SALES AND USE TAX REVENUE BOND, SERIES 1999 AND SERIES 2000. THESE REVENUE BONDS MATURE IN OCTOBER 2020.

2) OPEN SPACE SALES AND USE TAX REVENUE REFUNDING BONDS, SERIES 2012 ISSUED NOVEMBER 2012 FOR \$12,140,000 TO REDUCE THE NET EFFECTIVE INTEREST, BY ADVANCE REFUNDING OF THE COUNTY'S OPEN SPACE SALES AND USE TAX REVENUE BONDS SERIES 2002. THE NEW REVENUE BONDS MATURE IN OCTOBER 2022.



**Douglas County Government  
Debt Service Fund (Fund 410)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 92,397</b>	<b>\$ 91,897</b>	<b>\$ 92,097</b>	<b>\$ 92,097</b>	<b>\$ 90,597</b>	<b>\$ 90,197</b>	<b>\$ 89,997</b>	<b>\$ 89,797</b>	<b>\$ 89,797</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Earnings on Investments	0	0	0	0	0	0	0	0	0
5 Grants and Donations	0	0	0	0	0	0	0	0	0
6 Bond Proceeds	0	0	0	0	0	0	0	0	0
<i>Transfers In:</i>									
7 From Road Sales & Use Tax Fund	1,578,600	1,566,000	1,566,000	1,566,000	0	0	0	0	0
8 From Open Space Sales & Use Tax Fund	2,983,800	2,985,000	2,985,000	2,985,000	2,988,000	3,017,000	3,030,000	0	0
9 Total Transfers In	<u>4,562,400</u>	<u>4,551,000</u>	<u>4,551,000</u>	<u>4,551,000</u>	<u>2,988,000</u>	<u>3,017,000</u>	<u>3,030,000</u>	<u>0</u>	<u>0</u>
<b>10 Total Revenues and Transfers In</b>	<b>\$ 4,562,400</b>	<b>\$ 4,551,000</b>	<b>\$ 4,551,000</b>	<b>\$ 4,551,000</b>	<b>\$ 2,988,000</b>	<b>\$ 3,017,000</b>	<b>\$ 3,030,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures by Function</b>									
11 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
12 Supplies	0	0	0	0	0	0	0	0	0
13 Purchased Services	0	0	0	0	0	0	0	0	0
14 Fixed Charges	0	0	0	0	0	0	0	0	0
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
17 Debt Service	4,562,700	4,552,500	4,552,500	4,552,500	2,988,400	3,017,200	3,030,200	0	0
18 Contingency	0	0	0	0	0	0	0	0	0
19 Transfers Out	0	0	0	0	0	0	0	0	0
<b>20 Total Expenditures and Transfers Out</b>	<b>\$ 4,562,700</b>	<b>\$ 4,552,500</b>	<b>\$ 4,552,500</b>	<b>\$ 4,552,500</b>	<b>\$ 2,988,400</b>	<b>\$ 3,017,200</b>	<b>\$ 3,030,200</b>	<b>\$ 0</b>	<b>\$ 0</b>
21 Change In Fund Balance	(300)	(1,500)	(1,500)	(1,500)	(400)	(200)	(200)	0	0
<b>22 Ending Fund Balance</b>	<b>\$ 92,097</b>	<b>\$ 90,397</b>	<b>\$ 90,597</b>	<b>\$ 90,597</b>	<b>\$ 90,197</b>	<b>\$ 89,997</b>	<b>\$ 89,797</b>	<b>\$ 89,797</b>	<b>\$ 89,797</b>
<b>Fund Balance Detail</b>									
23 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	92,097	90,397	90,597	90,597	90,197	89,997	89,797	89,797	89,797
<b>27 Ending Fund Balance</b>	<b>\$ 92,097</b>	<b>\$ 90,397</b>	<b>\$ 90,597</b>	<b>\$ 90,597</b>	<b>\$ 90,197</b>	<b>\$ 89,997</b>	<b>\$ 89,797</b>	<b>\$ 89,797</b>	<b>\$ 89,797</b>

## Debt Schedules

The following schedules depict the principal and interest payments remaining on outstanding revenue bonds and certificates of participation. The revenue bonds each have a dedicated revenue source that comes from the appropriate portion of the County's 1.0% sales and use tax.

### Summary of revenue bond payments

Year	Principal	Interest	Total
2020	\$2,765,000	\$221,244	2,986,244
2021	2,890,000	126,468	3,016,468
2022	2,965,000	64,044	3,029,044
Total	<u>\$8,620,000</u>	<u>\$411,756</u>	<u>\$9,031,756</u>

Open Space Sales and Use Tax Revenue Refunding Bonds Series, 2009 dated May 28, 2009 [\$18,010,000] were issued by the County for the advance refunding, redeeming and defeasing all of the County's outstanding Open Space Sales and Use Tax Revenue Bonds, Series 1999 and Series 2000 and paying the costs of issuing the Series 2009 Bonds. Interest is payable semiannually on October 15<sup>th</sup> and April 15 at rates increasing from 2.5% to 4.00%, and bond principal is payable annually on October 15. Final maturity is 2020.

Year	Principal	Interest	Total
2020	\$1,905,000	76,200	1,981,200
Total	<u>\$1,905,000</u>	<u>\$76,200</u>	<u>\$1,981,200</u>

Open Space Sales and Use Tax Revenue Refunding Bonds, Series 2012 dated November 14, 2012 [\$12,140,000] were issued by the County for the purposes of 1) reducing the net effective interest rate, 2) reducing the total principal and interest payable and 3) creating a present value savings for the County on the obligations represented by the advance refunding of the Open Space Sales and Use Tax Revenue Bonds series 2002. The bonds are special revenue obligations secured by the Open Space, Trails and Parks Fund pledged revenues. Interest is payable semiannually on April 15 and October 15 at an interest rate of 2.16%, and bond principal is payable annually on October 15. Final maturity is 2022.

Year	Principal	Interest	Total
2020	\$860,000	\$145,044	\$1,005,044
2021	2,890,000	126,468	3,016,468
2022	2,965,000	64,044	3,029,044
Total	<u>\$6,715,000</u>	<u>\$335,556</u>	<u>\$7,050,556</u>



# Employee Benefit Self-Insurance Fund

THIS FUND IS USED TO ACCOUNT FOR THE ACCUMULATION OF FUNDS GENERATED FROM INTERDEPARTMENTAL ASSESSMENTS TO BE USED IN THE ADMINISTRATION OF VARIOUS INSURED EMPLOYEE BENEFIT PROGRAMS INCLUDING SHORT-TERM DISABILITY, UNEMPLOYMENT, AND WORKERS' COMPENSATION BENEFITS INCLUDING CLAIMS AND STOP-LOSS INSURANCE PREMIUMS.

**Douglas County Government  
Employee Benefits Fund (Fund 620)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 1,984,420</b>	<b>\$ 1,982,117</b>	<b>\$ 3,003,946</b>	<b>\$ 3,003,946</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	1,955,220	2,430,900	2,430,900	2,050,000	2,186,400	2,367,300	2,566,100	2,784,700	3,025,000
5 Fines and Forfeits	0	0	0	0	0	0	0	0	0
6 Earnings on Investments	0	0	0	0	0	0	0	0	0
7 Other Revenues	311,833	0	0	120,000	0	0	0	0	0
8 Transfers In	0	0	0	0	0	0	0	0	0
<b>9 Total Revenues and Transfers In</b>	<b>\$ 2,267,053</b>	<b>\$ 2,430,900</b>	<b>\$ 2,430,900</b>	<b>\$ 2,170,000</b>	<b>\$ 2,186,400</b>	<b>\$ 2,367,300</b>	<b>\$ 2,566,100</b>	<b>\$ 2,784,700</b>	<b>\$ 3,025,000</b>
<b>Expenditures by Function</b>									
10 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11 Supplies	0	0	0	0	0	0	0	0	0
12 Purchased Services	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
13 Fixed Charges	415,351	614,900	614,900	614,900	667,400	725,100	788,600	858,500	935,400
14 Awards and Indemnities	832,176	1,640,000	1,640,000	1,640,000	1,343,000	1,466,200	1,601,500	1,750,200	1,913,600
15 Intergovernmental Support	0	0	0	0	0	0	0	0	0
16 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
17 Major Maintenance and Repair	0	0	0	0	0	0	0	0	0
18 Contingency	0	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000
19 Transfers Out	0	0	0	0	0	0	0	0	0
<b>20 Total Expenditures and Transfers Out</b>	<b>\$ 1,247,527</b>	<b>\$ 2,430,900</b>	<b>\$ 2,430,900</b>	<b>\$ 2,430,900</b>	<b>\$ 2,186,400</b>	<b>\$ 2,367,300</b>	<b>\$ 2,566,100</b>	<b>\$ 2,784,700</b>	<b>\$ 3,025,000</b>
21 Change In Fund Balance	1,019,526	0	0	(260,900)	0	0	0	0	0
<b>22 Ending Fund Balance</b>	<b>\$ 3,003,946</b>	<b>\$ 1,982,117</b>	<b>\$ 3,003,946</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>
<b>Fund Balance Detail</b>									
23 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
25 Committed Fund Balance	0	0	0	0	0	0	0	0	0
26 Assigned Fund Balance	3,003,946	1,982,117	3,003,946	2,743,046	2,743,046	2,743,046	2,743,046	2,743,046	2,743,046
<b>27 Ending Fund Balance</b>	<b>\$ 3,003,946</b>	<b>\$ 1,982,117</b>	<b>\$ 3,003,946</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>	<b>\$ 2,743,046</b>

A photograph of the Douglas County Events Center, a large building with a gabled roof and a sign in the foreground. The sign reads "DOUGLAS COUNTY EVENTS CENTER" and "500 Fairgrounds Drive". A green semi-transparent box is overlaid on the left side of the image, containing the title and description text.

# Liability & Property Insurance Fund

THIS FUND IS USED TO ACCOUNT FOR THE ACCUMULATION OF FUNDS GENERATED FROM INTERDEPARTMENTAL ASSESSMENTS TO BE USED FOR THE ADMINISTRATION OF VARIOUS INSURED PROPERTY AND LIABILITY INSURANCE PROGRAMS.

**Douglas County Government**  
**Liability and Property Insurance Fund (Fund 630)**  
**Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
<b>1 Beginning Fund Balance</b>	<b>\$ 4,241,273</b>	<b>\$ 3,166,301</b>	<b>\$ 4,955,708</b>	<b>\$ 4,955,708</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>
<b>Revenues</b>									
2 Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 Intergovernmental	0	0	0	0	0	0	0	0	0
4 Charges for Services	1,981,400	2,327,100	2,327,100	2,327,100	2,241,800	2,331,000	2,429,100	2,537,000	2,655,700
5 Fines and Forfeits	3,791	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
6 Earnings on Investments	0	0	0	0	0	0	0	0	0
7 Other Revenues	424,789	20,000	20,000	25,000	25,000	25,000	25,000	25,000	25,000
8 Transfers In	0	0	0	0	0	0	0	0	0
<b>9 Total Revenues and Transfers In</b>	<b>\$ 2,409,980</b>	<b>\$ 2,357,100</b>	<b>\$ 2,357,100</b>	<b>\$ 2,362,100</b>	<b>\$ 2,276,800</b>	<b>\$ 2,366,000</b>	<b>\$ 2,464,100</b>	<b>\$ 2,572,000</b>	<b>\$ 2,690,700</b>
<b>Expenditures by Function</b>									
10 Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11 Supplies	0	0	0	0	0	0	0	0	0
12 Purchased Services	26,107	65,000	65,000	65,000	85,000	85,000	85,000	85,000	85,000
13 Fixed Charges	652,418	992,100	992,100	992,100	891,800	981,000	1,079,100	1,187,000	1,305,700
14 Grants, Contribution, Indemnities	1,017,020	1,200,000	1,399,243	1,399,243	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
15 Interdepartmental Charges	0	0	0	0	0	0	0	0	0
16 Contingency	0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
17 Transfers Out	0	0	0	0	0	0	0	0	0
<b>18 Total Expenditures and Transfers Out</b>	<b>\$ 1,695,545</b>	<b>\$ 2,357,100</b>	<b>\$ 2,556,343</b>	<b>\$ 2,556,343</b>	<b>\$ 2,276,800</b>	<b>\$ 2,366,000</b>	<b>\$ 2,464,100</b>	<b>\$ 2,572,000</b>	<b>\$ 2,690,700</b>
19 Change In Fund Balance	714,435	0	[199,243]	[194,243]	0	0	0	0	0
<b>20 Ending Fund Balance</b>	<b>\$ 4,955,708</b>	<b>\$ 3,166,301</b>	<b>\$ 4,756,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>
<b>Fund Balance Detail</b>									
21 Non-spendable Fund Balance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22 Restricted Fund Balance	0	0	0	0	0	0	0	0	0
23 Committed Fund Balance	0	0	0	0	0	0	0	0	0
24 Assigned Fund Balance	4,955,708	3,166,301	4,756,465	4,761,465	4,761,465	4,761,465	4,761,465	4,761,465	4,761,465
<b>25 Ending Fund Balance</b>	<b>\$ 4,955,708</b>	<b>\$ 3,166,301</b>	<b>\$ 4,756,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>	<b>\$ 4,761,465</b>





# Medical Self-Insurance Fund

THIS FUND IS USED TO ACCOUNT FOR MEDICAL PREMIUMS COLLECTED (BOTH THE EMPLOYEE AND COUNTY PORTIONS), AS WELL AS, PAYMENT OF MEDICAL CLAIMS INCLUDING PHARMACEUTICAL CLAIMS. THIS FUND ONLY ACCOUNTS FOR MEDICAL INSURANCE COSTS, DENTAL AND VISION PREMIUMS ARE PAID BY THE EMPLOYEE.

**Douglas County Government  
Medical Self-Insurance Fund (Fund 640)  
Fund Summary**

	2018 Audited Actuals	2019 Adopted Budget	2019 Amended Budget	2019 Audited Actuals	2020 Proposed Budget	2021 Projection	2022 Projection	2023 Projection	2024 Projection
1 <b>Beginning Fund Balance</b>	<b>\$ 792,329</b>	<b>\$ 831,165</b>	<b>\$ 1,118,531</b>	<b>\$ 1,118,531</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>
<b>Revenues</b>									
2 <i>Taxes</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3 <i>Intergovernmental</i>	0	0	0	0	0	0	0	0	0
4 <i>Charges for Services</i>	18,441,901	19,347,997	19,347,997	18,938,380	18,839,527	21,435,600	23,607,700	26,009,300	28,665,500
5 <i>Fines and Forfeits</i>	0	0	0	0	0	0	0	0	0
6 <i>Earnings on Investments</i>	0	0	0	0	0	0	0	0	0
7 <i>Other Revenues</i>	50,230	617,744	617,744	609,394	681,000	50,000	50,000	50,000	50,000
8 <i>Transfers In</i>	0	0	0	0	0	0	0	0	0
9 <b>Total Revenues and Transfers In</b>	<b>\$ 18,492,131</b>	<b>\$ 19,965,741</b>	<b>\$ 19,965,741</b>	<b>\$ 19,547,774</b>	<b>\$ 19,520,527</b>	<b>\$ 21,485,600</b>	<b>\$ 23,657,700</b>	<b>\$ 26,059,300</b>	<b>\$ 28,715,500</b>
<b>Expenditures by Function</b>									
10 <i>Personnel</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
11 <i>Supplies</i>	0	0	0	0	0	0	0	0	0
12 <i>Purchased Services</i>	892,327	917,675	917,675	925,705	964,386	1,021,100	1,081,900	1,147,000	1,216,600
13 <i>Fixed Charges</i>	1,263,262	1,508,344	1,508,344	1,509,695	1,896,817	2,181,300	2,508,500	2,884,800	3,317,500
14 <i>Awards and Indemnities</i>	16,010,340	17,539,722	17,539,722	17,077,130	16,659,324	18,283,200	20,067,300	22,027,500	24,181,400
15 <i>Intergovernmental Support</i>	0	0	0	0	0	0	0	0	0
16 <i>Interdepartmental Charges</i>	0	0	0	0	0	0	0	0	0
17 <i>Major Maintenance and Repair</i>	0	0	0	0	0	0	0	0	0
18 <i>Contingency</i>	0	0	0	0	0	0	0	0	0
19 <i>Transfers Out</i>	0	0	0	0	0	0	0	0	0
20 <b>Total Expenditures and Transfers Out</b>	<b>\$ 18,165,929</b>	<b>\$ 19,965,741</b>	<b>\$ 19,965,741</b>	<b>\$ 19,512,530</b>	<b>\$ 19,520,527</b>	<b>\$ 21,485,600</b>	<b>\$ 23,657,700</b>	<b>\$ 26,059,300</b>	<b>\$ 28,715,500</b>
21 <i>Change In Fund Balance</i>	326,202	0	0	35,244	0	0	0	0	0
22 <b>Ending Fund Balance</b>	<b>\$ 1,118,531</b>	<b>\$ 831,165</b>	<b>\$ 1,118,531</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>
<b>Fund Balance Detail</b>									
23 <i>Non-spendable Fund Balance</i>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24 <i>Restricted Fund Balance</i>	0	0	0	0	0	0	0	0	0
25 <i>Committed Fund Balance</i>	0	0	0	0	0	0	0	0	0
26 <i>Assigned Fund Balance</i>	1,118,531	831,165	1,118,531	1,153,775	1,153,775	1,153,775	1,153,775	1,153,775	1,153,775
27 <b>Ending Fund Balance</b>	<b>\$ 1,118,531</b>	<b>\$ 831,165</b>	<b>\$ 1,118,531</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>	<b>\$ 1,153,775</b>



# AGENCY FUNDS





# Office of the Public Trustee Fund

THIS FUND IS USED TO ACCOUNT FOR THE FIDUCIARY ACTIVITIES OF THE PUBLIC TRUSTEE INCLUDING FORECLOSURES AND RELEASES OF DEEDS OF TRUST.

THE PUBLIC TRUSTEE'S OFFICE IS FUNDED WITH PROGRAM REVENUES SUCH AS FORECLOSURE FEES, RECORDING, AND PROCESSING FEES. NO TAXES ARE USED TO FUND ANY PORTION OF OPERATIONS.

Office of the Public Trustee (Fund 730)  
Douglas County, Colorado  
Fund Summary

	2018 Audited Actual	2019 Adopted Budget	2019 Amended Budget	2019 Estimated Actual	2020 Proposed Budget
<b>1 Beginning Fund Balance</b>	<b>\$ 391,966</b>	<b>\$ 481,200</b>	<b>\$ 324,125</b>	<b>\$ 324,125</b>	<b>\$ 350,685</b>
<b><i>Revenues</i></b>					
2 Charges for Services	365,851	451,896	451,896	451,896	331,398
3 Earnings on Investments	8,430	7,848	7,848	7,848	9,212
4 Other Revenues	0	0	0	0	0
5 Transfers In	0	0	0	0	0
<b>6 Total Revenues and Transfers In</b>	<b>\$ 374,281</b>	<b>\$ 459,744</b>	<b>\$ 459,744</b>	<b>\$ 459,744</b>	<b>\$ 340,610</b>
<b><i>Expenditures by Function</i></b>					
7 Personnel	341,347	362,181	362,181	362,181	269,607
8 Supplies	2,544	2,700	2,700	2,700	2,700
9 Purchased Services	80,682	62,303	62,303	62,303	62,303
10 Fixed Charges	0	6,000	6,000	6,000	6,000
11 Capital Outlay	0	0	0	0	0
12 Transfers Out- General Fund (Excess Revenues)	17,549	0	0	0	0
<b>13 Total Expenditures</b>	<b>\$ 442,122</b>	<b>\$ 433,184</b>	<b>\$ 433,184</b>	<b>\$ 433,184</b>	<b>\$ 340,610</b>
14 Change In Fund Balance	[67,841]	26,560	26,560	26,560	0
<b>15 Ending Fund Balance</b>	<b>\$ 324,125</b>	<b>\$ 507,760</b>	<b>\$ 350,685</b>	<b>\$ 350,685</b>	<b>\$ 350,685</b>
<b><i>Fund Balance Detail</i></b>					
16 Assigned Fund Balance	\$ 324,125	\$ 507,760	\$ 350,685	\$ 350,685	\$ 350,685
<b>17 Ending Fund Balance</b>	<b>\$ 324,125</b>	<b>\$ 507,760</b>	<b>\$ 350,685</b>	<b>\$ 350,685</b>	<b>\$ 350,685</b>







# Department Data

# Assessor

Lisa Frizell

301 Wilcox Street, Castle Rock, CO 80104

## Division Description and Mission

The Assessor's Office locates, appraises and records all of Douglas County's real and personal properties in accordance with the Colorado Constitution, statutes, and State Board of Equalization procedures. As Douglas County grows, the Assessor's Office is responsible for maintaining the geospatial parcel layer for the county, processing subdivisions as they occur, and adding newly constructed improvements to property records. The Assessor certifies valuations to approximately 300 special districts, municipalities and other local taxing entities, and tracks value and annual tax increments within the county's five tax increment financing plan areas. As properties are sold or otherwise transferred, the Assessor's staff updates ownership so that the tax warrant can be accurately prepared and delivered to the Treasurer. In addition, the Assessor's Office maintains records on senior citizen and other tax exemptions, generates value notices for all taxpayers, and processes all valuation appeals.

### Mission Statement:

We are committed to a high standard of excellence and integrity in public service through:

- Accurate & Equitable property values for tax assessments
- Superior customer service
- Cost efficient information management
- Innovative use of advanced technology

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 40,359	\$ 48,591	\$ 46,688	\$ 48,699	\$ 40,000	\$ 40,000	\$ 45,000
<b>Total Revenues</b>	<b>\$ 40,359</b>	<b>\$ 48,591</b>	<b>\$ 46,688</b>	<b>\$ 48,699</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 45,000</b>
<b>Expenditures:</b>							
Personal Services	\$ 3,476,613	\$ 3,695,594	\$ 3,898,108	\$ 3,806,964	\$ 4,355,761	\$ 4,358,761	\$ 4,518,770
Supplies/C.A./Purchased Services	281,804	243,213	302,731	153,093	202,372	202,372	202,372
Fixed Charges	9,280	6,151	9,617	11,584	11,480	11,480	9,639
Interdepartmental	3,320	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 3,771,017</b>	<b>\$ 3,944,957</b>	<b>\$ 4,210,456</b>	<b>\$ 3,971,641</b>	<b>\$ 4,569,613</b>	<b>\$ 4,572,613</b>	<b>\$ 4,730,781</b>
General Fund Support	\$ 3,730,657	\$ 3,896,366	\$ 4,163,768	\$ 3,922,942	\$ 4,529,613	\$ 4,532,613	\$ 4,685,781

# Assessor

Lisa Frizell

301 Wilcox Street, Castle Rock, CO 80104

## Assessor - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Penalty - Personal Property Filing	\$ 38,031	\$ 44,759	\$ 45,029	\$ 43,743	\$ 40,000	\$ 40,000	\$ 45,000
Sale of Books/Maps/Reports	2,327	3,832	1,660	4,956	0	0	0
Total Program Revenues	\$ 40,359	\$ 48,591	\$ 46,688	\$ 48,699	\$ 40,000	\$ 40,000	\$ 45,000



# Board of County Commissioners

Roger Partridge, Chair

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

Douglas County's three-member Board of County Commissioners is the main policy-making body in the County and works to represent the interests of the citizens of Douglas County at local, state, and national levels. Commissioners are elected at large from one of three geographic districts for four-year staggered terms. In Douglas County, Commissioners are limited to serving two four-year terms.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Expenditures:</b>							
Personal Services	\$ 355,493	\$ 348,982	\$ 408,297	\$ 443,814	\$ 450,801	\$ 450,801	\$ 452,879
Supplies/C.A./Purchased Services	347,861	279,000	246,206	432,573	492,995	609,495	492,995
Fixed Charges	5,548	6,333	10,821	3,608	11,120	11,120	9,430
Grants, Contributions, Idemnities	14,299	8,753	21,115	5,139	2,000	2,000	2,000
Intergovernmental	51,843	51,235	50,597	50,418	54,567	54,567	54,567
Interdepartmental	1,426	0	0	0	0	0	0
Total Expenditures	\$ 776,470	\$ 694,303	\$ 737,036	\$ 935,552	\$ 1,011,483	\$ 1,127,983	\$ 1,011,871
General Fund Support	\$ 776,470	\$ 694,303	\$ 737,036	\$ 935,552	\$ 1,011,483	\$ 1,127,983	\$ 1,011,871

# Budget

Martha Marshall

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

Budget assists county leadership in making informed decisions by providing financial forecasting and analysis. The development and management of the annual budget is guided by the Board of County Commissioners' core priorities, guiding principles, and Policy Manual which outlines the principles of governance.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 0	\$ 175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 0	\$ 175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures:							
Personal Services	\$ 574,912	\$ 587,502	\$ 690,560	\$ 779,702	\$ 947,128	\$ 947,128	\$ 829,630
Supplies/C.A./Purchased Services	12,111	4,190	5,298	25,132	5,265	5,265	5,265
Fixed Charges	0	0	0	0	0	0	0
Interdepartmental	0	0	0	0	0	0	0
Total Expenditures	\$ 587,023	\$ 591,692	\$ 695,858	\$ 804,834	\$ 952,393	\$ 952,393	\$ 834,895
General Fund Support	\$ 587,023	\$ 591,517	\$ 695,858	\$ 804,834	\$ 952,393	\$ 952,393	\$ 834,895



# Budget

Martha Marshall

100 Third Street, Castle Rock, CO 80104

## Budget - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Miscellaneous Revenues:							
Other Reimbursements	\$ 0	\$ 175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Program Revenues	\$ 0	\$ 175	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

# Building Development Services

Janet Herman

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Douglas County Building Division provides professional building inspection and permitting services to all *unincorporated* areas of Douglas County to ensure compliance with Building Codes as amended and adopted by the Board of County Commissioners.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 7,274,944	\$ 7,077,498	\$ 7,407,635	\$ 7,012,513	\$ 6,678,375	\$ 6,678,375	\$ 6,990,500
Total Revenues	\$ 7,274,944	\$ 7,077,498	\$ 7,407,635	\$ 7,012,513	\$ 6,678,375	\$ 6,678,375	\$ 6,990,500
Expenditures:							
Personal Services	\$ 2,907,380	\$ 3,061,146	\$ 3,271,746	\$ 3,392,464	\$ 3,502,467	\$ 3,502,467	\$ 3,596,910
Supplies/C.A./Purchased Services	568,348	605,398	423,294	307,426	388,355	388,355	328,355
Fixed Charges	52,445	62,538	58,723	65,277	73,400	73,400	63,221
Interdepartmental	13,800	0	0	0	0	0	0
Capital Outlay	0	23,745	0	0	0	0	0
Total Expenditures	\$ 3,541,973	\$ 3,752,827	\$ 3,753,763	\$ 3,765,167	\$ 3,964,222	\$ 3,964,222	\$ 3,988,486
General Fund Support	\$ (3,732,971)	\$ (3,324,671)	\$ (3,653,872)	\$ (3,247,346)	\$ (2,714,153)	\$ (2,714,153)	\$ (3,002,014)

# Building Development Services

Janet Herman

100 Third Street, Castle Rock, CO 80104

## Building - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Licenses &amp; Permits:</b>							
Contractors Licenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 275,000
Driveway & Street Cut Permits	6,680	6,840	7,200	6,480	5,500	5,500	6,000
Wildfire Mitigation	19,080	16,920	16,200	15,360	13,000	13,000	14,500
Building Permits	3,796,123	3,538,568	4,394,662	4,246,706	4,000,000	4,000,000	4,200,000
Elevator Permits	21,350	14,700	23,375	22,000	20,000	20,000	15,000
Electrical Permits	107,554	73,820	129,670	105,392	100,000	100,000	85,000
Mechanical Permits	242,587	295,559	298,412	337,998	329,875	329,875	345,000
Roofing Permit Fees	1,481,609	1,540,910	406,782	256,189	200,000	200,000	250,000
<b>Charges for Services:</b>							
DESC Permit Fees	0	[64]	[142]	[142]	0	0	0
DESC Plan Check Fee	0	[42]	0		110,000	110,000	85,000
Elevator Inspections	97,425	108,475	111,430	117,210	110,000	110,000	125,000
Elevator Witness Test	4,100	15,100	21,600	10,700	15,000	15,000	15,000
Plan Checking Fees	1,400,426	1,340,080	1,905,601	1,784,550	1,700,000	1,700,000	1,500,000
Reinspection Fees	38,915	38,198	22,395	20,116	20,000	20,000	20,000
Insp/Plan Review - Lone Tree	47,080	74,060	47,745	58,950	45,000	45,000	40,000
Investigation Fees	0	7,896	16,732	19,928	10,000	10,000	15,000
<b>Other Revenues:</b>							
Miscellaneous Revenues	3,585	3,213	1,414	1,445	0	0	0
<b>Other Financing Sources:</b>							
Sale of Fixed Assets	8,430	3,265	4,560	9,631	0	0	0
<b>Total Program Revenues</b>	<b>\$ 7,274,944</b>	<b>\$ 7,077,498</b>	<b>\$ 7,407,635</b>	<b>\$ 7,012,513</b>	<b>\$ 6,678,375</b>	<b>\$ 6,678,375</b>	<b>\$ 6,990,500</b>

# Clerk and Recorder

Merlin Klotz

301 Wilcox Street, Castle Rock, CO 80104

## Division Description and Mission

Chief Election Official of Douglas County. Agent of the State of Colorado for motor vehicle titling and licensing. Ex-officio recorder of property and other legal documents for Douglas County. Agent of the State of Colorado for issuing marriage licenses and certificates. Clerk to the Board of Douglas County Commissioners. Motor Vehicle, Elections, and Recording are primary points of interaction between the citizens of Douglas County and their government. The Clerk and Recorder office has implemented a strategic plan to support ongoing and operational excellence, innovation, and an optimum staffing model across all Divisions, to ensure the highest level of customer service in the delivery of our core services to the community.

### Vision:

- To be leaders in customer satisfaction, employee empowerment, and to serve with integrity.

### Mission Statement:

- To serve all citizens and each other with respect, courtesy, transparency, and professionalism.

### Core Values:

- Growth & Development, Adaptability, Ownership, Integrity, Communication, Equity

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 8,081,573	\$ 8,359,365	\$ 8,075,226	\$ 8,386,033	\$ 7,429,100	\$ 7,429,100	\$ 7,948,400
Total Revenues	\$ 8,081,573	\$ 8,359,365	\$ 8,075,226	\$ 8,386,033	\$ 7,429,100	\$ 7,429,100	\$ 7,948,400
<b>Expenditures:</b>							
Personal Services	\$ 4,526,224	\$ 5,314,456	\$ 5,424,203	\$ 6,050,188	\$ 6,730,210	\$ 6,624,989	\$ 7,035,306
Supplies/C.A./Purchased Services	861,891	1,292,851	1,005,222	2,039,788	1,572,957	1,715,589	3,149,525
Fixed Charges	8,500	29,313	5,990	40,096	4,390	4,390	3,110
Grants, Contributions, Indemnities	0	0	14	0	0	0	0
Interdepartmental	362	0	0	0	0	0	0
Capital Outlay	0	9,615	0	0	55,000	115,000	0
Major Maint Repair Projects	0	0	0	0	0	0	0
Total Expenditures	\$ 5,396,977	\$ 6,646,235	\$ 6,435,430	\$ 8,130,072	\$ 8,362,557	\$ 8,459,968	\$ 10,187,941
General Fund Support	\$ (2,684,596)	\$ (1,713,130)	\$ (1,639,797)	\$ (255,961)	\$ 933,457	\$ 1,030,868	\$ 2,239,541

# Clerk and Recorder

Merlin Klotz

301 Wilcox Street, Castle Rock, CO 80104

## Clerk and Recorder - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Licenses & Permits:							
Marriage Licenses & Certificates	\$ 10,540	\$ 10,452	\$ 12,020	\$ 12,111	\$ 10,000	\$ 10,000	\$ 12,000
Drivers Licenses	142,013	167,454	213,701	229,688	240,000	240,000	200,000
Inergovernmental:							
Other State Grants	0	4,000	0	0	0	0	0
State Park Passes	503	308	243	0	0	0	0
Charges for Services:							
Receptions	2,821,499	3,147,644	2,563,339	2,236,570	2,150,000	2,150,000	2,500,000
Document Fees - Real Property	563,694	584,748	601,833	686,977	633,600	633,600	715,000
Plat Filing Fees	1,840	1,710	1,950	2,660	1,700	1,700	2,000
Police Training Vendor Fees	11,956	14,228	14,942	15,248	15,000	15,000	15,000
Duplicate Registration Fees	7,945	8,319	9,047	18,621	9,000	9,000	20,000
Certificate of Title Fees	410,677	404,672	434,065	478,844	470,000	470,000	500,000
Clean Screen Vendor Fee	21,504	23,377	18,834	14,182	15,000	15,000	12,200
MV Sales Tax Vendor Fee	610,543	635,129	669,861	712,759	733,000	733,000	780,000
Temporary Permit Fee	76,969	67,440	22,464	26,253	21,000	21,000	30,000
E-470 Vendor Fees	125,590	127,144	130,673	67,190	0	0	0
Special Purpose - .50 SOT	190,389	192,873	198,311	199,236	209,100	209,100	200,000
Emissions Fees	185,148	189,177	193,330	203,689	200,000	200,000	205,000
Confidentiality Fees	32	120	258	80	0	0	0
Certified Copies	20,487	17,884	18,573	18,484	20,000	20,000	20,000
Clerk Hire [MV]	1,267,920	1,296,987	1,378,423	1,426,816	1,452,300	1,452,300	1,481,300
Security Agreements	568,110	559,045	588,750	596,762	618,000	618,000	595,000
Renewal Late Fees	248,850	250,490	251,710	278,070	265,000	265,000	275,000
Electronic Filing Surcharge	94,531	100,155	91,267	83,761	85,000	85,000	75,000
Copy Requests - Mail S&H	444	487	500	531	400	400	500

# Clerk and Recorder

Merlin Klotz

301 Wilcox Street, Castle Rock, CO 80104

## Clerk and Recorder - Program Revenues

Charges for Services (cont):								
Passport Execution Fees	152,918	180,975	193,300	202,500	195,000	195,000	220,000	
Passport Picture Fees	34,165	38,896	43,920	39,640	40,000	40,000	35,000	
SMM Penalty	0	1,739	0	145	0	0	0	
Service Plan Reviews	750	2,000	1,000	0	0	0	0	
CD/Download Access	29,023	27,495	22,254	20,527	21,000	21,000	22,000	
Fines & Forfeits:								
Uninsured Driver Fines	41,312	25,652	24,150	17,755	25,000	25,000	33,400	
Other Revenues:								
Elections Reimbursements	433,371	274,833	372,766	756,277	0	0	0	
Bad Check Charges	4,940	4,400	4,680	4,300	0	0	0	
Miscellaneous Revenues	2,126	[469]	[938]	36,357	0	0	0	
Other Financing Sources:								
Sale of Fixed Assets	1,785	0	0	0	0	0	0	
Total Program Revenues	\$ 8,081,573	\$ 8,359,365	\$ 8,075,226	\$ 8,386,033	\$ 7,429,100	\$ 7,429,100	\$ 7,948,400	





# Community Development

Terence Quinn

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Department of Community Development (DCD) has a pivotal role in managing and protecting the County's resources (land, water, minerals), environment and quality of life. The Department assists the Board of County Commissioners with recommendations to ensure that the County grows in a manner that is fiscally sound and economically beneficial to the County and its taxpayers and businesses. Meeting both responsibilities in a growing environment presents considerable challenges and opportunities.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Program Revenues	\$ 267,284	\$ 258,804	\$ 413,500	\$ 400,137	\$ 240,000	\$ 2,283,741	\$ 239,100
Intergovernmental	233,266	258,579	833,437	989,723	0	0	0
<b>Total Revenues</b>	<b>\$ 500,550</b>	<b>\$ 517,383</b>	<b>\$ 1,246,937</b>	<b>\$ 1,389,860</b>	<b>\$ 240,000</b>	<b>\$ 2,283,741</b>	<b>\$ 239,100</b>
<b>Expenditures:</b>							
Personal Services	\$ 3,222,843	\$ 3,493,580	\$ 3,767,241	\$ 3,890,976	\$ 4,159,065	\$ 4,051,967	\$ 4,241,818
Supplies/C.A./Purchased Services	601,916	638,883	1,409,028	1,764,647	678,543	678,543	672,543
Fixed Charges	277,631	1,040,361	804,915	1,083,312	1,183,434	1,183,434	1,114,760
Grants, Contributions, Indemnities	11,700	10,000	163,500	137,179	135,000	135,000	125,500
Intergovernmental	22,217	36,687	37,217	51,687	69,211	69,211	69,211
Interdepartmental	1,295	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 4,137,602</b>	<b>\$ 5,219,511</b>	<b>\$ 6,181,901</b>	<b>\$ 6,927,801</b>	<b>\$ 6,225,253</b>	<b>\$ 6,118,155</b>	<b>\$ 6,223,832</b>
General Fund Support	\$ 3,637,052	\$ 4,702,128	\$ 4,934,964	\$ 5,537,941	\$ 5,985,253	\$ 3,834,414	\$ 5,984,732

