

**TO:** The Board of County Commissioners  
**FROM:** Douglas J. DeBord, County Manager  
**DATE:** January 23, 2024  
**RE:** County Manager Report

The purpose of this memo is to inform the Board of items and emerging issues that may be of interest.

- **Douglas County Commissioners unanimously adopt the 2024 Budget featuring a historic return of \$37.8 million in tax relief to property owners. The County's \$671.8 million budget is balanced while increasing investments in programs and services, including a historic \$10.2 million investment in public safety. ([full story](#))**



Property taxpayers in Douglas County will receive \$37.8 million in tax relief in 2024, the result of a historic County mill levy reduction of 3.679 mills – the equivalent to 18.6%

of the County mill levy. This is one central outcome of the Board of Douglas County Commissioners' budget process which concluded with the adoption of the [2024 Budget](#) on January 9.

A historic mill levy reduction by Douglas County Commissioners means you'll be getting a relief check later this year, so long as your tax bill has been paid. But long-term property tax reform is still needed. ([full story](#)) Join the ongoing conversation about property tax relief and reform during a Live Town Hall at 6 p.m. Wednesday, Jan. 24. To join online, visit [douglas.co.us/townhall](https://douglas.co.us/townhall). Join via phone by calling 833-380-0668, or simply answer the phone when we call to invite you to join us. To receive a call just before a Live Town Hall begins, visit [douglas.co.us/townhall](https://douglas.co.us/townhall) to register.

In 2023, Douglas County homeowners experienced the largest increase in home values in state history. Throughout the year, the Board of Douglas County Commissioners acted to mitigate this impact through advocacy with state lawmakers and engagement with you. They also took local action. In their capacity as the County Board of Equalization they reduced residential property values by 4%, which was later rescinded by the State Board of Equalization ([get an update here](#)). As part of the 2024 budget, they [reduced the County's mill levy by a historic 18.6%](#).

## **Health Department**

- **Executive Director Activities:**
  - Held a hearing on one violation of the Onsite Wastewater Regulation.
  - Signed an agreement with the Colorado School of Public Health for participation as an Academic Health Department.
  - Joined the American Public Health Association
  - Continue to participate in the Region 12 Opioid Council, the Douglas County Homeless Initiative, and the Metro Denver Partnership for Health.
  - Participated in a meeting regarding a countywide domestic violence needs assessment.
  - Working with Human Services staff to initiate a program to give new parents information to get children's lives off to a good start, the first focus being on safe sleep for infants.
  - Respiratory Disease Update: COVID-19 cases remain lower than last year at this time. RSV and Influenza hospitalizations are increasing; however, they remain much lower than last autumn. We

continue to recommend that all people eligible for vaccines receive them as their best protection against these potentially serious diseases.

- Future Plans: Looked at potential new locations for the health department; currently working on two spaces to generate lease proposals. Goal: allow the health department to be under one roof with better space for the staff and clients and adequate meeting/conference facilities.

- **Administration:**

- Work on the DCHD accreditation, Strategic Plan, and policies and procedures.
- Vital Records:
  - September 2023 – Issued 602 certificates, generated \$9,548.
  - October 2023 – Issued 705 certificates, generated \$11,644.
  - November 2023 – Record Breaking month. Issued 1,092 certificates, generated \$18,839, which is \$5,460 more than the previous record in January 2023.
  - Vital Records earned \$9,574 from GoCertificates. (Douglas County is now receiving our County's GoCertificates, instead of them going to the State. This increased our Vital Record requests).
- Grants:
  - Enter Grant information in eCIVIS for Community Health and Emergency Preparedness
  - Fiscal Agent for Douglas County Early Childhood Council

- **EPI:**

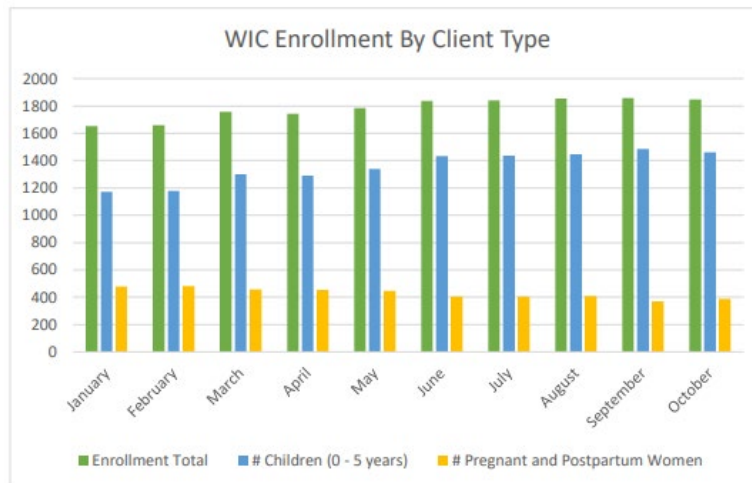
- Outbreaks:
  - Non-COVID Outbreaks: investigated 1 hand foot and mouth disease outbreak, 6 gastrointestinal illness outbreaks, and 6 respiratory illness outbreaks in school, preschool, or childcare settings. Investigated 1 gastrointestinal illness outbreak in a long-term care setting.
  - COVID Outbreaks: Investigated 2 COVID outbreaks in long term care settings and 2 in medical care settings.
  - Assisted CDPHE in investigating salmonella illness connected with the nationwide cantaloupe outbreak.
- Data:
  - Update the COVID data dashboard weekly through this winter's respiratory illness season. Update the communicable disease dashboard monthly. COVID data will continue to be captured for historical accuracy but will eventually be integrated in the respiratory illness dashboard for public consumption.
  - Preparing to transition from the CDPHE Colorado Electronic Disease Reporting Systems (CEDRS) to EpiTrax for case management. This state-wide implementation is being managed by CDPHE.
- Disease Updates:
  - West Nile Virus: The summer WNV season has come to an end. We had more cases of symptomatic and asymptomatic WNV cases than in any previous year (32 cases), and Colorado had more WNV cases than any other state in the US.
  - Flu/RSV/COVID: Respiratory cases are on the rise, but case counts are lower than last year to date.
- Continue to redistribute COVID tests to organizations requesting test kits, including the Douglas County jail. Continue to offer at-home COVID tests at the Castle Rock and Park Meadows health department locations.

- **Environmental Health**

- Activities: Since September 1, EH has:
  - Conducted 203 Routine Retail Food Inspections.
  - Completed 29 Re-inspections of Retail Food Facilities.
  - Assisted restaurant owners and builders with 18 pre-operational inspections.
  - Performed 21 Routine Recreational Water inspections.
  - Conducted 60 Routine Child Care Inspections.

