



2016 Annual Action Plan DRAFT

**Public comment period from
May 12, 2016 through June 10, 2016**

Department of Community Development
Community and Resource Services
Community Development Block Grant (CDBG)

**Please contact Kim Smith, Community Resource
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to request a copy or comment on the document.**

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Dated: May 12, 2016

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) Program is administered by the U.S. Department of Housing and Urban Development (HUD). The purpose of the program is to provide decent, safe, and sanitary housing, a suitable living environment, and expanded economic opportunities. Activities must meet several requirements in order to be eligible to receive funds. The activity needs to address one of the following national objectives identified by HUD:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

Activities must also meet a priority need, goal, and objective established in the County's 2014-2018 Consolidated Plan.

This is the 13th year Douglas County will receive Block Grant funds for community activities. The funding amount received is based on population size and the number of low- to moderate-income residents. HUD's 2016 allocation to Douglas County is \$677,982. This amount is \$212,000 less than Douglas County typically receives due to the Town of Castle Rock opting out of the CDBG program. The County combined its 2016 allocation with \$54,383 reallocated from previous years, resulting in a total distribution amount of \$732,365. The Annual Action Plan identifies the projects recommended for 2016 CDBG program year funds and serves as Douglas County's application for funding.

2. Summarize the objectives and outcomes identified in the Plan

The CDBG Advisory Board recommended and the Board of County Commissioners approved funding for 15 projects. The priorities, goals addressed, and projects funded during the 2016 program year will be for Housing, Public Services, and Infrastructure.

Affordable Housing Goal: Develop and maintain quality affordable housing for owners and renters.

- The Douglas County Housing Partnership (DCHP) plans to assist six households in becoming first-time homeowners through its down payment assistance program.
- The DCHP plans to replace 66 energy-efficient hot water heaters at Lincoln Pointe Lofts affordable housing apartment complex.
- Habitat for Humanity of Metro Denver will purchase two to five housing units, rehabilitate them, and sell them to low-income Douglas County residents at an affordable price.

Transportation Services Goal: Increase affordable transportation options for eligible residents to obtain and maintain self-sufficiency.

- Neighbor Network will pay a Care Manager's salary to evaluate clients, offer recommendations for care, and transport seniors and persons with disabilities.

Supportive Services Goal: Provide supportive services for eligible residents to obtain and maintain self-sufficiency.

- Funds will provide housing assistance to families receiving case management through the Douglas County Cares program.
- The Audio Information Network of Colorado will broadcast Douglas County news for visually-impaired residents.

Emergency Services Goal: Provide assistance to eligible residents to meet or supplement basic needs.

- The Parker Task Force (PTF) and Catholic Charities will provide rent and utility assistance to eligible residents in crisis. The PTF will also provide overnight lodging assistance to those in need.
- Inter-Faith Community Services will provide rent assistance to prevent homelessness in the northern portion of the county, while the Crisis Center will assist domestic violence victims with rent.
- The Douglas/Elbert Task Force will issue utility assistance to residents about to be evicted from their homes.

The low priority goal addressed and projects funded will be for Infrastructure, which is to enhance the quality of life for eligible residents by providing public infrastructure improvements such as water and sewer, drainage, accessibility modifications, sidewalks and road paving in CDBG target areas by leveraging funds.

- Sedalia Water and Sanitation District will replace and add water lines to their system.

3. Evaluation of past performance

Douglas County values CDBG funding and the positive impact these funds have on residents in need. This critical annual funding source expands the services available in the community and allows additional residents to receive services.

The County's 2014-2018 Consolidated Plan met HUDs requirements to receive funding through that five-year time period. The plan included a citizen participation process to identify community needs and establish the priorities, goals, and objectives. Residents have consistently identified affordable housing as the highest priority need followed by transportation services. Priorities were developed to be broad in nature to allow for a variety of projects to be funded. Goals were established to be more specific and address community needs identified through surveys and focus groups.

Since Douglas County began receiving CDBG funding in 2004, the priorities identified by the community have remained essentially the same. In recent years, new organizations have applied for CDBG funds annually to provide residents in crisis with emergency assistance for rent and utilities. These organizations reported an increase in the number of residents in need of services requiring additional community support to help meet the need.

The County provides technical assistance throughout the program year to assist organizations in successfully completing their projects. Douglas County makes this service available for several reasons:

- Ensure that projects are in compliance with federal regulations.
- Complete projects within the contracted timeframe.

- Simplify the reporting process.
- Encourage current and new subgrantees to apply for funds in the future.

4. Summary of Citizen Participation Process and consultation process

Douglas County actively sought citizen involvement and participation during the preparation and review of the 2016 Annual Action Plan through the following activities:

- Application Workshop: This August 5, 2015 training session informed the 26 service providers who attended about the application process. A mini application workshop was held on September 3, 2015 with two other service providers. CDBG staff discussed each of the questions in the 2016 application and provided a detailed instruction guide to assist applicants in developing a competitive application.
- CDBG Advisory Board: Five public meetings were held to evaluate and discuss the applications, ultimately leading to recommendations to the Board of County Commissioners for funding allocations.
- Consultation: Douglas County consulted service providers during the development of this plan to access the most up-to-date information and ensure accuracy. Service providers were also invited to review the draft Annual Action Plan, attend the open house, and the public hearing.
- Notice of Public Meetings: A notice of the public comment period, open house, and public hearing was printed in the legal section of the five local newspapers on May 12 2016. The notice was in both English and Spanish. This information was also emailed to 175 service providers and posted on Douglas County's website. Residents could request accommodations for special needs or interpreters in advance of the open house or public hearing.
- Public Comment Period: A 30-day public comment period from May 12 to June 10, 2016 provided an opportunity for the public to review and comment on the proposed Annual Action Plan.
- Open House: A community open house was held on June 8, 2016 to discuss the activities proposed in the 2016 Annual Action Plan and to ensure the potential projects adequately address the priorities of the Consolidated Plan.
- Public Hearing: A public hearing was held with the Douglas County Board of County Commissioners to review and adopt the Annual Action Plan on June 14, 2016.

5. Summary of public comments

This question will be answered at the conclusion of the public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

This question will be answered at the conclusion of the public comment period.

7. Summary

Douglas County will continue to receive annual CDBG allocations to benefit the low- and moderate-income residents in the community. CDBG projects recommended for funding for the 2016 program year meet a priority, goal, and objective identified in the 2014-2018 Consolidated Plan. Douglas County will evaluate past performance and make adjustments in the future to

better serve the needs of the community. Residents and providers will continue to be informed and invited to participate in the CDBG process to ensure projects meet the community needs.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Douglas County	Department of Community Development

Table 1 – Responsible Agencies

Narrative (optional)

In 2002, Douglas County reached the population threshold to become an entitlement community and apply for annual Community Development Block Grant funds. The U.S. Department of Housing and Urban Development requires entitlement communities to apply for funding by submitting an Annual Action Plan. This document outlines the projects recommended for funding during the 2016 program year. The Action Plan is based on community input in accordance with the Citizen Participation Plan and 2014-2018 Consolidated Plan.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Annual Action Plan identifies the organizations and projects awarded 2016 CDBG program year funds. Projects address the community needs identified in the 2014-2018 Consolidated Plan. Community needs were based on input received from service providers, clients, and residents during the Consolidated Plan process. Douglas County requested these stakeholders continue their involvement in the CDBG program, review the Annual Action Plan and share their comments. Consultation is accomplished interactively through meetings, an open house and a public hearing before the Douglas County Board of County Commissioners.

Douglas County takes a comprehensive partnership-based approach to all services available to residents, businesses and local organizations. With regard to vulnerable residents at risk of homelessness, the County collaborates with stakeholders to align goals and help to address the needs of residents.

Consultation and communication among jurisdictions is continuous throughout the year. The Partnership of Douglas County Governments (PDCG) consists of six jurisdictions and three quasi-governmental agencies that collaborate to enhance and strengthen the services and programs available to Douglas County residents. Based on community input and needs, the PDCG established initiatives for housing, seniors and youth. The goal of the Douglas County Housing Partnership (DCHP) is to increase affordable housing options throughout the county for homeowners and renters. The Senior Initiative is working to improve coordination of services available and bring in additional services seniors need. One of the hallmarks of the Youth Initiative is the strength-based WrapAround program. The program is designed for families with children or young adults involved in the judicial system. They also serve families with significant stressors involved in multiple community systems.

The County is exploring new opportunities to improve health care access and ensure the protected classes have equal access to these services. The Douglas County Mental Health Initiative formed to develop strategies to address unmet mental health needs. This group consists of governmental and non-profit professionals who address a variety of mental health issues in our community. Their collaboration led to improved access to treatment resources. Members also provide community-wide education to reduce the stigma associated with mental illness.

Douglas County's Human Services Department formed the Medicaid Collaborative in late 2014 in an effort to bring multiple agencies together to address health care issues in the county. This group is comprised of Human Services, Tri-County Health Department, Colorado Access, Connect for Health Colorado, and Behavioral Health, Inc. Their first priority is to increase the number of Medicaid providers throughout the county. The Collaborative is also focused on improving access to the health care system and developing a protocol to help families navigate Medicaid and the overall health care system.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Community of Care Network (CCN) and Douglas County Transit Solutions (DCTS) are examples of successful partnerships that serve residents in need. Douglas County was instrumental in establishing the CCN and DCTS to improve services for vulnerable residents. The CCN consists of government agencies, local non-profits, faith-based organizations and service providers that address issues of poverty and homelessness in the county. Participants educate the community about homelessness and collaborate to more effectively help residents in need. DCTS closely resembles the CCN in organizational structure. It offers a forum for jurisdictions, transit providers, and relevant community organizations to coordinate resources. Partnerships among participants have increased the number of trips provided, reduced duplicative efforts and secured the use of grant funds.

The Douglas County Adult Services program strives to enhance the quality of life for aging adults and persons with disabilities. A countywide senior outreach effort included listening tours and community surveys. Input from 68 providers and 648 residents resulted in the development of the Senior Provider Network. This group meets twice a year, giving providers an opportunity to network and learn about other community resources. This knowledge enables them to refer clients to other providers who may be better suited in addressing the client's specific needs.

One participating provider is Neighbor Network. Many seniors discover they require assistance in order to continue living safely in their homes. This volunteer-based organization serves ages 60 and older and adults with disabilities with transportation and companionship. A DRCOG grant has allowed the organization to increase handyman, chore, and homemaker services to their clients. The County provides Neighbor Network office space and contracts with the organization to manage First Call. Residents who don't know where to go for services can contact First Call. Trained operators handle 1,200 calls monthly, relaying information regarding transportation options, resources, and referrals. Operators will schedule eligible clients for a ride through Neighbor Network or refer them to other transit providers.

The Adult and Child Protection Teams are comprised of Human Services staff, local law enforcement and representatives from community organizations and health care agencies. The Child Protection Team also includes the Douglas County School District, Family Tree, and Court Appointed Special Advocates. These teams ensure the safety and welfare of children and seniors. Collaboration allows team members to assist residents in compromised situations and provide them with the best care possible.

The Shiloh House provides residential, educational and therapeutic services for youth and their families. The Shiloh House held its grand opening for the Family Resource Pavilion (FRP) in April 2016. This facility serves Douglas County youth (ages 5-17) with severe behavioral and emotional issues. The FRP came to fruition following a Douglas County Human Services' request for proposals to build a facility that would help fill the service gap for youth. This facility contains offices for its many partners providing clients with an overall system of care. Participating agencies include Arapahoe and Douglas Counties, Cherry Creek and Douglas County School Districts, the Juvenile Assessment Center, 18th Judicial Diversion Program, Synergy Drug Treatment Program, and the AllHealth Network.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Douglas County is a member of the Metropolitan Denver Homeless Initiative (MDHI), the Continuum of Care for the seven county Denver metro area. A DCHP staff member serves on MDHI's Board of Directors, to ensure that Douglas County is represented as part of the Continuum of Care (CoC). The County also participates in the CoC Point-In-Time Survey.

The MDHI is responsible for coordinating the Point-In-Time (PIT) Survey for each of the seven counties. The survey documents the number of HUD-defined homeless persons on a night selected in January. Douglas County's community of care navigator (navigator) serves as the county coordinator for the PIT Survey. The navigator works with member agencies that come in contact with homeless persons to distribute and collect surveys. Agencies schedule and plan the "Strive to Thrive" event in conjunction with the PIT Survey for the purpose of encouraging attendees to complete and submit a survey. Vulnerable residents attend this event to learn about the resources and services available to them. They can speak directly with representatives from each agency, ask questions, and sign up for services. Agencies also provide surveys to vulnerable clients throughout the day at their office locations. The navigator collects surveys and submits them to the MDHI. The MDHI releases a report tallying the number of homeless residents for each county, along with demographic information, and the causes cited for homelessness.

The CCN meets monthly to discuss best practices, service gaps, and evaluate and improve services. DC Cares formed in June 2014 when several CCN agencies decided to take a long-range comprehensive approach to providing services. DC Cares began with four agencies and quickly expanded to its current count of 13. These agencies combined efforts to support vulnerable residents with their expertise and focus on client self-sufficiency. Each agency provides in-kind services and combines resources to significantly increase the number of families served. Funds help to address individual needs identified by the facilitators, including the ever-increasing cost associated with housing.

In Fall 2015, the Crisis Center completed a MDHI Community of Care application on behalf of DC Cares. The permanent-supportive housing grant request of \$500,000 proposed to use the \$365,000 to provide rent and utility assistance for clients. Approximately \$100,000 was reserved for case management, including housing searches and WrapAround services. The remaining \$35,000 was for program administration. DC Cares currently serves around 36 families per year. Unfortunately, the Crisis Center recently learned they were not awarded these funds that would have allowed an additional 30 families to be assisted through a rapid re-housing model. All families participating in the DC Cares program receive services for up to one year, depending on their specific needs. They will conclude the program with the skills necessary to maintain self-sufficiency. This unique program is unlike any other in the Denver metro area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The MDHI coordinates with local providers to ensure a balanced use of ESG funds. A DCHP staff member chairs the Notice of Funding Availability (NOFA) Committee that reviews ESG applications. This committee distributes ESG funds, along with other HUD funding sources, to

provide supportive services and permanent-supportive housing to prevent homelessness. The MDHI ensures compliance with federal regulations and guidelines identified in the request for proposals by evaluating ESG-funded projects and outcomes.

ESG funds are distributed to four grantees in the MDHI's Continuum of Care based on their populations and levels of poverty. Allocations for the State of Colorado and the County of Denver are coordinated with the MDHI. MDHI's NOFA Committee reviews the applications for ESG funding and offers recommendations to the City of Denver's Office of Economic Development and the Colorado Division of Housing. The City of Aurora and Adams County receive a smaller amount of funds and conduct their own grant processes separately.

The MDHI ensures compliance with federal regulations and guidelines identified in the request for proposals by evaluating ESG-funded projects and activity outcomes.

