

APPOINTMENT OF AGENT

Douglas County Board of Equalization
 100 Third Street
 Castle Rock, CO 80104
 Phone: (303)660-7302
 Fax: (303)688-1293

If you wish to name an agent to represent you on property tax matters with Douglas County for the current year, this form must be used. Please follow the instructions carefully. The Owner of record must sign this form.

STEP 1: Property owner's information	Owner's name AND email address	
	Current mailing address (number and street)	
	City, State, and Zip Code	Daytime telephone ()
STEP 2: Property description Attach additional pages if necessary	<input type="checkbox"/> All property listed for this owner <input type="checkbox"/> The following property (give account numbers or state parcel numbers) _____	
STEP 3: Specify the indicated agent's authority	<input type="checkbox"/> Authorization to act on my behalf for the current year regarding property valuation on the property described <input type="checkbox"/> If an on site inspection is necessary, contact the below named agent <input type="checkbox"/> Other action (specify) _____	
STEP 4: Assigned agent information	Agent's name AND email address	
	Current mailing address (number and street)	
	City, State, and Zip Code	Daytime telephone ()
STEP 5: Property owner's signature (REQUIRED)	<i>Owner's Signature</i>	<i>Date</i>