- Assisted childcare owners with 12 pre-operational inspections.
  - Responded to 56 complaints.
  - Issued 12 Major Repair Permits for OWTS.
  - Issued 18 Minor Repair Permits for OWTS.
  - Issued 27 New Installation Permits for OWTS.
  - Reviewed 101 Use Permit Inspections.
  - Reviewed 7 Special Event Plan Reviews
  - Reviewed 15 Land Use Case Referrals
  - Performed 11 Environmental Records Reviews
  - Inspected 3 Waste Tire Facilities
  - Conducted 3 Landfill Inspections
  - Responded to one report of an outbreak of Salmonella in cooperation with the Epidemiologist team.
- Future Plans:
  - Continue solidifying standard operating procedures to provide consistent guidance to staff and residents.
  - Continue to build partnerships with the Colorado Department of Public Health and Environment, the FDA, other departments within Douglas County, and surrounding jurisdictions.
- **Community Health**
  - Activities:
    - Immunizations: DCHD held three immunization events since the last BOH report, in partnership with DCHD's clinical partner – STRIDE Community Health Center:
      - ✓ Wednesday, October 18th at the ACC Sturm Campus in Castle Rock, as part of a campus health fair. Approximately 10 individuals received flu vaccines.
      - ✓ Wednesday, November 8th at South Ridge Elementary in Castle Rock. A total of 33 children were provided common childhood vaccines. 106 vaccines were administered through the Vaccines for Children (VFC) program, which provides no-cost vaccines for individuals who are uninsured or on Medicaid.
      - ✓ Tuesday, November 14th at Sedalia Elementary in Castle Rock. A total of 17 children were provided common childhood vaccines. 32 vaccines were administered through the Vaccines for Children (VFC) program.
    - Maternal Child Health: Advocates for Families (AFF) was formed in June 2023 by several community partners recognizing the need for close collaboration between organizations that serve families in Douglas County. The mission of AFF is to foster healthy connections in our community for all families to thrive. The vision is for every Douglas County family to feel connected to their community and are valued and supported. Current partners in this work include Advocates for Children CASA, Developmental Pathways, Douglas County Department of Human Services, Douglas County Early Childhood Council, Douglas County Health Department, Douglas County Mental Health Initiative, the Family Center of Douglas County, and You Are Not Alone (YANA).
    - Tobacco Education and Prevention: The Community Health Education team has been working on a Tobacco Focused Community Assessment (TFCA), a required assessment for funding through CDPHE's State Tobacco Education and Prevention Partnership (STEPP) grant.
      - ✓ The TFCA reviewed quantitative data for both Douglas and Elbert County (DCHD supports tobacco prevention efforts in Elbert County) as well qualitative data through focus groups, stakeholder meetings, and a community survey. The data included in the TFCA provides the framework for DCHD's tobacco prevention implementation plan, which will include specific strategies to reduce youth smoking/vaping and increase access to cessation resources for Douglas and Elbert County residents who desire to quit.

- WIC: CDPHE is continuing to refine the funding framework beginning in FY2025 (October 1, 2024 start date) and DCHD continues to wait for clarity on the formula, required FTE, and partnership opportunities with smaller WIC agencies. December 14, 2023 meeting to review all information that pertains to the new funding period, which will require a competitive application by the Department for funding.
  - ✓ Enrollment in WIC hit an all-time high for the department in September (1,856 individuals enrolled) and it is anticipated that the program will continue to see growth moving into 2024.
  - ✓ Total unduplicated enrollment to date in 2023 is 2,896 individuals (this includes all individuals enrolled in WIC at some point during the calendar year). Enrollment by Client Type is shown in the graph below; these numbers will be utilized for the purpose of the new funding model.

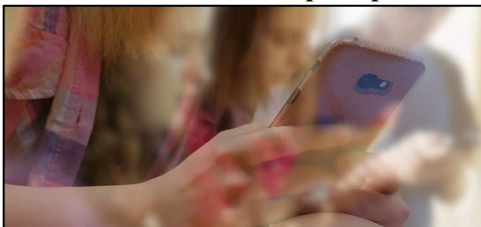


### Early Childhood Council

- Universal Preschool in Douglas County: 135 providers participating. 3,492 of the 3,904 available spots filled
- Other Projects
  - Working with Human Services and Community Services to research intergenerational childcare
  - Collaborating with Maternal and Child Health and several other agencies in Douglas County to establish a collaborative entitled Advocates for Families to align our work and create seamless processes to support families
  - Soliciting teachers for parenting classes to be taught this winter and spring.
  - Support coaches who work directly with programs going through the state rating system called Colorado Shines

### Human Services

- We can continue to help stop Human Trafficking in Douglas County in 2024 - Douglas County Commissioners, Douglas County Sheriff's Office and the 18th Judicial District Attorney's Office recognize January as Human Trafficking Prevention Month ([full story](#))



You've heard about human trafficking, but would you know if a child in your neighborhood was being targeted? Unfortunately, trafficking is happening in Douglas County, but gaining awareness is something we can all do to prevent this crime.

The Board of Douglas County Commissioners has formally recognized January as Human Trafficking Prevention Month in Douglas County to shine a light on the hidden ways residents are trafficked in our community. In partnership with the Douglas County Sheriff's Office and the 18th Judicial District Attorney's Office, the Board passed a resolution during its regular business meeting Tuesday, Jan. 9.

In 2023, we took steps together to recognize and reduce human trafficking. We learned at our [Live Town Hall](#) that Human Trafficking is happening in our backyard and largely affects boys and girls under the age of 14 and vulnerable adults who have experienced trauma. The Board of County Commissioners [took steps to reduce the crimes with licensing and inspections](#). Chief Deputy District Attorney Chris Gallo, Special Victims Unit for the 18th Judicial District Attorney's Office explained, "Due to the efforts and participation of Douglas County and support from the Douglas County Commissioners, the District Attorney's office has successfully secured the longest sentences against human traffickers in the history of humanity."

Together, we can continue the work in 2024. Learn the signs of trafficking and what to report in [this video](#), then share it with your loved ones. Together, we can raise awareness and protect our community from traffickers. Learn more about the ordinance and partnership with the Douglas County Sheriff's Office on [our webpage](#).

- **The 2024 Douglas County Outstanding Youth Awards** - The Douglas County Youth Initiative hosts the



DCYI Outstanding Youth Awards. Please nominate a student and pass along to others. The Outstanding Youth Award recognizes teenagers between the ages of 13 and 19 who have overcome personal adversity and created positive change in their lives. The Youth Awards focus on teenagers who have triumphed over great odds and serve as inspirations and role models. If you know young people who would be good candidates for the Youth Awards, please help us identify them by completing the nomination

form, link is below. Award winners receive a cash gift!

