

October 31, 2016

John Doe  
123456  
123 Anystreet St.  
Anytown, CO, 00000

**Re: Missing signature on your mail ballot envelope**

Dear John Doe,

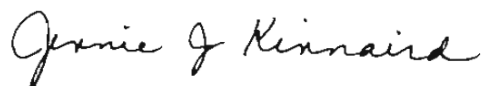
We have received your voted ballot for the 2016 General Election. Colorado Election Law requires us to compare the signature on your return envelope with the signatures in your voter registration record. Unfortunately, your return envelope did not have a signature. Please confirm that you returned a ballot to our office.

In order for your ballot to count, you must complete, sign, and return the enclosed form by the close of business Wednesday, November 16, 2016. Please note that you are also required to return a photocopy of your identification.

If you have questions about this letter or the form on the back, please call the Elections Office at 303-660-7444. We are open Monday through Friday (except legal holidays) between the hours of 8:00 a.m. to 5:00 p.m. for your convenience.

Thank you for your assistance.

Sincerely,



Jennie Kinnaird  
Douglas County Elections

# Missing Signature Affidavit Form

## For County Office Use Only:

Complete, sign, and return this form to your County Elections Office. Please note that you may be required to include a photocopy of identification (ID) with your returned form.

Date of Receipt: \_\_\_\_\_  
Elector's Name: «FIRST NAME» «LAST NAME»  
Voter ID #: «VOTER ID»

### 1. Select the appropriate box

**IMPORTANT: You must mark one of the following boxes.**

Yes, I did return my voted ballot

If you check that you did return your voted ballot, you must return a copy of acceptable identification (ID) with this form.

You can find a list of acceptable IDs at the bottom of this form. If your ID lists an address, it must be a Colorado address.

No, I did not return my voted ballot

If you check that you did not return a voted ballot, or if you fail to return this form, we will not count this ballot.

You are not required to include a copy of identification (ID) when you return this form.

### 2. Sign. If you are unable to sign, make a mark and have a witness to the mark sign on witness line.

Self-Affirmation: I state under penalty of perjury that I am an eligible elector; that my signature and name are as shown on this form; that I have only cast one ballot in this election in accordance with the provisions of the Uniform Election Code.

\_\_\_\_\_  
Your signature or mark

\_\_\_\_\_  
Today's date (dd/mm/yyyy)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Today's date (dd/mm/yyyy)

### 3. Return this form

**Return this form and a copy of your ID, if applicable, to the Clerk and Recorder's Office by Wednesday, November 16, 2016. You may return by:**

1. Faxing it to: 720-733-6977
2. Emailing it to: elections@douglas.co.us
3. Mailing or delivering it to: 125 Stephanie Place  
Castle Rock CO 80109

#### Acceptable Forms of Identification

- A valid Colorado driver's license;
- A valid identification card by the Department of Revenue;
- A valid employee identification card with a photograph of the eligible elector issued by any branch, department, agency, or entity of the United States government or of this state, or by any county, municipality, board, authority, or other political subdivision of this state;
- A valid pilot's license issued by the Federal Aviation Administration or other authorized agency of the United States;
- A valid United States military identification card with a photograph of the eligible elector;
- A copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows the name and address of the elector;
- A valid Medicare or Medicaid card issued by the United States Health Care Financing Administration;
- A certified copy of a birth certificate for the elector issued in the United States;
- Certified documentation of naturalization;
- A valid student identification card with a photograph of the eligible elector issued by an institution of higher education in Colorado;
- A valid veteran identification card with a photograph of the eligible elector issued by the United States Department of Veterans Affairs Veterans Health Administration;
- A valid identification card issued by a federally recognized tribal government certifying tribal membership;
- Written verification that you are a resident of a group residential facility, are committed to the Department of Human Services, or are in the custody of the Department of Youth Corrections;
- A valid United States passport.