# Community Development

Terence Quinn

100 Third Street, Castle Rock, CO 80104

## Community Development - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Licenses & Permits:							
Sign Permits	\$ 10,218	\$ 11,775	\$ 11,651	\$ 14,458	\$ 11,000	\$ 11,000	\$ 14,000
Intergovernmental:							
CSBG Block Grant	0	0	88,730	60,664	0	151,526	0
Other State Grants	0	0	337,718	415,516	0	833,666	0
Other Federal Grants	233,266	258,579	406,989	445,729	0	578,738	0
Colorado Historical Society	0	0	0	67,814	0	238,024	0
Charges for Services (cont):							
Rezoning Fees	55,159	29,428	25,102	40,882	30,000	30,000	5,000
Zoning Review Fees	57,480	52,130	59,600	63,550	60,000	60,000	65,000
Preliminary Plat Fees	1,500	26,265	55,747	12,800	15,000	15,000	15,000
Final Plat Fees	3,810	10,100	2,800	19,500	3,000	3,000	3,000
Amended Plan Plat Fee	11,055	22,425	18,170	14,820	15,000	15,000	15,000
Combined Preliminary/Final Plat	6,000	[4,900]	2,000	2,000	0	0	0
Sketch Plan	9,765	5,200	0	0	0	0	0
Minor Developments	15,600	7,800	5,200	10,400	5,000	5,000	10,000
Service Plan Reviews	0	0	0	0	1,000	1,000	1,000
Exemption Fees [SB 35]	4,125	1,350	2,575	1,900	1,000	1,000	2,000
Site Plans	60,375	60,675	79,675	88,750	75,000	75,000	85,000
Use by Special Reiew Fees	9,855	7,150	12,651	6,430	8,000	8,000	5,000
Home Occupation Permit Fee	0	0	80	80	0	0	0
Variance/Appeal Fees [BOA]	5,000	4,500	4,875	7,625	4,000	4,000	3,000
Seasonal Use Permit Fees	0	900	1,050	1,200	0	0	1,000
Location and Extent Fees	5,200	6,175	4,550	7,475	4,000	4,000	4,000
Mapping / Platting Fees	3,620	4,330	180	0	1,000	1,000	1,000
Water Consultant Fees	5,548	6,021	17,593	12,683	7,000	7,000	10,000

# Community Development

Terence Quinn

100 Third Street, Castle Rock, CO 80104

## Community Development - Program Revenues

### Charges for Services (cont):

Project Extension Fees	1,350	975	750	75	0	0	0
Sale of Books/Maps/Reports	0	5,460	75	0	0	0	0
Copy Fees	25	45	0	130	0	0	100
Ticket Surcharge	0	0	0	0	0	18,186	0
<b>Other Revenues:</b>							
Other Reimbursements	0	0	107,650	94,049	0	222,345	0
Contributions - General	400	0	0	0	0	0	0
Miscellaneous Revenues	1,200	1,000	1,526	1,330	0	1,256	0
<b>Total Program Revenues</b>	<b>\$ 500,550</b>	<b>\$ 517,383</b>	<b>\$ 1,246,937</b>	<b>\$ 1,389,860</b>	<b>\$ 240,000</b>	<b>\$ 2,283,741</b>	<b>\$ 239,100</b>



# Community Justice Services

Scott Matson

4000 Justice Way, Suite 1801, Castle Rock, CO 80109

## Division Description and Mission

Douglas County Community Justice Services operates out of the Eighteenth Judicial District in the Robert A. Christensen Justice Center and is under the general direction of the Douglas County Manager. Community Justice Services (CJS) currently has 17 full-time positions, which include a Director, Support Services Supervisors, ten CJS Officers and three CJS Specialists.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 553,481	\$ 580,340	\$ 488,515	\$ 487,959	\$ 480,000	\$ 480,000	\$ 461,000
Transfers from Justice Center Sales & Use Tax	474,598	571,263	638,883	682,021	885,354	885,354	897,600
<b>Total Revenues</b>	<b>\$ 1,028,079</b>	<b>\$ 1,151,603</b>	<b>\$ 1,127,398</b>	<b>\$ 1,169,980</b>	<b>\$ 1,365,354</b>	<b>\$ 1,365,354</b>	<b>\$ 1,358,600</b>
<b>Expenditures:</b>							
Personal Services	\$ 1,304,078	\$ 1,259,715	\$ 1,314,621	\$ 1,411,813	\$ 1,542,377	\$ 1,542,377	\$ 1,581,550
Supplies/C.A./Purchased Services	318,220	454,232	444,934	453,355	468,970	468,970	468,970
Fixed Charges	449	129	180	426	400	400	325
Interdepartmental	71	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,622,818</b>	<b>\$ 1,714,076</b>	<b>\$ 1,759,735</b>	<b>\$ 1,865,594</b>	<b>\$ 2,011,747</b>	<b>\$ 2,011,747</b>	<b>\$ 2,050,845</b>
General Fund Support	\$ 594,739	\$ 562,473	\$ 632,337	\$ 695,614	\$ 646,393	\$ 646,393	\$ 692,245



# Community Justice Services

Scott Matson

4000 Justice Way, Suite 1801, Castle Rock, CO 80109

## Community Justice Services - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Adopted	2020 Proposed
Charges for Services:							
CJS - Electronic Alcohol Monitoring	\$ 117,936	\$ 106,340	\$ 77,664	\$ 73,322	\$ 70,000	\$ 70,000	\$ 80,000
CJS - Pre-Trial Intake Fees	41,813	41,413	35,955	37,643	37,000	37,000	45,000
CJS - Pre-Trial EM Fees	65,409	47,474	61,551	55,780	55,000	55,000	52,000
CJS - UA/PBT Fees	5,000	4,017	2,318	4,183	3,000	3,000	4,000
CJS - Post EM	105,650	102,464	94,449	97,197	100,000	100,000	100,000
CJS - DC-MOP Elec.Monitoring	88,158	148,070	102,141	96,345	100,000	100,000	70,000
Fine & Forfeits:							
Community Service Court Fines	129,535	130,089	114,357	123,490	115,000	115,000	110,000
Other Revenues:							
Other Reimbursements	(20)	474	80	0	0	0	0
Other Financing Sources:							
Operating Transfer - JC S & U Tax	474,598	571,263	638,883	682,021	885,354	885,354	897,600
<b>Total Program Revenues</b>	<b>\$ 1,028,079</b>	<b>\$ 1,151,603</b>	<b>\$ 1,127,398</b>	<b>\$ 1,169,980</b>	<b>\$ 1,365,354</b>	<b>\$ 1,365,354</b>	<b>\$ 1,358,600</b>

# Coroner

Jill Romann

4000 Justice Way, Castle Rock, CO 80109

## Division Description and Mission

The Coroner's Office is a statutory office, mandated by the Colorado Constitution and Colorado Revised Statutes [C.R.S.] 30-10-601 through 621. Under these statutes, the Coroner shall make all proper inquiry in order to determine the cause and manner of death of any person in his or her jurisdiction who had died under any of the following circumstances:

- If the death is or may be unnatural as a result of external influences, violence or injury
- Due to the influence of or the result of intoxication by alcohol or drugs or poisons
- As the result of an accident, including at the workplace
- When the death of an infant or child is unexpected or unexplained
- When no physician is in attendance or when, though in attendance, the physician is unable to certify the cause of death
- From a death that occurs within twenty-four hours of admission to a hospital
- From a disease which may be hazardous or contagious or which may constitute a threat to the health of the general public
- If the death occurs from the action of a peace officer or while in the custody of law enforcement officials or while incarcerated in a public institution
- When the death was sudden and happened to a person who was in apparent good health
- When the body is unidentifiable, decomposed, charred or skeletonized or circumstances that the coroner otherwise determines may warrant further inquiry to determine cause and manner of death or further law enforcement investigation.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 18,215	\$ 8,609	\$ 1,135	\$ 4,195	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 18,215	\$ 8,609	\$ 1,135	\$ 4,195	\$ 0	\$ 0	\$ 0
Expenditures:							
Personal Services	\$ 683,529	\$ 739,357	\$ 785,218	\$ 872,046	\$ 951,671	\$ 951,671	\$ 985,380
Supplies/C.A./Purchased Services	262,121	277,412	245,396	275,583	284,394	284,394	284,394
Fixed Charges	6,660	9,578	8,082	11,270	11,320	11,320	9,780
Interdepartmental	2,223	0	0	0	0	0	0
Total Expenditures	\$ 954,533	\$ 1,026,347	\$ 1,038,697	\$ 1,158,899	\$ 1,247,385	\$ 1,247,385	\$ 1,279,554
General Fund Support	\$ 936,318	\$ 1,017,738	\$ 1,037,562	\$ 1,154,704	\$ 1,247,385	\$ 1,247,385	\$ 1,279,554

# Coroner

Jill Romann

4000 Justice Way, Castle Rock, CO 80109

## Coroner - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Coroner Autopsy Fees	\$ 0	\$ 0	\$ 1,135	\$ 4,195	\$ 0	\$ 0	\$ 0
Other Revenues:							
Miscellaneous Revenues	18,215	8,609	0	0	0	0	0
Total Program Revenues	\$ 18,215	\$ 8,609	\$ 1,135	\$ 4,195	\$ 0	\$ 0	\$ 0

# County Administration

Douglas DeBord

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The County Manager is responsible for implementing policies set by the Board of County Commissioners, recommending improved management practices, and directing county operating divisions. The County Manager and his staff prepare current and long-range operational plans; review all existing and future planning systems, personnel, equipment and facility requirements; and recommend procedures and standards for sound, effective county management. The County Manager also coordinates and maintains relations with other jurisdictions and agencies.

### Mission Statement:

- Implement Board of County Commissioner policies by providing an efficient and effective support system that enhances each department's ability to carry out its mission
- Cultivate an environment of respect, support, and leadership that inspires and encourages organizational excellence, cooperation, innovation, superior customer service, and empowered employees
- Act as a liaison between the Board of County Commissioners and other county departments, governmental entities, and the business community

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 256,421	\$ 219,411	\$ 236,133	\$ 276,180	\$ 226,450	\$ 649,478	\$ 203,750
<b>Total Revenues</b>	<b>\$ 256,421</b>	<b>\$ 219,411</b>	<b>\$ 236,133</b>	<b>\$ 276,180</b>	<b>\$ 226,450</b>	<b>\$ 649,478</b>	<b>\$ 203,750</b>
<b>Expenditures:</b>							
Personal Services	\$ 1,229,587	\$ 1,247,455	\$ 1,349,471	\$ 1,355,382	\$ 1,430,567	\$ 1,430,567	\$ 1,494,000
Supplies/C.A./Purchased Services	233,455	265,788	322,475	294,993	290,498	290,498	290,498
Building Materials	0	35	0	0	0	0	0
Fixed Charges	1,735	647	592	2,111	1,560	1,560	1,420
Grants, Contributions, Indemnities	0	314	0	0	0	0	0
Interdepartmental	776	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,465,553</b>	<b>\$ 1,514,239</b>	<b>\$ 1,672,538</b>	<b>\$ 1,652,486</b>	<b>\$ 1,722,625</b>	<b>\$ 1,722,625</b>	<b>\$ 1,785,918</b>
General Fund Support	\$ 1,209,132	\$ 1,294,828	\$ 1,436,405	\$ 1,376,306	\$ 1,496,175	\$ 1,073,147	\$ 1,582,168

# County Administration

Douglas DeBord

100 Third Street, Castle Rock, CO 80104

## County Administration - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Licenses and Permits:</b>							
Liquor/Dance Hall Licenses	\$ 10,088	\$ 10,114	\$ 13,195	\$ 18,383	\$ 15,000	\$ 15,000	\$ 15,000
<b>Intergovernmental:</b>							
Veterans Allotment	1,200	8,316	8,316	11,700	14,700	14,700	0
Other Federal Grants	0	0	16,000	40,494	0	407,350	0
Other State Grants	0	0	0	8,024		15,678	
Managed Care Incentives	47,455	0	0	0	0	0	0
Municipalities	19,800	0	0	119,299	99,000	99,000	99,000
RE-1 School District	154,950	174,750	174,750	55,550	75,750	75,750	75,750
<b>Charges for Services:</b>							
Research/Investigation Fees	13,350	11,108	12,050	12,524	12,000	12,000	4,000
Wrap-Around Service Fee	0	14,000	6,000	10,000	10,000	10,000	10,000
Other Sales, Charges & Fees	68	144	22	206	0	0	0
Production Reimbursements	0	0	0	0	0	0	0
<b>Other Revenues:</b>							
Contribution - General	2,600	500	5,800	0	0	0	0
Miscellaneous Revenues	0	480	0	0	0	0	0
<b>Other Financing Sources:</b>							
Sale of Fixed Assets	6,910	0	0	0	0	0	0
<b>Total Program Revenues</b>	<b>\$ 256,421</b>	<b>\$ 219,411</b>	<b>\$ 236,133</b>	<b>\$ 276,180</b>	<b>\$ 226,450</b>	<b>\$ 649,478</b>	<b>\$ 203,750</b>

# County Attorney

Lance Ingalls

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The County Attorney's Office provides legal advice and representation for the Board of County Commissioners. The County Attorney, with the approval of the Board of County Commissioners, also advises and represents all other Douglas County elected officials, the County Manager, department and division heads, and appointed commissions, boards, and committees.

### Mission Statement:

The County Attorney's Office mission is to provide the highest quality legal services to the Board of County Commissioners, elected officials, appointed officials, and staff.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 1,500	\$ 97	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Revenues</b>	<b>\$ 1,500</b>	<b>\$ 97</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures:</b>							
Personal Services	\$ 1,151,473	\$ 1,175,490	\$ 1,267,940	\$ 1,366,795	\$ 2,035,141	\$ 2,035,141	\$ 2,382,946
Supplies/C.A./Purchased Services	76,574	131,626	104,665	246,786	109,570	109,570	109,570
Fixed Charges	265	2,340	99	350	340	340	256
Interdepartmental	235	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,228,547</b>	<b>\$ 1,309,456</b>	<b>\$ 1,372,704</b>	<b>\$ 1,613,931</b>	<b>\$ 2,145,051</b>	<b>\$ 2,145,051</b>	<b>\$ 2,492,772</b>
General Fund Support	\$ 1,227,047	\$ 1,309,359	\$ 1,372,704	\$ 1,613,931	\$ 2,145,051	\$ 2,145,051	\$ 2,492,772



# County Attorney

Lance Ingalls

100 Third Street, Castle Rock, CO 80104

## County Attorney - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Other Revenues:							
Miscellaneous Revenues	\$ 1,500	\$ 97	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Program Revenues	\$ 1,500	\$ 97	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

# County Fair and Rodeo

Vicky Starkey

500 Fairgrounds Drive, Castle Rock, CO 80104

## Division Description and Mission

The Douglas County Fair and Rodeo continues to be a family tradition for the residents of Douglas County, Colorado. Highlights include 2 entertainment stages, 3 Professional Rodeo Cowboy Association Rodeos, xtreme bulls, carnival, antique tractor pull, mutton bustin', stick horse rodeo, pancake breakfast, 4- H and Future Farmers of America exhibits - including livestock, projects and the jr. livestock sale.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 328,354	\$ 338,363	\$ 400,313	\$ 417,009	\$ 412,000	\$ 412,000	\$ 413,000
Total Revenues	\$ 328,354	\$ 338,363	\$ 400,313	\$ 417,009	\$ 412,000	\$ 412,000	\$ 413,000
Expenditures:							
Personal Services	\$ 97,858	\$ 137,713	\$ 114,250	\$ 183,588	\$ 140,121	\$ 153,724	\$ 142,962
Supplies/C.A./Purchased Services	322,147	397,149	388,835	502,035	489,920	519,920	519,920
Fixed Charges	7,739	11,198	5,444	2,011	0	0	0
Capital Outlay	0	0	0	0	0	0	0
Grants, Contributions, Indemnity	0	0	0	1,365	0	0	0
Interdepartmental	0	0	0	0	0	0	0
Total Expenditures	\$ 427,744	\$ 546,060	\$ 508,529	\$ 688,999	\$ 630,041	\$ 673,644	\$ 662,882
General Fund Support	\$ 99,390	\$ 207,697	\$ 108,216	\$ 271,990	\$ 218,041	\$ 261,644	\$ 249,882

# County Fair and Rodeo

Vicky Starkey

500 Fairgrounds Drive, Castle Rock, CO 80104

## County Fair and Rodeo - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Charges for Services:</b>							
Facilities Use Fees	\$ 8,288	\$ 7,617	\$ 8,008	\$ 5,810	\$ 0	\$ 0	\$ 0
Admissions Surcharge	12,930	20,106	17,552	18,404	25,000	25,000	25,000
Ticket Surcharge	141,993	118,082	137,622	155,551	145,000	145,000	185,000
Vendor Surcharge	30,770	26,666	24,037	26,470	42,000	42,000	35,000
Participant Surcharge	0	0	0	0	20,000	20,000	8,000
Event Sponsorships	69,195	70,383	77,359	108,057	85,000	85,000	90,000
Event Commission	36,116	44,620	66,661	48,906	45,000	45,000	20,000
Catering Fee	29,050	32,055	30,631	34,125	50,000	50,000	50,000
<b>Other Revenues:</b>							
Contrib.-Foundation/Estates	0	18,835	38,443	19,407	0	0	0
Miscellaneous Revenues	12	0	0	279	0	0	0
<b>Total Program Revenues</b>	<b>\$ 328,354</b>	<b>\$ 338,363</b>	<b>\$ 400,313</b>	<b>\$ 417,009</b>	<b>\$ 412,000</b>	<b>\$ 412,000</b>	<b>\$ 413,000</b>

# Emergency / Disaster

Tim Johnson

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Douglas County Office of Emergency/Disaster is the main hub for the coordination of disaster management and training; homeland security; emergency preparedness and education; multi-agency cooperation; and emergency medical and trauma system coordination within the County.

The County works in cooperation with other agencies including the Douglas County Sheriff's Office, Tri-County Health, Public Works, and various municipal and district Fire/Rescue and Police Departments.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 5,186	\$ 2,100	\$ 4,934	\$ 39,275	\$ 2,100	\$ 2,100	\$ 2,100
<b>Total Revenues</b>	<b>\$ 5,186</b>	<b>\$ 2,100</b>	<b>\$ 4,934</b>	<b>\$ 39,275</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>
<b>Expenditures:</b>							
Personal Services	\$ 506,566	\$ 591,909	\$ 522,845	\$ 679,193	\$ 729,137		\$ 850,618
Supplies/C.A./Purchased Services	378,352	126,163	54,391	638,082	493,300	526,055	576,800
Fixed Charges	25,542	38,215	92,231	34,863	39,210		34,430
Capital Outlay	108,173	13,856	0	0	0	52,100	0
Contingencies & Reserves	0	0	0	0	500,000	500,000	500,000
Grants, Contributions, Indemnity	[962]	9,837	[3,694]	0	0	0	0
Interdepartmental	7,980	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,025,651</b>	<b>\$ 779,980</b>	<b>\$ 665,773</b>	<b>\$ 1,352,138</b>	<b>\$ 1,761,647</b>	<b>\$ 1,078,155</b>	<b>\$ 1,961,848</b>
General Fund Support	\$ 1,020,465	\$ 777,880	\$ 660,839	\$ 1,312,863	\$ 1,759,547	\$ 1,076,055	\$ 1,959,748

# Emergency / Disaster

Tim Johnson

100 Third Street, Castle Rock, CO 80104

## Emergency/Disaster - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Other Revenues:							
Ambulance Licenses	\$ 2,100	\$ 2,100	\$ 2,270	\$ 2,500	\$ 2,100	\$ 2,100	\$ 2,100
Other Reimbursements	260	0	1,902	36,775	0	0	0
Miscellaneous Revenues	2,826	0	762	0	0	0	0
Total Program Revenues	\$ 5,186	\$ 2,100	\$ 4,934	\$ 39,275	\$ 2,100	\$ 2,100	\$ 2,100

# Facilities

Vicky Starkey

3026 North Industrial Way, Castle Rock, CO 80109

## Division Description and Mission

Facilities currently manages 33 buildings/sites across 844 square miles. Our facilities house multiple functions, supporting all county departments and a current county population of 346,000. One of our core missions is to provide safe, secure, comfortable, efficient and sustainable environments for citizens and employees.

### Mission Statement:

- Provide a safe, secure, comfortable, efficient sustainable environment for citizens and employees.
- Manage all Douglas County Facilities including the Douglas County Fairgrounds and Events Center
- Manage County building construction projects
- Prepare and implement annual budget and continue implementation and updates of the Facilities Master Plan
- Facilities Maintenance – planned and unplanned maintenance
- Procure supplies, equipment, materials and services to protect our capital investments
- Address environmental concerns for Facilities by developing policies and procedures pertaining to environmental and sustainable initiatives

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 430,911	\$ 474,714	\$ 630,535	\$ 466,152	\$ 347,000	\$ 347,000	\$ 318,000
Transfers from Justice Center Sales & Use Tax	1,782,109	2,048,804	2,323,720	2,615,162	2,947,724	2,947,724	2,652,559
Total Revenues	\$ 2,213,020	\$ 2,523,518	\$ 2,954,255	\$ 3,081,314	\$ 3,294,724	\$ 3,294,724	\$ 2,970,559
<b>Expenditures:</b>							
Personal Services	\$ 3,916,504	\$ 4,167,644	\$ 4,203,201	\$ 4,436,578	\$ 4,824,040	\$ 4,824,040	\$ 5,061,743
Supplies/C.A./Purchased Services	1,443,820	2,800,406	2,254,794	2,272,844	2,938,484	2,939,734	2,960,472
Fixed Charges	3,013,646	2,924,437	3,053,956	3,422,541	3,748,588	3,748,588	3,702,294
Capital Outlay	52,972	17,144	74,506	19,855	45,000	121,503	0
Grants, Contributions, Indemnity	30,000	30,000	28,776	30,000	30,000	0	8,000
Major Maintenance & Repairs	0	0	0	27,771	0	0	0
Interdepartmental	18,352	0	0	0	0	0	0
Total Expenditures	\$ 8,475,294	\$ 9,939,631	\$ 9,615,233	\$ 10,209,589	\$ 11,586,112	\$ 11,633,865	\$ 11,732,509
General Fund Support	\$ 6,262,274	\$ 7,416,113	\$ 6,660,978	\$ 7,128,275	\$ 8,291,388	\$ 8,339,141	\$ 8,761,950



# Facilities

Vicky Starkey

3026 North Industrial Way, Castle Rock, CO 80109

## Facilities - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental:							
Arapahoe County	\$ 0	\$ 4,105	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Charges for Services:							
Facilities Use Fees	223,807	243,850	233,616	250,251	245,000	245,000	215,000
Equipment Use Fees	52,993	50,511	53,483	55,480	52,000	52,000	52,000
Admissions Surcharge	7,385	9,634	5,618	2,639	0	0	0
Ticket Surcharge	410	1,110	6,170	2,994	0	0	0
Vendor Surcharge	4,734	7,643	18,715	21,970	0	0	0
Participant Surcharge	23,987	21,309	13,987	11,467	0	0	0
Kitchen Rental	20,808	19,905	200		0	0	0
Catering Fee	15,335	17,351	17,010	16,688	0	0	0
Other Revenues:							
Utility Refunds	42,154	54,095	68,335	65,243	45,000	45,000	45,000
Miscellaneous Revenues	25,196	11,250	178,403	31,673	0	0	0
ATM Fees	3,473	4,305	2,936	1,507	2,000	2,000	1,000
Recycling Program Revenue	6,139	14,672	1,735	5,472	3,000	3,000	5,000
Other Financing Sources:							
Sale of Fixed Assets	4,490	14,975	30,327	768	0	0	0
Operating Transfer - JC S & U Tax	1,782,109	2,048,804	2,323,720	2,615,162	2,947,724	2,947,724	2,652,559
<b>Total Program Revenues</b>	<b>\$ 2,213,020</b>	<b>\$ 2,523,518</b>	<b>\$ 2,954,255</b>	<b>\$ 3,081,314</b>	<b>\$ 3,294,724</b>	<b>\$ 3,294,724</b>	<b>\$ 2,970,559</b>

# Finance

Andrew Copland

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

### Mission Statement:

- Promoting a culture of accountability and ethical conduct.
- Ensuring compliance through adequate internal controls for the purpose of safeguarding resources and minimizing liabilities.
- Valuing the contributions of our employees and encouraging their professional growth and development.
- Analyzing information to forecast trends and assist in decision making.
- Fostering an environment of open communication, education, cooperation and service.
- Providing timely and accurate financial reports.
- Leading local government through the development of innovative financial solutions.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>REVENUES:</b>							
<b>Taxes</b>							
Program Revenues	\$ 77,117	\$ 79,111	\$ 96,707	\$ 105,168	\$ 102,000	\$ 108,000	\$ 131,000
Operating Transfer - RMC CTA	17,786	16,508	17,444	22,654	0	0	24,900
<b>Total Revenues</b>	<b>\$ 94,903</b>	<b>\$ 95,619</b>	<b>\$ 114,151</b>	<b>\$ 127,822</b>	<b>\$ 102,000</b>	<b>\$ 108,000</b>	<b>\$ 155,900</b>
<b>Expenditures:</b>							
Personnel Services	\$ 1,031,006	\$ 1,077,375	\$ 1,092,152	\$ 1,102,773	\$ 1,122,520	\$ 1,122,520	\$ 1,262,787
Supplies/G.A./Purchased Services	85,366	133,262	82,116	26,463	50,057	85,057	66,020
Fixed Charges	0	100	0	0	0	0	0
Grants, Contributions, Memorials	0	0	0	0	0	0	0
Interdepartmental	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,116,372</b>	<b>\$ 1,210,737</b>	<b>\$ 1,174,268</b>	<b>\$ 1,129,236</b>	<b>\$ 1,172,577</b>	<b>\$ 1,172,577</b>	<b>\$ 1,328,807</b>
General Fund Support	\$ 974,279	\$ 1,115,708	\$ 1,006,117	\$ 1,008,414	\$ 1,049,577	\$ 1,049,577	\$ 1,173,907

# Finance

Andrew Copland

100 Third Street, Castle Rock, CO 80104

## Finance - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Other Revenues:							
Vendor Incentive Reimbursement	\$ 74,107	\$ 79,111	\$ 96,707	\$ 105,168	\$ 108,000	\$ 108,000	\$ 130,000
Other Financing Sources:							
Operating Transfer - RMHIDTA	17,786	18,508	19,444	22,654	0	0	24,900
Total Program Revenues	<u>\$ 91,893</u>	<u>\$ 97,619</u>	<u>\$ 116,150</u>	<u>\$ 127,822</u>	<u>\$ 108,000</u>	<u>\$ 108,000</u>	<u>\$ 154,900</u>

# Fleet

Vicky Starkey

3030 North Industrial Way, Castle Rock, CO 80109

## Division Description and Mission

The Fleet Division manages and maintains over 1,200 assets. The fleet contains vehicles ranging from motorcycles to heavy construction equipment. Light equipment accounts for approximately one-third of the fleet and consists of sedans and pickup trucks operated by various County departments. Heavy equipment operated by Public Works staff accounts for approximately one-third of the fleet which consists of heavy construction and snow removal equipment. Law enforcement accounts for the remaining third of the fleet and consists of marked/unmarked patrol units, investigation vehicles and special purpose vehicles.

### Mission Statement:

- Providing preventive maintenance and repair services to ensure a safe and efficient County fleet at a competitive cost
- Asset management including replacement planning, spec writing, acquisitions of all vehicles and equipment, new equipment up-fit and used equipment disposal
- Fleet fueling services in nine locations including inventory management, fuel acquisition, tracking utilization, and state regulatory requirements for fuel sites
- Administering in-house warranty program for Ford, General Motors, Dodge Chrysler, Jeep, Western Star and Freightliner
- Procuring and maintain records on all County vehicle license plates and emissions
- Performing all heavy-duty emissions testing through self-certifications program

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 81,955	\$ 19,390	\$ 48,437	\$ 24,515	\$ 0	\$ 0	\$ 5,000
<b>Total Revenues</b>	<b>\$ 81,955</b>	<b>\$ 19,390</b>	<b>\$ 48,437</b>	<b>\$ 24,515</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,000</b>
<b>Expenditures:</b>							
Personal Services	\$ 1,377,208	\$ 1,656,040	\$ 1,796,982	\$ 2,054,983	\$ 2,164,003	\$ 2,164,003	\$ 2,070,213
Supplies/C.A./Purchased Services	306,336	3,595,876	3,447,330	4,050,700	4,968,323	4,968,323	4,965,323
Fixed Charges	[39,413]	53,136	20,156	20,356	0	0	22,330
Capital Outlay	12,876	82,341	39,707	291,800	0	0	0
Grants, Contributions, Indemnity	0	[136,332]	[65,926]	37,300	0	0	0
Interdepartmental	[667,877]	[4,055,143]	[3,728,065]	[4,306,583]	[4,504,670]	[4,504,670]	[4,248,864]
<b>Total Expenditures</b>	<b>\$ 989,130</b>	<b>\$ 1,195,918</b>	<b>\$ 1,510,184</b>	<b>\$ 2,148,556</b>	<b>\$ 2,627,656</b>	<b>\$ 2,627,656</b>	<b>\$ 2,809,002</b>
General Fund Support	\$ 907,175	\$ 1,176,528	\$ 1,461,747	\$ 2,124,041	\$ 2,627,656	\$ 2,627,656	\$ 2,804,002

# Fleet

Vicky Starkey

3030 North Industrial Way, Castle Rock, CO 80109

## Fleet - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Fleet Maintenance Charges	\$ 4,419	\$ 1,586	\$ 0	\$ 0	\$ 0	\$ 0	0
Other Revenues:							
Warranty Refunds	45,420	7,160	3,695	10,995	0	0	5,000
Miscellaneous Revenues	0	2,719	8,426	3,292	0	0	0
Recycling Program Revenue	809	2,081	1,145	1,564	0	0	0
Other Financing Sources:							
Sale of Fixed Assets	31,307	5,844	35,171	8,664	0	0	0
Total Program Revenues	\$ 81,955	\$ 19,390	\$ 48,437	\$ 24,515	\$ 0	\$ 0	5,000

# Human Resources

Laura Leary

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

### Mission Statement:

- Stewardship of our Human Resources by honoring confidentiality, being honest, objective, proactive and responsive, and providing a supportive, knowledgeable sounding board to all who seek our assistance
- Strategic Focus by designing and implementing strategies that advance the County's vision and mission
- Service Excellence by providing quality, timely service that exceeds expectations and promotes an environment of education and learning
- Effective Communication by listening, learning and responding in a consistent manner to reach understanding and achieve effective solutions
- Collaborative Partnership by creating an environment of teamwork and collaboration for building effective working relationships
- Continuous Advancement by fostering innovation and advancing change efforts that lead to performance excellence

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 95,842	\$ 75,411	\$ 54,481	\$ 121,163	\$ 185,000	\$ 185,000	\$ 113,000
Total Revenues	\$ 95,842	\$ 75,411	\$ 54,481	\$ 121,163	\$ 185,000	\$ 185,000	\$ 113,000
Expenditures:							
Personal Services	\$ 827,559	\$ 997,329	\$ 1,054,148	\$ 1,290,088	\$ 1,179,905	\$ 1,295,851	\$ 1,031,262
Supplies/C.A./Purchased Services	302,275	324,487	413,131	468,780	687,565	757,565	687,565
Fixed Charges	0	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
Grants, Contributions, Indemnity	0	0	0	0	0	0	0
Interdepartmental	0	0	0	0	0	0	0
Total Expenditures	\$ 1,129,834	\$ 1,321,816	\$ 1,467,279	\$ 1,758,868	\$ 1,867,470	\$ 2,053,416	\$ 1,718,827
General Fund Support	\$ 1,033,992	\$ 1,246,405	\$ 1,412,798	\$ 1,637,705	\$ 1,682,470	\$ 1,868,416	\$ 1,605,827



# Human Resources

Laura Leary

100 Third Street, Castle Rock, CO 80104

## Human Resources - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental:							
Other State Grants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Revenues:							
Other Reimbursements	65	0	0	0	0	0	0
Wellness Credits - Aetna	0	20,551	0	66,383	110,000	110,000	110,000
Miscellaneous Revenues	53,100	51,520	25,041	0	50,000	50,000	0
Employee Program Rev.	42,677	3,340	29,440	54,780	25,000	25,000	3,000
Total Program Revenues	\$ 95,842	\$ 75,411	\$ 54,481	\$ 121,163	\$ 185,000	\$ 185,000	\$ 113,000

# Human Services

Daniel Makelky

4400 Castleton Court, Castle Rock, CO 80109

## Division Description and Mission

Our vision is an informed community that is safe, connected and thriving.

### Mission Statement:

To engage and partner with our community to achieve safety and self-sufficiency. The values of the Department are:

- Integrity – the Department holds itself to honesty and ethical professionalism without compromise in all aspects of work
- Respect – the Department values, appreciates, and treats each person with dignity
- Accountability – the Department measures, evaluates and follows through. We do what we say
- Compassion – the Department establishes connections with others that motivate us to serve
- Innovation – the Department encourages creativity in continual improvement and progressive practices
- Collaboration – the Department approaches their work by engaging others to obtain effective and optimal outcomes

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes	\$ 1,481,791	\$ 1,732,815	\$ 1,777,445	\$ 1,975,864	\$ 2,031,304	\$ 2,031,304	\$ 2,279,763
Operating Transfer - General Fund	1,872,126	2,625,626	2,578,130	1,463,302	958,876	958,876	1,624,083
Program Revenues	21,352,705	21,735,778	23,221,304	23,975,192	29,110,591	29,110,591	31,319,980
<b>Total Revenues</b>	<b>\$ 24,706,622</b>	<b>\$ 26,094,219</b>	<b>\$ 27,576,879</b>	<b>\$ 27,414,358</b>	<b>\$ 32,100,771</b>	<b>\$ 32,100,771</b>	<b>\$ 35,223,826</b>
<b>Expenditures:</b>							
Personal Services	\$ 5,338,948	\$ 5,931,039	\$ 6,749,930	\$ 7,709,987	\$ 8,937,115	\$ 8,937,115	\$ 8,969,212
Supplies/C.A./Purchased Services	1,701,894	2,281,612	2,624,843	3,426,029	3,046,170	3,057,929	3,125,492
Fixed Charges	17,388	18,601	19,408	36,340	30,219	30,219	21,025
Capital Outlay	20,098	20,980	42,798	6,138	0	0	0
Grants, Contributions, Indemnity	15,014,450	14,293,684	14,625,413	14,515,611	19,618,918	19,618,918	21,138,018
Interdepartmental	2,794,619	3,847,098	3,753,866	2,151,913	1,410,108	1,410,108	2,388,357
Interfund Transfer	0	2,900	24,500	524,625	0	0	0
<b>Total Expenditures</b>	<b>\$ 24,887,397</b>	<b>\$ 26,395,914</b>	<b>\$ 27,840,758</b>	<b>\$ 28,370,643</b>	<b>\$ 33,042,530</b>	<b>\$ 33,054,289</b>	<b>\$ 35,642,104</b>
General Fund Support	\$ 180,775	\$ 301,695	\$ 263,879	\$ 956,285	\$ 941,759	\$ 953,518	\$ 418,278

# Human Services

Daniel Makelky

4400 Castleton Court, Castle Rock, CO 80109

## Human Services - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Intergovernmental:</b>							
Other Federal Grants	\$ 41,300	\$ 54,891	\$ 99,318	\$ 144,951	\$ 0	\$ 0	\$ 0
Federal Reimbursement HS Program	12,690,663	12,434,148	12,961,686	13,155,677	17,071,429	17,071,429	17,982,235
Federal Reimbursement HS Program	865,497	1,168,404	1,124,244	642,426	451,232	451,232	675,964
IV-D Incentives	195,136	192,610	200,746	228,860	219,200	219,200	45,864
IV-D Collections	10,434	11,711	4,978	8,203	10,000	10,000	0
State Reimbursement - Aid/Programs	(20,599)	6,630	(137,024)	(128,036)	0	0	0
State Reimbursement - HS/Programs	2,491,406	3,261,698	3,844,556	4,540,985	3,864,533	3,864,533	4,462,030
Managed Care Incentives				173,374			
Unrealized Revenue	4,569,572	4,056,802	4,566,962	4,438,063	6,923,197	6,923,197	7,543,887
<b>Other Revenues:</b>							
Human Services Refunds	185,331	224,085	239,660	170,611	225,000	225,000	200,000
State Collected Refunds	222,258	204,580	227,202	358,498	220,000	220,000	200,000
Parental Fee Recovery	82,593	84,864	77,190	134,360	80,000	80,000	200,000
Other Reimbursements	0	100	0	0	0	0	0
Miscellaneous Revenues	12,395	29,035	6,250	101,243	46,000	46,000	10,000
FSR Payments	6,721	6,220	5,536	5,977	0	0	0
<b>Other Financing Sources:</b>							
Operating Transfer - General Fund	1,872,126	2,600,626	2,552,630	1,463,302	958,876	958,876	1,624,083
Operating Transfer - Cap Rep Fund	0	25,000	25,500	0	0	0	0
<b>Total Program Revenues - All Funds</b>	<b>\$ 23,224,831</b>	<b>\$ 24,361,404</b>	<b>\$ 25,799,434</b>	<b>\$ 25,438,494</b>	<b>\$ 30,069,467</b>	<b>\$ 30,069,467</b>	<b>\$ 32,944,063</b>

# Information Technology

John Huber

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

Douglas County's Department of Information Technology plays an integral role in County operations by developing, integrating and maintaining innovative information systems and services. IT provides service to all Douglas County departments and offices, as well as selected services to local municipalities.