A portion of the Continuum of Care grant funds are reserved for HMIS. In 2015, grantees consented to a reallocation of HMIS funding resulting in an annual HMIS allocation of more than \$514,000.

The Crisis Center received nearly \$20,000 in 2016 ESG funds. They do not utilize the HMIS system to administer the ESG program since their clients are domestic violence victims and their information must remain confidential. Douglas County does not use the HMIS because it receives no direct allocation of ESG funds.

Family Tree is the only other local recipient of ESG funds in the county. They provide innovative, life-changing services designed to end child abuse, domestic violence, and homelessness. Family Tree serves six Douglas County families with two-year vouchers for rapid re-housing. Family Tree participates in the CCN and "Strive to Thrive" events.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Castle Pines
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Homelessness Strategy · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Representative on the CDBG Advisory Board · Completed provider survey · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in Douglas County Transit Solutions · Participant in the Douglas County Housing Partnership
2	Agency/Group/Organization	City of Lone Tree
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Homelessness Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Representative on the CDBG Advisory Board Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Attended Consolidated Plan open house Participant in Douglas County Transit Solutions Participant in the Douglas County Housing Partnership
3	Agency/Group/Organization	Town of Castle Rock
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Homelessness Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Input assisted in creating priorities, goals and objectives Attended Consolidated Plan open house Participant in Douglas County Transit Solutions Participant in the Douglas County Housing Partnership
4	Agency/Group/Organization	Town of Parker
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Homelessness Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Representative on the CDBG Advisory Board Input assisted in creating priorities, goals, and objectives Participant in Douglas County Transit Solutions Participant in the Douglas County Housing Partnership
5	Agency/Group/Organization	All About Seniors, Inc.
	Agency/Group/Organization Type	Services - Elderly Persons
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Non-Homeless Special Needs Strategic Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives
6	Agency/Group/Organization	Alternatives Pregnancy Center
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services - Persons with HIV/AIDS · Services – Health · Services - Education
	What section of the Plan was addressed by Consultation?	Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Input assisted in creating priorities, goals and objectives
7	Agency/Group/Organization	Always Best Care Seniors
	Agency/Group/Organization Type	Services - Elderly Persons
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives
8	Agency/Group/Organization	AllHealth Network
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Health · Health Agency
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in the Community of Care Network · Participant in Douglas County Cares
9	Agency/Group/Organization	Audio Information Network of Colorado
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services - Elderly Persons · Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Non-Homeless Special Needs · Strategic Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives
10	Agency/Group/Organization	Calvary Chapel Castle Rock
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Homeless · Services - Emergency assistance
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Homeless Needs - Chronically homeless · Homeless Needs - Families with children · Homelessness Needs – Veterans · Homelessness Needs - Unaccompanied youth · Homelessness Strategy · Anti-poverty Strategy · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in the Community of Care Network
11	Agency/Group/Organization	Castle Rock Senior Center
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services - Elderly Persons · Services - Persons with Disabilities · Services - Transportation
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in Douglas County Transit Solutions · Participant in the Community of Care Network
12	Agency/Group/Organization	Catholic Charities of Colorado Springs
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Homeless · Services - Education

	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> • Homeless Needs - Chronically homeless • Homeless Needs - Families with children • Homelessness Needs – Veterans • Homelessness Needs - Unaccompanied youth • Homelessness Strategy • Anti-poverty Strategy • Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> • Attended provider focus group • Input assisted in creating priorities, goals and objectives • Participant in the Community of Care Network • Participant in Douglas County Cares
13	Agency/Group/Organization	Community of Care Network
	Agency/Group/Organization Type	<ul style="list-style-type: none"> • Other government - Local • Services - Education • Services - Emergency assistance • Services - Homeless
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> • Housing Need Assessment • Homeless Needs - Chronically homeless • Homeless Needs - Families with children • Homelessness Needs – Veterans • Homelessness Needs - Unaccompanied youth • Homelessness Strategy • Market Analysis • Anti-poverty Strategy • Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> • Completed provider survey • Attended provider focus group • Input assisted in creating priorities, goals and objectives • Interviewed: provided information regarding the clients they serve and their needs, other services available in Douglas County, other funding sources, etc.

14	Agency/Group/Organization	Cresthill Middle School
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services – Children Services - Persons with Disabilities Services – Education Other government - County
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Input assisted in creating priorities, goals and objectives
15	Agency/Group/Organization	Crisis Center
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services - Victims of Domestic Violence Services - Education
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in the Community of Care Network Participant in Douglas County Cares
16	Agency/Group/Organization	Crown Crest of Parker Rehabilitation and Living Center
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services - Elderly Persons Services - Health
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Attended provider focus group Input assisted in creating priorities, goals and objectives

17	Agency/Group/Organization	Developmental Pathways
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services – Housing Services - Persons with Disabilities Douglas County's Community Centered Board
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in Douglas County Transit Solutions Participant in the Community of Care Network
18	Agency/Group/Organization	Douglas County Adult Services
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Other government – County Services - Elderly Persons Services - Education
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in Douglas County Transit Solutions Participant in the Community of Care Network
19	Agency/Group/Organization	Douglas County Educational Foundation
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services – Children Services - Education
	What section of the Plan was addressed by Consultation?	Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Input assisted in creating priorities, goals and objectives

20	Agency/Group/Organization	Douglas County Housing Partnership
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Housing · Public Housing Authority · Services – Housing · Services – Education · Service - Fair Housing · Other government - County
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Market Analysis · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Attended provider focus group · Interviewed: provided information regarding their programs, clients and clients' needs · Participant in the Community of Care Network · Participant in Douglas County Cares
21	Agency/Group/Organization	Douglas County Libraries
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Education · Other government - County
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in the Community of Care Network
22	Agency/Group/Organization	Douglas County Human Services
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Homeless · Services – Health · Child Welfare Agency · Other government – County · Services - Emergency assistance
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Homeless Needs - Chronically homeless · Homeless Needs - Families with children · Homelessness Needs – Veterans · Homelessness Needs - Unaccompanied youth · Homelessness Strategy · Anti-poverty Strategy · Strategic Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in the Community of Care Network
23	Agency/Group/Organization	Douglas County Neighbor Network
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in Douglas County Transit Solutions
24	Agency/Group/Organization	Douglas County School District, Student Wellness Program
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Other government - County Services - Children Services - Health Services - Education
	What section of the Plan was addressed by Consultation?	Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives
25	Agency/Group/Organization	Douglas County School District, Homeless Education Program
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Other government – County Services – Children Services – Homeless Services - Education
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Strategic Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in the Community of Care Network
26	Agency/Group/Organization	Douglas County Youth Initiative
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Other government - County Services - Children Services - Education
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Input assisted in creating priorities, goals and objectives
27	Agency/Group/Organization	Douglas Elbert Task Force
	Agency/Group/Organization Type	<ul style="list-style-type: none"> Services – Homeless Services - Emergency assistance
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs – Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> Completed provider survey Attended provider focus group Input assisted in creating priorities, goals and objectives Participant in Douglas County Transit Solutions Participant in the Community of Care Network Participant in Douglas County Cares

28	Agency/Group/Organization	Easter Seals of Colorado
	Agency/Group/Organization Type	Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Input assisted in creating priorities, goals and objectives
29	Agency/Group/Organization	El Grupo VIDA
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Children · Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Non-Homeless Special Needs · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Input assisted in creating priorities, goals and objectives · Participant in Douglas County Transit Solutions
30	Agency/Group/Organization	Family Tree, Inc.
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services - Victims of Domestic Violence · Services – Homeless · Services - Emergency assistance
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Housing Need Assessment · Homeless Needs - Chronically homeless · Homeless Needs - Families with children · Homelessness Needs – Veterans · Homelessness Needs - Unaccompanied youth · Homelessness Strategy · Non-Homeless Special Needs · Market Analysis · Anti-poverty Strategy · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Attended provider focus group · Input assisted in creating priorities, goals and objectives · Participant in the Community of Care Network

31	Agency/Group/Organization	Fresh Harvest Food Bank
	Agency/Group/Organization Type	<ul style="list-style-type: none"> · Services – Homeless · Services - Emergency assistance
	What section of the Plan was addressed by Consultation?	<ul style="list-style-type: none"> · Homeless Needs - Chronically homeless · Homeless Needs - Families with children · Homelessness Needs – Veterans · Homelessness Needs - Unaccompanied youth · Homelessness Strategy · Anti-poverty Strategy · Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> · Completed provider survey · Input assisted in creating priorities, goals and objectives
32	Agency/Group/Organization	Griffith Centers for Children
	Agency/Group/Organization Type	Services - Children Services - Victims of Domestic Violence Services - Homeless Services - Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none"> - Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives
33	Agency/Group/Organization	Highlands Ranch Senior Outreach Services
	Agency/Group/Organization Type	Services - Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Strategic Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Input assisted in creating priorities, goals and objectives
34	Agency/Group/Organization	Oakwood Senior Apartments
	Agency/Group/Organization Type	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Attended provider focus group - Input assisted in creating priorities, goals and objectives
35	Agency/Group/Organization	Open Plan Consultants, LLC
	Agency/Group/Organization Type	Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Input assisted in creating priorities, goals and objectives
36	Agency/Group/Organization	Parker Senior Center
	Agency/Group/Organization Type	Services - Elderly Persons Services - Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives - Participant in Douglas County Transit Solutions
37	Agency/Group/Organization	Parker Task Force
	Agency/Group/Organization Type	Services - Homeless Services - Emergency assistance

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives - Participant in the Community of Care Network
38	Agency/Group/Organization	Promise Ranch Therapeutic Riding
	Agency/Group/Organization Type	Services - Persons with Disabilities Services - Health Services - Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives
39	Agency/Group/Organization	Rooster Ranch, Inc.
	Agency/Group/Organization Type	Services - Housing Services - Persons with Disabilities Services - Health Services - Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives
40	Agency/Group/Organization	St Vincent de Paul Society of Castle Rock
	Agency/Group/Organization Type	Services - Homeless Services - Emergency assistance

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives - Participant in the Community of Care Network
41	Agency/Group/Organization	Arc of Arapahoe and Douglas Counties
	Agency/Group/Organization Type	Services - Persons with Disabilities Services - Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Input assisted in creating priorities, goals and objectives - Participant in Douglas County Transit Solutions
42	Agency/Group/Organization	Tri-County Health Department
	Agency/Group/Organization Type	Health Agency Services - Health Services - Education
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Strategic Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	- Completed provider survey - Attended provider focus group - Input assisted in creating priorities, goals and objectives
43	Agency/Group/Organization	Volunteers of America
	Agency/Group/Organization Type	Services - Elderly Persons Services - Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Strategic Plan

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<ul style="list-style-type: none">- Attended provider focus group- Input assisted in creating priorities, goals and objectives
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Identify any Agency Types not consulted and provide rationale for not consulting

Douglas County strives to achieve a comprehensive public outreach process by focusing on participating jurisdictions, local service providers and the low- and moderate-income population. Public outreach ensures equal access throughout the Annual Action Plan process. No organizations or residents were specifically excluded from outreach efforts. CDBG staff emailed information to its contact list of approximately 175 service providers and residents. The email announces the public comment period, and encourages stakeholders to attend the public open house and the Board of County Commissioners public hearing.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metropolitan Denver Homeless Initiative	The goals included in both the 2016 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in coordination with the Continuum of Care.
2014-2018 CDBG Consolidated Plan	Douglas County Department of Community Development	The 2016 Annual Action Plan is in compliance of the 2014-2018 CDBG Consolidated Plan. The Plan meets the priorities, goals and objectives outlined in the 2014-2018 CDBG Consolidated Plan.
2035 Comprehensive Master Plan	Douglas County Department of Community Development	The 2035 Comprehensive Master Plan (CMP) was referenced in creating the Consolidated Plan. CDBG staff wanted to ensure that the Consolidated Plan met the goals, objectives, and policies identified in the 2035 CMP. This was especially important in considering future housing options.
Board Policy Manual	Douglas County Board of County Commissioners	The goals included in both the 2016 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in compliance with the community services goal identified in the Board Policy Manual.
CSBG Community Action Plan	Douglas County Department of Community Development	The goals included in both the 2016 Annual Action Plan and the 2014-2018 CDBG Consolidated Plan were developed in coordination with the CSBG program.
Comprehensive Master Strategic Plan 2016-2018	Developmental Pathways	Developmental Pathways is Douglas County's Community-Centered Board. The 2014-2018 CDBG Consolidated Plan and the 2016 Annual Action Plan include priorities, goals, and objectives to assist in meeting the needs of Douglas County residents with intellectual disabilities.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Statewide Transportation Plan	Colorado Department of Transportation (CDOT)	One of the goals in the Statewide Transportation Plan is “to enhance mobility”. CDOT plans “to improve operational efficiencies regionally and at a corridor level; future projects will look at opportunities to provide mobility choice and connections”. Douglas County Transit Solutions’ (DCTS) mission aligns with this goal. The mission of DCTS is to collaboratively develop resources to meet the mobility needs in Douglas County. Transportation is a high priority for the CDBG program. CDBG funds can be used for projects that increase affordable transportation options, which would enhance and help to meet the mobility needs in the county.
2030 Transportation Plan	Douglas County	Douglas County’s 2030 Transportation Plan includes a goal to “support enhanced public transit in Douglas County”. Utilizing CDBG funds for projects that increase affordable transportation options will help to meet this goal.
2016-2020 Area Plan on Aging	DRCOG	DRCOG utilizes the Older Americans Act as its goals. The CDBG goals align with the Act through affordable, accessible and permanent-supportive housing. The goals also overlap through transportation, employment, and supportive and emergency services.
Colorado Aging Framework (July 2015)	A partnership between the Colorado Department of Human Services and Colorado Commission on Aging	This Framework is A Guide for Policymakers, Providers and others for Aging Well in Colorado. CDBG’s housing and public services goals align with outcomes one and three of the State’s Plan on Aging.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

The priorities, goals and objectives identified in the 2014-2018 Consolidated Plan were a direct result of implementing the Citizen Participation Plan utilizing the data and comments collected through surveys and focus groups. Survey results determined the initial priorities. Participants of two focus groups expressed agreement with these priority levels. All projects proposed for the 2016 CDBG program year each meet a priority, goal and objective. Annual Action Plan outreach efforts were comprehensive and comply with the Citizen Participation Plan. These efforts ensure protected classes, service providers, and residents had an opportunity to participate. All meetings are open to the public and held in an ADA accessible, conveniently located government building.

The following outreach was conducted:

- Five CDBG Advisory Board meetings were held. Board members discussed and scored the 23 applications submitted. Board members voted on their recommendations for 2016 CDBG funding at the final meeting on March 14, 2016.
- A public notice, in both English and Spanish, was printed in all five Douglas County newspapers informing citizens about the public comment period, open house, and public hearing. The public notice included contact information to request accommodations for special needs. It also stated that the document could be translated, if needed, and an interpreter could be present at the open house or hearing date. This information was emailed to organizations and local community contacts for inclusion in their newsletters, such as Developmental Pathways and Larkspur and Sedalia newsletters.
- The Annual Action Plan, open house invitation, and public hearing date were posted on the CDBG web page to provide easy access to residents with internet services. Information included whom to contact to request translation services.
- Hard copies of the document were available at each Douglas County Library reference desk and the Douglas County Philip S. Miller Building lobby.
- CDBG staff emailed its contact list of approximately 175 service providers and residents to encourage them to review the Annual Action Plan and provide comments.