Nomination forms are due by March 29, 2024. The reception honoring nominators and award winners is April 29th, 2024, 6-8pm, Douglas County Miller Building, Castle Rock, CO 80104. To nominate: <https://www.douglas.co.us/youth-initiatives/youth-awards/youth-award-nomination-form/> Questions? email [malston@douglas.co.us](mailto:malston@douglas.co.us) or [clyles@douglas.co.us](mailto:clyles@douglas.co.us)

## **Community Development**

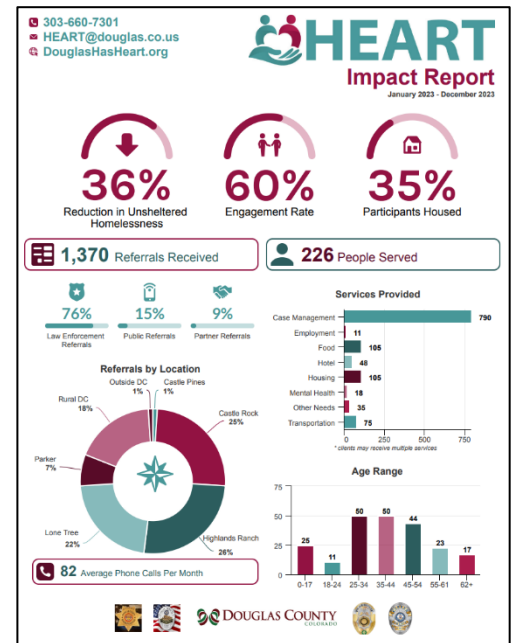
### ***Planning Resources***

- **Massage Facility Licensing** - On January 2, 2024, the Board held its first Massage Facility License Hearing. Staff presented the application for Li's Massage Therapy, which will be located on south Broadway in Highlands Ranch. The Board determined that the application met the approval criteria per Ordinance #O-023-001 and approved the license at the hearing. Staff was then able to issue the County massage license on that same day. The applicants were very excited to get the license so quickly, and to be the first successful new application heard and approved by the Board.



## Community Services

- **HEART Impact Report** – To the right is data collected from our referral system and the Homeless Management Information System (HMIS) database, showcasing the impactful year that HEART had in 2023. Please see the details below on the great work this team is doing!
- **Empowering Mobility in 2024 for Older Adults Community** - Douglas County staff submitted the 5310 application to DRCOG for \$453,000 to enhance the mobility of older adults and individuals with disabilities. A local contribution of \$113,250 is required for a project total of \$566,250. If awarded, the requested funding will provide 8,900 trips, support the operation of the Douglas County First Call, and support the County's mobility management activities. The period of performance is from July 1, 2024, to June 30, 2024. An award notice should come from DRCOG in the second quarter of 2024.



- **DRCOG Grant Application - Seeks Over \$950,000** - Community Services submitted a grant application to the Denver Regional Council of Governments (DRCOG) requesting \$957,628 in grant funds to provide supportive services to adults aged 60 and over for period July 1, 2024, through June 30, 2025. If awarded the full grant request, Douglas County would contribute an additional \$144,538 in match funds, for a project total of \$1,102,166. The funds would provide assisted transportation, homemaker, chore, and personal care services to older adults, allowing them to remain safely in their own homes and communities. These services would be provided through subgrantee agreements with community partners such as Aging Resource of Douglas County (ARDC), Castle Rock Senior Activity Center (CRSAC) and Visiting Angels.



- **Integral Care Training** - Integral Care training attempts to provide community partners with best practice principles to case management through a strength based, whole-person approach. This two-day training was hosted at Cherry Hills Community Church on January 4 and 5 and had 19 case managers in attendance. This training is primarily lead by Rand Clark, in partnership with Erin White (Director of Manna Resource Center). The training was originally developed in support of the Douglas County Cares program, but as the core principles are transferable to any agency that provides some form of case management or coaching of clients, the training is open to all community partners.



## ***Parks, Trails and Building Grounds***

- **Winter Recreation at Rueter-Hess** - The trails remain open for passive use such as hiking and snowshoeing. Douglas County Parks and Trails staff along with the rangers continually maintain the trails at Rueter-Hess for winter recreation. When the conditions are right people may enjoy hiking, snowshoeing, and cross-country skiing on the established trails. The trail system includes Newlin's Gold Trail, located on the south side of the Reservoir and north of Hess Road are the Incline, Rosie Rueter, and Coyote Run Loop.



- **Closed to Fishing for the Winter Season** - The cold temperatures and ice forming necessitated the closing of fishing at Rueter-Hess Reservoir. The mild weather in November and December allowed the reservoir to remain open longer than anticipated. Fishing will reopen in the spring when ice thaws and shoreline access is safe for the public once again.



## **Public Works**

- **Do you drive I-25 between Monument and Castle Rock? Prepare for tolling in the Express Lanes.**



**CDOT began collecting tolls on Wednesday, Jan. 17 ([full story](#))** Information courtesy of the Colorado Department of Transportation: If you drive on I-25 between Castle Rock and Monument, tolling in the Express Lanes has been activated. As of Wednesday, Jan. 17, CDOT began collecting tolls on the I-25 South Gap Express Lanes. These lanes run adjacent to the general-purpose lanes in either direction along I-25 between Monument

and Castle Rock. The lanes are open 24/7 and feature traffic management systems to reduce congestion and provide Colorado drivers with a reliable, time-saving option at any time of day. The Express Lanes are free to motorcycles, transit vehicles and vehicles with three or more people that have a switchable HOV transponder.

Tolls will range from 70 cents to \$2 with an ExpressToll pass, and overhead signs will indicate current toll prices. The rate will depend on the time of day, and license plate fees will apply should a driver not have a pass. Tolls will be collected through ExpressToll accounts or License Plate Toll. Drivers can save an average of 40% on tolls with an ExpressToll pass. Learn more about Express Lanes at [expresslanes.codot.gov](https://expresslanes.codot.gov).

- **New transportation options are in your future - Douglas County invests in Link On Demand and CDOT I-25 Mobility Hub ([full story](#))** During a regular business meeting, the Board of Douglas County Commissioners joined partnerships that will help bring two new transit options to Douglas County's northern tier.



- **Link On Demand now in Meridian** - One partnership will expand the Link On Demand service into Meridian. Link On Demand is a free shuttle service throughout Lone Tree. It works by pairing your ride with others going in the same direction, like a bus route that's always changing based on who needs a ride.

A partnership among the City of Lone Tree, Douglas County, RTD, Denver South TMA and Southeast Public Improvement District allows the Link On Demand to benefit businesses and residents in the Meridian Metro District, while also offering access to medical facilities, retail and regional and statewide transit options. The cost to expand the program is about \$2.8 million for 2024

and 2025. RTD will fund \$1,072,000. Denver South TMA is contributing \$504,000, and Lone Tree is providing \$1,092,000. Douglas County's contribution is \$144,000.

