

MOTION & ACTION LOG			
Date	Topic	Motion/Direction	Notes
1/3	Boards & Commissions	Motion #1 – Appoint Kevin Van Winkle to DRCOG and E-470 - Teal Alternate for both. Motion #2 - Appoint George Teal to Cherry Creek Basin Water Quality Control Authority and Mile High Flood District - Van Winkle Alternate. Motions passed 3-0.	Discussed at Admin.
1/7	Parks Projects - Lone Tree	Integrate the Lone Tree High Note Park into the County Strategic Master Plan for investment as a Board priority and a #1 priority for the City of Lone Tree. Motion passes 3-0.	Lone Tree - High Note Park – The Board heard a lengthy presentation from the City of Lone Tree and South Suburban Parks and Recreation representatives on the proposed park, its amenities, estimated cost, and economic benefit. Commissioner questions/comments included identifying what the county funding would specifically go toward and suggested a phasing of the funding over time and the request was made to submit a plan for the phasing of the funding, to include a cost breakdown of the various amenities and possibly input on the design to ensure it meets the needs identified by the citizens. It was reported that the overall project has been submitted to the PAB and COSAC and scored at 91% - 75% parks and 25% open space but it comes in at \$12 million instead of the \$8 million originally proposed. Commissioner Laydon expressed support for the initial \$8 million and asked that the additional \$4 million be referred back to the PAB for additional evaluation.
1/7	Parks Projects - Zebulon Concept	Integrate the Zebulon Sports Village into the County Strategic Master Plan as a Commissioner directed priority. Motion passes 3-0.	Zebulon Concept - Commissioner Laydon presented information on a sports complex (aka Zebulon) concept and described the amenities it would include. Discussion was had about the where, what, how to begin, to include the County's investment being requested in the amount of \$12 million and how long it take for a return on the investment. Sterling Ranch was suggested as a possible location – it has the land and supports to concept and that the County would need to be an active partner in the project to ensure a county wide benefit is being met for the investment. Next steps discussed are to bring partners in for feedback and what is needed to start with. All agreed that there is a lot to be discussed related to this project; i.e., water, financing, and partnerships.
1/28	Roaring Fork Kennel Club Event Fee Waiver Request	Waive the Fairgrounds rental fees in the amount of \$4,050 for the Roaring Fork Kennel Club event July 10-14, 2025. Passes 3-0.	Staff presented a request from the Roaring Fork Kennel Club for a 2025 dog show at the Douglas County Fairgrounds. Discussion included an overview of the event, facility fees, availability of facility for the five-day event, and the economic benefits the show will bring to the County.
1/28	Annexation Impact Report Waiver	Approve the waiver of the annexation impact report for the Pine Canyon Project. Pass 3-0.	The request from the owners of the Pine Canyon project to waive the requirement that the Town of Castle Rock submit an annexation impact report was discussed. This request was in light of the fact that all documents previously submitted to the County by the applicant are very similar to what has been proposed to the Town and therefore would allow the project with the Town to continue to move on.
1/28	Federal Lobbyist Selection	Award the 2025 Federal Lobbying contract to the 76 Group per the proposal and continue to use additional resources as needed in select cases. Passes 3-0.	The Board was previously provided information on the firms that responded to the Request for Proposal. The purpose of the discussion was to get Board direction on the firm(s) selected.
2/18	Sheriff's Office Ordinance & Resolution	Have legal staff work on further revisions of the proposed ordinance that would allow a section that would define specific neighborhoods that any parking or restrictions would apply to and could allow for the adding of their specific neighborhoods over time to be responsive to the public and further directing legal staff to essentially split the proposed ordinance into two proposed ordinances. One dealing with commercial vehicles, the other dealing with recreation vehicles. Pass 3-0.	Staff reviewed with the Board the updates and definitions to the Resolution for Control and Licensing of Household Pets. Discussion was had on barking dogs, vaccinations for cats, at risk language and that the resolution be current with what is in legislation. The resolution will be brought to a Business Meeting. Lt. Stanton and Sgt. OHarold briefed the Board on the issues of oversized vehicles parking in residential areas and reviewed the proposed ordinance that is broken down into oversized vehicles that are semi truck and trailers, and recreational vehicles.
