



DOUGLAS COUNTY GOVERNMENT
 PUBLIC WORKS-ENGINEERING
 100 Third Street
 Castle Rock, CO 80104
 Main – 303-660-7490
 Inspections – 303-660-7487

File# _____
 Permit# _____
 Permit Fee: Please Choose One
 60 Days \$75.00
 120 Days \$150.00
 180 Days \$225.00
 Security \$ _____

Temporary Access Permit Application

Type of Permit: Non-Construction (Events) Construction 1,000 ft Landscaping/Utility

Each question must be fully and accurately answered. No action can be taken on this application until all questions have been answered. PLEASE PRINT, except for signature.

	PROPERTY OWNER	CONTRACTOR
NAME		
ADDRESS Include City, State, Zip Code		
CONTACT NAME		
PHONE NUMBER		
E-MAIL ADDRESS		
LOCATION		
LOCATION ADDRESS		
SUBDIVISION/PROJECT NAME		
AVERAGE VEHICLES PER DAY		
ACCESS DESCRIPTION (Use Additional Sheets if Necessary)		

By signing below, the applicant hereby applies for a Douglas County Temporary Access Permit for the aforementioned property and certifies as follows:

1. To the best of my/or knowledge, the information provided herein is correct.
2. A Detailed Traffic control Plan for the proposed temporary construction access was prepared and submitted in accordance with the *Douglas County Grading, Erosion and Sediment Control Criteria Manual, Douglas County Roadway Design and Construction Standards Manual and the Manual of Uniform Traffic Control Devices*, as amended, and
3. I certify I am legally authorized to sign on behalf of, and bind the above listed entity.

The Temporary Construction Access Permit is granted with the explicit understanding that it is the owner's and/or contractor's responsibility to:

1. Allow Douglas County unrestricted access to the site to conduct regular site inspections;
2. Comply with all requirements in accordance with *the Douglas County Grading, Erosion and Sediment Control Criteria Manual, Roadway Design and Construction Standards Manual and the Manual of Uniform Traffic Control Devices*, as amended; and,
3. Provide pictures of any existing damage to streets, curb, gutter and/or sidewalk prior to issuance of this permit. **Any damage not identified prior to issuance of said permit shall be the permittees responsibility.**
4. During the date(s) and time(s) this Permit is in force, Permittee takes full responsibility for all accidents, injuries, damages or loss of property, including personal and Douglas County property. Permittee agrees to indemnify and hold harmless Douglas County and its officers, agents and employees from any and all claims, costs, expenses and attorneys' fees resulting from use of the facilities. Permittee hereby releases, waives, discharges and covenants not to sue Douglas County, its officers, agents and employees on account of injury to person or property caused by the negligence of Douglas County; provided, however, that Permittee shall not indemnify Douglas County and its Officials, Agents and Employees from damages resulting from the negligence of the County's Commissioners, Officials, Directors, Agents and Employees. This indemnification is intended to comply with CRS 13-50.5-102(8), as amended from time to time.

Owner Signature:	Contractor Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:

OFFICE USE ONLY

Detailed Site Plan of the Temporary Construction Access Location.
 Detailed Traffic Control Plan in accordance with the Manual of Uniform Traffic Control Devices, (MUTCD), as amended.
 Vicinity Map.
 Access Exhibit (20' min width, 40' max width)
 Pictures of any damage to street, curb, gutter and/or sidewalk (prior to installation) if applicable.
 Total Security Required: \$2,500.00 each access; \$10,000.00 for 1,000 ft. Landscape or Utility Access
 Other

The following are terms and conditions of the TEMPORARY ACCESS PERMIT. The property owner or their representative is required to read all the following terms. A signature on the permit constitutes an understanding and acceptance of the terms and conditions.

1. Complete and return all copies of the application to the Douglas County Government, Public Works-Engineering Department. Before an inspection is made, the proposed driveway location must be clearly staked at the right-of-way. Access locations not properly staked and marked will cause a delay in processing and may constitute an additional fee to be charged for re-inspection.
2. The Fees for permit is as follows: Residential - \$75.00; Commercial/Industrial - \$75.00; Private Roads - \$75.00; Re-inspection - \$30.00.
3. Before a Temporary Access Permit will be issued, the applicant must post a \$2,500 (fore Temp Access) or a \$10,000 (Landscape/Utility access) Damage Security with the Public Works-Engineering Department with a Letter of Credit or Cashier's Check. Once the Temporary Access is abandoned, the applicant is responsible for repairing any damage to the street, curb & gutter, sidewalk, reseeding/re-landscaping, etc. within the County right-of-way. Once these repairs are completed, the Applicant may request an inspection by a Engineering Inspector to obtain release of the Damage Security.
4. FOR INSPECTIONS, CALL 303-660-7487 BETWEEN 8:00 a.m. and 3:30 p.m. CONCRETE FORMS MUST BE INSPECTED BEFORE CONCRETE IS POURED.
5. A copy of this permit must be available on the construction site.
6. The permitted access approach shall be completed in accordance with the terms and conditions of the Douglas County Public Works-Engineering Department prior to being used.
7. Should the applicant (1) choose to contest a permit application denied by the Department or (2) chose to contest any of the terms or conditions of the permit, the applicant must do so within 15-days of receipt of notice to denial or receipt of the conditional approval permit. The applicant shall make the request for the review in writing and submit it to the Public Works-Engineering Department. The request shall include reasons the applicant is appealing the action and may include recommendations by the applicant that would be acceptable to the applicant and Department. The Public Works-Engineering Director shall make a final decision in regards to appeal.
8. A vehicle-tracking pad shall be installed upon initial site earthwork at the discretion of the Public Works-Engineering Department. Vehicle tracking control pads shall consist of hard, dense, durable stone, angular in shape and resistant to weathering. Rounded stone or boulders will not be acceptable. The stones shall be 3" with a maximum size of 6". The stone shall have a specific gravity of at least 2.6 control of gradation will be by visual inspections. Any damage to the County right-of-way created by the construction of the access shall be repaired by the permittee/applicant.
9. It is the responsibility of the owner of the property to ensure the use of the access approach to the property is not in violation of the regulations, permit terms and conditions. These terms and conditions are binding upon all assignees, successors-in-interests and heirs.
10. If a permitted access is in violation of the regulations, permit terms and conditions, the issuing authority may obtain a court order enjoining violation of the access regulations, permit terms and conditions. Such access permits may be revoked by the issuing authority, if at any time the permitted access and its use fail to meet the requirements of the access regulations, or the terms and conditions of the permit. Such revocation may be appealed to the Board of County Commissioners, who shall act as final authority.
11. All rural driveways and private roads shall fall away from the shoulder of the County Road at 2% to the culvert (or where the driveway/private road cross the flowline of the roadside ditch), the (+/-) 4% maximum to the right-of-way line. Maximum ditch side slop is 3:1.
12. When the Temporary Access is abandoned, the street and all areas between the street and the right-of-way/property line must be repaired and seeded before the Applicant can request release of the Damage Security.