

## **ORGANIZATION OVERVIEW**

### **1-6. ORG. ALIGNMENT w/ DDML (Score)**

Enter a score of 0-10. Does the organization's mission, services and experience align with needs of people with I/DD? (0-7 pts), Does the organization have an established presence in Douglas County? Do they have locations in Douglas County? Are they currently serving DC residents? (0-3 pts)

## **ORGANIZATION FINANCIALS**

### **9-14. ORG. FINANCIAL STABILITY (Score)**

Enter a score of 0-10. Based on the financial attachments, does the organization appear to be financially sound? An important aspect to looking at financial information is stability over time. Large expenditures or a loss aren't necessarily bad. Look for stability over time and organization's ability to cover costs (assets over liabilities). 2 = Poor. Consistent decline in revenue (income), no cash reserves or high debt to assets, negative cash flow over time, missing documentation 4 = Deficient. Decline in revenue, few reserves to meet obligations, material findings on audits, incomplete and missing documentation. 6 = Acceptable. Revenue is steady but flat. Meeting obligations but small reserve, qualified opinion on audit. Documentation incomplete. 8 = Good. Revenue is steady. Organization can meet obligations without issue, no material audit findings, documentation attached. 10 = Excellent. Increasing revenue, strong cash reserves, no audit finding, documentation complete and attached.

## **PROJECT DETAILS**

### **1. SCOPE OF WORK (Score)**

Enter a score between 0-15 (housing and transportation projects will be scored higher): 6pts=Is the scope of work and how the funds will be used clearly outlined and explained? 6pts=Are the funds being used to directly support/benefit residents of Douglas County with IDD? 3pts= Did applicant provide a thoughtful explanation of how project aligns with the priorities of the Long-Range Plan?

### **2. EXPERIENCE AND CAPACITY (Score)**

Enter a score between 0-10. 4pts= Experience with project/services? 3pts= Organization's capacity to execute project? 3pts= Experience with grants?

### **3. NEED / GAP (Score)**

Enter a score between 0-10. Was need/gap clearly identified and supported and will proposed project address need/gap?

#### 4. TARGET POPULATION (Score)

Enter a score of 0-10. \*0 = Criteria does not align with project scope and funds. Based on the criteria we are not confident that funds will be used as intended; \*5 = Criteria somewhat meets the I/DD definition. Based on the criteria listed we can be fairly confident funds will be used as intended; \*10 = Criteria serves DC residents and meets State definition of a person with I/DD. Based on the criteria listed we can be very certain funds will be used as intended.

#### 5a. NUMBERS SERVED- TOTAL DC individuals w/ IDD (Score)

1-10 individuals = 2 pts; 11-20 = 4 pts; 21-30 = 6 pts; 31-40 = 8 pts; 40+ = 10 pts

#### 6. TIMELINE (Score)

Enter a score between 0-10. \* 0 = Timeline doesn't seem feasible; \* 5 = Timeline is logical but have minor concerns. \* 10=Timeline appears to be reasonable, logical, and well planned.

#### 7. GOALS AND OUTCOMES (Score)

Enter a score between 0-10: 2pts= All goals listed are SMART, 2pts= Goals align with the project scope, 2pts= Outcomes are related to goals, 2pts= Based on the answer to this question, and the greater application, there is a well thought out plan to achieve listed goals, 2pts= Application has 2 or more goals.

#### 8. COLLABORATION (non-financial) (Score)

Enter a score of 0-10. Only count partners directly associated with project. Scoring will be based on the number of partnerships associated with the proposal. \* 0 = 0 partners; \* 2 = 1 partners; \* 4 = 2 partners; \* 6 = 3 partners; \* 8 = 4 partners; \* 10 = 5+ partners

#### 9. LONG-TERM VISION / SUSTAINABILITY (Score)

Enter a score of 0-10. 5pts=Plausible long-term vision for project: Is there a good logic model or plan for next 5 years? 5pts= Plan for sustainability: Does organization have a diverse funding pot and/or realistic plan to become self-sustainable?

### **PROJECT FINANCIALS**

#### 10. FINANCIAL LEVERAGING (Score)

Enter a score of 0-10. Scores will be higher for applicants that have a combination of diverse funding sources associated with the project.

#### 11. PROJECT BUDGET (Score)

Enter a score from 0-10. 2pts= Demonstrates reasonable costs of program; 2pts= Includes in-kind donations and volunteers; 2pts= Clear, detailed program budget; 2pts= Low overhead; 2pts= Reasonable administrative costs

## **REVIEWER APPLICATION SUMMARY**

### **1. IMPACT (Score)**

Enter a score of 0-15. Will this proposal have a meaningful and lasting impact on those served?  
How significant of a time and resource investment is being made per individual?

### **2. APPLICATION QUALITY (Score)**

Enter a score of 0-10. 2pts= Is the application complete? 2pts= Are all attachments included?  
2pts= Did the applicant fully answer the questions? 2pts= Are answers well-thought out or do  
they appear to be cut and paste? 2pts= Is the application well written and clear?