2/18	HRCA Update on Back Country	Highlands Ranch Community Association presented a project proposal to establish a regional park. Discussion was had on zoning changes, timeline, and assessment of the proposal.	1.To direct staff to pause enforcement of any citations detailed by HRCA council when those are also proposed as revisions to the zoning resolution for Douglas County Colorado. 2. To bring back some proposed modifications in two weeks to the Board. Passes 3-0
2/24	Boards and Commissions	Appoint Amy Windju to replace Jessica Kallweit (District 2) and Pam Hampton to replace Rick Lapointe (District 2) on the Douglas County Library District Board of Trustees. Passes 3-0.	Motion Passes 3-0
2/25	EVOC	Training Facility Helitak and DCSAR Project – <i>Executive Session – No Notes</i>	Direct staff to proceed with the plan as presented with the three provisions. 1. To reallocation of previous allocated public safety resources for a project that was elsewhere in the County to expanding utilities to this site. 2. Contract arrangements be made for presentation to the Board to complete the design to include site design and construction design for the project. 3. To begin full planning of the project to include any possible fazing and a break down of the elements of the presented of the different buildings to present it for a request for Federal Funding here in the 2025 site. Motion Passes 3-0.
3/4	Boards and Commissions	(1) Appoint Taylor Watson to the Douglas County Library Board of Trustees for District 1. (2) Appoint Len Abruzzo to the Planning Commission for District 3. Motions pass 3-0.	Discussed at Admin.
3/4	HRCA Requests	Motion #1 - Direct staff to convey the property referred to as planning area C of Wildcat Regional Park to HRCA with the provisions of a 3-year reverter clause whereby if the current plan that HRCA has proposed for developing of that park is not completed within that 3-year period the ownership would revert back to Douglas County. Motion #2 - Direct staff to amend the HRPD for purposes of moving uses already provided in planning area E to proposed planning area L and proposed planning area K, as presented by HRCA, to allow the to deal with some of the issues on the Backcountry property next to Hwy 85 and to further protect the remaining land from future large-scale development. Motions pass 3-0.	The Board heard a request from the HRCA for the County to dedicate the property set aside for Wildcat Regional Park to the HRCA to develop their vision for the park land. They also heard a presentation from the HRCA related to the proposed development of the land and what that would include that would also allow them to address concerns about the existing use on the Backcountry property near Hwy 85.
3/4	Rezoning of County-Owned Parcels in Happy Canyon	Direct staff to proceed with the zone map change process. Passes 3-0.	Discussed at Admin.
3/4	Incentive Request - Flexential Corp	Direct staff to proceed with an Incentive Agreement with Flexential Corp, as presented, to be approved at the April 8 Business Meeting. Passes 3-0.	Discussed at Admin.
3/4	Incentive Request - Safran Defense & Space, Inc.	Direct staff to proceed with an Incentive Agreement with Safran Defense & Space, Inc., as presented, to be approved at the April 8 Business Meeting. Passes 3-0.	Discussed at Admin.
3/11	Ordinance Regulating Parking of Oversized Vehicles in Residential Areas	Direct Legal and Sheriff staff to move forward with an ordinance regulating oversized vehicles parking in residential neighborhoods, per the recommended ordinance presented. Passes 3-0	The Board has heard from many residents in communities where parking of large vehicles (semi-trucks and large RVs) has become a safety issue and the Sheriff's office has drafted changes to the existing Traffic and Parking Ordinance to further define and address these issues.

3/17	Agritourism Use Opportunities in Douglas County	Direct staff to develop the regulatory framework for agritourism in Douglas County, to include adopting, if not verbatim, the States agritourism definition. Passes 3-0.	Staff presented an outline of potential opportunities to expand the existing zoning regulations to permit additional uses not currently allowed. A lengthy discussion included the possible uses that staff identified and other ideas that could be included.