Learn more and book your ride today via the City of Lone Tree's [webpage](#). Or, on Android and iPhone, download the Link On Demand app to book your ride. If you prefer to book over the phone, please call the Link On Demand Dispatch Center at [719-212-2430](tel:719-212-2430). Rides are wheelchair accessible.

- CDOT's I-25 Mobility Hub coming south of Lincoln - Another partnership will bring CDOT's I-25 Mobility Hub to life just south of Lincoln Avenue. CDOT's Mobility Hubs re-envision the traditional park-and-ride transit stop. They are transportation centers at select locations that emphasize multimodal options to seamlessly connect various modes of transportation. At the I-25 Mobility Hub in Lone Tree, you'll be able to access CDOT's Bustang service, RTD's Light Rail (at Sky Ridge) and Lone Tree's Link on Demand.

The project is estimated at \$20 million and has received an \$8 million grant from the Denver Regional Council of Governments (DRCOG). Douglas County and the City of Lone Tree are each contributing \$1 million, and CDOT will fund the remaining costs. Construction is expected to begin in late 2024 or early 2025. Learn more on [CDOT's webpage](#).

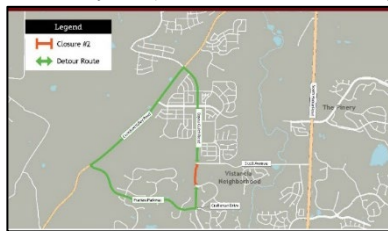
#### Activities for December 4, 2023 – January 5, 2024

##### Active Projects

- **Quebec and University/Lincoln Signal and Intersection Reconstruction Project** – Winter shutdown of this project started on Thanksgiving and ends in March 2024.
- **Bayou Gulch Road Project** – Bayou Gulch Road, between Scott Ave and Vistancia Drive, will remain closed until May 2024. The project is in winter shutdown starting December 4, 2023, and construction operations will be limited until March 2024. During this time, the road is closed to pedestrians, bicycles, and motor vehicles, including weekends, evenings, and holidays. Access to the Vistancia neighborhood is now open through the north entrance.



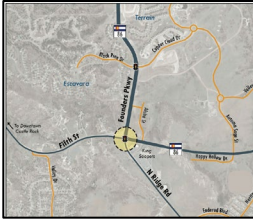
WW Clyde (Contractor, formerly IHC Scott) has completed the widening section between Vistancia Drive and Pradera Parkway, as well as the embankment for the roadway alignment, storm infrastructure, sidewalk, curb and gutter, trench drains and bottom mat asphalt between Vistancia Drive and Scott Avenue (Phase B). Currently, project is on Winter Shutdown until March 2024, however some limited activities may take place, depending on the weather. In the Spring of 2024, the Contractor will complete final components of seeding and mulching, top mat asphalt in Phase B, signing and striping for Phase B, and punch list items for close out in both Phases A and B. Construction started on June 26, 2023 and is expected to be completed in May 2024. [View more information about the project.](#)



Get text alert updates about this project. Opt in by texting 'QLUnews' to 21000 to stay up to date with unexpected delays, extended lane closures and other important project updates. *Note:* Message & data rates may apply. [View more information about this project here](#)



- **Four Corners Project – Town of Castle Rock** – Project started on Oct. 4, 2023. The Four Corners Project will improve safety and operational issues, at the intersection of Founders Parkway, Fifth Street, State Highway 86, and Ridge Road, which serves more than 30,000 vehicles per day - a number that is expected to increase to more than 48,000 vehicles per day by 2040. This intersection also has a high crash rate and lacks connections/safe accommodations for bicyclists and pedestrians. This is a Town of Castle Rock Project - construction is anticipated to be completed in late 2024.



Douglas County provided a financial contribution in the amount of \$1 million paid to Town of Castle Rock for this project per an IGA that was approved on April 26, 2022. For further information, please visit For further information, please visit the [Town of Castle Rock's Project website](#).

- **Traffic Striping** - Daytime work: The County Striping Crew is concentrating on re-striping some parking lots, crosswalks and other various pavement markings. There should be little to no impact on traffic. The striping crew's winter schedule is Monday – Friday 7:30 a.m. – 3:30 p.m.



- **US 85 Widening from Highlands Ranch Parkway to C-470 Improvements – Timeline:** Fall 2022 to Fall 2025. For more information, visit the project [website here](#).

- **Hillside Way in the Pinery Subdivision** – Storm sewer work was completed in December 2023. The project is 50% milled and overlaid and now closed for the winter. Work is anticipated to resume in March 2024 to complete paving.



Description of Project: Pinery Water and Wastewater has begun the watermain replacement project. This project involves replacing the water main, conducting drainage repairs or installing new drainage systems and the contractor will mill and overlay the road upon completion. Work will occur during normal business hours unless requested through the ROW Permit process.

- **Plaza Drive Pipe Repair Project near Broadway St** - Started November 6 and completed on January 15, 2024. This Project will extend the service life of the existing 132-inch corrugated metal pipe under Plaza Drive. The pipe was installed in 1982, is 370 linear feet long, and was nearing the end of its service life. This safety improvement will extend the service life of this pipe.



- **Meridian Office Park Filing 1, 38<sup>th</sup> Amendment; DV 2023-137** – Richmond American Homes had a pre-con to start grading what was previously known as “Lansing Stockpile” to residential lots in Englewood.

#### ***Development Review***

- **Letters of Credit (LOC) and Warranties**
  - None this period.
- **MS4 and Stormwater Matters**  
*Legislative*

- **Colorado Dredge and Fill:** CDPHE Water Quality Control Division staff are scheduled to speak on legislative and policy options to protect Colorado's wetlands and seasonal streams at the state capital on January 23. The Sackett v. EPA U.S. Supreme Court decision removed federal protection of wetlands and other waters. Under that decision, the type of waterbodies subject to federal jurisdiction and permitting is significantly narrowed. Staff will continue to monitor state efforts towards establishing a Dredge and Fill permitting program and related policy.



**Senate Bill 24-005 Concerning the Conservation of Water Through the Prohibition of Certain Landscaping Practices:**

This bill was introduced in the Senate and assigned to the Agriculture and Natural Resources Committee. The bill as proposed would prohibit the use of turf, artificial turf, and non-native plantings in transportation corridors, on commercial/institutional/industrial properties, and in associations of common interest communities (HOA's).