### Services:

- Delivering on the promise of technology
- Balance IT Services with Organizational Needs and Funding Priorities
- Acquire, Retain and Develop Qualified Staff
- Protect County Data and Systems
- Extend Electronic Services
- Establish and Conform to Enterprise Technology Standards

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Program Revenues	\$ 112,739	\$ 368,247	\$ 188,927	\$ 124,652	\$ 0	\$ 0	\$ 0
Transfer from Road Sales & Use Tax	\$ 0	\$ 0	\$ 0	\$ 0	107,000	107,000	107,000
Transfers from Justice Center Sales & Use Tax	0	0	0	0	0	0	438,048
<b>Total Revenues</b>	<b>\$ 112,739</b>	<b>\$ 368,247</b>	<b>\$ 188,927</b>	<b>\$ 124,652</b>	<b>\$ 107,000</b>	<b>\$ 107,000</b>	<b>\$ 545,048</b>
<b>Expenditures:</b>							
Personal Services	\$ 7,523,553	\$ 8,230,191	\$ 7,971,777	\$ 8,720,053	\$ 9,180,240	\$ 9,503,862	\$ 10,008,433
Supplies/C.A./Purchased Services	6,824,553	6,034,252	6,465,614	6,276,761	7,423,486	8,220,440	7,623,665
Fixed Charges	661	155	20	458	0	0	97
Capital Outlay	1,268,068	1,789,718	626,513	892,743	1,000,000	1,020,744	1,000,000
Grants, Contributions, Indemnity	0	0	0	[78,096]	0	0	0
Interdepartmental	307	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 15,617,142</b>	<b>\$ 16,054,316</b>	<b>\$ 15,063,924</b>	<b>\$ 15,811,919</b>	<b>\$ 17,603,726</b>	<b>\$ 18,745,046</b>	<b>\$ 18,632,195</b>
General Fund Support	\$ 15,504,403	\$ 15,686,069	\$ 14,874,997	\$ 15,687,267	\$ 17,496,726	\$ 18,638,046	\$ 18,087,147

# Information Technology

John Huber

100 Third Street, Castle Rock, CO 80104

## Information Technology - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental:							
Other Federal Grants	\$ 687	\$ 146,993	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Charges for Services:							
Sale of Data	36,636	55	0	0	0	0	0
Sale of Books/Maps/Reports	681	472	449	670	0	0	0
Other Revenues:							
Other Reimbursements	64,735	210,727	187,275	122,867	0	0	0
Miscellaneous Revenues	10,000	10,000	1,203	1,115	0	0	0
Operating Transfer Road & Bridge	0	0	0	0	107,000	107,000	107,000
Operating Transfer Justice Center S&U	0	0	0	0	0	0	438,048
<b>Total Program Revenues</b>	<b>\$ 112,739</b>	<b>\$ 368,247</b>	<b>\$ 188,927</b>	<b>\$ 124,652</b>	<b>\$ 107,000</b>	<b>\$ 107,000</b>	<b>\$ 545,048</b>

# Mental Health Initiative

Barbara Drake

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Douglas County Mental Health Initiative [DCMHI] was formed in 2014 at the request of the County Commissioners to address unmet mental health needs in the County. Today, the Initiative is made up of forty community partners working to develop an integrated system of mental health care so that people in need don't fall through the cracks. The Community Response Teams (CRT) are a key program of the DCMHI. These co-responder teams pair law enforcement and mental health clinicians to respond to 911 and unit to unit calls, as well as, other referrals when mental health is the primary issue. The teams connect people with mental health services directly while avoiding the use of emergency departments and jail. Fire/EMS provides medical clearance when needed. Major CRT partners include Douglas County, Douglas County Sheriff's Office, Castle Rock Police and Fire/Rescue and South Metro Fire/Rescue, in cooperation with other municipal and district fire and police departments. The County and DCMHI also created the Mental Health Navigator and supports anti-stigma and community education efforts in partnership with DCMHI members. The collaborative effort to address complex community issues is one of the most valuable aspects of the DCMHI.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures:							
Personal Services	\$ 0	\$ 15,810	\$ 89,074	\$ 104,192	\$ 109,157	\$ 109,157	\$ 94,134
Supplies/C.A./Purchased Services	7,755	13,271	197,494	486,174	424,906	813,227	824,158
Capital Outlay	0	0	0	0	0	38,034	0
Total Expenditures	\$ 7,755	\$ 29,081	\$ 286,568	\$ 590,366	\$ 534,063	\$ 960,418	\$ 918,292
General Fund Support	\$ 7,755	\$ 29,081	\$ 286,568	\$ 590,366	\$ 534,063	\$ 960,418	\$ 918,292





# Open Space and Natural Resources

Cheryl Matthews

100 Third Street, Castle Rock, CO 80104

## Division Mission

### Mission:

Douglas County Division of Open Space and Natural Resources seeks to enhance the quality of life for residents by protecting wildlife habitat, natural resources, historic sites, scenic views and Douglas County's rural heritage while providing a wide range of compatible outdoor recreation and educational opportunities.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes	\$ 10,007,287	\$ 10,294,437	\$ 11,082,664	\$ 11,632,525	\$ 12,419,860	\$ 12,419,860	\$ 11,978,200
Intergovernmental	0	0	0	61,750	3,500,000	3,500,000	0
Miscellaneous	0	0	0	0	1,250,000	1,250,000	0
Earnings On Investment - Open Space Fund	187,060	199,477	277,929	226,390	100,000	100,000	100,000
Operating Transfer - Capital Replacement	19,730	0	88,000	50,000	12,381	12,381	0
Operating Transfer - General Fund	0	0	0	4,750,000	0	0	0
Program Revenues	174,248	101,712	48,420	157,978	25,000	25,000	25,000
<b>Total Revenues</b>	<b>\$ 10,388,325</b>	<b>\$ 10,595,626</b>	<b>\$ 11,497,013</b>	<b>\$ 16,878,643</b>	<b>\$ 17,307,241</b>	<b>\$ 17,307,241</b>	<b>\$ 12,103,200</b>
<b>Expenditures:</b>							
Personal Services	\$ 912,882	\$ 946,833	\$ 955,569	\$ 1,014,034	\$ 1,089,169	\$ 1,089,169	\$ 1,110,437
Supplies/C.A./Purchased Services	441,184	638,719	717,627	583,927	1,281,498	1,474,522	2,073,498
Building Materials	0	0	0	5,410	0	0	0
Fixed Charges	65,469	86,455	109,773	157,752	156,589	172,589	241,738
Grants, Contributions, Ideminities	0	0	0	5,000	0	0	0
Intergovernmental	1,401,872	1,469,820	1,616,454	1,755,243	1,794,700	1,794,700	1,871,100
Interdepartmental	7,015	0	0	0	0	0	0
Capital Outlay	465,187	3,010,340	318,484	20,154,131	1,016,500	1,082,242	1,155,000
Major Maintenance & Repairs	0	0	0	0	0	69,955	0
Contingencies & Reserves	0	0	0	0	150,000	150,000	150,000
<b>Total Expenditures</b>	<b>\$ 3,293,609</b>	<b>\$ 6,152,167</b>	<b>\$ 3,717,907</b>	<b>\$ 23,675,497</b>	<b>\$ 5,488,456</b>	<b>\$ 5,833,177</b>	<b>\$ 6,601,773</b>
General Fund Support	\$ 219,017	\$ 206,518	\$ 227,074	\$ 223,845	\$ 356,865	\$ 360,823	\$ 366,376

# Open Space and Natural Resources

Cheryl Matthews

100 Third Street, Castle Rock, CO 80104

## Open Space - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental:							
Other State Grants:	\$ 70,588	\$ 29,497	\$ 5,950	\$ 61,750	\$ 0	\$ 0	\$ 0
Go Colorado Grants	0	0	0	0	3,500,000	3,500,000	0
Fines and Forfeits:							
Poaching Surcharge	0	0	1,568	0	0	0	0
Other Revenues:							
Rents from Buildings	16,000	8,000	15,800	27,760	0	0	0
Rent from Open Space	0	0	0	0	0	0	0
Rental for Cell Tower Usage	24,834	25,579	21,988	22,315	25,000	25,000	25,000
Utility Refunds	368	9,178	442	345	0	0	0
Other Reimbursements	640	0	0	88	0	0	0
Grants - Private	17,110	6,885	0	1,150	1,250,000	1,250,000	0
Contributions - General	0	0	0	0	0	0	0
Miscellaneous Revenues	39,573	12,833	2,672	96,520	0	0	0
Other Financing Sources:							
Sale of Fixed Assets	5,135	9,740	0	9,800	0	0	0
Operating Transfer - General Fund	0	0	0	4,750,000	0	0	0
Operating Transfer - Capital Replacement	19,730	0	88,000	50,000	12,381	12,381	0
<b>Total Program Revenues</b>	<b>\$ 193,978</b>	<b>\$ 101,712</b>	<b>\$ 136,420</b>	<b>\$ 5,019,728</b>	<b>\$ 4,787,381</b>	<b>\$ 4,787,381</b>	<b>\$ 25,000</b>

# Other Governmental Services

## Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes-Developmental Disabilities	\$ 4,753,800	\$ 5,546,440	\$ 5,689,603	\$ 6,317,982	\$ 6,428,189	\$ 6,428,189	\$ 7,214,441
Program Revenues	516,295	604,941	776,097	516,009	300,000	300,000	280,000
Total Revenues	\$ 5,270,095	\$ 6,151,381	\$ 6,465,700	\$ 6,833,991	\$ 6,728,189	\$ 6,728,189	\$ 7,494,441
Expenditures:							
Animal Control	\$ 104,816	\$ 93,283	\$ 101,489	\$ 106,774	\$ 150,000	\$ 150,000	\$ 150,000
Soil Conservation District	56,500	56,500	56,500	56,500	56,500	56,500	56,500
Colorado State University Extension	312,804	256,568	221,643	426,780	484,100	484,100	484,100
Developmental Disabilities	4,788,319	5,377,533	5,623,880	6,475,400	6,428,189	6,428,189	7,225,935
District Attorney	6,624,600	7,055,394	7,286,222	7,462,442	7,937,682	7,937,682	8,325,797
Juvenile Assessment Center	92,403	98,856	101,589	104,676	105,158	105,158	105,683
Housing Authority	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Other Regional Boards	132,553	139,678	172,425	174,325	189,300	213,300	189,300
Philip Miller Grant	229,263	277,600	243,929	334,511	300,000	300,000	280,000
Tri-County Health	2,006,688	2,104,227	2,215,429	2,291,256	2,367,339	2,367,339	2,515,693
Vehicle Replacement (General Fund)	570,805	853,256	2,329,075	1,166,687	1,025,000	1,146,860	995,000
Other General Fund Admin	1,095,304	2,357,034	684,455	81,284	2,685,461	2,432,195	1,911,017
Water Initiatives	206,994	142,859	100,803	524,358	100,916	383,931	100,916
Total Expenditures	\$ 16,281,049	\$ 18,872,788	\$ 19,197,439	\$ 19,264,993	\$ 21,889,645	\$ 22,065,254	\$ 22,399,941
General Fund Support	\$ 11,010,954	\$ 12,721,407	\$ 12,731,739	\$ 12,431,002	\$ 15,161,456	\$ 15,337,065	\$ 14,905,500

# Other Governmental Services

## Other Governmental Services - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Other Revenues:							
District Attorney's Office	\$ 185,466	\$ 277,164	\$ 394,696	\$ 164,483	\$ 0	\$ 0	\$ 0
Contributions - Animal Control	15,300	0	20,831	18,050	0	0	0
Contributions - Miller Grant	310,000	322,188	295,000	316,000	300,000	300,000	280,000
Other Reimbursements	5,529	2,417	0		0	0	0
Sale of Fixed Assets	0	3,172	65,570	17,476	0	0	0
<b>Total Program Revenues</b>	<b>\$ 516,295</b>	<b>\$ 604,941</b>	<b>\$ 776,097</b>	<b>\$ 516,009</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 280,000</b>

# Parks, Trails and Building Grounds

Terence Quinn

9651 S. Quebec Street, Littleton, CO 80130

## Division Description and Mission

Mission:

To provide an ever-evolving organization that creates, maintains and improves a safe and high-quality regional park, trail and building grounds system for public use.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 450,025	\$ 460,598	\$ 524,138	\$ 521,338	\$ 575,000	\$ 575,000	\$ 550,000
Total Revenues	\$ 450,025	\$ 460,598	\$ 524,138	\$ 521,338	\$ 575,000	\$ 575,000	\$ 550,000
Expenditures:							
Personal Services	\$ 1,677,111	\$ 1,768,476	\$ 1,942,924	\$ 2,075,956	\$ 2,296,996	\$ 2,296,996	\$ 2,311,009
Supplies/C.A./Purchased Services	232,780	242,576	220,647	168,628	274,100	274,100	274,100
Fixed Charges	598,682	547,631	531,715	388,438	692,870	692,870	727,288
Interdepartmental	21,093	0	0	0	0	0	0
Capital Outlay	0	0	749	0	0	0	0
Total Expenditures	\$ 2,529,666	\$ 2,558,683	\$ 2,696,035	\$ 2,633,022	\$ 3,263,966	\$ 3,263,966	\$ 3,312,397
General Fund Support	\$ 2,079,641	\$ 2,098,085	\$ 2,171,897	\$ 2,111,684	\$ 2,688,966	\$ 2,688,966	\$ 2,762,397

# Parks, Trails and Building Grounds

Terence Quinn

9651 S. Quebec Street, Littleton, CO 80130

## Parks - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Participation & Concession Fee	\$ 428,042	\$ 421,069	\$ 518,014	\$ 506,534	\$ 575,000	\$ 575,000	\$ 550,000
Facilities Use Fees	(1,700)	(825)	(2,105)	325	0	0	0
Other Revenues:							
Miscellaneous Revenues	5,962	7,068	8,229	5,805	0	0	0
Other Financing Sources:							
Sale of Fixed Assets	17,721	33,286	0	8,674	0	0	0
<b>Total Program Revenues</b>	<b>\$ 450,025</b>	<b>\$ 460,598</b>	<b>\$ 524,138</b>	<b>\$ 521,338</b>	<b>\$ 575,000</b>	<b>\$ 575,000</b>	<b>\$ 550,000</b>



# Communications and Public Affairs

Wendy Manitta Holmes, APR

100 Third Street, Castle Rock, CO 80104

## Department Description and Mission

### Mission

The Public Affairs Department will contribute to a perspective that helps Douglas County create and maintain mutually beneficial relationships with individuals and organizations vital to the successful fulfillment of the Board's Core Priorities and the organization's strategic plan. As such the Department's leadership will bring strategy and best practices from the public affairs and public relations profession to the organization's decision-making and planning. The Department will provide the expertise and services that help to personify and sustain the presence of the County's brand, as we serve the citizens and taxpayers of Douglas County. Ultimately the Department will protect, reinforce and elevate the County's reputation for good works and build the public's understanding of the value, importance and impact of our work in their lives.

### Department Description

Knowing that effective public affairs is so much more than an end product, more than the placement of a news story or a social media post, a logo design, a poster, a video, or a community event, the deliverables of the Public Affairs Department, a strategic management function within the County Administrator's Office, begin purposefully, informed by the organization's strategic plan and the intent of the Board's Core Priorities, and influenced by best practices in the profession. Our work informs, seeks feedback from and engages citizens, taxpayers and other key stakeholders through deliberate, sustainable integrated communications and citizen engagement initiatives.

Our approach integrates multiple online and traditional disciplines and distribution-means, consistent with how our key stakeholders prefer to receive information, working to communicate with them in the spaces they trust, often where they already are. Our approach leads with a positive and authentic narrative that reflects our core values and personifies the organization. The Department tells stories that allow us to consistently demonstrate the role and purpose of Douglas County Government in the competent delivery of services, organizational compassion for community, and engagement opportunities that genuinely influence policy choices.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 0	\$ 0	\$ 2,748	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 2,748</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures:</b>							
Personal Services	\$ 560,716	\$ 491,749	\$ 407,734	\$ 364,157	\$ 495,721	\$ 495,721	\$ 513,624
Supplies/C.A./Purchased Services	217,150	184,711	209,360	202,043	283,850	332,375	283,850
Fixed Charges	916	4,786	1,670	257	1,340	1,340	1,294
Capital Outlay	0	54,932	5,000	0	0	0	0
Interdepartmental	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 778,782</b>	<b>\$ 736,178</b>	<b>\$ 623,764</b>	<b>\$ 566,457</b>	<b>\$ 780,911</b>	<b>\$ 829,436</b>	<b>\$ 798,768</b>
General Fund Support	\$ 778,782	\$ 736,178	\$ 621,016	\$ 566,457	\$ 780,911	\$ 829,436	\$ 798,768

# Communications and Public Affairs

Wendy Manitta Holmes, APR

100 Third Street, Castle Rock, CO 80104

## Public Affairs - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Production Reimbursements:	\$ 0	\$ 0	\$ 2,748	\$ 0	\$ 0	\$ 0	\$ 0
Total Program Revenues	\$ 0	\$ 0	\$ 2,748	\$ 0	\$ 0	\$ 0	\$ 0

# Public Works Engineering

Janet Herman

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Department of Public Works Engineering works in accordance with sound engineering principles and practices providing oversight, design, construction, operation, maintenance, and implementation of infrastructure and program needs for Douglas County in compliance with adopted criteria, policies, and procedures. This included review and approval of construction plans and reports for new development of subdivisions and commercial site plans, as well as all capital improvement projects. All road construction and grading permits (excluding building permits) are issued by Public Works Engineering. In addition, all inspection of the construction of public infrastructure is performed by the Department of Public Works Engineering.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Property Taxes - Road & Bridge Fund	\$ 3,443,950	\$ 4,108,260	\$ 4,006,056	\$ 4,296,142	\$ 5,026,063	\$ 5,157,913	\$ 4,926,949
Program Revenues	326,803	405,555	384,307	458,489	301,500	301,500	351,500
Operating Transfer - Road S & U Tax	500,000	500,000	500,000	500,000	500,000	500,000	500,000
<b>Total Revenues</b>	<b>\$ 4,270,753</b>	<b>\$ 5,013,815</b>	<b>\$ 4,890,363</b>	<b>\$ 5,254,631</b>	<b>\$ 5,827,563</b>	<b>\$ 5,959,413</b>	<b>\$ 5,778,449</b>
<b>Expenditures:</b>							
Personal Services	\$ 7,264,792	\$ 7,630,611	\$ 8,076,198	\$ 8,346,721	\$ 8,537,146	\$ 8,537,146	\$ 8,974,693
Supplies/C.A./Purchased Services	830,896	1,082,861	1,245,691	1,311,181	2,009,602	2,313,075	\$ 2,255,770
Building Materials	400,476	408,391	332,347	357,755	429,790	437,690	\$ 435,541
Fixed Charges	120,359	232,348	251,795	235,095	283,050	283,050	\$ 254,158
Grants, Contributions, Ideminities	75,000	0	0	0	0	0	0
Intergovernmental	4,395	4,050	53,373	5,265	162,000	158,600	\$ 162,000
Interdepartmental	36,072	0	0	0	0	0	0
Capital Outlay	18,165	124,480	105,208	147,897	70,000	170,014	0
Major Maintenance & Repairs	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 8,750,155</b>	<b>\$ 9,482,741</b>	<b>\$ 10,064,612</b>	<b>\$ 10,403,914</b>	<b>\$ 11,491,588</b>	<b>\$ 11,899,575</b>	<b>\$ 12,082,162</b>
General Fund Support	\$ 4,479,402	\$ 4,468,926	\$ 5,174,249	\$ 5,149,283	\$ 5,664,025	\$ 5,940,162	\$ 6,303,713

# Public Works Engineering

Janet Herman

100 Third Street, Castle Rock, CO 80104

## Public Works Engineering - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental							
Other Federal Grants	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0
Other Special Districts	12,988	13,238	14,212	14,263	0	0	0
Charges for Services							
Development Review Fees	199,208	295,007	271,059	337,142	300,000	300,000	350,000
DESC Plan Check Fees	85,454	81,256	89,375	96,199	0	0	0
Event Application Fees	2,000	1,700	1,850	1,550	1,500	1,500	1,500
Sale of Books/Maps/Reports	3,228	2,681	160	0	0	0	0
Miscellaneous Revenues							
Other Reimbursements	0	1,141	7,651	0	0	0	0
Other Financing Sources							
Sale of General Fixed Assets	23,926	10,532	0	9,335	0	0	0
Operating Transfer - Road S & U Tax	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Total Program Revenues	\$ 826,803	\$ 905,555	\$ 884,307	\$ 958,489	\$ 801,500	\$ 801,500	\$ 851,500

# Public Works Operations

Rod Meredith

3030 North Industrial Way, Castle Rock, CO 80109

## Division Description and Mission

Road and Bridge currently maintains and repairs 1,745 lane miles of paved roadways and 599 lane miles of gravel roadways in unincorporated Douglas County. Additional mileage is added annually as new roads are accepted. The Road and Bridge section consists of 4 geographical maintenance districts, as well as a special projects district, providing drainage and concrete maintenance. During snow and ice removal operations, Road and Bridge resources are deployed into 5 geographical districts.

### Mission Statement:

The Public Works Operations team is dedicated to proficiently maintaining our County road and drainage system infrastructure, controlling noxious weeds countywide, and providing quality services for the economic benefit and safety of our community while efficiently utilizing and preserving County resources.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Property Taxes - Road & Bridge	\$ 10,157,692	\$ 15,210,809	\$ 0	\$ 10,448,738	\$ 7,797,496	\$ 7,891,612	\$ 8,947,090
Specific Ownership Tax	8,971,649	10,059,439	9,214,364	13,170,462	14,641,000	14,641,000	12,762,000
Earnings on Investment	925	3,048	5,985	11,860	0	0	0
Program Revenues	1,598,530	1,333,001	1,503,611	1,423,425	873,000	873,000	993,650
Other Financing Sources	2,059,519	900,000	6,000,000	164,020	0	0	0
<b>Total Revenues</b>	<b>\$ 22,788,315</b>	<b>\$ 27,506,297</b>	<b>\$ 16,723,960</b>	<b>\$ 25,218,505</b>	<b>\$ 23,311,496</b>	<b>\$ 23,405,612</b>	<b>\$ 22,702,740</b>
<b>Expenditures:</b>							
Personal Services	\$ 6,143,247	\$ 6,025,148	\$ 6,616,684	\$ 7,051,141	\$ 7,617,214	\$ 7,174,011	\$ 7,892,240
Supplies/C.A./Purchased Services	646,080	824,797	831,537	883,641	953,926	758,770	953,926
Building Materials	4,678,029	4,380,485	4,191,347	3,601,303	4,972,541	4,972,541	4,972,541
Fixed Charges	2,799,392	3,341,149	2,791,022	3,253,493	3,515,815	3,440,425	3,514,611
Capital Outlay	3,001,858	2,577,106	2,475,244	8,117,280	5,045,000	5,852,865	4,162,422
Major Maintenance & Repair	173,709	81,371	1,590	0	0	0	0
Grants, Contributions, Indemnity	[693,543]	[723,760]	[183,464]	311,647	100,000	100,000	100,000
Interdepartmental	364,543	0	0	0	0	0	0
Contingencies & Reserves	0	0	0	0	1,000,000	1,000,000	1,000,000
Operating Transfers	5,675,000	11,000,000	0	2,000,000	107,000	107,000	107,000
<b>Total Expenditures</b>	<b>\$ 22,788,315</b>	<b>\$ 27,506,297</b>	<b>\$ 16,723,960</b>	<b>\$ 25,218,505</b>	<b>\$ 23,311,496</b>	<b>\$ 23,405,612</b>	<b>\$ 22,702,740</b>
General Fund Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

\*Does not include sharbacks to municipalities of \$7,077,286

# Public Works Operations

Rod Meredith

3030 North Industrial Way, Castle Rock, CO 80109

## Public Works Operations - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Licenses &amp; Permits:</b>							
Driveway & Street Cut Permits	\$ 75,851	\$ 94,288	\$ 74,688	\$ 48,148	\$ 50,000	\$ 50,000	\$ 50,000
Permanent Access Permit	600	300	0	150	0	0	150
Temporary Access Permit	2,425	3,475	9,000	9,930	9,000	9,000	12,000
Right of Way Use/Construction	284,683	649,111	561,388	673,300	500,000	500,000	550,000
Oversize/Overweight Permit	1,560	12,000	13,080	6,300	5,000	5,000	8,000
GESC Permit-Grading	53,898	58,878	49,677	67,641	50,000	50,000	60,000
GESC Permit-Low Impact Grading	750	350	0	150	0	0	0
GESC Permit-Maintenance	550	278	1,317	280	0	0	0
GESC Permit-Temp Batch Plant	100	0	300	250	0	0	0
GESC Permit - Multi-lot DESC	300	250	350	800	0	0	0
GESC Permit - DESC	139,437	140,214	154,350	162,745	125,000	125,000	130,000
GESC Permit-Small Utility	600	650	850	1,500	0	0	1,500
State Permits	350	250	100	400	0	0	0
<b>Intergovernmental:</b>							
Municipalities	365,681	104,334	240,832	248,432	0	0	0
<b>Charges for Services:</b>							
Development Review Fees	0	13,800	13,600	2,900	4,000	4,000	2,000
GESC Permit- Small Utility	0	0	5,750		0	0	0
Pavement Design Review	4,000	5,000	0	6,000	5,000	5,000	5,000
<b>Other Revenues:</b>							
Other Reimbursements	51,962	8,856	8,181	24,492	25,000	25,000	25,000
Miscellaneous Revenues	1,072	1,263	291	5,987	0	0	0
<b>Other Financing Sources:</b>							
Sale of General Fixed Assets	614,711	239,704	369,857	164,020	100,000	100,000	150,000
Operating Transfer - JC S & U Tax	1,000,000	0	0	0	0	0	0
Operating Transfer - Capital Replacement	1,059,519	900,000	6,000,000	0	0	0	0
<b>Total Program Revenues</b>	<b>\$ 3,658,049</b>	<b>\$ 2,233,001</b>	<b>\$ 7,503,611</b>	<b>\$ 1,423,425</b>	<b>\$ 873,000</b>	<b>\$ 873,000</b>	<b>\$ 993,650</b>

# Rocky Mountain High Intensity Drug Trafficking Area

Thomas Gorman

## Division Description and Mission

To support the national drug control strategy of reducing drug use. Specifically, the Rocky Mountain HIDTA's ultimate mission is to facilitate cooperation and coordination among federal, state and local drug enforcement efforts to enhance combating the drug trafficking problem locally, regionally and nationally. This mission is accomplished through intelligence driven joint multi-agency collocated drug task forces sharing information and working cooperatively with other drug enforcement initiatives including interdiction. The aim is to:

- Reduce drug availability by eliminating or disrupting drug trafficking organizations
- Improve the efficiency and effectiveness of law enforcement organizations in their efforts with HIDTA

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 2,019,521	\$ 2,017,559	\$ 2,158,632	\$ 2,204,003	\$ 2,193,198	\$ 3,912,699	\$ 1,724,496
Total Revenues	\$ 2,019,521	\$ 2,017,559	\$ 2,158,632	\$ 2,204,003	\$ 2,193,198	\$ 3,912,699	\$ 1,724,496
Expenditures:							
Personal Services	\$ 336,196	\$ 224,276	\$ 228,697	\$ 221,541	\$ 238,386	\$ 238,386	\$ 241,617
Supplies/C.A./Purchased Services	1,357,073	1,519,771	1,574,715	1,587,102	1,637,395	1,551,744	1,164,107
Fixed Charges	101,750	143,017	160,260	163,411	106,877	106,877	91,132
Capital Outlay	11,194	111,987	26,673	19,945	0	0	0
Grants, Contributions, Indemnity	193,344	0	148,843	189,350	209,640	209,640	202,640
Interdepartmental	20,183	18,508	19,444	22,654	0	0	0
Contingencies	0	0	0	0	900	1,806,052	100
Operating Transfer to General Fund							24,900
Total Expenditures	\$ 2,019,740	\$ 2,017,559	\$ 2,158,632	\$ 2,204,003	\$ 2,193,198	\$ 3,912,699	\$ 1,724,496
General Fund Support	\$ 219	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



# Rocky Mountain High Intensity Drug Trafficking Area

Thomas Gorman

## Rocky Mountain High Intensity Drug Trafficking Area - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Intergovernmental:							
Other Federal Grants	\$ 2,019,521	\$ 2,017,559	\$ 2,158,632	\$ 2,204,003	\$ 2,193,198	\$ 3,912,699	\$ 1,724,496
Total Program Revenues	\$ 2,019,521	\$ 2,017,559	\$ 2,158,632	\$ 2,204,003	\$ 2,193,198	\$ 3,912,699	\$ 1,724,496

# Sheriff

Tony Spurlock

4000 Justice Way, Castle Rock, CO 80109

## Division Description and Mission

The Sheriff is responsible for the civil, court security, detentions, and emergency management functions for all of Douglas County as well as dispatch, law enforcement response, and criminal investigations for unincorporated areas within Douglas County and provides contract police services to the City of Castle Pines and the Town of Larkspur.

Our Vision: DEDICATED TO SERVE

Mission Statement: To provide professional SERVICE through EXCELLENCE in our devotion to duty, personal integrity, collaboration, and community partnerships.

Values: Judgment, Unity, Skill, Trust, Ingenuity, Courage, Empowerment

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Property Taxes - LEA	\$ 12,919,033	\$ 14,869,244	\$ 15,263,753	\$ 16,649,454	\$ 16,602,815	\$ 16,602,815	\$ 18,374,409
Property Taxes - School Safety	0	0	0	0	0	0	3,001,207
Specific Ownership Taxes - LEA	1,247,801	1,379,164	1,665,915	1,766,220	1,982,900	1,982,900	1,711,500
Earnings on Investments - LEA	231,781	246,131	263,633	353,487	233,000	233,000	250,000
Program Revenues	5,753,333	6,374,076	7,226,144	6,209,925	5,283,525	7,426,197	6,161,994
Transfers from Justice Center Sales & Use Tax	11,217,706	12,456,005	14,644,692	16,022,971	17,701,994	17,758,314	16,419,380
Transfers from General Fund	0	0	0	0	0	13,000,000	1,702,812
Total Revenues	\$ 31,369,654	\$ 35,324,620	\$ 39,064,137	\$ 41,002,057	\$ 41,804,234	\$ 57,003,226	\$ 47,621,302
<b>Expenditures:</b>							
Personal Services	\$ 43,021,994	\$ 45,923,756	\$ 49,427,877	\$ 52,050,356	\$ 54,507,167	\$ 55,719,666	\$ 62,539,511
Supplies/C.A./Purchased Services	5,660,995	6,761,078	7,132,773	7,421,048	8,493,450	10,249,821	8,825,464
Fixed Charges	1,134,143	1,465,549	1,707,578	1,929,264	2,546,568	2,575,534	2,448,361
Capital Outlay	1,012,808	1,320,493	1,703,100	2,323,843	2,516,100	14,977,663	1,332,750
Grants, Contributions, Indemnity	61,772	115,574	83,418	46,399	106,200	210,844	102,300
Intergovernmental	92,464	82,369	86,701	102,483	103,200	103,200	103,200
Interdepartmental	186,125	0	0	0	0	0	0
Contingencies	0	0	0	0	250,000	195,000	300,000
Total Expenditures	\$ 51,170,301	\$ 55,668,819	\$ 60,141,447	\$ 63,873,393	\$ 68,522,685	\$ 84,031,728	\$ 75,651,586
General Fund Support	\$ 19,800,647	\$ 20,344,199	\$ 21,077,310	\$ 22,871,336	\$ 26,718,451	\$ 27,028,502	\$ 28,030,284

# Sheriff

Tony Spurlock

4000 Justice Way, Castle Rock, CO 80109

## Sheriff - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Licenses &amp; Permits:</b>							
Solicitor Licenses	\$ 4,531	\$ 4,110	\$ 2,700	\$ 4,455	\$ 5,000	\$ 5,000	\$ 4,500
Handgun Permits	276,356	329,222	256,945	283,250	354,700	354,700	329,700
<b>Intergovernmental:</b>							
Other Federal Grants	67,730	43,525	194,513	53,041	0	152,271	0
DEA Task Force	18,712	13,643	12,727	6,882	0	16,093	0
FBI Task Force	15,840	16,526	27,049	10,680	0	68,470	0
Social Security Incentive	200	1,200	0		0	3,600	0
DUI Grant	17,298	10,293	9,119	8,245	0	7,896	0
Other State Grants	13,070	0	14,338	27,563	0	970,036	0
Prisoner Transport Reimbursement	38,985	32,833	38,890	39,893	35,000	35,000	32,000
18th Judicial / VALE	63,250	69,552	61,500	29,000	0	0	0
RE-1 School District	462,567	428,006	656,607	665,835	656,000	656,000	1,586,948
Private Schools	105,070	109,449	113,373	104,056	117,900	117,900	188,271
Extradition Reimbursements	3,607	2,978	8,353	4,875	7,300	7,300	9,000
<b>Charges for Services:</b>							
Sex Offender Registration Fees	5,200	5,550	6,455	5,465	5,000	5,000	5,000
Sale of Books/Maps/Reports	26,595	32,249	30,472	37,178	35,000	35,000	35,000
Service of Process	97,536	103,451	104,437	103,373	105,000	105,000	100,000
Booking Fees	114,721	131,039	134,989	136,434	120,000	120,000	124,000
License Plate Repossessions	1,185	1,146	1,304	435	1,000	1,000	200
VIN Verification Fee	8,216	6,096	6,240	5,755	5,000	5,000	5,000
Cost of Care	13,017	11,653	15,226	12,552	13,000	13,000	10,000
Photo Processing Fee	0	0	0		0	0	0
Training Fees	0	100	8,475	16,145	0	0	0
Dispatch Services	458,940	413,168	445,692	423,991	441,900	441,900	465,200
Prisoner Boarding Charges	838,882	751,710	1,434,963	1,072,056	1,200,000	1,200,000	600,000

# Sheriff

Tony Spurlock

4000 Justice Way, Castle Rock, CO 80109

## Sheriff - Program Revenues

### Charges for Services (Cont):

Work Release Fees	228,263	245,758	224,156	144,174	150,000	150,000	175,000
Sheriff's Bond Fees	30,102	35,644	36,713	35,131	33,000	33,000	33,000
Prisoner Health Fees	3,080	1,834	3,351	4,450	3,000	3,000	2,500
Special Police Services	36,571	28,948	35,504	61,249	36,000	36,000	36,000
Forest Service Patrol	14,400	14,400	14,400	17,500	14,400	14,400	14,400
Castle Pines Patrol	674,209	785,104	780,643	815,305	831,400	831,400	831,400
Larkspur Patrol	25,163	27,019	34,230	37,110	34,600	34,600	34,600
Alarm Registration Fees	464,126	471,095	501,182	515,010	303,000	327,000	360,000
All other Alarm Fees	75,245	67,085	54,650	39,265	40,000	40,000	50,000

### Fines & Forfeits:

Traffic Fines	701,107	722,814	557,644	366,046	360,800	360,800	625,000
Handicapped Parking Fines	1,958	1,225	350	1,050	0	0	0
Uninsured Driver Fines	18,017	9,882	9,094	8,950	8,400	8,400	0
Leaf/DUI Fines	107,143	93,429	98,949	83,805	90,000	90,000	80,000
Safety Belt Fines	2,145	1,315	3,350	468	600	600	500
Drug Offender Surcharge	3,073	2,183	3,342	3,857	3,300	3,300	3,500
Liquor License Fines	364	5,416	2,384	0	0	0	0
CO Trauma Brain Injury Admin Surcharge	9,629	10,647	7,766	5,059	4,700	4,700	6,000
Dog at Large Fines	7,178	4,989	5,578	5,327	4,500	4,500	4,500
Restitution Payments	2,338	2,447	818	531	1,000	1,000	1,000
Sales of Seized Property	176,558	261,047	376,812	7,189	5,000	5,000	5,000
Other Fines and Forfeits	5,015	0	200	0	25	25	0

# Sheriff

Tony Spurlock

4000 Justice Way, Castle Rock, CO 80109

Sheriff - Program Revenues							
Other Revenues:							
Other Reimbursements	331,563	923,396	709,057	749,086	163,000	1,041,369	229,775
DUI Chemical Test Reimb	3,356	2,249	2,490	1,745	0	0	0
Impound/Storage Cost Recov	12,841	91	185	390	0	0	0
Warranty Refunds	0	4,032	0	0	0	0	0
Grants - Private	3,200	0	0	0	0	0	0
Contributions - General	27,959	43,497	56,918	20,500	0	21,937	0
Insurance Recoveries	70,367	0	26,210	38,860	0	0	0
Miscellaneous Revenues	45,509	72,118	47,414	47,630	40,000	40,000	120,000
Other Financing Sources:							
Operat Trsfr - JC S & U Tax	11,217,706	12,456,005	14,644,692	16,022,971	17,701,994	17,758,314	16,419,380
Operating Transfer General Fund	0	0	0	0	0	0	14,702,812
Other Financing Sources:							
Sale of Fixed Assets	21,345	18,912	48,389	149,081	55,000	55,000	55,000
Total Program Revenues	\$ 16,971,039	\$ 18,830,081	\$ 21,870,836	\$ 22,232,896	\$ 22,985,519	\$ 25,184,511	\$ 37,284,186

# Solid Waste Disposal

Terence Quinn

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The County operates two residential trash transfer sites as an alternative to curbside residential trash pickup in rural areas of Douglas County. Additionally, there is a landfill that accepts “non-putrescible” solid waste, such as construction and demolition debris, inert materials, and freon-free appliances. Recycling is also offered for plastic, aluminum and cardboard.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Accepted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 72,952	\$ 60,460	\$ 76,729	\$ 100,737	\$ 65,000	\$ 65,000	\$ 64,000
<b>Total Revenues</b>	<b>\$ 72,952</b>	<b>\$ 60,460</b>	<b>\$ 76,729</b>	<b>\$ 100,737</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 64,000</b>
<b>Expenditures:</b>							
Personnel Services	\$ 11,410	\$ 12,262	\$ 13,007	\$ 15,009	\$ 15,950	\$ 15,950	\$ 16,735
Supplies/OLA/Purchased Services	67,262	77,237	49,645	50,050	126,500	126,500	71,500
Fixed Charges	10,350	37,209	67,263	136,666	5,000	5,000	130,000
<b>non-expenditures</b>	<b>\$ 89,022</b>	<b>\$ 26,708</b>	<b>\$ 29,915</b>	<b>\$ 178,725</b>	<b>\$ 147,450</b>	<b>\$ 147,450</b>	<b>\$ 218,235</b>
<b>General Fund Support</b>	<b>\$ 16,070</b>	<b>\$ 30,270</b>	<b>\$ 53,202</b>	<b>\$ 77,996</b>	<b>\$ 92,550</b>	<b>\$ 92,550</b>	<b>\$ 121,735</b>

# Solid Waste Disposal

Terence Quinn

100 Third Street, Castle Rock, CO 80104

## Solid Waste Disposal - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Waste Collection Charges	\$ 72,952	\$ 87,876	\$ 76,729	\$ 99,609	\$ 65,000	\$ 65,000	\$ 96,000
Other Revenues:							
Miscellaneous Revenues	0	584	0	1,127	0	0	0
Total Program Revenues	\$ 72,952	\$ 88,460	\$ 76,729	\$ 100,736	\$ 65,000	\$ 65,000	\$ 96,000



# Surveyor

Robert Snodgrass

## Division Description and Mission

The Surveyor is an elected position that represents the County in boundary disputes.

