

**AGENDA****DOUGLAS COUNTY SUBREGIONAL COALITION  
DRCOG STEERING COMMITTEE MEETING #1****Wednesday, May 9, 2018****1:30 pm – 3:00 pm****City of Lone Tree Offices, Juniper Conf. Rm. (2<sup>nd</sup> Floor)****9220 Kimmer Drive****Lone Tree, CO 80124**

Agenda for Douglas County's Subregional Coalition regarding selecting Transportation Improvement Program (TIP) projects for 2020 thru 2023 using DRCOG's new Dual Model process where a minimum 80% of this funding is allocated to Subregional areas and 20% of the funding is allocated to the Regional projects.

1. Confirm Agency Representatives to serve on this Coalition's Steering Committee (SC) and Technical Work Group (TWG) whose primary purpose to develop a list of recommended projects to receive federal funding allocated by DRCOG through the TIP Process for final approval by DRCOG Board. The Subregional Coalition (Technical Work Group & Steering Committee) which is comprised of representatives from the following eight (8) agencies: Aurora, Castle Pines, Castle Rock, Douglas County, Larkspur, Littleton, Lone Tree and Parker

**a. Steering Committee (SC) Representatives**

- **Aurora**  
Bob Roth – Primary, Steve Hogan - Alternate
- **Castle Pines**  
Tera Radloff – Primary, Michael Penny - Alternate
- **Castle Rock**  
George Teal – Primary, Jason Bower - Alternate
- **Douglas County**  
Roger Partridge – Primary, Lora Thomas – Alternate
- **Larkspur**  
Gerry Been – Primary, Matt Krimmer - Alternate
- **Littleton**  
Karina Elrod – Primary, Debbie Brinkman-Alternate
- **Lone Tree**  
Wynne Shaw- Primary, Jackie Millet -Alternate
- **Parker**  
John Diak – Primary, Josh Rivero – Alternate

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**b. Technical Work Group (TWG) Representatives**

- **Aurora**  
Mac Callison – Primary, Dave Chambers - Alternate
- **Castle Pines**  
Michael Penny – Primary, Sam Bishop - Alternate
- **Castle Rock**  
Tom Reiff – Primary, Dan Sailer - Alternate
- **Douglas County**  
Art Griffith – Primary, Tom Repp – Alternate
- **Larkspur**  
Linda Black – Primary, Michelle Wagner - Alternate
- **Littleton**  
Keith Reester – Primary, Brent Thompson-Alternate
- **Lone Tree**  
John Cotten- Primary, Lisa Albers -Alternate
- **Parker**  
Chris Hudson – Primary, Tom Williams – Alternate

**2. Discuss / select a Technical Representative and an alternate from Douglas County's Subregional Coalition Technical Work Group to serve on DRCOG's Review Panel to evaluate scoring of the DRCOG's Regional Projects submitted by various agencies for upcoming TIP.**

Art Griffith - Primary, John Cotton - Alternate

**3. Discuss what Regional Projects Douglas County would like to consider submitting.**

- a. Each Subregional Area can submit up to three (3) Regional Projects.
- b. DRCOG plans to set aside approximately 20% (\$46 million) for Regional Projects for the upcoming TIP (2020 thru 2023). After subtracting \$25 million for the I-70 Central (previous commitment) that leaves \$21 million for other regional priority projects.
- c. Potential Projects to be submitted by Douglas County Subregion
  - I-25 / Lincoln Avenue Interchange Reconstruction Project - NEPA & 30% Plans
  - US 85 Widening / Reconstruction (SH 67 to Meadows) - Construction
  - US 85 Corridor Improvements (C-470 north to I-25) – PEL Study / NEPA
  - Discuss other potential Douglas County Subregional Projects

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**4. Discuss minimum amount of federal funding request for individual Subregional Projects**

- a. \$250,000 minimum request of DRCOG funds allocated thru DRCOG TIP Process for all projects (except for studies which has \$100,000 minimum request of DRCOG funds)

**5. Discuss how Douglas County Subregional Coalition will score individual Subregional Projects**

Is there a consensus to utilize the Douglas County Subregional Technical Working Group (TWG) to develop and then score individual projects (with oversight and approval from DRCOG staff that the scoring criteria developed is consistent with DRCOG and FHWA requirements; and we will use DRCOG staff to review project scoring prior to Steering Committee recommendations) ?

