

APPLICATION FOR CLASS 2 – Home Occupation

Name of Applicant: _____ Date: _____
Property Address: _____ Phone: _____
Owner Name: _____ Lessee Name: _____
Zoning: _____
Type of home occupation: _____
Legal Description of Property*: _____

*** Attach a copy of the deed and legal description of the property.**

1. Provide a detailed description of the proposed home occupation including the method of operation, scope of the operation, materials and equipment involved, the expertise of the participants and any other information that would describe the nature of the operation. (Provide additional sheets as necessary.)
2. Number of people involved in the home occupation: _____
Number of nonresident employees: _____
3. Hours of operation: _____ a.m. to _____ p.m.
4. Number of clients per day: _____
5. Number of deliveries per day/week: _____
6. Describe any alteration both to the interior or exterior that is proposed to accommodate the home occupation. *(Include a scaled drawing.)*
7. Percentage of the main floor area used for the operation: _____
(No more than 50% of the first floor area of the residence is permitted.)
Total square footage of an accessory structure: _____
(No more than 1500 sq. ft. is permitted.) (Include a scaled drawing.)
8. Describe where any materials, supplies, and/or equipment will be stored or displayed.
(Outdoor storage is prohibited.)
9. Number of off-street parking spaces provided: _____
Provide a scaled drawing showing the location and number of parking spaces provided. (All parking must be provided on site.)
10. Is the home occupation in conformance with all existing covenants and restrictions applicable to your land? Yes No, please explain: _____

Have you obtained all necessary approvals from you homeowner's assoc., including architectural control committee? Yes No, please explain: _____
Please provide written evidence of such approval and a copy of the applicable covenants or restrictions relating to your land.

11. Is the area or structure used for the home occupation in compliance with the Douglas County Building Codes? Yes No, please explain: _____
A copy of an inspection report from the Douglas County Building Division shall be provided.
12. Is the area or structure used for the home occupation in compliance with the Uniform Fire Code? Yes No, please explain: _____
An inspection report from the local fire department may be required.

I HAVE READ THE REGULATIONS PERTAINING TO HOME OCCUPATION IN PART II, SECTION 23 OF THE DOUGLAS COUNTY ZONING RESOLUTION AND AFFIRM THAT MY PROPOSED HOME OCCUPATION COMPLIES WITH ALL CONDITIONS OF THE CODE. I AGREE TO MEET ALL REQUIREMENTS MADE BY ME IN THIS DOCUMENT.

(Applicant/Lessee signature)

(Date)