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Revenues:							
Taxes							
Program Revenues	\$ 1,240	\$ 1,060	\$ 970	\$ 2,030	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 1,240	\$ 1,060	\$ 970	\$ 2,030	\$ 0	\$ 0	\$ 0
Expenditures:							
Personal Services	\$ 5,974	\$ 5,931	\$ 5,948	\$ 5,999	\$ 8,037	\$ 8,037	\$ 8,842
Supplies/C.A./Purchased Services	0	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
Grants, Contributions, Indemnity	0	0	0	0	0	0	0
Interdepartmental	0	0	0	0	0	0	0
Total Expenditures	\$ 5,974	\$ 5,931	\$ 5,948	\$ 5,999	\$ 8,037	\$ 8,037	\$ 8,842
General Fund Support	\$ 4,734	\$ 4,871	\$ 4,978	\$ 3,969	\$ 8,037	\$ 8,037	\$ 8,842

# Surveyor

Robert Snodgrass

## Surveyor - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Mapping and Platting Fees	\$ 1,240	\$ 1,060	\$ 970	\$ 2,030	\$ 0	\$ 0	\$ 0
Total Program Revenues	\$ 1,240	\$ 1,060	\$ 970	\$ 2,030	\$ 0	\$ 0	\$ 0

# Treasurer

Dave Gill

100 Third Street, Castle Rock, CO 80104

## Division Description and Mission

The Treasurer's office bills and collects property taxes, based on assessed valuations provided by the Douglas County Assessor and mill levies set by approximately 285 taxing authorities (County, School District, Municipalities and Special Districts). Collected taxes and special assessments are then apportioned and disbursed to the various taxing authorities. We offer an on-line sale of tax liens, process abatements, and monitor bankruptcy proceedings.

We manage the County's investment portfolio in accordance with Colorado State Statutes and the Douglas County Investment Policy with the focus being first safety and liquidity and second yield. We deposit all other revenues collected within the County (except for a few accounts managed by the Sheriff's department) and act as the banker for the County.

### Mission Statement:

We are committed to:

- Timely and accurate collection and disbursement of tax to fund government services
- Ensuring fiduciary responsibility of funds entrusted to our care
- Quality service in a timely, proficient manner
- Recognizing, encouraging, educating and valuing our employees
- Building professional relationships
- Managing growth responsibly through current technology

### Budget Summary

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
<b>Revenues:</b>							
Taxes							
Program Revenues	\$ 4,902,932	\$ 5,483,109	\$ 5,565,266	\$ 6,204,826	\$ 6,297,000	\$ 6,297,000	\$ 6,825,000
<b>Total Revenues</b>	<b>\$ 4,902,932</b>	<b>\$ 5,483,109</b>	<b>\$ 5,565,266</b>	<b>\$ 6,204,826</b>	<b>\$ 6,297,000</b>	<b>\$ 6,297,000</b>	<b>\$ 6,825,000</b>
<b>Expenditures:</b>							
Personal Services	\$ 810,418	\$ 793,338	\$ 770,421	\$ 716,258	\$ 847,239	\$ 847,239	\$ 866,963
Supplies/C.A./Purchased Services	182,843	143,101	206,011	207,347	267,030	285,941	267,030
Fixed Charges	517	3,607	4,195	189	330	330	197
Grants, Contributions, Idemnities	2,286	1,214	581	1,026	8,000	8,000	8,000
Interdepartmental	82	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 996,146</b>	<b>\$ 941,260</b>	<b>\$ 981,208</b>	<b>\$ 924,820</b>	<b>\$ 1,122,599</b>	<b>\$ 1,141,510</b>	<b>\$ 1,142,190</b>
General Fund Support	\$ (3,906,786)	\$ (4,541,849)	\$ (4,584,058)	\$ (5,280,006)	\$ (5,174,401)	\$ (5,155,490)	\$ (5,682,810)

# Treasurer

Dave Gill

100 Third Street, Castle Rock, CO 80104

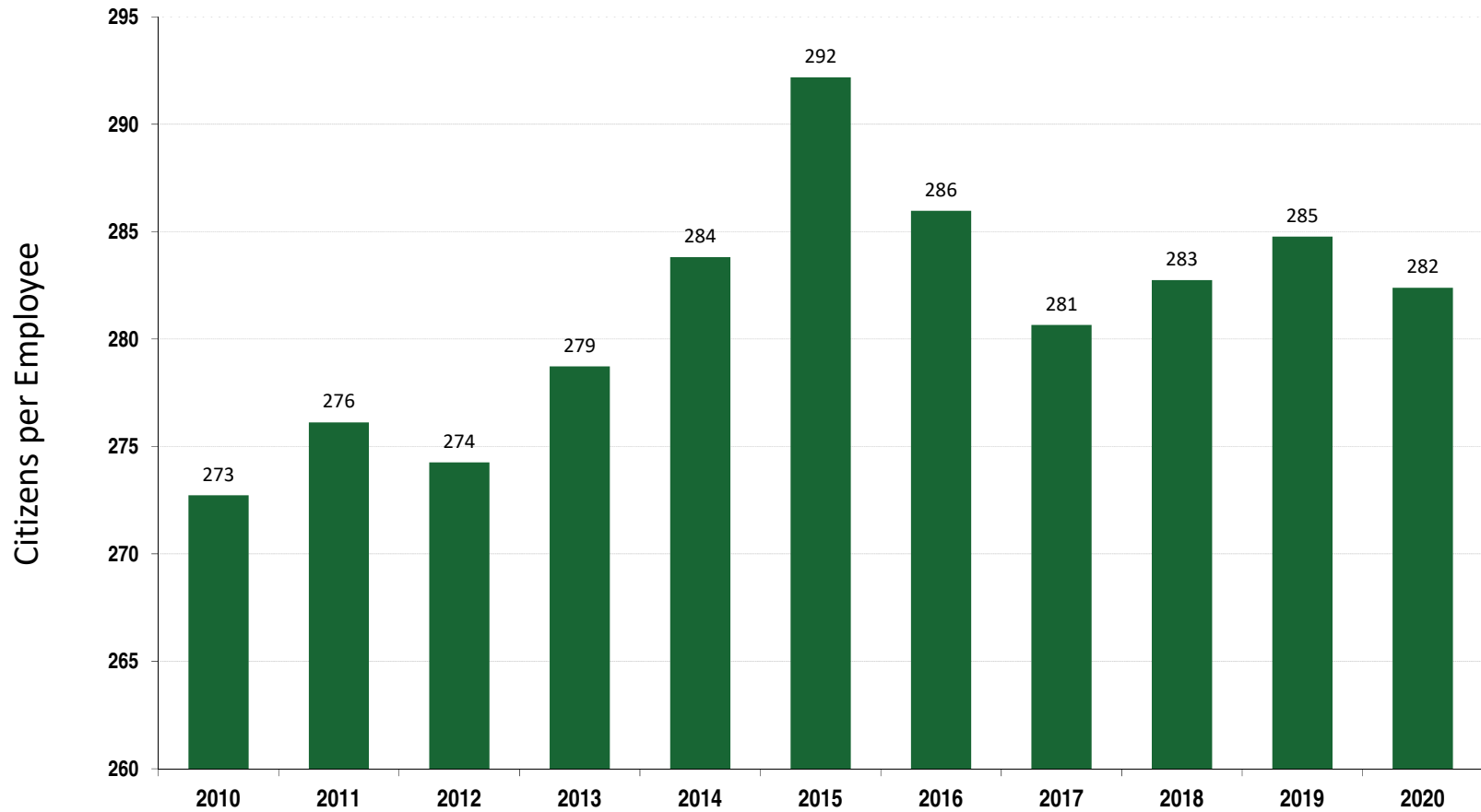
## Treasurer - Program Revenues

	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted	2019 Amended	2020 Proposed
Charges for Services:							
Treasurer's Fees - SIDS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Tax Collection Fees	4,479,115	5,118,103	5,176,468	5,845,327	6,100,000	6,100,000	6,600,000
Redemption Fees	4,116	5,355	6,062	5,068	5,000	5,000	5,000
Tax Sale	2,480	2,652	2,676	3,012	2,000	2,000	2,000
Treasurer's Deeds	1,795	775	2,075	1,125	2,000	2,000	1,000
Certificate of Taxes	216,040	214,830	175,140	166,160	170,000	170,000	195,000
Miscellaneous Treasurer Fees	(240)	(299)	(120)	101	0	0	0
Delinquent Process Service Fee	2,904	4,113	3,467	3,505	2,000	2,000	2,000
Internet Auction Fee	2,496	3,846	3,994	4,468	2,000	2,000	5,000
Research/Investigation Fees	251	23	15	75	0	0	0
Sale of Data	169	75	25	25	0	0	0
Copy Fees	54	67	3	0	0	0	0
Other Revenues:							
Advertising Reimbursement	9,118	10,655	9,676	10,057	9,000	9,000	10,000
Certified Mail Reimbursements	2,943	546	2,746	1,411	0	0	0
Bad Check Charges	2,445	2,234	1,140	1,440	5,000	5,000	5,000
Premium on Tax Sale	179,246	120,135	181,899	163,052	0	0	0
<b>Total Program Revenues</b>	<b>\$ 4,902,932</b>	<b>\$ 5,483,109</b>	<b>\$ 5,565,266</b>	<b>\$ 6,204,826</b>	<b>\$ 6,297,000</b>	<b>\$ 6,297,000</b>	<b>\$ 6,825,000</b>



# Staffing

## DOUGLAS COUNTY GOVERNMENT CITIZENS SERVED PER EMPLOYEE



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
County Population *	293,521	288,430	291,083	295,689	302,464	320,000	328,000	336,000	346,000	358,000	368,000
Total Full-Time Employees	1,076.25	1,044.60	1,061.35	1,060.85	1,065.70	1,095.20	1,146.95	1,197.20	1,223.70	1,257.15	1,303.15
Citizens per Employee	273	276	274	279	284	292	286	281	283	285	282

\* County population prepared by Douglas County Community Development (2019)

## 2020 Recommended Staffing

2020 Recommended Staffing													
FTES SUMMARY			2019 Adopted FTES				Transfers			2019 New FTES Additions/Changes			
Div	Fund	Department/Division	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total
<b>ASSESSOR</b>													
14100	100	Assessor Administration	45.00	2.00	0.00	47.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
Total Assessor			45.00	2.00	0.00	47.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
<b>BOARD OF COUNTY COMMISSIONERS</b>													
11100	100	Office of The Board	3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Board of County Commissioners			3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>BUDGET</b>													
15300	100	Budget	7.50	0.00	0.00	7.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Budget			7.50	0.00	0.00	7.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>CLERK AND RECORDER</b>													
12100	100	Clerk Administration	7.75	0.00	0.00	7.75	-0.25	0.00	-0.25	0.25	0.00	0.00	0.25
12200	100	Recording	11.00	3.00	0.00	14.00	-1.00	-1.00	-2.00	0.00	0.00	0.00	0.00
12400	100	Motor Vehicle	53.00	0.00	3.00	56.00	0.25	0.00	0.25	0.00	0.00	0.00	0.00
12500	100	Elections & Registration	11.75	0.00	0.00	11.75	1.00	1.00	2.00	0.00	0.00	0.00	0.00
12600	100	Driver's License Office	4.00	0.00	1.00	5.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
Total Clerk And Recorder			87.50	3.00	4.00	94.50	-1.00	0.00	-1.00	0.25	0.00	0.00	0.25
<b>COMMUNITY DEVELOPMENT</b>													
16100	100	Planning Administration	3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16200	100	Planning & Zoning Services	34.00	0.00	0.00	34.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
51100	100	Park Maintenance	22.00	0.00	0.00	22.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
55400	100	Curantor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
65500	100	Economic Develop.Srvcs.	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
861541	100	5310 CDOT Mobility Mgmt. Gt	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Community Development			61.00	0.00	0.00	61.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
<b>COMMUNITY JUSTICE SERVICES</b>													
19700	100	Community Justice Services	16.25	0.00	0.00	16.25	0.00	0.00	0.00	0.00	1.00	0.00	1.00
Total Community Justice Services			16.25	0.00	0.00	16.25	0.00	0.00	0.00	0.00	1.00	0.00	1.00
<b>CORONER</b>													
23100	100	Coroner	9.00	1.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Coroner			9.00	1.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



## 2020 Recommended Staffing

2020 Recommended Staffing													
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs					
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund
<b>ASSESSOR</b>													
45.00	3.00	0.00	48.00	0.00	2.00	0.00	2.00	45.00	2.00	0.00	47.00	14100	100
<b>45.00</b>	<b>3.00</b>	<b>0.00</b>	<b>48.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>45.00</b>	<b>2.00</b>	<b>0.00</b>	<b>47.00</b>	<b>Total Assessor</b>	
<b>BOCC</b>													
3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	11100	100
<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>Total BOCC</b>	
<b>BUDGET</b>													
7.50	0.00	0.00	7.50	-1.00	0.00	0.00	-1.00	6.50	0.00	0.00	6.50	15300	100
<b>7.50</b>	<b>0.00</b>	<b>0.00</b>	<b>7.50</b>	<b>-1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1.00</b>	<b>6.50</b>	<b>0.00</b>	<b>0.00</b>	<b>6.50</b>	<b>Total Budget</b>	
<b>CLERK &amp; RECORDER</b>													
7.75	0.00	0.00	7.75	0.00	0.00	0.00	0.00	7.75	0.00	0.00	7.75	12100	100
10.00	2.00	0.00	12.00	0.00	2.00	0.00	2.00	10.00	2.00	0.00	12.00	12200	100
53.25	0.00	3.00	56.25	0.00	0.00	0.00	0.00	53.25	0.00	3.00	56.25	12400	100
12.75	1.00	0.00	13.75	0.00	3.00	0.00	3.00	12.75	3.00	0.00	15.75	12500	100
3.00	0.00	1.00	4.00	0.00	0.00	0.00	0.00	3.00	0.00	1.00	4.00	12600	100
<b>86.75</b>	<b>3.00</b>	<b>4.00</b>	<b>93.75</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>86.75</b>	<b>5.00</b>	<b>4.00</b>	<b>95.75</b>	<b>Total C&amp;R</b>	
<b>COMM. DEVELOP.</b>													
3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	16100	100
33.00	0.00	0.00	33.00	0.00	0.00	0.00	0.00	33.00	0.00	0.00	33.00	16200	100
21.00	0.00	0.00	21.00	0.00	0.00	0.00	0.00	21.00	0.00	0.00	21.00	51100	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	55400	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	65500	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	861549	100
<b>60.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>	<b>Total Comm Dev</b>	
<b>CJS</b>													
16.25	1.00	0.00	17.25	0.00	1.00	0.00	1.00	16.25	1.00	0.00	17.25	19700	100
<b>16.25</b>	<b>1.00</b>	<b>0.00</b>	<b>17.25</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>16.25</b>	<b>1.00</b>	<b>0.00</b>	<b>17.25</b>	<b>Total CJS</b>	
<b>CORONER</b>													
9.00	1.00	0.00	10.00	0.00	0.00	0.00	0.00	9.00	0.00	0.00	9.00	23100	100
<b>9.00</b>	<b>1.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>Total Coroner</b>	

## 2020 Recommended Staffing

2020 Recommended Staffing													
FTES SUMMARY			2019 Adopted FTES				Transfers			2019 New FTES Additions/Changes			
Div	Fund	Department/Division	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total
<b>COUNTY ADMINISTRATION</b>													
11400	100	County Administration	6.75	0.00	0.00	6.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11500	100	Risk Management	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11900	100	Central Services	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19250	100	Youth Services Program Mgmt.	3.00	1.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41400	100	Veterans Services	0.50	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
802014	100	Mental Health Initiative	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total County Administration			14.25	1.00	0.00	15.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>COUNTY ATTORNEY</b>													
11200	100	County Attorney	14.00	0.00	0.00	14.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
Total County Attorney			14.00	0.00	0.00	14.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00
<b>FACILITIES</b>													
19100	100	Facilities Administration	4.75	0.00	0.00	4.75	2.00	0.00	2.00	0.25	0.00	0.00	0.25
19125	100	Facilities Management	22.00	0.00	0.00	22.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
19150	100	Justice Center Fac. Mgmt.	19.00	0.00	0.00	19.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19175	100	Highlands Ranch Substation Fac.	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19180	100	Forensic Crime Lab Fac. Mgmt.	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19910	100	Fleet Maintenance	23.00	0.00	0.00	23.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
55200	100	Fairgrounds Operations	8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55250	100	County Fair	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Facilities			80.75	0.00	0.00	80.75	0.00	0.00	0.00	0.25	0.00	0.00	0.25
<b>FINANCE</b>													
15100	100	Finance Administration	10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Finance			10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>HUMAN RESOURCES</b>													
17100	100	Human Resources	10.00	0.00	0.00	10.00	-2.00	0.00	-2.00	0.00	0.00	0.00	0.00
Total Human Resources			10.00	0.00	0.00	10.00	-2.00	0.00	-2.00	0.00	0.00	0.00	0.00
<b>HUMAN SERVICES</b>													
41900	100	HHS Technology Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44100	210	Administration Block Grant	40.00	0.00	2.00	42.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
44150	210	Adult Services	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44175	210	1451 & Integrated Services	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44500	210	Child Welfare	35.00	0.00	0.00	35.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
44550	210	Child Welfare SFY 1617	13.75	0.00	1.50	15.25	1.00	0.00	1.00	5.00	0.00	0.00	5.00
44600	210	Child Care	3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44900	210	Child Support Enforcement	4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
861552	210	Title IV-E Waiver Demon. Project	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Human Services			100.75	0.00	3.50	104.25	-1.00	0.00	-1.00	5.00	0.00	0.00	5.00

## 2020 Recommended Staffing

2020 Recommended Staffing														
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs						
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund	
													<b>CTY ADMIN.</b>	
6.75	0.00	0.00	6.75	0.00	0.00	0.00	0.00	6.75	0.00	0.00	6.75	11400	100	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	11500	100	
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	11900	100	
3.00	1.00	0.00	4.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	19250	100	
0.50	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50	41400	100	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	802014	100	
<b>14.25</b>	<b>1.00</b>	<b>0.00</b>	<b>15.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.25</b>	<b>0.00</b>	<b>0.00</b>	<b>14.25</b>	<b>Total Cty Admin</b>		
													<b>CTY ATTORNEY</b>	
16.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	16.00	11200	100	
<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	<b>Total Cty Attorney</b>		
													<b>FACILITIES</b>	
7.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	7.00	0.00	0.00	7.00	19100	100	
21.00	0.00	0.00	21.00	0.00	0.00	0.00	0.00	21.00	0.00	0.00	21.00	19125	100	
19.00	0.00	0.00	19.00	0.00	0.00	0.00	0.00	19.00	0.00	0.00	19.00	19150	100	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	19175	100	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	19180	100	
22.00	0.00	0.00	22.00	0.00	0.00	0.00	0.00	22.00	0.00	0.00	22.00	19910	100	
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	55200	100	
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	55250	100	
<b>81.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81.00</b>	<b>Total Facilities</b>		
													<b>FINANCE</b>	
10.00	0.00	0.00	10.00	1.00	0.00	0.00	1.00	11.00	0.00	0.00	11.00	15100	100	
<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>11.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.00</b>	<b>Total Finance</b>		
													<b>HUMAN RESOURCES</b>	
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	17100	100	
<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>Total HR</b>		
													<b>HUMAN SERVICES</b>	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41900	100	
39.00	0.00	2.00	41.00	0.00	0.00	0.00	0.00	39.00	0.00	2.00	41.00	44100	210	
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	44150	210	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	44175	210	
34.00	0.00	0.00	34.00	0.00	0.00	0.00	0.00	34.00	0.00	0.00	34.00	44500	210	
19.75	0.00	1.50	21.25	0.00	0.00	0.00	0.00	19.75	0.00	1.50	21.25	44550	210	
3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	44600	210	
4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	44900	210	
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	861552	210	
<b>104.75</b>	<b>0.00</b>	<b>3.50</b>	<b>108.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>104.75</b>	<b>0.00</b>	<b>3.50</b>	<b>108.25</b>	<b>Total HS</b>		

## 2020 Recommended Staffing

FTES SUMMARY				2019 Adopted FTEs				Transfers			2019 New FTEs Additions/Changes			
Div	Fund	Department/Division		Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total
<b>INFORMATION TECHNOLOGY</b>														
18100	100	Administration		3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18125	100	Business Analysis		5.00	0.00	0.00	5.00	-5.00	0.00	-5.00	0.00	0.00	0.00	0.00
18150	100	Strategic Align & Support		4.00	0.00	0.00	4.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
18200	100	Program Management		8.00	0.00	0.00	8.00	6.00	0.00	6.00	0.00	0.00	0.00	0.00
18300	100	Networking		5.00	0.00	0.00	5.00	19.00	0.00	19.00	0.00	0.00	2.00	2.00
18400	100	Application Develop. System		11.00	0.00	0.00	11.00	12.00	0.00	12.00	0.00	0.00	0.00	0.00
18450	100	Quality Assurance		4.00	0.00	0.00	4.00	(4.00)	0.00	-4.00	0.00	0.00	0.00	0.00
18475	100	Security		0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	-1.00	-1.00
18500	100	Systems Support		6.00	0.00	1.00	7.00	-6.00	0.00	-6.00	0.00	0.00	-1.00	-1.00
18600	100	Systems Administration		11.00	0.00	0.00	11.00	-11.00	0.00	-11.00	0.00	0.00	0.00	0.00
18650	100	Asset Inventory		1.50	0.00	0.00	1.50	-1.00	0.00	-1.00	0.50	0.00	0.00	0.50
18700	100	Geographic Information Systems		7.00	0.00	0.00	7.00	-7.00	0.00	-7.00	0.00	0.00	0.00	0.00
800899	100	LUCI		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Information Technology</b>				<b>65.50</b>	<b>0.00</b>	<b>2.00</b>	<b>67.50</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>
<b>OPEN SPACE AND NATURAL RESOURCES</b>														
60100	100	Natural Resources		1.70	0.00	0.00	1.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53100	250	Open Space Administration		3.20	0.00	0.00	3.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53310	250	Open Space Maint. 80%		2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
53320	250	Open Space Patrol 80%		0.80	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53330	250	Open Space - Land Mgmt 80%		1.30	0.00	0.00	1.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Open Space and Natural Resources</b>				<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>
<b>PUBLIC AFFAIRS</b>														
11600	100	Public Affairs		4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Public Affairs</b>				<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC TRUSTEE</b>														
13200	100	Public Trustee County Support		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13730	730	Public Trustee Agency		4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Public Trustee</b>				<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## 2020 Recommended Staffing

2020 Recommended Staffing													
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs					
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund
<b>INFORMATION TECH.</b>													
3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	18100	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18125	100
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	18150	100
14.00	0.00	0.00	14.00	0.00	0.00	0.00	0.00	14.00	0.00	0.00	14.00	18200	100
24.00	0.00	2.00	26.00	0.00	0.00	0.00	0.00	24.00	0.00	2.00	26.00	18300	100
23.00	0.00	0.00	23.00	0.00	0.00	0.00	0.00	23.00	0.00	0.00	23.00	18400	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18450	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18475	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18500	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18600	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	18650	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18700	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800899	100
<b>70.00</b>	<b>0.00</b>	<b>2.00</b>	<b>72.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70.00</b>	<b>0.00</b>	<b>2.00</b>	<b>72.00</b>	<b>Total IT</b>	
<b>OS &amp; NAT. RES.</b>													
1.70	0.00	0.00	1.70	0.00	0.00	0.00	0.00	1.70	0.00	0.00	1.70	60100	100
3.20	0.00	0.00	3.20	0.00	0.00	0.00	0.00	3.20	0.00	0.00	3.20	53100	250
2.00	0.00	1.00	3.00	0.00	0.00	0.00	0.00	2.00	0.00	1.00	3.00	53310	250
0.80	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.80	0.00	0.00	0.80	53320	250
1.30	0.00	0.00	1.30	0.00	0.00	0.00	0.00	1.30	0.00	0.00	1.30	53330	250
<b>9.00</b>	<b>0.00</b>	<b>1.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>1.00</b>	<b>10.00</b>	<b>Total OS &amp; NR</b>	
<b>PUBLIC AFFAIRS</b>													
4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	11600	100
<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>Total Public Affairs</b>	
<b>PUBLIC TRUSTEE</b>													
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13200	100
4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	13730	730
<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>Total Public Trustee</b>	

## 2020 Recommended Staffing

FTES SUMMARY													2019 Adopted FTES				Transfers			2019 New FTES Additions/Changes				
Div	Fund	Department/Division										Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total		
<b>PUBLIC WORKS - ENGINEERING</b>																								
24100	100	Building Develop. Svcs.										34.75	0.00	0.00	34.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30100	100	Engineering Administration										2.00	0.00	0.00	2.00	-2.00	0.00	-2.00	0.00	0.00	0.00	0.00		
30200	100	Engineering										41.00	0.00	1.00	42.00	2.00	0.00	2.00	0.00	0.00	-1.00	-1.00		
31600	200	Traffic Signs & Striping										12.00	0.00	0.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31620	200	Traffic Engineering										6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31630	200	Engineering Special Projects										1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31640	200	Pavement Management Program										4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31650	200	Engineering/ITS-Traffic Signal Ops.										7.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Public Works - Engineering											107.75	0.00	1.00	108.75	0.00	0.00	0.00	0.00	0.00	-1.00	-1.00			
<b>PUBLIC WORKS - OPERATIONS</b>																								
32100	100	Waste Transfer Sites										0.30	0.00	0.00	0.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31100	200	Road & Bridge Admin.										6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31400	200	Maintenance of Condition										70.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
31550	200	Weed Control										5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Public Works - Operations											81.30	0.00	0.00	81.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
<b>RM HIDTA</b>																								
861310	295	HIDTA Gangs										1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
861320	295	HIDTA Front Range										1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
861350	295	HIDTA Training										1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total RM HIDTA											3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
<b>SURVEYOR</b>																								
12900	100	Surveyor										0.10	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Coroner											0.10	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
<b>TREASURER</b>																								
13100	100	Treasurer's Office										10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Treasurer											10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			

## 2020 Recommended Staffing

2020 Recommended Staffing													
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs					
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund
											<b>PW-ENGINEERING</b>		
34.75	0.00	0.00	34.75	0.00	0.00	0.00	0.00	34.75	0.00	0.00	34.75	24100	100
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30100	100
43.00	0.00	0.00	43.00	0.00	0.00	0.00	0.00	43.00	0.00	0.00	43.00	30200	100
12.00	0.00	0.00	12.00	0.00	0.00	0.00	0.00	12.00	0.00	0.00	12.00	31600	200
6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00	31620	200
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	31630	200
4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	31640	200
7.00	0.00	0.00	7.00	0.00	0.00	0.00	0.00	7.00	0.00	0.00	7.00	31650	200
<b>107.75</b>	<b>0.00</b>	<b>0.00</b>	<b>107.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>107.75</b>	<b>0.00</b>	<b>0.00</b>	<b>107.75</b>	<b>Total PW Engineering</b>	
											<b>PW-OPERATIONS</b>		
0.30	0.00	0.00	0.30	0.00	0.00	0.00	0.00	0.30	0.00	0.00	0.30	32100	100
6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00	31100	200
70.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	70.00	0.00	0.00	70.00	31400	200
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	31550	200
<b>81.30</b>	<b>0.00</b>	<b>0.00</b>	<b>81.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81.30</b>	<b>0.00</b>	<b>0.00</b>	<b>81.30</b>	<b>Total PW Operations</b>	
											<b>RM HIDTA</b>		
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	861310	295
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	861320	295
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	861350	295
<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>Total RM HIDTA</b>	
											<b>SURVEYOR</b>		
0.10	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.10	0.00	0.00	0.10	12900	100
<b>0.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.10</b>	<b>Total Surveyor</b>	
											<b>TREASURER</b>		
10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	10.00	13100	100
<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>Total Treasurer</b>	



## 2020 Recommended Staffing

FTES SUMMARY				2019 Adopted FTEs				Transfers			2019 New FTEs Additions/Changes			
Div	Fund	Department/Division		Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total
<b>SHERIFF</b>														
<b>General Fund</b>														
21100	100	Administration		10.50	0.00	0.00	10.50	1.00	0.00	1.00	0.00	0.00	0.00	0.00
21105	100	Accreditation		2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21115	100	Training		5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21125	100	Support Services		9.00	0.00	0.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21135	100	Cold Case Unit		0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
21150	100	Professional Standards		8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21175	100	Civil/Warrants		11.00	0.00	0.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21200	100	Investigations		2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21300	100	Communications		36.00	0.00	2.00	38.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21350	100	Technology Services		13.00	0.00	0.00	13.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21400	100	Court Services		20.00	0.00	0.00	20.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
21450	100	Transports		9.00	0.00	0.00	9.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
21500	100	Detentions		151.00	0.00	5.00	156.00	2.00	0.00	2.00	0.00	0.00	0.00	0.00
21600	100	Records		13.00	0.00	0.00	13.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21650	100	Youth/Community Programs		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21700	100	Emergency Management		8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23150	100	Major Crimes Section		21.00	0.00	0.00	21.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
23200	100	Crime Lab/Evidence		8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23300	100	Victim Assistance		5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23320	100	High Tech Crimes		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23350	100	Special Investigations		11.00	0.00	0.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23370	100	RMRCFL Task Force		0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00	0.00	0.00	0.00
23375	100	Investigative Task Force		4.00	0.00	0.00	4.00	-2.00	0.00	-2.00	0.00	0.00	0.00	0.00
Subtotal General Fund Sheriff				348.50	0.00	7.00	355.50	1.00	0.00	1.00	0.00	0.00	0.00	0.00

## 2020 Recommended Staffing

2020 Recommended Staffing													
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs					
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund
11.50	0.00	0.00	11.50	0.00	0.00	0.00	0.00	11.50	0.00	0.00	11.50	SHERIFF	
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	General Fund	
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	21100	100
9.00	0.00	0.00	9.00	0.00	0.00	0.00	0.00	9.00	0.00	0.00	9.00	21105	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	21115	100
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	21125	100
11.00	0.00	0.00	11.00	0.00	0.00	0.00	0.00	11.00	0.00	0.00	11.00	21135	100
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	21150	100
36.00	0.00	2.00	38.00	6.00	0.00	0.00	6.00	42.00	0.00	2.00	44.00	21175	100
13.00	0.00	0.00	13.00	1.00	0.00	0.00	1.00	14.00	0.00	0.00	14.00	21200	100
19.00	0.00	0.00	19.00	0.00	0.00	0.00	0.00	19.00	0.00	0.00	19.00	21300	100
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	21350	100
153.00	0.00	5.00	158.00	4.00	0.00	0.00	4.00	157.00	0.00	5.00	162.00	21400	100
13.00	0.00	0.00	13.00	0.00	0.00	0.00	0.00	13.00	0.00	0.00	13.00	21450	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	21500	100
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	21600	100
20.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	20.00	0.00	0.00	20.00	21650	100
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	21700	100
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	23150	100
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	23200	100
11.00	0.00	0.00	11.00	0.00	0.00	0.00	0.00	11.00	0.00	0.00	11.00	23200	100
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	23300	100
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	23320	100
<b>349.50</b>	<b>0.00</b>	<b>7.00</b>	<b>356.50</b>	<b>11.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.00</b>	<b>360.50</b>	<b>0.00</b>	<b>7.00</b>	<b>367.50</b>	23350	100
												23370	100
												23375	100
												Subtotal GF SO	

## 2020 Recommended Staffing

FTES SUMMARY				2019 Adopted FTES				Transfers			2019 New FTES Additions/Changes			
Div	Fund	Department/Division		Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Total	Reg	LB Temps	Over-Hires	Total
<b>LEA Fund</b>														
22100	220	Patrol - LEA		120.00	0.00	3.00	123.00	-11.00	0.00	-11.00	1.00	0.00	0.00	1.00
22115	220	Training - LEA		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22150	220	Traffic - LEA		10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22240	220	STACC Enforcement Team - LEA		0.00	0.00	0.00	0.00	6.00	0.00	6.00	0.00	0.00	0.00	0.00
22260	220	Patrol - District 8 - LEA		2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22270	220	HR Division Admin - LEA		0.00	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00
22300	220	YESS Program - LEA		4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22400	220	Youth/Community Programs - LEA		5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22500	220	Pattern Crimes - LEA		5.00	0.00	0.00	5.00	1.00	0.00	1.00	0.00	0.00	0.00	0.00
23225	220	FBI Safe Streets Initiative		1.00	0.00	0.00	1.00	-1.00	0.00	-1.00	0.00	0.00	0.00	0.00
800540	220	K-9 Unit - LEA		6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal LEA Fund Sheriff</b>				<b>154.00</b>	<b>0.00</b>	<b>3.00</b>	<b>157.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>
<b>Safety and Mental Health Fund</b>														
27100	221	School Program Administration		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00
27150	221	School Resource Officers - LEA		9.00	0.00	0.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27200	221	DCSD Middle School SRO Program		0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00
27250	221	DCSD Secondary School SRO Program		0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00
27300	221	SRO - Valor Christian High School		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27325	221	SRO - Charter Schools		1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27350	221	SRO - American Academy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
27375	221	SRO - STEM School		0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
<b>Subtotal Safety and Mental Health</b>				<b>11.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>
<b>Total Sheriff</b>				<b>513.50</b>	<b>0.00</b>	<b>10.00</b>	<b>523.50</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>19.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19.00</b>
<b>GRAND TOTALS</b>				<b>1,257.15</b>	<b>7.00</b>	<b>20.50</b>	<b>1,284.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27.00</b>	<b>1.00</b>	<b>0.00</b>	<b>28.00</b>

REGULAR FTES BY FUND		Regular FTE's By Fund	LB Temps	Regular FTE's By Fund	Regular FTE's By Fund
Fund	100 General Fund	877.10	7.00	1.00	3.00
Fund	200 Road and Bridge Fund	111.00	0.00	0.00	0.00
Fund	210 Human Services Fund	100.75	0.00	-1.00	5.00
Fund	250 Open Space Fund	7.30	0.00	0.00	0.00
Fund	295 RM HIDTA Fund	3.00	0.00	0.00	0.00
Fund	730 Public Trustee Fund	4.00	0.00	0.00	0.00
Fund	220 Law Enforcement Authority Fund	154.00	0.00	0.00	1.00
Fund	221 Safety & Mental Health	11.00	0.00	0.00	18.00
<b>TOTAL</b>		<b>1,257.15</b>	<b>7.00</b>	<b>0.00</b>	<b>27.00</b>

## 2020 Recommended Staffing

2020 Recommended Staffing													
2019 Ending FTEs				2020 New FTEs/Changes				2020 Recommendation FTEs					
Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Reg	LB Temps	Over-Hires	Total	Div	Fund
110.00	0.00	3.00	113.00	8.00	0.00	0.00	8.00	118.00	0.00	3.00	121.00	<b>LEA Fund</b>	
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	22100	220
10.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	10.00	22115	220
6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00	22150	220
2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	22240	220
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	22260	220
4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00	22270	220
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	22300	220
6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00	22400	220
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22500	220
6.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	6.00	23225	220
155.00	0.00	3.00	158.00	8.00	0.00	0.00	8.00	163.00	0.00	3.00	166.00	800540	220
												<b>Subtotal LEA SO</b>	
3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	<b>Safety &amp; Mental Hlth</b>	
9.00	0.00	0.00	9.00	0.00	0.00	0.00	0.00	9.00	0.00	0.00	9.00	27100	221
5.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	5.00	27150	221
8.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	27200	221
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	27250	221
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	27300	221
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	27325	221
1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	27375	221
29.00	0.00	0.00	29.00	0.00	0.00	0.00	0.00	29.00	0.00	0.00	29.00	<b>Subtotal Safety and MH</b>	
533.50	0.00	10.00	543.50	19.00	0.00	0.00	19.00	552.50	0.00	10.00	562.50	<b>Total Sheriff</b>	
1,284.15	9.00	20.50	1,313.65	19.00	8.00	0.00	27.00	1,303.15	8.00	20.50	1,331.65		
Regular FTE's By Fund			LB Temps	Overhires	Regular FTE's By Fund				Regular FTE's By Fund			LB Temps	
	870.10	9.00	10.00		11.00				881.10	13.00			
	111.00	0.00	0.00		0.00				111.00	0.00			
	104.75	0.00	3.50		0.00				104.75	3.50			
	7.30	0.00	1.00		0.00				7.30	1.00			
	3.00	0.00	0.00		0.00				3.00	0.00			
	4.00	0.00	0.00		0.00				4.00	0.00			
	155.00	0.00	6.00		8.00				163.00	3.00			
	29.00	0.00	0.00		0.00				29.00	0.00			
<b>TOTAL</b>	<b>1,284.15</b>	<b>9.00</b>	<b>20.50</b>	<b>TOTAL</b>	<b>19.00</b>			<b>TOTAL</b>	<b>1,303.15</b>	<b>20.50</b>			

Data as of  
November 22, 2019



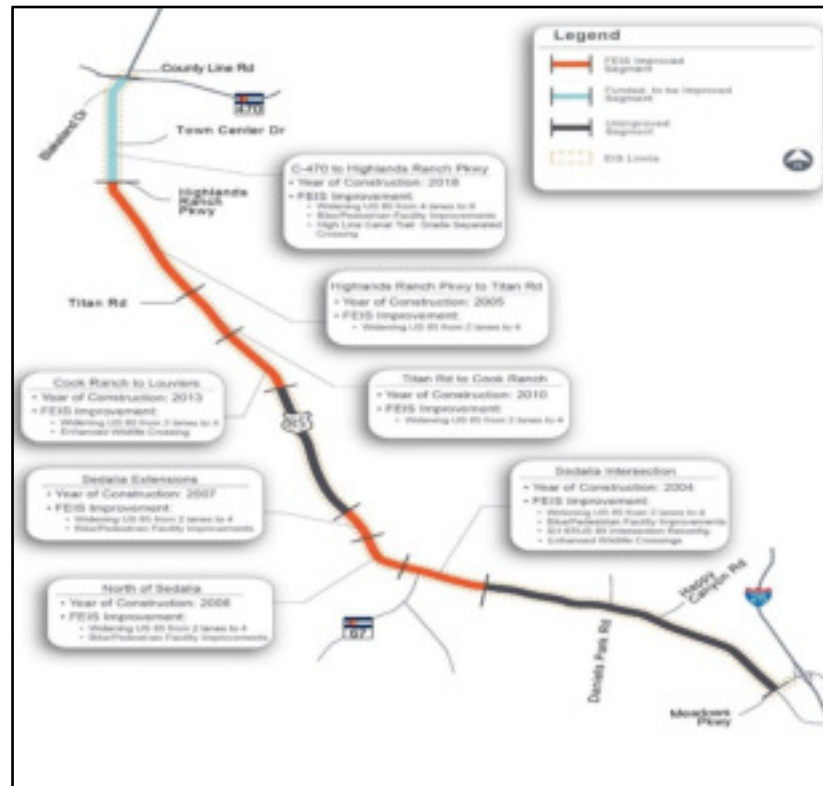
# Capital Improvement Projects (CIP)



## MAJOR CAPITAL IMPROVEMENT PROJECTS

### US HIGHWAY 85 CORRIDOR IMPROVEMENTS

In 2002, CDOT and FHWA initially approved the South I-25/US Highway 85 Environmental Impact Statement (EIS) and Record of Decision (ROD) outlining a set of improvements to address transportation needs in the region for both the I-25 and US Highway 85 corridors. Since then, Douglas County has partnered with CDOT to help provide funding to construct numerous improvements on several segments of US Highway 85. As additional residential and commercial growth occurs in the County, further studies were needed to identify what additional transportation improvements are necessary to support this growth and mitigate the increased congestion along the corridor.