**Senate Bill 24-037 Concerning Alternative Mechanisms for Achieving Water Quality Standards:**

This bill was introduced in the Senate and assigned to the Agriculture and Natural Resource Committee. The bill as proposed requires CDPHE in

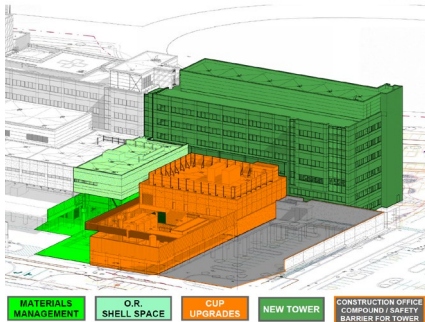
collaboration with universities to conduct watershed-scale feasibility studies regarding the use of green infrastructure, establish pilot projects with green infrastructure, and adopt rules that establish pre-permit water quality standards.

***Building***

- **Inspections, Permits and Valuations for the last 2 weeks:**

January 1, 2024 – January 12, 2024	
Inspections	
Building	825
Electrical	726
Mechanical/Plumbing	340
Roofing	362
Permits	
Accessory Use	20
New Commercial	30
Residential Alteration	59
New Residential	22
Valuations	
Accessory Use	\$987,554
Commercial	\$44,141,946
Residential Alteration	\$1,409,113
New Residential	\$7,380,057

- **Emergency Investigation** – On January 10, 2024, at 10:15 p.m. South Metro Fire Rescue requested a building inspector to respond to a house fire at 8859 E. Parker Road. Damage to the home was minimal but utilities were disconnected.



- **UC Health, Highlands Ranch Hospital Expansion** – The new wing addition of UC Health Highlands Ranch hospital located at 1500 Park Central Drive will add 150,900 square feet, to the existing 462,547 square foot hospital. The construction valuation of the new addition six story building is \$43,832,236.24.

## ***Traffic***

### **Special Events:**

Special Event Permit application: ETF2023-037: [St. Patrick's Day 5K](#); March 16, 2024 - event starting at 9:00 a.m.

### **Traffic Systems:**

On January 10, 2024, Jose Mejia and Robert Farrell gave a Traffic Management Center Tour and answered Douglas County Transportation related questions for the Leadership Douglas County (LDC) group.

## ***Operations***

- **Snow Removal** - This snow season, Operations responded to a total of 12 snow events for a total of 25 days of post storm cleanup. The total number of miles plowed was 26,460 miles with a maximum of 66 units deployed. Total material usage, 793 yards of salt, 222 yards of salt/sand, and 27,099 gallons of deicer.



**Gravel Road Blading Program** - Operations is responsible for routine maintenance on gravel roads in Douglas County. During this reporting period, at total of **21 lane miles** were graded on the following roads: Yucca Trail, Hidden Valley Road, Jackson Creek Road, Roxborough Park Road, Flintwood Road, Patty Lane, Brian Drive, Woodland Trail, Richlawn Parkway, Richlawn drive, Richlawn Lane, Bowstring Trail, War Bonnet Trail, and Sundance Trail. **476 lane miles YTD**

- **Sweeping Program** - The sweeping operations crews remove particulate matter and improve air quality to meet metro area quality standards. Regular sweeping removes sand, debris, leaves, and trash that can cause unsafe conditions for motorists, bicyclists, and pedestrians. And protects and improves water quality before

it can enter storm sewers and drainage ways. During this reporting period, a total of 47 yards of debris was removed from County streets. YTD, a total of 675 yards of debris have been swept and removed from residential and arterial roads.

- **Pothole Patching** - During this reporting period, 5,025 pounds of cold mix was applied to repair potholes on county roads.

## **Facilities, Fleet and Emergency Support Services**

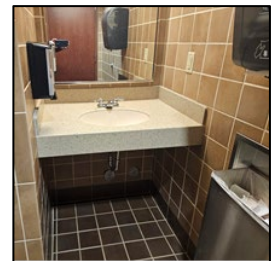
### ***Douglas County Fairgrounds and James R. Sullivan Events Center***

- **Fair & Rodeo**
  - Committee Meetings: Guest Services, Marketing, Entertainment, Executive
  - Fair Board meeting
- **Fairgrounds Events:** 4-H dog practice, Blazing Saddles, 4-H Cowboy Club, Mile Hi Barrels, Poodle Club, Active Athletics (pictured), Rebel Ratters, Pickle Ball Tournament, Plum Creek Kennel Club, Elite K-9, Australian Shepard Club, Centennial Ball, Aurora Horsemen Banquet, Teddy's 8<sup>th</sup> birthday party
- **Facility Projects:**
  - Indoor arena freeze damage
  - Event Center freeze damage
- **Other:**
  - Fairgrounds Staff toured the National Western Stock Show on 1/10 and 1/17



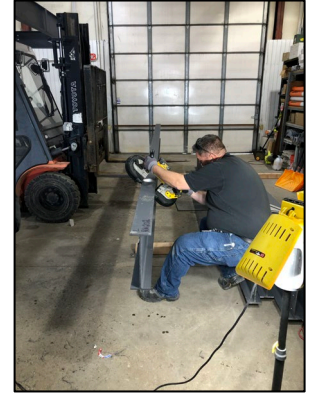
### ***Facilities***

- **Human Services:** Remodel and furniture updates – 75% complete. Replaced the laminate countertop with a new solid surface countertop in the first floor men's employee bathroom. (see right)
- **Justice Center:**
  - Clerk of Courts Service Counter - 70% complete
  - Patrol Furniture Capital Project - 75% complete
  - BAS Hardware Upgrade ABSI - 95% complete
  - EV Chargers Level II – 100% complete
- **Miller Bldg**
  - LED can light conversions - 90% complete
  - Lights in the HR department upgraded to LED
  - Data center consolidation for IT upgrade 18 – 10% complete





- **Traffic Shop:** Mezzanine Project - 60% complete (see right)



## ***Fleet***

- **Fleet Acquisitions:**
  - 2021 Asset Replacements & ADDs (34 Assets)
    - Budgeted - 4 at upfitter, 29 received
    - Risk Management replacements 1 – received
  - 2022 Asset Replacements & ADDs (103 Assets)
    - Budgeted – 2 P.O.'d, 2 at upfitter, 62 received
    - Additional/Unbudgeted – 2 P.O.'d, 31 received
    - Risk Management Replacements – 2 at upfitter, 2 received
  - 2023 Asset Replacements & ADDs (72 Assets)
    - Budgeted – 13 P.O.'d, 20 at upfitter, 28 received
    - Additional/Unbudgeted – 2 at upfitter, 7 received
    - Risk Management Replacements - 1 P.O.'d, 1 received
  - 2024 Asset Replacements & ADDs (78 assets)
    - Budgeted (78) – 37 approved and waiting for P.O.s
- **Completed:**
  - In Serviced units 2338, 24002 and 2342.
  - Approved agendas.
    - John Elway Chevrolet for 13 DCSO Tahoes.
    - Sil TerHar Ford for 4 DCSO F150s, 4 Police Interceptors, and 4 General fund replacements.
    - Sil TerHar Ford for 9 DCSO – SRO Police Interceptors.
- **Working on:**
  - Working with the DA-23 team on fleet needs.
  - Scope of work and quote for a Fleet Services cost allocation review.
  - Four Health Department van acquisitions.
  - 2024 Budget Acquisitions lists/specs.
    - PWOps plow truck cab/chassis.
    - PWOps plow truck upfits.
  - Lease options for three DCSO undercover assets.