A small percentage of adults in Douglas County speak languages other than English. A Language Assistance Plan (LAP) was prepared by the County and is provided in individual meetings with potential applicants and at the annual Application Workshop. Participants may use the LAP as an organizational template to meet the needs of their clients.

Douglas County is required to affirmatively further fair housing. The County's 2011 Analysis of Impediments to Fair Housing Choice states there is a lack of understanding of fair housing issues among residents. To better understand how subgrantees further fair housing, the County added five fair housing questions to its 2016 CDBG application. Three of the questions pertain to limited English proficiency (LEP) clients. Two additional questions relate to meeting the needs of LEP clients. The goal is to help bridge language barriers and provide a better understanding of Douglas County residents and the organizations that serve them. The applicants

reported Spanish is the language most widely spoken by Douglas County residents other than English. Organizations that offer forms and other materials in Spanish, and that have staff or volunteers who speak Spanish, can more efficiently serve Spanish-speaking clients. Organizations also have the ability to contact a translator to assist clients. This information helps them prepare to assist clients with LEP and can be shared among providers to assist in the client-referral process. These efforts ensure protected classes continue to have equal access to opportunities.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
CDBG Advisory Board meetings	<ul style="list-style-type: none"> Non-targeted/broad community 	Five CDBG Advisory Board meetings were held. No members of the public attended.	N/A	N/A	N/A
Public Notice in newspapers regarding public comment period, open house, and public hearing	<ul style="list-style-type: none"> Non-English Speaking - Specify other language: Spanish Non-targeted/broad community 	The public notice was printed in five different Douglas County newspapers on May 12, 2016.	N/A	N/A	N/A
Website Outreach	<ul style="list-style-type: none"> Non-targeted/broad community 	This will be completed at the conclusion of the public comment period.	N/A	N/A	douglas.co.us; search for CDBG 2016 Annual Action Plan
AAP available at the Douglas County Philip S. Miller Building lobby	<ul style="list-style-type: none"> Non-targeted/broad community 	This will be completed at the conclusion of the public comment period.	N/A	N/A	N/A
AAP available at each Douglas County Library Reference Desk	<ul style="list-style-type: none"> Non-targeted/broad community 	This will be completed at the conclusion of the public comment period.	N/A	N/A	N/A

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
June 8, 2016 Open House from 4 to 6 p.m.	<ul style="list-style-type: none"> · Minorities · Non-English Speaking - Specify other language: Spanish · Persons with disabilities · Non-targeted/broad community · Residents of Public and Assisted Housing 	This will be completed after the open house.	This will be completed after the open house.	N/A	N/A
Public hearing on June 14, 2016 at 1:30 p.m.	<ul style="list-style-type: none"> · Minorities · Non-English Speaking - Specify other language: Spanish · Persons with disabilities · Non-targeted/broad community · Residents of Public and Assisted Housing 	This will be completed after the public hearing.	This will be completed after the public hearing.	N/A	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The U.S. Department of Housing and Urban Development (HUD) awarded Douglas County \$677,982 to fund projects during the 2016 program year from August 1, 2016 to July 31, 2017. The County’s CDBG allocation has been reduced by HUD due to the Town of Castle Rock opting out as a participating jurisdiction. Projects must benefit low- and moderate-income residents and meet a priority, goal, and objective identified in the 2014-2018 Consolidated Plan.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition, Economic Development, Housing, Public Improvements, Public Services, Admin and Planning	\$677,982	\$31,200	\$54,383	\$763,565	\$1,347,648	2016 CDBG program year funds will be allocated toward 15 different projects.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG program does not require a financial or in-kind match. Douglas County hosts an annual application workshop for new and previously funded applicants. During this workshop, applicants are encouraged to heavily leverage CDBG project funds. Each application is reviewed for organizational and financial stability, and leveraging of other funding sources. Applications score points based on the amount of funds leveraged for their proposed project. Applicants typically leverage CDBG funds with in-kind services, donations, and other local, state and federal grants received.

Douglas County does not directly receive HOME, ESG, HOPWA, or other typical HUD grants that serve the low-income population. The following grants are combined with CDBG funds to provide further assistance to residents in need:

- Douglas County Cares is a highly leveraged program due to the 13 participating agencies that contribute in-kind funds estimated at nearly \$1.3 million. Douglas County's community of care navigator plans to leverage \$81,000 in-kind services and support to assist six families. Total contributions from partnering agencies include facilitation of 48 families, 10 staff members working approximately 36 hours, four community-supportive housing units, and funds to help families meet basic needs and receive specialized services totaling \$581,000. A Temporary Assistance for Needy Families facilitator plans to assist six families for \$25,000. Douglas County expects to receive \$61,000 through the Community Services Block Grant program.
- Neighbor Network was awarded approximately \$100,000 to for the purchase of an ADA vehicle, and to operate First Call. Clients in need of critical services and access to employment will receive 2,250 trips with the remaining \$35,000. Neighbor Network has an additional \$50,000 from the Developmental Disabilities Mill Levy allocation for 1,000 trips. Grant funds from various sources significantly increase transit options available to Douglas County residents. Securing Federal Transit Administration (FTA) grant funds in the amount of \$141,000 will provide an estimated 5,280 trips for seniors and persons with disabilities through Neighbor Network. The Regional Transportation District (RTD) issued \$135,000 to Douglas County, which has been awarded to several competing transit projects.
- The Douglas County Housing Partnership (DCHP) leverages CDBG funds as a local match for the HOME program. In 2013, the DCHP leveraged \$178,131 in HOME funds for additional down payment assistance funds. Down payment assistance was provided to nine families through the CDBG funds and 11 families from HOME funds.
- In 2015, the Douglas/Elbert Task Force received a total of \$17,520 in Emergency Food and Shelter Program (EFSP) funds to purchase food allowing them to serve additional clients. Another \$28,500 in grant funds and \$9,457 in restricted financial donations were awarded for the purchase and distribution of food.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

- The Denver Regional Council of Governments (DRCOG) awarded a grant to support seniors in need of services to remain in their homes. The \$248,500 award required a cash match from the County (\$28,000), which will provide services totaling \$276,500. The grant will provide an estimated 8,000 one-way trips for senior transportation, 3,400 hours of senior homemaker services, and 170 hours of household chore and handyman services, and administrative support. An additional \$6,000 is anticipated in consumer donations, which would provide additional senior trips.

- DRCOG awarded a second grant of \$75,000 for adult day care services, which required the County to provide a 25 percent match in the amount of \$18,750. A total of \$94,000 will be available and is planned to provide 8,600 hours of senior adult day care services and administrative support for the grant.
- Housing projects are made possible by utilizing multiple funding sources, which require close collaboration by many organizations. The Douglas County Housing Partnership issues Private Activity Bonds (PABs) assigned to DCHP from Douglas County, and the Towns of Castle Rock and Parker. Copper Steppe is an affordable housing apartment complex that is currently being built with 4 percent Low-Income Housing Tax Credits and \$32.5 million in PABs issued by the DCHP.
- In 2001, Douglas County voters approved the Developmental Disability Mill Levy. It was determined that 94.5 percent of the funds would be dedicated to Developmental Pathways, the county's Community Centered Board. The remaining 5.5 percent is distributed through a competitive application process to fund innovative and collaborative projects that assist residents with developmental disabilities. For the 2015-2016 grant year, the Developmental Disabilities Mill Levy Grant Committee recommended the disbursement of \$303,000 to 20 organizations providing services such as transportation, recreation, day programs, and respite. Local grants provide organizational leveraging for additional funding streams.
- Approximately \$181,000 in Philip S. Miller Grant funds was distributed to projects for at-risk and underserved populations in the areas of human services, health and education.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Affordable Housing	2014	2018	Affordable Housing Non-Homeless Special Needs		Housing	CDBG: \$349,000	Homeless Prevention: 207 Persons Assisted
Transportation Services	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 900 Persons Assisted
Supportive Services	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$31,000	Public service activities other than Low/Moderate Income Housing Benefit: 120 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 83 Persons Assisted
Emergency Services	2014	2018	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$55,000	Public service activities for Low/Moderate Income Housing Benefit: 656 Persons Assisted
Infrastructure	2014	2018	Non-Housing Community Development		Infrastructure	CDBG: \$147,365	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 124 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Develop and maintain quality affordable housing for eligible owners and renters.
2	Goal Name	Transportation Services
	Goal Description	Increase affordable transportation options for eligible residents to obtain and maintain self-sufficiency.
3	Goal Name	Supportive Services
	Goal Description	Provide supportive services for eligible residents to obtain and maintain self-sufficiency.
4	Goal Name	Emergency Services
	Goal Description	Provide assistance to eligible residents to meet or supplement basic needs.
5	Goal Name	Infrastructure
	Goal Description	Enhance the quality of life for eligible residents by providing public infrastructure improvements such as water and sewer, drainage, accessibility modifications, sidewalks and road paving in CDBG target areas by leveraging funds.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Affordable housing is the highest priority need in the county. Funds were allocated to projects that address this need in a variety of ways for the 2016 program year. Habitat for Humanity of Metro Denver plans to acquire and rehabilitate at least two units in Douglas County. These units will be sold to residents earning 35 to 50 percent of the area median income (AMI). The Douglas County Housing Partnership (DCHP) plans to assist six low- and moderate-income residents with down payment assistance. This program helps make purchasing a home more affordable for first-time home buyers. The DCHP also plans to install 66 energy-efficient hot water heaters at Lincoln Pointe Lofts where 221 affordable housing units are located. These improvements will help to maintain affordable housing and ensure a suitable living environment for renters at 50 and 60 percent AMI. Five different organizations will receive almost \$50,000 in CDBG funds to provide approximately 175 households or 500 residents with rent assistance. The beneficiaries will primarily be residents at or below 80 percent AMI.

Affordable housing has been developed in Douglas County by leveraging funds with Low-Income Housing Tax Credits (LIHTC). LIHTC contributed to the development of 11 affordable housing complexes in the county. Ten of the 11 properties utilized 4 percent LIHTC, which require a minimum 30-year affordability period from the placed-in-service date. Auburn Ridge Senior Apartments benefitted from 9 percent LIHTC, requiring a 40-year affordability period.

The DCHP assisted in the development of six of the 14 affordable housing complexes in Douglas County. In 2006, DCHP purchased Oakwood Senior Apartments in order to retain 64 units for seniors. Since 2014, the DCHP has purchased four community-supportive housing units to rent to DC Cares clients. Renters pay 30 percent of their monthly income for a period of up to one year.

Apex Meridian and Auburn Ridge Senior Apartments are the newest affordable complexes that opened in 2014. Renovations of Traditions Denver were completed in 2014. Unincorporated Douglas County will soon be home to 264 affordable housing units when Copper Steppe Apartments opens in the Summer of 2017. A total of 1,656 restricted affordable units will exist in Douglas County once construction of Copper Steppe Apartments is complete. The DCHP secured four of the 264 units for residents at 40 percent of the area median income (AMI). These units will be ideal for families who are beginning on the path to self-sufficiency.

Developmental Pathways, the County’s Community-Centered Board, has two group homes in Parker for low-income clients with developmental disabilities. Each home has six beds. A total of 21 assisted living group homes are located throughout the county to assist seniors and disabled residents of all income levels.

The number of units at current AMI levels are included below.

Facility	Total Units	Low-Income Units	30% AMI	40% AMI	50% AMI	60% AMI
Apex Meridian Apartments	156	155				155
Auburn Ridge Senior Living Apartments	90	80	5	21	26	28
Castle Creek Commons East	70	20	20			
Castle Rock 1 and 2 Apartments	80	80	80			
Developmental Pathways	12	12	12			
Douglas County Housing Partnership	4	4	4			
Lincoln Pointe Lofts I and II	221	221			16	205
Oakwood Senior Apartments	64	64	7	21	32	4
Parker Hilltop Apts.	312	125				125
Pines at Castle Rock	630	302				302
Reserve at Castle Highlands	200	200			41	159
Reyn Rock	33	33	33			
Traditions at Highlands Ranch	96	96			11	85
Total	2,232	1,392	80	122	127	1,063
Copper Steppe Apartments <i>(under construction)</i>	264	264		4		260
Total	2,497	1,656	81	126	126	1,323

AP-35 Projects – 91.220(d)

Introduction

The U.S. Department of Housing and Urban Development (HUD) awarded \$677,982 to Douglas County in the 2016 CDBG program year. An additional \$54,383 was reallocated from previous years making a total of \$732,365 available for distribution. The reallocation of funds was attributed to four sources. Douglas County's CDBG Administrative budget and Inter-Faith Community Services Rent Assistance program had funds remaining at the conclusion of the 2014 program year. Funds in the amount of \$27,671 remained in the administration budget and \$225 in rent assistance was not spent. In 2015, the Douglas/Elbert Task Force received \$26,350 to cover the cost of an additional expense related to its 2014 Building Renovation project. Completion of the renovation resulted in \$1,487 in unspent funds. Brothers Redevelopment (BRI) received an allocation of \$80,000 in 2014 CDBG funds for Housing Rehabilitation Services and another \$25,000 in 2015 funds for this same project. BRI found it challenging to secure eligible homeowners for this project. Douglas County recaptured the 2015 funds because BRI had not spent the 2014 allocation. All funds remaining were recaptured and re-allocated for the 2016 program year.

High priority projects include housing, public services, public facilities and improvements, and economic development. Infrastructure projects are a low priority. All projects funded meet a priority, goal and objective identified in the 2014-2018 Consolidated Plan.

#	Project Name
1	Douglas County Housing Partnership (DCHP) – Down Payment Assistance
2	DCHP – Lincoln Pointe Loft Rehabilitation
3	Habitat for Humanity – Acquisition and Rehabilitation
4	Douglas County Department of Community Development – Douglas County Cares
5	Douglas/Elbert Task Force – Utility Assistance
6	Neighbor Network – Driver Salary
7	Catholic Charities of Central Colorado (Catholic Charities) – Rent Assistance
8	Catholic Charities – Utility Assistance
9	Parker Task Force (PTF) – Rent Assistance
10	PTF – Utility Assistance
11	PTF – Overnight Lodging Assistance
12	Crisis Center – Rent Assistance
13	Integrated Family Community Services – Rent Assistance
14	Audio Information Network of Colorado – Audio Information Services
15	Sedalia Water and Sanitation District – Water System Improvements

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The overarching obstacles that exist in meeting Douglas County's underserved needs are the high cost of living in the county and the lack of transportation services. Housing options are limited for residents who are transit dependent. Transit is a critical underserved need that constitutes a major obstacle for low- and moderate-income residents. Renters and homeowners may be cost burdened by having to pay for more expensive housing to live near public transportation. Residents in the northern portion of the county may pay higher rent in order to access transit services.