As part of the 2020 proposed budget, the County is proposing to allocate an additional \$11 million in new funding. This includes \$5.0 million from the Road Sales and Use Tax Fund (Fund 230), \$3.5 million from Road and Bridge Fund (Fund 200), and \$2.5 million from the Transportation and Infrastructure Sales and Use Tax Fund (Fund 235) for US Highway 85 improvements, which will be allocated primarily for the segment of US Highway 85 between Highlands Ranch Parkway and C-470. This funding request is in addition to funds appropriated in prior years that are being used to advance numerous improvements along the US Highway 85 Corridor, extending from north of County Line Road to Daniels Park Road. Douglas County funding is being used to leverage state and federal funds to improve this increasingly congested corridor. For more project information please visit the project website at [us85douglascounty.com](http://us85douglascounty.com).

To widen the narrow two-lane segment of US Highway 85 between Sedalia and Louviers to four through lanes divide highway the County has partnered with CDOT and is contributing \$7.5 million of this \$35 million project (which was allocated in prior years but construction on this section of U.S. Highway 85 is anticipated to occur in early 2020). Additionally in partnership with CDOT, the County is working to accelerate right-of-way acquisition from Sedalia to Daniels Park Road and plans to install a traffic signal at this intersection as soon as the overhead utility lines can be relocated into a new easement that will not be in conflict with the future widening of US Highway 85 to 4 through lanes.

County Early-Action Project (Widen US Highway 85 extending from Highlands Ranch Parkway through the C-470 Interchange to Dad Clark Gulch)

Background: The goal of the Early-Action Project is to update the 2002 Record of Decision (ROD) to address changes to conditions that have occurred since it was issued by the Federal Highway Administration (FHWA) and to reanalyze impacts of recommended improvements for the segment of US Highway 85 from Highlands Ranch Parkway through the C-470 Interchange to 1,200-feet north of County Line Road at Dad Clark Gulch. The \$10.4 million 2020 funding request is needed to augment our existing project budget in order to construct the proposed improvements.

In 2015, Douglas County was selected to receive some federal funding via the Denver Regional Council of Governments (DRCOG) in order to help construct the Early-Action Project in which an environmental re-evaluation was required by FHWA. The Early-Action Project identified how to improve capacity, operational performance and safety for anticipated traffic volumes in 2040 (the original CDOT study considered traffic volumes projections only thru 2020). In the July 2017, CDOT and FHWA approved the Record of Decision regarding the re-evaluation of the section of US Highway 85 between Highlands Ranch Parkway and C-470, which the County paid for.



## Funding Partnerships

The widening of US Highway 85 would not be possible without the ability of Douglas County to partner with other agencies. County funds are being used to leverage funds from other project financial partners including DRCOG, FHWA, CDOT and a new development that will directly benefit from the US Highway 85 improvements. The total cost for this project is estimated to be \$95.0 to \$100.0 million. This includes costs for survey, pot holing, environmental, design, utility relocation costs, right of way acquisition and construction costs. Of the total project costs, the construction costs, including material testing and construction management services, is estimated to be \$75.0 to \$80.0 million which is approximately 80.0 percent of the total project costs. Currently, the County anticipates receiving the following funding amounts from our other project financial partners:

- \$26.273 million in federal funds via the 2014 DRCOG Transportation Improvement Program (TIP) Project Selection Process
- \$7.6 million from CDOT, and
- \$5.5 million from Sterling Ranch.

Douglas County is responsible for providing the upfront funding the remaining project costs which are estimated to be \$55.0 to \$60.0 million. This amount may decrease as the Sterling Ranch contribution for the US Highway 85 improvements will continue to increase with approval of each filing. In total, it is estimated that Sterling Ranch will contribute \$30.0 to \$35.0 million at full build out of their proposed development.

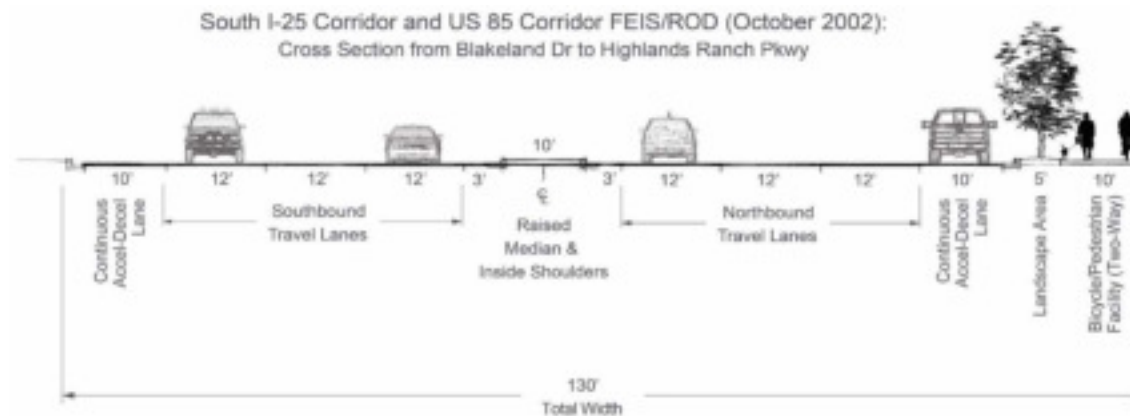
The Sterling Ranch contribution will be used to reimburse Douglas County for a large portion the County' s initial project contribution. Sterling Ranch' s contribution is directly related to the percentage of traffic projected on US Highway 85 from their development, about 28.0 percent. Other new developments within Chatfield Basin will also be responsible for contributing their pro-rata share based on their portion of US Highway 85 traffic by reimbursing the County for a portion of the project costs.

## 2019 and 2020 Project Milestone and Timeline

In summer 2017, the project design team completed the Environmental Re-Evaluation and the 30.0 percent complete plan review by CDOT and FHWA. By the fall of 2019, most of the final design is completed and all the additional fee right-of-way and easements (except 2 properties) have been closed or are now under contract. The project is complex and requires planners to avoid or relocate thousands of utilities in order to successfully complete the widening of US Highway 85. Several utility relocations have occurred, and comprehensive utility coordination meetings are occurring monthly. Construction is currently anticipated to begin summer 2020 and continue into the fall of 2022.

## Regional Significance

The County recognizes the importance of completing the proposed widening of the US HIGHWAY 85 Corridor and the critical role this regional north / south arterial has in moving people, goods and services. Many Douglas County constituents rely on US HIGHWAY 85 for their daily commuting needs. This arterial roadway is part of the National Highway System (NHS) and plays a critical part in the I-25 incident management plan. By providing an alternate route should a major incident occur on I-25 that requires a closure or significant traffic delays. The State has limited resources for building new capacity improvements and as such CDOT does not have enough funds to complete the US Highway 85 corridor improvements that were identified in the Final Environmental Impact Statement Record of Decision document signed in 2002. Therefore, the County has made funding these road and traffic improvements a priority. Below is the typical roadway cross section of the proposed widening of US Highway 85 north of Highlands Ranch Parkway.



US Highway 85 / C-470 Interchange Reconstruction

Another component of the Early-Action Project is the reconstruction of the US Highway 85 and C-470 Interchange, including operational traffic improvements from C-470 to 1,200-feet north of County Line Road to reduce congestion and provide more reliable travel time through the closing spaced signalized intersections. The proposed interchange reconstruction and widening of US Highway 85 is shown below.



## **2020 CONTRACTED ROAD MAINTENANCE**

The 2020 proposed budget includes \$18.0 million for road maintenance which is part of the County's asset management and pavement management program. The Department of Public Works Engineering administers several public contracts to private contractors through a competitive bid process with regards to repairing sidewalks, curb and gutter, providing surface treatments, asphalt overlays, and concrete repair projects throughout unincorporated Douglas County, in both subdivisions and on our arterial roadways. To maintain the high standards established for the County's roads, many of the local streets and major arterial roadways need repairs and ongoing preventative maintenance, which is dependent on the age and condition of the road.

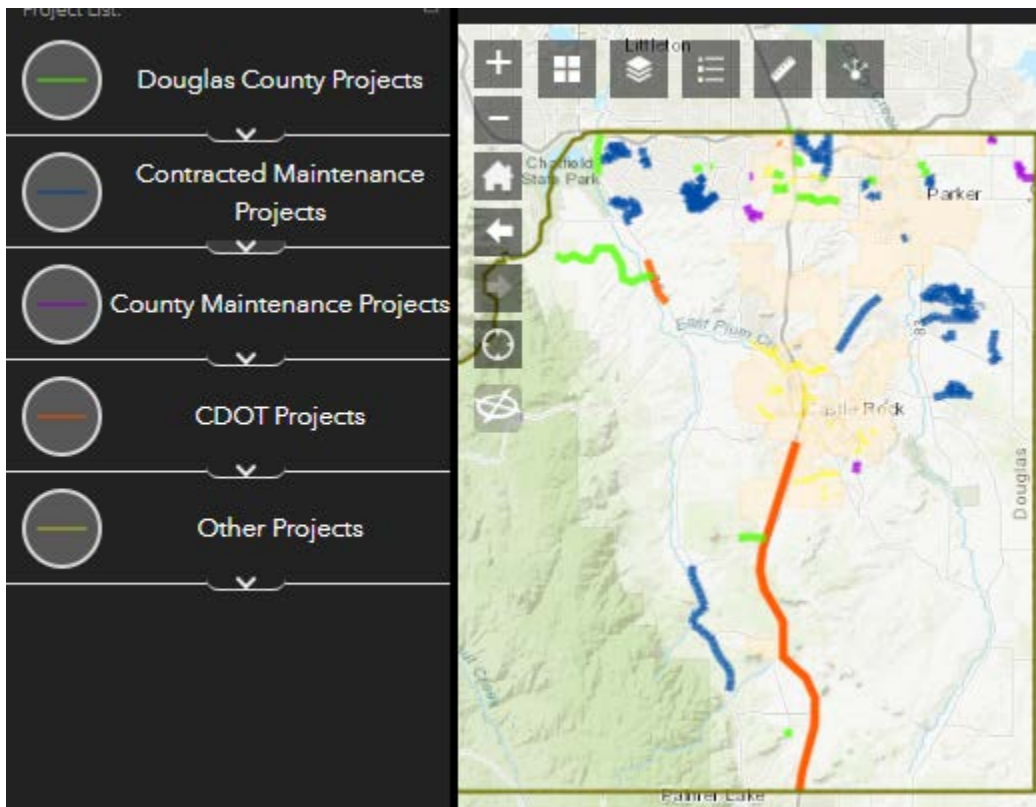
Asphalt Roads - This annual maintenance program funds both asphalt overlays as well as other surface treatments, including but not limited to chip-seals and cape-seals on various Douglas County local, collector and arterial roadways that comprise our transportation network. Work regularly consists of patching, milling the top surface of the pavement and overlaying it with new asphalt, and providing new striping. Additionally, the pavement management program manager recommends other effective surface treatments. For example, a chip-seal or a cape-seal surface treatment is warranted to cost-effectively manage surface distresses such as oxidation. The purpose of these various surface treatment applications is to preserve the integrity and extend the life of the asphalt pavement.

Funding in this business unit is also used for replacing substandard adjacent curb and gutter, cross-pans, installing required ADA ramps in advance of our asphalt overlay projects or concrete repairs. Project locations are prioritized on an annual basis with input from both Engineering staff and Operations and Road and Bridge staff, as well as other governing bodies, such as the Highlands Ranch Metro District. Periodically, significant additional funding is needed to properly address the aging infrastructure that is due at the same time as a result of the rapid growth the County experienced over a short period of time, especially within Highlands Ranch.

Concrete Roads - This annual maintenance program funds the repairs and replacement of concrete pavements on various Douglas County collector and arterial roadways that comprise our transportation network. Funding in this business unit is also used for replacing substandard adjacent curb and gutter, concrete cross-pans, installing required ADA ramps in advance of our asphalt overlay projects or concrete repairs. Repair and panel replacement locations are prioritized on an annual basis with input from both Engineering staff and Operations / Road & Bridge staff, and other governing bodies, such as the Highlands Ranch Metro District. At times additional funding is needed to address the

aging infrastructure that is due at the same time as a result of the rapid growth the County experienced over a short period of time, especially within Highlands Ranch.

The current road condition analysis indicates that the percentage of roads in poor and very poor condition will increase over time without setting aside enough funding for these asset management / pavement management programs in order to maintain acceptable road conditions. The County will use two performance measures (average condition, and percent in fair or better condition) to ensure that roads do not drop into poor or very poor condition.



Keeping the public informed of upcoming construction activities is paramount in making these projects successful. The County utilizes many resources to reach out to the public to get their input and keep them informed about upcoming construction activities that may impact specific areas. Each year, staff updates the Public Works and Engineering website (<https://www.douglas.co.us/road-work/maintenance-projects/>) to show where the year's proposed construction will occur. The following is an example of the type of information that is provided to the public via the website (which is displaying our 2019 projects).



## **STORMWATER PRIORITY PROJECTS**

The 2020 proposed budget includes \$3.875 million for storm drainage improvement projects. The Storm Sewer Video Inspection Program has identified nearly 100 pipe sections that need some form of repair in Highlands Ranch. Both Public Works Engineering and Public Works Operations have drainage repair project lists with many locations throughout the County in need of some form of repair to keep the County's infrastructure in place and working correctly. As infrastructure continues to age, preventative maintenance and new capital drainage improvements are increasingly important to fund. These projects help reduce flooding on private property and protect our roadway infrastructure. Several of these projects have been on the capital improvements list for more than 10 years. Presently, Public Works Engineering and Operations staff has identified a list of priority projects with estimated costs of more than \$65.0 million. A portion of the proposed budget request allows the County to continue to partner with other agencies on joint drainage projects, and to prepare drainage reports when needed throughout the County. Additionally, portion of these funds will be used for facilities pond operations and maintenance projects.

### **C-470 MULTI-MODAL TRAIL IMPROVEMENTS OVER YOSEMITE STREET**

In 2015, Douglas County was notified by DRCOG that the project to construct a grade separation that will carry the C-470 Multimodal Trail over Yosemite Street and the C-470 Westbound On-Ramp was selected to receive \$2.0 million in federal funding. The project will make it safer for C-470 trail users to cross this busy intersection, which has limited visibility in the northwest quadrant. It will also greatly improve traffic operations along the Yosemite Street and Park Meadows Center Drive corridors. This intersection experiences significant traffic delays, especially on the weekends when Park Meadows shoppers and C-470 trail users are both present.

This project is currently estimated to cost \$5.5 million to construct. Both the City of Lone Tree and the Park Meadows Metro District (PMMD) have indicated support of this project but neither agency has made a commitment to contribute financially, although PMMD previously stated there was a possibility of contributing \$400,000 at the time the DRCOG application was submitted. Douglas County is responsible for all project costs over and above the DRCOG funding. Without any contribution from Lone Tree or PMMD, the County contribution for construction is estimated to be \$3.5 million. Staff anticipates bidding this project in late 2019 or early 2020. Below is a rendering (looking west) of the proposed

truss bridges that will carry the C-470 Trail over both Yosemite Street and the Westbound C-470 On-Ramp. The rendering was prepared by Wilson and Company to illustrate the project's compatibility with future adjacent development.

**COUNTY LINE ROAD / I-25 OPERATIONAL IMPROVEMENTS**





As part of the 2020 proposed budget, the County will allocate an additional \$5.6 million to complete the proposed improvements to County Line Road east of I-25. All of the proposed improvements on the west side of I-25 were completed by the summer 2019. The proposed improvements require fully reconstructing the County Line Road, Inverness Parkway, and Inverness Drive West closely space paired intersections that currently operate at a poor level of service. These improvements will combine the two T-intersections into a single traditional four-legged intersection.

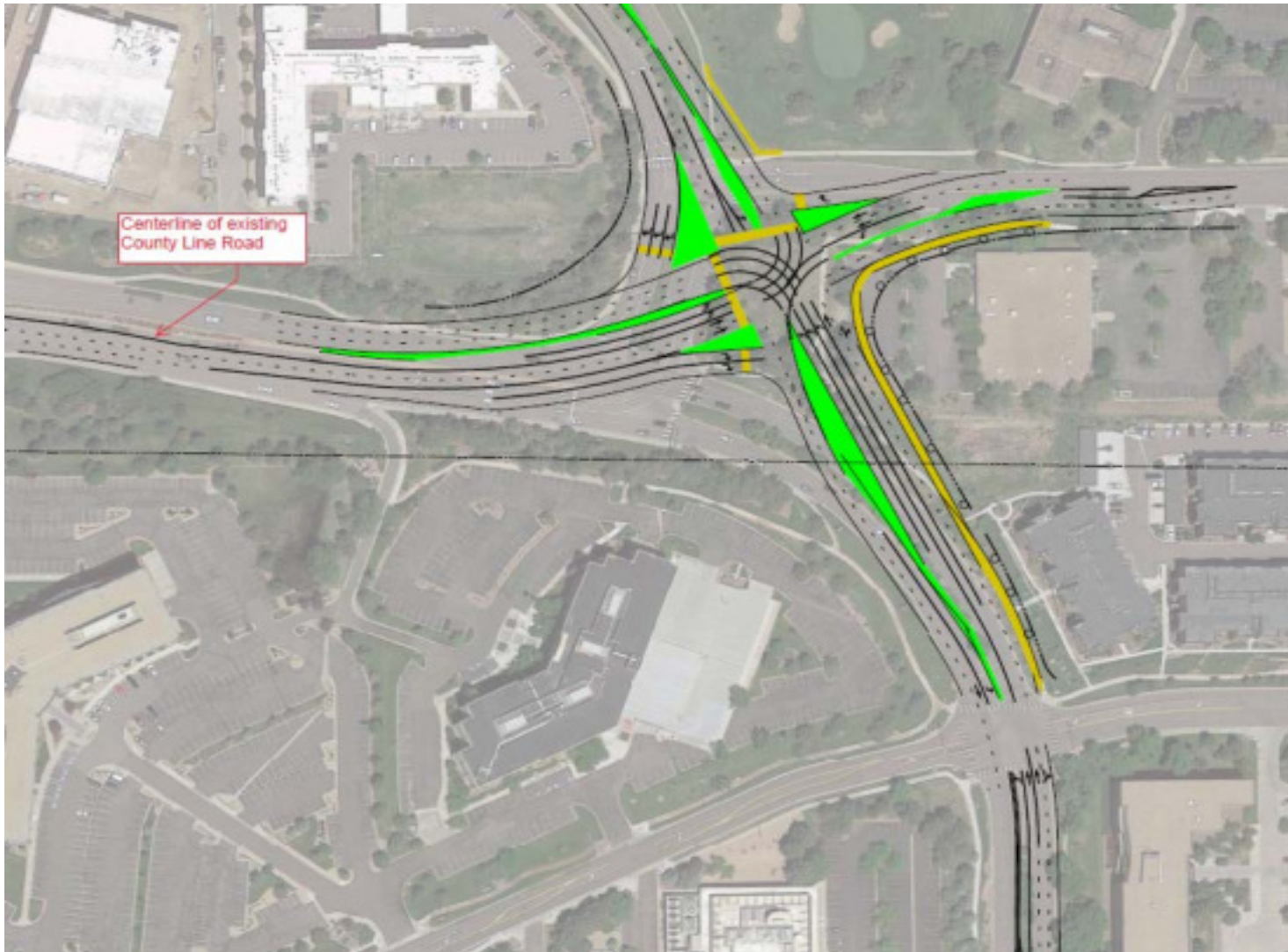
Without implementing the proposed intersection improvements, the traffic congestion will continue to worsen which could negatively impact economic growth from the adjacent commercial and retail area. Retaining good access to and from I-25 and County Line Road is of paramount importance and this project improves access safely and will provide more reliable travel times to businesses located both north and south of County Line Road.

#### Recent Project Milestones

In the spring of 2017, the Board of County Commissioners approved the submittal of a formal funding request to the Denver South Transportation Management Association (TMA) and to the Southeast Partnership Improvement Metropolitan District (SPIMD) for the improvements to County Line Road. Douglas County was successful in securing a \$3.0 million contribution from SPIMD for improving County Line Road with \$1.5 million allocated for the improvements on the west side of I-25 and \$1.5 million allocated for the improvements on the east of I-25.

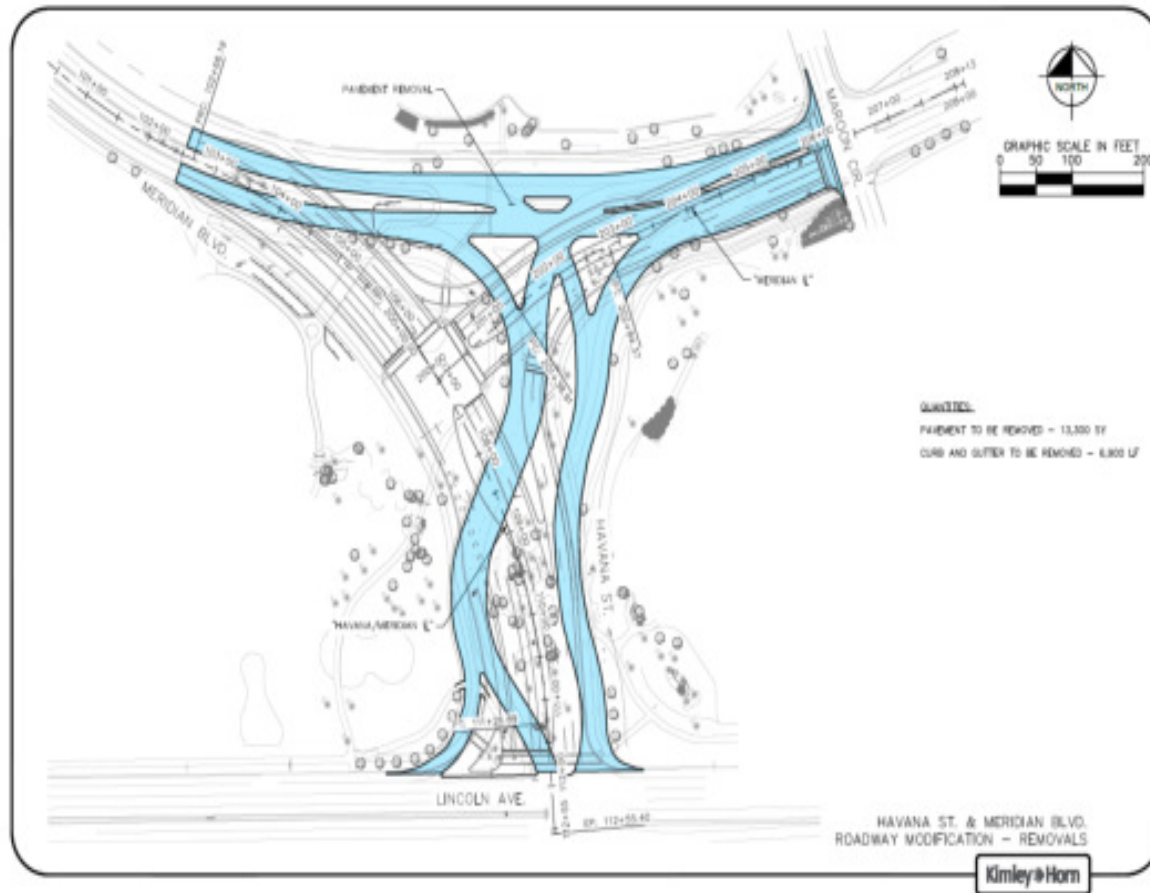
#### Project Funding Partners

The total cost of the County Line Road improvements east of I-25 is currently estimated to be \$8.5 million. Other project financial partners include Arapahoe County (\$750,000) and the Inverness Metro Improvement District (which is providing \$1.0 million of in-kind contributions in right of way dedication and landscaping). The cost to construct the proposed project is currently estimated to be \$8.5 million. The final design is underway and utility relocations are anticipated to occur in 2020 and a construction contract is anticipated to awarded in late 2020 or early 2021 (provided utility conflicts are resolved in fall of 2020). Below is a drawing that illustrates the reconfigured intersection on County Line Road located on the east side of I-25.



## MERIDIAN / HAVANA / LINCOLN INTERSECTION IMPROVEMENTS

As part of the 2020 preliminary budget, \$2.2 million is allocated to advance the design and construction of the proposed improvements to the Meridian, Havana, and Lincoln intersections. Below is a drawing that illustrates the reconfigured intersection that was approved by the project stakeholders. The blue shaded area is the limits of the existing pavement that will be removed as part of the proposed realignment which is represented by the lighter gray lines.



The proposed improvements involve realigning the Meridian / Havana Intersection so that the northbound to westbound travel lanes become the through movement and all legs approaching the reconfigured intersection are widened in order to improve traffic operations, reduce congestion and accommodate Havana Street extending in the future south of Lincoln Avenue. Additionally, the improvements will accommodate a triple left turn for vehicles traveling eastbound on Lincoln Avenue to northbound of Havana Street.

#### Project Funding Partners

Potential financial partners include an estimated \$2.650 million from the Southeast Public Improvement District (SPIMD). Additionally, the Meridian Metropolitan District is contributing \$375,000 towards the design and construction, and over \$1.0 million of in-kind contributions related to right of way dedication and for lighting, irrigation and landscaping improvements. Douglas County's contribution is estimated be approximately \$3 million towards construction in addition to our current 2019 budget needed for pre-construction activities.

**Road and Bridge Fund**

Project Title	Proposed Budget
Contracted Maintenance of Road Condition Program	\$ 18,000,000
Emergency Storm Drainage Projects	3,875,000
US Highway 85	3,500,000
Traffic Signal Replacement and Repair	1,300,000
Traffic Signal Asset Management Program	400,000
Total Road & Bridge Fund Project	\$ 27,075,000

**Transportation Infrastructure Fund**

Project Title	Proposed Budget
I-25 Corridor	\$ 10,000,000
US 85 Highway Improvements	\$ 2,500,000
Total Infrastructure Fund Project	\$ 12,500,000

## Road Sales and Use Tax Fund

Project Title	Proposed Budget
County Line Road and I-25 Intersection Improvements	\$ 5,600,000
US Highway 85 Improvements	5,000,000
C-470 Trail Extension Bridge Over Yosemite	2,600,000
Lincoln Avenue Improvements Yosemite to Jordan	2,200,000
Traffic Signal Fiber Upgrades and Traffic Signal System Installation	1,600,000
Havana, Meridian Blvd, and Lincoln Ave Intersection Reconstruction	1,200,000
Hilltop Road	1,000,000
Pine Lane Preconstruction Widening Work (Dixon Dr to Pine Dr.)	1,000,000
Pine Drive Widening and Signal Installation (Lincoln to Ponderosa)	1,000,000
Meridian Intersection Improvements	1,000,000
Chambers Road	800,000
County Line Road Preconstruction Planning (University to Broadway)	500,000
Trumbull Bridge	250,000
Bayou Gulch Road Extension	150,000
Jackson Creek Road	100,000
Daken Road	100,000
Traffic Congestion Identification and Management	100,000
Engineering Consultant for Chapter 12 Standards Update	50,000
<b>Total Road Sales and Use Tax Fund Project</b>	<b>\$ 24,250,000</b>

### Open Space Sales and Use Tax Fund

Project Title	Proposed Budget
Sandstone Ranch Trailhead and Trail Construction	525,000
Sandstone Ranch General Operating Budget	251,000
Sandstone Ranch Initial Infrastructure and Equipment	242,000
Open Space Contracted Maintenance	333,000
Prairier Canyon Barn and Saloon	190,000
Contracted Trail Maintenance	159,000
Equipment Replacements	135,000
Conservation Easements	125,000
<b>Total Open Space Sales and Use Tax Fund</b>	<b>\$ 1,960,000</b>

### Parks Sales & Use Tax Fund

Project Title	Proposed Budget
Highland Heritage Regional Park Seating and Electrical Work	\$ 1,000,000
Concrete Replacement, Electrical, Professional Services	400,000
Rueter-Hess Master Plan	250,000
Highlands Ranch Regional Park Building Water Line and Picnic Shelter Painting	250,000
Equipment Replacement and Restroom Maintenance	185,000
Big Belly Solar Trash Compactors	125,000
High Line Canal Tree Pruning & Signage	70,000
Fairgrounds Regional Park - Steel Railing Paint	40,000
<b>Total Parks Sales &amp; Use Tax Fund</b>	<b>\$ 2,320,000</b>

### Conservation Trust Fund

Project Title	Proposed Budget
Synthetic Turf and Fence Replacement	\$ 1,000,000
<b>Total Conservation Trust Fund</b>	<b>\$ 1,000,000</b>



## Capital Expenditures Fund

Project Title	Proposed Budget
Furniture, Equipment, Ergonomics Replacements	\$ 160,300
Wilcox Building Rooftop HVAC #4 Replacement	150,000
Miller Building - Building Inspection and Open Space Furniture Replacements	145,000
Wilcox Building 2nd Floor Furniture Replacement	135,000
Miller Building Camera and Security Improvements	125,000
Park Meadows Center Boiler Replacement	115,000
Elections Building - Stucco Repairs	60,000
CSU Extension Rooftop HVAC Replacements and Stucco Repairs	51,000
Wilcox Building - Simplex Fire Alarm System Replacement	49,000
Park Meadows Center Ceiling Tile Replacement	30,000
Wilcox Building East 2nd Floor Carpet Replacement	38,000
Fairgrounds Tractor with Snowplow and Mower Attachment	33,500
Parking Lot Maintenance	31,600
Operations Campus Roof Coating	30,000
Operations Campus Fleet Services Two 12,000lb Vehicle Lifts	28,000
Miller Building Honeywell Building Automation System Upgrade	27,000
Exterior Building Maintenance Repairs	25,000
Wilcox Building - 2nd Floor Public Reception Area	24,000
Parking Lot Striping	22,600
Operations Campus Fleet Services 16,000lb Vehicle Lift	21,000
Fairground Floor Repairs and Maintenance	20,000
Fairground Parking Lot Maintenance	20,000
Tin Tech External Fence Replacement	20,000
Security Component Replacement	17,400
Operations Campus - Rooftop HVAC #3 Replacement	16,500
Miller Building Universal Power Source Batteries	15,000
Fairgrounds Furniture and Equipment Replacements	15,000
Fairgrounds Building Repairs	15,000
Floor Covering Replacement	14,200
Roof Maintenance	10,000
Operations Campus Sewer Line Jetter	6,000
Wilcox Building Burglar Alarm Panel Replacement	5,000
Miller Building Alarm Panel Replacements	3,000
<b>Total Capital Expenditures Fund</b>	<b>\$ 1,478,100</b>

## Justice Center Sales and Use Tax Fund

Project Title	Proposed Budget
Noddles Head Radio Tower	\$ 2,500,000
Justice Center Fund Operating Transfer	1,707,587
Locker Room Remodel	500,000
Courtroom Audio Visual Equipment Upgrades	200,000
Building Security Access Control Upgrade	197,500
Furniture and Carpet Replacement	189,000
Equipment Replacement Body Scanner Replacement	165,500
Radio Replacements	142,200
Parkgar Resurface and Maintenance	100,000
Roof Replacement	100,000
Courtroom Millwork	82,700
Courtroom Judge Bench Tops	60,000
Furniture Replacements	60,000
UPS Battery Replacement	50,000
Secondary Filter Replacement	48,400
KeyTracer for Equipment Lockers	31,900
Detention Kitchen Epoxy Reseal	22,500
New Garage Door	18,500
<b>Total Justice Center Sales and Use Tax Fund</b>	<b>\$ 6,175,787</b>



# 5-Year Capital Improvement Planning Documents

*Proposed Budget (December 4, 2019)*  
*5-Year Capital Improvement Program (CIP) List of Priority Projects*

BU	Fund 200 - Road and Bridge Fund (4.493 Mill Levy)	2020	2021	2022	2023	2024
800100	Contracted Maintenance (Asphalt & Concrete Pavements)	\$ 18,000,000	\$ 19,000,000	\$ 19,000,000	\$ 19,000,000	\$ 19,000,000
800302	US 85 Corridor	3,500,000	0	0	0	0
800506	Stormwater Priority Projects	3,875,000	4,000,000	4,000,000	4,000,000	4,000,000
800853	School & Pedestrian Safety Projects	0	100,000	100,000	100,000	100,000
800916	Traffic Signal Replacement	1,300,000	0	0	0	0
31660	Traffic Signal Asset Management Program (Ongoing)	400,000	400,000	400,000	400,000	400,000
	Fund 200 - Subtotal for CIP	\$ 27,075,000	\$ 23,500,000	\$ 23,500,000	\$ 23,500,000	\$ 23,500,000

*Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.*

*Proposed Budget (December 4, 2019)*  
**5-Year Capital Improvement Program (CIP) List of Priority Projects**

BU	Fund 230 - Road Sales and Use Tax Fund	2020	2021	2022	2023	2024
800129	Relocate I-25 West Frontage Road (Tomah to Territorial) Required for Interchange (see BU 800979)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 6,000,000
800132	Best Road Improvements	0	1,000,000	0	0	0
800156	Hilltop Road (Legend HS to Merryvale Trail)	1,000,000	0	7,500,000	5,500,000	0
800156	Hilltop Road (Merryvale Trail to Singing Hills Road)	0	0	0	0	750,000
800163	Chambers Road Improvements	800,000	0	0	0	0
800202	Bayou Gulch Road Extension - initial 2 lanes (Pradera Parkway to Scott Road)	150,000	3,000,000	0	0	0
800205	C-470 Trail Grade Separation at Yosemite Street	2,600,000	0	0	0	0
800262	Lincoln Intersection Improvements	2,200,000	0	0	0	0
800262	Lincoln Avenue Traffic & Mobility Improvements	0	1,250,000	0	0	0
800262	Lincoln Avenue (Jordan to Parker Road)	0	500,000	0	0	0
800269	County Line Road / I-25 Operational Improvements (East of I-25)	5,600,000	0	0	0	0
800403	SH 83 - Parker North Operational Improvements	0	500,000	0	0	0
800404	4 Corners Intersection - Castle Rock (SH 86, 5th, Founders & Ridge)	0	0	1,000,000	0	0
800405	C-470 Multi-Modal Trail at Acres Green Drive	0	200,000	1,000,000	0	0
800417	Trumbull Bridge over South Platte River, (Joint Project with Jefferson County)	250,000	1,150,000	0	0	0
800424	Jackson Creek Road over West Plum Creek Bridge Replacement	100,000	0	0	3,400,000	0
800425	Dakan Road over West Plum Creek Bridge Replacement	100,000	0	0	0	200,000
800426	Havana / Lincoln Intersection and / or Havana / Meridian Intersection	1,200,000	3,000,000	0	0	0
800451	SH 83 Safety Improvements, (Bayou Gulch Road to Palmer Divide Road)	0	0	3,000,000	0	0
800453	Dransfeldt Road Extension (20 Mile Rd to Motsenbocker)	0	0	0	5,000,000	0
800461	County Line Road (University to Broadway)	500,000	0	4,500,000	0	0
800464	Pine Lane Safety Improvements (Dixon Drive to Pine Drive)	1,000,000	0	0	0	0
800505	Happy Canyon / I-25 Interchange - West Side	0	0	0	300,000	5,200,000
800770	Pine Drive Widening (Lincoln to Inspiration)	1,000,000	6,500,000	0	0	0
800833	Traffic Signal and Intelligent Transportation Upgrades	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
800834	Engineering Consultant for Chapter 12 Standards Update	50,000	0	0	0	0
800854	Hazard Elimination / Congestion Management	100,000	0	0	0	0
800855	Broadway / HR Parkway Intersection (HR TIP Priority Project)	0	0	200,000	3,550,000	0
800863	Meridian Intersection Improvements	1,000,000	0	0	0	0
800979	Crystal Valley Interchange w/ Relocated Frontage Rd (also see Fund 230, BU 800129)	0	0	0	0	6,000,000
800998	US 85 (HR Pkwy to CLR)	5,000,000	0	0	0	0
	Fund 230 - Subtotal for CIP	\$ 24,250,000	\$ 18,700,000	\$ 18,800,000	\$ 19,350,000	\$ 19,750,000

*Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.*



*Proposed Budget (December 4, 2019)*  
**5-Year Capital Improvement Program (CIP) List of Priority Projects**

BU	Fund 235 - Transportation Infrastructure Fund	2020	2021	2022	2023	2024
801501	I-25 Corridor	\$ 10,000,000	\$ 0	\$ 0	\$ 0	\$ 0
801502	US 85 Corridor	2,500,000	0	0	0	0
	Rural County Highways Paving Projects		0	0	500,000	500,000
	Pine Drive Widening (Lincoln Avenue to Inspiration Drive)	0	1,500,000	0	0	0
	Waterton Widen & Replace Bridge (Wadsworth to Campfire)	0	0	0	0	1,000,000
	SH 83 Safety Improvements, (Bayou Gulch Road to Palmer Divide Road)1	0	0	2,000,000	0	0
	Bustang Mobility Hubs in Douglas County	0	2,000,000	0	0	0
	Dransfeldt Road Extension (20 Mile Rd to Motsenbocker)	0	0	0	5,000,000	0
	Wolfensberger Widening (Prairie Hawk to Coachline / Plum Creek Pkwy)	0	0	0	4,000,000	0
	5th Street Widening (Gilbert to Woodlands to Founders)	0	0	0	2,000,000	0
	Lincoln Avenue (I-25 to Oswego)	0	1,500,000	0	0	0
	Lincoln Avenue (Peoria to Chambers)	0	0	2,000,000	1,000,000	11,000,000
	Lincoln Avenue (Jordan to Parker Road)	0	7,500,000	0	0	0
	Crowfoot Valley Road Widening (Founders Parkway to Canyonside Blvd)	0	0	1,000,000	0	0
	Crowfoot Valley Road Widening (Canyonside Blvd. to 2nd Access into Canyons South)	0	0	7,500,000	0	0
	Fund 225 - Subtotal for CIP	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000	\$ 12,500,000

*Note: The Board of County Commissioners adopts a budget for one year. This report is not intended to imply the Board has approved projects in future years.*

OPEN SPACE & NATURAL RESOURCES  
CAPITAL IMPROVEMENT PLAN\*

2020		
	Sandstone Ranch trailhead	\$380,000
	Sandstone Ranch trail [5 miles]	\$145,000
	Landscaping/interpretive signage for Sandstone trailhead	<u>\$100,000</u>
	TOTAL	\$625,000
2021		
	Hidden Mesa trail connection to Cobblestone	\$30,000
	Historic Structure Stabilization – Sandstone	\$150,000
	Accel/Decel lane on Hwy 83 at Hidden Mesa	\$650,000
	Accel/Decel land on Hwy 83 @ Prairie Canyon	<u>\$750,000</u>
	TOTAL	\$1,580,000
2022		
	Martinez/Snortland riparian restoration	\$200,000
	Historic Structure Stabilization – Sandstone	<u>\$150,000</u>
	TOTAL	\$350,000
2023		
	Historic Structure Stabilization – Sandstone	\$150,000
	Colorado Front Range Trail-Columbine to Castle Rock	\$250,000
	Iron Horse bridge replacement	\$2,200,000
	Henry trail and trailhead [joint with Cherokee Ranch]	<u>\$1,500,000</u>
	TOTAL	\$4,100,000
	GRAND TOTAL	\$6,655,000

\*Open Space sales and use tax sunsets in 2023 unless extended by the voters



Parks Trails and Building Grounds  
5-year Capital Improvement Plan

2020	Highland Heritage Regional Park Seating and Stage Cover	\$1,000,000
	Rueter-Hess Reservoir	250,000
	Professional Services	350,000
	Parking Lot Maintenance	200,000
	Equipment Replacement	100,000
	High Line Canal	65,000
	High Line Canal Tree Pruning	5,000
	Synthetic Turf Replacement	<u>1,000,000</u>
TOTAL		\$2,970,000
2021	Rueter-Hess Reservoir	\$250,000
	Cherry Creek Regional Trail	1,500,000
	Professional Services	350,000
	Parking Lot Maintenance	200,000
	Equipment Replacement	100,000
	High Line Canal	6,000
	High Line Canal Tree Pruning	5,000
	City of Lone Tree – Crooked Stick Parking Improvements	150,000
	Synthetic Turf Replacement	<u>850,000</u>
TOTAL		\$3,411,000

2022		
	Rueter-Hess Reservoir	\$250,000
	High Line Canal Partnership (Chatfield Connection)	250,000
	Cherry Creek Regional Trail	1,000,000
	Professional Services	350,000
	Parking Lot maintenance	200,000
	Equipment Replacement	100,000
	High Line Canal	6,000
	High Line Canal Tree Pruning	5,000
	Playground Replacements	<u>400,000</u>
TOTAL		\$2,561,000
2023		
	Rueter-Hess Reservoir	\$250,000
	Grand Golf Road Widening	1,000,000
	Bayou Gulch Shelter	200,000
	Playground Replacement HHRP	250,000
	Parking Lot Maintenance	200,000
	Professional Services	350,000
	High Line Canal	6,000
	Highland Heritage Regional Park Field A Synthetic Turf Replacement	500,000
	Equipment Replacement	<u>100,000</u>
TOTAL		\$2,856,000

Historic Structures  
5-year Capital Improvement Plan

2020	
Columbine Open Space - Barn Restoration	\$65,000
Crull-Hammond Cabin - Windows and Security Upgrade	\$17,500
Evans Homestead	\$45,000
Greenland Townsite- pending award of State Historical Fund	\$0
Miksch-Helmer Cabin - will utilize State Historical Fund grants	\$0
Rock Ridge Cemetery - Head Stone Restoration	\$40,000
Spring Balley School Site	\$0
Williams Converse Ranch - Maintenance on Outbuildings	<u>\$74,360</u>
TOTAL	\$241,860
2021	
Columbine Open Space	\$10,000
Crull-Hammond Cabin	\$2,000
Evans Homestead	\$50,000
Greenland Townsite	\$35,000
Miksch-Helmer Cabin - Windows	\$40,000
Rock Ridge Cemetery	\$0
Spring Valley School Site - School House, structure stabilization	\$25,000
William Converse Ranch - Construction documents for House and Chicken Coop	<u>\$50,000</u>
TOTAL	\$212,000
2022	
Columbine Open Space	\$5,000
Crull-Hammond Cabin	\$2,000
Evans Homestead	\$60,000
Greenland Townsite	\$60,000
Miksch-Helmer Cabin	\$50,000
Rock Roidge Cemetery	\$0
Spring Valley School Site	\$30,000
William Converse Ranch - Large House	<u>\$30,000</u>
TOTAL	\$237,000

Historic Structures  
5-year Capital Improvement Plan

2023	
Columbine Open Space	\$0
Crull-Hammond Cabin	\$2,000
Evans Homestead	\$60,000
Greenland Townsite	\$60,000
Miksch-Helmer Cabin	\$30,000
Rock Roidge Cemetery	\$1,200
Spring Valley School Site	\$25,000
William Converse Ranch - Main House	<u>\$30,000</u>
TOTAL	\$208,200
2024	
Columbine Open Space	\$0
Crull-Hammond Cabin	\$2,000
Evans Homestead	\$60,000
Greenland Townsite	\$60,000
Miksch-Helmer Cabin	\$5,000
Rock Ridge Cemetery	\$0
Spring Valley School Site	\$25,000
William Converse Ranch	<u>\$10,000</u>
TOTAL	\$162,000
5Year CIP Total	<u><u>\$1,200,060</u></u>

Douglas County Facilities Management  
5-Year Capital Improvement Plan (Updated October 11, 2019)

<i>Fund 330 - Capital Improvement Schedule for Facilities</i>		Business Unit	FUND 330 CAPITAL PROJECTIONS					
			2020	2021	2022	2023	2024	2025
<b>33100 - PS Miller Building</b>								
Alarm Panel Replacement	33100	\$ 3,000						
Camera and Security System Additions	33100	125,000						
Furniture Replacement (Garden level, Inspectors and Open Space)	33100	145,000						
Honeywell Upgrade BAS System	33100	27,000						
Roof Replacement - PS Miller	33100		100,000					
UPS Battery Replacements (new 2016 unit) - 1st Floor (Every 4 Years)	33100	15,000					17,300	
UPS Battery Replacement (new) - (new 2017 unit) 2nd Floor (Every 4 Years)	33100		15,000					17,300
UPS Battery Replacement (new 2015 unit) - 3rd Floor (Every 4 Years) - (A Unit)	33100				17,300			
UPS Battery Replacement (new 2017 Unit) - 3rd Floor (Every 4 Years) - (B Unit)	33100		\$ 15,000					\$ 17,300
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190</b>								
Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33100	\$ 23,000					\$ 27,600	
Restriping North, West & South Lots - Every 2 Years	33100	8,800			9,200		9,700	
Restriping Parking Garage - Every 4 Years	33100			9,900				10,900
<b>TOTAL - 33100 PS Miller Building</b>		<b>\$ 315,000</b>	<b>\$ 130,000</b>	<b>\$ 0</b>	<b>\$ 17,300</b>	<b>\$ 17,300</b>	<b>\$ 34,600</b>	
<b>33110 - Wilcox Building</b>								
Alarm Panel Replacement (Burglar)	33110	\$ 5,000						
Carpet Replacement (East End 2nd Floor (Assessor's Admin, DL, Tower Room, Atrium)	33110	38,000						
Cat6a Cabling (1st Floor)	33110		32,000					
Furniture Replacement (2nd Floor Public Assistance)	33110	24,000						
Furniture Replacement (2nd Floor Southside, Northside and NE Suite - 2 Phases)	33110	135,000	135,000					
Roof Replacement - Wilcox	33110			60,000				
RTU # 4 Replacement	33110	150,000						
Simplex Fire Alarm Replacement	33110	49,000						
UPS Battery Replacement - Wilcox Building (Every Four Years)	33110			7,300				
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190</b>								
Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33110	\$8,600					\$ 9,500	
Restriping Parking Lots - Every 2 Years	33110		4,000			4,400		4,800
<b>TOTAL - 33110 Wilcox Building</b>		<b>\$ 401,000</b>	<b>\$ 167,000</b>	<b>\$ 67,300</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>33190 - Other General Government Buildings</b>								
Access Control Card Printer	33190							\$ 14,400
Avigilon Server Replacement - Elections - Replace Every 5 Years	33190						20,100	
Avigilon Server SOFTWARE Upgrade - County Wide - Every 5 Years	33190						40,300	
County Floor Covering Replacement (rotating)	33190	14,200	14,900	15,600	16,400	17,200	18,100	
County Furniture/Equipment/Ergonomic Replacements	33190	110,300	115,800	121,600	127,700	134,100	140,800	
County WIDE Chair Replacements (5 Years)	33190	50,000	50,000	50,000	50,000			
Election - Roof & Gutter Repair	33190		32,000					
Election - Warehouse Stucco Repair	33190	60,000						
Exterior Building Maintenance Repairs	33190	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Parking Lot Maintenance - All Facilities	33190	31,600	46,200			117,500	37,100	50,820
Parking Lot Restriping	33190	22,600	23,600	24,400	15,020	26,300	27,340	
Roof Patching/Repair - Maintenance	33190	10,000	10,000	10,000	10,000	10,000	10,000	
Security System Component Replacement	33190	17,400	18,300	19,200	20,200	21,200	22,300	
UPS Battery Replacement - Elections (Every 3 Years)	33190			8,300				8,700
UPS Battery Replacement - Public Trustee (Every 3 Years)	33190			8,300				8,700
Wildcat MV - Ccure Access Control Upgrades	33190			14,000				
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190.473600</b>								
Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs - Louviers Village Clubhouse	33190					\$ 6,100		
Restriping Parking Lots - Every 2 Years - Louviers Village Clubhouse	33190		2,100			2,300		2,500
<b>TOTAL - 33190 Other General Government Buildings</b>		<b>\$ 341,100</b>	<b>\$ 335,800</b>	<b>\$ 296,400</b>	<b>\$ 381,820</b>	<b>\$ 331,300</b>	<b>\$ 326,160</b>	
<b>33300 - Facilities/Public Works Complex</b>								
CR Fleet Services 12k lb Vehicle Lift #1 (replacement)	33300	\$ 14,000						
CR Fleet Services 16k lb Vehicle Lift #2 (replacement)	33300	21,000						
CR Fleet Services 12k lb Vehicle Lift #3 (replacement)	33300	14,000						
El Tech/Traffic Cat6a Cabling	33300		4,500					
OpTech-RTU3 2nd Floor Training Room	33300	16,500						
OpTech/PW Operations/Fleet Services Roof Coating	33300	30,000						
Sewer Line Jetter/Maintainer (CR and Parker Car Wash)	33300	6,000						
TinTech Fencing Replacement	33300	20,000						

Douglas County Facilities Management  
5-Year Capital Improvement Plan (Updated October 11, 2019)

<i>Fund 330 - Capital Improvement Schedule for Facilities</i>	Business Unit	FUND 330 CAPITAL PROJECTIONS					
		2020	2021	2022	2023	2024	2025
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190</b>							
Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33300				\$ 38,000		
	Facilities Management						
	Operations				25,400		
	Traffic Services				48,000		
Restriping Parking Lots - Every 2 Years	33300						
	Facilities Management	6,700		7,400		8,100	
	Operations	3,100		3,400		3,700	
	Traffic Services		3,400		3,700		4,100
<b>TOTAL - 33300 Facilities/Public Works Complex</b>		<b>\$ 121,500</b>	<b>\$ 4,500</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>33400 - Human Services</b>							
Cat 6a Cabling (1st and 2nd Floor)	33400		\$ 140,000				
Parking Lot Expansion	33400		300,000				
UPS Battery Replacement - Human Services (Every Four Years)	33400				16,900		
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190</b>							
Parking Lot Maintenance (pot holes, crack seal, pmm sealer) - Every 4 Yrs	33400		\$ 44,000				\$ 48,400
Restriping Parking Lots - Every 2 Years	33400	4,000		4,400		4,800	
<b>TOTAL - 33400 Human Services</b>		<b>\$ 0</b>	<b>\$ 440,000</b>	<b>\$ 0</b>	<b>\$ 16,900</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>33550 - Fairgrounds</b>							
Avigilon Server Replacement - Replace Every 5 Years	33550		\$ 25,000				
CSU Lower Level Workspace Additions and Furnishings	33550		30,000				
CSU Roof Replacement	33550		60,000				
CSU-RTU 1 and 2 replacement	33550	20,000					
CSU Stucco Repairs	33550	31,000					
East Grounds Improvements - Design	33550		125,000				
Event Center Main Chair Replacements - V Phases	33550		300,000				
Exterior Building Maintenance Repairs	33550	15,000	15,000	15,000	15,000	15,000	15,000
Fairgrounds Floor Covering Replacement (Rotating)	33550		15,000		15,000		15,000
Floor Repairs & Maintenance - 2018 (Walk Off @ EC, EC Admin Office Carpet, EC Main Floor)	33550	20,000		20,000		20,000	
Furniture/Equipment Replacements	33550	15,000	15,000	15,000	15,000	15,000	15,000
John Deere Tractor W/ Snowplow	33550	33,500					
Kitchen Floor Repair/Maintenance	33550			25,000			
Livestock Panel Repairs/Powder - Every 5 Year	33550		50,000				
Multi Purpose North Improvement Restroom Addition	33550		229,000				
Parking Lot LED Conversion (Phase I through Phase V)	33550		65,000	65,000	65,000	65,000	65,000
Parking Lot Maintenance (pot holes, crack seal, chip seal)	33550	20,000	20,000	20,000	20,000	20,000	20,000
Parking Lot & Drainage Restructuring (ALL)	33550						250,000
Performance Platform Improvements - Weather Screens	33550		75,000				
VMS Board	33550		18,000				
<b>TOTAL - 33550 Fairgrounds</b>		<b>\$ 154,500</b>	<b>\$ 1,042,000</b>	<b>\$ 160,000</b>	<b>\$ 130,000</b>	<b>\$ 135,000</b>	<b>\$ 380,000</b>
<b>33600 - Park Meadows Center</b>							
Avigilon Server Replacement - Replace Every 5 Years	33600		\$ 25,000				
Boiler Replacement	33600	115,000					
Ceiling Tile Replacement	33600	30,000					
UPS Battery Replacement (new 2017 unit) - Every 4 Years	33600		11,000				12,700
<b>Parking Maintenance Schedule - SUBMIT UNDER 33190</b>							
Restriping Parking Lots - Every 2 Years	33600		\$ 4,000		\$ 4,400		\$ 4,800
<b>TOTAL - 33600 Park Meadows Center</b>		<b>145,000</b>	<b>36,000</b>				<b>12,700</b>
Avigilon Server Replacement - Replace Every 5 Years	870054		25,000				
<b>TOTAL FACILITIES MANAGEMENT PROJECTIONS</b>			<b>\$ 1,478,100</b>	<b>\$ 2,155,300</b>	<b>\$ 523,700</b>	<b>\$ 546,020</b>	<b>\$ 483,600</b>

Douglas County Justice Center Fund  
5-Year Capital Outlay Projects (Updated October 11, 2019)

	Business Unit	JC PROJECTIONS					
		2020	2021	2022	2023	2024	2025
<b>CAPITAL OUTLAY (47XXXX):</b>							
<b>Improvements (472300)</b>							
CAT6A/Future Technology Upgrades	33215		\$ 1,000,000				
Remodel of JC 3rd EOC/Dispatch	TBD		1,000,000	10,000,000	500,000		
Sheriff's Locker Room Remodel	33215	500,000					
Message Switch Replacement (2 switches)	33220		12,500				
Radio Replacement Program/Other Radios - Portable Radios (Lease Payments - Year 5)	33220	367,600					400,000
Radio Replacements	33220	142,200	200,000	200,000	200,000	200,000	200,000
Simulcast Project (Noddles Head Radio Tower)	870053	2,500,000					
<b>Computer Equipment/Software (474500/474600)</b>							
Jail Management/CAD System Enhancements	870033		3,000,000				
MDT Refresh Program	33210	187,200	192,800	198,600	204,600	210,700	217,000
Video Arrangement/Conferencing Replacement/Expansion (Every 5 years)	33210		78,800				
<b>Furniture &amp; Office Equipment (474400)</b>							
HRSSS Equipment Lockers - Key Tracer	33210	26,900					
<b>Other Machinery &amp; Equipment (474800)</b>							
Coroner's Office New Garage Door	33215	18,500					
Courtroom A/V Retrofit (4 phases)	33215	200,000	200,000				
Detentions Security Equipment Refresh (Existing Workstations/Servers) - Every 4 years	33215		250,000				287,500
Muffin Monster Replacement - Every 3 Years	33215			18,400			19,300
Tenprinter/Mug Photo System Replacements	33210	54,900	85,900				65,200
Detention Facility Body Scanner Replacement (Net of Trade-In/Credit)	33210	110,600					178,300
Sally Port Bifold Door Replacements	33215	50,000					
<b>Major Maintenance of Assets (478200)</b>							
Courtroom Judges Bench Tops-Phased 2 year Project	33215	60,000	66,000				
Detentions Kitchen Reseal Epoxy floor	33215	22,500					
<b>Major Repair and Maintenance/Replacement (478300)</b>							
Carpet Replacement - Sheriff's 2nd & 3rd Floors (3 Phases)	33215	84,000	84,000				
Courtroom Wood Panel/Millwork Replacement (3 Rooms per Year x 4 Years)	33215	82,700	86,800				
Elevator Operating System Upgrades - Every 15 Years	33215		227,500	260,000			
Parking Garage Resurfacing/Maintenance (Every 5 Years)	33215	100,000					100,000
Roof Replacements (By Section) - Phased Project	33215	100,000	110,000	121,000	133,100	146,400	161,000
<b>Total Capital Outlay</b>		\$ 4,607,100	\$ 6,594,300	\$ 10,798,000	\$ 1,037,700	\$ 557,100	\$ 1,628,300
<b>CONTROLLABLE ASSETS (438XXX):</b>							
Access Control (Cure panels, readers) - HRSSS - Every 10 Years	33215	\$ 97,500					
Air Handler Units Secondary Filters - Every 3 Years	33215	48,400			53,200		
Building Automation System (BAS) Hardware Upgrades	33215	50,000	55,000	60,500			
Coroner's Office Investigators Furniture	33215	60,000					
Radio Site Battery Backup - Potential E911 Funding (\$50,000 for 10 sites split over 2 years)	33210		25,000	25,000	25,000	25,000	25,000
Detentions Security Software Upgrade (touch screen video software) - Every Five Years	33215		109,300				
HRSSS Key Tracer for Equipment Lockers	33210	5,000					
Sheriff's IA/ Training Furniture	33215	80,000					
Sheriff's Victims Advocate Furniture	33215	25,000					
UPS Battery Replacement - Dispatch (Replace Every Three Years)	33215			27,700			30,500
UPS Battery Replacement - Evidence Storage (Replace Every Four Years)	33215			17,000			
UPS Battery Replacement - HRSSS Data Center (Replace Every Three Years)	33215	50,000			55,000		
UPS Battery Replacement - HRSSS End User (Replace Every Four Years)	33215			17,500			
UPS Battery Replacement - Radio Towers (Replace Every Two Years) - 4 Towers @ \$6500/ea	33215			47,200			51,900
UPS MGE Component Replacement - Dispatch (Replace every five years)	33215					19,800	
<b>Total Controllable</b>		\$ 415,900	\$ 189,300	\$ 194,900	\$ 133,200	\$ 44,800	\$ 107,400
<b>Total - Facilities-Related Projects</b>		\$ 3,717,700	\$ 3,024,300	\$ 10,399,400	\$ 633,100	\$ 146,400	\$ 567,800
<b>Total - Sheriff-Related Projects</b>		\$ 889,400	\$ 3,570,000	\$ 398,600	\$ 404,600	\$ 410,700	\$ 1,060,500
<b>GRAND TOTAL - JUSTICE CENTER FUND PROJECTS</b>		\$ 5,023,000	\$ 6,783,600	\$ 10,992,900	\$ 1,170,900	\$ 601,900	\$ 1,735,700

Justification Details Provided by Facilities  
Justification Details Provided by Sheriff's Office



The image is a composite landscape photograph. The top portion shows a bright blue sky filled with soft, white, scattered clouds. On the left and right sides, there are green trees with dense foliage. The middle section is a semi-transparent green rectangular overlay that serves as a background for the title text. Below this overlay, the landscape continues with a calm body of water reflecting the sky. In the foreground, there are tall, green reeds or grasses along the water's edge. The overall scene is peaceful and natural.

# Fund Balance Detail

2020 Proposed Budget - Fund Balance Detail

Fund Balance Categories		County Total	General Fund	Road and Bridge Fund	Human Services Fund	Dev. Disabilities Fund	LEA Fund	Safety and Mental Health Fund	Infrastructure Fund	Road Sales and Use Tax Fund	Transporation Infrastructure Sales & Use Tax Fund	Justice Center Sales and Use Tax Fund
<b>Total Fund Balance</b>		\$ 118,162,047	\$ 19,613,447	\$ 11,060,580	\$ 2,669,367	\$ 100,000	\$ 9,701,689	\$ 968,989	\$ 3,538,891	\$ 6,471,688	\$ 964,000	\$ 28,448,729
<b>Non-Spendable:</b>		\$ 6,344,501	\$ 2,453,583	\$ 2,515,918	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1	Inventory	3,890,918		2,515,918								
2	Accounts Receivable	2,453,583	2,453,583									
	Prepays											
<b>Restricted:</b>		\$ 18,986,217	\$ 8,055,948	\$ 0	\$ 367,194	\$ 100,000	\$ 640,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,452,486
3	Emergencies (TABOR)	8,300,000	7,660,000				640,000					
4	Grant/Programs	10,188,217	395,948		367,194	100,000						2,452,486
5	Debt Service	498,000										
<b>Committed:</b>		\$ 16,561	\$ 16,561	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6	Miller Grant	16,561	16,561									
7	Specific Needs (see Fund Summary Worksheet)	0										
<b>Assigned:</b>		\$ 93,364,535	\$ 8,884,786	\$ 8,544,662	\$ 3,054,509	\$ 0	\$ 9,061,689	\$ 968,989	\$ 3,538,891	\$ 6,471,688	\$ 964,000	\$ 25,996,243
8	Working Capital	2,211,618			1,210,853							
9	Subsequent Year's Expenditures	5,266,112	17,061	545,778	776,969		2,307,654	400,821				1,217,829
10	Risk Reserve (85% Confidence)		7,667,725	6,047,815			1,832,336					
11	Revenue Shortfall	6,126,888							129,860	2,873,400		3,059,780
12	Required Per Policy	2,220,000	200,000	200,000	100,000		100,000	100,000	100,000	200,000	200,000	50,000
13	Fleet Replacement	2,479,482										
14	County Emergency/Disaster	0										
15	Accounts Receivable	0										
16	Cash-in-Lieu	956,500										
17	Specific Needs (see Fund Summary Worksheet)	4,000,000	1,000,000	1,000,000								
18	Residual Fund Balance	54,556,060	0	751,069	966,688	0	4,821,699	468,168	3,309,031	3,398,288	764,000	21,668,634
<b>Unassigned:</b>		\$ 202,570	\$ 202,570			\$ 0						
19	Residual Fund Balance	202,570	202,570									

Open Space Sales and Use Tax Fund	Perks Sales and Use Tax Fund	Conservation Trust Fund	Solid Waste Disposal Fund	Capital Expenditures Fund	LID Capital Construction Fund	Capital Replacement Fund	Debt Service Fund	Employee Benefits Fund	Liability and Property Self-Insurance Fund	Medical Self-Insurance Fund	Fund Balance Categories	
\$ 15,665,543	\$ 2,600,907	\$ 769,500	\$ 212,203	\$ 2,412,078	\$ 361,471	\$ 3,854,482	\$ 90,197	\$ 2,743,046	\$ 4,761,465	\$ 1,163,775	<b>Total Fund Balance</b>	
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,375,000	\$ 0	\$ 0	\$ 0	\$ 0	<b>Non-Spendable:</b>	
						1,375,000					Inventory	1
											Accounts Receivable	2
											Prepays	
\$ 6,601,089	\$ 0	\$ 769,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	<b>Restricted:</b>	
											Emergencies (TABOR)	3
6,103,089		769,500									Grant/Programs	4
498,000											Debt Service	5
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	<b>Committed:</b>	
											Miller Grant	6
											Specific Needs (see Fund Summary Worksheet)	7
\$ 9,064,454	\$ 2,600,907	\$ 0	\$ 212,203	\$ 2,412,078	\$ 361,471	\$ 2,479,482	\$ 90,197	\$ 2,743,046	\$ 4,761,465	\$ 1,163,775	<b>Assigned:</b>	
900,765	100,000										Working Capital	8
											Subsequent Year's Expenditures	9
											Risk Reserve (85% Confidence)	10
						63,848					Revenue Shortfall	11
100,000	50,000		10,000	50,000	10,000			250,000	250,000	250,000	Required Per Policy	12
								2,479,482			Fleet Replacement	13
											County Emergency/Disaster	14
											Accounts Receivable	15
	956,500										Cash-in-Lieu	16
				2,000,000							Specific Needs (see Fund Summary Worksheet)	17
8,063,689	1,494,407	0	202,203	298,230	351,471	0	90,197	2,493,046	4,511,465	903,775	Residual Fund Balance	18
											<b>Unassigned:</b>	
											Residual Fund Balance	19



**DOUGLAS COUNTY**  
**ADMINISTRATIVE POLICIES AND PROCEDURES**

<b>TITLE</b> Commitment of Fund Balance	<b>Approval Date</b> 7/11/06
<b>POLICY CUSTODIAN</b> Finance	<b>Revision Date</b> 7/30/19

**PURPOSE:**

To formalize the County's practice of maintaining adequate fund balance levels for mitigating current and future risks.

**DEPARTMENT**

**RESPONSIBLE:** Finance

**DEPARTMENT(S)**

**AFFECTED:** All

**POLICY:**

It shall be county policy to maintain appropriate levels of non-spendable, restricted, committed, assigned, and unassigned fund balances in order to conform to legal requirements and to insure a continued strong financial position.

The Comprehensive Annual Financial Report (CAFR) shall show all fund balance classifications as required by Generally Accepted Accounting Principles (GAAP).

Non-spendable, restricted, committed, assigned, and unassigned fund balance levels shall be considered when developing and amending the County budget.

Scope:

This policy will apply to all funds approved by the Board of County Commissioners (BOCC), including new funds when established.

Definitions:

Fund Balance – Fund balance is the excess of assets over liabilities. Fund balance is accumulated when revenues exceed expenditures and decreased when revenues are less than expenditures.

Non-spendable Fund Balance – The portion of fund balance that cannot be spent because it is either not in a spendable form or is legally or contractually required to be maintained intact.

Restricted Fund Balance – The portion of fund balance constrained for a specific purpose by external parties, constitutional provisions, or enabling legislation. Effectively, restrictions on fund balance may only be changed or lifted with the consent of resource providers.

Committed Fund Balance – The portion of fund balance that can only be used for specific purposes according to limitations imposed by the Board of County Commissioners prior to the end of the current fiscal year. The constraint may be removed or changed only by formal action of the Board of County Commissioners.

Assigned Fund Balance – The portion of fund balance set aside for planned or intended actions. The intended use may be expressed by the Board of County Commissioners or other individuals authorized to assign funds to be used for a specific purpose. In governmental funds other than the general fund, assigned fund balance represents the amount that is not non-spendable, restricted, or committed. This indicates that resources in these funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned Fund Balance – This is the residual portion of fund balance that does not meet any of the above criteria. The County will only report a positive unassigned fund balance in the General Fund.

Fund Balance Classifications:

The appropriate fund balance classifications shall be included in each fund as necessary or required by GAAP. In the CAFR, all governmental funds report various fund classifications that comprise a hierarchy primarily based on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Policy cannot consider every situation that could occur; therefore, the County Manager shall have discretion to deviate should circumstances warrant. However, the following descriptions are a guideline of what can be expected to be appropriate in each fund balance classification.

Non-spendable

- Inventory – The value of inventories that are not expected to be converted into cash.

- Prepaid Items – The valued of the prepaid assets held as non-cash assets.

#### Restricted

- TABOR Reserves – Amendment One to the state constitution (Article X, Section 20), passed by voters in 1992, requires reserves equal to 3% of fiscal year operating expenditures be established for declared emergencies.
- Grant Funding – Unspent grant funding that must be used for specific programs as stipulated by the Grantor.
- Debt Service Reserves – Any amounts required to be held according to creditor requirements.

#### Committed

- Contractual Obligations – Resources specifically committed for use in satisfying contractual requirements, i.e. – purchase orders approved by the BOCC.
- Re-appropriated Projects – Unspent/unencumbered project dollars re-appropriated in the subsequent year’s adopted budget.

#### Assigned

- Emergency Operating Reserve – An analytical model is used to determine the amount of reserve to assign and will be maintained in the General, Road & Bridge and LEA Funds.
- Subsequent Year Expenditures – Appropriation of existing fund balance to eliminate a projected budgetary deficit in the subsequent year’s budget.
- Designated Projects – The estimated cost of planned or desired, but not required, specific projects as requested by the Board of County Commissioners or other authorized individuals.
- Purchases on Order – Outstanding purchase orders less than \$100K which the County intends to roll over to the subsequent year.
- Residual Fund Balance – In governmental funds, other than the General Fund, assigned fund balance will include any amount that is not non-spendable, restricted, or committed. This indicates that these resources are, at a minimum, intended to be used for the purpose of that fund.

#### Unassigned

· Residual Fund Balance – This is the residual fund balance classification for the General Fund and will contain any fund balance not already classified. If for any reason any other governmental fund should have a negative fund balance the negative fund balance would be reported as unassigned.

All county funds are included in the following matrix with the exception of the Sheriff’s Forfeiture Fund which is exempt from the budget and appropriation process, Douglas County Deputy Sheriff’s Association which has its own appointed Board and the High Intensity Drug Trafficking Area (HITDA) Fund for which Douglas County is a fiscal agent and does not have oversight of the fund balance.



## Fund Balance Categories by Fund Matrix

Fund Balance Categories:	General Fund	Safety and Mental Health Fund	Road & Bridge Fund	Human Services Fund	Developmental Disabilities Fund	LEA Fund	Road Sales & Use Tax Fund	Infrastructure Fund
<b>Non-Spendable</b>								
Accounts Receivable	X		X			X		
Inventory	X		X			X		
Prepaid Items	X		X			X		
<b>Restricted</b>								
TABOR Reserves	For All County Funds					For All LEA Funds		
Grant Funding	X	X	X	X		X	X	X
Debt Service Reserves							X	
<b>Committed</b>								
Contractual Obligations	X	X	X	X	X	X	X	X
Re-appropriated Projects			X					
<b>Assigned</b>								
Emergency Operating Funding	X		X			X		
Subsequent Years Expenditures	X	X	X	X	X	X	X	X
Designated Projects	X	X	X	X		X	X	X
Purchases on Order	X	X	X	X	X	X	X	X
Residual Fund Balance		Not Less Than \$50,000	Not Less Than \$200,000	Not Less Than \$100,000	Not Required	Not Less Than \$100,000	Not Less Than \$200,000	Not Less Than \$100,000
<b>Unassigned (Only General Fund)</b>								
Residual Fund Balance	Not Less Than \$200,000							

**Fund Balance Categories:**

<b>Fund Balance Categories:</b>	<b>Justice Center Sales &amp; Use Tax Fund</b>	<b>Open Space Sales &amp; Use Tax Fund</b>	<b>Parks Sales &amp; Use Tax Fund</b>	<b>Conservation Trust Fund</b>	<b>DC Lincoln Station LID Fund</b>	<b>Solid Waste Disposal Fund</b>	<b>Woodmoor Mountain GID Fund</b>	<b>Capital Expenditures Fund</b>
<b>Non-Spendable</b>								
Accounts Receivable								
Inventory								
Prepaid Items								
<b>Restricted</b>								
TABOR Reserves							X	
Grant Funding		X	X	X				
Debt Service Reserves		X						
<b>Committed</b>								
Contractual Obligations	X	X	X	X		X	X	X
Re-appropriated Projects								
<b>Assigned</b>								
Emergency Operating Funding								
Subsequent Years Expenditures	X	X	X	X		X	X	X
Designated Projects	X	X	X	X				X
Purchases on Order	X	X	X	X		X	X	X
Residual Fund Balance	Not Less Than \$50,000	Not Less Than \$100,000	Not Less Than \$50,000	Not Less Than \$50,000	Not Required	Not Less Than \$10,000	Not Required	Not Less Than \$50,000
<b>Unassigned (Only General Fund)</b>								
Residual Fund Balance								

**Fund Balance Categories:**

<b>Fund Balance Categories:</b>	<b>LID Construction Fund</b>	<b>Capital Replacement Fund</b>	<b>Debt Service Fund</b>	<b>Compensation / Unemployment Self-Insurance Fund</b>	<b>Property &amp; Liability Self-Insurance Fund</b>	<b>Medical Self-Insurance Fund</b>
<b>Non-Spendable</b>						
Accounts Receivable						
Inventory						
Prepaid Items						
<b>Restricted</b>						
TABOR Reserves						
Grant Funding						
Debt Service Reserves						
<b>Committed</b>						
Contractual Obligations				X	X	
Re-appropriated Projects						
<b>Assigned</b>						
Emergency Operating Funding						
Subsequent Years Expenditures	X	X		X	X	X
Designated Projects				X		
Purchases on Order	X					
Residual Fund Balance	Not Less Than \$10,000	Not Required	Not Required	Not Less Than \$250,000	Not Less Than \$250,000	Minimum 5% of Claims
<b>Unassigned (Only General Fund)</b>						
Residual Fund Balance						



**DOUGLAS COUNTY**  
**ADMINISTRATIVE POLICIES AND PROCEDURES**

<b>TITLE</b> Emergency Reserve Policy	<b>Approval Date</b> 9/9/19
<b>POLICY CUSTODIAN</b> Finance	<b>Revision Date</b>

**PURPOSE:** This policy establishes the amounts the County will strive to maintain in governmental fund emergency reserves, how the reserves will be funded, and the conditions under which the reserves may be spent.

**DEPARTMENT RESPONSIBLE:** Finance

**DEPARTMENT(S) AFFECTED:** All

**POLICY:**

Reserves are one of Douglas County’s most important hedges against risk. It helps ensure that the County can provide consistent, uninterrupted services in the event of economic disruption or an extreme event. For example, one of the County’s most important revenue sources is the sales tax, which can be sensitive to economic downturns. Further, Douglas County could be affected by extreme events, like wildfires or floods. Holding sufficient reserves also helps Douglas County maintain a high level of creditworthiness and allows it to meet fiscal obligations as described in the adopted budget, despite normal cash flow fluctuations.

**I. Amounts Held in Reserve**

- The County will strive to hold 10% - 20% of annual budgeted operating expenditures in **total** emergency reserves (includes TABOR, emergency operating reserves, unassigned/residual assigned) for the governmental funds indicated below:

- General Fund
- Road and Bridge
- Law Enforcement Authority

These reserve amounts are expressed as a range, recognizing that fund balance levels can fluctuate from year to year in the normal course of operations for any local government.

If, based on the County's staff's analysis and forecasting, the target balance is not being met or is likely not going to be met at some point within a five-year time horizon, then a plan to meet the target balance will be developed. This plan will be presented to the County Board for consideration.

