



## KIRK HALL

Douglas County Fairgrounds' Kirk Hall is a spacious, 4800 sq. ft., self-serve event venue perfect for a wide range of occasions, including receptions, reunions, birthdays, trainings, and club activities.

### Included in your rental fee:



Tables & Chairs for 250 guests  
(8' & 6' rectangle tables)



Large Kitchen



Mic, Sound System, Screen, Stage & Wifi



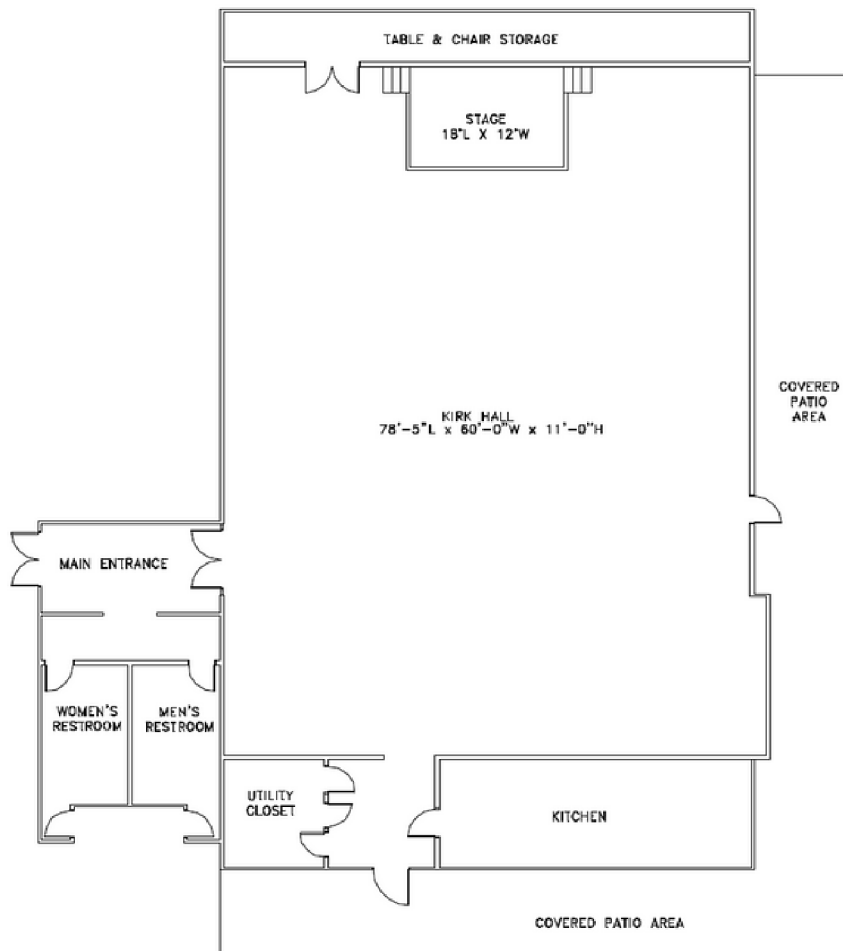
Climate Controlled, Restrooms,  
Patio (1200 sq feet), Parking

## RENTAL FEES

All rentals require a \$200 deposit

Standard	\$400
Adusted (events collecting fees)	\$300+% of fees
Non-Profit	\$200

For more info, contact us at 720-733-6900 or [fairgrounds@douglas.co.us](mailto:fairgrounds@douglas.co.us)  
Douglas County Fairgrounds 500 Fairgrounds Drive Castle Rock, CO



## Kirk Hall

### Event Holder Responsibilities

Many of the venues at the Douglas County Fairgrounds are rented as 'self-service' facilities. At Kirk Hall, Event Holder responsibilities include:

- Set-up and tear down of chairs & tables
- Providing table clothes, plates, drink wear, silverware, etc.
- Cleaning. Event Holders are responsible for returning space to pre-event conditions.
- Decoration placement will need to be pre-approved by Fairgrounds staff 30-days prior to event.
- Securing liability insurance that covers the event and Douglas County.
- All permits required for events in Douglas County.

**View all rental policies at:**

[www.douglas.co.us/documents/rental-policies.pdf](http://www.douglas.co.us/documents/rental-policies.pdf)

## Douglas County Fairgrounds