## ***Safety and Security/Emergency Support Services:***

- We are finalizing the 2024 Safety and Security training class schedule. Emails will be sent out with sign-up links and information.
- The Evidence Garage security upgrade is complete.
- Justice Center camera project phase 2 is complete, and phase 3 will begin soon.

## **Office of Emergency Management (OEM):**

- Staff continues work on prescribed fire planning processes and procedures.
- Staff continues work on numerous projects and plans such as fire suppression ponds, power annexes, strategic plans, and regional alerts & warnings.
- Staff met with Roxborough Park HOA and an NFPA research group in planning for a summer wildfire evacuation drill and modeling study.
- Staff hosted the quarterly Douglas County Emergency Management Coordination Group meeting.
- The Emergency Services Unit conducted their annual wildland fire refresher training.



## **Communications & Public Affairs**

**January 4 – 17, 2024**

### **Storytelling / County News (digital communications, social media, traditional media)**

1/4	<a href="#">Need a helping hand? Get connected with free resources and enjoy a hot meal at 2024 Strive to Thrive event</a>	Douglas.co.us
1/5	<a href="#">A roundup of how and where to recycle Christmas trees in Douglas County</a>	NewsPress
1/8	<a href="#">Douglas County Offices closed Jan. 15, 2024</a>	Douglas.co.us
1/8	<a href="#">For Douglas County Sheriff the challenge is to stay full staffed</a>	NewsPress
1/8	<a href="#">Coming Soon. You are on public display to be seen and appreciated by thousands in 2024</a>	Douglas.co.us
1/9	<a href="#">Douglas County Commissioner Lora Thomas to run for House District 43 seat</a>	Denver Gazette
1/10	<a href="#">Douglas County Commissioners approve 2024 budget</a>	Douglas.co.us
1/10	<a href="#">New transportation options are in your future</a>	Douglas.co.us
1/11	<a href="#">Do you drive I25 between Monument and Castle Rock prepare for tolling in the express lanes</a>	Douglas.co.us
1/11	<a href="#">Amid migrant crisis, Douglas County has issues a “preemptive” public health order</a>	NewsPress
1/12	<a href="#">Public Health Advisory – Dangerous Temperatures</a>	Douglas.co.us
1/12	<a href="#">Those in need receive more help in 2024 thanks to you</a>	Douglas.co.us
1/16	<a href="#">Do you now about the historic property tax relief effort in Douglas County</a>	Douglas.co.us
1/16	<a href="#">Douglas County Government offices on a 90-minute delayed opening, Tuesday Jan. 16</a>	Douglas.co.us
1/17	<a href="#">We can continue to help stop human trafficking in Douglas County in 2024.</a>	Douglas.co.us

### **YouTube Stats**

	Video Views	Hours Watched	Subscribers
<b>Jan. 1 – 16</b>	<b>2,278</b>	<b>154.8</b>	<b>1,647</b>
<b>2023</b>	<b>94,908</b>	<b>9,851</b>	<b>1,633</b>
<b>2022</b>	<b>83,969</b>	<b>5,170</b>	<b>1,182</b>
<b>2021</b>	<b>48,823</b>	<b>6,661</b>	

### **Email Subscriptions – All Subscribers**

- Jan. 15 - 15,415 subscribers
- 2023 – 15,393 subscribers
- 2022 – 15,079 subscribers
- 2021 - 15,206 subscribers

### **Colorado Community Media (CCM) and Castle Pines Connection (CPC)**

- **CCM Print Ads**
  - **January 4** – Skip the Trip, Christmas Tree Recycling, Vote-ArtEncounters, What’s happening with your local Government and MLK Day Closure
  - **January 11** – MLK Day Closure, Christmas Tree Recycling, WIC, LEAP and Strive to Thrive
  - **Jan. 18** – Strive to Thrive, Health Department, Skip the Trip, Are you a property owner, and Art Encounters call for entries
  - **Jan 25** – Are you a property owner, AE call for entries, AD Works and 988
- **CCM Digital Ads (January)** - Handouts Don’t Help, CodeRed, Strive to Thrive, Live Town Halls

## **Commissioner Work Sessions – January 16, 2024**

- **Sterling Ranch Community Authority Board Requests:**

**Bond Issuance for Special Improvement District No. 1** – The Bond funds will be used to fund the necessary public improvements to lots to be sold in future. Staff reported on the need for, and use of, the bond funds and the market study conducted by Zonda Advisory. The Board heard from RBC Capital Markets that conducted the special assessment revenue bond feasibility study. Discussion included repayment of the bonds, risk to the County, and legal standing. The conclusion was that the issuance of these bonds would not require a material modification to the service plan and the Board agreed.

**Letter of Support for Future Front Range Passenger Rail Stop** – The Sterling Ranch Community Authority Board representatives reported on their desire and efforts to be included in the Front Range Passenger Rail District (FRPRD) discussions and study related to future potential rail station locations in Douglas County. They explained that a location in Sterling Ranch at Hwy 85 and Titan Road could accommodate the criteria described by the District and would greatly enhance the economic opportunities in the area and asked the Commissioners for a letter of support to provide to the District. Commissioner discussion included that while they may not support the FRPR project, they want to support communities who may want to explore the option with the FRPRD.

**Motion** – Direct staff to formalize the correspondence so the Commissioners can execute the letter of support for this community of interest on behalf of the Board of County Commissioners. Passes 2-1. Thomas opposed.

- **Transportation Initiative Discussion – DC Links**

This initiative came up at the Board Retreat on January 8 and at the Transportation Forum with the Mayors on January 10 and the Board expressed a desire to begin to explore ways to either expand the Lone Tree Link model for intra-jurisdictional transportation or a separate effort. Staff reported that the County has been working on initiating a transportation/transit study and recommended that an early action item could be to engage the consultant they have identified and start including the municipalities in the discussions to gather the needed information, which also includes an IGA with CDOT. The cost will be \$100,000 to \$150,000 for the study and this early action may help move that along. Commissioner Thomas expressed concern that the County might be competing with the private sector or other organizations already providing a service. Staff responded that those organizations would likely welcome the study and would want to be partners, which could increase their funding opportunities that have been decreasing and possibly reduce their costs. Discussion also included working with RTD to encourage them to invest in the study and the feasibility of a public private partnership so county residents can actually get something back from the money paid to RTD; costs for a DC Link system for all communities (estimated to be \$9-\$12 million/year); the potential funding sources and meeting with the subregional group to determine participation interest and feedback on ideas.