3/17	Process and Regulatory Streamlining	Direct staff to proceed with the options as presented and bring back any changes that result - with an amendment to make sure not abdicating any Board authority to staff and direct staff to bring back revisions consistent with that comment. Passes 3-0.	The Board was informed of ongoing process and regulatory streamlining efforts as well as additional streamlining potential staff is proposing. The focus is to reduce steps and requirements for the County's developers and builders for the purpose of eliminating or consolidating process steps to reduce costs and shorten timeframes for land use approvals. Ten initial options were identified and recommended by staff and discussed. Commissioners expressed support for staff's recommendations.
3/17	Safran Defense & Space, Inc. Road Name Change Process	Direct staff to advance the request for approval at the April 8 Business Meeting. Passes 3-0	Safran Defense & Space, Inc. has contacted the County to change Compark Blvd to New Vernon Blvd. Staff is working with Safran to submit an application that describes the request, a letter of authorization from the property owner authorizing Safran, the lessee, to make the request on their behalf. The process will include sending the request out for referral and send courtesy notices to the 39 properties abutting Compark Blvd. and posting a notice on the property by March 25. The hearing to approve the request will be held April 8.
3/18	Cherokee Ranch Request	Direct staff to move forward on the request with Cherokee Ranch for Douglas County Board appointees that could be accepted into the Cherokee Ranch Board, as well as immediate action to the request from Cherokee Ranch for the \$75,000.00 granting and then further action to determine budgeting decisions based on the discussion for the additional \$500,000.00 request. Motion Passes 3-0.	Jeff Batten, the President of the Board of Cherokee Ranch and James Holmes, Executive Director and Chair, gave a presentation to the Commissioners for a request to bring up to date the estimates and the assessments for the Blunt House as well as the dairy farm, which they are envisioning to serve as an Education Center and to activate parts of the ranch that are not utilized at this time. The second part of the request is deferred structural maintenance at the Castle. Cherokee Ranch would like to create a long-term partnership with the County and offer a seat as a County Board Member as well as an appointee of the board member for board positions.
3/18	Zebulon Follow Up	Direct staff to proceed with Sterling Ranch Company on the Regional Sports Complex at Zebulon Phase One with the full Dome option, baseball option and 3 rd NHL sized ice rink as well as two indoor basketball courts to include the miscellaneous building area as well as to come back with additional grading through the Douglas County optional parcel with an eye towards additional baseball fields and directing staff to proceed to the next step with Sterling Ranch Development Company and KT to get the project moving. Motion Passes 3-0.	Sam Herman, head of commercial real estate for from Sterling Ranch and Luke Taylor, KT Development updated the Board on a partnership for a youth-oriented Sports Complex with a piece of land outside of Sterling Ranch and has no contiguous homeowners. The Board went into executive session.
3/24	Boards and Commissions/Planning Commission	Appoint James Smallwood to the Douglas County Planning Commission for District 1. Passes 3-0.	Discussed at Admin.
3/24	Boards and Commissions/Water Commission	Reappoint Regular members: Roger Hudson, Harold Smethils, Sean Tonner, Donald Langley; and Alternates: Kurt Walker, Max Brooks. Passes 3-0.	Discussed at Admin.
3/24	Update on Entryway Signs	Staff directed to bring the design contract in the amount of \$143,640 for the phase one signs, with slogan, to an upcoming Business Meeting. Passes 3-0.	Discussed at Admin - Staff presented two phases of entryway signs, as requested by the Board. First phase that will include smaller signs at roadway entry points in the County. Second phase will be the gateway signs located at the north and south end of I-25, estimated cost \$1.5 million, will be discussed at a later time.
3/24	Federal Legislative Priorities	Prioritization of Congressionally Directed Spending requests submitted to our Senate delegation: (1) \$2M for construction of law enforcement training facilities and a wildfire suppression heli-base at EVOC. (2) \$3M for preconstruction and design costs for the Highway 85 widening between Sedalia and Castle Rock. (3) \$1.5M for site development in advance of Heroes Hall construction. (4) \$1M for construction of the biochar facility. Passes 3-0.	Discussed at Admin.
