

October 31, 2016
John Doe
123456
123 Anystreet St.
Anytown, CO, 00000

Re: Missing Photocopy of Identification

Dear John Doe,

We have received your voted ballot for the 2016 General Election. Under Colorado law, you were required to return a photocopy of acceptable identification (ID) along with your ballot. Unfortunately, your return envelope did not contain an ID.

In order for your ballot to count, you must return a photocopy of ID by the close of business on the date specified on the enclosed form. If your ID lists an address, it must be a Colorado address.

If you have questions, please call our office at 303-660-7444. You may return your photocopy of ID by mail, fax, or email to:

Douglas County Elections
125 Stephanie Place
Castle Rock CO 80109
720-733-6977
elections@douglas.co.us

Thank you for your assistance.

Sincerely,



Jennie Kinnaird
Douglas County Elections

Missing ID Form

Please follow the instructions below.

For County Office Use Only:

Date of Receipt: _____
Elector's Name: «FIRST_NAME» «LAST_NAME»
Voter ID #: «VOTER_ID»

1. Select an appropriate identification

Acceptable Forms of Identification

- A valid Colorado driver's license;
- A valid identification card by the Department of Revenue;
- A valid employee identification card with a photograph of the eligible elector issued by any branch, department, agency, or entity of the United States government or of this state, or by any county, municipality, board, authority, or other political subdivision of this state;
- A valid pilot's license issued by the Federal Aviation Administration or other authorized agency of the United States;
- A valid United States military identification card with a photograph of the eligible elector;
- A copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows the name and address of the elector;
- A valid Medicare or Medicaid card issued by the United States Health Care Financing Administration;
- A certified copy of a birth certificate for the elector issued in the United States;
- Certified documentation of naturalization;
- A valid student identification card with a photograph of the eligible elector issued by an institution of higher education in Colorado;
- A valid veteran identification card with a photograph of the eligible elector issued by the United States Department of Veterans Affairs Veterans Health Administration;
- A valid identification card issued by a federally recognized tribal government certifying tribal membership;
- Written verification that you are a resident of a group residential facility, are committed to the Department of Human Services, or are in the custody of the Department of Youth Corrections;
- A valid United States passport.

2. Make a photocopy of that identification

If your identification shows an address, it must be a Colorado address.

3. Return the copy of identification

Return the copy of your ID to the Clerk and Recorder's Office by Wednesday, November 16, 2016. You may return it by:

1. Faxing it to: 720-733-6977
2. Emailing it as an attachment to: elections@douglas.co.us
3. Mailing or delivering it to: 125 Stephanie Place
Castle Rock CO 80109