**Motion #1** – Direct staff to prepare a presentation on an early action Transit Study for the March 2024 Subregional Transportation Forum in Douglas County. Passes 3-0.

**Motion #2** – Direct staff to schedule a meeting with RTD and our partners as soon as they are available to discuss plans around the transit studies but to also work with Parker to see if there is an opportunity for the partners to meet as a group with RTD. Passes 3-0.

- **Strategic Planning Retreat Overview** – Staff and the Board began discussing the initiatives and other ideas that were presented at the January 8 Retreat and changes/deletions/additions to the existing initiatives were noted for a couple of the goals. Other goal initiatives will be reviewed in the coming weeks.

## Planning Services Activity Report

Completed Projects					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
2	01/08/24	Bell Mountain Ranch Filing 1A, 3rd Amendment, Lot 99-A, 1st Revision	Request for establishment of a tack store in existing building at the Bell Mountain equestrian facility.	SIP Revision	SP2023-105
	01/09/24	Mikes Marine South Platte Canyon Road PD Amendment	Request from Jefferson County for a Rezoning to amend the current Official Development Plan to allow sales, service, storage, and rental of vehicles and heavy machinery, wholesale distribution, sale and storage of building materials.	External Referral	RE2023-190
1	01/09/24	Auburn Hills Centre Filing 1, Amendment 1	Request from the Town of Parker for a Replat to adjust the lot lines between Lot 1 and Lot 2 of Auburn Hills Centre..	External Referral	RE2023-195
1	01/09/24	Auburn Hills Centre Filing 1, Amendment 1, Lot 1	Request from the Town of Parker for a site plan for a drive thru coffee shop.	External Referral	RE2023-194
1	01/09/24	Looking Glass Filing 8 - Final Plat	Request from the Town of Parker for a Final Plat for 106 duplex lots with 11 tracts for landscaping and open space.	External Referral	RE2023-191
2	01/09/24	McHenry Subdivision, Lot 2	Entertainment Event to host a pumpkin patch for 6 days in October up to 250 people per day.	Minor Entertainment Event	EE2023-006
2	01/09/24	Stonehenge at Roxborough, 14th Amendment	Request to adjust the lot line between 2 residential lots.	Administrative Replat	SB2023-056
2	01/09/24	Tower Open Space Rezoning	Rezone a Town owned parcel of land for future development. The Town is currently working to annex this parcel.	External Referral	RE2023-193
2	01/16/24	4547 E State Hwy 86, 1st Modification	Eligible Facilities Request. T-Mobile to replace antennas and equipment.	SIP Modification	SP2023-087

Referrals					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
2	01/10/24	Canyons South Preliminary Plan Filing 3	Development of 182 residential lots and 6 tracts in Canyons South.	Preliminary Plan	SB2023-038
2	01/11/24	Castle Pines Village Preliminary Plan Filing 14A, 1st Revision	Request to subdivide 17 single-family residential lots and 1 tract.	Preliminary Plan	SB2023-033
1	01/12/24	Inverness Filing 7, 19th Amendment	Request to create 35 fee-simple townhome lots (with concurrent SIP).	Administrative Replat	SB2023-064
2	01/12/24	9474 N Rampart Range Rd	Xcel Energy solar farm adjacent to its existing electrical substation.	Location and Extent	LE2024-001
3	12/21/23	Sterling Ranch Filing 6B, Lots 85-155 and 188-220, Tracts C-V, LL, MM	Request for construction of 104 townhome units.	Site Improvement Plan	SP2023-101
2	12/27/23	Canyons South Planned Development, 9th Amd	Request for administrative amendment to the PD for planning area and open space boundary adjustments.	Planned Development - Admin Amd	ZR2023-021
1	12/29/23	Reunion at Inverness Planned Dev, 1 <sup>st</sup> Amd	Create development standards for fee-simple townhome lots.	Planned Dev - Major Amd	ZR2023-022

Upcoming PC Hearings					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	02/05/24	374 Inverness Planned Development	Rezone from LI to PD for a multi-family residential project for up to 325 units.	Rezoning - Planned Dev	ZR2023-012
3	02/05/24	9474 N Rampart Range Rd	Xcel Energy solar farm adjacent to its existing electrical substation.	Location and Extent	LE2024-001

Upcoming BCC Land Use Hearings or Meetings					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	03/26/24	374 Inverness Planned Development	Rezone from LI to PD for a multi-family residential project for up to 325 units.	Rezoning - Planned Dev	ZR2023-012

Upcoming LLA Hearings					
<u>Dist</u>	<u>Date</u>	<u>License Type</u>	<u>Business Name &amp; Address</u>	<u>Hearing Type</u>	<u>License No.</u>
3	03/05/24	Beer & Wine	Oakwell Beer Spa of South Denver	New License	LL2023-071
3	03/05/24	Hotel and Restaurant	Saffron - Indian Fusion Flair	New License	LL2023-078

Pre-submittals					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
2	01/03/24	Castle Pines R-60 Subdivision Open Space #2	Replace the existing toddler pool and associated equipment.	SIP Revision	PS2023-223
2	01/09/24	River Canyon Planned Development	Rezone a portion of PA-GC5 & PA-OS6 from commercial to residential to allow for future housing and to convert a portion of PA-OS1, PA-OS12, and PA-OS18 into new Golf Course Planning Areas. The applicant has also requested to discuss a Lot Line Adjustment for Tracts Q-1 and Y.	Planned Development - Major Amendment	PS2024-001
2	01/16/24	Sterling Ranch 3A, Tracts D and E	Establish a community park within the Sterling Ranch Planned Development.	Location and Extent	PS2024-007
3	01/16/24	Highlands Ranch Filing 123A, Lot 2, 3rd Revision	Add a 23'x58' outdoor turf area at the rear of the existing Chuze fitness center.	SIP Revision	PS2024-002

Streamline Pre-submittals					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	01/03/24	Pinery Filing 24B, Lot 58	Building Envelope Adjustment to build an addition to the existing garage.	Administrative Replat	PS2024-005
2	01/12/24	Pinewood Knolls Lots 7 & 8	Lot Line Adjustment between lots 7 & 8	Admin Replat	PS2024-010