Affordable housing was repeatedly identified as a priority need in the 388 resident surveys received through the 2014-2018 Consolidated Plan public outreach process. Fifty-six percent of survey respondents rated Douglas County as being below average in the availability of affordable housing. For these reasons, housing ranked as the highest priority for the use of CDBG funds and increasing affordable housing is one of the County's goals. Transportation services were identified as the second highest need. These services are a primary County goal under the public services priority.

CDBG funds must address one of the priorities identified in the 2014-2018 Consolidated Plan, as well as a goal. A number of factors are taken into consideration in determining how funds are allocated. Funding levels awarded are highly dependent upon the number of applications received, organizations applying, and types of projects submitted through the application process. Douglas County received 23 applications for the 2016 CDBG program year, 16 of which were for public services projects. HUD limits the amount of funding for public services projects to 15 percent of the jurisdiction's total annual CDBG allocation making the application process highly competitive. The CDBG Advisory Board reviews, scores, and ranks the applications based on set criteria. An Evaluation Tool is used to assess each application and includes scores in 15 different areas.

Applicant's scores are weighted according to program priorities. Timeliness of the project and financial stability are examples of questions that are heavily weighted. Criteria evaluated includes outcomes for the residents, amount of funds leveraged, and how the organization addresses civil rights. High priority projects receive a 30 percent increase in their application score. The CDBG Advisory Board also takes into consideration projects that address underserved needs. The Evaluation Tool used to score 2016 applications is included in the appendix. The CDBG Advisory Board recommended funding for three housing projects and one transportation project.

The DCHP Down Payment Assistance Program was funded at \$117,000. This program offers a \$15,000 low-interest loan to eligible first-time homebuyers earning less than 80 percent of the area median income (AMI). This provides families with increased purchase power and ultimately bridges the gap between lower wages and the high cost of housing. A DCHP project that was partially funded involves replacing 66 units that provide heat and hot water at Lincoln Pointe Lofts. The third housing project funded will allow Habitat for Humanity of Metro Denver to acquire, rehabilitate and sell two to five units to low-income residents.

CDBG funds were awarded to Neighbor Network to partially fund the salary of a driver for its ADA accessible vehicle serving elderly and disabled residents. Neighbor Network has a waiting list of residents in need of transit services. Few transit options exist for residents, particularly those in need of ADA access. A trained, dedicated driver will help to address this need by serving residents throughout the county.

DRAFT

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Douglas County Housing Partnership (DCHP) – Home Ownership Program
	Target Area	N/A
	Goals Supported	Affordable Housing
	Needs Addressed	Housing
	Funding	CDBG: \$117,000
	Description	<p>The DCHP is a multi-jurisdictional housing authority formed to increase the affordable housing available in the county. The DCHP’s Home Ownership Program provides down payment assistance and shared equity loans to eligible first-time home buyers. Since the program’s inception in 2005, 264 households have attained homeownership, 196 families with down payment assistance and 68 with shared equity loans.</p> <p>Housing must be available at a range of rental rates and purchase prices to meet the needs of the community. Six moderate-income households that meet loan qualifications will receive up to \$15,000 for down payment assistance in the form of a 30-year second mortgage at a 3 percent interest rate. This program increases the client’s ability to purchase a home that is often less expensive than paying monthly rent. Education contributes to the success of the Home Ownership Program. Households that receive pre-purchase counseling are 75 times less likely to fall into delinquency. A required six-hour Home Buyer Education class covers in-depth information on credit, financing, real estate transactions, and fair housing. This class also discusses the benefits and challenges involved in owning a home. Clients have access to one-on-one counseling to assist in improving their credit and managing their budget in preparation to purchase a home.</p> <p>The Home Ownership Program will help affirmatively further fair housing choice by addressing Impediment No. 2 of the 2011 Analysis of Impediments to Fair Housing Choice (AI). The impediment states, "The County could be more diverse and balanced". Down payment assistance makes housing more affordable for single-parent households with one income. As more people have the opportunity to purchase a home, the more likely diversity in Douglas County will increase. The DCHP has multiple opportunities to inform residents about fair housing issues through its Home Buyer Education classes, Home Ownership Program, Foreclosure Mitigation Counseling, Reverse Mortgage Counseling, and public events. Residents can gain a better understanding of fair housing issues, how it may affect them, and ask questions (Impediment No. 3). As a participant in several affordable housing complexes in Douglas County, the DCHP can offer training to property managers and office staff to listen for fair housing cues when assisting new residents. This information helps to determine if any residents are moving due to fair housing issues (Impediment No. 3).</p>
	Target Date	7/31/2017

	Estimate the number and type of families that will benefit from the proposed activities	CDBG funds will assist six moderate-income Douglas County households (17 residents) in becoming first-time homeowners. The DCHP assisted 26 families with down payment assistance and revolving loan funds during the 2012 and 2013 program years. Females headed 31 percent of those households. From the families assisted, 7 percent were handicapped, and 4 percent were elderly. Latinos totaled 45 percent. The household demographics reported by the DCHP will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Homes purchased with down payment assistance will be located within Douglas County, excluding homes within the incorporated limits of Castle Rock Town.
	Planned Activities	Down payment assistance allows first-time homeowners to have affordable, decent housing.
2	Project Name	DCHP - Lincoln Pointe Lofts Rehabilitation
	Target Area	N/A
	Goals Supported	Affordable Housing
	Needs Addressed	Housing
	Funding	CDBG: \$132,000
	Description	<p>The DCHP owns one property and worked with private developers as a limited partner in five other partnerships to increase the supply of affordable housing throughout the county. CDBG funds were awarded to the DCHP for land acquisition to build Lincoln Pointe Lofts. The developer combined its funds with the CDBG award and 4 percent Low-Income Housing Tax Credits to begin building in 2004.</p> <p>Lincoln Pointe Lofts are affordable apartments located near light rail and the highest concentration of job opportunities and amenities in the county. As these units approach their 12-year anniversary, improvements will be made to increase the efficient use of energy through replacement of heating equipment. Lincoln Pointe Lofts was designed with combination hot water and domestic water tanks that provide both hot water and heat. It is important to maintain quality affordable housing and ensure adequate access to utilities to meet residents basic needs. Sixty-six apartments will have water heaters replaced with energy-efficient 65-gallon units. The DCHP anticipates annual utility savings of \$580 per unit.</p> <p>The number one impediment in the AI is a shortage of transit opportunities for persons with disabilities and seniors. Lincoln Pointe Lofts is situated near bus routes and the Lincoln Light Rail Station. This provides critical transit opportunities to elderly and disabled residents. Lincoln Point Lofts reported 2 percent of the tenants were handicapped, and 7 percent were elderly in 2015. This project promotes fair housing choice by addressing Impediment No. 2, "The County could be more diverse and balanced". Affordable housing allows clients to remain in stable housing while focusing on issues that are impeding their progress in becoming self-sufficient. Maintaining affordable housing units helps low-income families remain in Douglas County instead of having to seek affordable housing elsewhere. Lincoln Pointe Lofts serves residents making 50 to 60 percent of the area median income, creating a more balanced community with a wider range of income levels. The DCHP and Douglas County offer opportunities for fair housing training that target different audiences, including renters and property managers (Impediment No. 3).</p>

		Last year a training session held at Lincoln Pointe Lofts provided residents with the opportunity to learn more about their fair housing rights.
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Energy-efficient water heater units will be installed in 66 Lincoln Pointe Loft apartments for residents with area median incomes of 50 to 60 percent. In the 2015 program year, the DCHP reported 55 percent of Lincoln Pointe Lofts units were leased by female-headed households. The racial makeup of the non-white resident families was 8 percent black, 4 percent Asian, and 3 percent multi-racial. Latinos represented 8 percent of the tenants. The household demographics reported by the DCHP will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Lincoln Pointe Lofts is located in unincorporated Douglas County at 9783 Pyramid Circle in Englewood, CO 80112.
	Planned Activities	Funds will maintain affordable, decent housing by ensuring adequate hot water and heat to renters.
3	Project Name	Habitat for Humanity of Metro Denver (Habitat) – Acquisition and Rehabilitation
	Target Area	N/A
	Goals Supported	Affordable Housing
	Needs Addressed	Housing
	Funding	CDBG: \$100,000
	Description	<p>Habitat's primary goal is to help low-income families and communities break the cycle of instability and build hope for themselves and future generations. Habitat is well-known for building new construction, but has expanded its efforts to include acquisition and rehabilitation of existing homes. Since 2011, 17 vacant housing units have been purchased, rehabilitated, and sold. As costs for new construction continue to rise, the success of this rehab program has allowed Habitat to continue providing affordable housing options to lower-income individuals and families.</p> <p>Habitat plans to broaden its traditional service area by expanding into Douglas County. The organization plans to acquire two to five existing units. The number of units purchased depends directly on the cost of the unit and the cost for rehabilitation. One unit might involve minimal repairs and improvements, while another unit may need a full rehabilitation. Habitat plans to sell each unit to households earning 35 to 50 percent of the AMI range. The goal is to provide homeownership opportunities to low- and moderate-income residents with a 0 percent interest mortgage and monthly mortgage payments capped at 30 percent of the buyer's gross income. Financial counseling will increase opportunities for a more successful outcome for first-time homeowners.</p> <p>This project addresses Impediments Nos. 2 and 3 of the AI. Increasing homeownership opportunities for lower-income residents increases the diversity and balance of those living in the community. According to the 2014 American Community Survey, the median household income in Douglas County is \$103,226. Helping low-income residents remain in the community is necessary for the local economy because employees are needed to fill a wide range of jobs. Rehabilitated units are sold based entirely on income-eligibility, meaning all races, ethnicities, nationalities, and religions are eligible (Impediment No. 2), which should help the county become more diverse. As such, well-trained</p>

		staff can offer guidance and information to other agencies they work with, as well as educating the public (Impediment No. 3).
	Target Date	07/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	The number of households and residents served will depend on the number of units acquired. An estimated two to five households consisting of seven to 15 residents within the 35 to 50 percent AMI range will benefit from stable housing. Habitat has an Affirmative Marketing Plan to ensure that procedures are in place to attract applicants from protected classes. During 2013 and 2014, Habitat helped 71 families, averaging 43 percent AMI, achieve home ownership. The racial makeup of the non-white families was 42 percent black and 1 percent Indian. The ethnicity was 30 percent Latino. From those families, 15 percent were handicapped, 10 percent were elderly, and 13 percent were multi-generational households. The household demographics reported by Habitat will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Homes acquired and rehabilitated will be located within Douglas County, excluding homes within the incorporated limits of Castle Rock.
	Planned Activities	Funds will provide affordable, decent housing.
4	Project Name	Douglas County Department of Community Development – Douglas County (DC) Cares
	Target Area	N/A
	Goals Supported	Supportive Services
	Needs Addressed	Public Services
	Funding	CDBG: \$25,000
	Description	<p>Organizations involved in the Community of Care Network (CCN) offer services to help at-risk and vulnerable Douglas County residents. Four CCN agencies established the DC Cares program to combine resources and more effectively assist clients in reaching self-sufficiency. The number of partners involved in the program has expanded since its inception in late 2014. The program's success sparked interest from other agencies and now 13 organizations work together to help clients overcome obstacles that have prevented them from reaching self-sufficiency.</p> <p>Collaborating partner agencies refer clients and review and participate in selecting the families who meet program criteria. Families selected for the program are assigned a facilitator from the DC Cares partner agency that is best suited to address the family's specific barriers to success. The facilitator assists families in developing a plan to achieve self-sufficiency. The plan identifies their goals, values, and barriers that will be the focus of the next six to nine months. Progress is tracked across eight life domains that include adult education, employment, family and natural supports, financial, physical health care, housing, mental health care, mobility and nutrition. Families with children are also assessed for child well-being, which includes education, child welfare, and juvenile court system involvement.</p>

	Description cont.	This program creates a more diverse and balanced community (Impediment No. 2) by helping at-risk, vulnerable residents remain in the county and become self-sufficient. Impediment No. 3 is a lack of understanding of fair housing issues among residents in Douglas County. Facilitators will work closely with clients to determine what issues are affecting their ability to maintain stable housing. If discrimination plays a role, the facilitator can act as an advocate for the family and provide fair housing education. Families transitioning out of the DC Cares program will be better prepared to deal with housing discrimination if it occurs.
	Target Date	07/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Housing assistance will be provided to 120 households (332 residents) in the DC Cares program. Families served are at 50 percent or below the AMI level living within Douglas County. In 2015, DC Cares reported assisting 38 families, or 125 residents. The racial makeup of non-white families was 24 percent. The ethnicity was 12 percent Latino. From those families, 22 percent were female-headed households and 2 percent were handicapped. The household demographics reported by the DC Cares will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Housing assistance will be issued by DC Cares staff through the Douglas County Department of Community Development, 100 Third St., Castle Rock, CO 80104. Families assisted will reside in Douglas County, excluding homes within the incorporated limits of Castle Rock.
	Planned Activities	CDBG funds will assist clients in securing affordable, stable housing to create a suitable living environment.
5	Project Name	Douglas/Elbert Task Force (D/ETF) – Utility Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	<p>The D/ETF strives to meet the immediate needs of Douglas County residents in financial distress and at risk of becoming homeless. Food, rent, and utility assistance are provided to eligible residents to address their basic needs. The D/ETF manages a thrift store, which brings in additional revenue to serve clients, but also provides clothing and household goods to those in need.</p> <p>Residents at risk of having their utilities shut off, or are in need of restoring services, may seek emergency assistance from the D/ETF. Utility assistance is the second most requested client service. Demand for assistance is increasing and the D/ETF intends to expand the services provided. Water, gas, and electricity are critical in maintaining a safe, healthy home. In 2015, the average payment for eligible clients was \$214 in utility assistance. Residents can be served up to three times if needed, but the lifetime cap for assistance is \$750. Payment may prevent homelessness for clients who are at risk of being evicted because lease agreements often require functioning utilities. The D/ETF is able to serve additional clients by leveraging CDBG funds with Energy Outreach Colorado and Philip S. Miller Grant funds.</p>

