

# U.S. Citizens and Permanent Residents Identification Checklist



## General Information

- All documents must be **unaltered certified originals, certified amended originals, or true copies certified by the issuing agency**. Photocopies, notarized documents, and online printouts are not accepted.
- If you are transferring driving privilege, you must also provide your driver license (valid or expired less than one year) or a motor vehicle report from your previous state/U.S. territory (dated within 30 days and showing a license that is valid or expired less than one year).
- U.S. citizens and permanent residents will receive a Real ID-compliant document. 🗳️

## STEP 1 – Identity and Lawful Presence

Bring **one** of the following:

- |  |   |
|--|---|
| <input type="checkbox"/> Colorado driver license/instruction permit/ID card (Unexpired/ expired less than 10 years)      | <input type="checkbox"/> Unexpired U.S. passport or U.S. passport card  |
| <input type="checkbox"/> Unexpired ENHANCED out-of-state driver license/ID card (Available only from MI, NY, MN, WA, VT) | <input type="checkbox"/> Unexpired permanent resident card (I-551)<br><input type="checkbox"/> Certificate of naturalization/citizenship (Issued within 20 years) |

**OR**

Bring **one** of the following:

- State- or county-certified U.S. Birth Certificate (City-issued birth certificates are accepted **ONLY** from the Boroughs of New York City and Washington, D.C.)
- Consular report of birth abroad
- Certificate of naturalization/citizenship (Issued 20+ years ago)
- Certified U.S. adoption order (with birth information)

**AND**

Bring **one** of the following:

- Colorado driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- Out-of-state driver license/instruction permit/ID card (Unexpired/expired less than 10 years)
- U.S. passport or U.S. passport card (Expired less than 10 years)
- Military ID/Common Access Card (Unexpired/expired less than 10 years)
- VA card (issued within 20 years)
- Bureau of Indian Affairs or Tribal ID with photo (Issued within 20 years)
- Federal Bureau of Prisons or State Department of Corrections ID card
- Parent or legal guardian with identity document and proof of guardianship (if under age 21)

## STEP 2 – Social Security Number

Bring **one** of the following:

- |   |                                    |                                   |                                   |
|---|------------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Social Security card (not laminated) | <input type="checkbox"/> 1099 form | <input type="checkbox"/> W-2 form | <input type="checkbox"/> Pay stub |
|---|------------------------------------|-----------------------------------|-----------------------------------|

*Document must show your name and full Social Security Number.*

## STEP 3 – Residential Address

Bring **two** of the following:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> First class mail (with dated postmark) | <input type="checkbox"/> Phone bill  | <input type="checkbox"/> Utility bill (with service address) |
| <input type="checkbox"/> Credit card statement                  | <input type="checkbox"/> Bank statement  | <input type="checkbox"/> Lease agreement/mortgage statement  |
| <input type="checkbox"/> Insurance policy                       | <input type="checkbox"/> Pay stub  | <input type="checkbox"/> Vehicle registration/title          |
| <input type="checkbox"/> Rent receipt (not handwritten)         | <input type="checkbox"/> CO driver license/instruction permit/ID card (with current address) |  |

*Documents must show your name and current Colorado residential (not P.O. Box) address - including street address, city, and state. Documents must be dated within 1 year. Electronic documents are accepted for proof of residential address.*

## STEP 4 – Check Your Name

If your Step 1 document does not show your full name (including middle name), you must present an additional Step 1 document to prove your full name.

If your Step 1 documents show different names due to name change(s) you must provide **at least one** the following:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Certified U.S. marriage certificate | <input type="checkbox"/> Certified U.S. divorce decree (showing change of name) | <input type="checkbox"/> Certified U.S. court order of name change or U.S. adoption order |
|--|---|---|

*If you have had more than one name change you will need to bring as many documents as needed to connect the names shown.*

VETERAN/MILITARY INDICATORS	ORGAN, EYE & TISSUE DONATION	EXCEPTIONS PROCESSING
Bring your DD214 or retired/active military ID to get a veteran or military indicator added to your license or ID.	You will be asked about organ, eye and tissue donation during your application. Please consider your choice in advance.	If, for reasons beyond your control, you cannot provide the required documents, you may be eligible for Exceptions Processing. Visit our website to learn more: <a href="http://www.Colorado.gov/DMV/exceptions-processing">www.Colorado.gov/DMV/exceptions-processing</a>