3/25	Douglas County School District Updates	Direct staff to work with the Superintendent and Board of Education on matters discussed in executive session. Passes 3-0.	Representatives of the School District and Board of Education joined the Commissioners and provided an overview of the data gathered to support and public process involved in making its decision to close three elementary schools in Highlands Ranch. The schools proposed to be closed are: Heritage Elementary, Saddle Ranch Elementary and Acres Green Elementary. Students from those schools will be moved to other elementaries in close proximity. The meeting then went into an executive session to discuss some school security issues.
4/1	Boards and Commissions/Parks Board	Appoint Lynn Moffett to the Parks Advisory Board for District 3. Passes 3-0.	Discussed at Admin.
4/14	Highland Heritage Park Baseball Field Conversion	Direct staff to proceed with restoring the two diamonds with dirt infields, backstops, and dugouts, and to plan for temporary fencing, as presented.	Staff provided an overview of what it would take to restore two baseball/softball diamonds at Highland Heritage Park that were previously removed due to a lack of use and a greater need for soccer fields. The decision to explore this was driven by the need for practice fields for local baseball and softball teams, especially considering the future synthetic fields at Zebulon Park. Initial cost estimates presented ranged from approximately \$100,000 per field for basic dirt infields to \$200,000 for a dirt field with full fencing and dugouts, and up to \$780,000 for a synthetic infield option. Funding for the project will be identified by budget staff, potentially through redirecting funds from other projects or using cash-in-lieu arrangements. There was also discussion about potentially converting some of the remaining grass area in Highland Heritage Park into additional soccer fields to address any concerns from the soccer community that staff will evaluate and bring back to the Board.
4/15	Tall Tales Grant Reallocation Request	Approval to amend the scope of work and budget for Strong Communities Grant Award. Passes 3-0.	Discussed at Admin.
4/15	Castle Rock URA	Appoint George Teal to represent Douglas County on the Town of Castle Rock URA Board. Passes 3-0.	Discussed at Admin.
4/15	Boards & Commissions - CSBG Tripartite Board	Reappoint Erin White and Milocy Willeford. Passes 3-0	Discussed at Admin.
4/15	Boards & Commissions - Fair Board	Accept the recommendation of the Fair Board and reappoint Scott Candelaria, Phil Riesselman and Lora Talbert. Passes 3-0.	Discussed at Admin.
4/15	Boards & Commissions - Historic Preservation Board	Reappoint Jeffrey Popp and Mary O'Pry. Passes 3-0	Discussed at Admin.
4/21	Wellspring Community Update	Directed budget staff to examine the current mill levy allocation, explore the possibility of a request to Developmental Pathways, verify information, and schedule a follow-up meeting to discuss options for county involvement to support the expansion of Wellspring's services. Passes 3-0.	Wellspring Community presented their successful programs to the Douglas County Commissioners, including the Unity on Park affordable housing community for individuals with Intellectual and Developmental Disabilities (IDD) and their day program and work opportunities like the Castle Rock Collective and STARS cooperative. A significant issue is the growing waitlist for their day program due to limited space. Wellspring outlined their plan to acquire and renovate the Quality Inn to create "Unity on Wolfensberger," that would significantly increase their space and allow them to serve more participants. This project is part of a large capital campaign with an immediate need for funds to purchase the building. The Commissioners discussed possible ways to provide financial assistance to Wellspring, including adjusting the allocation to Developmental Pathways, without negatively impacting other services funded by the mill levy.

4/21	Castle View High School Funding Request for Field Lighting	The Board directed staff to include this project in their youth sports initiative planning process for consideration with other funding requests, seeking more information on community benefit and exploring how other school facilities could improve community access through county partnerships.	The request is for the multi-purpose field used for football, soccer, lacrosse, and track, but not baseball. While the Parks Advisory Board recommended against the funding (3-2) due to questions about the school district's recent bond, the district argued it would expand athletic programming, extend field usage, enhance community partnerships with youth programs like the Raptors, and potentially alleviate pressure on fairgrounds expansion. The cost was discussed, with figures ranging from \$319,000 to \$610,000. Potential funding sources included park sales tax, ARPA funds, and cash-in-lieu payments. Concerns were raised about community access, and some commissioners questioned the appropriateness of county funding for a school district project.