In addition to the amounts above, the County may choose to reserve additional amounts for purposes other than those described above. For example, the County may wish to set aside monies for a one-time investment in a special project or program. Any such reserve will be accounted for separately from the reserves described above. This separation is to prevent the funds the County needs to respond quickly and decisively to emergency situations from being tied up by other potential uses.

Periodically, the County will reassess the reserve targets described above in order to ensure they are appropriate given the risks that the County faces.

## II. **Funding Reserve Targets**

Funding of unrestricted fund balance targets will come generally from one-time revenues, and revenues in excess of expenditures.

In emergency situations, the County may also temporarily move reserves between funds if a fund is short of resources. Any such transaction between funds must be paid back as expeditiously as possible. An inter-fund payable that can be repaid within one year can be approved by the County Manager. Any long-term inter-fund payable must be approved by the County Board. Any inter-fund transactions must not adversely impact the County's long-term financial condition, and the specific source and terms of repayment must be identified. The sales tax funds are excluded from this arrangement and all transactions must be legally allowable per Colorado State Statute.

### III. Conditions for Use of Reserves

#### A. Use of Emergency Operating Reserves

It is the intent of the County to limit use of the emergency operating reserves to address unanticipated, non-recurring needs. Reserves shall not normally be applied to recurring annual operating expenditures. The reserves may, however, be used to allow time for the County to restructure its operations in a deliberate manner, such as might be required in the case of a severe economic downturn. However, such use will only take place in the context of a long-term plan to reach a sustainable budget structure.

#### B. Authority to Use Reserves

The County Board authorizes the use of reserves through the supplemental appropriations of the budget and the actual budget itself both of which are heard at a Public Hearing. In all cases, the County Board and management shall only use reserves for purposes consistent with the purposes described in this policy.

#### C. Replenishment of Reserves

In the event reserves are used in an amount that takes the reserves below the County's target amounts, County staff shall propose a plan to the County Board for the replenishment of the reserves. The County will strive to replenish the reserves within one year of use but will fully replenish it within five years of use.



# Alignment to Douglas County Board Priorities



**2020 Proposed Budget Aligned to Board Core Priorities**

Department	Total All Funds	FTEs	Linkage to Ownership		Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
			Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
	<b>1,251.90</b>		\$ -	-	\$ 127,372,453	707.95	\$ 214,420,741	216.04	\$ 14,035,803	99.70	\$ 22,395,626	37.53	\$ 40,275,188	77.64	\$ 19,794,181	151.79
					<b>29%</b>		<b>49%</b>		<b>3%</b>		<b>5%</b>		<b>9%</b>		<b>5%</b>	
<b>Direct Budget</b>		982.55	\$ -	-	\$ 114,579,147	658.50	\$ 192,884,294	132.80	\$ 12,626,046	94.25	\$ 17,457,962	30.00	\$ 36,229,943	62.00	\$ 1,930,163	3.00
<b>Operational Support Budget</b>		174.75	\$ -	-	\$ 12,793,306	49.45	\$ 21,536,447	83.24	\$ 1,409,758	5.45	\$ 4,937,664	7.53	\$ 4,045,245	15.64	\$ 1,794,264	6.94
<b>Direct Budgets Detail:</b>																
Board of County Commissioners	1,011,871	3.00													1,011,871	3.00
Sheriff	50,678,222	389.50			50,678,222	389.50										
Public Safety Grants & Projects	1,699,596	3.00			1,699,596	3.00										
Law Enforcement Authority	24,973,364	163.00			24,973,364	163.00										
District Attorney	8,325,797	-			8,325,797	-										
Juvenile Accountability Block Grant	105,683				105,683	-										
Tri-County Health	2,515,693				2,515,693	-										
Coroner	1,279,554	9.00			1,279,554	9.00										
Community Justice Services	2,050,845	16.25			2,050,845	16.25										
Contingency - Emergency/Disaster	1,961,848				1,961,848	-										
County Administration - Risk Management	150,688	1.00			150,688	1.00										
County Administration - Mental Health Initiative	918,292	1.00													918,292	
Other Gov Services-Animal Control	150,000				150,000	-										
Human Services-Child Welfare	10,201,986	53.75			10,201,986	53.75										
Justice Center-Capital Projects	5,918,259				5,918,259											
Facilities-Justice Center - 19150	3,518,709	19.00			3,518,709	19.00										
Facilities-HR Substation - 19175	362,665	1.00			362,665	1.00										
Facilities - Unified Metropolitan Forensic	291,407	1.00			291,407											
County Adm-Youth Services Programs	269,831	3.00			269,831	3.00										
WCC Funding	125,000				125,000	-										
Roads-Capital Projects	153,826,907						153,826,907	-								
Public Works	29,673,026	81.30					29,673,026	81.30								
CPSD-Traffic / CDOT Grants	6,003,359	30.00					6,003,359	30.00								
CPSD-Stormwater Management/Drainage	304,600						304,600	-								
Other Regional Boards (Transportation)	189,300						189,300	-								
Engineering	5,774,203	43.00					2,887,101.50	21.50	2,887,102	21.50						
CPSD-Planning	4,209,691	37.00							4,209,691	37.00						
Building	3,988,486	34.75							3,988,486	34.75						
CPSD-Economic Development	1,480,767	1.00							1,480,767	1.00						
Other Gov Services-Housing Authority	60,000	-							60,000							
Open Space	6,601,773	7.30									6,601,773	7.30				
Conservation Trust	2,500,000										2,500,000	-				

**2020 Proposed Budget Aligned to Board Core Priorities**

Department	Total All Funds	FTEs	Linkage to Ownership		Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
			Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
		<b>1,251.90</b>	\$ -	-	\$ 127,372,453	707.95	\$ 214,420,741	216.04	\$ 14,035,803	99.70	\$ 22,395,626	37.53	\$ 40,275,188	77.64	\$ 19,794,181	151.79
CD-Parks	3,312,397	21.00									3,312,397	21.00				
Parks-Capital Projects	4,520,000										4,520,000	-				
Other Gov Services-Water Initiatives	100,916										100,916	-				
Natural Resources	366,376	1.70									366,376	1.70				
Soil Conservation	56,500										56,500					
Human Services	25,440,118	51.00											25,440,118	51.00		
Developmental Disabilities	7,225,935												7,225,935	-		
Facilities-Fairgrounds & Fair	2,173,681	10.00											2,173,681	10.00		
CSU Extension	484,100												484,100	-		
Miller Grant	280,000												280,000	-		
CDOT 5320	102,272	1.00											102,272	1.00		
Waste Management	217,735												217,735	-		
CPSD-Historic Preservation Board	306,102												306,102	-		
<b>Total Direct Budgets</b>		<b>982.55</b>	\$ -	-	\$ 114,579,147	658.50	\$ 192,884,294	132.80	\$ 12,626,046	94.25	\$ 17,457,962	30.00	\$ 36,229,943	62.00	\$ 1,930,163	3.00
<b>Operational Support Budgets Detail:</b>																
County Administration	1,073,587	7.25	-	-	315,535.68	2.13	531,177.60	3.59	34,770.44	0.23	48,076.90	0.32	99,772.43	0.67	44,253.96	0.30
County Administration-Central Services	291,812	2.00	-	-	85,765.85	0.59	144,379.54	0.99	9,450.96	0.06	13,067.80	0.09	27,119.17	0.19	12,028.68	0.08
Public Affairs	798,768	4.00	-	-	234,764.21	1.18	395,205.67	1.98	25,869.83	0.13	35,770.07	0.18	74,232.48	0.37	32,925.74	0.16
County Attorney	2,492,772	16.00	-	-	732,645.33	4.70	1,233,346.38	7.92	80,733.83	0.52	111,630.21	0.72	231,662.56	1.49	102,753.69	0.66
Roads-Debt Service	-		-	-	-		-		-		-		-		-	
Open Space-Debt Service	2,988,400		-	-	-		-		-		2,988,400.00		-		-	
Parks-Debt Service	-		-	-	-		-		-		-		-		-	
Facilities-Administration - 19100	3,603,224	7.00	-	-	1,059,015.92	2.06	1,782,763.64	3.46	116,698.23	0.23	161,357.98	0.31	334,860.99	0.65	148,527.25	0.29
Facilities-Management - 19125	2,445,705	21.00	-	-	718,811.97	6.17	1,210,059.09	10.39	79,209.46	0.68	109,522.48	0.94	227,288.45	1.95	100,813.56	0.87
Facilities-Fleet	2,809,002	22.00	-	-	825,587.82	6.47	1,389,807.19	10.88	90,975.62	0.71	125,791.48	0.99	261,050.99	2.04	115,788.90	0.91
Finance	1,299,259	11.00	-	-	381,862.46	3.23	642,833.11	5.44	42,079.32	0.36	58,182.84	0.49	120,744.96	1.02	53,556.30	0.45
Budget	834,895	6.50	-	-												
Human Resources	1,718,827	8.00	-	-	505,176.80	2.35	850,422.37	3.96	55,667.94	0.26	76,971.75	0.36	159,736.98	0.74	70,851.17	0.33
Information Technology	18,632,195	70.00	-	-	5,476,148.89	20.57	9,218,633.03	34.63	603,444.05	2.27	834,378.70	3.13	1,731,559.08	6.51	768,031.25	2.89
Other Gov Services-General Fund Admin	2,390,034		-	-	702,449.82	-	1,182,514.80	-	77,406.44	-	107,029.44	-	222,114.74	-	98,518.76	-
GF Vehicle Replacements	4,495,000		-	-	1,321,115.91	-	2,223,986.79	-	145,580.33	-	201,293.10	-	417,737.04	-	185,286.84	-
Capital Expenditures Fund	1,478,100		-	-	434,425.23		731,318.10		47,871.47		66,191.62		137,365.32		60,928.25	
<b>Total Operational Support Budgets</b>		<b>174.75</b>	\$ -	-	\$ 12,793,306	49.45	\$ 21,536,447	83.24	\$ 1,409,758	5.45	\$ 4,937,664	7.53	\$ 4,045,245	15.64	\$ 1,794,264	6.94
<b>Statutory Functions Budgets Detail:</b>																
Assessor	4,730,781	45.00													4,730,781	45.00
Clerk & Recorder-Administration	891,951	7.75													891,951	7.75

## 2020 Proposed Budget Aligned to Board Core Priorities

Department	Total All Funds	FTEs	Linkage to Ownership		Public Safety		Transportation		Economic Foundations		Historic & Natural Resources		Health & Human Services		County Services	
			Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs	Budget	FTEs
		<b>1,251.90</b>	\$ -	-	\$ 127,372,453	707.95	\$ 214,420,741	216.04	\$ 14,035,803	99.70	\$ 22,395,626	37.53	\$ 40,275,188	77.64	\$ 19,794,181	151.79
Clerk & Recorder-Recording	859,425	10.00													859,425	10.00
Clerk & Recorder-Motor Vehicle	3,987,668	53.25													3,987,668	53.25
Clerk & Recorder-Elections	4,069,794	12.75													4,069,794	12.75
Clerk & Recorder-Driver's License	206,473	3.00													206,473	3.00
Clerk & Recorder-E-Recording	172,630	-													172,630	-
Surveyor	8,842	0.10													8,842	0.10
Treasurer	1,142,190	10.00													1,142,190	10.00
<b>Total Statutory Functions Budgets</b>		<b>141.85</b>	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ 16,069,754	141.9
<b>Total Budgets (Direct/Operational Support/ Statutory Functions)</b>	<b>439,128,888</b>	<b>1,299.15</b>	\$ -	-	\$ 127,372,453	707.95	\$ 214,420,741	216.04	\$ 14,035,803	99.70	\$ 22,395,626	37.53	\$ 40,275,188	77.64	\$ 19,794,181	151.79

439,128,888 1,292.15

Note: Does not include Internal Services Funds, Woodmoor Mountain GID, Lincoln Station LID



# Management Limitations

## 3.3 Financial Planning & Budget

**POLICY 3.3 FINANCIAL PLANNING AND BUDGET  
MONITORING REPORT**

To: Board of County Commissioners  
From: County Manager  
RE: Internal Monitoring Report – Management Limitations  
Policy: Policy 3.3 Financial Planning and Budget  
Date: December 13, 2019

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I hereby present my monitoring report on your Management Limitations Policy 3.3 *Financial Planning and Budget*. I certify that the information contained in this report is true for the 2020 Proposed Budget.

Signed: \_\_\_\_\_ *Doug DeBord* \_\_\_\_\_, County Manager

Date: \_\_December 10, 2019\_\_



## POLICY 3.3 FINANCIAL PLANNING AND BUDGET MONITORING REPORT COMPLIANCE MATRIX

Management Limitation	Compliance	Partial- Compliance	Non- Compliance
<b>3.3 With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of county government.</b>			
3.3.1 Deviates materially from the Board’s Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two- and five-year increments.	X		
3.3.2 Deviate from statutory requirements.	X		
3.3.3 Deviate materially from BOCC-stated priorities in its allocation among competing budgetary needs.	X		
3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; cash flow projections; audit trails; identification of reserves, designations and undesignated fund balances; and disclosure of planning assumptions.	X		
3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.	X		
3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).	X		
3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County’s budget.	X		
3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.	X		
3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.	X		
3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).	X		
3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).	X		
3.3.12 Fails to show reserves and designations subject to the requirements of the law and “Generally Accepted Accounting Principles.”	X		
3.3.13 Fails to adequately plan for short and long-term capital or facility needs	X		

**3.3 With respect to strategic planning for projects, services and activities with a fiscal impact, the County Manager may not jeopardize either programmatic or fiscal integrity of county government.**

**Accordingly, the County Manager shall not allow budgets or financial planning that:**

**3.3.1 Deviates materially from the Board’s Goal priorities, risks financial jeopardy, or is not derived from a plan projecting in two- and five-year increments.**

**Report:** Compliance is reported based on my interpretation that all funds are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) and the fund summaries for the 2020 Proposed Budget are published with the five-year forecast.

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
  - 2020 published Fund Summaries (five-year forecast)
  - Alignment of Board goals to budget spreadsheet
- 

**3.3.2 Deviate from statutory requirements.**

**Report:** Compliance is reported based on my interpretation as the 2020 Proposed Budget is presented to the Board on December 13, 2019.

**Monitoring Reports:**

- Per statute, the Preliminary Budget is presented to Board of County of Commissioners by October 15, 2019
  - Per statute the Budget must be adopted by Board of County Commissioners by December 15, 2019
- 

**3.3.3 Deviate materially from BOCC-stated priorities in its allocation among competing budgetary needs.**

**Report:** The Board adopts and supports the budget. The 2020 budget is derived using the Board’s written goals which were approved on October 27, 2009 and revised March 2013 and 2019.

**Monitoring Reports:**

- Alignment of Board goals to budget spreadsheet



**3.3.4 Contain inadequate information to enable credible projection of revenues and expenses; separation of capital and operational items; identification of non-spendable, restricted, committed, assigned and unassigned fund balances; and disclosure of planning assumptions.**

**Report:** I report compliance as adequate information exists that:

- enables the credible projection of revenues and expenses as shown in the fund summaries;
- illustrates the segregation of capital and operational budget items as demonstrated in the fund summaries;
- specifically identifies fund balance type within the fund summaries; and
- discloses planning assumptions in both the budget memo and the transmittal letter.

**Monitoring Reports:**

- Revenue manual (information for projections of revenues)
  - Revenue analysis (information for projections of revenues)
  - Quarterly financial statements and proposed budget
  - Fund summaries (expenditure forecasting, separation of capital and operational items, identification of non-spendable, restricted, committed, assigned and unassigned fund balances)
  - Budget Memo and Transmittal letter (disclosure of planning assumptions)
- 

**3.3.5 Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period, or which are otherwise available.**

**Report:** Compliance is reported. Assigned and Unassigned fund balances are in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy) demonstrating that I have not planned for expenditures greater than projected revenues and available assigned / unassigned fund balance.

**Monitoring Reports:**

- Fund Summaries – change in fund balance, restricted, committed, assigned and unassigned fund balance

**3.3.6 Allow designated working capital (or revenue shortfall) fund balance to fall below 10% of operating expenditures (or adopted revenues for sales tax or capital expenditures funds).**

**Report:** Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy).

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
  - Fund Summaries – Assignment for revenue shortfall and working capital
- 

**3.3.7 Fail to maintain a Budget Contingency Plan capable of responding to significant shortfalls within the County's budget.**

**Report:** Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy). In addition, a Risk Reserve has been incorporated into the General Fund, Road and Bridge Fund and Law Enforcement Authority Fund based on a variety of different risk factors and the probability of these events happening; to include natural and man-made disasters and economic downturns. The county also has various of insurance policies to mitigate financial impacts on insurable events.

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
  - Fund Summaries – Assignment for revenue shortfall and working capital
- 

**3.3.8 Fail to protect, within his or her ability to do so, the integrity of the current or future bond ratings of the County.**

**Report:** Compliance is reported based on my interpretation that:

- Fiscal policies including the Administrative Policy III.2.7 (Commitment of Fund Balance Policy) are being adhered to;
- No debt has been incurred to fund operations; and
- The County has no general obligation debt and therefore is within the legal debt margins.

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance)
- Unbudgeted or unplanned use of Fund balance.
- Issuance of debt to finance operating expenditures
- Issuance of General Obligation debt or revenue bonds have been issued beyond the capacity to repay them

**3.3.9 Result in new positions or additions to the staffing without specific approval of the Board of County Commissioners.**

**Report:** I report compliance based on my interpretation.

**Monitoring Reports:**

- Budget adoption resolution (baseline report for year)
  - Position tracking report – HR – show change in staffing levels (addition/deletions)
- 

**3.3.10 Present a risk that relates to situations or conditions described as unacceptable in the Fiscal Management and Controls Policy (Policy 3.4).**

**Report:** Compliance is reported based on my interpretation and my compliance with Policy 3.4.

**Monitoring Reports:**

- Policy 3.4 Fiscal Management and Control Report
- 

**3.3.11 Provides less for Board activities during the year than is set forth in the Governance Investment Policy (Policy 2.10).**

**Report:** Compliance is reported based on my interpretation that budget exists for 2020 for the areas of the Board’s spending authority including the Board’s specific business unit, Board of Equalization, Legislative Services, and Audit Services.

**Monitoring Reports:**

- Compliance with Policy 2.10 which requires the budget established by the Board in October and November be appropriated (will include all Business Units in their spending authority, BOCC, BOE, Legislative Services, Audit Services, etc.)
-

**3.3.12 Fails to show non-spendable, restricted, committed, assigned and unassigned fund balances subject to the requirements of the law and “Generally Accepted Accounting Principles.”**

**Report:** Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy), which was developed based on statutory requirements and best practices.

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance) – developed based on statutory requirements and GASB best practices
  - Fund Summaries – non-spendable, restricted, committed, assigned and unassigned
- 

**3.3.13 Fails to adequately plan for short and long-term capital or facility needs.**

**Report:** I report compliance based on my interpretation.

**Monitoring Reports:**

- The departments prepare 5-year capital improvement plans each year for roads, open space, parks, and facilities. These are published in the preliminary and proposed budgets each year.
- Facilities Management reviews and updates the Five-Year Capital Improvement Schedule for Facilities annually during the budget process.
- Facilities Management contracts with third party consultants to update Long Term Master Facility plans for up to 20 years on an as needed basis. The update schedule is determined by current economic and staffing conditions in consultation with the Elected Officials, County Manager and Department Directors. The last overall update for county facilities covers from April 2001 to 2020 and the one for the Douglas County Sheriff’s Office covers from May 2007 to 2025. A Master Plan Study for Clerk and Recorder, Assessor, Traffic Services and Tri-County Health Department was completed in 2016. Facilities Management has updated the Facilities Internal Planning Assessment in 2017.

**3.3.12 Fails to show non-spendable, restricted, committed, assigned and unassigned fund balances subject to the requirements of the law and “Generally Accepted Accounting Principles.”**

**County Manager’s Interpretation:**

I interpret *reserves* to mean funds that are reserved legally in fund balance and *designations* to mean those that are designated by the Board for other purposes in the fund balance. I interpret the *requirements of the law* to not only apply to state statutes but also any related regulations and/or court opinions relevant to the statute. I interpret *requirements of Governmental Accounting Standards Board* to mean professional best practices set forth by GASB (Governmental Accounting Standards Board).

**Report: Compliance is reported based on my interpretation that I am in compliance with Administrative Policy III.2.7 (Commitment of Fund Balance Policy), which was developed based on statutory requirements and best practices.**

**Monitoring Reports:**

- Compliance with Administrative Policy III.2.7 (Commitment of Fund Balance) – developed based on statutory requirements and GASB best practices
  - Fund Summaries – non-spendable, restricted, committed, assigned and unassigned
- 

**3.3.13 Fails to adequately plan for short and long-term capital or facility needs.**

**County Manager’s Interpretation:**

- I interpret *short term capital and facility needs* to mean those we will need in the next 5 years.
- I interpret *long-term capital and facility needs* to mean those we will need in 5 to 20 years.

**Report: I report compliance based on my interpretation.**

**Monitoring Reports:**

- The departments prepare 5-year capital improvement plans each year for roads, open space, parks, and facilities. These are published in the preliminary and proposed budgets each year.
- Facilities Management reviews and updates the Five-Year Capital Improvement Schedule for Facilities annually during the budget process. Facilities Management contracts with third party consultants to update Long Term Master Facility plans for up to 20 years on an as needed basis. The update schedule is determined by current economic and staffing conditions in consultation with the Elected Officials,

County Manager and Department Directors. The last overall update for county facilities covers from April 2001 to 2020 and the one for the Douglas County Sheriff's Office covers from May 2007 to 2025. A Master Plan Study for Clerk and Recorder, Assessor, Traffic Services and Tri-County Health Department was completed in 2016. Facilities Management has updated the Facilities Internal Planning Assessment in 2017.



# Glossary



## GLOSSARY

ACCRUAL BASIS - The method of accounting in which transactions are recognized when they occur, regardless of the timing of related cash flows. Under this method, revenue is recognized when it is earned, regardless of when cash is received. Likewise, expenditures are recognized when liabilities are incurred, not when cash is paid.

ACTUAL VALUE - The value of real and personal property as appraised by the County Assessor for the purpose of determining assessed value and assessing property taxes.

ADDENDUM - A written change, addition, alteration, correction or revision to a bid, proposal or contract document. An addendum is not to be confused with a change order.

ADOPTED BUDGET - Refers to the amounts originally approved by the Board of County Commissioners by December 15<sup>th</sup> for the next calendar year and the document, which consolidates all beginning-of-the-year operating and new capital project appropriations. See also Capital Budget and Operating Budget.

AGENCY, OUTSIDE - A governmental or community-based unit outside county government that is receiving county funding (e.g. mental health agencies, soil district, health department, etc.)

AGENCY, SPENDING - An official or unit exercising budgetary control over its operations. Elected officials, department officials/directors and outside agencies are examples of spending agencies.

APPROPRIATION - The legal authorization made by the Board of County Commissioners to the departments, offices, and agencies of the County which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

ASSESSED VALUATION, COUNTY - The total value of all real and personal property in the County, which is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

ASSESSED VALUE - The value of real and personal property which is subject to a taxing entity's tax rate (mill levy), calculated as the actual [market] value multiplied by the assessment rate.

ASSESSMENT RATE - The rate established by the State legislature which, when applied to the actual value of real and personal property, determines the assessed value of property. Residential assessment rates change every reappraisal (odd) year to keep the residential property taxes generated statewide to 45% of all property taxes.

ASSIGNED FUND BALANCE - The portion of fund balance set aside for planned or intended actions. The intended use may be expressed by the Board of County Commissioners or other individuals authorized to assign funds to be used for a specific purpose. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in these funds are, at a minimum, intended to be used for the purpose of that fund.

AUTHORIZED SIGNATURE - Each Department Head/Elected Official shall designate individuals in their department/office who are authorized to sign documents. The Finance Department maintains an authorized signature log that is used to monitor signing authority. All documents received without the proper authorized signature(s) will be returned for correction.

AWARD - The acceptance of a bid or proposal; the presentation of a purchase order and a fully-executed contract, as applicable.

BALANCED BUDGET - A budget in which revenues plus unreserved fund balance is equal to or greater than expenditures.

BALANCED SCORECARD - A strategic planning and management system that is used extensively in business and industry, government, and nonprofit organizations worldwide to align business activities to the vision and strategy of the organization, improve internal and external communications, and monitor organization performance against strategic goals.

BEST PRACTICE - A business process, activity or operation that is considered outstanding, innovative or exceptionally creative by a recognized peer group. It may be considered as a leading-edge activity that has been successfully adopted or implemented and has brought efficiency and effectiveness to an organization. It may result in improved productivity, quality, reduced costs and increased customer service.

BEST PRICE - Pricing, in the form of a bid, proposal, or quote, which is not necessarily the lowest, but rather what best fits the needs and interests of the County. Best Price is based on price, quality of goods or services to be provided, on-going maintenance, warranty, support, prior experience with the vendor, the ability to meet all of the County's specifications and requirements, and any other factors reasonably related to the overall cost to the County.

BID BOND - An insurance agreement in which a third-party surety agrees to be liable to pay a certain amount of money in the event that the respondents bid/proposal is accepted by the County and the respondent fails to accept the contract as awarded and approved as to form by the County Attorney.

BOND - An interest-bearing note issued to borrow monies on a long-term basis.

BUDGET - The financial plan for the operation of a program or organization. The plan may be single or multi-year.

BUSINESS - Any corporation, limited liability company, partnership, individual, sole proprietorship, joint-stock company, joint venture, or other private legal entity.

CHANGE ORDER - A written order, signed by the Department Director/Elected Official, or their designee, directing the vendor to make changes to the original purchase order and/or contract. A Change Order shall be prepared before the requested change(s) are made and are not to be performed by the vendor until the Change Order is properly approved and the Purchase Order amended to reflect the requested change.

CAPITAL BUDGET - The budget for capital improvement projects and vehicle, equipment, and major computer systems purchases. The capital budget includes infrastructure improvements, facilities, automated systems, fleet replacement and parks development.

CAPITAL EXPENDITURE OR OUTLAY - The use of resources to acquire or construct a capital asset.

CAPITAL IMPROVEMENTS OR EQUIPMENT - Public facilities and infrastructure [buildings, bridges, roads] and major shared equipment resources [computer systems, telephone systems].

CAPITAL IMPROVEMENT PLAN [C.I.P.] - A schedule of capital project expenditures for facilities, infrastructure improvements and parks and trails development.

CASH-IN-LIEU - Monies donated by new developments as an alternative to allocating prescribed amounts of open space or providing certain improvements.

CERTIFICATE OF PARTICIPATION [COP] - A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of land or facilities.

COLORADO REVISED STATUTES [C.R.S.] - A body of laws governing conduct within the State of Colorado.

COMMITTED FUND BALANCE - The portion of fund balance that can only be used for specific purposes according to limitations imposed by the Board of County Commissioners. The constraint may be removed or changed only by formal action of the Board of County Commissioners.

COMPETITIVE SEALED BID - A process used to acquire supplies and/or services that involves the review of written sealed bids presented by vendors. Such bids are awarded on the basis of criteria contained in the bid documents.

CONFLICT OF INTEREST - A clash between the public interest and the private interest of the individual concerned. The term identifies those situations where contractors may obtain a benefit from a public contract. Conflicts of interest may result in a breach of ethics.

CONSERVATION TRUST - State of Colorado lottery funds remitted to the County for parks and recreation use.

CONSTRUCTION - The process of building, altering, repairing, improving, or demolishing any County structure or building or any other County improvements of any kind to any County property.

CONTINGENCY - A budget line item specifically appropriated for unforeseen and unbudgeted expenditures.

CONTRACT - Any type of agreement, regardless of what it may be called, for the procurement or disposal of supplies, services or construction.

CONTRACT AMENDMENT - Any written alteration of specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provision of a contract accomplished by mutual action of the parties of the contract.

COOPERATIVE PROCUREMENT - The combining of requirements of two or more public procurement entities to leverage the benefits of volume purchases, delivery and supply chain advantages, best practices and the reduction of administrative time and expenses. Cooperative procurement solutions offer resource challenged agencies the opportunity to gain needed operating efficiencies as well as hard dollar savings. The demonstrated effectiveness of cooperative procurement to save taxpayer dollars makes it a viable alternative to conventional, independent procurement processes.

CREDCO - The acronym for Castle Rock Economic Development Council Organization.

DESIGNEE - A duly-authorized representative of a person holding a position of authority within the County.

DEVELOPMENT-RELATED FEES - Those fees and charges generated by building, development and growth in the County. Included are building and street permits, development review fees, and zoning, platting and subdivision fees.

DEBT SERVICE - The annual payment of principal and interest on the County's indebtedness.

ELECTRONIC BENEFITS TRANSFER [EBT] - Electronic payments made directly from the State to recipients and providers under Welfare Reform programs.

EMERGENCY AND DISASTER AUTHORIZATIONS RESOLUTION [EDAR] - A resolution that authorizes the County Manager, in the absence of the Board of County Commissioners, to act with the full authority of the Board of County Commissioners during a State of Emergency.

ENCUMBRANCE - An amount of money committed and set aside, but not yet expended, for the purchase of a specific good or service.

EMERGENCY CONDITION/EMERGENCY PURCHASE - An emergency condition is a situation that creates a threat to public health, welfare, or safety such as a situation that may arise by reason of fire, flood, epidemic, riot, equipment failure, or other such reasons as may be proclaimed by a using department/office. The existence of such conditions creates an immediate and serious need for supplies, equipment, materials, and services that cannot be met through normal procurement methods and the lack of which would threaten the function of County government, or the health, safety or welfare of County residents.

EMERGENCY VEHICLE OPERATORS COURSE [EVOC] - Public safety driving facility for training law enforcement and first responders.

EXPENDITURE - An actual payment made by county check, wire, ACH, or purchasing card.

FEES - Any charge levied by government associated with providing a service or imposing a fine or penalty. Major types of fees include zoning/platting fees, user charges, building permits and vehicle registrations.

FEMA - The acronym for Federal Emergency Management Agency.

FISCAL POLICY - The County Government's policies with respect to taxes, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides a consistent set of principles for planning and programming government budgets.

FISCAL YEAR - The 12-month period (January 1 - December 31) to which the annual budget applies and after which the County determines its financial position and operating results.

FIXED CHARGES - Expenditures which are constant from one period to another. For example, the monthly rental amount of an annual lease would be a fixed charge.

FOB [FREE ON BOARD] - A term used in conjunction with an identified physical location to determine the responsibility and basis for payment of freight charges, and the point at which title for the shipment passes from seller to buyer. FOB Destination: A shipment to be delivered to a destination designated by the buyer and the point at which the buyer accepts title. FOB Shipping Point (Origin): A shipment to be delivered to a destination designated by the buyer; the buyer accepts title at the shipping point.

FRINGE BENEFITS - Personnel cost (social security taxes, medical/dental insurance premiums, life/disability insurance premiums, workers' compensation, etc.) supplemental to employees' salary and wages which are paid wholly or in part by the County.

FULL-TIME EQUIVALENT [FTE] - The conversion of staff time into the decimal equivalent. One full-time position (1.0 FTE) is defined as working 2,080 work hours; a half-time position (.50 FTE) requires 1,040 work hours, and etc.

FUND BALANCE - The excess of assets over liabilities. Fund balance is accumulated when revenues exceed expenditures and decreased when revenues are less than expenditures.

GENERAL IMPROVEMENT DISTRICT [GID] - General Improvement District.

GEOGRAPHICAL INFORMATION SYSTEM [GIS] - A system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data. GIS applications are tools that allow users to create interactive queries, analyze spatial information, edit data in maps, and present the results of all these operations.

GOAL - A long-range desirable development attained by time-phased objectives designed to implement a strategy.

GOVERNMENTAL FUND - An accounting term for a fund with a spending focus.

HAZMAT - The acronym for a substance designated as a hazardous material by the Environmental Protection Agency.

HIDTA - Acronym for High Intensity Drug Trafficking Area.

INFRASTRUCTURE - Public domain fixed assets such as roads, bridges, curbs, gutters, streets, sidewalk drainage systems, lighting, and similar immovable assets.

INTERGOVERNMENTAL AGREEMENT [IGA] - A concord between two or more governmental units to jointly identify, plan, and/or implement a task for their mutual benefit.

INTERDEPARTMENTAL CHARGES - The charges to user departments for internal services provided by another County agency, such as information processing, or for insurance funded from a central pool.

INTERGOVERNMENTAL REVENUES - Revenue from other governments, primarily Federal and State grants, but also other local governments.

INTERNAL SERVICE FUND - A fund which accounts for goods or services provided to other departments or agencies on a cost-reimbursement basis. Such funds are generally referred to as "charge back" agencies and include self-insurance funds (Employee Benefits and Property & Liability Insurance).

INVITATION FOR BID (IFB) - A procurement method that uses formal business documents to solicit competitive sealed bid responses.

LAW ENFORCEMENT AUTHORITY (LEA) - A taxing authority created in 1975 for the purpose of providing additional law enforcement by the county sheriff to the residents in unincorporated areas of the County.

LEAP (LOW-INCOME ENERGY ASSISTANCE PROGRAM) - LEAP is a federally funded program administered by the Colorado Department of Human Services and is designed to assist with winter heating costs for low income families.

LEGAL NOTICE - A public notice/announcement of a forthcoming solicitation or meeting generally placed in a newspaper of general circulation.

LIMITED BENEFIT TEMPORARY - A temporary benefits employee who is working a minimum of 30 hours a week that is eligible for medical insurance and paid County Holidays.

LIQUIDATED DAMAGES - A specific sum stated in the contract to be paid by the party who is in default, or who breached the contract, to the other party in settlement for damages.

LOCAL IMPROVEMENT DISTRICT (L.I.D.) - An administrative subdivision of the County that exists primarily to assess the cost of public improvements to those who benefit from the improvements.

MDI - The acronym for Mobile Data Terminal - a computerized device used in patrol vehicles to communicate with dispatch.

MANAGEMENT LIMITATIONS - Boundaries established by the Board of County Commissioners within which the County Manager and staff may freely operate. These limiting policies identify all conditions which are unacceptable.



MILL LEVY - The tax rate expressed in thousands. The rate set by a taxing entity which, when applied to 1/1000th of the assessed value of property, generates property taxes. A 19.774 mill levy against a home with an actual value of \$350,000 would generate \$523 in property taxes. *See also Tax Rate.*

NON-SPENDABLE FUND BALANCE - The portion of fund balance that cannot be spent because it is either not in spendable form or legally or contractually required to be maintained intact.

OBJECTIVE - The planned attainment of a certain condition or specific accomplishment (quantifiable or measurable), which is an integral part or phase of a strategy that contributes to accomplishing a goal. An objective should be stated in terms of results, not processes or activities, and should reflect a reasonable estimate of what is practical.

OPERATING EXPENSE - Those costs, other than capital improvements and debt service, necessary to support the primary services of the organization.

OPERATING BUDGET - A comprehensive plan expressed in financial terms, by which an operating program is funded for a single fiscal year. It includes estimates of a) the services, activities and sub-activities comprising the County's operation; b) the resultant expenditure requirement; and c) the resources available for their support.

OPERATING FUND - A fund which supports normal County operations and has regular expenditures (payroll, supplies, etc). Included are the General, Road & Bridge, Human Services, Open Space and Law Enforcement Authority funds.

OVERLAPPING DEBT - A term used to describe the use of land to obtain debt for multiple governmental or quasi-governmental entities.

PASS-THROUGH [SPECIAL PURPOSE] FUND - A fund which accounts for revenues or expenditures that are not directly related to County operations. Examples are the Cash-in-Lieu Schools Fund which receives developer contributions and passes them on to the school district; and the Local Improvement District Bond Fund which accounts for bonded debt service fully paid by property-owner assessments and for which the County carries only a contingent liability.

PAYMENT BOND - A contract of guaranty executed subsequent to award by a successful bidder to protect the County from loss due to the contractor's inability to pay their suppliers and/or subcontractors who assisted in the performance of the work.

PERFORMANCE BOND - A contract of guaranty executed subsequent to award by a successful bidder to protect the County from loss due to the contractor's inability to complete the project [contract] as agreed.

PERSONAL SERVICES - The cost of salary, wages, and fringe benefits for full-time, part-time, and temporary employees of the County.

POLICY - The County's official position regarding a specific need, problem, or issue. It establishes guidelines and direction for the County's actions. A policy may be stated as a goal or an overall plan. A governing set of principles which establish the parameters for an organization to follow in carrying out its responsibilities.

POLICY GOVERNANCE - A model of governance designed to empower boards of directors to fulfill their obligation of accountability for the organizations they govern. The model enables the board to focus on the larger issues, to delegate with clarity, to control management's job without meddling, to rigorously evaluate the accomplishment of the organization; to truly lead its organization.

PREFERRED VENDOR - Is a vendor that the County prefers to work with for a variety of different reasons including: they may have a long-standing historical knowledge of the project and/or work that is being done, or the deciding department may feel that they are the most qualified to perform the work. The selection of a preferred vendor usually doesn't follow the formal bid/proposal process but does include a lengthy justification memo detailing all of the reasons why that vendor should be selected over another vendor that could provide the same type of services for a similar (and sometimes lower) price. The use of a preferred vendor must be well documented and approved by the County Manager.

PRELIMINARY BUDGET - The recommended county budget annually submitted by the County Manager to the Board of County Commissioners by October 15th.

PROCUREMENT - Buying, purchasing, renting, leasing, or otherwise acquiring any supplies, services or construction. Procurement includes all functions that pertain to the obtaining of any supply, service or construction, including description of requirements, selection and solicitation of sources, preparation and award of contracts and all phases of contract administration. Procurement and Purchasing are used interchangeably.

PROFESSIONAL SERVICES - Services which are essentially intellectual in character and which include analysis, evaluation, prediction, planning, or recommendation. Professional services involve extended analysis, the exercise of discretion and independent judgment in their performance, and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience in the field. Professional services include, but are not limited to, services performed by accountants, architects, auditors, analysts, consultants, engineers, lawyers, physicians, and planners.