New Applications					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	01/03/24	Newlin Crossing Filing 4	Request from the Town of Parker for a final plat for 96 residential single family attached lots and 6 tracts for circulation, open space, and drainage.	External Referral	RE2024-001
2	01/03/24	389 N Castlewood Canyon Rd, 3rd Revision	Request for outdoor additions and changes on church site.	SIP Revision	SP2024-003
2	01/03/24	River Canyon Filing 1A, Lot 23	Adjust the building envelope for a new pool and patio in back of the property.	Administrative Replat	SB2023-065
2	01/04/24	Castle Pines Village Filing 32C, Tract C-3 and Castle Pines Village R-60 Open Space #2, 1st Rev, 1st Mod	Request to replace existing toddler pool with a new splash pad and toddler pool at Castle Pines Club.	SIP Modification	SP2024-001

New Applications					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	01/04/24	8686 S Quebec St	Dish Wireless to co-locate on existing Xcel power pole with cell antennas and equipment.	Site Improvement Plan	SP2024-002
2	01/04/24	River Canyon Filing 2, 3rd Amendment	Request to create 2 non-residential lots.	Administrative Replat	SB2024-001
1	01/05/24	Inverness Filing 9, Lot 2, 1st Revision, 1st Modification	Request for trash enclosure addition at existing commercial site.	SIP Modification	SP2024-005
3	01/05/24	Walker Center, 3rd Amendment, Lot 4B-2 and 1st Amendment, Tract A	Request for construction of a new flex space storage facility that includes an RV dump station, accessory office space and caretaker residence.	Site Improvement Plan	SP2024-004
2	01/08/24	Sterling Ranch Filing 6B, 1st Amendment	Request to adjust width of utility easements for 104 lots.	Administrative Replat	SB2024-002
2	01/08/24	873 Lake Gulch Rd	Nelson Lawnsapes.	Class 2 Home Occupation	HO2024-001
2	01/10/24	Dawson Trails Filing 2 (2nd Referral)	2nd Referral Request from the Town of Castle Rock to subdivide 468.848 acres into 18 tracts and ROW.	External Referral	RE2024-002
2	01/11/24	6206-C S State Highway 83, 3rd Revision, 3rd Modification	Eligible Facilities Request. TMobile to replace microwave dish and cables on existing cell site.	SIP Modification	SP2024-006
2	01/11/24	9474 N Rampart Range Rd	Xcel Energy solar farm adjacent to its existing electrical substation.	Location and Extent	LE2024-001
1	01/12/24	Tanterra Filing 3	Request from the Town of Parker for a plat to create 53 lots for townhomes with tracts for access, parking, landscaping, and open space.	External Referral	RE2024-003

New Miscellaneous Jobs					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
3	01/09/24	Massage Envy - Town Center	Massage License existing/transfer for Massage Envy - Town Center.	MI	MI2024-004
3	01/09/24	TC Spa	Massage License existing/transfer for TC Spa.	MI	MI2024-003
3	01/09/24	Wonder Spa Massage	Massage License existing/transfer for Wonder Spa Massage.	MI	MI2024-002
3	01/11/24	Elements Massage Highlands Ranch	Massage License existing/transfer for Elements Massage Highlands Ranch.	MI	MI2024-007
3	01/11/24	Massage Envy - Highlands Ranch	Massage License existing/transfer for Massage Envy - Highlands Ranch.	MI	MI2024-005
3	01/11/24	Premier Massage, LLC	Massage License existing/transfer for Premier Massage, LLC.	MI	MI2024-006

New Sign Permits					
<u>Dist</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
3	01/11/24	Highlands Ranch Filing 141, 10th Amendment, Lot 4C-1A	Zivel - 9325 Dorchester St Building #1 Unit #121.	Sign Permit	SG2024-002

Liquor Licenses				
<u>Dist</u>	<u>Date</u>	<u>License Type</u>	<u>Business Name &amp; Address</u>	<u>License No.</u>
3	12/13/23	Hotel and Restaurant	Saffron – 8355 N Rampart Range Rd	LL2023-078



## Special Event Liquor Permits

Dist	Date	Event Name	Permittee Name & Event Address	Permit No.
3	01/08/24	Chocolate and Wine Tasting	Friends of the Highlands Ranch Senior Center - 3280 Redstone Park Cir	LL2024-001
2	01/09/24	St. Peter Catholic School Annual Gala	Diocese of Colorado Springs - 14771 Spruce Mountain Rd.	LL2024-002
3	01/10/24	Cold Cases and Cocktails	HRCA - 4800 McArthur Ranch Rd.	LL2024-004
3	01/10/24	Comedy Night	HRCAA - 4800 McArthur Ranch Rd.	LL2024-003

### Engineering Services Bid Calendar

*Last updated 1/17/2024*

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
<b>County Road 105 Bridge Rehabilitation over Oakland School Gulch Project, SP 2023-005</b>	Monday, Nov. 13, 2023	Wednesday, Nov. 22, 2023	Tuesday, Dec. 5, 2023 <i>Six (6) proposals were received and are under review.</i>	Tuesday, Jan. 23, 2024
<i>This project consists of rehabilitating approximately 153 feet of a bridge structure and roadway crossing Oakland School Gulch. The project also includes removal of portions of the present structure, asphalt milling, joint sealant, waterproofing membrane, hot mix asphalt placement, concrete patching, erosion control, traffic control as well as other items.</i>				
<b>2024 Sidewalk Repair and Curb Ramp Retrofit Project, CI 2024-001</b>	Monday, Dec. 18, 2023	Wednesday, Jan. 10, 2024 10:00 AM	Tuesday, Jan. 23, 2024 2:00 PM	Tuesday, Feb. 20, 2024
<i>This project consists of placement of sidewalks, curb, and gutter at various locations throughout Douglas County. Bid items include removal of sidewalk, replacement of sidewalk, curb ramp retrofit, removal and replacement of concrete pavement, emergency repairs and erosion control.</i>				
<b>2024 Guardrail Repair Project, CI 2024-009</b>	Monday, Dec. 25, 2023	Wednesday, Jan. 3, 2024	Tuesday, Jan. 16, 2024 <i>One (1) proposal was received and is under review.</i>	Tuesday, Feb. 20, 2024
<i>This project consists of repairing or replacing guardrail components within unincorporated Douglas County.</i>				
<b>2024 Asphalt Overlay Project, CI 2024-003</b>	Monday, Jan 1, 2024	Wednesday, Jan. 10, 2024 11:00 AM	Tuesday, Jan. 23, 2024 3:00 PM	Tuesday, Feb. 20, 2024
<i>This project consists of placement of hot mix asphalt overlays at various locations throughout Douglas County. Bid items include removal of asphalt mat, hot mix asphalt paving, adjustment of manholes and water valve boxes, replacement of pavement markings, and erosion control.</i>				