	Description cont.	Clients encompass all races, ethnicities, income levels and generations. This project invites diversity (Impediment No. 2 of the AI) by helping those who are least likely to have the means to remain in their homes. Assistance allows for functioning utilities so that residents can continue living in Douglas County. A stable home life allows parents to create a positive environment for their children to thrive. This reduces the likelihood the family will be forced to move or disrupt the children's education. Residents from a variety of racial and socioeconomic backgrounds help create balanced neighborhoods. D/ETF staff and volunteers can inform clients about fair housing and direct clients to contact Douglas County or HUD with any questions or to file a complaint (Impediment No. 3).
	Target Date	07/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Utility assistance will benefit approximately 77 low-income households (266 residents) with water, gas, or electricity eliminating a possible eviction due to lack of services. Most families served by D/ETF are at 50 percent AMI or below. In 2015, D/ETF reported assisting 102 families, or 354 residents. The racial makeup of non-white families was 10 percent black, 3% Asian and 13 percent other races. The ethnicity was 25% percent Latino. From those families, 17% percent were female-headed households, 4 percent were elderly, and 13 percent were handicapped. The household demographics reported by the D/ETF will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	The D/ETF office location to access services is located at 1638 Park St. in Castle Rock, CO 80109. Clients receiving services will reside outside the incorporated limits of Castle Rock.
	Planned Activities	Funds that allow water, gas, or electrical services to continue to be accessible/available create suitable living environments.
6	Project Name	Neighbor Network – Care Manager Salary
	Target Area	N/A
	Goals Supported	Transportation Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	<p>Neighbor Network is a volunteer-based organization dedicated to serving seniors and persons with disabilities. Clients can remain in their homes longer by requesting transportation, homemaker, chore, and companionship services. Transportation is the most requested service. It is the key to allowing seniors and persons with disabilities to continue living independently. Neighbor Network relies on volunteers and their personal vehicles to transport clients to medical appointments, the grocery store, and other locations to help them meet their basic needs. Clients may also be driven to social activities to reduce feelings of isolation and allow clients to remain socially engaged in the community.</p> <p>The number one impediment in the AI is a shortage of transit opportunities for persons with disabilities and seniors. Limited transit options, especially for those in need of ADA access, is a gap in services Douglas County is attempting to address. Neighbor Network recently purchased an ADA accessible vehicle using grant funds. This vehicle provides trips for clients in need of ADA access on Mondays, Wednesdays, and Fridays. Approximately 75 percent of Neighbor Network trips are for medical appointments. This organization requested CDBG funds to pay the care manager's salary. This position drives the ADA van and assists passengers with disabilities in getting in and out of the vehicle.</p>

	Description cont.	<p>The care manager conducts home visits and need assessments for new clients, and discusses care options and resources regarding the services that will best meet their needs.</p> <p>This project addresses three of the four impediments included in the 2011 AI. Impediment No. 1 states, “There is a shortage of transit opportunities for persons with disabilities, seniors and low-income residents.” Neighbor Network is the only “door through door,” relationship-based, no-cost volunteer driver service that serves residents county-wide. It addresses the populations identified in Impediment No. 1. Services offered through Neighbor Network assist seniors and persons with disabilities to remain safely in their homes. Without services of this nature, these residents would have less access to opportunities, and might be forced to move into assisted living or move to other areas with more established transit services. The diversity in age and abilities creates a more balanced community (Impediment No. 2). Fair housing training sessions will be made available to Neighbor Network staff and volunteers. Their involvement with residents provides an opportunity to listen for any fair housing issues and direct clients to the appropriate resources (Impediment No. 3).</p>
	Target Date	07/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Neighbor Network estimates the care manager will assist approximately 300 households (900 residents) with transportation services for seniors ages 60+ and adults with disabilities. The majority of clients served are low-income Douglas County residents. The household demographics reported by Neighbor Network will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County’s population.
	Location Description	Neighbor Network’s office is located at 100 Third St. in Castle Rock, CO 80104. Clients receiving transportation services will be located within Douglas County, and outside the incorporated limits of Castle Rock.
	Planned Activities	The accessibility/availability of transportation services allows seniors and adults with disabilities to meet their basic needs, thereby creating a suitable living environment.
7	Project Name	Catholic Charities of Central Colorado (Catholic Charities) – Rent Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$6,500
	Description	Catholic Charities offers many services within a 10-county area through its Colorado Springs and Castle Rock offices. Its Castle Rock location is responsible for serving three counties, including Douglas. Catholic Charities is affiliated with each of the four Catholic churches in the county, making it convenient to conduct outreach and hold client meetings. The Castle Rock office is housed in the St. Francis of Assisi Church. Two other church locations exist in Highlands Ranch (St. Mark and Pax Christi) and one in Parker (Ave Maria).

	Description cont.	<p>The organization currently offers utility assistance. CDBG funds will allow them to expand their emergency services program to include rent. Expanding their programs allows Catholic Charities to help clients achieve a greater level of self-sufficiency. Rent assistance enables income-eligible residents to remain in their homes for at least another 30 days preventing homelessness. Preventing evictions will help stabilize families and preserve their credit rating. Poor credit scores can prevent them from being considered for future employment.</p> <p>Impediment No. 2 of the AI is addressed by offering rent assistance to maintain housing for a diverse population of residents about to be evicted. A diverse population includes various races, ethnicities, age groups, and income levels. Maintaining the current population and welcoming people with different characteristics will result in a more diverse, balanced community. Rent assistance also creates an opportunity for staff and clients to discuss the client's housing situation. Staff can determine if a possible fair housing violation has occurred, and provide resources and contact information (Impediment No. 3).</p>
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 16 extremely low- to low-income households consisting of an estimated 45 residents will receive rent assistance. In 2015, Catholic Charities assisted 415 families or 1,222 residents. The racial makeup of non-white families was 5 percent black, 1 percent Native American, and 4 percent other races. The ethnicity was 33% percent Latino. From those families, 2 percent were elderly. The household demographics reported by Catholic Charities will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Catholic Charities main office in Douglas County is at the St. Francis of Assisi Church at 2746 Fifth St. in Castle Rock, CO 80104. Although the main office is in Castle Rock, Catholic Charities is aware that residents within Castle Rock Town limits are not eligible for CDBG-funded assistance.
	Planned Activities	When rent assistance is accessible/available it creates suitable living environments for residents who are able to remain in their homes.
8	Project Name	Catholic Charities – Utility Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$5,000
	Description	<p>Catholic Charities staff and volunteers have a desire to serve and assist residents in need. Outreach conducted in Highlands Ranch and Parker will increase residents' access to services. With offices and affiliates throughout Colorado, Catholic Charities has the expertise to refer clients to a wide array of resources.</p> <p>Individuals and families cannot maintain a healthy living environment without adequate utility services, such as water, gas, and electricity. Clients requesting assistance meet personally with an interviewer to determine if all other resources to pay for utilities have been exhausted. Clients may be directed to the Low-Income Energy Assistance Program or Energy Outreach Colorado if they meet those requirements. Otherwise, Catholic Charities completes a</p>

	Description cont.	comprehensive review of a client's employment and income. Emergency payments are made based on Catholic Charities' overall case management practices. Utility assistance addresses Impediment Nos. 2 and 3 of the AI. Renters can be evicted if they are not able to maintain proper utilities. Residents who receive utility assistance can continue living in their current homes. They bring diversity and balance to the community (Impediment No. 2). Additionally, staff can assist clients with potential fair housing violations by providing information and listening for cues that might indicate the client has experienced discrimination (Impediment No. 3).
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Utility assistance will serve an estimated 25 households with 69 residents. In 2015, Catholic Charities assisted 415 families or 1,222 residents. The racial makeup of non-white families was 5 percent black, 1 percent Native American, and 4 percent other races. The ethnicity was 33 percent Latino. From those families, 2 percent were elderly. The household demographics reported by Catholic Charities will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Catholic Charities main office in Douglas County is at the St. Francis of Assisi Church at 2746 Fifth St. in Castle Rock, CO 80104. Although the main office is in Castle Rock, Catholic Charities is aware that residents residing within Castle Rock Town limits are not eligible for CDBG-funded assistance.
	Planned Activities	Suitable living environments are created when residents have accessible/available water, gas and electricity.
9	Project Name	Parker Task Force (PTF) – Rent Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$7,500
	Description	The PTF, which is run completely by volunteers, provides individuals and families with emergency rent and utility assistance and food from the food bank. The PTF provides critical services to homeless and vulnerable residents in the Parker community. A volunteer intake worker meets with clients to identify the types of assistance needed and offer them resources specific to their needs. CDBG funds will be used to expand this tradition of service by increasing the number of clients served with rent assistance. The PTF strives to prevent homelessness by providing up to \$250 in rent assistance to clients who are in danger of being evicted. PTF volunteers meet with the client to determine if rent assistance will result in the client being able to pay in the future. The landlord or property manager is contacted to verify information and payments are made on the client's behalf. Volunteers often recommend clients visit the PTF for food and save their money to pay their rent. After providing assistance, the PTF follows up with clients to inquire about their status and ensure they are still housed.

	Description cont.	Helping clients remain in their homes addresses Impediment No. 2 in generating a diverse and balanced population of various races, ethnicities, incomes, and familial status. Clients who request rent assistance have an opportunity to learn more about fair housing by meeting with a case manager to discuss their situation and their rights under the Fair Housing Act (Impediment No. 3). Clients will be directed to contact Douglas County or HUD with any fair housing questions or to file a complaint.
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Rent assistance will prevent homelessness for 83 extremely low- and low-income households (230 residents) in Parker. The household demographics reported by Parker Task Force will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Assistance will be provided at the PTF located at 19105 Longs Way in Parker, CO 80138.
	Planned Activities	The PTF creates suitable living environments for Douglas County residents by making up to \$250 in rent assistance available/accessible to clients preventing homelessness.
10	Project Name	PTF – Utility Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$7,500
	Description	<p>The PTF assists clients with water, gas, and electric bills if they have received a shut-off notice from their utility provider. PTF pays an average of \$185 to retain services for another 30 days. This critical service allows families to maintain a healthy environment.</p> <p>Individuals and families unable to pay their utility bills are at risk of homelessness because they face possible eviction if services are disconnected. Utility assistance offers residents an opportunity to remain in their Douglas County home, ensuring a more diverse and balanced community (Impediment No. 2). During client interviews, PTF volunteers can listen for any issues related to housing discrimination. Clients will be advised to contact Douglas County with any fair housing questions or HUD to file a complaint (Impediment No. 3, Action item 3.1).</p>
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Utility assistance will prevent water, gas, or electricity from being shut off for 94 extremely low- and low-income residents in 34 Parker households. The household demographics reported by Parker Task Force will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.

	Location Description	Parker residents can visit the PTF at 19105 Longs Way, Parker, CO 80138.
	Planned Activities	An average amount of \$185 in utility assistance will be available/accessible to eligible residents creating a suitable living environment.
11	Project Name	PTF – Overnight Lodging Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$3,000
	Description	Homeless individuals and families, victims of crime, stranded motorists, and transients can receive overnight lodging from the PTF. Residents can complete an application and meet with a volunteer to determine what assistance will best address their specific situation. Overnight vouchers are provided for one to three nights. The Parker Police Department can also provide vouchers to people they encounter at night and on the weekends. PTF staff and volunteers can listen for fair housing issues. If clients encountered any discriminatory behaviors that may have led to their homelessness, volunteers can act as an advocate on their behalf. PTF staff can provide the client with fair housing information and contacts to access additional resources or to file a complaint (Impediment No. 3, Action item 3.1).
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Overnight lodging provides shelter for an estimated 30 extremely low-income households (83 residents). The household demographics reported by Parker Task Force will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	Clients can visit the PTF at 19105 Longs Way, Parker, CO 80138 for services. The Parker Police Department is located at 18600 E. Lincoln Meadows Pkwy., Parker, CO 80134.
Planned Activities	CDBG funds make emergency overnight lodging assistance available/accessible to the homeless, victims of crime, and transients creating a suitable living environment.	
12	Project Name	Crisis Center – Rent Assistance
	Target Area	N/A
	Goals Supported	Emergency Services
	Needs Addressed	Public Services
	Funding	CDBG: \$7,500

Description	<p>For more than 30 years, the Crisis Center has worked to end domestic violence through advocacy, education, and prevention. The Crisis Center is currently transitioning from a short-term shelter program model to a long-term client advocacy and transitional housing model. Trends indicate that domestic violence victims are often chronically homeless and not necessarily in need of a confidential shelter. Extensive research demonstrates that advocacy and transitional housing lead to more positive client outcomes. Advocates will work with clients for a longer period of time, selecting the services that best fit the client's needs. Using evidence-based trauma interventions through therapy, legal advocacy, and other services will help clients achieve a more sustainable change.</p> <p>This shift led the Crisis Center to apply for rent assistance for the first time. Clients may receive up to \$600 in CDBG funds, along with food assistance, employment services, transportation, and access to other benefits. The Crisis Center participates in the DC Cares program. Connections with other agencies allow the Crisis Center to provide community-based advocacy and services to help clients obtain self-sufficiency.</p> <p>The Crisis Center's policy prohibits discrimination in all programs and activities on the basis of race, color, national origin, age, and disability. This includes sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. This policy encourages all victims to seek services and get the help they need to move forward successfully. This policy and program supports diversity addressing Impediment No. 2. Advocates assist clients in finding stable housing, and model problem-solving behaviors. Clients better understand their rights and can advocate for themselves in the future (Impediment No. 3).</p>										
Target Date	7/31/2017										
Estimate the number and type of families that will benefit from the proposed activities	Rent assistance is estimated to serve six households (20 residents) at the 30 to 50 percent AMI levels. All Douglas County residents served are victims of domestic violence. The household demographics reported by the Crisis Center will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.										
Location Description	Clients receiving services will be assisted at the Crisis Center's office in Castle Rock. Services will be re-located to the shelter in Highlands Ranch once it is remodeled to accommodate additional therapy rooms. CDBG funds will not be used to assist residents within the incorporated limits of Castle Rock.										
Planned Activities	The Crisis Center makes rent assistance available/accessible to clients who are victims of domestic violence, creating a suitable living environment.										
13	<table border="1"> <tr> <td data-bbox="247 1203 499 1235">Project Name</td> <td data-bbox="506 1203 1921 1235">Integrated Family Community Services (IFCS) – Rent Assistance</td> </tr> <tr> <td data-bbox="247 1240 499 1273">Target Area</td> <td data-bbox="506 1240 1921 1273">N/A</td> </tr> <tr> <td data-bbox="247 1278 499 1310">Goals Supported</td> <td data-bbox="506 1278 1921 1310">Emergency Services</td> </tr> <tr> <td data-bbox="247 1315 499 1372">Needs Addressed</td> <td data-bbox="506 1315 1921 1372">Public Services</td> </tr> <tr> <td data-bbox="247 1377 499 1391">Funding</td> <td data-bbox="506 1377 1921 1391">CDBG: \$3,000</td> </tr> </table>	Project Name	Integrated Family Community Services (IFCS) – Rent Assistance	Target Area	N/A	Goals Supported	Emergency Services	Needs Addressed	Public Services	Funding	CDBG: \$3,000
Project Name	Integrated Family Community Services (IFCS) – Rent Assistance										
Target Area	N/A										
Goals Supported	Emergency Services										
Needs Addressed	Public Services										
Funding	CDBG: \$3,000										