4/21	Single Family-Attached Residential Subdivision	Eliminate the duplicative SIP requirement for these types of subdivisions. Passes 3-0.	Staff presented a proposal for streamlining regulations for attached single-family residential subdivisions. The discussion on housing regulations centered on the inefficiency and added costs of requiring both a subdivision plat and a site improvement plan (SIP) for attached single-family homes on fee simple lots. Home builders argued this added significant time and expense, hindering the development of more affordable housing options, advocating for eliminating the redundant SIP step, as the platting process already covers many of the same aspects.
4/28	Temporary Signs on County Owned Property – Continued	Direct staff to amend and renew the temporary sign pilot program based on the discussed changes, effective immediately for calendar year 2025, subject to annual review. Commissioners also directed staff to record their intent to utilize the program for the upcoming June special election. Passed 3-0.	The second item reviewed was the pilot program for temporary signs on county owned property, designed to provide nonpartisan free speech zones, particularly during election periods. Concerns included issues with trash, unsightliness, and ensuring equitable access and placement. Discussion was on potential amendments to the rules, limiting sign size (up to 32 sq ft per face), number of signs, timing for sign placement, and placement regulations, noting that the current code requires signs to be placed within 10 feet of property lines, which can lead to crowding; amending this to allow for greater spacing was suggested.
5/6	Happy Canyon Filing 4, Tracts F, G, and J Zone Map Change	Convert Tract F and Tract G to open space, advancing the process to the Planning Commission and then the Board for final approval. Tract J remained residential. Passed 3-0.	Staff introduced a request from the Happy Canyon Homeowners Association to rezone three tracts within the Happy Canyon subdivision from residential to open space conservation district. Referral comments were largely positive. The Engineering Department suggested leaving one small 1-foot-wide strip (Tract J) zoned residential, possibly for maintenance access and utility lines by the Town of Castle Rock. The other two parcels (Tract F and Tract G), received by the County through an old land dedication, were considered suitable for wildlife habitat and corridors.
5/6	Proposed Douglas County Zoning Resolution Amendments to Regulate Natural Medicine Facilities - Post-Referral Comments	Proceed to a Public Hearing regarding the proposed zoning amendments and post-referral comments. Passed 3-0.	The Board reviewed proposed Douglas County Zoning Resolution amendments to regulate natural medicine facilities, prompted by post-referral comments from over 500 recipients. Concerns centered on zoning regulations, separation distances, hours of operation, security, and crime. Larkspur requested increasing the municipal buffer to 3 miles from the proposed 1500 feet, though mapping indicated that even the 1500 ft buffer, combined with other separation requirements, would exclude most areas near Larkspur, leaving only limited industrial/commercial zones eligible. Citizen comments from HOAs and coalitions expressed concerns about potential criminal activity and negative impacts, advocating for the most restrictive regulations permitted. The County's objective is to implement the state statute in the most restrictive manner.
5/6	Douglas County Zoning Resolution - Proposed Accessory Dwelling Unit Regulations-Post Referral Comments	Direct staff to proceed with the proposed ADU regulations to the Planning Commission, then to the Board for a Public Hearing.	Staff reviewed with the Board the Douglas County Zoning Resolution accessory dwelling unit (ADU) regulations. This discussion acknowledged the state law (HB 24-1152) mandating ADUs in areas like the Highlands Ranch Census Designated Place by June 30th, noting the county's regulations would apply outside this state mandate in unincorporated, non-PD areas. A requirement for applicants to provide a water "will-serve" letter is already part of the building permit process. For detached ADUs in county-regulated zones, a minimum lot size of approximately half an acre was mentioned, and existing setback regulations will apply (e.g., 50 ft front, 25 ft side/rear for a 5-acre lot). The definition of a caretaker residence in A1 zones will be changed to ADU. The Board acknowledge the concerns raised by some residents (density, traffic, etc.) but believe the regulations are thoughtful and consistent with the principle of property rights, allowing residents to utilize their land within reason. They feel the referral comments did not present any "actual real stop signs." The cost of water tap fees was discussed, with an example from Castle Rock noting a separate tap fee was \$23,000+ in 2018.