



Medical Officer, Part-Time – Letters of Interest Invited

Douglas County Health Department is inviting interested physicians to submit a letter of interest and a CV for consideration in filling an upcoming contracted part-time Medical Officer position with the health department. We intend to enter a one-year, renewable contract for these services which are estimated to take up to 3 – 6 hours per month; hours to be invoiced monthly at a rate to be negotiated once mutual interest is established. Please include your proposed hourly rate in your letter of interest; a selection will be made based on qualifications, a meeting with DCHD leadership and the proposed hourly rate. Please submit your materials by email to mhill@douglas.co.us by September 15, 2022.

Duties

- a. Maintain all licenses and certifications, including a State of Colorado medical license, required to perform the duties outlined in the Agreement.
- b. Maintain any and all Center for Disease Control and Prevention ("CDC") and Colorado Department of Public Health and Environment ("CDPHE") certifications that are or may be necessary to supervise DCHD programs.
- c. Advise the DCHD Executive Director ("Executive Director") and the Douglas County Board of Health ("BOH") on medical issues decisions pertaining to and affecting public health in Douglas County.
- d. Attend monthly Board of Health meetings to respond to medical questions from board members as directed by the Executive Director.
- e. Provide medical consultation to the Executive Director regarding the required public health services of:
 - i. Communicable disease surveillance and transmission.
 - ii. Human health hazard control (e.g., public health emergencies; human health hazards; disease outbreaks; epidemic; pandemics; and threats to the health of the public through atypical manifestations or current, emerging, or reemerging communicable diseases);
 - iii. Isolation and quarantine orders; and
 - iv. Other matters of public health impact.
- f. Be available by phone within one hour of notice for consultation during normal operating hours and within six hours of notice at all other times.
- g. Present to the BOH and to the media when directed by the Executive Director.
- h. Engage in bi-weekly planning and/or updates with the Executive Director.
- i. Be available at DCHD team meetings for consultation and to educate staff.
- j. Serve as a point of contact for court depositions or appearances for DCHD, including consulting as necessary during legal proceedings.
- k. Consult on and uphold DCHD medical and clinical policies, procedures, protocols, and standard of care.



- l. Review activities of healthcare providers contracted to provide services on behalf of DCHD.
- m. Provide DCHD with as much written notice as possible for unscheduled absences and two (2) weeks' notice in advance for scheduled absences if the Medical Director will not be able to provide Services.
- n. Authorize DCHD to use Colorado medical license number and DEA registration to order pharmaceuticals, including vaccines, in accordance with relevant laws and regulations and DCHD policies and procedures.
- o. Provide recommendations and order tests for staff/clients needing disease control services (e.g., specimen collection, diagnostic/laboratory testing), as needed and requested.
- p. Write prescriptions for antibiotics (e.g., prophylaxis) or other medications, as necessary and per agency procedures, to prevent the spread of communicable diseases.

Qualifications

- a. M.D. or D.O. licensed to practice in the state of Colorado required. Graduate degree in a recognized field of public health or related field preferred.
- b. Board certification required.
- c. Have at least four (4) years of demonstrated leadership experience, preferably in a public health or community setting.
- d. Demonstrated knowledge of diagnostic, treatment, and management practices.
- e. Demonstrated knowledge of the laws, regulations, and standards that relate to medical practice.
- f. Demonstrated ability to develop and implement policies and procedures related to clinical practice and clinical services.
- g. Knowledge of Public Health practices and principles.
- h. Knowledge of clinical science and its application to public health administration and clinical acumen and judgment.