**6. Discuss maximum number of Subregional Projects each agency can submit**

- a. DRCOG has expressed concerns with not having adequate staff to evaluate too many Subregional Project requests. In past TIPs DRCOG staff has evaluated up to 120 projects.
- b. If our Douglas County Subregional area wants DRCOG staff to review the scoring for our individual Subregional Projects then we need to limit the number of projects each agency can submit. The number of projects should take into consideration the amount of federal funds our Subregional Area anticipates receiving thru the upcoming DRCOG TIP process – which is \$18.4 million (between 2020 and 2023) but should also consider that DRCOG will creating a “Waiting List” of potential future projects - should additional funding become available to DRCOG during the upcoming TIP cycle.
- c. Take into consideration how many projects your agency submitted in past TIP cycles
- d. In the past, DRCOG has taken into consideration both population and employment and in past TIP cycle the following agencies have been allowed to submit these number of projects:

Agency Name	Past TIPOption 1	Option 2 (2 minimum)
*Total for 3 Counties	(all the same)	(pop & employment within Douglas County)
<b>Aurora</b>	<b>10*</b>	<b>3</b>
<b>Castle Pines</b>	<b>8</b>	<b>3</b>
<b>Castle Rock</b>	<b>8</b>	<b>4</b>
<b>Douglas County</b>	<b>10</b>	<b>5</b>
<b>Larkspur</b>	<b>5</b>	<b>2</b>
<b>Littleton</b>	<b>8*</b>	<b>3</b>
<b>Lone Tree</b>	<b>8</b>	<b>4</b>
<b>Parker</b>	<b>8</b>	<b>4</b>

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7. Establish how many local agencies need to be present to vote in order to constitute a Quorum in making project selection recommendations at the Douglas County Subregional level.

	Option 1	Option 2
a. Steering Committee	3 minimum	4 minimum
b. Technical Work Group	3 minimum	4 minimum

8. Discuss initiating Technical Work Group (TWG) Meetings

Is there a **consensus** to initiate TWG meetings in order to further develop additional Subregional scoring and prepare the draft the **MOU** associated the formation of this Subregional Coalition ?

9. Discuss how does our Coalition want to score our Subregional Projects

The representatives of DRCOG's TIP Policy Work Group generally agree that following the criteria established by DRCOG for the Regional Project makes the most sense – especially in order to ensure that DRCOG's and FHWA's evaluation criteria is being adhered to.

Representatives of Douglas County's Subregional Coalition TWG have been discussing the merits of slightly modifying DRCOG's Regional Project scoring criteria; and considering assigning slightly more points to leveraging category. We are assuming 100% weights equals 100 points total.

**Currently, DRCOG has established the following weights for Regional Projects:**

Regional significance of proposed project	40%
Board approved Metro Vision TIP Focus Areas	30%
Consistency & Contributions to Transportation-focused Metro Vision Objectives	20%
Leveraging of non-Regional (DRCOG) Share funds ("Overmatch")	10%

**Suggested revisions for Douglas County Subregional Projects for following weights:**

Regional significance of proposed project	40%
Board approved Metro Vision TIP Focus Areas	30%
Consistency & Contributions to Transportation-focused Metro Vision Objectives	15%
Leveraging of non-Regional (DRCOG) Share funds ("Overmatch")	15%

10. Discuss the benefits of maximizing DRCOG funding at the Subregional Area by leveraging additional local agency financial participation by awarding more points for leveraging.

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The following table illustrates how the Douglas County Subregional Area can maximize the total \$18.4 million in DRCOG fund available to our Subregional area by encouraging more local match in order to build more projects. Currently, the minimum local match required is 20% in order to receive approximately 80% in federal funding. In this table, the Local Match would include project contributions from all other agencies including State and developer contributions.

Local Match	Local money	DRCOG money	Total Project costs
20%	\$4.60 M	\$18.4 M	\$23.00 M
30%	\$7.89 M	\$18.4 M	\$26.29 M
40%	\$12.27 M	\$18.4 M	\$30.67 M
50%	\$18.40 M	\$18.4 M	\$36.80 M
60%	\$27.60 M	\$18.4 M	\$46.00 M
70%	\$42.93 M	\$18.4 M	\$61.33 M
80%	\$73.60 M	\$18.4 M	\$92.00 M

Although the table shown above is based on the total amount to be allocated from DRCOG to our Subregional area, it is a good starting point to understanding how important it is to leverage the DRCOG limited funding.

If our Subregional Area wants to encourage leveraging, the following points could be allocated based on lowering the percent of DRCOG funds requested for any one project (assumes a total of 15 points are allocated for leveraging as discussed in Agenda Item #9 above):

Local Match (non DRCOG funds)	Points received for leveraging
20% min. reqd.	0 points
20% to 24.99%	2 points
25% to 29.99%	3 points
30% to 34.99%	6 points
35% to 39.99%	8 points
40% to 44.99%	10 points
45 % to 49.99%	11 points
50% to 54.99%	12 points
55% to 59.99%	13 points
Over 60%	15 points

11. Discuss next steps for drafting a Memorandum of Understanding (MOU) in order to memorialize this collaborative process for recommending both Regional and Subregional Projects is submitted to the DRCOG Board for consideration for TIP funding utilizing the new DRCOG Dual Model process.

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Following the discussions and decisions made at today's Steering Committee, Art Griffith will draft up an MOU and work with other TWG members to finalize the draft MOU and send out a draft MOU as part of next Steering Committee Meeting Agenda.

**12. Next Steering Committee Meeting is June 13<sup>th</sup> (2<sup>nd</sup> Wednesday of Each month) from 1:30 to 3 pm.**

**13. Any other comments by Steering Committee ?**

**14. Adjourn**