All driveways shall have a separate site plan when the application is submitted.

Within 24 hours of application submittal, all proposed driveways shall:

- be addressed with numbering that can be readily seen from the street (4-inch letters/numbers minimum).
- have 24-inch (minimum) tall stakes at both sides of entry at the street.
- have centerline staking at no more than 100-foot intervals.
- have four corners of the house, or other proposed structure, footprint staked.

A $47.00 re-inspection fee may be assessed if the above requirements are not met. The fee must be paid prior to the re-inspection.
# Residential Driveway Permit Application

**Date:**

**Permit Type:**
- New
- Resurface
- Temporary Access
- 2nd Access
- Relocate
- Agricultural Access
- ROW Only

**Applicant Name:**

**Address:**

**Property Owner:**

**Contact Information:**
- Home: __________
- Office: __________
- E-Mail: __________
- Mobile: __________
- Other: __________

**Address of property to be served:**

**Section** ________

**Subdivision** ________

**Township** ________

**Filing** ________

**Range** ________

**Lot** ________

**Block** ________

**Install Vehicle Tracking Pad at Start of Construction.**

**Applicant:**

**Date:** __________

**Inspector:**

**Date:** __________

---

## OFFICE USE ONLY

**Culvert size:** ________

**Cross Pan:** ☐

**Maintain Swale:** ☐

(No Culvert)

**Form and Final Inspections Required:** ☐

**Temporary Access Approved:** ☐

**Expiration Date:** __________

**No Hard Surface in ROW:** ☐

**Other:** __________

**Driveway Permit #** __________

**Bldg. Permit #:** __________

**Type of Structure:** __________

**Temp Access:** ☐

**Assessment Attached:** ☐

**ST Hwy Access:** ☐

**Wildfire Mitigation Fee:** $_____

**Easement:** ☐

**Driveway Fee:** $_____

**Eng. Crossing:** ☐

**Total Fee:** $_____
What is the Preble’s meadow jumping mouse?

The Preble’s meadow jumping mouse is a rare mouse designated by the United States Fish and Wildlife Service as a “threatened species” under the Endangered Species Act. The federal threatened species designation prohibits the unlawful “take” of the Preble’s meadow jumping mouse or its habitat.

Where does the mouse live?

The Preble’s meadow jumping mouse lives primarily in heavily vegetated riparian habitats. In Douglas County, the mouse has been located in or near many drainages, including tributaries and the main stream reaches, of East and West Plum Creek. However, any stream reach or potential habitat within Douglas County may be subject to the requirements of the Endangered Species Act.

The mouse has also been found in Boulder, Elbert, El Paso, Jefferson and Larimer counties and in parts of Wyoming.

What activities may be considered a violation of the Endangered Species Act?

In its listing decision, the United States Fish and Wildlife Service identified activities that may result in violation of the Endangered Species Act to include:

1. Unauthorized or unpermitted collection, handling, harassing, or taking of the species;

ANY APPROVAL GIVEN BY DOUGLAS COUNTY DOES NOT OBLIGATE THE NEED TO COMPLY WITH APPLICABLE FEDERAL, STATE, OR LOCAL LAWS AND/OR REGULATIONS.

2. Activities that directly or indirectly result in the actual death or injury death of the mouse, or that modify the known habitat of the species, thereby significantly modifying essential behavioral patterns (e.g., plowing, mowing, or cutting; conversion of wet meadow or riparian habitats to residential, commercial, industrial, recreational areas, or cropland; overgrazing; road and trail construction; water development or impoundment; mineral extraction or processing; off-highway vehicle use; and, hazardous material cleanup or bioremediation);

and;

3. The application or discharge of agrichemicals, or other pollutants, and pesticides, onto plants, soil, ground water, or other surfaces in violation of label directions or any use following Service notification that such use, application or discharge is likely to harm the species; would be evidence of unauthorized use, application or discharge.

How to determine if a proposed activity would violate the Endangered Species Act.

Any questions regarding whether an activity will impact the Preble’s meadow jumping mouse or its habitat should be directed to:

Peter Plage or Adam Misztal
Fish and Wildlife Biologist
Ecological Services
Colorado Field Office
P.O.Box 25486, DFC (MS 65412)
Denver, CO 80225-0486
303-236-4773

Where to find a licensed Wildlife Consultant to perform Preble’s Surveys.

A current list of wildlife consultants licensed to perform Preble’s surveys may be found on the US Fish and Wildlife Service website at:
Driveway Sight Distance

NOTE: LINE OF SIGHT MUST BE WITHIN R.O.W.

* Driveway sight distance measured from a point on the driveway at 10 feet back from the edge of the road and measured from a height of eye at 3.5 feet on the driveway to a height of object at 4.25 feet on the road.

Reference Figure 4.2 of the “Douglas County Roadway Design & Construction Standards”

Sight distance developed From AASHTO “GREEN BOOK”
1. Slope of driveway shall be 4% maximum within public Right-of-Way or private roadway easement.
2. Approach angle to the driveway entrance shall be 80 to 90 degrees perpendicular to the roadway.
3. Elliptical culverts (oval) are often a viable alternative if the existing road side ditch is not deep enough to accommodate a typical round culvert.
4. Permits are required for culvert placement in road side ditches.
5. Only corrugated metal pipe (CMP) and reinforced concrete pipe (RCP) culverts are permitted in the County Right-of-Way.