	Description	<p>Effective January 1, 2016, Inter-Faith Community Services changed its name to Integrated Family Community Services (IFCS). This organization is the largest social-services agency in the South Metro Denver area. IFCS provides basic human services and enrichment programs to low-income people using community resources. Hunger and Homeless Prevention Programs provide food and housing assistance. Financial assistance benefits residents who need money for a copy of their birth certificate, prescription medications, or transportation.</p> <p>Some residents living in the northern portion of the county find it difficult to access services based in Castle Rock. These residents have the option of applying for rent assistance through IFCS, which serves Highlands Ranch and Lone Tree. IFCS is one of the few organizations that doesn't cap rent assistance at \$250. This is beneficial, especially for clients with temporary limited finances and greater needs. When the amount is capped, they often have to visit several different agencies to get the rent needed. Rent assistance prevents homelessness for individuals, families, and seniors.</p> <p>This project addresses Impediments No. 2 and No. 3 of the AI. Services offered by IFCS invite diversity and balance in Douglas County's population by making it possible for residents to remain in the county while resolving complex issues. Balance for both the population and the economy includes residents who perform a variety of jobs at various income levels. Clients receiving rent assistance provide information on their current living situation. IFCS staff can listen for cues on potential fair housing violations and provide the contact information for Douglas County and HUD.</p>
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Some residents will potentially receive a larger amount of assistance than other Douglas County organizations can provide. Approximately three households consisting of nine residents will remain sheltered by receiving rent assistance from IFCS. The household demographics reported by IFCS will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.
	Location Description	IFCS offices are located at 3370 S. Irving St. in Englewood, CO 80110. Assistance provided in this location increases services and opportunities available for residents in the northern tier of the county.
	Planned Activities	IFCS makes rent assistance available/accessible to eligible Highlands Ranch and Lone Tree residents. This prevents homelessness and creates a suitable living environment.
14	Project Name	Audio Information Network of Colorado (AINC) – Audio Information Services
	Target Area	N/A
	Goals Supported	Supportive Services
	Needs Addressed	Public Services
	Funding	CDBG: \$6,000

<p>Description</p>	<p>The AINC is the only organization in Colorado that provides free audio services to blind, visually-impaired, and print-disabled residents. Disabilities of this nature isolate residents because they lack independent access to information about their community. The AINC broadcasts readings of nearly 100 local newspapers and publications. Audio services are made possible with the help of volunteers who donate their time to record various materials to benefit registered users. Rural community newsletters are also broadcast to keep listeners in more remote areas informed. A director of Spanish Language Services coordinates outreach to the Latino community. The AINC broadcasts Spanish publications and designed a website for Spanish-speaking residents.</p> <p>CDBG funds will help broadcast 208 hours of Douglas County news through numerous technological devices. Rocky Mountain Public Broadcasting System transmits AINC's three regional broadcasts, which residents can listen to on pre-tuned receivers. In addition, residents can connect to the broadcast by phone or utilize the Information-On-Demand System. Live streaming, podcasting, and online registration capabilities are accessible through the website. Speaker telephones and MP3 players are also available. AINC services significantly improve the quality of life for visually-impaired Douglas County residents. The AINC staff regularly coordinates outreach efforts to inform county residents of this service. Collaborating with the Castle Rock and Parker Senior Centers, the Douglas County Adult Services Manager, and organizations like Sky Cliff Adult Day Center has increased the number of registered users in the county.</p> <p>The organization primarily assists seniors and people who are disabled. As people with disabilities are considered a protected class, the program addresses Impediment No. 2 in the AI ("The County could be more diverse and balanced."). Audio information services provide print-disabled residents with equal access to the same information and services available to residents without sight impairments. Offering services that are not available elsewhere invites seniors and residents with disabilities, including people who have impaired eyesight, to thrive in our community. Diversity and balance are also addressed through services and outreach to the Latino community. AINC eliminates lack of local information due to visual and language barriers. This service provides residents with a sense of inclusiveness in the community. This project also educates listeners about other CDBG-funded programs such as Brothers Redevelopment's home rehabilitation services and fair housing information through public service announcements (addressing Impediment No. 3).</p>
<p>Target Date</p>	<p>7/31/2017</p>
<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>Audio information services will be provided to an estimated 25 households of 120 residents. The majority of residents served are low-income seniors and persons with disabilities. In 2015, AINC reported the racial makeup of the non-white families they served was 4 percent black and 1 percent Asian. The ethnicity was 7 percent Latino. From those families, 59 percent were handicapped and 46 percent were elderly. The household demographics reported by AINC will fluctuate from year to year, but is expected to remain somewhat consistent with Douglas County's population.</p>
<p>Location Description</p>	<p>AINC serves all of Colorado and their broadcasts can reach clients throughout Douglas County. The AINC offers a variety of different ways in which clients can listen to broadcasts, such as from their website, podcasts, or phone.</p>

	Planned Activities	CDBG funds will provide equipment, outreach, and broadcast hours for residents who are visually impaired. The availability/accessibility of AINC services allow residents to remain connected to their community, which creates a suitable living environment.
15	Project Name	Sedalia Water and Sanitation District (SWSD) – Water System Improvements
	Target Area	N/A
	Goals Supported	Infrastructure
	Needs Addressed	Infrastructure
	Funding	CDBG: \$147,365
	Description	<p>The Sedalia Water and Sanitation District (SWSD) provides a safe, reliable and sustainable water supply to the community by overseeing three wells and a water storage tank. The District also provides water services and fire protection by supporting booster pumps, a filtration system, and a water line distribution system. Sedalia's aging water infrastructure is over 100 years old and in dire need of improvements to ensure its functionality. The size of the District limits the capacity of households and businesses to bear the financial burden of improvements to the system.</p> <p>The water distribution system consists largely of undersized steel or asbestos cement pipe that experiences frequent breaks. CDBG funds will help to install new water lines within the District. To avoid a system shut down, the project will include installation of new valves, creating a more reliable water line in the heart of Sedalia. This water line will extend underneath the railroad tracks connecting to a newly installed six-inch water line. Water system improvements make Sedalia a more sustainable community, benefiting residents and businesses for years to come. An essential feature of any community is maintenance of a proper water system. This includes ensuring a continuous supply of high quality water and adequate pressure to service the community. Providing this service is not subject to any specific client population. All residents and businesses within the Sedalia community are provided equal access to services other County residents enjoy. This project addresses Impediment No. 2 by creating a diverse and balanced community. Having a sustainable water supply is necessary for residents and businesses to thrive. Concerns about the water supply limit new residents and businesses from choosing to locate in Sedalia. Attracting and retaining residents of varying ethnic groups, races, disabilities, and ages will lead to a more diverse population. Attracting new businesses into the community will improve access to a variety of services and improve diversity and balance.</p>
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Water system improvements will benefit 62 households (124 residents) and businesses located within District boundaries. More than half of those residing in SWSD's boundaries are low- and moderate-income residents. In 2012, 55 percent self-reported through a District survey to be at 80 percent AMI or lower. All other required demographics reported by the District are based on U.S. Census data. The racial makeup of the non-white families the District served was 9 percent Asian. The ethnicity was 3 percent Latino. From those families, 5 percent were handicapped, 3 percent were female-headed households and 11 percent were elderly.
Location Description	The project will be conducted within the SWSD boundaries in unincorporated Douglas County.	

	Planned Activities	CDBG funds will be used to make water system infrastructure improvements in Sedalia, which will create a suitable living environment for residents and businesses. Water system improvements ensure the availability/accessibility of a sustainable water supply for everyone within the SWSD boundaries.
16	Project Name	2016 CDBG Administration
	Target Area	N/A
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	CDBG: \$135,000
	Description	The County will use CDBG funds to administer housing and community development programs. Administration funds will be used for salaries, benefits, mileage, supplies, training, marketing the program, as well as fair housing activities required to operate the grant program.
	Target Date	7/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	This grant funds subgrantees that help low- and moderate-income Douglas County residents and presumed eligible groups.
	Location Description	The Douglas County Department of Community Development is responsible for administering the CDBG program. Offices are located at 100 Third St. in Castle Rock, CO 80104.
	Planned Activities	CDBG staff will use funds to administer the CDBG program.

AP-50 Geographic Distribution – 91.220(f)

All CDBG funding will be used in unincorporated Douglas County and within the boundaries of the Towns of Larkspur and Parker, and the Cities of Lone Tree and Castle Pines. The only geography-based project is located within Sedalia Water and Sanitation District's (SWSD) boundaries. All remaining projects are for housing and public services, which serve any eligible Douglas County residents residing outside of the incorporated limits of the Town of Castle Rock.

The Town of Castle Rock has funds remaining from its 2014 and 2015 grant allocations for ADA surface and drainage improvements. These projects are located in HUD-designated target areas (Block Group 0145041). Castle Rock Town Council voted to opt out of the CDBG program for the 2016 program year. No 2016 projects will take place within Castle Rock Town limits as of August 1, 2016, the beginning of the 2016 program year. Organizations receiving CDBG funds for client-based projects are aware that funds cannot serve Castle Rock residents.

Most programs and projects for the 2016 program year are clientele-based, as opposed to location based. This is due to the fact that there are few areas in Douglas County that meet the CDBG requirements of having a concentration of low- and moderate-income qualified residents. Douglas County uses the upper quartile exception when determining target areas; without this option only 10 block groups qualify as target areas with concentrations of 51 percent or more of low- and moderate-income households. Using the upper quartile figure of 25.37 percent allows the County to add an additional 29 block groups as target areas.

In addition, Douglas County awarded the SWSD with CDBG funds based on its District boundaries. The SWSD conducted a survey of residents living within its district and determined that 55 percent are low- and moderate-income households. About 21 percent of the 2016 CDBG allocation was awarded to the SWSD to conduct infrastructure improvements to its water system. The remaining projects submitted for funding allocations through this Annual Action Plan will qualify clients based on their individual household income.

Rationale for the priorities for allocating investments geographically

Geography was taken into consideration in determining funding allocations due to the Town of Castle Rock opting out of the CDBG program. All projects funded were determined to be eligible based on local priorities and HUD guidelines. Organizations have been informed that direct services cannot be awarded to Castle Rock residents as of the 2016 program year. There are no blighted areas in specific geographical areas that have disproportionate needs. Allocations and use of funds is determined through a competitive application process open to all eligible organizations.

Discussion

N/A

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing is a high priority for Douglas County in the use of CDBG funds. Residents ranked affordable housing as their greatest need in the 2014-2018 Consolidated Plan survey. They reported that Douglas County lacked affordable housing options. A new affordable housing complex currently being built is anticipated to open the Summer of 2017. Once completed, Copper Steppe Apartments will create 264 units of affordable housing in unincorporated Douglas County.

One Year Goals for the Number of Households to be Supported	
Homeless	40
Non-Homeless	220
Special-Needs	89
Total	349

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	341
The Production of New Units	0
Rehab of Existing Units	2
Acquisition of Existing Units	6
Total	349

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Douglas County's estimates for the Table 10 were developed based on the following CDBG allocations and calculations:

- Homeless Households to be Supported (40 total): Overnight lodging through the Parker Task Force (PTF, 30) and DC Cares (10) will serve 40 households.
- Non-Homeless Households to be Supported (220 total): Rent assistance available from DC Cares (110), Catholic Charities (16), Crisis Center (6), Integrated-Family Community Services (3), and PTF (30) will serve 165 households. Utility assistance from Catholic Charities (25), Douglas/Elbert Task Force (77), and PTF (34) will serve 136 households. Habitat for Humanity plans to acquire at least two housing units and rehabilitate them. These units will then be sold to low-income households. The DCHP will provide down payment assistance to six households. Rent, utility, and housing services will assist a total of 309 households. These programs will serve 220 non-homeless households, and provide support to 89 residents with disabilities.
- Special Needs Households to be Supported (89 total): In addition, Douglas County supports programs that enable residents with special needs to remain in their homes. The intention is to reduce the need for increased housing for special needs populations and reduce costs for special needs individuals. The Audio Information Network of

Colorado broadcasts Douglas County news for visually impaired residents, providing them access to local community information. This informs them of employment opportunities and grocery advertisements to assist them in meeting their basic needs. Neighbor Network is another organization that allows seniors and adults with disabilities to live independently in their homes. Seniors can access medical appointments and groceries through transportation services available from Neighbor Network. Seniors benefit from other services offered by Neighbor Network such as handyman, homemaker, and companionship services.

Estimates for Table 11 were developed based on the following allocations and calculations:

- Households Supported through Rental Assistance (341 total): Organizations providing rent assistance (165), utility assistance (136), and overnight lodging (40) will provide assistance to a total of 341 households.
- Households Supported through Rehabilitation of Existing Units (2 total): Habitat for Humanity intends to acquire two units and rehabilitate them for low-income households.
- Households Supported through Acquisition of Existing Units (6 total): The DCHP plans to assist six households with down payment assistance enabling them to purchase their first home in Douglas County.

AP-60 Public Housing – 91.220(h)

Introduction

DC does not have any public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

DRAFT

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless prevention resources are available in Douglas County and throughout the Denver metro area. Additional resources are required to provide adequate services for the homeless population and residents who are at risk of becoming homeless.

Douglas County has developed goals and actions to reduce homelessness in the county. The County has a small homeless population compared to other areas in the Denver metro region. Establishing resources and collaborating with other entities working to assist the homeless and at-risk population is the most effective approach to address the community's needs.

Although there does not appear to be a link between homelessness and race, ethnicity or disability, it is important to ensure that housing options and services are available to all. Douglas County's accessible housing goal specifically addresses the need to "increase and maintain accessible housing options for the disabled and aging populations." All other goals are directed to income-eligible and presumed-eligible populations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The short-term goal is to create awareness among homeless and vulnerable residents about available services. Douglas County coordinates with the Metropolitan Denver Homeless Initiative's (MDHI) Point-in-Time (PIT) Survey to identify homeless persons. The "Strive to Thrive" event, planned in conjunction with the PIT Survey, offers an opportunity to provide on-site services and beneficial information to residents in need.

A substantial amount of outreach ensures a more accurate representation of homelessness in the PIT Survey. The survey's purpose is to count the number of HUD-defined homeless people on one specific night. The MDHI selects the last Monday in January to conduct this count. The County coordinator for the PIT Survey works with the Community of Care Network (CCN) to distribute and collect surveys. The CCN consists of over 35 agencies that collaborate to address issues of poverty and homelessness in Douglas County.

Approximately 25 to 30 CCN agencies host a booth at an annual "Strive to Thrive" event to inform homeless and vulnerable residents about services. This event serves as an avenue for disseminating and collecting PIT Surveys. "Strive to Thrive" is promoted through local newspaper ads and agency websites. CCN agencies notify residents about the event by providing posters and postcards in both English and Spanish. These materials, along with free transportation, ensure that residents are equally informed and have access to attend the event.

