

**APPLICATION FOR ELIGIBLE FACILITIES REQUEST
(FOR CHANGES TO EXISTING TELECOMMUNICATIONS SITES)**
Updated 1/24/2018

Contact and Property Information:

Applicant Representative (Name):	
Phone:	Fax:
Email:	
Telecommunication Carrier (Applicant):	
Tower or Base Station Owner (if different from Applicant):	
Underlying Property Owner:	
Site Address:	
State Parcel Number:	
Project File # of last County-approved Site Improvement Plan (SP #) or Use By Special Review (US #) for this telecommunication facility (if known):	

Submittal Checklist:

- Completed Eligible Facilities Request Application (**pages 1 – 3**)
- Notarized letters of authorization allowing the specific wireless carrier/carrier representative to submit and process the specific request. Copies of lease agreements are not acceptable for purposes of accomplishing this submittal requirement.
 - From the underlying property owner, and
 - From the tower or other eligible support structure owner (if different than the carrier), and
 - From the wireless carrier (authorizing a specific project representative)
- Plans to adequately depict new, replaced, and/or removed facilities:
 - Redline of the previously approved SIP exhibit to highlight facility elements being changed. (staff can provide a copy of the SIP upon request)
 - Detailed plan of the proposed new, replaced, or removed facilities. Plan elements must be drawn to scale and include accurately labeled dimensions as necessary to determine if the Eligible Facilities limitations have not been exceeded.
- Photo-simulations for modifications to any previously approved concealment elements.
- \$225 fee made out to: Douglas County Planning Services

I acknowledge that I have provided all the required items listed above:

Signature

Date Submitted

Brief project description:

<p>Please read each box below, mark all that apply and fill in the information required for review.</p>		
<p>Does this telecommunications facility already exist?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please answer below:</p> <p><input type="checkbox"/> Carrier has facilities on this facility <input type="checkbox"/> New carrier on this facility</p> <p>Does the existing facility include "stealth" design components? If so, describe:</p> <hr/> <hr/> <hr/>	<p>Is the telecommunications facility located within a public right-of-way?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will there be any grading or expansion beyond the existing site limits (lease area):</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>What type of tower or base station is being modified?</p> <p><input type="checkbox"/> Support Tower <input type="checkbox"/> Utility tower <input type="checkbox"/> Monopole <input type="checkbox"/> Monopine <input type="checkbox"/> Windmill <input type="checkbox"/> Light pole <input type="checkbox"/> Roof-mounted <input type="checkbox"/> Façade-mounted <input type="checkbox"/> Other</p> <p>_____ (describe)</p> <p>What is the current height of the tower or base station measured at its highest point:</p> <p>_____</p> <p><i>(for office use only)</i> Does this match the height as shown on the latest County-approved plan exhibit?</p> <p>_____</p>

<p>Describe the transmission equipment <u>currently existing at this facility</u>:</p> <p>Antennas:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Panel antennas, # _____ <input type="checkbox"/> Mounting height (to top of highest antenna) _____ <input type="checkbox"/> Distance between edge of tower and antenna mount (protrusion) _____ <input type="checkbox"/> Microwave dishes, # _____ <p>Ground or roof-mounted equipment</p> <ul style="list-style-type: none"> <input type="checkbox"/> Pad or shelter on ground <input type="checkbox"/> # of cabinets _____ <input type="checkbox"/> Height and volume (LxWxH) of equipment cabinets _____ <input type="checkbox"/> Backup generator <input type="checkbox"/> Approved with a solid fence or parapet wall to screen equipment 	<p>Are you proposing to add new antennas or equipment on the tower or base station?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <p>Are you removing and replacing antennas or equipment on the tower or base station?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes <input type="checkbox"/> No <p>If yes, please answer below for the new or replaced equipment:</p> <p>New or replaced antennas:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Panel antennas, # _____ <input type="checkbox"/> Size of panel antennas (LxW): _____ <input type="checkbox"/> Mounting height (to top of highest antenna): _____ <input type="checkbox"/> Microwave dish antennas, # _____ <input type="checkbox"/> Mounting height to top of dish: _____ <input type="checkbox"/> Distance between edge of tower and the antenna mount (protrusion): _____ <input type="checkbox"/> Width of the tower structure at the level of the antenna mount: _____ <p>Total height of tower or base station after modification: _____</p>	<p>New or replaced cabinets, generators, or other equipment:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Within existing pad or shelter on ground <input type="checkbox"/> # of cabinets _____ <input type="checkbox"/> Height and volume (LxWxH) of new equipment cabinets or generators _____ <input type="checkbox"/> Will require an increase in height of existing solid fence or parapet wall to screen new equipment <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--	--	--