Fingerprinting Instructions

Following Senate Bill 17-189, the Colorado Bureau of Investigation is implementing a new, Statewide digital fingerprinting process known as CABS (Colorado Applicant Background Services). As one of the vendors selected by CBI to implement the CABS program, our company has been approved to replace the current paper-and-ink fingerprinting process (performed by local law enforcement) with a state-of-the-art digital fingerprinting program that transmits fingerprints directly to CBI through a secure, online connection.

Applicant Instructions:


The Colorado Fingerprinting CBI process is simple with just five basic steps to complete. The process should take less than 5 minutes.

Step 1: Account Creation - Create your account. With your account, you can change your appointment, view the status of your fingerprinting, and obtain copies of receipts and other information.

Step 2: Location - You will find and select a convenient location to your home or work address.

“Click here to see our convenient locations.”

Step 3: Appointment - Choose a convenient day and time for your appointment.

Step 5: Payment - Pay for your fingerprinting by credit card or payment code (if provided by your institution).

Step 4: Fingerprinting Details - Provide the required details for fingerprinting. If this is for licensure or employment, please make sure you check with the employer for their specific code. See below for your unique CBI code.

Colorado Fingerprint Processing with CBI
Please note that you must bring one of the following acceptable forms of identification:

A valid Colorado driver’s license or valid identification card issued by the Colorado Department of Revenue (Note: documents issued to not lawfully present and temporarily lawfully present individuals under part 5 of Article 2 of Title 42, C.R.S. are not acceptable forms of identification.), a valid State ID Card (or outlying possession of the US with seal or logo from State Agency, Federal ID Card with seal or logo from Federal Agency, Commercial Driver’s license permit issued by State or outlying possession of the U.S., Commercial Driver’s license issued by a State or outlying possession of the U.S., paper/temporary Driver’s License issued by State or outlying possession of the U.S., valid U.S. passport, foreign passport, passport book/card, valid U.S. military identification card, permanent resident card/green card (I-551), enhanced tribal card (ETC).

Douglas County CODES: License Type # 25YQ6K

Account # CONCI6198