

# Colorado Voter Registration List Maintenance Activities

Colorado's centralized voter registration database is an integral part of the security and integrity of the elections process. The statewide voter registration list provides a single source for voter names and addresses in the conduct of mail ballot elections. Here is how the voter registration list is securely updated and maintained.



## National Voter Registration Act (NVRA)

A county may not remove a voter from the rolls unless it receives written notice from that voter, or:

1. The county receives other information that that voter's residence has changed;
2. The voter fails to respond to a notice from the county regarding the change in residence; and
3. The voter fails to vote in two consecutive general elections after the county's notice.



## Canceling due to Death

A county may cancel a voter's record upon receiving information that the voter has died.

In Colorado, the Department of Public Health and Environment (CDPHE) provides the Secretary of State's office with a monthly list of people who died.

The Secretary of State's office also has access to the Social Security Death Index, which is imported into the statewide voter registration database monthly for counties to review and cancel voter records as necessary.



## Canceling due to Felony Conviction

A county must cancel the registration records of voters who are currently serving sentences of incarceration or parole for a felony conviction.

Each month the Colorado Department of Corrections provides the Secretary of State's office with a list of people currently incarcerated or on parole for felony convictions.

In addition, the Colorado U.S. Attorney's office sends the Secretary of State's office quarterly notices of individuals who have been convicted of a felony.



## Voter List Cleanup Projects

Regular data "cleanup" projects are conducted by county Elections office staff on a regular basis. These cleanup projects include standardizing address formats and correcting invalid characters.

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## National Change of Address (NCOA)

Colorado counties proactively update voter's registration information based on information in the National Change of Address (NCOA) database. Voter registration data is compared with NCOA data each month.

Counties use the monthly data to update the records of voters who have moved **within the state**, and if a voter has **moved out of state**, the county marks the voter's record "inactive" so the voter will not receive a ballot in the mail.



## Information from the Department of Revenue

The Secretary of State's office receives a nightly file from the Colorado Department of Revenue (CDOR) showing all people who either received a new driver's license or updated their current address information.

The Secretary of State's office imports that information into the voter registration database and counties use the information to register voters or update existing voters' records.



## Help America Vote Act (HAVA)

When processing updates to a voter's record, the statewide voter registration database automatically checks for previously cancelled or withdrawn voter records.

This ensures that existing voter records are updated so the voter's history remains in a single record and no duplicate records are created.



## Address Matching Practice (AMP) Report

Douglas County Elections staff run a daily Address Matching Practice (AMP) report to find any discrepancies between the voter registration list and the Douglas County Assessors' Office database. For example, discrepancies in tax authorities and/or tax districts associated with a street address or inconsistencies in any component of a street address. Any discrepancies are corrected and the voter is contacted if additional information is needed.

In addition, whenever a voter record update indicates an invalid address, such as listing a post office box as a residence address or omitting required address information, the county Elections office contacts the voter to correct the issue to ensure a complete and accurate voter registration record.



## Pre-Election Outreach

Voters are able to add a ballot address to their voter registration record if they will be temporarily away from home when ballots are mailed. Before every election, the county Elections office contacts voters who have a ballot address on file to confirm that this is the correct address to send their mail ballot. This outreach allows voters to update their record before their ballot is mailed to ensure it is received at the correct address.

The county Elections office also contacts all Overseas and Military voters (UOCAVA) to confirm their address, ballot delivery method, and UOCAVA status. UOCAVA voters are notified again just before their ballot is sent so they know to expect it and may contact the Elections office if there are any delivery issues.

The county Elections office also contacts voters with a registration record marked as ID Required or Inactive to provide them the opportunity to update their voter registration record prior to ballots being mailed.