



DOUGLAS COUNTY
ADMINISTRATIVE POLICIES AND PROCEDURES

TITLE Fee Waiver Policy	Approval Date 6/21/00
POLICY CUSTODIAN County Manager	Revision Date

PURPOSE: To establish a policy on the waiver of fees.

DEPARTMENT RESPONSIBLE: County Manager

DEPARTMENT(S) AFFECTED: Community Planning and Sustainable Development

POLICY: County fees have been established to recover the direct and indirect costs of providing certain County services, such as plan reviews, building permit issuance and inspections, and land use reviews. Departments and divisions are not authorized to waive fees.

Any request for the waiver of a fee must be made to the department or division responsible for the collection of the fee. The request should be forwarded to the Board of County Commissioners along with the recommendation of the department or division. The request will be considered by the Board at a business meeting.