



**DOUGLAS COUNTY COMMISSIONERS
ADMINISTRATIVE MEETING AGENDA
May 5, 2025 – 2:00 p.m. – 2:30 p.m.**

A G E N D A

- I. Discussion Items:**
 - Sales Tax Vendor Fee Cap - Continued
 - Temporary Signs on County Owned Property – Continued

- II. Commissioner Updates/Comments**

Agenda Item

Date: May 5, 2025
To: Douglas County Board of County Commissioners
Through: Douglas J. DeBord, County Manager
From: Martha Marshall, Director of Budget
Subject: **Sales Tax Vendor Fee Cap**

SB24-025 aims to streamline tax administration, reduce complexity for taxpayers, and enhance cooperation between state and local tax authorities by creating a single, consistent statute, making enforcement and distribution of local sales and use tax revenues more effective.

SB24-025 will go into effect July 1, 2025. At this time Douglas County's monthly \$200 vendor fee cap will be removed. Without the cap, Douglas County's vendor fees will increase to approximately \$2,025,000 annually.

Staff has prepared a presentation to discuss further.



BCC Work Session SB24-025 Sales Tax Vendor Fee Cap

May 5, 2025

SB24-025 Douglas County Impact

- Effective July 1, 2025, Douglas County shall not impose a cap on vendor fees
- Financial Impact
 - \$2,025,000 annual loss of sales tax revenue *(based on 2024 collections)*

By Fund	Revenue Reduction
Road Sales and Use Tax Fund	(\$810,000)
Transportation Infrastructure Sales and Use Tax Fund	(\$364,000)
Justice Center Sales and Use Tax Fund (Funds Jail, Court Security, Dispatch, Sheriff Software, CJS operations in General Fund)	(\$506,000)
Parks and Open Space Sales and Use Tax Fund	<u>(\$345,000)</u>
	(\$2,025,000)

Options for Adjusting Vendor Fee

- Remain the same (do nothing)
- Adjust vendor fee up or down
- Remove vendor fee (zero vendor fee)

Impact of Adjusting Vendor Fee

	Vendor Fee	Douglas County Revenue Reduction
Current	2.33%	(\$2,025,000)
Reduce	1.33%	(\$1,155,901)
Reduce	1.00%	(\$869,100)
Reduce	0.00%	\$0

Other Counties

County	Sales Tax Rate	Vendor Fee
Adams County	0.75%	0%
Arapahoe County	0.25%	0.50%
Boulder County	1.185%	0%
El Paso County	1.23%	0%
Jefferson County	0.50%	3.33%
Larimer County	0.80%	2.22%
Mesa County	2.00%	3.33%
Pueblo County	1.00%	3.33%
Weld County	0.00%	0%

Other Counties with zero vendor fee: Bent, Clear Creek, Conejos, Costilla, Eagle, Logan, Pitkin, Saguache, Summit

Appendix

SB24-025 Vendor Fee Language


29-2-206. Vendor fee. (1) A STATUTORY LOCAL GOVERNMENT, SPECIAL DISTRICT, OR REQUESTING HOME RULE JURISDICTION MAY ALLOW BY ORDINANCE OR RESOLUTION A RETAILER THAT COLLECTS AND REMITS ITS SALES OR USE TAX TO RETAIN A PERCENTAGE, AS FIXED BY THE STATUTORY LOCAL GOVERNMENT, SPECIAL DISTRICT, OR REQUESTING HOME RULE JURISDICTION, OF THE AMOUNT REMITTED TO COVER THE VENDOR'S EXPENSE IN COLLECTING AND REMITTING THE STATUTORY LOCAL GOVERNMENT, SPECIAL DISTRICT, OR REQUESTING HOME RULE JURISDICTION'S SALES OR USE TAX; EXCEPT THAT:

(a) A STATUTORY LOCAL GOVERNMENT, SPECIAL DISTRICT, OR REQUESTING HOME RULE JURISDICTION SHALL NOT IMPOSE ANY KIND OF LIMIT, OTHER THAN THE PERCENTAGE FIXED AS AUTHORIZED BY THIS SUBSECTION (1), ON THE AMOUNT OF SALES OR USE TAX THAT A VENDOR MAY RETAIN; AND

(b) THE PROVISIONS OF SECTION 39-26-105 (1)(c)(III) APPLY IF A RETAILER IS DELINQUENT IN REMITTING THE STATUTORY LOCAL GOVERNMENT, SPECIAL DISTRICT, OR REQUESTING HOME RULE JURISDICTION SALES OR USE TAX.

Effective July 1, 2025, any local government or special district which requests the State collect their sales tax **shall not** impose any kind of limit (cap) other than the percentage fixed (Douglas County's vendor fee is 2.33%).

How do Vendors Receive the Vendor Fee?



DO NOT SEND

DR 0100 (08/31/23)
COLORADO DEPARTMENT OF REVENUE
 Denver CO 80261-0013
 Tax.Colorado.gov