The January 26, 2016 "Strive to Thrive" event provided information that generally meets the transportation, employment, supportive, and emergency services goals. Organizations assessed homeless and vulnerable residents to determine what resources would best meet their needs. Referrals for critical services were offered. Veterans were evaluated with the Vulnerability Index-Service Prioritization and Decision Assistance Tool. The purpose of the

evaluation is to identify participants for specific housing and support intervention. Local agencies distributed surveys throughout the week asking respondents where they spent the night on January 25. The County coordinator gathered surveys from all agencies and provided them to the MDHI for analysis.

Residents who chose to visit a non-profit or government agency after the “Strive to Thrive” event were further assessed to determine their individual needs. Depending on eligibility and individual needs, they may give food, a motel voucher, or rent assistance. Douglas County also coordinates with Denver metro agencies to refer clients, if necessary.

Survey results and client assessments allow Douglas County and other agencies to better understand the factors leading to homelessness and improve services. HUD’s definition of homelessness is narrowly focused and doesn’t account for residents who are truly vulnerable to becoming homeless. Douglas County’s largest homeless population lives in unstable situations, such as staying temporarily with friends. Data collected aids in future planning efforts. Data indicates the type of housing that would be most beneficial, such as an emergency shelter, supportive or permanent housing, and any specialized services. Analyzing surveys helps agencies assess if a particular demographic has a higher number of people experiencing homelessness. Agencies can collaboratively brainstorm ideas, reach out to this specific demographic, and implement services to help these residents out of poverty. HUD distributes federal dollars providing housing support for homeless populations. The MDHI uses these funds to execute the Continuum of Care homeless service delivery system.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to the January 26, 2015 PIT Survey results, 56 people experienced homelessness in Douglas County. The survey gives the impression that homelessness is not a serious issue. Douglas County’s homeless population largely consists of residents who are temporarily living with friends or family, or in a hotel or vehicle. These residents are not included in the PIT Survey as they do not meet HUD’s definition of homelessness. Douglas County School District alone identified more than 900 homeless students during the 2014-2015 school year. Many organizations in the county share concerns regarding the number of residents who are at risk of becoming homeless. Recent data from the 2014 American Community Survey (ACS) revealed that 4 percent of the population (12,652 people) had incomes below the poverty level. Sixteen percent of the population (44,385 people) has low- or moderate-incomes, according to the ACS 5-year 2006-2010 Low- and Moderate-Income Summary Data. Douglas County assists at-risk residents to prevent them from becoming chronically homeless and in need of an emergency shelter or transitional housing. When averting homelessness isn’t possible, organizations collaborate to provide shelter and services to the most vulnerable residents.

Douglas County’s only emergency shelter is for victims of domestic violence. The Crisis Center’s 28-bed shelter offers short-term housing and protection for clients. The Crisis Center serves women and men in need of domestic violence support and provides critical resources that meet the supportive services goal. A \$20,000 Emergency Solutions Grant (ESG) from the MDHI was awarded to the Crisis Center to support shelter expenses. Clients meet with counselors and work to secure housing, as well as seek employment and address their transportation needs.

Motel vouchers offer an alternative to emergency shelters. The Douglas County Department of Human Services, the Douglas/Elbert and Parker Task Forces, local law enforcement, and churches provide vouchers for overnight and short-term emergency shelter. Douglas County

awarded \$3,000 in overnight lodging assistance to the Parker Task Force for the 2016 program year. Motel vouchers support the emergency services goal by assisting residents in meeting their basic needs. Motels meet the affordable housing goal as they have become a form of affordable, transitional housing for many Douglas County residents.

Faith-based organizations are considering options to provide shelter for the homeless during the cold, winter months. One idea is to establish a Winter Shelter Network with churches offering their facilities as a shelter for women and children. The shelter location would rotate among churches and operate from November through March.

Transitional housing recently became available through the Douglas County Housing Partnership (DCHP). It purchased four community-supportive housing units for families participating in the DC Cares program. The monthly rent is based on 30 percent of the renter's household income. This project meets the affordable housing goal because it maintains affordable housing stock for income-eligible residents.

Douglas County works closely with other jurisdictions and organizations in monitoring the needs of residents. Agency collaboration and data sharing allows Douglas County to make informed decisions about shelter and housing in the future.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Douglas County initiated several programs to develop additional housing options and increase services for the homeless population. Inter-agency data sharing is helpful in identifying gaps and barriers, making strategic decisions, and creating a more effective and efficient system.

Collaboration led to the creation of DC Cares, a program that increases opportunities for homeless and vulnerable residents. Participants share their unique areas of expertise and leverage funds to assist clients. Douglas County administers the program through Community Services Block Grant (CSBG) funds, which increased by \$15,000 in 2016. These funds, along with CDBG dollars, are primarily used for housing and employment support. This enables clients to address other barriers needed to maintain housing after completing the program. This program falls under the supportive services goal.

An existing barrier to homeless families renting a home is finding a property manager that will accept Section 8 vouchers. This issue is being addressed regionally by Housing Connects, and locally by the DCHP. They plan to increase the housing options available by building relationships and working closely with property managers to encourage them to accept Section 8 vouchers. Another barrier is residents with a poor credit history are not considered when they apply for a rental unit. As clients progress through the DC Cares program, they will begin to improve their credit score, making it easier to secure housing and employment in the future.

The DCHP coordinated with the developer of a LIHTC property currently being built to reserve four units for residents at 40 percent AMI levels. Few housing options exist for residents at this AMI level. This is a valuable arrangement that increases the County's affordable housing stock available to families transitioning from homelessness.

The Douglas County Department of Human Services administers the Temporary Assistance for Needy Families (TANF) program to maintain unified families and prevent homelessness. Funding depends on family size and must include a 19-year-old or younger living in the home. Adults are required to demonstrate they are working, searching for employment, or enrolled in school, in order to receive the monthly payment. The Basic Cash Assistance program provides eligible clients with a small cash benefit (\$300 to \$500) for rent or other purposes. TANF Diversion allows clients to receive a more substantial benefit. The advantage of this program is the flexibility for which funds can be used, such as housing assistance or costly repairs. The end result is to stabilize housing for families creating a suitable living environment.

The Crisis Center applied for \$500,000 from the MDHI, on behalf of DC Cares, for rapid rehousing to prevent homelessness. Eligible families accepted into the DC Cares program face multiple barriers. Often one of these barriers is stable housing. The Crisis Center recently learned that it was not awarded the grant, which would have helped secure stable housing for an additional 30 families. This program fosters an environment conducive to success through numerous forms of support. Families receive WrapAround services such as therapy, case management, advocacy, and financial and employment assistance. The \$500,000 requested would have increased capacity by providing rent and utility assistance, as well as case management services.

The DCHP applied for HOME funds in May 2016 to assist 10 families with tenant-based rental assistance. Families receive a sense of security creating the confidence needed to improve their circumstances in other areas. The purpose of this program is to determine if stable housing for families with children improves school attendance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Douglas County introduced a Reintegration Program designed to reduce recidivism. The program prepares offenders with the necessary resources prior to being released from jail. This prevents offenders from leaving the jail without the means to meet their basic needs. Inmates are informed of the local non-profit organizations that offer donated food and temporary shelter. Arapahoe/Douglas Works! assigns staff to provide employment education in the jail. A Human Services eligibility technician works at the jail twice a week enrolling inmates in the Medicaid program. Medical coverage and medications are made available at the time the inmate is released. Out of the 542 inmates assisted through this program in 2015, 20 percent requested mental health treatment and 32 percent requested intensive substance abuse treatment. Some non-profits may be able to assist them with substance abuse treatment. Setting up these services and organizing mental health or substance abuse treatments can help to resolve the core problem associated with recidivism.

The Juvenile Assessment Center (JAC) involves multiple agencies working cohesively to provide early intervention and assessments to improve access to services for at-risk youth. Families have a single point of contact for all services to prevent or reduce at-risk, delinquent and truant behavior. This in turn, diminishes the amount of time officers dedicate to youth in crisis. Youth assessments evaluate social, emotional, and behavioral needs, which are then addressed through case management. The JAC partners with the newly formed Family

Resource Pavilion (FRP) that houses young people and works with them and their families to overcome behavioral issues. Three of the 12 beds in the FRP are dedicated to Douglas County Human Services clients. The facility serves Arapahoe and Douglas County residents. All community partners assist clients at the FRP, eliminating the need for clients to travel to various locations for services. This coordinated network of support streamlines services, removes duplicative efforts, and most importantly, improves communication among providers. Both the JAC and the FRP address the supportive services goal.

The Chafee Foster Care Independent Living Program helps youth transition from foster care to independent living. Shiloh House administers this program on Douglas County's behalf. They assist current or former foster care youth ages 18 to 22. The County currently has nine clients involved in the emancipation process that work with Shiloh House on applying for affordable housing and developing life skills. A Youth Employment Program is available through Arapahoe/Douglas Works! TANF funds can be used to pay for a case manager to work with youth in creating an individualized case management plan. Youth receive guidance from Arapahoe/Douglas Works! on job searching and resume writing. These programs provide clients with access to the resources and support necessary to transition them into adulthood.

The AllHealth Network (AllHealth), previously called Arapahoe/Douglas Mental Health Network, offers substance abuse and mental health services to families, adults, and children. AllHealth offers housing options through Section 8 vouchers and rental apartments for eligible clients. Treatment and temporary housing is available for residents due to medical necessity. A weekly Housing 101 class shares strategies on how to find housing for people with mental health illnesses, particularly in this tight market.

Discussion

Douglas County Transit Solutions (DCTS) plans to initiate a new voucher program for residents who need transportation for employment and critical services. Vouchers will be given to First Call, Douglas County Department of Human Services, DC Cares, the Network, and the Justice Center. These partner agencies can use discretion in disseminating vouchers for client trips through Metro Taxi. Approximately \$6,000 in RTD funds will be issued to each of the five agencies to spend within six to eight months. This equates to around \$750 per month for 16 to 25 trips, depending on trip distance. Douglas County will receive 2017 RTD funds, which will supplement the 2016 funds for this phased-in program. This program fills an identified gap by providing services beyond seniors and persons with disabilities. Trips will help clients remain independent and avoid homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Douglas County's 2035 CMP includes goals, objectives, and policies to provide a variety of housing choices to meet the needs of a diversifying population. An objective included in the CMP is to "Create incentives for, and remove barriers to, attainable housing". Three policies under this objective encourage affordable housing and simplify the planning process. Douglas County can provide incentives for affordable housing by reducing development fees, giving priority in the plan review process, and promoting flexible standards.

The County applies the objectives and policies in the 2035 Comprehensive Master Plan (CMP) when reviewing land development proposals for affordable housing units. A flexible standards policy included in the CMP offers options to increase affordable housing in the county.

Douglas County hired BBC Research & Consulting (BBC) to conduct its 2011 AI. BBC identified impediments to fair housing choice and developed action steps to address the impediments. None of the impediments identified were tied directly to maintaining or creating affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Douglas County encourages organizations to apply for CDBG funds for housing-related projects to address this high priority need. The Douglas County Housing Partnership (DCHP) was awarded 2016 CDBG program year funds for down payment assistance and for energy efficiency improvements to Lincoln Pointe Lofts. Additionally, Habitat for Humanity of Metro Denver applied for the first time to acquire and rehabilitate two to five housing units. These units will be sold to residents at the 35 to 50 percent area median income (AMI) level. Projects of this nature are needed to increase affordable housing and maintain the current housing stock. Douglas County will continue to fund housing proposals through the CDBG application process.

The DCHP has ongoing discussions regarding internal policies and implementation strategies to increase the number of affordable units in the county. DCHP staff meets monthly with its Board of Directors to provide an update on current projects and discuss the integration of affordable housing into the community. Developers are often referred to the DCHP from developers who have completed projects in the county, local jurisdictions, and financial institutions. Collaboration among these agencies increases creative ideas in addressing barriers and establishing programs to increase affordable housing opportunities.

Douglas County planning, engineering, and building staff schedules pre-submittal meetings for applicants proposing to develop land that includes an affordable housing component. This allows staff to assess the viability of the project and offer recommendations for leveraging funds. Staff provides applicants with community contact information to benefit the proposal. For example, the DCHP might be able to apply for HOME funds or issue Private Activity Bonds to the project. Applicants can request permit fee waivers from local jurisdictions to reduce building costs.

The DCHP continues to make progress in the affordable housing realm by engaging in ongoing discussions with developers. Construction of the Copper Steppe Apartments in unincorporated Douglas County will result in 264 additional units of affordable housing. The DCHP plans to schedule meetings with each of the local jurisdiction's planning departments to have conversations about ways to increase affordable housing throughout the county.

Douglas County has taken steps to remove the potential for inconsistent language and impediments to fair housing from its Zoning Resolution. A broader definition of family will accommodate non-traditional families or the composition of modern families. Adjustments to the group home definition will continue to ensure compliance with the Fair Housing Act. Douglas County has always complied with the Act, but wanted to revise the language to match its ongoing actions.

Douglas County also spearheaded efforts to eliminate certain problems in the Colorado construction defect law. Douglas County believes there is a current imbalance in Colorado law that is greatly inhibiting the construction of owner-occupied, multi-family housing. Legislative fixes would assist in allowing more owner-occupied, multi-family housing to be built. In addition, the County has drafted a plat note to encourage developers to build such housing, while also potentially limiting litigation costs that potentially come with such construction. The County plans to continue supporting this effort to further affordable and accessible housing for residents.

Discussion

N/A

AP-85 Other Actions – 91.220(k)

Introduction

Douglas County has experienced a significant amount of change since the turn of the century. The population estimate for Douglas County as of January 1, 2016 was 327,230 people, which is a substantial increase from the 175,766 people in 2000. The population increased 2.5 percent in 2015. Currently, seniors (65 years and over) comprise nearly 10 percent of the population and are expected to be 17 percent of the population by the year 2030. This data suggests there will be a high demand for housing, senior services, and transportation.

With this growth comes an increased need for programs and services specific to the senior population. Current programs are being evaluated to determine what changes are necessary to meet the growing needs of the community. The County continues to address transportation as an underserved need. CDBG funds will continue to be awarded for eligible transportation projects and services for underserved populations. The County continually seeks opportunities to collaborate with other departments and organizations to ensure the best services possible for residents. This includes leveraging funds with partners and pursuing additional funding sources to expand services.

Actions planned to address obstacles to meeting underserved needs

A combination of two grants from the Denver Regional Council of Governments (DRCOG) will benefit seniors by allowing them to remain safely in their homes. Many seniors still have the vitality to live independently, but cannot feasibly handle all of the work associated with owning a home. Vision challenges and hearing loss are common issues for seniors to deal with, making it difficult to drive or maintain a home.

Douglas County signed contracts with eight different providers in four service areas. An estimated 8,000 one-way trips will transport seniors to medical appointments, the grocery store, and the senior center. Seniors can take advantage of 3,400 hours of homemaker and 170 hours of chore and handyman services for a more suitable living environment. Approximately 8,600 hours of adult day care services will offer relief to family members and caregivers. Assistance of this nature helps seniors remain healthy and safe.