PROGRAM - A specific set of activities directed at attaining specific objectives. The means through which a long-range strategy is achieved. Significant strategies may be accomplished through multiple programs.

PROPERTY TAX - An assessment on real or personal property creating a funding source for governmental operations, capital equipment, or public infrastructure.

PROPOSED BUDGET - Next fiscal years requested budget which is presented to the Board of County Commissioners for adoption prior to December 15th.

PROPRIETARY FUND - An accounting term for a fund with a cost-of-service focus, such as internal service funds.

PROPRIETARY INFORMATION - Subject to the Colorado Revised Statutes Open Records Act, information or data describing technical processes, mechanisms, or operational factors that a business wishes to keep confidential and restricted from public access.

PURCHASING - Buying, purchasing, renting, leasing, or otherwise acquiring any supplies, services or construction. Purchasing includes all functions that pertain to the obtaining of any supply, service or construction, including description of requirements, selection and solicitation of sources, preparation and award of contracts and all phases of contract administration. Purchasing and Procurement are used interchangeably.

PURCHASE ORDER - Legal authorization to purchase goods/services from a vendor.

PURCHASE REQUISITION - Request from a department/office for a purchase order.

PURCHASED SERVICES - The cost to obtain the efforts of individuals who are not on county payroll and who can provide a capability not available through the County's own resources. An example is the cost of printing services.

REQUEST FOR PROPOSAL [RFP] - A procurement method that uses formal business documents to solicit competitive sealed pricing for products or services, more conceptual in nature, whereby the vendor is the subject matter expert and is most knowledgeable in proposing a solution.

REQUEST FOR QUOTE [RFQ] - Informal purchasing process that solicits pricing information from several sources for items of minimal value.

RESOLUTION - A formal position or action taken and documented by the Board of County Commissioners.

RESPONSIBLE BIDDER - A vendor who has the capability in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, capacity, facilities, equipment, and credit which will assure a good faith performance.

RESPONSIVE BIDDER - A vendor who has submitted a bid which conforms in all material respects to the requirements stated in the IFB.

RESTRICTED FUND BALANCE - The portion of fund balance constrained to being used for a specific purpose by external parties, constitutional provisions or enabling legislation. Effectively, restrictions on fund balance may only be changed or lifted with the consent of resource providers.

REVENUE - Income received by the County in support of the government's program of services to the community. It includes such items as property taxes, fees, user charges, grants and fines.

SALES TAX - A fixed rate tax [1%] imposed on the sale of all tangible personal property not specifically exempted. The most notable exemptions are groceries and home heating fuel.

SEBP - The acronym for Southeast Business Partnership.

SERVICES - The furnishing of labor, time, or effort by a contractor not involving the delivery of a specific end product other than reports that are merely incidental to the required performance.

SINGLE SOURCE PROCUREMENT - A contract for the purchase of goods and services entered into after soliciting and negotiating with only one source, usually because of the technology required or uniqueness of the service provided.

SOLE SOURCE PROCUREMENT - A situation created due to the inability to obtain competition. May result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation.

SOLE SOURCE VENDOR - Is a vendor that is selected (with the formal bid/proposal requirements waived) because, they are the **ONLY** provider of a specialty product or specific service. The use of a sole source vendor must be well documented and approved by the County Manager.

SPECIAL IMPROVEMENT DISTRICT [SID] - A special district that has Title 32 power to assess a mill levy for property tax to support local services provided by the district along with infrastructure.

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

SPECIFICATIONS - A description of the physical characteristics, functional characteristics or the nature of supplies or services to be purchased. Specifications are created to fulfill the requirements of a department/office, to assure maximum productivity.

SUPPLEMENTAL APPROPRIATION - An act by the Board of County Commissioners to transfer budgeted and appropriated moneys from one spending agency to another, whether the agencies are in the same or different funds. Also, if the County receives revenues that were not anticipated or assured at the time of budget adoption, those revenues can be used in the current fiscal year only after being approved for use via supplemental appropriation.

SUPPLIES - The cost of goods acquired for consumption or resale. All property including, but not limited to equipment, materials, and insurance. The term does not include land, water or mineral rights, workers' compensation insurance or benefit insurance for County employees.

TANF [TEMPORARY AID TO NEEDY FAMILIES BLOCK GRANT] - Federally funded program to provide temporary assistance to needy families.

TAX RATE - The tax rate set by a taxing entity which, when applied to the assessed value of property, generates property taxes. A 1.9774 percent levy against a home with an actual value of \$350,000 would generate \$523 in property taxes for Douglas County Government. *See also Mill Levy.*

TAXING ENTITY - A governmental unit empowered to levy its own property taxes. The County, municipalities, school district, and various forms of special districts are all taxing entities.

TELECOMMUNICATIONS - Telephones and the associated systems hardware and software for complete telephone operations.

TITLE IV-E WAIVER - The Colorado Department of Human Services uses funding from the Title IV-E capped allocation to meet three federal goals in permanency for children, positive outcomes for children and families and prevention of child abuse and neglect, with focus on the implementation of family engagement, permanency roundtables and kinship supports.

TRANSFERS - The movement of monies from one fund to another. The monies are considered a revenue source for the receiving fund and a revenue use for the originating fund.

UNASSIGNED FUND BALANCE - This is the residual portion of fund balance that does not meet any of the other fund balance restrictions. The County will only report a positive unassigned fund balance in the General Fund.

USE TAX - A tax (1.0 percent) for the privilege of using or consuming of Douglas County construction materials and motor vehicles purchased at retail. The construction use tax is collected by the Building Department at the time building permits are issued and is applied to 50.0 percent of the building permit value. The Clerk and Recorder collects the motor vehicle use tax.



# Resolutions



# COUNTY OF DOUGLAS – BUDGET ADOPTION

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH  
FUND AND ADOPTING A BUDGET FOR THE COUNTY OF DOUGLAS FOR THE  
FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING  
THE LAST DAY OF DECEMBER 2020.**

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has appointed Martha Marshall, Director of Budget, as Budget Officer and has directed the Budget Officer to prepare and submit a proposed budget for the fiscal year 2020 to the Board at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board for its consideration; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, the proposed budget was prepared by October 15<sup>th</sup>, notice was published in accordance with C.R.S. § 29-1-106 informing the public that and where the proposed budget was available for inspection, that any interested elector could file objections prior to final adoption, and further notifying the public that the Board would consider adopting the 2020 Budget on December 13, 2019, and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/carryover funds so that the budget remains in balance, as required by law; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, State of Colorado:

Section 1. The Full-Time Equivalent Employees authorized for each fund are as follows:

Fund	2019 Adopted Staffing Level	2019 Additions	2019 Transfers	2019 Reductions	2019 Current Staffing Level	2020 Additions	2020 New Staffing Level	2020 Temporary Staffing Level*
General	479.30	3.00	-10.0	0	472.30	11.0	483.30	13.0
Road and Bridge	111.00	0	0	0	111.00	0	111.00	0
Human Services	106.71	0.00	-1.0	0	104.71	0	104.71	3.1
Open Space Sales and Use Tax	7.30	0	0	0	7.30	0	7.30	1.0
Safety and Mental Health	0	18.00	11.0	0	29.00	0	29.00	0
Rocky Mountain HEDTA	3.00	0	0	0	3.00	0	3.00	0
<b>County Total</b>	<b>1,899.12</b>	<b>26.00</b>	<b>0</b>	<b>0</b>	<b>1,135.15</b>	<b>11.00</b>	<b>1,136.15</b>	<b>17.49</b>

Ref: #2019065759, Date: 12/16/2019 9:34 AM,  
Pages: 1 of 4,  
Douglas County, CO. Merlin Klotz, Clerk and Recorder

Section 2. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of Douglas County for the year 2020.

Section 3. The estimated revenues, transfers and use of fund balance for each fund are as follows:

Fund Name	Revenues	Transfers from Other Funds	Reduction of Fund Balance	Total
General	\$ 128,768,281	\$ 22,034,687	\$ 2,878,956	\$ 153,681,754
Road and Bridge	35,788,134	-	13,202,036	71,290,140
Human Services	33,599,743	1,624,083	411,878	35,634,904
Developmental Disabilities	7,214,441	-	11,494	7,225,935
Safety and Mental Health Fund	4,776,426	-	-	4,776,426
Infrastructure	-	-	30,593,218	30,593,218
Road Sales and Use Tax	30,470,000	-	48,749,934	79,219,934
Transportation Infrastructure S&U Tax Fund	13,464,000	-	-	13,464,000
Justice Center Sales and Use Tax	19,160,000	-	6,934,439	26,034,439
Open Space Sales and Use Tax	12,841,000	-	-	12,841,000
Parks Sales and Use Tax	130,000	1,966,544	2,487,520	4,564,064
Conservation Trust	2,010,000	-	490,000	2,500,000
Solid Waste Disposal	90,000	-	40,000	130,000
Rocky Mountain HEDTA	1,724,496	-	-	1,724,496
Capital Expenditures	-	1,300,000	128,100	1,478,100
LID Capital Construction	10,000	-	-	10,000
Capital Replacement	-	44,064	993,936	995,000
Debt Service	-	2,988,000	400	2,988,400
Internal Service-Employee Benefits	2,186,400	-	-	2,186,400
Internal Service-Liability and Property	2,276,800	-	-	2,276,800
Internal Service-Medical Insurance	19,530,527	-	-	19,530,527
<b>County Total</b>	<b>\$ 333,970,258</b>	<b>\$ 29,957,178</b>	<b>\$ 189,214,681</b>	<b>\$ 473,141,517</b>

# COUNTY OF DOUGLAS – BUDGET ADOPTION

Section 4. That estimated expenditures for each fund for the fiscal year 2020 are as follows:

Fund Name	Expenditures	Transfers to Other Funds	Increase of Fund Balance	Total
General	\$ 149,054,839	\$ 4,626,895	\$ -	\$ 153,681,734
Road and Bridge	71,183,340	107,000	-	71,290,340
Human Services	35,634,904	-	-	35,634,904
Developmental Disabilities	7,225,935	-	-	7,225,935
Safety and Mental Health Fund	4,058,209	-	718,217	4,776,426
Infrastructure	30,599,218	-	-	30,599,218
Road Sales and Use Tax	78,719,934	900,000	-	79,219,934
Transportation Infrastructure S&U Tax Fund	12,500,000	-	964,000	13,464,000
Justice Center Sales and Use Tax	5,626,852	20,407,587	-	26,034,439
Open Space Sales and Use Tax	6,235,397	4,954,544	1,651,099	12,841,000
Parks Sales and Use Tax	4,520,000	44,064	-	4,564,064
Conservation Trust	2,500,000	-	-	2,500,000
Solid Waste Disposal	130,000	-	-	130,000
Rocky Mountains HMDTA	1,698,996	24,900	-	1,724,496
Capital Expenditures	1,478,300	-	-	1,478,300
LID Capital Construction	1,000	-	9,000	10,000
Capital Replacement	-	995,000	-	995,000
Debt Service	2,088,400	-	-	2,088,400
Internal Service-Employee Benefits	2,186,400	-	-	2,186,400
Internal Service-Liability and Property	2,276,800	-	-	2,276,800
Internal Service-Medical Insurance	19,520,527	-	-	19,520,527
<b>County Total</b>	<b>\$ 438,139,251</b>	<b>\$ 31,659,990</b>	<b>\$ 3,342,276</b>	<b>\$ 473,141,517</b>

Section 5. That the budget hereby approved and adopted shall be signed by the Chair of the Board of County Commissioners of the County of Douglas and made a part of the public records of Douglas County.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO

By:   
ROGER A. PARTRIDGE, Chair

ATTEST:  
  
KRISTIN RANDETT, Clerk to the Board



# COUNTY OF DOUGLAS – APPROPRIATION

Resolution No. R-019- [37]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION APPROPRIATING FUNDS FOR THE COUNTY OF DOUGLAS,  
COLORADO FOR THE FISCAL YEAR 2020.**

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has adopted the annual budget in accordance with the Local Government Budget Law on December 13, 2019; and

WHEREAS, the Board has made provision therein for revenues, transfers, and use of fund balance in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is required by law but also necessary to appropriate the expenditures provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the County; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, State of Colorado, that:

Section 1. The following appropriations are made for fiscal year 2020:

Fund Name	Total
General	\$ 157,681,734
Road and Bridge	71,290,148
Human Services	31,634,904
Developmental Disabilities	7,225,935
Safety and Mental Health Fund	4,658,209
Infrastructure	36,999,218
Road Sales and Use Tax	79,219,934
Transportation Infrastructure S&U Tax Fund	12,900,000
Justice Center Sales and Use Tax	26,024,439
Open Space Sales and Use Tax	11,349,240
Parks Sales and Use Tax	4,564,064
Conservation Trust	2,900,000
Solid Waste Disposal	130,000
Recycle Mountain HSDTA	1,724,496
Capital Expenditures	1,478,100
LED Capital Construction	0,000
Capital Replacement	993,000
Debt Service	2,588,400
Internal Service-Employee Benefits	2,186,400
Internal Service-Liability and Property	2,278,800
Internal Service-Medical Insurance	19,520,527
<b>County Total</b>	<b>\$ 445,799,241</b>

Ref #20190835760, Date: 12/16/2019 9:34 AM,  
 Pages: 1 of 2,  
 Douglas County, CO, Meleah Klutz, Clerk and Recorder

Section 2. The total appropriation for the 2020 adopted budget of Douglas County is four hundred sixty-nine million, seven hundred ninety-nine thousand, two hundred forty-one dollars (\$469,799,241).

Section 3. The above appropriations are by spending agency and may be expended only in accordance with Douglas County policies on purchasing and budget latitude.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY:   
 ROGER A. PARTRIDGE, Chair

ATTEST:   
 KRISTIN RANDETT, Clerk to the Board



# COUNTY OF DOUGLAS – LEVY TAXES

Resolution No. R-019- 176

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO  
HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE COUNTY OF DOUGLAS,  
COLORADO FOR THE 2020 FISCAL YEAR.**

**WHEREAS**, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has adopted the annual budget in accordance with the Local Government Budget Law on December 13, 2019; and

**WHEREAS**, the amount of levied property tax revenue necessary to balance the 2020 budget for general operating expenses is \$139,526,953; and

**WHEREAS**, the 2019 valuation for assessments for the County of Douglas, Colorado, as certified by the County Assessor on November 21, 2019 is \$7,239,081,296; now, therefore,

**WHEREAS**, pursuant to the provisions of Section 39-3-119.5, C.R.S., non-exempt personal property parcels shall be exempt from the levy and collection of property tax if the personal property would otherwise be listed on a single personal property schedule and the actual value of such personal property is seven thousand three hundred dollars (\$7,300.00) or less; and

**WHEREAS**, pursuant to Paragraph 8(b) of Section 20 of Article X of the Colorado Constitution, each taxing district in Colorado may enact cumulative uniform exemptions and credits to reduce or end business personal property taxes; and

**WHEREAS**, the personal property tax is a tax which is levied annually and is in addition to all applicable sales and use taxes collected when any personal property is first utilized in a business; and

**WHEREAS**, the Board of County Commissioners of Douglas County believes that increasing the exemption amount for personal property taxes would benefit the businesses in Douglas County, would not significantly impact the County's budgets and would not cause a reduction in services to taxpayers and residents of Douglas County.

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, Colorado:

Section 1. That for the purpose of meeting general operating expenses of the County of Douglas during the 2020 fiscal year there is hereby levied a tax of 19.774 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2019, to be distributed as follows:

General Fund	13.549
Road and Bridge Fund	4.493
Human Services Fund	0.316
Safety and Mental Health Fund	0.416
Developmental Disabilities Fund	1.000
<b>Total</b>	<b>19.774</b>

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Pages: 1 of 2,  
Douglas County, CO: Martin Klotz, Clerk and Recorder

Section 2. The Board of County Commissioners of Douglas County, Colorado, enacts a one-time temporary property tax credit, on the General Fund calculated to be equal to (0.500) mills upon each dollar of the total valuation for assessment of all taxable property within the County of Douglas for the taxable year 2019, to be collected in calendar year 2020.

Section 3. The Board of County Commissioners of Douglas County, Colorado, enacts for 2019 taxes a uniform exemption from taxation upon business personal property to cause the first hundred thousand dollars (\$100,000) of actual value in business personal property listed on a single personal property schedule to be exempt from the levy and collection of property tax. This exemption amount shall apply to all parcels located in Douglas County and shall apply to those taxes levied by the Board of County Commissioners of Douglas County for the Douglas County Budget, to include the Douglas County General Fund, the Douglas County Road and Bridge Fund, the Douglas County Human Services Fund, Safety and Mental Health Fund and excludes the Developmental Disabilities Fund, for the for 2019 taxes, to be collected in calendar year 2020.

Section 4. The Board of County Commissioners of Douglas County, Colorado for the purposes of meeting all ~~debt service~~ expenses of the County of Douglas during the 2020 budget year, hereby levied a mill levy of 0.000 mills upon each dollar of the total valuation for assessment of all taxable property within the County of Douglas for the taxable year 2019.

Section 5. The Board of County Commissioners of Douglas County, Colorado for the purposes of recovering all refunds/abatements applicable to the County of Douglas during the 2018 budget year, hereby levied a mill levy of 0.000 mills upon each dollar of the total valuation for assessment of all taxable property within the County of Douglas for the taxable year 2019.

**PASSED AND ADOPTED** this 13th day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY:

  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:

  
\_\_\_\_\_  
KRISTIN RANDLETT, Clerk to the Board





# LAW ENFORCEMENT AUTHORITY – BUDGET ADOPTION

Resolution No. R-019- 139

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES AND ADOPTING  
A BUDGET FOR THE DOUGLAS COUNTY LAW ENFORCEMENT AUTHORITY  
FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND  
ENDING THE LAST DAY OF DECEMBER 2020.**

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has appointed Martha Marshall, Director of Budget, as Budget Officer and has directed the Budget Officer to prepare and submit a proposed Law Enforcement Authority ("LEA") budget for fiscal year 2020 to the Board at the proper time; and

WHEREAS, the proposed LEA budget has been submitted to the Board for its consideration; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, the proposed budget was prepared by October 15<sup>th</sup>, notice was published in accordance with C.R.S. § 29-1-106 informing the public that and where the proposed LEA budget was available for inspection, that any interested elector could file objections prior to final adoption, and further notifying the public that the Board would consider adopting the 2020 LEA Budget on December 13, 2019, and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/carryover funds so that the LEA budget remains in balance, as required by law; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, Colorado:

Section 1. The Full-Time Equivalent Employees authorized for each fund are as follows:

Fund	2019 Adopted Staff Level	2019 Transfers	2019 Additions	2019 Reductions	2019 Current Staffing Level	2019 Additions	2020 New Staffing Level
Law Enforcement Authority	154.00	0	1.0	0	155.0	8.0	163.0
<b>Totals</b>	<b>154.00</b>	<b>0</b>	<b>1.0</b>	<b>0</b>	<b>155.0</b>	<b>8.0</b>	<b>163.0</b>

Section 2. That estimated sources for financing the expenditures for the Douglas County LEA for the fiscal year 2020 are as follows:

Fund	Revenues	Transfers From Other Funds	Reduction of Fund Balance	Total
Law Enforcement Authority	\$22,624,309	\$1,702,812	\$646,243	\$24,973,364
<b>Totals</b>	<b>\$22,624,309</b>	<b>\$1,702,812</b>	<b>\$646,243</b>	<b>\$24,973,364</b>

Ref #2019085782, Date 12/16/2019 9:34 AM,  
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Douglas County, CO, Merin Klotz, Clerk and Recorder

Section 3. That the estimated expenditures for the Douglas County LEA for the fiscal year 2020 are as follows:

Fund	Expenditures	Transfers To Other Funds	Increase to Fund Balance	Total
Law Enforcement Authority	\$24,973,364	\$ 0	\$ 0	\$24,973,364
<b>Totals</b>	<b>\$24,973,364</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$24,973,364</b>

Section 4. That the LEA budget hereby approved and adopted shall be signed by the Chair of the Douglas County Board of Commissioners and made a part of the public records of the County.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY:

  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:

  
\_\_\_\_\_  
KRISTIN RANDLETT, Clerk to the Board



# LAW ENFORCEMENT AUTHORITY – APPROPRIATION

Resolution No. R-019- 14D

## THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO

### RESOLUTION APPROPRIATING FUNDS FOR THE DOUGLAS COUNTY LAW ENFORCEMENT AUTHORITY FOR THE FISCAL YEAR 2020.

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), on the 13<sup>th</sup> day of December, 2019, adopted the annual budget of the Douglas County Law Enforcement Authority for fiscal year 2020 in accordance with the Local Government Budget Law; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget and the proposed budget has been submitted to the Board for its consideration; and

WHEREAS, it is required by law but also necessary to appropriate the expenditures provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Douglas County Law Enforcement Authority; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, State of Colorado:

Section 1. That the following appropriations are made for fiscal year 2020:

Fund	Total
Law Enforcement Authority	\$ 24,973,364
<b>Total</b>	<b>\$ 24,973,364</b>

Section 2. That the total appropriation for the 2020 adopted budget of the Douglas County Law Enforcement Authority is twenty-four million, nine hundred seventy-three thousand, three hundred sixty-four dollars (\$24,973,364).

Section 3. That the above appropriations are by spending agency and may be expended only in accordance with County policies on purchasing and budget latitude.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019 in Castle Rock, Douglas County, Colorado.

## THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO

BY:   
ROGER A. PARTRIDGE, Chair

ATTEST:   
KRISTIN RANDLETT, Clerk to the Board



Ref: #2019085703, Date: 12/18/2019 9:34 AM,  
Pages: 1 of 1,  
Douglas County, CO: Merin Klotz, Clerk and Recorder

# LAW ENFORCEMENT AUTHORITY – LEVY TAXES

Resolution No. R-019- 141

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO  
HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE DOUGLAS COUNTY  
LAW ENFORCEMENT AUTHORITY FOR THE 2020 FISCAL YEAR.**

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has adopted the annual Douglas County Law Enforcement Authority ("LEA") budget in accordance with the Local Government Budget Law on December 13, 2019; and

WHEREAS, the amount of levied property tax revenue necessary to balance the 2020 LEA budget for LEA general operating expenses is \$18,441,775; and

WHEREAS, the 2019 valuation for assessments for the LEA as certified by the County Assessor on November 21, 2019, is \$4,098,172,180; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, Colorado:

That for the purpose of meeting general operating expenses of the LEA during the 2020 fiscal year there is hereby levied a tax of 4.500 mills upon each dollar of the total valuation for assessment of all taxable property within the LEA for the year 2019.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY:

  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:

  
\_\_\_\_\_  
KRISTIN HANDLETT, Clerk to the Board



Ref #2019085794, Date: 12/16/2019 9:34 AM,  
Pages: 1 of 1,  
Douglas County CO, Merlin Klotz, Clerk and Recorder



# PUBLIC TRUSTEE – BUDGET ADOPTION

Resolution No. R-019- 142.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES AND ADOPTING  
A BUDGET FOR THE DOUGLAS COUNTY PUBLIC TRUSTEE'S OFFICE FOR THE  
FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING  
THE LAST DAY OF DECEMBER 2020.**

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), has appointed Martha Marshall, Director of Budget, as Budget Officer and has directed the Budget Officer to prepare and submit a proposed Public Trustee budget for fiscal year 2020 to the Board at the proper time; and

WHEREAS, the proposed Public Trustee budget has been submitted to the Board for its consideration; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, the proposed Public Trustee budget was prepared by October 15<sup>th</sup>, notice was published in accordance with C.R.S. § 29-1-106 informing the public that and where the proposed Public Trustee budget was available for inspection, that any interested elector could file objections prior to final adoption, and further notifying the public that the Board would consider adopting the 2020 Public Trustee Budget on December 13, 2019, and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/over/over funds so that the Public Trustee budget remains in balance, as required by law; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, Colorado:

Section 1. The Full-Time Equivalent Employees authorized for each fund are as follows:

Fund	2019 Adopted Staff Level	2019 Additions	2019 Reductions	2020 New Staffing Level
Public Trustee	4.00	0	0	4.00
<b>Totals</b>	<b>4.00</b>	<b>0</b>	<b>0</b>	<b>4.00</b>

Note: Temporary help is not included in the above staffing levels.

Section 2. That estimated sources for financing the expenditures for the Douglas County Public Trustee are as follows:

Fund	Revenues	Transfers From Other Funds	Reduction of Fund Balance	Total

Ref: #2019085765, Date: 12/16/2019 9:34 AM,  
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Douglas County, CO. Merlin Klotz, Clerk and Recorder

Public Trustee	\$ 340,610	\$ 0	\$ 0	\$ 340,610
<b>Totals</b>	<b>\$ 340,610</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 340,610</b>

Section 3. That the estimated expenditures for the Douglas County Public Trustee for the fiscal year 2020 are as follows:

Fund	Expenditures	Transfers To Other Funds	Increase to Fund Balance	Total
Public Trustee	\$ 340,610	\$ 0	\$ 0	\$ 340,610
<b>Totals</b>	<b>\$ 340,610</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 340,610</b>

Section 4. That the Public Trustee budget hereby approved and adopted shall be signed by the Chair of the Douglas County Board of Commissioners and made a part of the public records of the County.

**PASSED AND ADOPTED** this 13th day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO**

BY:

  
ROGER A. PARTRIDGE, Chair

ATTEST:

  
KRISTIN RANDLETT, Clerk to the Board



# PUBLIC TRUSTEE – APPROPRIATION

Resolution No. R-019- 143

## THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, COLORADO

### RESOLUTION APPROPRIATING FUNDS FOR THE DOUGLAS COUNTY PUBLIC TRUSTEE'S OFFICE FOR THE FISCAL YEAR 2020.

WHEREAS, the Board of County Commissioners of the County of Douglas, State of Colorado (the "Board"), on the 13<sup>th</sup> day of December, 2019, adopted the annual budget of the Douglas County Public Trustee for fiscal year 2020 in accordance with the Local Government Budget Law; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget and the proposed budget has been submitted to the Board for its consideration; and

WHEREAS, it is required by law but also necessary to appropriate the expenditures provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Douglas County Public Trustee; now, therefore,

**BE IT RESOLVED** by the Board of County Commissioners of the County of Douglas, State of Colorado:

Section 1. That the following appropriations are made for fiscal year 2020:

Fund	Total
Public Trustee	\$ 340,610
Total	\$ 340,610

Section 2. That the total appropriation for the 2020 adopted budget of the Douglas County Public Trustee is three hundred forty thousand, six hundred ten dollars (\$340,610).

Section 3. That the above appropriations are by spending agency and may be expended in accordance with budget latitude.

PASSED AND ADOPTED this 13<sup>th</sup> day of December, 2019 in Castle Rock, Douglas County, Colorado.

THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO

BY:   
ROGER A. PARTRIDGE, Chair

ATTEST:   
KRISTIN RANDLETT, Clerk to the Board



Ref #2019005705, Date: 12/15/2019 9:34 AM,  
Pages: 1 of 1,  
Douglas County, CO: Merin Kitz, Clerk and Recorder

# LINCOLN STATION LID – BUDGET ADOPTION

Resolution No. R-019- 144

**THE BOARD OF DIRECTORS  
OF THE DOUGLAS COUNTY LOCAL IMPROVEMENT DISTRICT NO. 07-01 -  
LINCOLN STATION**

**RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES AND ADOPTING  
A BUDGET FOR THE DOUGLAS COUNTY LOCAL IMPROVEMENT DISTRICT NO.  
07-01 – LINCOLN STATION FOR THE FISCAL YEAR BEGINNING ON THE FIRST  
DAY OF JANUARY 2020 AND ENDING THE LAST DAY OF DECEMBER 2020.**

WHEREAS, the Board of Directors of the Douglas County Local Improvement District No. 07-01 - Lincoln Station, State of Colorado (the "Board"), has appointed Martha Marshall, Director of Budget, as Budget Officer and has directed the Budget Officer to prepare and submit a proposed Lincoln Station Local Improvement District budget (the "budget") for fiscal year 2020 to the Board at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board for its consideration; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, the proposed budget was prepared by October 15<sup>th</sup>, notice was published in accordance with C.R.S. § 29-1-106 informing the public that and where the proposed budget was available for inspection, that any interested elector could file objections prior to final adoption, and further notifying the public that the Board would consider adopting the 2020 Budget on December 13, 2019, and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/carryover funds so that the budget remains in balance, as required by law; now, therefore,

**BE IT RESOLVED** by the Board of Directors of the Douglas County Local Improvement District No.07-01 - Lincoln Station, Colorado:

Section 1. The estimated revenues, transfers, and use of fund balance for Douglas County Local Improvement District No.07-01 - Lincoln Station for the fiscal year 2020 are as follows:

Fund	Revenues	Transfers From Other Funds	Reduction of Fund Balance	Total
Lincoln Station Sales Tax Street Improv	\$ 20,000	\$ 0	\$ 0	\$ 20,000
<b>Totals</b>	<b>\$ 20,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 20,000</b>

Section 2. That the estimated expenditures for the Douglas County Local Improvement District No.07-01 - Lincoln Station for the fiscal year 2020 are as follows:

Fund	Expenditures	Transfers To Other Funds	Increase to Fund Balance	Total
Lincoln Station Sales Tax Street Improv	\$ 20,000	\$ 0	\$ 0	\$ 20,000
<b>Totals</b>	<b>\$ 20,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 20,000</b>

Section 3. That the budget hereby approved and adopted shall be signed by the Chair of the Douglas County Local Improvement District No.07-01 - Lincoln Station and made a part of the public records of the County.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF DIRECTORS  
DOUGLAS COUNTY LOCAL IMPROVEMENT DISTRICT NO. 07-01 LINCOLN  
STATION**

BY:  
  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:  
  
\_\_\_\_\_  
KRISTIN RANDETT, Deputy Clerk



# LINCOLN STATION LID – APPROPRIATION

Resolution No. R-019- 145

**THE BOARD OF DIRECTORS  
OF THE DOUGLAS COUNTY LOCAL IMPROVEMENT DISTRICT NO. 07-01 -  
LINCOLN STATION**

**RESOLUTION APPROPRIATING FUNDS FOR THE DOUGLAS COUNTY LOCAL  
IMPROVEMENT DISTRICT NO. 07-01 – LINCOLN STATION FOR THE FISCAL  
YEAR 2020.**

WHEREAS, the Board of Directors of the Douglas County Local Improvement District No. 07-01 - Lincoln Station, State of Colorado (the "Board"), on the 13<sup>th</sup> day of December, 2019, adopted the annual budget of the Douglas County Local Improvement District No. 07-01 - Lincoln Station for fiscal year 2020 in accordance with the Local Government Budget Law; and

WHEREAS, the Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget and the proposed budget has been submitted to the Board for its consideration; and

WHEREAS, it is required by law but also necessary to appropriate the expenditures provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Douglas County Local Improvement District No. 07-01 - Lincoln Station; now, therefore,

**BE IT RESOLVED** by the Board of Directors of the Douglas County Local Improvement District No. 07-01 - Lincoln Station, State of Colorado:

That an appropriation in the total amount of twenty thousand dollars (\$20,000) for expenditures is hereby made for the Douglas County Local Improvement District No. 07-01 - Lincoln Station for the fiscal year 2020.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019 in Castle Rock, Douglas County, Colorado.

**THE BOARD OF DIRECTORS  
DOUGLAS COUNTY LOCAL IMPROVEMENT DISTRICT NO. 07-01 LINCOLN  
STATION**

BY:

  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:

  
\_\_\_\_\_  
KRISTIN RANDLETT, Deputy Clerk



Ref: #2019085768, Date: 12/16/2019 9:34 AM,  
Page: 1 of 1,  
Douglas County, CO, Merlin Klotz, Clerk and Recorder

# WOODMOOR MOUNTAIN GID – BUDGET ADOPTION

Resolution No. R-019- 140

**THE BOARD OF DIRECTORS  
OF THE DOUGLAS COUNTY WOODMOOR MOUNTAIN  
GENERAL IMPROVEMENT DISTRICT**

**RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES AND ADOPTING  
A BUDGET FOR THE DOUGLAS COUNTY WOODMOOR MOUNTAIN GENERAL  
IMPROVEMENT DISTRICT FOR THE FISCAL YEAR BEGINNING ON THE FIRST  
DAY OF JANUARY 2020 AND ENDING THE LAST DAY OF DECEMBER 2020.**

**WHEREAS**, on November 2, 1993, a referred measure was passed at an election to allow the district to extend a mill levy on the assessed value of the District so as to generate \$10,000 in general property tax revenue in 1994, increasing by an amount not to exceed 5.5% thereof annually in following years; and

**WHEREAS**, this referred measure also enabled the District to spend the full revenue collected; and

**WHEREAS**, the proposed budget was prepared by October 15<sup>th</sup>, notice was published in accordance with C.R.S. § 29-1-106 informing the public that and where the proposed budget was available for inspection, that any interested elector could file objections prior to final adoption, and further notifying the public that the Board would consider adopting the 2020 Budget on December 13, 2019; now therefore,

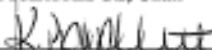
**BE IT RESOLVED** by the Board of Directors of the Douglas County Woodmoor General Improvement District:

- Section 1. That budgeted revenues for the Douglas County Woodmoor Mountain General Improvement District for the fiscal year 2020 are \$29,950 and that the beginning fund balance is \$3,377.
- Section 2. That the budgeted expenditures for the Douglas County Woodmoor Mountain General Improvement District for the fiscal year 2020 are \$31,867.
- Section 3. That the budget hereby approved and adopted shall be signed by the Chair of the Douglas County Woodmoor Mountain General Improvement District Board of Directors and made a part of the public records of the District.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF DIRECTORS  
DOUGLAS COUNTY WOODMOOR GENERAL IMPROVEMENT DISTRICT**

BY:   
ROGER A. PARTRIDGE, Chair

ATTEST:   
KRISTIN RANDLETT, Deputy Clerk



Ref: #2019065709, Date: 12/16/2019 9:24 AM,  
Pages: 1 of 1,  
Douglas County, CO, Merlin Klotz, Clerk and Recorder



# WOODMOOR MOUNTAIN GID – APPROPRIATION

Resolution No. R-019- 147

**THE BOARD OF DIRECTORS  
OF THE DOUGLAS COUNTY WOODMOOR MOUNTAIN  
GENERAL IMPROVEMENT DISTRICT**

**RESOLUTION APPROPRIATING FUNDS FOR THE DOUGLAS COUNTY  
WOODMOOR MOUNTAIN GENERAL IMPROVEMENT DISTRICT FOR THE  
FISCAL YEAR 2020.**

WHEREAS, on the 13th day of December, 2019, the Board of Directors adopted the annual budget of the Douglas County Woodmoor Mountain General Improvement District for fiscal year 2020 in accordance with the Local Government Budget Law; and

WHEREAS, the Board of Directors has made provision therein for revenues and use of fund balance in an amount equal to or greater than the total proposed expenditures as set forth in said budget and the proposed budget has been submitted to this governing body for its considerations; and

WHEREAS, it is required by law but also necessary to appropriate the expenditures fund balance provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Woodmoor Mountain General Improvement District; now therefore,

**BE IT RESOLVED** by the Board of Directors of the Douglas County Woodmoor Mountain General Improvement District:

That an appropriation in the total amount of thirty-one thousand, eight hundred sixty-seven dollars (\$31,867) for expenditures is hereby made for the Douglas County Woodmoor Mountain General Improvement District for the fiscal year 2020.

**PASSED AND ADOPTED** this 13th day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF DIRECTORS  
DOUGLAS COUNTY WOODMOOR GENERAL IMPROVEMENT DISTRICT**

BY:

  
\_\_\_\_\_  
ROGER A. PARTRIDGE, Chair

ATTEST:   
\_\_\_\_\_  
KRISTIN RANDBETT, Deputy Clerk



Ref: #2019085770, Date: 12/16/2019 9:34 AM,  
Pages: 1 of 1,  
Douglas County, CO, Merin Klotz, Clerk and Recorder

# WOODMOOR MOUNTAIN GID – LEVY TAXES

Resolution No. R-019- *MB*

**THE BOARD OF DIRECTORS  
OF THE DOUGLAS COUNTY WOODMOOR MOUNTAIN  
GENERAL IMPROVEMENT DISTRICT**

**RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO  
HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE DOUGLAS COUNTY  
WOODMOOR MOUNTAIN GENERAL IMPROVEMENT DISTRICT FOR THE 2020  
FISCAL YEAR.**

WHEREAS, the Board of Directors of the Douglas County Woodmoor Mountain General Improvement District has adopted the annual budget in accordance with the Local Government Budget Law on December 13<sup>th</sup>, 2019; and

WHEREAS, the amount of levied property tax revenue necessary to balance the 2020 budget for general operating expenses is \$28,100; and

WHEREAS, the 2019 valuation for assessments for the Douglas County Woodmoor Mountain General Improvement District as certified by the County Assessor on November 21, 2019 is \$2,736,360; now therefore

**BE IT RESOLVED** by the Board of Directors of the Douglas County Woodmoor Mountain General Improvement District:

Section 1. That for the purpose of meeting general operating expenses of the Douglas County Woodmoor Mountain General Improvement District during the 2020 fiscal year there is hereby levied a tax of 10.269 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2019; and

Section 2. That the Chairman is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levy for the Douglas County Woodmoor Mountain General Improvement District as herein above determined and set.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December, 2019, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF DIRECTORS  
DOUGLAS COUNTY WOODMOOR GENERAL IMPROVEMENT DISTRICT**

BY: *Roger A. Partridge*  
ROGER A. PARTRIDGE, Chair

ATTEST: *Kristin Randlett*  
KRISTIN RANDELETT, Deputy Clerk



Ref #2019085771, Date: 12/18/2019 9:34 AM,  
Pages: 1 of 1,  
Douglas County, CO. Merlin Klotz, Clerk and Recorder