Colorado Retail Sales Tax Return

1. Gross sales of goods and services for the period		(1-1)	222,541.28
2. Total from line 13 of Schedule A		(2-1)	0.00

	State	RTD/CD	RTA	County/MTS	City/LID
3. Subtract line 2 from line 1 and enter the result in each applicable column	(3-1)	(3-2)	(3-3)	(3-4)	(3-5)
	222,541.28	0.00	0.00	222,541.28	0.00
4. Total from line 12 of Schedule B (page 4)	(4-1)	(4-2)	(4-3)	(4-4)	(4-5)
	0.00	0.00	0.00	0.00	0.00
5. Net taxable sales: Subtract line 4 from line 3	222,541.28	0.00	0.00	222,541.28	0.00
6. Tax rate	0.02900	--- N/A ---	--- N/A ---	0.01000	--- N/A ---
7. Tax on net taxable sales: Multiply line 5 by line 6	6,453.70	0.00	0.00	2,225.41	0.00
8. Excess tax collected	0.00	0.00	0.00	0.00	0.00
9. Add lines 7 and 8	6,453.70	0.00	0.00	2,225.41	0.00
10. Service fee rate	0.04000	--- N/A ---	--- N/A ---	0.02330	--- N/A ---
11. Service fee: Multiply line 9 by line 10	258.15	0.00	0.00	51.85	0.00
12. Net tax due: Subtract line 11 from line 9	6,195.55	0.00	0.00	2,173.56	0.00

Vendor Impact – Large Vendor

With Vendor Fee Cap

Monthly Taxable Sales	\$500,000
Less 2.33% Vendor Fee (Capped at \$200)	<u>(\$ 200)</u>
Net Sales Tax Remitted to State (DC Receives)	\$499,800

With no Vendor Fee Cap

Monthly Taxable Sales	\$500,000
Less 2.33% Vendor Fee (No Cap)	<u>(\$ 11,650)</u>
Net Sales Tax Remitted to State (DC Receives)	\$488,350
<i>Revenue Reduction (\$11,450)</i>	

Vendor Impact – Small Vendor

With Vendor Fee Cap

Monthly Taxable Sales	\$ 2,500
Less 2.33% Vendor Fee (Capped at \$200)	<u>(\$ 58)</u>
Net Sales Tax Remitted to State (DC Receives)	\$ 2,442

With no Vendor Fee Cap

Monthly Taxable Sales	\$ 2,500
Less 2.33% Vendor Fee (No Cap)	<u>(\$ 58)</u>
Net Sales Tax Remitted to State (DC Receives)	\$ 2,442

Summary SB24-025

Update Local Government Sales & Use Tax Collection

Under current law, the department of revenue (department) administers, collects, and enforces the local sales or use tax that a statutory local government or a special district imposes and, if requested, administers, collects, and enforces any such tax that a home rule jurisdiction imposes. The statutes that govern the administration, collection, and enforcement of these local sales or use taxes are located in multiple titles of the Colorado Revised Statutes. The act revises, modernizes, and harmonizes the separate statutes that govern the state administration of local sales or use tax by creating new parts 2 and 3 in article 2 of title 29. In general, the act makes clear that the department collects, administers, and enforces a local government sales or use tax in the same manner as it collects, administers, and enforces the state sales tax.

Agenda Item

Date: April 28, 2025
To: Douglas County Board of County Commissioners
Through: Douglas J. DeBord, County Manager
From: Holly Carrell, Special Project Manager
CC: Dan Avery, Special Project Manager
Subject: Temporary Signs on County-Owned Property

Summary

In 2023, the Board directed staff to administer a pilot program allowing temporary signs on six designed vacant county-owned properties. Applications were accepted for signage to be erected from May 3 through July 9 and September 10 through November 15, in accordance with posted policies.

The pilot program concluded on December 31, 2024, and staff seeks Board direction on continuance of the program and, if applicable, clarification of policies regarding number of signs allowed per lot, size of signage allowed and perceived viewing interference.

Temporary Signs			
	Business, Commercial, Industrial, and Sedalia Zone Districts	Multi-family, Suburban, Estate, and Rural Residential Zone Districts	Agricultural One and Large Rural Residential Zone Districts, on parcels less than 9 acres
January 1 through August 31		Sign of up to 64 square feet in area: <ul style="list-style-type: none"> Two (2) per lot. Not more than 32 square feet per sign face. Sign of up to 6 square feet in area: <ul style="list-style-type: none"> Two (2) per lot. 	Sign of up to 64 square feet in area: <ul style="list-style-type: none"> Two (2) per lot. Not more than 32 square feet per sign face. Sign of up to 6 square feet in area: <ul style="list-style-type: none"> Two (2) per lot.
September 1 through November 15		Sign of up to 64 square feet in area: <ul style="list-style-type: none"> Four (4) per lot. Not more than 32 square feet per sign face. Sign of up to 6 square feet in area: <ul style="list-style-type: none"> No limit on the number of signs per lot. 	Sign of up to 64 square feet in area: <ul style="list-style-type: none"> Four (4) per lot. Not more than 32 square feet per sign face. Sign of up to 6 square feet in area: <ul style="list-style-type: none"> No limit on the number of signs per lot.
General requirements for temporary signs: <ul style="list-style-type: none"> A temporary sign is any sign generally intended and designed for installation in a simple and non-permanent manner and constructed of cloth, canvas, fabric, metal, plywood, or other material and displayed for a purpose of a non-recurring nature. Each sign shall be displayed for a total of no more than 90 days in a calendar year. Temporary signs may not be illuminated. Temporary signs shall be removed within seven (7) days of the completion of the purpose for which the sign was erected. Temporary signs do not require sign permits. Temporary signs may only be installed by, or with the permission of, the landowner. Requests to place signs on County properties would be submitted to the department responsible for managing the property. The department would review the request in accordance with County regulations, policies, and procedures. On County-owned properties within a municipality, signs would also be subject to any local regulation. In a Planned Development, applicable temporary sign standards are determined by the zone district to which a planning area and the uses established therein most closely conform, except when the PD has established its own, specific sign standards. <p>Information sourced from Douglas County Zoning Resolution, Sections 2902, 2912, and 3602.</p>			

Next Steps

Staff are prepared to discuss further.