Seniors, people with disabilities and low- and moderate-income residents are often transit dependent. In March 2016, a consultant presented the final draft of a countywide Transit Services Demand Analysis to Douglas County. The draft outlined the public process and included a transportation needs assessment and summary of findings. Data collected demonstrates transit service needs and areas where services are in high demand. The County plans to review the recommendations before determining next steps.

The Regional Transportation District (RTD) awarded the County \$135,000 in Federal Transit Administration (FTA) funds. Half of the FTA funds will support an estimated 2,260 trips for low- and moderate-income residents accessing employment and critical services. This is valuable for residents who do not qualify for transportation under existing grant-funded programs. The remaining funds were awarded to Neighbor Network for the purchase of an ADA accessible vehicle and to fund First Call, an information and assistance program. In the past, Neighbor Network was unable to provide trips to clients in need of ADA accessibility and had to refer them to other agencies that charge for their services. The vehicle purchase allowed them to increase

the number of clients served. Seniors are able to save money by not having to request services from an expensive transit agency. First Call operators aid approximately 1,200 callers a month with information related to transit services, senior housing, medical resources, and other local services. Operators can schedule trips for Neighbor Network clients and provide referrals to other transit agencies. Additionally, the County has \$90,000 in Developmental Disability Mill Levy (DDML) funding to provide trips for residents with disabilities beginning in July.

The County's connections with the faith-based community facilitated discussions on expanding services for low-income residents. Douglas County's foster care program is part of a three-county collaborative with Arapahoe and Jefferson Counties. With few local foster care families, children are often placed away from their birth families in these adjacent counties. Douglas County Human Services staff engaged with local faith-based organizations requesting their assistance in reaching families who have an interest in fostering children locally. As a result of this outreach effort, an increased number of families attended informational meetings. Additional families accepting foster children in the county provides familiar surroundings for children who need temporary placement.

Faith-based organizations also offered their facilities on a rotational basis to serve as a shelter for homeless women and children during the months of November through March. Shelter is currently provided through a limited number of motel vouchers.

Actions planned to foster and maintain affordable housing

The county's total housing stock as of January 1, 2016 was 117,290 units. Single-family detached houses account for 77 percent of that total. The median price of all homes sold in Douglas County in the third quarter of 2015 was \$399,350, according to CoreLogic. The county's median household income was \$103,226, which ranks 6th in the nation for highest median household income among counties with populations of 65,000 or more (2014 American Community Survey 1-Year Estimates). High demand for higher-priced housing means residents with incomes significantly below the median income threshold have limited housing options.

Local organizations explore opportunities for additional funding sources to support lower-wage residents in search of affordable housing. The Crisis Center applied for a \$500,000 grant from the Metro Denver Homeless Initiative, earmarking \$365,000 for rapid rehousing if the grant is awarded. These grant dollars will leverage other funds, allowing DC Cares to accept 30 additional families into the program. Another grant opportunity being sought by the Douglas County Housing Partnership (DCHP) is through the HOME program. These funds will provide tenant-based rental assistance for 10 families with school-aged children. Reporting requirements involve documenting if stable housing leads to improved school attendance. Expanded funding sources increase an organization's viability and stabilize families, which enhances their ability to resolve other barriers.

The DCHP cultivates relationships with developers to increase affordable housing throughout the county. DCHP works with developers in locating sites for housing and offer guidance on the advantages of utilizing CDBG and HOME funds. Jurisdictions have come to rely upon the DCHP for affordable housing-related projects and information.

Habitat for Humanity of Metro Denver is expanding into the southern metro area. In 2015, Habitat used private funds to purchase two condos for rehab and resale to low income families in the Town of Castle Rock.

Habitat plans to use 2016 CDBG funds to acquire and rehabilitate at least two additional housing units in Douglas County. These units will be sold to residents at 35 to 50 percent of the AMI level, providing an opportunity for low-income residents to become homeowners.

Other actions planned to foster and maintain affordable housing include:

- Preserve the existing supply of affordable housing.
- Discuss affordable housing needs, including housing for persons with disabilities, when updating the Comprehensive Master Plan.
- Award CDBG funds toward eligible projects that maintain and increase affordable housing units.
- Rehabilitate homes for seniors and disabled populations, increasing safety and improving personal mobility in their homes.
- Encourage organizations to apply for CDBG and HOME funds to maintain and expand the affordable housing inventory.
- Offer incentives or waive fees to reduce costs associated with building affordable housing.
- Promote the flexible standards policy included in Douglas County's CMP.
- Continue having CDBG staff attend pre-submittal meetings that have an affordable housing component to offer insight.
- Encourage developers to reserve units at lower AMI levels for extremely low-income residents.
- Inform developers about the benefits of working with the DCHP, including financial opportunities.
- Strengthen relationships with developers, property managers, and financial institutions.
- Seek grant opportunities through federal, state, and local grants.

Actions planned to reduce lead-based paint hazards

Vox Media worked with the Washington State Department of Health to map lead exposure risk nationally by census tract. Housing and poverty data were used to calculate areas of risk. Douglas County received low lead risk scores of one or two out of a possible 10. An article describing the map and data used stated, "Areas of the country with lower risk are typically located in less populated Western states like Nevada, Arizona, or Colorado, where more than 25 percent of the areas have a lead risk score of 1."

The populations most at risk for lead poisoning are children between the ages of six months to six years living in a pre-1978 home. The Colorado Department of Public Health and Environment's (CDPHE) Disease Control and Environmental Epidemiology Division is responsible for overseeing lead-based paint abatement, pre-renovation notification, and the certification of lead professionals in the state of Colorado. In 2014, the CDPHE tested blood lead levels for 16,555 children ages six years and under from throughout the state. Out of the 16,555 children tested, a total of 373 had blood lead levels greater than or equal to 5 ug/dL. CDPHE also provides data specific to each county. Tests were conducted on 481 Douglas County children under six years of age in 2014. Five cases of blood lead levels were greater than or equal to 5 ug/dL from the age group tested. The CDPHE recommends different types of follow up based on the results of their lead level. Tri-County Health Department performs home investigations on children with confirmed elevated blood lead levels.

Lead-based paint hazards are minimal in Douglas County because 81 percent of the housing units were built after 1990. Douglas County has approximately 6,100 housing units that were built prior to 1978, the year lead-based paint was banned nationwide for consumer use. These homes are potential sources of exposure to lead-based paint. While 6,100 homes is a relatively small number, the residents who live in these homes are potentially at risk of lead poisoning.

Exposure to lead hazards can lead to lower intelligence, learning disabilities, and behavioral issues. Adults exposed to lead hazards can suffer from high blood pressure, headaches, and memory loss. In addition, populations living below the poverty level are more likely to have other factors that increase their risk of lead poisoning. Risk factors include poor nutrition and sub-standard housing.

Actions planned to reduce lead-based paint hazards include:

- Ensure safe lead-based paint work practices meet HUD and EPA requirements for any residential units that receive funding through the CDBG program.
- Screen all residential units built prior to 1978 for lead-based paint hazards when those homes receive rehabilitation services paid for with CDBG funds.
- Review certifications for hired contractors to confirm they have an updated certificate of completion for lead-safe work practices.

Actions planned to reduce the number of poverty-level families

Douglas County is committed to reducing the number of poverty-level households by supporting programs that improve self-sufficiency, reduce barriers to affordable housing, and decrease the number of homeless families. Poverty is a complex problem that is best addressed with a multi-faceted approach. Poverty-stricken households have complex barriers that require more than one single solution. According to the 2014 American Community Survey 1-Year Estimates, 4 percent of the population had incomes below the poverty level.

Douglas County invests resources to reduce the number of poverty-level families through the DC Cares program. Case managers work closely with families in acquiring stable housing and increasing employment opportunities. These two factors significantly affect families in all areas of their lives. Increasing the household's monthly income is essential to reducing poverty. The program also works to address other barriers such as unreliable child care, health problems, and lack of transportation. These obstacles are addressed through the comprehensive approach offered by DC Cares and its many partners. Nine additional partners joined the initial four that developed the program. DC Cares includes Douglas County's Department of Community Development and Human Services, as well as the Youth Initiative's WrapAround program. The other 10 participants are comprised of the DCHP, the Douglas County School District, AllHealth Network, Bridge of Hope, Catholic Charities of Central Colorado, Cherry Hills Community Church, Crisis Center, Parker Task Force, Southeast Community Outreach, and the Church of the Rock. Each agency contributes their own unique set of skills, along with funds to leverage, enabling the program to serve additional clients. Families benefit from the coordination between all partner agencies. Each family is assigned a facilitator from the agency best suited to meet their needs based on their assessment.

Actions planned to reduce the number of poverty-level families include:

- Increase transit options throughout the county improving access to jobs.
- Consider options to address service gaps.

- Provide technical assistance and encourage organizations to search for additional grant opportunities.
- Promote grant opportunities and networking events to local organizations.
- Improve organizational self-sufficiency and build capacity of local non-profits.
- Encourage organizations to collaborate, share resources and leverage funds to serve additional clients.

Temporary Assistance for Needy Families (TANF), RTD, and DDML funds also assist in reducing poverty. TANF-eligible residents must demonstrate that they have a job, are searching for a job, or are receiving education that provides job skills. Submittal of a monthly report identifying the hours dedicated to these three options is required. Residents without access to a vehicle, or who are not located near an RTD service area, can take advantage of grant funds to get to and from work. Douglas County received RTD funds to provide an estimated 2,260 trips for low- and moderate-income residents to access employment. Douglas County has set aside an estimated \$90,000 in DDML funds for employment-related transportation. Organizations can apply for these funds by submitting a proposal stating why the funds are needed. DDML funds will be available for organizations to begin offering services in August 2016.

To prevent residents from returning to poverty, the Douglas County Sheriff's Office supports alternative placement for sentencing through its Work Release Program. Eligible residents have an opportunity to continue working while serving their sentence. This allows them to maintain their current job and provide for themselves and their family. This approach eliminates the need to secure a new job or housing after being released from jail.

Actions planned to develop institutional structure

Douglas County's three-member Board of County Commissioners (BCC) serves as the legislative, policy-making and administrative body governing the unincorporated areas of Douglas County. The BCC performs legislative, executive and quasi-judicial functions, which includes establishing policies to ensure the safety, health, and well-being of the community.

The BCC appoints a County manager to carry out the policy directions of the Board and to supervise and coordinate the work of department staff under direct control of the Board. With the exception of the County attorney, the County manager has line authority over all County departments under the BCC. The Department of Community Development is one of these departments.

The Community Services Division within Community Development oversees several grant programs that benefit the Douglas County community. The division administers the CDBG and Community Services Block Grant programs, as well as administering grant funds received from the Colorado Department of Transportation, FTA, DRCOG, RTD, and DDML funds. These dollars predominantly assist low- and moderate-income residents, seniors, and persons with disabilities. The goals of these grant programs align with several programs offered through the Human Services Department.

The Integrated Services Group includes representatives from eight County departments that manage grant-based programs. Representatives from each department meet monthly to present program information and gain increased program knowledge. This is useful in referring clients to other agencies. The meetings provide best practices for staff discussion, opportunities to collaborate on projects, and avoid duplication of services.

Actions planned to develop institutional structure include:

- Continue working with the Partnership of Douglas County Governments.
- Update the Douglas County BCC regarding the CDBG program, request approvals, and provide project information as needed.
- Adhere to Douglas County's 2035 Comprehensive Master Plan (CMP), which includes goals, objectives, and policies to support, encourage, and promote a variety of housing options.
- Include the local jurisdictions in the CDBG process and encourage them to apply for funding.
- Provide data and share information to ensure leaders can make decisions accordingly.
- Encourage, facilitate and foster relationships throughout Douglas County to strengthen the services available to the public.
- Continue engaging the CDBG Advisory Board. Updates are provided on the annual application process, progress of subgrantees, new rules and regulations from HUD, and fair housing information.
- Implement the 2014-2018 Consolidated Plan and the 2016 Annual Action Plan for the CDBG program.
- Ensure clients benefit to the fullest extent from the resources available by coordinating with other departments.

Actions planned to enhance coordination between public and private housing and social service agencies

Coordination between public and private entities is essential to improving services. Douglas County's Human Services Department has expanded its presence throughout the county to make services more accessible to residents. A/D Works! and Human Services staff co-locate once a week at the Parker Task Force and three to four days per week at the Douglas County Detention Center. Clients have the opportunity to receive employment-related assistance and help in completing eligibility paperwork for specific services. Eligible inmates exiting incarceration can apply for services, to be available once they are released. The goal is to reduce recidivism by providing the necessary resources at the time inmates exit the justice system. Once a month, Human Services answers questions and accepts applications at the Castle Rock Senior Center. Broadening service availability throughout the county strengthens relationships with residents and local organizations.

Another example of public and private coordination is through the Family Resource Pavilion. This cooperative network of support services was designed for families with young people who have school and behavioral issues, family conflict, drug use, or juvenile court involvement. Several agencies provide services in one location empowering families to create solutions and achieve personal goals. This eliminates the need to drive to various locations for services and strengthens collaboration between providers dedicated to helping families achieve success. The facility, located in Arapahoe County, serves both Arapahoe and Douglas Counties. Three beds are reserved for Douglas County residents. Besides Arapahoe and Douglas Counties, five other committed agencies provide a wide range of services to address each family's unique situation. Services include substance abuse treatment, counseling, and respite.

Additional actions planned to enhance coordination between public and private housing and social service agencies include:

- Provide CDBG funds to eligible projects for housing and social services.

- Encourage inter-agency cooperation to apply for CDBG funds and leverage resources to the fullest extent.
- Continue working with the Community of Care Network (CCN) to comprehensively address issues of poverty and homelessness.
- Inform agencies about the benefits of participating in the CCN for providers and clients.
- Distribute DCHP program information to local organizations allowing materials to be widely available.
- Collaborate with developers and the DCHP to issue Private Activity Bonds for new affordable housing options.
- Support the Douglas County Transit Solutions efforts to increase transportation options through coordinating services and leveraging of funds.
- Participate in the Denver Regional Council of Governments.
- Provide opportunities for housing and social service agencies to network and build capacity.
- Offer referrals to new organizations that would benefit from the leadership, programs, services or collaboration with other organizations.

DC Cares plans to approach Low-Income Housing Tax Credit properties requesting that applications for clients in the program be accepted to help families secure housing and improve their credit.

The regional Metro Denver Homeless Initiative's Landlord Tenant campaign involves recruiting landlords and property managers to work with public housing authorities and non-profit organizations. The ideal outcome is for landlords and property managers to accept formerly homeless and low-income tenants at reasonable rental rates.

Discussion

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

All projects to be completed during the 2016 program year meet HUD's national objective of benefitting low- and moderate-income residents. Projects also address a local priority, goal and objective in the 2014-2018 Consolidated Plan. All CDBG funds are anticipated to directly benefit Douglas County's vulnerable population eligible for CDBG programs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	82.00%

Discussion

A consecutive period of three years (2015-2017) will be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low and moderate income.